



City of Rockingham

MINUTES

Corporate and Community Development Committee

Held on Tuesday 17 September 2024 at 5:00pm
City of Rockingham Council Chamber




City of Rockingham
Corporate and Community Development
Committee Minutes
5:00pm Tuesday 17 September 2024



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<div>City of Rockingham</div> <div>Corporate and Community Development Committee Meeting Minutes</div> <div>Tuesday 17 September 2024 - Council Chamber</div> <div></div>	
1.	<div>Declaration of Opening</div> <p>The Chairperson declared the Corporate and Community Development Committee meeting open at 5:02pm and welcomed all present.</p> <p>Acknowledgement of Country</p> <p>The Chairperson noted that the City of Rockingham acknowledges the Traditional Owners and Custodians of this land, the Binjareb and Whadjuk Nyoongar peoples and their continuing connection to the land, waters and community. We pay our respects to all members of Aboriginal communities and their cultures; and to Elders past and present.</p> <p>Recording and Live Streaming of proceedings</p> <p>In accordance with Council Policy this meeting is being live streamed on the City's website, with the exception of confidential items and periods of adjournment or as determined by the Presiding Member.</p> <p>By being present at this meeting, members of the public consent to the possibility that their image and voice may be live streamed to the public. Recordings are also made available on the City's website following the meeting.</p> <p>Please note that clause 8.5 of the City's <i>Standing Orders Local Law 2001</i> provides that "no person is to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council".</p> <p>If anyone breaches this Standing Order they will be asked to leave the Council Chamber.</p>
2.	<div>Record of Attendance/Apologies/Approved Leave of Absence</div> <div><div>2.1 Council Members</div><div><div>Cr Craig Buchanan, JPChairperson</div><div>Cr Mike Crichton</div><div>Cr Caroline Hume</div><div>Cr Leigh Liley</div><div>Cr Kelly Middlecoat (via Zoom)</div><div>Cr Robert Schmidt</div><div>Cr Brett WormalldObserver</div></div><div><i>Note: All Council Members attending by electronic means have endorsed declarations pursuant to Local Government (Administration) Regulations 1996, r14C(5) which are captured in the City's record management system. This Note is to reflect the requirements of r.14C (7).</i></div><div>2.2 Executive</div><div><div>Mr Michael ParkerChief Executive Officer</div><div>Mr John PearsonDirector Corporate Services</div><div>Mr Michael HollandDirector Community Development</div><div>Mr Peter DohertyDirector Legal Services and General Counsel</div><div>Mr Jim Olynky, JPManger Governance and Councillor Support</div><div>Mr Michael YakasManager Customer and Corporate Support</div></div></div>

	<p>Mr Alvin Santiago Manager Financial Services</p> <p>Ms Nollaig Baker Manager Strategy and Corporate Communications</p> <p>Mr Nick Brown Manager Community and Leisure Facilities</p> <p>Mr Matthew Emmott A/Manager Community Infrastructure Planning</p> <p>Ms Mary-Jane Rigby Manager Community Safety and Support Services</p> <p>Mr Paul Hayward Manager Community Capacity Building</p> <p>Ms Alison Oliver Manager Library and Information Services</p> <p>Ms Marta Makuch Coordinator Recreation and Wellbeing</p> <p>Ms Sue Langley Governance Officer</p> <p>Ms Jennifer Weinman A/Governance Officer – Councillor Support</p>
2.3	Members of the Gallery: 8
2.4	Apologies: Nil
2.5	Approved Leave of Absence: Nil
3.	Responses to Previous Public Questions Taken on Notice
	Nil
4.	Public Question Time
5:04pm	<p>The Chairperson opened Public Question Time and invited members of the Public Gallery to ask questions. The Chairperson noted that this was the only opportunity in the meeting for the public to ask questions.</p>
4.1	<p>Ms Theresa Sheehan, Shoalwater – Australia Day Celebrations (GM-021/24)</p> <p>The Chairperson invited Ms Sheehan to present her question to the Corporate and Community Development Committee. Ms Sheehan asked the following question</p> <p>On 3 September the outcome of the Australia Day survey was presented to council members. As we all know, the result showed an undoubted and very clear preference, across all demographics, for 26 January. 63.6 % in favour of Australia Day celebrations on Australia Day was a fantastic result.</p> <p>Although the outcome was a delight, it came as no surprise to me, or to any of us, who had been involved in the 1531 person petition, who had heard, first hand, what people of Rockingham wanted.</p> <p>As I have said to this council previously, the decision by our Council to change the date of celebrations, even though the Labor Government allowed it, and without the consultation of its people first, was a mistake, and a huge misjudgement of the people in the city that they represent.</p> <p>I for one, am happy that our council has had to pay almost \$22,000 for the survey to be conducted, just as I am happy that the Labor Government paid almost \$450M for the failed Voice Referendum. Both things, although costly, were both invaluable and instrumental in showing the undeniable and decisive voice of the silent majority.</p> <p>Will you vote for what the majority of your city want, or will you use your vote to uphold your own opinions?</p> <p><i>The Chairperson thanked Ms Sheehan for her comments and advised that this is an item contained in the tonight's Committee agenda and will be considered later in the meeting.</i></p>
5:06pm	There being no further questions the Chairperson closed Public Question Time.

5.	Confirmation of Minutes of the Previous Meeting
	<p>Moved Cr Hume, seconded Cr Liley:</p> <p>That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 20 August 2024, as a true and accurate record.</p> <p style="text-align: right;">Committee Voting (Carried) – 6/0</p>
6.	Matters Arising from the Previous Minutes
	Nil
7.	Announcement by the Presiding Person without Discussion
	<p>5:07pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.</p>
8.	Declarations of Members and Officers Interests
	<p>5:07pm The Chairperson asked if there were any interests to declare.</p> <p>There were none.</p>
9.	Petitions/Deputations/Presentations/Submissions
	Nil
10.	Matters for which the Meeting may be Closed
	<p>5:08pm The Chairperson advised in accordance with section 5.23(2)(b) and (f)(ii) of the <i>Local Government Act 1995</i> – if there were any questions or debate on Confidential Items, then the Committee will need to defer the matter for consideration at Agenda Item 18 - Matters Behind Closed Doors.</p> <p>There were no questions or request for debate on Confidential Item CD-029/24 Recommendation from the Rockingham Education and Training Advisory Committee - Tertiary Scholarship Scheme Applications Semester Two 2024.</p> <p>There were questions on the following Confidential Items</p> <ul style="list-style-type: none"> · CS-021/24 Sale of Land for Recovery of Unpaid Rates · CS-022/24 Tender T23/24-19 - Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points <p>These report were dealt with behind closed doors at Item 18 - Matters Behind Closed Doors.</p>

Corporate Services

CONFIDENTIAL ITEM

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per
Section 5.23(2)(b) of the Act

Corporate Services Financial Services	
Report number / title:	CS-021/24 Sale of Land for Recovery of Unpaid Rates
File number:	LWE/318-4
Proponent/s:	
Author:	Mr Alvin Santiago, Manager Financial Services
Other Contributor/s:	
Date of Committee meeting:	17 September 2024
Previously before Council:	26 April 2023
Disclosure of Interest:	
Nature of Council's role:	Executive
Attachments:	
Maps/Diagrams:	
Site:	
Lot Area:	

Note: As there were questions on confidential report CS-021/24 Sale of Land for Recovery of Unpaid Rates it would be dealt with behind closed doors at Item 18 - Matters behind closed doors.

CONFIDENTIAL ITEM

Section 5.95(3) Local Government Act 1995 (Act)

This item may be discussed behind closed doors as per Section 5.23(2)(f)(ii) of the Act

Corporate Services Customer and Corporate Support		
Report number / title:	CS-022/24	Tender T23/24-19 - Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points
File number:	T23/24-19	
Proponent/s:		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support	
Other Contributor/s:	Mr Bekz Rasulov, Coordinator IT Operations Mr Gavin McLeod, Senior ICT Projects Officer	
Date of Committee meeting:	17 September 2024	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:		
Maps / Diagrams:		
Site:		
Lot Area:		

Note: As there were questions on confidential report CS-022/24 Tender T23/24-19 - Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points it would be dealt with behind closed doors at Item 18 - Matters behind closed doors.

Community Development

CONFIDENTIAL ITEM

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per Section 5.23(2)(b) of the Act

Community Development Community Capacity Building Rockingham Education and Training Advisory Committee



Report number / title:	CD-029/24	Recommendation from the Rockingham Education and Training Advisory Committee - Tertiary Scholarship Scheme Applications Semester Two 2024
File number:	CSV/1522-7	
Proponent/s:		
Author:	Ms Amanda Fairhead, Community Grants Officer	
Other Contributors:	Ms Rebekka Jarvis, Coordinator Community Capacity Building Mr Paul Hayward, Manager Community Capacity Building	
Date of Committee meeting:	17 September 2024	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:	1. Public Minutes of the Rockingham Education and Training Advisory Committee meeting held on 12 August 2024 Confidential Attachment as per Section 5.23 of the Local Government Act 1995	
Maps / Diagrams:		
Site:		
Lot Area:		

Purpose of Report

For Council to approve the recommended applicants for the Tertiary Scholarship Scheme, Semester Two 2024.

Voting Requirements

Simple Majority

Advisory Committee Recommendation

That Council **APPROVES** funding to all eligible applications for Semester Two 2024 of the Tertiary Scholarship Scheme, as identified in the Comments Section of the Confidential Report.

Officer Recommendation if Different to Advisory Committee Recommendation

Not Applicable

The Officer's Reason for Varying the Advisory Committee Recommendation

Not Applicable

Committee Recommendation

Moved Cr Liley, seconded Cr Hume:

That Council **APPROVES** funding to all eligible applications for Semester Two 2024 of the Tertiary Scholarship Scheme, as identified in the Comments Section of the Confidential Report.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

5:11pm Cr Middlecoat left the meeting via zoom.

11.	Bulletin Items
	<p>Corporate and General Management Services Information Bulletin – September 2024</p> <p>Corporate Services</p> <ol style="list-style-type: none"> 1. Corporate Services Team Overview 2. Project Status Reports <ol style="list-style-type: none"> 2.1 Online Rostering 2.2 Microsoft 365 2.3 Food Organic Garden Organic (FOGO) Waste Collection and Processing Service 3. Information Items <ol style="list-style-type: none"> 3.1 List of Payments August 2024 3.2 Monthly Financial Management Report July 2024 3.3 Amendment to Rate Record – Non-Rateable Land 3.4 Amendment to Rate Record – Write Off 3.5 Awarding of Tenders by CEO - Delegated Authority 3.6 Lease Tenure Matters 3.7 Leased Property Maintenance Grants 3.8 Delegated Authority to Dispose of Property by way of Lease 3.9 Development Contribution Scheme <p>General Management Services Directorate</p> <ol style="list-style-type: none"> 1. General Management Services Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Meetings and Events 3.2 Use of the Common Seal <p>Governance and Councillor Support</p> <ol style="list-style-type: none"> 1. Governance and Councillor Support Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Freedom of Information (FOI) Requests 3.2 Council Member Requests 3.3 Citizenships 3.4 Pioneers' Luncheon 3.5 Australian Coastal Councils Association Inc. Newsletter 3.6 WALGA Quarterly Overview Report for the City of Rockingham 3.7 Coming Events 3.8 Notice of Motion – Status Report <p>Human Resources</p> <ol style="list-style-type: none"> 1. Human Resources Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Recruitment 3.2 Workplace Health and Safety Statistics <p>Strategy, Marketing and Communications</p> <ol style="list-style-type: none"> 1. Strategy, Marketing and Communications Team Overview 2. Project Status Reports <ol style="list-style-type: none"> 2.1 Resident Perception Survey 2024

	<ul style="list-style-type: none">3. Information Items<ul style="list-style-type: none">3.1 Australia Day Celebrations Date Survey3.2 Team Plan3.3 Community Engagement – Share your thoughts3.4 Social Media3.5 Media Tracking <p>Legal Services & General Counsel</p> <ul style="list-style-type: none">1. Legal Services & General Counsel Team Overview2. Project Status Reports3. Information Items<ul style="list-style-type: none">Provision of Legal Advice<ul style="list-style-type: none">3.1 Legal Advice – Local Government Operational Matters3.2 Litigation
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Committee Recommendation

Moved Cr Hume, seconded Cr Liley:

That Council Members acknowledge having read the Corporate and General Management Services Information Bulletin – September 2024 and the content be accepted.

Committee Voting (Carried) – 5/0

	<p>Community Development Information Bulletin – September 2024</p> <p>Community Safety and Support Services</p> <ul style="list-style-type: none">1. Community Safety and Support Services Team Overview2. Project Status Reports<ul style="list-style-type: none">2.1 Alcohol Management Plan2.2 Community Hub Feasibility Study2.3 CCTV Plan2.4 Assertive Outreach2.5 Social Connection and Support Pilot Project2.6 Crisis/Supported Accommodation3. Information Items<ul style="list-style-type: none">3.1 Community Support Services3.2 Rockingham Connect Community Transport Project3.3 Community Safety <p>Library Services</p> <ul style="list-style-type: none">1. Library Services Team Overview2. Project Status Reports3. Information Items<ul style="list-style-type: none">3.1 July 2024 Library Services Statistics3.2 Mary Davies Library and Community Centre3.3 Baldivis South Community Centre3.4 Rockingham Library3.5 Safety Bay Library3.6 Warnbro Community Library3.7 July 2024 Library Facebook Statistics
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Community Infrastructure Planning

1. Community Infrastructure Planning Team Overview
2. Project Status Reports
3. Information Items
 - 3.1 Aqua Jetty Stage 2
 - 3.2 Baldivis District Sporting Complex
 - 3.3 Safety Bay Foreshore Community Facility Development
 - 3.4 Stan Twight Reserve Clubroom Redevelopment
 - 3.5 Anniversary Park Clubroom Redevelopment
 - 3.6 Community Infrastructure Functionality Audit Report
 - 3.7 Baldivis Recreation Reserve Master Plan
 - 3.8 Lark Hill Sportsplex Northern Expansion

Community Capacity Building

1. Community Capacity Building Team Overview
2. Project Status Reports
 - 2.1 Seniors Strategy
 - 2.2 Health and Wellbeing Strategy
 - 2.3 Cultural Development and the Arts Strategy
3. Information Items
 - 3.1 Grants
 - 3.2 Disability Access and Inclusion
 - 3.3 Reconciliation Action Plan
 - 3.4 Seniors
 - 3.5 City Volunteer Program
 - 3.6 Rockingham Volunteer Centre
 - 3.7 Early Years, Children and Families
 - 3.8 Sport and Recreation
 - 3.9 Health and Wellbeing
 - 3.10 Youth Development
 - 3.11 Cultural Development and the Arts
 - 3.12 Rockingham Arts Centre

Community and Leisure Facilities

1. Community and Leisure Facilities Team Overview
2. Project Status Reports
 - 2.1 Rockingham Lotteries House Relocation and Community Hub Development
3. Information Items
 - 3.1 Aqua Jetty
 - 3.2 Warnbro Community Recreation Centre
 - 3.3 Mike Barnett Sports Complex
 - 3.4 Mike Barnett Sports Complex – Needs Assessment and Feasibility Study
 - 3.5 Safety Bay Tennis Club – Servicing and Feasibility Investigations
 - 3.6 Gary Holland Community Centre
 - 3.7 Autumn Centre
 - 3.8 Baldivis Indoor Sports Complex

Economic Development and Tourism

1. Economic Development and Tourism Team Overview
2. Project Status Reports
 - 2.1 Local Business Development
 - 2.2 Economic Development Strategy
 - 2.3 Iconic Economic Development / Tourism Events

	2.4	Destination Marketing
	2.5	Visitor Servicing Fee for Service
	2.6	Mobile Visitor Service Unit
	3.	Information Items
	3.1	Stakeholder Engagement - Economic Development and Tourism

5:12pm Cr Middlecoat rejoined the meeting via zoom.

Committee Recommendation


Moved Cr Liley, seconded Cr Crichton:

That Council Members acknowledge having read the Community Development Information Bulletin – September 2024 and the content be accepted.

Committee Voting (Carried) – 6/0

12. Agenda Items

General Management Services

General Management Services Strategy, Marketing and Communications			
Report number / title:	GM-021/24	Australia Day Celebrations Date – Community Consultation	
File number:	COM/111		
Proponent/s:			
Author:	Ms Nollaig Baker Manager Strategy, Marketing and Communications		
Other Contributor/s:			
Date of Committee meeting:	17 September 2024		
Previously before Council:	28 February 2023 (GM-008/23), 23 May 2023 (GM-013/23), 26 March 2023 (GM-007/24)		
Disclosure of Interest:			
Nature of Council's role:	Executive		
Attachments:	1. Australia Day Celebrations Date Consultation Report		
Maps / Diagrams:			
Site:			
Lot Area:			

Purpose of Report

For Council to consider the outcomes of the Australia Day Celebrations Date survey undertaken from 16 July to 14 August 2024, and to determine the date for City of Rockingham Australia Day events including celebrations and citizenship ceremonies.

Background

In December 2022, the Federal Government gave local governments the flexibility to hold citizenship ceremonies on any day between 23-29 January (inclusive). Following this, the date for the City of Rockingham (**City**) Australia Day celebrations, including the citizenship ceremony, was considered by Council in February 2023 (GM-008/23) in May 2023 (GM-013/23) and in March 2024 (GM-007/24).

The following is an overview of the timeline of decisions and actions:

- In February 2023, Council resolved to support a notice of motion to hold future Australia Day events including any celebrations and citizenship ceremonies on the nearest Saturday to 26 January, and to seek advice and/or endorsement from the City's Aboriginal Advisory Group (**AAG**).
- The AAG met on 20 April 2023 and supported the change of date.

- In May 2023, Council amended its Functions Hosted by Council Policy.
- In January 2024, Australia Day celebrations were held on Saturday 27 January.
- In February 2024 at the Annual Electors' meeting a resolution was passed *'That Council, before next year's Australia Day events happen and a date to be decided that public consultation is sort to allow ratepayers and residents to have their voice heard'*. At the March 2024 Council meeting, Council resolved to support the Annual Electors' resolution as follows
That Council:
 1. *ACKNOWLEDGES the resolution from the Annual Electors meeting held on 8 February 2024*
 2. *SUPPORTS the resolution from the Annual Electors meeting held on 8 February 2024 – "That Council, before next year's Australia Day events happen and a date decided that public consultation is sought to allow ratepayers and residents to have their voice heard."*
 3. *DIRECTS the Chief Executive Officer to conduct a statistically valid survey that is representative of the City of Rockingham population demographics to inform Council's decision-making on the future of the City's Australia Day celebrations and citizen ceremonies.*

Details

Following the March 2024 Council meeting, a request for quote process for an independent consultant to conduct the survey was undertaken by the City. The successful consultant, Research Solutions were commissioned to undertake the design, consultation, analysis and reporting of community consultation to determine the community's preference for the date for the City's Australia Day celebrations.

On 16 July 2024, Research Solutions issued the survey to 10,000 randomly selected ratepayers/householders from the City's ratepayer database. 5,000 resident ratepayers with email addresses were invited to complete the online survey. 5,000 residential properties received the survey via addressed mail, ensuring that resident ratepayers and renters, including those in public and social housing, had the opportunity to participate.

The survey questionnaire was designed to minimise any bias by randomising the order of the two date options. The order of presentation of the "nearest Saturday" and "26 January" response options alternated. Split print runs were used for the mail survey – 2,500 were sent a questionnaire with "nearest Saturday" at the top of the list and 2,500 with "26 January" at the top of the list. In the online survey, randomisation was used to vary presentation of the two options.

The following question was posed to determine the respondents' date preference:

1. When should the City of Rockingham hold its Australia Day events?

These events include the Citizenship Ceremony, the Community Citizen of the Year Awards Presentation, and a free community event on the Rockingham Beach foreshore.

- On the nearest Saturday to 26 January
(or Sunday 27 January if 26 January is a Saturday)
- On 26 January (Australia Day)
- I have no preference

The survey also included an open-ended question for comments, questions on demographics and past attendance at Australia Day events. There were many varied responses to the open-ended question with no single dominant theme. (See pages 20-33 in the report attachment).

The distribution of the survey was controlled to ensure that participants had only one opportunity to participate. The online survey had a unique link allowing only one submission. The mail survey was printed in full colour using colour gradients to make it easier to detect copies from the originals. A reply paid envelope was also supplied for the return of the mail survey.

Outcomes

The survey closed on 14 August 2024. Research Solutions presented the outcomes to Council Members at a Councillor Engagement Session on 3 September 2024.

In total, 1981 responses were completed, 1382 online and 599 via mail resulting in an overall response rate of 19.9%. The data was weighted by age and gender to be representative of the adult population of the City (source: <https://profile.id.com.au/rockingham/service-age-groups>). The sampling error for the survey overall was $\pm 2.18\%$. (Refer to page 39 of the report attachment). The City sought and received a research approach based around an online and mail survey of residents and ratepayers that provided a statistically valid survey that is representative of the City of Rockingham's population demographics.

The following graphs and comments were provided by Research Solutions to describe the results of the survey:

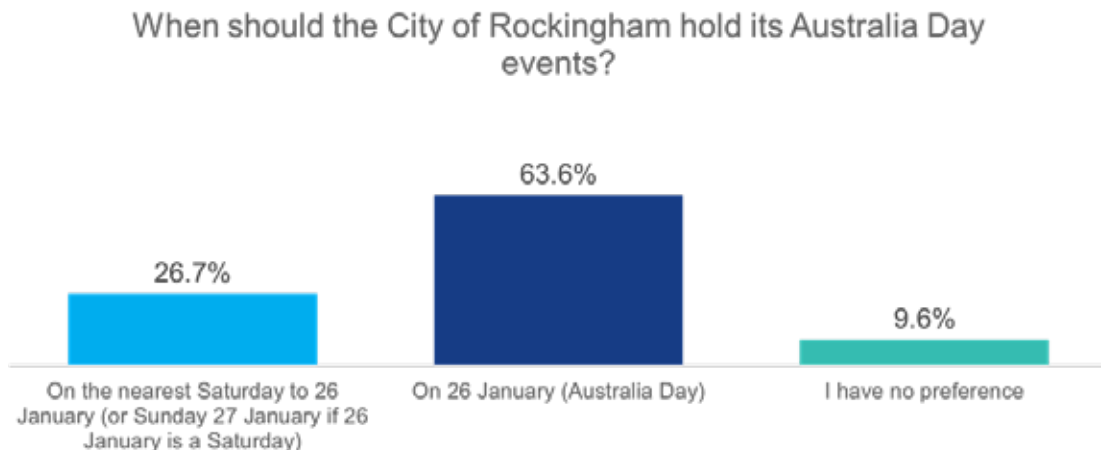


Figure 1: Response to Question 1 - When should the City of Rockingham hold its Australia Day events?

The residents and ratepayers of the City showed a clear preference for the City to hold its Australia Day events on 26 January. There was a 36.9 percentage point difference in favour of 26 January.

Participants in the mail survey and online survey both showed a clear preference for holding City events and citizenship ceremonies on Australia Day.

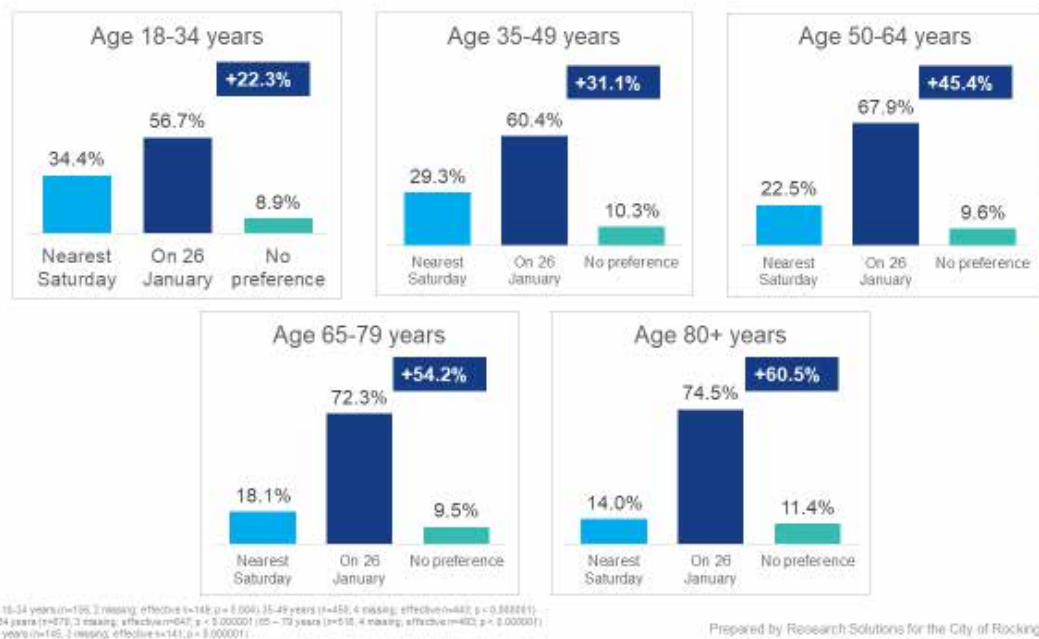


Figure 2: Response to Question 1 based on age profile

There was a clear preference for January 26 amongst each of the age groups. Even though the younger groups showed more support for the nearest Saturday than the older age groups, the younger groups still showed significantly more support for January 26.

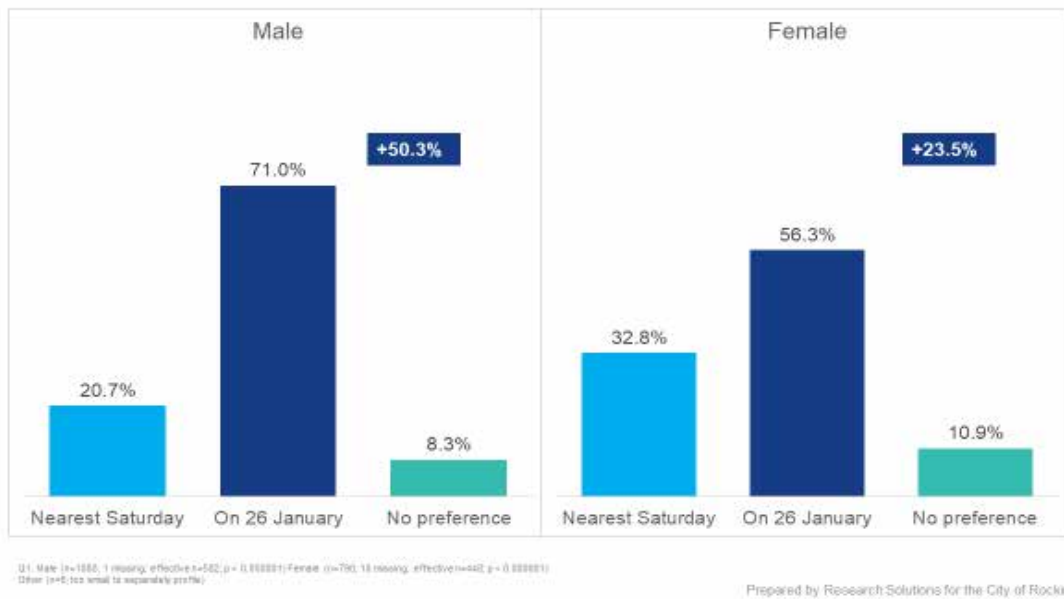


Figure 3: Response to Question 1 based on gender

Both males and females showed a clear preference for holding the Australia Day events on 26 January. Preference for 26 January was stronger amongst the males than the females. Only eight responses were received from 'other' gender group, too few to profile separately.

While support for the nearest Saturday was stronger amongst females than males, females still showed significantly more support for 26 January.

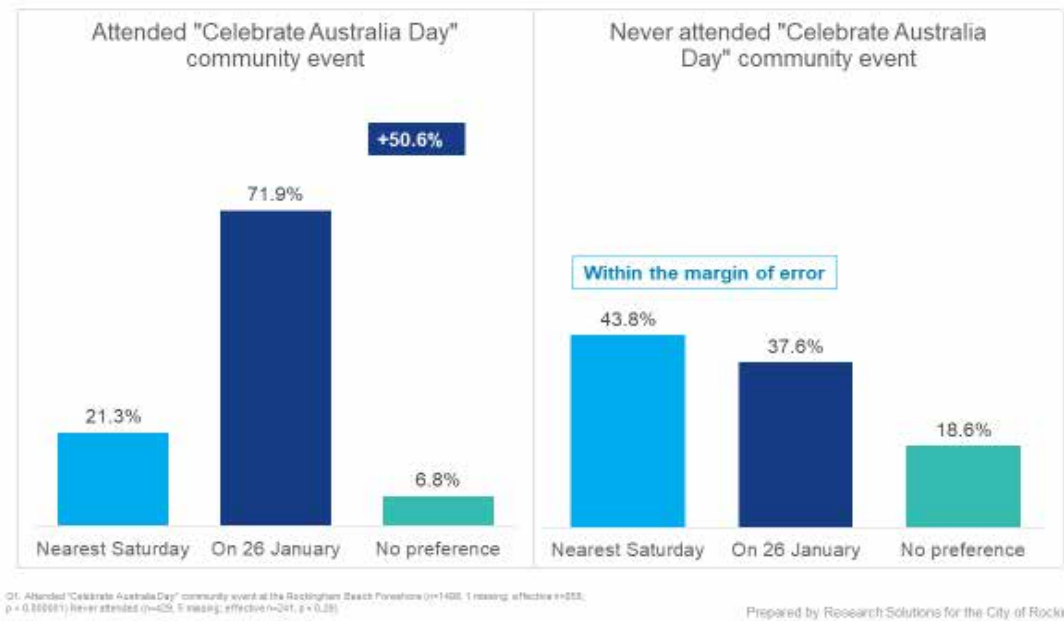


Figure 4: Question 6: Responses from those who attended/never attended a City of Rockingham Australia Day Event

Participants who have *attended a "Celebrate Australia Day" community event* at the foreshore showed a clear preference for holding the Australia Day events on 26 January.

Participants who never attended a *"Celebrate Australia Day" community event* were statistically evenly split between the City holding the event on the nearest Saturday to 26 January and on holding the event on 26 January itself. Participants who 'never attended' showed significantly stronger support for holding the event on the nearest Saturday than did the attendees, and significantly more of them had no preference.

Weighted Sample Profile

Gender		Age		Attended	
Male	48.5%	18–34 years	29.5%	Citizenship Ceremony	29.5%
Female	51.0%	35–49 years	27.1%	Community Citizen of the Year Awards Presentation	11.6%
Other	0.4%	50–64 years	24.4%	"Celebrate Australia Day" community event on the Rockingham Beach Foreshore	76.1%
		65–79 years	14.5%		
		80+ years	4.5%		

7.2% said they identified as Aboriginal and/or Torres Strait Islander.



Prepared by Research Solutions for the City of Rockingham 6

Figure 5: The Sample profile

The survey sample was weighted to match the City's adult population by age and gender. 7.2 % identified as Aboriginal and/or Torres Strait islanders.

Implications to Consider

a. Consultation with the Community

In April 2023, the AAG were consulted and they supported the change of date of future Australia Day celebrations and citizenship ceremonies.

A survey was conducted with 10,000 randomly selected ratepayers and householders from 16 July 2024 to 14 August 2024.

b. Consultation with Government Agencies

Not applicable

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

Aspiration: 1. **Social - A family-friendly, safe and connected community**

Outcome/Objective: Connected community - Provide opportunities for community engagement and participation

Aspiration: 5. **Leadership Aspiration - Transparent and accountable leadership and governance**

Outcome/Objective: Quality Leadership - Provide community communication and facilitate engagement opportunities

d. Policy

Council Policy - Community Engagement

The consultation was undertaken in line with the Council Policy - Community Engagement. This policy ensures that the City of Rockingham's community and relevant stakeholders are provided opportunities to participate and contribute to the decision-making process on relevant matters.

Council Policy - Functions Hosted by Council

The objective of this policy is to provide guidance for the approval of civic functions, ceremonies, receptions and/or the provision of hospitality. If Council decides to change the date for its celebrations, which include citizenship and award ceremonies the following section of this policy will need to be amended:

The award presentation is held in the morning of nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday, in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

e. Financial

\$21,963 excluding GST to undertake the survey.

f. Legal and Statutory

Not applicable

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

At its March 2024 Council meeting, Council directed the Chief Executive Officer to undertake a statistically valid survey to inform Council's decision-making on the future of the date of the City's Australia Day Celebrations and citizenship ceremony. The survey was undertaken from 16 July to 14 August 2024. Based on a random sample of 10,000 from the City's ratepayer database, the survey achieved a 19.9% response rate.

In summary 63.6% of those respondents prefer 26 January (Australia Day) as the date to hold Australia Day events and citizenship ceremonies, 26.7% prefer the nearest Saturday to 26 January (or Sunday 27 January if 26 January is a Saturday), and 9.6% had no preference.

The outcomes of the survey were presented to Council Members at a Councillor Engagement Session on Tuesday 3 September 2024.

The current position of Council is to hold Australia Day events including celebrations and citizenship ceremonies so that they fall on the nearest Saturday to 26 January, and in the event that the 26th itself is a Saturday, the nearest Sunday.

The following options are presented for consideration.

Option 1:

Retain the status quo based on the resolution made on 21 February 2023 (GM-008/23) that supported the concept of holding any future Australia Day events including celebrations and citizenship ceremonies so that they fall on the nearest Saturday to the 26th of January, and in the event that the 26th itself is a Saturday, the nearest Sunday, and:

Retain the status quo of its policy position as stated in Council Policy - Functions Hosted by Council as *'The award presentation is held in the morning of nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday, in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.'*

Option 2:

Revert Australia Day events including celebrations and citizenship ceremonies to be held on 26 January.

If this option is resolved, the Council Policy - Functions Hosted by Council will need to be amended to support the conduct of future Australia Day celebrations, citizenship ceremonies and award presentations on Australia Day.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **DETERMINES** the date for City of Rockingham Australia Day events including celebrations and citizenship ceremonies.

Committee Recommendation

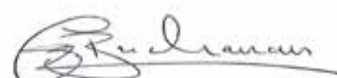
Moved Cr Liley, seconded Cr Hume:

That Council **DETERMINES** the date for City of Rockingham Australia Day events including celebrations and citizenship ceremonies.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable



Community Development

Community Development Community Infrastructure Planning



Report number / title:	CD-030/24	Community Sporting and Recreation Facilities Fund 2025/2026 Forward Planning Grant Application, Assessment and Ranking
File number:	GRS/8-11	
Proponent/s:	Comet Bay Bowling Club	
Author:	Ms Chanel Young, Community Infrastructure Business and Project Support Officer	
Other Contributor/s:	Mr Matthew Emmott, Acting Manager Community Infrastructure Planning	
Date of Committee meeting:	17 September 2024	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:		
Maps / Diagrams:	1. Aerial of Comet Bay Bowling Club with A Green highlighted	
Site:	1. Lot 4064, Cavender Street, Singleton (Reserve No. 43022)	
Lot Area:		

Purpose of Report

To seek Council approval to submit one funding application to the Department of Local Government, Sport and Cultural Industries, Community Sport and Recreation Facilities Fund 2025/2026 Forward Planning Grants Round.

Background

The Community Sporting and Recreation Facilities Fund (**CSRFF**) is a funding program offered by the State Government through the Department of Local Government, Sport and Cultural Industries (**DLGSC**). The program provides financial assistance to community groups and local governments to develop infrastructure for sport and recreation facilities. The program aims to maintain or increase participation in sport and recreation, with an emphasis on physical activity through the rational development of good quality, well-designed and well-utilised facilities.

Applicants must be an incorporated, not for profit sporting, recreation or community organisation, or a local government entity. Projects must be developed on land which is a Crown reserve, land owned by a public authority, or municipal property.

Applications for an annual or forward planning grant are accepted once per calendar year.

Projects with a total cost over \$500,000 are eligible to apply for a forward planning grant for up to one third of the total project cost, to a maximum grant amount of \$2,500,000.

All applications are required to be submitted to the relevant local government authority for initial review, assessment and prioritisation using the criteria developed by the DLGSC.

Subject to Council approval, applications are then submitted to DLGSC for assessment. Applications for the 2025/2026 forward planning grants close on Monday 30 September 2024.

Details

One CSRFF application has been prepared by the Comet Bay Bowling Club for submission to the DLGSC for the forward planning grant.

A summary is provided below of the application received:

1. Comet Bay Bowling Club – Major upgrades which includes roof cover over A Green, LED lighting, upgrades to greens base, perimeter and a new synthetic surface, sprinkler system and water harvesting system

Comet Bay Bowling Club (CBBC) was established in 1987. CBBC is part of the Singleton Social and Sporting Association (SSSA) who holds a lease with the City of Rockingham on Lot 4064, Cavender Street, Singleton (Reserve No. 43022).

CBBC has 117 active members who train and compete on the grounds.

The proposed project includes various upgrades which include construction of a roof cover over the A Green, LED lighting, major upgrades to the green base, perimeter, and a new synthetic surface, a sprinkler system to water the green and a water harvesting system. It will reduce existing problems with the current lighting in relation to glare, operational costs and frequent failures.

The project is required to transform the current A Green into an all year round playing surface reducing the impact of weather conditions on usability, members are sheltered from the high summer temperatures and winter rains. Following the completion of the works, the CBBC estimates growth in membership in year one of 20%, year two of 12% and year three of 5%. The upgrade will allow the CBBC to play their club championships during the evening over the summer months.

The estimated cost for this project is \$1,047,402



Figure 1: Aerial of Comet Bay Bowling Club with A Green highlighted

Implications to Consider

a. Consultation with the Community

The CBBC have discussed the project with representatives from the following State Sporting Associations during the preparation of their applications:

- Bowls Western Australia
- Bowls Australia

b. Consultation with Government Agencies

As required by CSRFF guidelines, applicants have liaised with representatives of the DLGSC. Applications will be forwarded to the DLGSC for assessment subject to Council approval.

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

Aspiration: **1. Social - A family-friendly, safe and connected community**

Outcome/Objective: *Connected community - Provide opportunities for community engagement and participation*

Aspiration: **3. Built Environment - A built environment carefully planned for today and tomorrow**

Outcome/Objective: *Built infrastructure meets current and future community needs - Plan build and maintain current and future assets*

d. Policy

As per the City's Leasing Policy, Consent for Addition or Alteration of Leased Premises has been requested and approved by the City Properties Team for Singleton Social and Sporting Association on behalf of Comet Bay Bowling Club project.

e. Financial

The CSRFF Application includes a request for the following grant amount

- \$349,134 for Comet Bay Bowling Club - Major upgrades which includes roof cover over A Green, LED lighting, upgrades to greens base, perimeter and a new synthetic surface, sprinkler system and water harvesting system

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

As part of the Grant Assessment, City Officers provide assessment and comment on the CSRFF applications. The application received has been assessed and then ranked using the prescribed assessment criteria. A summary of the CSRFF application assessment is detailed below.

1. Comet Bay Bowling Club – Floodlighting upgrades to LED lighting, B Green

Criteria	Satisfactory	Unsatisfactory	Not relevant
Project justification	x		
Planned approach	x		
Community input			x
Management planning	x		
Access and opportunity	x		
Design	x		
Financial viability	x		
Coordination	x		

Criteria	Satisfactory	Unsatisfactory	Not relevant
Potential to increase physical activity	x		
Sustainability	x		

The proposed project has been discussed with SSSA, Bowls Western Australia, CSC MLA Paul Papalia and MP Madeleine King who have indicated their support for the project. CBBC has stated that both CSC MLA Paul Papalia and MP Madeleine King have election funding commitments for the project, there is no mention of any funding commitments in the letters of support received and included with the application.

CBBC have consulted with the City's Properties team in regards to Consent for Alteration and Addition approval with their application approved for the proposed lighting upgrade project.

Community consultation and input is not relevant as it is an internal club project, however the CBBC has engaged and received support for the project from the CBBC Executive Committee and its members.

The total project cost is \$1,047,402 excluding GST, with the CBBC seeking grant funding of \$349,134 through the CSRFF. CBBC identified that they are planning to submit an application for the City's Community Infrastructure Capital Grant for an amount of \$50,000. Additionally the CBBC has advised that they have obtained an election funding commitment from CSC MLA Paul Papalia for an amount of \$175,000 and an election funding commitment from MP Madeline King for an amount of \$220,000 to assist with the project delivery.

The CBBC proposes to fund the project through cash contributions as per the following table.

Contributor	Amount (ex GST)	Confirmed
Comet Bay Bowling Club (cash contribution)	\$219,988	Yes
City of Rockingham (CICG)	\$50,000	No
Election funding commitment CSC MLA Paul Papalia	\$175,000	Yes
Election funding commitment MP Madeline King	\$220,000	Yes
Volunteer labour	\$33,280	Yes
Department of Sport and Recreation (CSRFF)	\$349,134	No
Total	\$1,047,402	

This project is reliant on grant funding and it is likely that the project would be delayed or not proceed if the CSRFF application is not successful. The CBBC has identified that both the City and DLGSC funding will be required for the project to be completed.

This is a well-planned project that is supported by Bowls Western Australia, Bowls Australia, and the SSSA and subject to Council approval will be submitted as the City's first priority application for CSRFF.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** the submission of the following application to the Department of Local Government, Sport and Cultural Industries for the Community Sport and Recreation Facilities Fund, 2025/2026 Forward Planning Grants Round:

1. \$349,134.00 for Comet Bay Bowling Club – Major upgrades which includes roof cover over A Green, LED lighting, upgrades to greens base, perimeter and a new synthetic surface, sprinkler system and water harvesting system.

Committee Recommendation

Moved Cr Schmidt, seconded Cr Hume:

That Council **APPROVES** the submission of the following application to the Department of Local Government, Sport and Cultural Industries for the Community Sport and Recreation Facilities Fund, 2025/2026 Forward Planning Grants Round:

1. \$349,134.00 for Comet Bay Bowling Club – Major upgrades which includes roof cover over A Green, LED lighting, upgrades to greens base, perimeter and a new synthetic surface, sprinkler system and water harvesting system.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Community Development Community Infrastructure Planning



Report number / title:	CD-031/24 Community Infrastructure Plan 2024
File number:	CSV/1931-11
Proponent/s:	City of Rockingham
Author:	Mr Matthew Emmott, Acting Manager Community Infrastructure Planning
Other Contributor/s:	
Date of Committee meeting:	17 September 2024
Previously before Council:	CD-021/23 (19 September 2023); CD-025/22 (20 September 2022) CD-017/21(14 September 2021); CD-024/20 (15 September 2020); CD-024/19 (24 September 2019); CD031/18 (18 December 2018); CD-025/18 (25 October 2018); CD-025/17 (25 October 2017); CD-032/16 (25 October 2016); CD-044/15 (24 November 2015); CD-042/15 (27 October 2015); CIP-009/11 (24 May 2011); CIP-005/11 (22 March 2011)
Disclosure of Interest:	
Nature of Council's role:	Executive
Attachments:	1. Community Infrastructure Plan (Draft)
Maps / Diagrams:	
Site:	
Lot Area:	

Purpose of Report

To seek Council adoption of the Community Infrastructure Plan 2024 (**CIP**).

Background

The CIP was first adopted by Council in 2011. In 2019, the Strategic Development Framework Policy was revised and subsequently endorsed by Council. The Policy requires the CIP to be reviewed annually, and to be presented to the August Councillor Engagement Session, then submitted to the Ordinary Council meeting in September for adoption.

Details

As part of the City's Strategic Planning Framework, the CIP is an important link in guiding the allocation of City of Rockingham (**City**) resources toward the achievement of key economic, social, environmental and community aspirations.

The purpose of the CIP is to:

- Guide the development, timing, design and location of community infrastructure over the next 10 years;

- Clearly identify the services and facilities required for the City's emerging population based upon supply/demand analysis and identification of service catchments;
- Specifically identify the capital costs associated with proposed community infrastructure to facilitate integration with the City's Business Plan;
- Meet the requirements of State Planning Policy 3.6, thus providing a robust basis for the City's Development Contributions Plan (DCP); and
- Provide the City with a documented framework of community infrastructure planning principles and guidelines.

The purpose of the annual review of the CIP is to enable it to be updated to reflect current changes in community needs and trends as well as specific project circumstances. This is intended to ensure that the CIP reflects the ongoing rigour applied during the planning process, significantly reducing the likelihood and impact of rapid project scope and cost escalation.

The methodology for the preparation and review of the CIP involves the following:

- Compilation of key community infrastructure provision principles and definitions specifically relevant to the City of Rockingham;
- Identification of existing community infrastructure standards of provision, and determination of suitable future community infrastructure standards of provision based on localised analysis and broader industry trends;
- Preparation of a community profile through detailed analysis of population projections, demographic trends, and other relevant data;
- Identification of community infrastructure planning catchments / development contribution areas based on the spatial distribution of existing community facilities, physical boundaries and population;
- Preparation of a community infrastructure profile through detailed analysis of asset types, usage levels, physical condition, and capacity to cater for population growth;
- Compilation of a community infrastructure needs analysis as the basis for determining future infrastructure requirements;
- Analysis of contemporary facility / service provision options that optimise financial and land use outcomes, as well as consideration for social return on investment;
- Determination of a plan for the delivery of proposed community infrastructure that includes facility types, location, land area required, catchment area, and indicative construction timeframes; and
- Preparation or review of a scope for each element of future community infrastructure including facility objectives and purpose, functional spaces, catchment area, capital construction cost estimate, and identification of potential funding sources.

Following the completion of the annual review, the 2024 CIP proposes the following changes:

Proposed Timing Changes

- Aqua Jetty Stage Two, in line with Council resolution, is currently in the re-design phase with the proposed construction phase to commence in 2026/2027.

Projects Removed

- No projects removed.

Projects Added

- Safety Bay Foreshore Community Facility.
- Autumn Centre Redevelopment.
- Warnbro Community Recreation Centre Redevelopment.

Projects with Scope Change

- No scope changes.

The proposed development window for each project allows one year for planning, one year for design and identifies the year that construction will commence, with opening and commissioning of the infrastructure in the financial year following the construction phase.

Implications to Consider

a. Consultation with the Community

Consultation with key stakeholders will occur throughout the planning and design process for each specific project where relevant.

The annual review of the CIP is presented each year at the August Councillor Engagement session.

b. Consultation with Government Agencies

While the 2024 CIP has not been subject to broad consultation with government agencies, it should be noted that many individual projects are, or will be, the subject of consultation during detailed planning and design development.

Consultation with other agencies such as Department of Local Government, Sport and Cultural Industries and Lotterywest will occur in relation to the planning and funding of relevant projects.

The annual review and position readiness of the CIP enables the City to be position ready to approach State and Federal Governments in respect to any future funding or grant availability.

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

Aspiration: **3. Built Environment - A built environment carefully planned for today and tomorrow**

Outcome/Objective: *Built infrastructure meets current and future community needs - Plan build and maintain current and future assets*

d. Policy

The Strategic Development Framework Policy outlines the detail and timing of the annual Community Infrastructure Plan review which requires the draft CIP to be presented at the August 2024 Councillor Engagement session and the report submitted to the September 2024 Ordinary Council Meeting.

The Sports and Community Facility Provision Policy guides the standard and scale of sports and community buildings.

e. Financial

The Baldivis Outdoor Recreation Space, Baldivis Sports Complex Outdoor Courts and Southern Pavilion and Stan Twight Reserve Clubroom Redevelopment are projects anticipated to commence construction within the current financial year. As these projects have completed detailed design and have been advertised for tender, cost estimates for these projects are not shown within the 2024 CIP Implementation Plan.

All of the above projects have been costed by a quantity surveyor at various stages of the design and pre tender estimates have been received which include design and professional fees, escalations to time of construction, contingencies, preliminaries, and on costs. All projects have faced cost estimate increases as a result of the escalations that have occurred within the construction industry.

It is important to note that since the last quarter of 2020 industry cost escalations have totalled over 34%. The 2024 cost estimate review included increases for all projects for contingencies (5%) as well as project preliminaries (5%).

Revenue through external grants and development contributions, assist in reducing municipal expenditure or loan funding. However external grants are not reflected in the CIP as applications are made on a project by project basis and are not guaranteed. For those projects for which the City is in the design phase of, or has recently sought tenders, the City has attracted:

- \$1,089,463 in CSRFF Funding for the Anniversary Park Redevelopment;
- \$1,000,000.00 in CSRFF Funding for the Stan Twight Reserve Clubroom Redevelopment along with \$50,000 from the WA Football Facilities Fund (WAFC) and \$50,000 from the Australian Cricket Infrastructure Fund (Cricket Australia and WA Cricket); and
- \$1,000,000 from Lotterywest for the Baldivis Outdoor Recreation Space project.

The capital expenditure for those projects listed within the draft 2024 CIP Implementation Plan amount to \$124,364,559.

The cost summary for all future projects listed in the CIP to commence design from 2024/2025 onwards have been prepared by a qualified, independent accredited quantity surveyor, based on the scope and detail available at the respective development stage of each project. The cost of each project has been escalated to the year of construction. Due to current market conditions and ongoing escalations occurring in the industry there was an overall increase of approximately 20% for all projects. This has resulted in an approximately \$13,000,000 increase for the respective projects since 2023. The largest increases in project budgets were the Rockingham Aquatic Centre project (approximately 27% increase) which there was a significant increase in the aquatic construction rates, and the Lark Hill Sportsplex Northern Expansion – Ovals and Sports Pavilion project (approximately 25% increase) which included increases in the rates for car parking and roads which also included an addition of a section of road and car parking previously associated with the BMX project.

f. Legal and Statutory

State Planning Policy 3.6 – Development Contributions for Infrastructure, allows for development contributions to be sought for items of infrastructure that are required to support the orderly development of an area. Development Contribution Plans for community infrastructure must be supported by the following:

- A community infrastructure plan for the area, identifying the services and facilities required over the next five to 10 years, supported by needs analysis and identification of service catchments.
- A capital expenditure plan detailing at least five years into the future which identifies the capital costs of facilities, and revenue sources including capital grants and provision programs.
- Project growth figures including the number of new dwellings to be created at suburb or district catchment level.
- A methodology for determining the proportion of community infrastructure costs to be attributed to growth, and the proportion to be attributed to existing areas.

The preparation and endorsement of the CIP contributes to meeting the above requirements to enable the City to implement a DCP and to receive DCP funding for the majority of CIP projects.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

There is one high financial risk identified within the CIP.

This risk relates to the inability to deliver the CIP Implementation Plan as a result of changes to the City's financial capacity. The potential outcome of this is that projects are deferred and cost increases occur due to escalations.

There is one medium financial risk

This risk relates to the changes to project budgets identified in the CIP as a result of price changes, varying markets, unforeseen project cost elements, or industry cost escalations beyond the control of the City. The potential outcome of this is that there could be issues with affordability or timing with possible implications to developer contributions, and any changes to scope may compromise community outcomes.

Both of the above Risks are moderated through the annual review of the CIP which includes annual project scope and timing review, project cost assessments by a qualified Quantity Surveyor and the review is completed in consultation with the Director Corporate Services, to ensure alignment of the CIP Implementation Plan with the City's annual budget and Business Plan preparations.

Comments

As per the 2023 CIP review, this year's review was required to consider the impacts to the building sector as a result of the COVID-19 health pandemic. The pandemic continues to impact a variety of areas within the construction industry including all aspects of planning, design and construction.

This has resulted in cost escalations due to availability of materials as well as labour resource shortages having impacts on both increased project costs and delivery timeframes. Designs have been required to take into account material shortages and availability, with project planning having to allow for a range of design and construction contingencies as well as cost escalations to the time of build.

Each annual review of the CIP includes a review of cost estimates for all projects undertaken by an independent Quantity Surveyor. The annual review of cost estimates by a Quantity Surveyor are integral to the review of the CIP, and in 2024 the review took place during April/May in order to ensure current market conditions and industry cost escalations were considered. The outcome of the cost review was that there was an overall increase of approximately 20% for all projects listed throughout the timeframe of the CIP. This 20% increase is inclusive of the additional 10% allowance for project contingency and preliminaries and project escalations. As previously indicated since the last quarter of 2020 total construction industry cost escalations total over 34%. (*Australian Institute of Quantity Surveyors – Construction Cost Index Forecast Perth Western Australia*)

The 2024 review includes an updated current community profile. The 2021 Census data has been used where possible. The City's demographer released forecast community data in March 2023 which has been used where possible within the CIP.

The annual review also included the development of new project tables to clearly identify project funding sources. The new tables identify projects which receive Developer Contribution Plan (DCP) funding and those which are not funded through the DCP, and designate projects which have attracted external funding.

While community infrastructure planning principles and provision guidelines are the primary measure to determine project need and priority, the CIP Implementation Plan to deliver these projects is guided both by project-specific dependencies and the financial capacity of the City to deliver the infrastructure through the City Business Plan.

There is an inherent risk with any document like the CIP, that specific project timeframes may be impacted by unforeseen circumstances which are beyond the control of the City. This presents a number of challenges in relation to project delivery and timeframes, however the City has a strong project management and governance framework in place to mitigate this risk.

The use of a strategic, planned approach to the future development of community infrastructure provides a strong basis for the City to engage with funding bodies such as the Federal and State Governments and funding sources such as Lotterywest, Cricket Australia and Western Australian Football Commission.

This approach has proven successful with external funding commitments received for forthcoming and completed projects totalling in excess of \$40 million, including Anniversary Park Clubroom Redevelopment, Stan Twight Reserve Clubroom Redevelopment, Baldivis Sporting Complex, Baldivis Indoor Recreation Centre, Baldivis Outdoor Recreation Space, Aqua Jetty Stage 2, Koorana Reserve Master Plan, Baldivis South Community Centre, Singleton Sports and Community Centre, Golden Bay Sports Pavilion, Rockingham Youth Centre, Mary Davies Library, and the Baldivis South Sports Pavilion.

Subject to Council adoption of the 2024 CIP, Officers will use the revised plan to help the City advocate for further external funding with State and Federal Governments as well as Lotterywest and National/State Sporting Associations.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** the Community Infrastructure Plan 2024, as detailed in Attachment 1.

Committee Recommendation

Moved Cr Liley, seconded Cr Hume:

That Council **ADOPTS** the Community Infrastructure Plan 2024, as detailed in Attachment 1.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Community Development Community Capacity Building



Report number / title:	CD-032/24 Health and Wellbeing Strategy 2024-2029
File number:	CPM/14-02; RCS/151-6
Proponent/s:	
Author:	Ms Marta Makuch, Coordinator Recreation and Wellbeing
Other Contributor/s:	
Date of Committee meeting:	17 September 2024
Previously before Council:	
Disclosure of Interest:	
Nature of Council's role:	Executive
Attachments:	1. Health and Wellbeing Strategy 2024-2029
Maps / Diagrams:	
Site:	
Lot Area:	

Purpose of Report

To seek Council's adoption of the Health and Wellbeing Strategy 2024 – 2029.

Background

The new Health and Wellbeing Strategy (**Strategy**) builds on the outcomes of the previous two strategies, the Volunteering Strategy 2016-2022 and the Health and Wellbeing Strategy 2018-2022.

The proposal to combine the two strategies was presented at a Councillor Engagement Session on 11 October 2022 where the concept was supported. The draft Strategy was then presented for feedback at a follow up Councillor Engagement Session on 14 May 2024, the Strategy was endorsed for public comment at the Council meeting on 25 June 2024.

The draft Strategy was available for public comment over a four-week period, from 27 June until 26 July 2024. The City of Rockingham (**City**) received three submissions which resulted in minor amendments to the Strategy. The Strategy is now presented to Council for adoption.

Details

The Strategy's objective is to continue to support the development of an empowered, sustainable and healthy community that actively encourages healthy lifestyles, physical activity, volunteering, mental wellbeing and social connection.

Its development was informed by research, data analysis and a comprehensive internal and external community and stakeholder engagement process.

The draft Strategy includes Key Elements, with a total of 45 actions. There are 12 new actions and 33 ongoing actions.

Key Element 1 – Sport, Recreation and Physical Activity

Facilitate diverse sport and recreation opportunities, enhance physical health and wellbeing, and provide community facilities and infrastructure to promote physical activity, social connection and a sense of belonging.

The City of Rockingham (**City**) will continue to support local organisations, develop, manage and maintain public open spaces and community infrastructure for sports-related and passive use and explore avenues for accessible recreational opportunities for the local community.

Some of the ongoing actions are:

- Deliver and support programs and initiatives that encourage and facilitate access to physical activity.
- Deliver and support programs and initiatives that encourage the use of active travel.
- Continue to implement and review the provision of outdoor recreation equipment to meet community needs.

New actions will focus on:

- Develop a Walking and Cycle Plan.
- Activate and promote the use of outdoor exercise equipment.
- Promote, enhance and maintain local walking trails as a way to encourage low impact physical activity.

Key Element 2 – Mental Wellbeing

Promote positive mental health, encourage social interactions, combat isolation, and foster a sense of belonging, while promoting the Act Belong Commit campaign and encouraging meaningful activities and active participation.

The City will continue to support agency and community initiatives in a collaborative manner, to support community mental health and wellbeing.

Some of the ongoing actions are:

- Embed and promote the Act Belong Commit campaign in City of Rockingham programs and the wider community.
- Deliver a range of events and initiatives that facilitate community connections.
- Promote the positive impact of natural environment and sustainable living on community's wellbeing.

New action will focus on:

- Build capacity of local sport and recreation clubs to plan and implement their own wellbeing initiatives and practices.

Key Element 3 – Volunteering

Support and empower local groups through guidance, capacity building and corporate volunteering, connect community members to volunteer opportunities, and ensure a best practice approach to volunteer management.

The City will continue to provide a comprehensive volunteer portfolio, with dedicated officers supporting and connecting volunteers and volunteer involving organisations, while supporting them to build their organisational capacity.

Some ongoing actions are:

- Implement the City's Volunteer Program, including regular review to ensure it reflects best practice.
- Continue to operate and promote the Rockingham Volunteer Centre to connect and support local Volunteer Involving Organisations and Rockingham residents seeking volunteer opportunities.

- Deliver the annual Community Volunteer Recognition Evening event during National Volunteer Week.

New actions will focus on:

- Investigate a new volunteer management software system for the City's volunteer program, to ensure efficiency and compliance.
- Develop and implement awareness raising initiatives focusing on the value of volunteering.
- Develop a plan for the management of spontaneous volunteers during recovery activities, following a disaster.

Key Element 4 – Healthy Lifestyles

Promote nutrition literacy, benefits of physical activity and healthier eating habits, while reducing harmful substance consumption through partnerships, targeted education and awareness campaigns.

The City will continue to provide opportunities for community to build healthy habits and understand harmful effects associated with risky behaviours.

Some of the ongoing actions are:

- Support service provision at, and promotion of, community gardens.
- Implement the City's Alcohol Management Plan.
- Develop, implement and review catering and food provision best practice options for City led meetings and events as well as relevant City facilities.

New actions will focus on:

- Develop and implement educational and awareness raising initiatives focusing on alcohol use, drug use, smoking and vaping.
- Provide awareness raising campaigns focusing on beach/water safety and being sun smart.

Key Element 5 – Communicate, Connect and Advocate

Increase the community's health and wellbeing awareness through targeted messaging, facilitate community connection and information provision, and advocate for the interests of local groups, clubs and services.

The City will continue to play a vital role of facilitating connections, partnership and access to resources and support.

Some of the ongoing actions are:

- Advocate and provide input into health and wellbeing policies and practises relevant to Local Government Authorities and local Volunteer Involving Organisations.
- Promote internal and external funding opportunities to local sport and recreation clubs and other Volunteer Involving Organisations.
- Regularly liaise with sport and recreation clubs to ensure their needs are considered as part of refurbishment or development of sport and recreation facilities.

New actions will focus on:

- Implement an online City of Rockingham Community Directory to provide a centralised resource for local community members, groups, clubs and service providers.
- Partner with external stakeholders to utilise existing marketing campaigns that are relevant to active transport, physical activity, mental health and wellbeing, and volunteering.
- Investigate and implement actions to support individuals and groups that are at higher risks to the impacts of heatwaves to increase resilience within the local community.

Implications to Consider

a. Consultation with the Community

The draft Strategy was open for public comment from 27 June until 26 July 2024. The public comment period was advertised through the following:

- Advert in the Sound Telegraph published on 3 July 2024
- RockPort and Share Your Thoughts pages
- City's libraries
- Key networks such as the Rockingham Early Years Group (**REYG**), Kwinana Rockingham Action for Today's Youth (**KRAFTY**)
- Rockingham Volunteer Centre members
- Local Sport and Recreation Clubs
- Email networks of the local primary and secondary schools
- City's Social Media platforms.

The City received two submissions from community members and one submission from a government department during the consultation period. The comments have been grouped based on their key theme. Officer responses are outlined below alongside the comments.

Key Theme	Officer Response
Outdoor exercise equipment and physical activity Love a lot of the playground and outdoor fitness developments that have happened across the City. Would love to see these be activated more - possibly with community events that encourage people to come along and learn how to use the outdoor fitness equipment as a great free physical activity. Would also love consideration of outdoor fitness equipment suited to people of various physical capacities including Seniors (great example was done in South Perth) and also playgrounds that encourage safe risk play suited for tweens and teens such as parkour courses or some of the multi-age playgrounds (great examples like The Venny in Melbourne or nature play spaces that could even partner with community organisations like community gardens to further activate the space).	The suggested approaches are being considered as part of the strategy implementation activities.
Aqua Jetty Membership I know the Aqua Jetty redevelopment process is still pending, I think this is still a key family year round activity space that is fairly affordable and any advocacy around the final determined redevelopment of this space would be very welcome. I would love to also see advocacy for family memberships at the Aqua Jetty that support parents who want gym access but also like taking their kids swimming or teens into the teen fit programs (I currently have a personal gym membership and would love a family option to include all our various uses of Aqua Jetty now and in the future)	Membership categories and packages are reviewed by the City on an ongoing basis. Your suggestion is noted and will be considered as part of future review processes.

Key Theme	Officer Response
<p>Volunteering opportunities for those under 18 years old</p> <p>If there is anything that can help organisations also improve volunteering for under 18's, I would love to see them supported with this. I recognise the City can't, but the barriers for youth being able to volunteer really reduces the opportunity to imbed the value of volunteering from a young age and if there was any new programs or legislation that improve the insurance options for groups to do this more, I would love to see them supported and provided the information to do so.</p>	<p>Noted. This is an area of focus not just for the City but a wider volunteering sector.</p>
<p>Volunteer Recognition</p> <p>Really supportive of the Volunteer Recognition - I'm connected with a number of schools and not for profit groups that have used this as a real point of encouragement to their hardworking volunteers and they really appreciate this event</p>	<p>Thank you and noted.</p>
<p>Corporate Volunteering Program</p> <p>Totally wishful thinking, it would be amazing if staff could also utilise this program to support other volunteering as well as the specific set locations (eg: those that might want to support local groups and clubs by taking on board roles or helping them with a standalone fundraising event or similar as a volunteer)</p>	<p>Corporate Volunteer Program is reviewed on an ongoing basis and your feedback is being noted.</p>
<p>Collaborative partnerships</p> <p>Love that this is also in partnership with organisations like Foodbank that promote low-cost healthy eating as well as this is a growing need.</p>	<p>Thank you and noted.</p>
<p>Promotional campaigns on the positive impact of physical activity, volunteering, healthy lifestyle and mental wellbeing</p> <p>Would love to see more of this including some of the great campaigns that have featured WA people such as the Inside Your Mind campaign and would love to see the City promoting these campaigns as there is great evidence of the degree of impact they have had.</p>	<p>Noted.</p>
<p>Volunteer Recognition Initiatives</p> <p>That all volunteers at the Autumn Centre should not have to pay annual fee. The minimum hours are 4 per week and many work full days several days a week. Even if we use the facilities at the centre our volunteer hours should surely cover the yearly \$56 fee. I think it is sad that I work, projection for a year, approximately 210 hours at the Autumn Centre and attend required induction information sessions (in my own time). I also volunteer 7.5 hours a week at the</p>	<p>The City's recognition initiatives for all City volunteers are reviewed on an ongoing basis and your feedback is noted. I would also encourage you to provide your suggestions on how the City can better recognise all City volunteers through the Annual Volunteer Survey which will be distributed towards the end of the year.</p>

Key Theme	Officer Response
Rockingham hospital café. Please consider how amazing all volunteers are and maybe, Rockingham Shire, consider not charging them instead give them use of the Autumn centre as a lovely gift.	
Public Health Plan requirements A number of comments were made in regards to the Strategy having to meet Public Health Plan requirements.	Local Governments are not currently legislatively required to have a Public Health Plan (PHP). The State Government's PHP is due to be developed by June 2025, and Local Governments are required to complete and publish their PHPs one year after that. Although the City's Health and Wellbeing Strategy may overlap with some likely future PHP requirements, it is not a PHP. The suggested changes will therefore not be implemented, but will be noted for future
Key health priorities updates required Names and key priorities for the Department of Health and Healthway were incorrect.	The suggested changes will be incorporated and required changes made in the Strategy.
Action rewording request In relation to Action 4.4 - Consider rewording to 'reducing harm from alcohol and other drug use...'	The suggested change will be implemented.

b. Consultation with Government Agencies

Department of Health, Department of Education, Department of Communities and the Department of Local Government, Sport and Cultural Industries were provided with information on the public comment process for the draft strategy. One formal response was received from the South Metropolitan Health Service.

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

Aspiration: **1. Social - A family-friendly, safe and connected community**

Outcome/Objective: *Connected community - Provide opportunities for community engagement and participation*

Outcome/Objective: *Community health and wellbeing - Strengthen community health and wellbeing*

Outcome/Objective: *Community health and wellbeing - Provide healthy lifestyle opportunities*

Outcome/Objective: *Inclusive community - Build connectivity with our diverse community*

Aspiration: **2. Natural Environment - A place of natural beauty where the environment is respected**

Outcome/Objective: *Sustainable natural green spaces - Improve community open spaces*

Aspiration: **3. Built Environment - A built environment carefully planned for today and tomorrow**

Outcome/Objective: *Built infrastructure meets current and future community needs - Plan build and maintain current and future assets*

Outcome/Objective: *Plan for sustainable growth - Balance growth while maintaining the identified natural environment*

Outcome/Objective: *Accessible and connected - Plan and advocate for transport solutions*

Aspiration: **5. Leadership Aspiration - Transparent and accountable leadership and governance**

Outcome/Objective: *Quality Leadership - Active advocacy for the community*

d. Policy

The Strategy has been developed in accordance with the Strategic Development Framework Policy.

e. Financial

The total cost of implementing the Strategy is \$2,912,500. Of this, \$630,000 is allocated to new actions, with the remaining balance allocated to existing or ongoing actions.

The cost of implementation of actions will be considered as part of the annual Team Plan process, with allowance for CPI or service fee costs at the time.

f. Legal and Statutory

Not applicable

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

The Health and Wellbeing Strategy 2024-2029 provides Council with a clear strategic direction aimed at building an active, healthy, connected and resilient community. The Strategy was developed following extensive community and stakeholder engagement, and reflects the current needs and gaps of the community.

The Strategy was made available for public comment and feedback for a four-week period, during which time it was promoted using a range of engagement methods. The City received three submissions, as outlined within the Consultation with the Community section of this report. Following the feedback period and further review of the Strategy, minor amendments were made to the Strategy which did not result in any significant changes to information or the focus of the Strategy.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** the Health and Wellbeing Strategy 2024-2029, as detailed in Attachment 1.

Committee Recommendation

Moved Cr Schmidt, seconded Cr Hume:

That Council **ADOPTS** the Health and Wellbeing Strategy 2024-2029, as detailed in Attachment 1.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Community Development Director and Support



Report number / title:	CD-033/24	Mike Barnett Sports Complex Needs and Feasibility Study
File number:	CPR/949	
Proponent/s:		
Author:	Ms Carly Kroczek, Senior Project Officer – Community Development	
Other Contributor/s:	Mr Michael Holland, Director Community Development	
Date of Committee meeting:	17 September 2024	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:	1. Mike Barnett Sports Complex Needs Assessment and Feasibility Study	
Maps / Diagrams:		
Site:	Lot 1511 Dowling Street and Lot 1652 Dixon Road Rockingham	
Lot Area:	171,466m2 and 71,298m2	

Purpose of Report

To seek Council endorsement of the Mike Barnett Sports Complex Needs Assessment and Feasibility Study (**Study**) and a decision on the way forward.

Background

The Mike Barnett Sports Complex (**MBSC**) constructed in 1983, is a City of Rockingham (**City**) owned and managed community facility, located on the corner of Dixon Road, Goddard Street and Dowling Street in Rockingham. The facility is the home of the Rockingham Basketball and Recreation Association (**RBRA**) and Rockingham Districts Netball Association (**RDNA**) who have occupied the centre since it opened. MBSC is also used by a small number of community groups or individuals who hire the indoor courts.

MBSC is the City's largest indoor recreation centre with seven indoor courts, including a show court and 14 outdoor hardcourts. In response to regular requests to enhance the amenities, as well as the City's strategic decision for both RDNA and RBRA to remain at the facility for at least the next 10 – 15 years, a long term plan for MBSC that identifies future capital works, upgrades or enhancements and tests the feasibility of implementing these works has been completed.

Details

Following asset inspections by qualified consultants, it was identified that some areas of MBSC are in need of renewal due to age and general wear and tear. Although all aspects of the building's construction met requirements of the Building Code of Australia at the time of construction, some

areas are no longer in line with current practices. In addition, it was noted that some of the spaces are no longer functional, and are not being used for their original purpose.

Forecast participation rates indicate that there will be a need for an additional four courts by 2031. A master plan has been developed that addresses the need for new courts, increased car parking, updated toilets and change rooms, as well as other general improvements to the amenities identified during community and stakeholder consultation. The full master plan and proposed scope of works can be viewed in the attached Study. In summary, the master plan provides for:

- 15 outdoor hardcourts;
- Up to four additional indoor courts (providing 11 in total) and associated amenities;
- New storage spaces;
- Reconfigured entry and increased car parking;
- Landscaping; and
- Internal refurbishment including upgrades to toilets, change rooms and umpires room and alterations to existing office spaces, kiosk and function room.

Considering the State Government bi-election commitment in July 2023 of \$10M towards new indoor courts and other improvement works at MBSC (as noted in the Consultation with Government Agencies and Financial Sections of this report), the cost implications of implementing the full master plan, and the differing priority ratings of the improvements identified, four implementation options have been developed for Council's consideration. The financial implications of these options is discussed in the financial section of this report.

- Option 1: Full master plan scope
- Option 2: Construction of four new indoor courts, car parking and other essential works only
- Option 3: Construction of two new indoor courts, car parking and other essential works only
- Option 4: Internal Refurbishment of existing toilets and change rooms and increased car parking

A comparison of the scope of works for each options is shown in table 1 below.

Item	Option 1 Full Master Plan	Option 2 Four Indoor Courts	Option 3 Two Indoor Courts	Option 4 Internal refurbishment and car parking
Additional storage to courts 4-7	Y	N	N	N
New entry forecourt to accommodate RBRA relocation to ground floor	Y	N	N	N
Kiosk Refurbishment including upgrade of gas supply and new grease trap	Y	N	N	N
Changes to reception, first aid and upgrades to staff room and coordinators office	Y	N	N	N
Refurbishment of RBRA club room and office spaces	Y	N	N	N
Refurbishment of Netball office and storage	Y	N	N	N
New umpires room	Y	N	N	N
Refurbishment of multipurpose room	Y	N	N	N
low level natural ventilation to courts 1-3	Y	N	N	N
HVAC to staffroom	Y	N	N	N
Replacement of flooring to all indoor courts	Y	N	N	N

Item	Option 1 Full Master Plan	Option 2 Four Indoor Courts	Option 3 Two Indoor Courts	Option 4 Internal refurbishment and car parking
Remedial works to existing outdoor courts	Y	N	N	N
New score benches and indicators	Y	N	N	N
External works including bike racks, landscaping and footpaths	Y	Y	Y	N
Covered outdoor seating	Y	N	N	N
New playground	Y	N	N	N
New netball practice courts	Y	N	N	N
5 new outdoor netball courts	Y	N	N	N
Lift	Y	N	N	N
Upgrade of services including electrical and fire	Y	Y	Y	Y
New indoor courts	Y	Y	Y	N
Refurbishment of existing change rooms and toilets	Y	Y	Y	Y
Additional car parking	Y	Y	Y	Y

Table 1: Master Plan Implementation Options Scope Comparison

It should be noted that some of the works identified as being required to courts 4-7 and the netball office during the development of the Study, have been completed using \$2M of the State Government's \$10M election commitment funding, and are therefore excluded from the scope of works above.

Implications to Consider

a. Consultation with the Community

The City engaged an external consultant to conduct community and stakeholder consultation. The consultant undertook engagement as follows:

- An online survey was made available to the community between 24 January 2022 and 11 February 2022. 565 people responded;
- One on one meetings were held with RDNA , RBRA, Basketball WA (BWA) and Netball WA (NWA);
- Rockingham Senior High School (basketball program) and Prime Movers were invited to provide written feedback.

The City has also maintained regular contact with RBRA and RDNA throughout the development of the Study and has been in contact with BWA and NWA regarding participation numbers.

b. Consultation with Government Agencies

The City has met with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss the State Government's 2023 Rockingham bi-election commitment of \$2M towards facility improvements including ventilation, cladding and painting, as well as the \$8M towards new indoor courts. Further consultation will be needed with DLGSC once a decision has been made by Council on the way forward. The facility improvements works to courts 4-7 have been completed and the funding acquitted.

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

- Aspiration:** **1. Social - A family-friendly, safe and connected community**
- Outcome/Objective:** *Community health and wellbeing - Provide healthy lifestyle opportunities*
- Outcome/Objective:** *Accessible services - Adapt services to meet changing community need*
- Aspiration:** **3. Built Environment - A built environment carefully planned for today and tomorrow**
- Outcome/Objective:** *Built infrastructure meets current and future community needs - Plan build and maintain current and future assets*
- Aspiration:** **5. Leadership Aspiration - Transparent and accountable leadership and governance**
- Outcome/Objective:** *Sustainable Local Government - Optimise City resources*

d. Policy

The master plan has been developed with reference to Council Policy - Sports and Community Facility Provision.

e. Financial

The Study identifies four implementation options, all of which address differing levels of need. The cost of these options is shown below. The cost estimates are current as at August 2024, are not escalated beyond April 2025 and do not include the City internal project management fee, unless otherwise noted. They are also subject to change as market conditions change.

Option	Cost Estimate
1. Implementation of the full master plan	\$30M*
2. Construct <u>FOUR</u> new indoor courts, associated supporting amenities, refurbish existing toilets and change rooms and increase car parking	\$18.695M
3. Construct <u>TWO</u> new indoor courts, associated supporting amenities, refurbish existing toilets and change rooms and increase car parking	\$15.5M
4. Internal Refurbishment of existing toilets and change rooms and increased car parking	\$8.6M

*Estimate as at December 2023.

There is no funding allocated in the annual budget or Business Plan for implementation. This project will reside on the 'unfunded projects list' if Council endorses the Study, unless funding is allocated towards implementation.

As part of the 2023 Rockingham bi-election, the State Government committed \$8million towards the development of new indoor courts at MBSC. The execution of this agreement is pending a Council decision on proceeding with the project. The funding committed by the State Government is not enough to construct new indoor courts, but would fund the internal refurbishment and additional car parking (option four).

f. Legal and Statutory

Expansion of MBSC in line with the master plan is contingent on the State Government approving the increased site footprint as shown in the draft Rockingham Strategic Centre Local Planning Framework.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

The Study confirms that there is a need for additional four indoor courts by 2031 to support the increasing population. There are some operational improvements that can be made to the way courts are allocated, booked and used that will assist in meeting the immediate need for indoor court space. The Study is robust in justifying the need for and proposed timing of additional indoor courts.

Although the Study has been completed and is presented to Council for endorsement, there is no funding allocated to the development of new indoor courts at MBSC or refurbishment of the centre. Officers would typically request Council endorse the Study and consider allocating funding as part of a future Business Plan. However, the State Government election commitment of \$8 million towards the development of new indoor courts, adds a layer of complexity which must be considered in any decision. The funding commitment is not enough to cover the cost of developing two or four indoor courts and therefore, significant funding through the State and/or Federal Governments is required to undertake the project in any capacity.

At the Councillor Engagement Sessions held on the 14 May 2024 and 13 August 2024, a range of options were discussed in relation to addressing the needs identified in the Study. Officers understood that it is Council's feedback to address the need for additional indoor courts, but this must be balanced with the desire to ensure implementation is not to the detriment of other equally justified projects and doesn't place a significant financial burden on the City.

It is the recommendation of Officers that Council proceed with implementing Option 2 – the development of four indoor courts, as this provides best value and meets the predicted need of four indoor courts by 2031. Implementation should be subject to the State and/or Federal Governments providing additional funding to cover the shortfall between the State Government's election commitment and the cost of delivering the project, so there is no impact on the delivery other equally justified and well planned projects identified in the Business Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **ENDORSES** the Mike Barnett Sports Complex Needs Assessment and Feasibility Study as contained in Attachment 1.
2. **SUPPORTS** the development of four indoor courts, car parking and other associated infrastructure at Mike Barnett Sports Complex as the preferred implementation option.
3. **DIRECTS** the Chief Executive Officer to write to the Department of Local Government Sport and Cultural Industries, the Federal Member for Brand and other potential external stakeholders to request funding to support the preferred implementation option.

Committee Recommendation

Moved Cr Schmidt, seconded Cr Crichton:

That Council:

1. **ENDORSES** the Mike Barnett Sports Complex Needs Assessment and Feasibility Study as contained in Attachment 1.

2. **SUPPORTS** the development of four indoor courts, car parking and other associated infrastructure at Mike Barnett Sports Complex as the preferred implementation option.
3. **DIRECTS** the Chief Executive Officer to write to the Department of Local Government Sport and Cultural Industries, the Federal Member for Brand and other potential external stakeholders to request funding to support the preferred implementation option.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation
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Not Applicable

Community Development Community Capacity building		
Report number / title:	CD-034/24	Installation of two semi-permanent beach volleyball courts on Rockingham Foreshore
File number:	RCS/3-2	
Proponent/s:		
Author:	Mr Paul Hayward, Manager Community Capacity Building	
Other Contributor/s:		
Date of Committee meeting:	17 September 2024	
Previously before Council:	19 March 2024 (CD-009/24)	
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:		
Maps / Diagrams:		
Site:		
Lot Area:		

Purpose of Report

To provide a report to Council regarding the outcomes of the investigation into the installation of two semi-permanent volleyball courts on the Rockingham Foreshore beach utilising the VolleyMates program, as directed by Council at its meeting of 19 March 2024.

Background

At the Annual Meeting of Electors held on 8 February 2024, the following resolution was passed:

That Council partners with Volleyball WA for the installation of two semi-permanent volleyball courts on the Rockingham Foreshore beach utilising the VolleyMates program.

At the Council meeting held on 19 March 2024, Council resolved:

That Council DIRECTS the CEO to investigate the installation of two semi-permanent volleyball courts on the Rockingham Foreshore beach utilising the VolleyMates program, and provide a report back to Council in six months.

Details

In line with the Council Resolution, the City of Rockingham (**City**) has investigated the installation of semi-permanent volleyball courts and the VolleyMates program.

VolleyMates is a program provided by Volleyball WA (**VWA**), involving two key components. The first being installation of four semi-permanent beach volleyball poles (two courts), and the second being provision of a fixed on-site lockbox containing equipment (nets and balls) for all community members

to use. Through the VolleyMates program, the public books the courts for free, and gains access to the equipment lockbox using an app.

During recent discussions with VWA, the City was advised that VolleyMates is no longer being provided as an option to the City. This is primarily due to safety and security issues related to the onsite equipment lockboxes being experienced at other locations. As such, the City is unable to partner with VWA to implement the VolleyMates program.

VWA have advised that they are still able to provide installation of four semi-permanent poles (two courts) at the foreshore, and oversee court bookings through a third party app. However, VWA would not provide equipment (a net and ball) for public use. Users would need to bring their own.

As the public would be required to book the beach volleyball courts, the City can facilitate this type of activity through a Traders Permit, under the City of Rockingham Public Places and Local Government Property Local Laws 2018. Traders Permits offer a licensing process for approving organised activities and events on public land.

The application process will assess the suitability of the proposed location, manage competing uses of the public space, and ensure that the activation of the space aligns with the best interests of the City and the community. If approved, the Traders Permit would outline specific conditions for VWA's use of the space in relation to other beach users and events, and will require adequate public liability insurance and risk management processes.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Nil

c. Strategic

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2023-2033:

Aspiration: **1. Social - A family-friendly, safe and connected community**

Outcome/Objective: *Connected community - Provide opportunities for community engagement and participation*

Outcome/Objective: *Community health and wellbeing - Strengthen community health and wellbeing*

Aspiration: **3. Built Environment - A built environment carefully planned for today and tomorrow**

Outcome/Objective: *Plan for sustainable growth - Create vibrant coastal foreshore*

d. Policy

Nil

e. Financial

As a not for profit organisation providing a free program to the community, there would be no fee for VWA to apply for a Traders Permit.

f. Legal and Statutory

VWA is able to apply for a Traders Permit under the City of Rockingham Public Places and Local Government Property Local Laws 2018, Part 3 – Activities on local government property requiring a permit, section 3.1.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

As a result of the Annual Electors' Meeting motion, Council resolved to investigate the installation of two semi-permanent beach volleyball courts on the Rockingham Foreshore utilising the VolleyMates program. During the officers' investigation, VWA withdrew the VolleyMates program proposal due to concerns about vandalism and theft associated with onsite lockboxes. Therefore, the City is unable to partner with VWA to deliver the VolleyMates program.

If VWA wish to provide hireable beach volleyball courts to the Rockingham community, this can be achieved through a Traders Permit process. Through this process, officers can work with VWA to determine the suitability of the proposed location for the activity, and set required conditions related to the planned activities and use of the space. A Traders Permit approach will ensure that the proposed activity and management arrangements are compliant with City requirements and respond to relevant environment and community considerations.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **NOT APPROVE** a partnership with Volleyball WA for the installation of two semi-permanent beach volleyball courts on the Rockingham Foreshore beach utilising the VolleyMates program.
2. **DIRECTS** the Chief Executive Officer to contact Volleyball WA outlining the process to apply for a Traders Permit to install and operate 2 semi-permanent Volleyball courts at the Rockingham Foreshore.

Committee Recommendation

Cr Schmidt proposed an alternate motion from the floor to include a point 3 that directs the Chief Executive Officer (if recommendation 2 is unsuccessful) to investigate the feasibility of the City, or partnership arrangement being implemented for the installation and operation of two semi-permanent volleyball courts at the Rockingham Foreshore and update Council of the outcome through the Bulletin.

Moved Cr Schmidt, seconded Cr Liley:

That Council:

1. **NOT APPROVE** a partnership with Volleyball WA for the installation of two semi-permanent beach volleyball courts on the Rockingham Foreshore beach utilising the VolleyMates program.
2. **DIRECTS** the Chief Executive Officer to contact Volleyball WA outlining the process to apply for a Traders Permit to install and operate 2 semi-permanent Volleyball courts at the Rockingham Foreshore.
3. **DIRECTS** the Chief Executive Officer (if recommendation 2 is unsuccessful) to investigate the feasibility of the City, or partnership arrangement being implemented for the installation and operation of two semi-permanent volleyball courts at the Rockingham Foreshore and update Council of the outcome through the Bulletin.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

The Committee changed the Officer Recommendation to include a third point that would provide an alternative position if point two of the resolution is not successful.

13.	Reports of Council Members
	13.1 Submarine Association's Annual Commemoration Cr Buchanan noted he had recently attended Submarine Association's annual commemoration at the Navy Club for the loss of AE1, one of our earlier submarines and all deaths submarine service since then here in Australia.
14.	Addendum Agenda
	Nil
15.	Motions of which Previous Notice has been given
	Nil
16.	Notices of motion for Consideration at the Following Meeting
	Nil
17.	Urgent Business Approved by the Person Presiding or by Decision of the Committee
	Nil
18.	Matters Behind Closed Doors

Moved Cr Liley, seconded Cr Schmidt:

That the Corporate and Community Development Committee **CLOSE** the meeting to the members of the gallery and Officers in accordance with section 5.23(2)(b) and (f)(ii) of the *Local Government Act 1995* to allow the Committee to discuss the following Confidential Items -

- CS-021/24 Sale of Land for Recovery of Unpaid Rates
- CS-022/24 Tender T23/24-19 - Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points

Committee Voting (Carried) – 6/0

5:44pm The Chairperson requested that members of the gallery and Officers depart the meeting.
Cr Middlecoat left the meeting via zoom.

5:46pm The meeting resumed behind closed doors.
Cr Middlecoat rejoined the meeting via zoom.
The Chairperson advised that Confidential Item CS-022/24 would be discussed first.

5:47pm *Cr Middlecoat left the meeting via zoom.*

Corporate Services

CONFIDENTIAL ITEM

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per Section 5.23(2)(f)(ii) of the Act

Corporate Services Customer and Corporate Support		
Report number / title:	CS-022/24	Tender T23/24-19 - Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points
File number:	T23/24-19	
Proponent/s:		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support	
Other Contributor/s:	Mr Bekz Rasulov, Coordinator IT Operations Mr Gavin McLeod, Senior ICT Projects Officer	
Date of Committee meeting:	17 September 2024	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:		
Maps / Diagrams:		
Site:		
Lot Area:		

Purpose of Report

To provide Council with details of the tenders received for Tender T23/24-19 – Provision of services for the implementation of a Network Refresh and updated Network Design and the replacement of all wireless access points and award the tender.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ACCEPTS** the tender submitted from Atturra Managed Services, Level 16, 109 St Georges Terrace, Perth WA, for Tender T23/24-19 – Provision of Services for the implementation of a Network Refresh, the provision of an updated Network Design and the replacement of all wireless access points for \$1,388,704.72 (excluding GST) as the preferred tenderer subject to successful minor negotiations pursuant to regulation 20, Part 4, Division 2 of the *Local Government (Functions and General) Regulations 1996*.

5:49pm Cr Middlecoat rejoined the meeting via zoom.

Committee Recommendation

Moved Cr Schmidt, seconded Cr Crichton:

That Council **ACCEPTS** the tender submitted from Atturra Managed Services, Level 16, 109 St Georges Terrace, Perth WA, for Tender T23/24-19 – Provision of Services for the implementation of a Network Refresh, the provision of an updated Network Design and the replacement of all wireless access points for \$1,388,704.72 (excluding GST) as the preferred tenderer subject to successful minor negotiations pursuant to regulation 20, Part 4, Division 2 of the *Local Government (Functions and General) Regulations 1996*.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

CONFIDENTIAL ITEM

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per
Section 5.23(2)(b) of the Act

Corporate Services Financial Services	
Report number / title:	CS-021/24 Sale of Land for Recovery of Unpaid Rates
File number:	LWE/318-4
Proponent/s:	
Author:	Mr Alvin Santiago, Manager Financial Services
Other Contributor/s:	
Date of Committee meeting:	17 September 2024
Previously before Council:	26 April 2023
Disclosure of Interest:	
Nature of Council's role:	Executive
Attachments:	
Maps/Diagrams:	
Site:	
Lot Area:	

Purpose of Report

For Council to approve actions in accordance with section 6.64 of the *Local Government Act 1995* (**Act**) against property assessment 172960 to recover unpaid rates and charges totalling \$100,456.11 plus any and all additional levies and charges up to the date of sale.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** actions in accordance with Section 6.64 of the *Local Government Act 1995* against property assessment 172960 to recover unpaid rates and charges totalling \$100,456.11 plus any and all additional levies and charges up to the date of sale.

Committee Recommendation

Moved Cr Crichton, seconded Cr Hume:

That Council **APPROVES** actions in accordance with Section 6.64 of the *Local Government Act 1995* against property assessment 172960 to recover unpaid rates and charges totalling \$100,456.11 plus any and all additional levies and charges up to the date of sale.

Committee Voting (Carried) – 5/1

Council Members voting for the motion:

Cr Crichton

Cr Hume

Cr Schmidt

Cr Buchanan

Cr Liley

Council Members voting against the motion:

Cr Middlecoat

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Moved Cr Schmidt, seconded Cr Hume:

That the meeting again be open to the public.

Committee Voting (Carried) – 6/0

6:24pm The meeting came out from behind closed doors and the Chairperson invited members of the gallery and Officers to rejoin to the meeting.

6:25pm The Chairperson read aloud the Committee Recommendations carried behind closed doors.

19.	Date and Time of Next Meeting
	The next Corporate and Community Development Committee meeting will be held on Tuesday 15 October 2024 in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 5:00pm.
20.	Closure
	There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at 6:28pm .