



City of Rockingham

MINUTES

Corporate and Community Development Committee Meeting

Held on Tuesday 16 May 2023 at 4:00pm
City of Rockingham Council Chamber


City of Rockingham
Corporate and Community Development
Committee Minutes
4:00pm Tuesday 16 May 2023



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<div>City of Rockingham</div> <div>Corporate and Community Development Committee Meeting Minutes</div> <div>Tuesday 16 May 2023 - Council Chamber</div> <div></div>																																																	
1.	Declaration of Opening <p>The Chairperson declared the Corporate and Community Development Committee meeting open at 4:00pm and welcomed all present.</p> <p>Acknowledgement of Country</p> <p>The Chairperson noted that the City of Rockingham acknowledges the Traditional Owners and Custodians of this land, the Binjareb and Whadjuk Nyoongar peoples and their continuing connection to the land, waters and community. We pay our respects to all members of Aboriginal communities and their cultures; and to Elders past and present.</p>																																																
2.	Record of Attendance/Apologies/Approved Leave of Absence <p>2.1 Council Members</p> <table><tr><td>Cr Leigh Liley</td><td>Chairperson</td></tr><tr><td>Cr Craig Buchanan, JP</td><td></td></tr><tr><td>Cr Rae Cottam (via zoom)</td><td></td></tr><tr><td>Cr Sally Davies (via zoom)</td><td></td></tr><tr><td>Cr Caroline Hume</td><td></td></tr><tr><td>Cr Robert Schmidt</td><td></td></tr><tr><td>Cr Dawn Jecks</td><td>Observer</td></tr></table> <p><i>Note: All Council Members attending by electronic means have endorsed declarations pursuant to Local Government (Administration) Regulations 1996, r14C(5) which are captured in the City's record management system. This Note is to reflect the requirements of r.14C (7).</i></p> <p>2.2 Executive</p> <table><tr><td>Mr John Pearson</td><td>A/Chief Executive Officer</td></tr><tr><td>Mr Michael Holland</td><td>Director Community Development</td></tr><tr><td>Mr Peter Doherty</td><td>Director Legal Services and General Counsel</td></tr><tr><td>Mr Jim Olynky, JP</td><td>Manager Governance and Councillor Support</td></tr><tr><td>Mr Michael Yakas</td><td>Manager Customer and Corporate Support</td></tr><tr><td>Mr Allan Moles</td><td>Manager Waste Services</td></tr><tr><td>Mr Alvin Santiago</td><td>Manager Financial Services</td></tr><tr><td>Ms Nollaig Baker (until 5:03pm)</td><td>Manager Strategy and Corporate Communications</td></tr><tr><td>Mr Nick Brown</td><td>Manager Community and Leisure Facilities</td></tr><tr><td>Mr Gary Rogers</td><td>Manager Community Infrastructure Planning</td></tr><tr><td>Ms Mary-Jane Rigby</td><td>Manager Community Safety and Support Services</td></tr><tr><td>Ms Alison Oliver</td><td>Manager Library and Information Services</td></tr><tr><td>Mr Scott Jarvis</td><td>Manager Economic Development and Tourism</td></tr><tr><td>Ms Gemma Hodges</td><td>A/Financial Controller</td></tr><tr><td>Ms Louise Pleasance</td><td>Governance Coordinator</td></tr><tr><td>Ms Sue Langley</td><td>Governance Officer</td></tr><tr><td>Ms Diane Zanre</td><td>PA to Director Community Development</td></tr></table>	Cr Leigh Liley	Chairperson	Cr Craig Buchanan, JP		Cr Rae Cottam (via zoom)		Cr Sally Davies (via zoom)		Cr Caroline Hume		Cr Robert Schmidt		Cr Dawn Jecks	Observer	Mr John Pearson	A/Chief Executive Officer	Mr Michael Holland	Director Community Development	Mr Peter Doherty	Director Legal Services and General Counsel	Mr Jim Olynky, JP	Manager Governance and Councillor Support	Mr Michael Yakas	Manager Customer and Corporate Support	Mr Allan Moles	Manager Waste Services	Mr Alvin Santiago	Manager Financial Services	Ms Nollaig Baker (until 5:03pm)	Manager Strategy and Corporate Communications	Mr Nick Brown	Manager Community and Leisure Facilities	Mr Gary Rogers	Manager Community Infrastructure Planning	Ms Mary-Jane Rigby	Manager Community Safety and Support Services	Ms Alison Oliver	Manager Library and Information Services	Mr Scott Jarvis	Manager Economic Development and Tourism	Ms Gemma Hodges	A/Financial Controller	Ms Louise Pleasance	Governance Coordinator	Ms Sue Langley	Governance Officer	Ms Diane Zanre	PA to Director Community Development
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	<p>2.3 Members of the Gallery: Nil</p> <p>2.4 Apologies: Nil</p> <p>2.5 Approved Leave of Absence: Nil</p> <p>2.6 Applications for leave of absence Cr Schmidt requested leave of absence for the period 14 August to 20 August 2023 inclusive. Moved Cr Buchanan, seconded Cr Hume: That Committee APPROVES the application by Cr Schmidt for leave of absence for the period 14 August to 20 August 2023 inclusive.</p> <p style="text-align: right;">Committee Voting (Carried) – 6/0</p>
3.	Responses to Previous Public Questions Taken on Notice
	Nil
4.	Public Question Time
	<p>4:02pm The Chairperson opened Public Question Time and invited members of the Public Gallery to ask questions. The Chairperson noted that questions should relate to the business of the Committee and this is the only opportunity in the meeting for the public to ask questions.</p> <p>There were none.</p>
5.	Confirmation of Minutes of the Previous Meeting
	<p>Moved Cr Hume, seconded Cr Buchanan:</p> <p>That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 18 April 2023, as a true and accurate record.</p> <p style="text-align: right;">Committee Voting (Carried) – 6/0</p>
6.	Matters Arising from the Previous Minutes
	Nil
7.	Announcement by the Presiding Person without Discussion
	<p>4:02pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.</p>
8.	Declarations of Members and Officers Interests
	<p>4:02pm The Chairperson noted the following declarations of interests.</p> <p>8.1 Item CD-009/23 Recommendation from the Rockingham Education and Training Advisory Committee - Tertiary Scholarship Scheme Applications Round One 2023</p> <p>Council Member: Cr Sally Davies</p> <p>Type of Interest: Impartiality</p> <p>Nature of Interest: Cr Davies knows one of the applicants.</p> <p>Extent of Interest: Not Applicable</p>

	8.2	Item CD-009/23	Recommendation from the Rockingham Education and Training Advisory Committee - Tertiary Scholarship Scheme Applications Round One 2023
		Council Member:	Cr Robert Schmidt
		Type of Interest:	Impartiality
		Nature of Interest:	One of the applicants is a former student of Cr Schmidt.
		Extent of Interest:	Not Applicable
9.	Petitions/Deputations/Presentations/Submissions		
	Nil		
10.	Matters for which the Meeting may be Closed		
	4:03pm	The Chairperson advised in accordance with section 5.23(2)(b) of the <i>Local Government Act 1995</i> – if there are any questions or debate on the Confidential Item, then the Committee will need to defer the matter for consideration at Agenda Item 18 - Matters Behind Closed Doors. There were no questions or request for debate.	

Community Development

CONFIDENTIAL ITEM

NOT FOR PUBLIC ACCESS

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per Section
5.23(2)(b) of the Act

**Community Development
Community Capacity Building
Rockingham Education and Training Advisory
Committee**



Reference No & Subject:	CD-009/23	Recommendation from the Rockingham Education and Training Advisory Committee - Tertiary Scholarship Scheme Applications Round One 2023
File No:	CSV/3702	
Proponent/s:		
Author:	Ms Rebekka Jarvis, Coordinator Community Capacity Building	
Other Contributors:	Mr Paul Hayward, Manager Community Capacity Building	
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:	Cr Davies declared an Impartiality Interest in Item CD-009/23 ¹ , as detailed in Regulation 22 of the <i>Local Government (Model Code of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i> , as she knows one of the applicants.	
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:	1. Public Minutes of the Rockingham Education and Training Advisory Committee meeting held on 3 April 2023	
Maps/Diagrams:		

¹ Typographical error corrected to reflect relevant report number.

Purpose of Report

For Council to approve the eligible applicants for the Tertiary Scholarship Scheme, Round One, 2023.

Voting Requirements

Simple Majority

Advisory Committee Recommendation

That Council **APPROVES** the applications identified in Table 1 in the comments section of the Confidential Minutes, as per the Committee Recommendation column, for Round One 2023 of the Tertiary Scholarship Scheme.

Officer Recommendation if Different to Advisory Committee Recommendation

Not Applicable

The Officer's Reason for Varying the Advisory Committee Recommendation

Not Applicable

Committee Recommendation

Moved Cr Buchanan, seconded Cr Davies:

That Council **APPROVES** the applications identified in Table 1 in the comments section of the Confidential Minutes, as per the Committee Recommendation column, for Round One 2023 of the Tertiary Scholarship Scheme.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

11.	Bulletin Items
	<p>Corporate and General Management Services Information Bulletin – May 2023</p> <p>Corporate Services</p> <ol style="list-style-type: none"> 1. Corporate Services Team Overview 2. Project Status Reports <ol style="list-style-type: none"> 2.1 Online Rostering 2.2 Mandalay Upgrade 3. Information Items <ol style="list-style-type: none"> 3.1 List of Payments April 2023 3.2 Monthly Financial Management Report March 2023 3.3 Delegated Authority to Dispose of Property by way of Lease 3.4 Development Contribution Scheme 3.5 List of Write Offs for Debts under \$2,000 <p>General Management Services Directorate</p> <ol style="list-style-type: none"> 1. General Management Services Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Meetings and Events 3.2 Use of the Common Seal <p>Governance and Councillor Support</p> <ol style="list-style-type: none"> 1. Governance and Councillor Support Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Freedom of Information (FOI) Requests 3.2 Council Member Requests 3.3 Citizenships 3.4 Australian Coastal Councils Association Inc. Newsletter 3.5 WALGA Quarterly Overview Report for the City of Rockingham 3.6 Coming Events 3.7 Notice of Motion – Status Report <p>Human Resources</p> <ol style="list-style-type: none"> 1. Human Resources Team Overview 2. Project Status Reports 3. Information Items <ol style="list-style-type: none"> 3.1 Recruitment 3.2 Occupational Safety and Health Statistics <p>Strategy, Marketing and Communications</p> <ol style="list-style-type: none"> 1. Strategy, Marketing and Communications Team Overview 2. Project Status Reports <ol style="list-style-type: none"> 2.1 Strategic Community Plan (2023-2033) - Major Review 2.2 Customer Satisfaction Survey 2022 3. Information Items <ol style="list-style-type: none"> 3.1 Team Plan 3.2 Signage Framework Policy 3.3 Community Engagement -Share your thoughts 3.4 Social Media 3.5 Media Tracking

	Legal Services & General Counsel <ol style="list-style-type: none">1. Legal Services & General Counsel Team Overview2. Project Status Reports3. Information Items<ol style="list-style-type: none">3.1 Legal Advice – Local Government Operational Matters3.2 Legal Advice – Local Government Operational Matters
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Committee Recommendation

Moved Cr Buchanan, seconded Cr Schmidt:

That Council Members acknowledge having read the Corporate and General Management Services Information Bulletin – May 2023 and the content be accepted.

Committee Voting (Carried) – 6/0

	Community Development Information Bulletin – May 2023 Community Safety and Support Services <ol style="list-style-type: none">1. Community Safety and Support Services Team Overview2. Project Status Reports<ol style="list-style-type: none">2.1 Alcohol Management Plan2.2 Community Services Mapping2.3 CCTV Plan2.4 Assertive Outreach2.5 Social Connection and Support Pilot Project2.6 Community Safety and Support Services Strategy Implementation3. Information Items²<ol style="list-style-type: none">3.1 Community Support Services3.2 Rockingham Connect Community Transport Project3.3 Community Safety4.4 Community Engagement Library Services <ol style="list-style-type: none">1. Library Services Team Overview2. Project Status Reports3. Information Items<ol style="list-style-type: none">3.1 March 2023 Library Services Statistics3.2 Mary Davies Library and Community Centre3.3 Baldivis South Community Centre3.4 Rockingham Library3.5 Safety Bay Library3.6 Warnbro Community Library3.7 March 2023 Library Facebook Activity Community Infrastructure Planning <ol style="list-style-type: none">1. Community Infrastructure Planning Team Overview2. Project Status Reports3. Information Items<ol style="list-style-type: none">3.1 Aqua Jetty Stage 23.2 Baldivis District Sporting Complex3.3 Lark Hill Sportsplex Northern Expansion
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² Information omitted due to technical issue

	<ul style="list-style-type: none"> 3.4 Stan Twight Reserve Clubroom Redevelopment 3.5 Anniversary Park Clubroom Masterplan 3.6 Community Infrastructure Functionality Audit Report
	<p>Community Capacity Building</p> <ul style="list-style-type: none"> 1. Community Capacity Building Team Overview 2. Project Status Reports <ul style="list-style-type: none"> 2.1 Seniors Strategy 2.2 Health and Wellbeing Strategy 2.3 Cultural Development and the Arts Strategy 3. Information Items <ul style="list-style-type: none"> 3.1 Community Grants Program 3.2 Reconciliation Action Plan (RAP) 3.3 Disability Access and Inclusion 3.4 Seniors 3.5 City Volunteers 3.6 Rockingham Volunteer Centre 3.7 Early Years, Children and Families 3.8 Sport and Recreation 3.9 Health and Wellbeing 3.10 Rockingham Youth Centre (RYC) 3.11 Cultural Development and the Arts
	<p>Community and Leisure Facilities</p> <ul style="list-style-type: none"> 1. Community and Leisure Facilities Team Overview 2. Project Status Reports 3. Information Items <ul style="list-style-type: none"> 3.1 Aqua Jetty 3.2 Warnbro Community Recreation Centre 3.3 Mike Barnett Sports Complex 3.4 Rockingham Aquatic Centre 3.5 Gary Holland Community Centre 3.6 Autumn Centre 3.7 Baldivis Indoor Sports Complex
	<p>Economic Development and Tourism</p> <ul style="list-style-type: none"> 1. Economic Development and Tourism Team Overview 2. Project Status Reports <ul style="list-style-type: none"> 2.1 Local Business Development 2.2 Iconic Economic Development / Tourism Events 2.3 Destination Marketing 2.4 Visitor Servicing Fee for Service 3. Information Items <ul style="list-style-type: none"> 3.1 Stakeholder Engagement - Economic Development 3.2 Stakeholder Engagement - Tourism

Committee Recommendation

Moved Cr Schmidt, seconded Cr Hume:

That Council Members acknowledge having read the Community Development Information Bulletin – May 2023 and the content be accepted.

Committee Voting (Carried) – 6/0

12. Agenda Items

Corporate Services

Corporate Services Director and Support		
Reference No & Subject:	CS-009/23	City Business Plan 2023/2024 to 2032/2033 (April 2023) (<i>Absolute Majority</i>)
File No:	CPM/7-02	
Proponent/s:		
Author:	Mr John Pearson, Director Corporate Services	
Other Contributors:		
Date of Committee Meeting:	16 May 2023	
Previously before Council:	13 December 2022 (CS-018/22)	
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:	1. City Business Plan 2023/2024 to 2032/2033 (April 2023)	
Maps/Diagrams:		

Purpose of Report

The purpose of the report is to adopt the City of Rockingham (City) Business Plan 2023/2024 to 2032/2033.

Background

The City's Business Plan provides a 10-year financial overview of its operations. Pursuant to the Council Policy – Strategic Development Framework, the City's Business Plan must be reviewed and adopted by Council in December and May each financial year. The last version of the City Business Plan was adopted at the December 2022 Council meeting.

Details

The April 2023 version of the City Business Plan meets the City's statutory requirements of the *Local Government Act 1995*.

The City Business Plan provides allocations of financial resources to ensure the key strategic objectives of the City are achieved. It also ensures that resources exist to safeguard standard operating functions, and ensures funding allocations are provided so capital construction programs may occur.

It also provides an overview of the main community infrastructure projects. This is particularly relevant in local governments with rapidly growing populations such as the City of Rockingham. The table below provides information on the City's community infrastructure construction program.

Community Infrastructure Plan (CIP) Projects	Construction Start Year	Total Project Cost
Aqua Jetty Stage 2	2023/2024	\$29,300,310
Stan Twight Reserve Clubroom Extension	2023/2024	\$4,520,000
Baldivis Outdoor Recreation Space	2023/2024	\$2,245,000
Baldivis District Sporting Complex (outdoor courts and junior pavilion)	2023/2024	\$4,255,000
Anniversary Park Master Plan	2024/2025	\$3,022,000
Rockingham Foreshore Activity Node	2026/2027	\$2,752,000
East Baldivis Recreation Reserve	2027/2028	\$6,413,000
Baldivis South Outdoor Courts	2028/2029	\$1,262,000
Secret Harbour Community Library	2028/2029	\$1,294,000
Rockingham Aquatic Centre Redevelopment	2028/2029	\$14,784,000
Waikiki/Warnbro Outdoor Recreation Space	2030/2031	\$1,185,000
Lark Hill Sportsplex Northern Expansion	2031/2032	\$17,328,000
Arpenteur Park Master Plan	2032/2033	\$3,427,000

Other Civic/Civil Development	Construction Start Year	Total Project Cost
Shoalwater/Safety Bay Foreshore Carlisle to Bent	2024/2025	\$11,000,000
Lotteries House/Administration refit	2024/2025	\$3,000,000
Autumn Centre Expansion	2025/2026	\$3,300,000
New Southern Depot	2027/2028	\$25,000,000

Importantly, the above table represents a start date only and should be read in context with the key assumptions contained in the Business Plan document and Community Infrastructure Plan (CIP). These dates may change depending on the accuracy of these assumptions.

Key Assumptions:

- All revenues and expenses from the Millar Road Landfill Facility have been quarantined and clearly indicated where included. Implications associated with alternate waste treatments beyond landfilling have been included where these are known.
- The figures included within the plan are based upon present conditions, as well as projections based on current knowledge. Based on commentary from the Reserve Bank of Australia, the Consumer Price Index (CPI) nationally is expected land around 4.75% in 2023 and around 3% by 2025.
- In line with Council resolution and expectation, the rate increase for the first year of the plan is 3.9%, years two and three are 4.9%, years four, five and six are 3.8%, years six and the remaining years are 3.5%. The plan allows for money at 0.25% of rates for four years from year two to year five to be allocated directly to coastal hazard risk management and adaptation planning (CHRMAP). These funds will be transferred directly into cash reserves each and every year. This is net of natural rate growth, which is expected to be approximately 1%. Depending on future economic conditions, this will likely change.

- The City is a minimum Financial Assistance Grant (FAGs) local government and receives FAGs in line with population growth. This is anticipated to grow in line with population and can be reasonably anticipated.
- Grants for major capital programs will be available on some occasions. With the exception of road grants, capital grants have been included where known and approved. Capital road grants have been averaged or included as expected for the duration of the plan. The City has been notified of approved capital grants for Stan Twight Clubroom Extension (\$1m) and Baldivis Outdoor Recreation Space (\$1m) since last plan was adopted.
- Recurring operational grants have been calculated to increase by 2% per annum.
- Contributions and reimbursements have been calculated to increase at 2% per annum.
- The City's fees and charges for 2023/2024 have been endorsed by Council. The annual yield of fees and charges for the duration of the plan is expected to increase by at least 2% per annum.
- Increases in the sanitation charges will be in line with expense requirements and are submitted to Council via the fees and charges.
- Interest on investments of the City's "unrestricted funds" are expected to increase marginally. While interest on investments may increase, cash on hand must be available to receive the interest. There will be variations to the interest earnings on each of the City's cash reserve accounts due to the fluctuations in the amounts transferred into and out of the respective reserve accounts. All interest related to cash reserves is earmarked to be deposited into the related reserve.
- State planning policies allow for local governments to collect revenue from "new" residential land parcels and selected residential dwellings created within the City boundaries. The City has implemented a Developer Contribution Scheme and is collecting revenue for newly created residential land/dwellings within the City boundaries. The City now has ten years of history related to contributions and the accuracy of population forecasts. Given the uncertainty associated with predicting the land development activity in recent years, careful attention needs to be kept on revenues received. Receipt values have been amended down in the short term to reflect decreased land activity but by the end of the Scheme, land development remains similar to prior year predictions.
- For all other income, allowances have been made for these to increase by approximately 2% per annum with the exception of Landfill revenue, which is likely to decline. This is related to the commencement of waste to energy facilities in proximity to the Millar Road Landfill Facility and the requirements being imposed on local government related to the State Waste Strategy.
- Employee costs are expected to increase in line with industry expectations in the forthcoming years. This will need to be reviewed annually with staff number increases related to population growth. A 1.5% increase in the employee cost is directly related to population growth. Year 2024 see increases in staff numbers due to the operating of the Baldivis Indoor Recreation Centre and the expansion of Aqua Jetty.
- Materials and contractors is an area where there can be large cost fluctuations depending upon what is planned. A base figure used from a modified prior average of the last five years, with 2% annual increases. It is traditionally very difficult to predict.
- Utilities have been calculated to increase at 3% per annum for 2 years and 2% thereafter. Historically this has been difficult to estimate, particularly related to electricity costs. Unit rates for power have been known to increase in past years by much more than inflation.
- Insurances have been calculated to increase by 5% for the first year and 2% thereafter. It is known that the current insurance market is difficult and given recent natural disasters, costs are likely to increase. There is potential for insurance costs to increase substantially above 2%. This situation is being monitored and may require future changes in assumptions.
- Transfers to and from reserves are to occur as per the separate Reserves Summary which is included in section 4 of this document. Cash reserves are a mixture of cash held by statutory requirement and by decision of Council. The ratio of this mixture will adjust year-in, year-out according to prevailing conditions.

- The details of loans projected to be repaid each year are shown on the Loans Summary, which is included in section 4 of this document. Proposed borrowings are directly related to projects. The City has implemented a modified Gross Debt to Operating Revenue Ratio to measure suitable debt to be held on the balance sheet. This ratio for any given year should not exceed 45%. A Debt Servicing Ratio is also used which is not to exceed 8%.
- All opening balances are determined to be zero with the exception of 2028/2029. This will be reviewed in future plans and on an annual basis.

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Strategic and sustainable financial planning – Undertake long term resource planning and allocation, with prioritised spending on core services, infrastructure development and asset management.*

d. **Policy**

This plan has been prepared in accordance with Council Policy – Strategic Framework and was discussed at a Councillor Engagement Session in April 2023.

e. **Financial**

Nil

f. **Legal and Statutory**

This version of the City Business Plan complies with Regulation 19DA of the *Local Government (Administration) Regulations 1996*.

Regulation 19DA requires a local government to prepare a corporate Business Plan covering a period of at least four financial years each financial year. The plan must contain priorities in line with the Strategic Community Plan, internal operations planning, resource management and other integrated matters relating to long term financial planning. Regulation 19DA(6) also requires Council to make a determination on the Business Plan via absolute majority.

g. **Risk**

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

This plan, similar to prior years, requires significant resources to be delivered to new community infrastructure in the coming decade, and keeps rate increases to a minimum. The COVID-19 pandemic has significantly impacted on traditional revenues for the City, particularly rates income and fees and charges. It is unclear what grants will be available beyond traditional road grants however the City will apply for all appropriate grants to assist keeping rate increases to a minimum.

Given the population growth of the City, the construction of new facilities to service the community needs to be matched with the replacement of existing assets and buildings. A balance between these goal areas is always difficult and catering for specific needs can vary between years. The full cost of any new item needs to be fully investigated and taken into account, with those costs projected across the years. There are also difficulties currently being encountered in attracting contractors and staff to perform work given the economic conditions in Western Australia.

Millar Road Landfill revenue needs to be closely monitored. Alternate waste treatments do not attract state landfill levy and revenue is going to decrease significantly. Actions are occurring to attempt to ensure the Landfill assists in providing a revenue stream to the City, although this is likely to be at much lower rates than prior years. Ultimately the City needs to prepare itself for a time when extraordinary revenue from this facility does not exist. If this happens sooner rather than later, rate increases or alternate revenues would need to be found to cover the loss in income or reduce the program of construction of infrastructure delivery.

The City is starting to face greater financial challenges. When revenue fails to match expectations, the City is relying on debt for planning. This Business Plan utilises significant debt to build planned infrastructure. Importantly, rates are increased to support debt servicing and are above expected national CPI rates. If rates or alternate revenues do not meet expectations and the City continues to have growth in costs beyond state growth averages, problems will arise. It is very important the City has revenue to support its growth. The City is highly reliant on residential rate revenue and lacks diversity of rateable land uses when compared against similar local governments. Noticeably, the City currently lacks a significant rateable industrial precinct. This information is noted in a planning context and the City still actively pursues employment related land in its boundary.

Given the above, the City has limited capacity to finance new facilities without increasing rates above those predicted or finding alternate revenue sources. This may include debt but this needs to be linked to ongoing debt repayment implications. It should be noted that this is a plan. It will change, as assumptions are not always accurate.

Notwithstanding the above, a City Business Plan needs to be flexible enough to allow for the changes that may arise. When such situations do arise, Council should be prepared to consider varying its forward plans as much as possible to take advantage of any changes. This said, it should be conditional upon any new projects (which may or may not involve grants) not significantly impinging upon the City's core goals and long term financial and non-financial objectives.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council **ADOPTS** the City of Rockingham Business Plan 2023/2024 to 2032/2033 (April 2023), as detailed in Attachment 1.

Committee Recommendation

Moved Cr Davies, seconded Cr Schmidt:

That Council **ADOPTS** the City of Rockingham Business Plan 2023/2024 to 2032/2033 (April 2023), as detailed in Attachment 1.

Committee Voting (Carried) – 4/2

Crs Cottam and Buchanan voted against

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Corporate Services Financial Services



Reference No & Subject:	CS-010/23	Rating Methodology - 2023/2024 Financial Year
File No:	RTV/11	
Proponent/s:		
Author:	Mr John Pearson, Director Corporate Services	
Other Contributors:		
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:	Executive	
Nature of Council's Role in this Matter:		
Site:		
Lot Area:		
Attachments:	1. Rates Modelling Summary 2. Rates Modelling Summary (Vacant Land Differential Rates)	
Maps/Diagrams:		

Purpose of Report

This report is to approve proposed rates in the dollar for the 2023/2024 financial year to allow for advertising calling for submissions on the proposed differential rates.

Background

The City of Rockingham (City) Business Plan on the agenda for this meeting indicates the level of rates needed to service current and future City requirements. This plan provides detailed financial information for the City, which gives clarity to rate changes needed. The City Business Plan indicates the need to generate \$104.91 million in rates in the 2023/2024 financial year.

Council has sought advice on the implementation of a differential rate for vacant land to promote the development of this land within the City.

The new yield from all rates for the 2023/2024 year is projected to be approximately \$104.38 million. This does not include interim rates, which are anticipated to make up any shortfall when compared against the Business Plan requirements. All money from rates is used across a wide array of services.

Details

Scenario 1

The proposed rating methodology (assuming no differential is applied for vacant land [that is a differential rate for Non-Residential land only]) is to apply differential rates for the 2023/2024 financial year in accordance with Section 6.36 of the *Local Government Act 1995* as follows:

Gross Rental Valuation (GRV) Properties

Properties rated on a GRV basis make up approximately 99.5% of the total rates levied and have been classified into the following rate categories:

GRV – Residential

A differential general rate of 7.95 cents in the dollar applies to Residential land.

“Residential land” means any land used or designed, or adapted for use for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

The rate applied to GRV Residential is the differential general rate used as the basis on which the other GRV rate categories are calculated. The proposed GRV Residential rate is a decrease of 11.3% compared to the 2022/2023 rate in the dollar.

GRV – Non-Residential

A differential rate of 9.052 cents in the dollar applies to Non-Residential land.

“Non-Residential land” means all land other than Residential land.

The City has implemented a 13.86% differential rate on Non-Residential properties to assist in the cost of infrastructure specifically designed to support the non-residential sector.

GRV – Minimum Rate

It is proposed that the minimum rate on all GRV properties be increased from \$1,266 to \$1,322 for the 2023/2024 year. This is an increase of 4.4% on last year’s minimum rates.

Unimproved Valuation (UV) Properties

A general rate of 0.1092 cents in the dollar applies to all UV land. UV land generates approximately 0.4% of rate yield. The proposed UV-Improved rate in the dollar is the same as the 2022/2023 rate in the dollar.

UV – Minimum Rate

It is proposed that the minimum rate for all UV properties will remain at \$655 for the 2023/2024 financial year.

Scenario 2

The proposed rating methodology (assuming a differential is applied for Non-Residential Vacant land [that is a differential rate for Non-Residential and Non-Residential Vacant land only]) is to apply differential rates for the 2023/2024 financial year in accordance with Section 6.36 of the *Local Government Act 1995* as follows:

Gross Rental Valuation (GRV) Properties

Properties rated on a GRV basis make up approximately 99.5% of the total rates levied and have been classified into the following rate categories:

GRV – Residential

A differential general rate of 7.95 cents in the dollar applies to Residential land.

“Residential land” means any land used or designed, or adapted for use for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

“Vacant” mean not occupied by Dwellings; empty.

The rate applied to GRV-Residential is the differential general rate used as the basis on which the other GRV rate categories are calculated. The proposed GRV-Residential rate is a decrease of 11.3% over the 2022/2023 rate in the dollar.

GRV – Non-Residential

A differential rate of 9.052 cents in the dollar applies to Non-Residential land.

“Non-Residential land” means all land other than Residential land, and Non-Residential Vacant land.

The City has implemented a 13.86% differential rate on Non-Residential properties to assist in the cost of infrastructure specifically designed to support the non-residential sector.

GRV – Non-Residential Vacant

A differential rate of 9.9572 cents in the dollar applies to Non-Residential Vacant land.

“Non-Residential Vacant land” means Non-Residential land which is vacant.

The City has implemented a 25.2% differential rate on Non-Residential Vacant properties to promote the development of Non-Residential Vacant land with the City of Rockingham. Non-Residential Vacant land has a higher differential rate, which promotes landowners to develop the land.

GRV – Residential and Non-Residential Minimum Rate

It is proposed that the minimum rate on GRV Residential and Non-Residential properties be increased from \$1266 to \$1,322 for the 2023/2024 year. This is an increase of 4.4% on last year’s minimum rates.

GRV – Non-Residential Vacant Minimum Rate

It is proposed that the minimum rate on GRV Residential and Non-Residential properties be increased from \$1266 to \$1,454 for the 2023/2024 year. This is an increase of 14.85% on last year’s minimum rates.

Unimproved Valuation (UV) Properties

A general rate of 0.1092 cents in the dollar applies to all UV land. UV land generates approximately 0.4% of rate yield. The proposed UV-Improved rate in the dollar is the same as 2022/2023 rate in the dollar.

It is proposed that the minimum rate for all UV properties will be increased from remain at \$655 for the 2023/2024 financial year

Implications to Consider

a. Consultation with the Community

Nil at this stage. Should Council adopt the officer recommendation, submissions will be invited as detailed in the Legal and Statutory section of this report.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. Policy

Nil

e. Financial

The approval of the proposed rates for 2023/2024 is anticipated to yield approximately \$104.3 million. This is in line with what was required to be yielded from City Business Plan calculations.

UV properties are revalued annually; whereas, GRV properties are revalued every three years. This is a statutory revaluation process, independently occurring from the City and must be implemented. This is both a GRV and UV revaluation year. GRV residential property valuations on average have increased by 20.6% where as GRV Non-Residential property valuation have increased by 3.1%. UV property valuations have on average increased by 6.9%. The number of UV properties has reduced from 286 to 282. GRV property numbers have increased from 57,085 to 58,026. The proposed model proposes to increase the total rate yield by 3.9%.

Given the change in GRV valuations, it is proposed to increase the Non-Residential GRV differential from 9.5% to 13.86%. Even with this, given the change in valuations, many Non-Residential ratepayers are likely to receive a rate decrease.

UV properties account for a very small proportion of properties – 282. The UV valuations increased by 6.9% even with a decreased number of properties. It is proposed to leave the rate in the dollar and minimum rates unchanged from prior year. This is anticipated to yield 5.8% more in rates from UV properties compared to prior year.

f. Legal and Statutory

Adoption of rates occurs as part of the budget adoption which is proposed to occur in June 2023. This report proposes to approve the rate levels at this time for the purpose of public advertising.

It is a requirement under section 6.36 of the *Local Government Act 1995* (Act) that where a Council elects to use differential rates, then it shall advertise its intention to do so, and call for submissions for a period of at least 21 days before any further action occurs.

Further, the local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification. This will occur during the budget adoption process.

In accordance with section 6.35 of the Act a local government may impose a minimum payment greater than the general rate which would otherwise be payable. A local government is to ensure the minimum payment is not imposed on more than 50% of properties in a category.

Section 6.33(1)(c) of the Act allows a local government to impose differential rates on vacant land.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The City's strategic framework provides the process for ensuring as much information as possible is included in the City Business Plan and this drives the budgeting process to assist in meeting strategic outcomes. The plan indicates the need to spend significant resources on asset preservation and creation of new infrastructure to support growing populations. There are expectations by the community that the Council will act in a wide variety of fields; in the majority of cases, this is approved in community plan strategies which identify the costs involved.

Two models have been provided. The first has a differential on Non-Residential land only. The second has a differential rate on Non-Residential land and Non-Residential Vacant land.

Vacant Land Differential

Councillors sought advice on the implementation of a differential rate on vacant land. The purpose of implementing a differential rate on vacant land is to promote development. This is done by using section 6.33(1)(c) of the Act to charge a greater rate in the dollar against vacant land as compared to developed land.

There are statutory confines as to how differential rates may be applied and, given the characteristics of properties and the rating structure used in the City, it is not possible to implement a higher differential for residential vacant land. It may however be achieved for GRV Non-Residential Vacant land. A differential rate on vacant (empty) buildings is not possible.

To this end, a model has been prepared which places a 25.2% differential rate on Non-Residential Vacant properties. This is a 10% higher differential rate than that applied to GRV Non-Residential properties. Non-Residential Vacant properties number 113 of the total 58,026 rateable properties. The yield difference for applying this differential is \$91,555. This averages out at \$810 per property.

It is believed that the intent of section 6.33(1)(c) is to allow local governments to charge a lower rate for vacant land given the services likely used by a vacant property are less than that of one which is occupied. It is not the intent that this section be applied on the basis of charging a high differential in order to "penalise" landowners for not developing the property. It is noted that some local governments do this though and it is not unlawful.

Given the current skills shortage and supply market, implementing a differential rate for Non-Residential Vacant land for the purposes of promoting development may be questionable. It is recommended that Council consider the issues with this given the small yield and whether an imposition of approximately \$810 per property is going to change the land owner's view. Officers are of the view that this section of the Act should not be used for the purposes of charging higher rates when service delivery is likely to be less against those properties.

Adoption of the rates model with no vacant land differential is recommended, for the purposes of advertising. This model proposes to yield \$104.3 million, reflective of business planning requirements. Should Council adopt the officer recommendation, this will be advertised providing notification of differential rates pursuant to section 6.36 of the Act.

Should Council choose to implement a differential rate on Non-Residential Vacant properties, the following resolution is recommended (note this is not the supported officer recommendation):

That Council **APPROVES** the following rates in the dollar and minimum rates for the 2023/2024 financial year and advertises calling for submissions on the proposed differential rates:

Gross Rental Valuation (GRV) Properties

GRV – Residential

A differential general rate of **7.95 cents** in the dollar applies to Residential land.

“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

“Vacant” mean not occupied by Dwellings; empty.

GRV – Non-Residential

A differential rate of **9.052 cents** in the dollar applies to Non-Residential land.

Non-Residential land means all land other than Residential land.

GRV – Non-Residential Vacant

A differential rate of 9.9572 cents in the dollar applies to Non-Residential Vacant land.

“Non-Residential Vacant land” means Non-Residential land which is vacant.

GRV – Residential and Non-Residential Minimum Rate

The minimum rate on all GRV Residential and Non-Residential properties is **\$1,322**.

GRV – Non-Residential Vacant Minimum Rate

The minimum rate on all GRV Non-Residential vacant properties is **\$1,454**.

Unimproved Valuation (UV) Properties

A general rate of **0.1092 cents** in the dollar applies to UV land.

UV – Minimum Rate

The minimum rate for all UV properties is **\$655**.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** the following rates in the dollar and minimum rates for the 2023/2024 financial year and advertises calling for submissions on the proposed differential rates:

Gross Rental Valuation (GRV) Properties

GRV – Residential

A differential general rate of **7.95 cents** in the dollar applies to Residential land.

“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

GRV – Non-Residential

A differential rate of **9.052 cents** in the dollar applies to Non-Residential land.

Non-Residential land means all land other than Residential land.

GRV – Minimum Rate

The minimum rate on all GRV properties is **\$1,322**.

Unimproved Valuation (UV) Properties

A general rate of **0.1092 cents** in the dollar applies to UV land.

UV – Minimum Rate

The minimum rate for all UV properties is **\$655**.

Committee Recommendation

Moved Cr Davies, seconded Cr Schmidt:

That Council **APPROVES** the following rates in the dollar and minimum rates for the 2023/2024 financial year and advertises calling for submissions on the proposed differential rates:

Gross Rental Valuation (GRV) Properties

GRV – Residential

A differential general rate of **7.95 cents** in the dollar applies to Residential land.

“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

GRV – Non-Residential

A differential rate of **9.052 cents** in the dollar applies to Non-Residential land.

Non-Residential land means all land other than Residential land.

GRV – Minimum Rate

The minimum rate on all GRV properties is **\$1,322**.

Unimproved Valuation (UV) Properties

A general rate of **0.1092 cents** in the dollar applies to UV land.

UV – Minimum Rate

The minimum rate for all UV properties is **\$655**.

Amendment to the Substantive Motion

Moved Cr Schmidt, seconded Cr Buchanan:

That Committee **APPROVES** the following amendment

A differential general rate of **7.95 cents** in the dollar applies to Residential land.

“Residential land” means any land used or designed, or adapted for use for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

“Vacant” means not occupied by Dwellings; empty.

GRV – Non-Residential

A differential rate of **9.052 cents** in the dollar applies to Non-Residential land.

“Non-Residential land” means all land other than Residential land, and Non-Residential Vacant land.

GRV – Non-Residential Vacant

A differential rate of **9.9572 cents** in the dollar applies to Non-Residential Vacant land.

“Non-Residential Vacant land” means Non-Residential land which is vacant.

GRV – Residential and Non-Residential Minimum Rate

The minimum rate on Residential and Non- Residential properties is **\$1,322**

GRV – Non-Residential Vacant Minimum Rate

The minimum rate on Non-Residential Vacant properties is **\$1,454**

Unimproved Valuation (UV) Properties

A general rate of **0.1092 cents** in the dollar applies to UV land.

UV – Minimum Rate

The minimum rate for all UV properties is **\$655**.

Committee Voting (Amendment Lost) – 1/5

Crs Hume, Davies, Cottam, Buchanan and Liley voted against

Committee Recommendation

Note: The substantive motion to approve the Officer Recommendation was put and carried.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

4:41pm Cr Schmidt left the Chamber.

Corporate Services Financial Services



Reference No & Subject:	CS-011/23	May 2023 Budget Review (Absolute Majority)
File No:	FLM/17-05	
Proponent/s:		
Author:	Mr Alvin Santiago, Manager Financial Services	
Other Contributors:	Ms Gemma Hodges, Acting Financial Controller	
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:	1. May 2023 Budget Review	
Maps/Diagrams:		

Purpose of Report

To adopt the May 2023 Budget Review.

Background

The City of Rockingham (City) undertakes three Budget Reviews during the year to monitor its financial performance against the annual budget and to review projections to the end of the financial year. Any variations to the annual budget arising from the review process are presented for Council's consideration and adoption.

Details

The May 2023 Budget Review includes details of transactions from July 2022 to April 2023 and adjustments required to the annual budget. The document includes the following information:

1. Summary of Budget Position
2. Summary of Amendments over \$250,000
3. Summary of Projects Carried Forward
4. Summary Statement of Operating and Non-Operating Revenue and Expenditure by Department.

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. **Policy**

Nil

e. **Financial**

The overall effect of the various budget amendments and carry forwards is an anticipated surplus of \$43.49M. This amount is inclusive of \$33.68M committed to existing projects. This leaves an estimated untied surplus of \$9.81M arising from the various matters explained in this report. The final surplus/deficit is dependent on the number of incomplete works at the end of the financial year and can only be ascertained during the preparation and audit of the Annual Financial Statements.

f. **Legal and Statutory**

Section 6.8(1)(b) of the *Local Government Act 1995* requires a local government not to incur expenditure from municipal funds until it has been approved in advance by an absolute majority by Council.

g. **Risk**

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comments will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

Budget Amendments

In addition to forecasting the estimated budget position at 30 June 2023, the May 2023 Budget Review also aims to identify savings from projects that have been completed under budget and re-assessed the prioritisation of projects in light of resourcing constraints. Where there is an opportunity to re-allocate funds to more critical priority projects, an internal budget re-allocation has been proposed. The prevailing market conditions, specifically the inability to complete some items given labour shortages or interrupted supply chains for products is ongoing.

Below is an explanation of amendments and carryforwards more than \$250k. The other proposed amendments, carryforwards, including expenditure offset by additional revenues, internal allocations and other budget changes that are less than \$250k individually, are detailed in the May 2023 Budget Review attachment.

1. Opening Position

The opening position is \$52,606,837 as per the Audited Annual Financial Statements of the last financial year.

2. Operating Expenditure

Operating expenditure has decreased by \$6.7M and includes the following significant amendments:

- 2.1 \$4.0M organisation-wide salary and superannuation savings, net of \$751K contract labour cost.
- 2.2 \$1.0M decrease from savings in various utilities and insurance.
- 2.3 \$536K savings in various operating expenses and operating projects of Parks Services.
- 2.4 \$400K increase in waste levy incurred by the landfill operations.

3. Operating Revenue

Operating revenue has increased by \$1.2M and includes the following significant amendments:

- 3.1 \$1.6M increase in various fees and charges mainly tip fees, Aqua Jetty and building services.
- 3.2 \$1.3M decrease in State Black Spot funding due to withdrawal of Rockingham-Mundijong road project. This was offset by reduced expenditure in 4.1.
- 3.3 \$900K increase in municipal funds interest income.
- 3.4 \$468K of increased interim rates.
- 3.5 \$389K decrease in penalty interest.

4. Non-Operating Expenditure

Non-operating expenditure has decreased by \$2M and includes the following significant amendments:

- 4.1 \$2.4M decrease due to withdrawal of Rockingham-Mundijong road project. This was offset by reduced income in 3.1.
- 4.2 \$450K increase for Mike Barnett wall panelling.
- 4.3 \$370K increase for various asset management projects at the Depot Admin building.
- 4.4 \$355K savings at the completion of the Secret Harbour residential pole replacement project.
- 4.5 \$314K savings from reduced scope of building refurbishment project at the Rockingham Districts Gem and Rock Hunting Club.
- 4.6 \$280K savings at the completion of the Shoalwater Activity Node Foreshore Development.

5. Non-Operating Revenue

Non-operating revenue has decreased by \$197K as the transfer of funds from the Active Ageing Reserve is no longer needed. All other proposed amendments are detailed in the May 2023 Budget Review attachment.

6. Carryforward Budget

Of the \$43.49M estimated surplus, \$33.68M of unspent budget is committed to existing projects and is detailed in the 'Current Period Carry Forwards Over \$250,000' attachment to this report and features the following most significant items:

- 6.1 Aqua Jetty Stage 2 - \$20.18M expenditure (partly funded by \$9.5M WA Recovery grants).
- 6.2 Baldivis District Sporting Complex - \$10M expenditure (fully funded by borrowings).
- 6.3 Stan Twight Clubroom Redevelopment - \$4.6M expenditure (fully funded by borrowings).
- 6.4 Landfill Master Plan - \$4.5M expenditure

7. Untied Surplus

The current forecasted untied surplus of \$9.81M is an estimate only and may increase or decrease depending on the number of incomplete works at the end of the financial year. \$6M of this is directly related to staff costs and the inability to recruit replacement staff. This is a state-wide issue and all industries are struggling to recruit and retain staff. It is recommended to continue to monitor the City's net ending position until the final surplus/deficit is ascertained at the end of the year and utilise any surplus to balance the next year's budget.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council **ADOPTS** the May 2023 Budget Review, as contained in Attachment 1.

Committee Recommendation

Moved Cr Buchanan, seconded Cr Davies:

That Council **ADOPTS** the May 2023 Budget Review, as contained in Attachment 1.

4:42pm Cr Schmidt returned to the Chamber

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Corporate Services Waste Services



Reference No & Subject:	CS-012/23	T23/24-16 Delegated Authority – Provision of bulk verge waste collection services (Absolute Majority)
File No:	T23/24-16	
Proponent/s:		
Author:	Mr Aaron Blair, Coordinator Waste Collection Services	
Other Contributors:	Mr Allan Moles, Manager Waste Services	
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

For Council to delegate authority to the Chief Executive Officer (CEO) to award Tender T23/24-16 - Provision of bulk verge waste collection services.

Background

The existing contract for the provision of bulk waste collection services ends in May 2023, following the completion of the current bulk green waste collection.

The Tender for the provision of bulk waste collection services is scheduled to be advertised in May 2023 and will close in May or early June 2023.

The first bulk waste collection for 2023/2024 is scheduled to commence on Monday, 17 July 2023.

In order to allow the City of Rockingham (City) to commence the program within this timeframe, it is recommended to delegate authority to the CEO to award this Tender.

Details

The scope of the Tender for the provision of bulk waste collection services is the same as the existing contract and the type of works to be undertaken includes one general waste verge collection and two green waste collections per year.

The period of the contract shall be from the 17 July 2023 until the completion of the final green waste collection in May 2025.

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Accessibility – Ensure that the City's infrastructure and services are accessible to seniors and to people with a disability.*

Services and facilities – Provide cost effective services and facilities which meet community needs.

Aspiration 3: *Plan for Future Generation*

Strategic Objective: *Sustainable waste solutions – Incorporate new opportunities that support responsible and sustainable disposal of waste.*

d. **Policy**

In accordance with the City's Purchasing Policy, for purchases above \$250,000, a Public Tender process is to be conducted in accordance with the provision of section 3.57 of the *Local Government Act 1995* ("Act"), and *Local Government (Functions and General) Regulations 1996* ("Regulations"), Part 4, Division 2, regulation 11A(1).

The expected cost is above the value of the current CEO delegation to approve a Tender.

e. **Financial**

The City's 2022/2023 budget to undertake the bulk verge waste collections is \$1.16 Million.

f. **Legal and Statutory**

In accordance with section 3.57 of the Act - Tenders for providing goods or services and Regulations Part 4, Division 2, r.11(1), Provision of goods and services:

"Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 unless sub regulation (2) states otherwise."

Section 5.42 of the Act - Delegation of some powers and duties to the CEO, by Absolute Majority states:

'A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties.'

Section 5.43 of the Act - Limits on delegations to the CEO, provides that the Council can delegate authority to the CEO to accept a Tender, subject to it not exceeding an amount determined by the Council.

g. **Risk**

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The delegation of authority to the CEO to award the Tender for the Provision of bulk verge waste collection services is necessary to ensure the effective and efficient delivery of the required services. Council will be advised of the successful tenderer through the Council Bulletin.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council **DELEGATES** authority to the Chief Executive Officer to award or reject Tender T23/24-16 – Provision of bulk verge waste collection services, in accordance with the budgetary limits.

Committee Recommendation

Moved Cr Davies, seconded Cr Cottam:

That Council **DELEGATES** authority to the Chief Executive Officer to award or reject Tender T23/24-16 – Provision of bulk verge waste collection services, in accordance with the budgetary limits.

Committee Voting (Carried) – 5/1

Cr Schmidt voted against

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Corporate Services Director and Support



Reference No & Subject:	CS-013/23	Council Policy – Property Investment Framework
File No:	CPR/1263-2	
Proponent/s:		
Author:	Ms Helen Savage, Senior Projects Officer (Corporate Services)	
Other Contributors:	Mr John Pearson, Director Corporate Services	
Date of Committee Meeting:	16 May 2023	
Previously before Council:	18 October 2022 (CS-014/22), 26 April 2023 (CS-007/23)	
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:	Table 1 – Property Classification Table	

Purpose of Report

To endorse the Council Policy – Property Investment Framework for the purposes of public advertising.

Background

In April 2023, Council resolved to advertise the draft Council Policy – Property Investment Framework ('the Policy') for public comment. Prior to the Policy being advertised in line with the Council resolution, an error was identified within the draft Policy that was endorsed by Council on 26 April 2023.

Details

The identified error relates to the inclusion of the property classification table as shown in Table 1 ('the Table') below. The Table was intended to only be presented to Council for information purposes within the body of report rather than for inclusion within the Policy itself. The Table provides a categorised summary of the City's 72 properties and the number of properties the City owns within each classification.

Property Classification	Number of Properties
Strategic Property	44
Investment Property	2
Capital Appreciation	1
Income Generation	1
Non-Operational Property	26
Disposal / Divestment	8
Conditional Freehold	18

Table 1 - Property Classification Table

Implications to Consider

a. Consultation with the Community

Should Council endorse the officer recommendation, Council Policy – Property Investment Framework will be advertised in accordance with Council Policy – Policy Framework for a period of no less than 14 calendar days and be placed on the City's website, as a public notice in the local newspaper and on social media.

Following public advertising, a report will be prepared in consideration of all comments received for Council to adopt the Council Policy – Property Investment Framework.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Revenue sources - Identify and implement strategies to introduce alternative revenue sources for the City*

Strategic Objective: *Strategic and sustainable financial planning – Undertake long-term resource planning and allocation, with prioritised spending on core services, infrastructure development and asset management.*

d. Policy

The Council Policy – Policy Framework guides the process for adopting and/or amending a Council Policy, this policy has been adhered to.

e. Financial

Nil

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

A Property Investment Framework will provide guiding principles for the management of the City's conservative property investment portfolio. Whilst the Framework will deliver a basis to classify all City owned properties, it focuses on identifying and managing 'investment properties' with the intention to generate their highest revenue potential and use.

It would be operationally challenging to include the Table at a Policy level as the numbers of properties and their classifications are subject to change over time. The issue being that whenever a property is either re-categorised, acquired or disposed of, the numbers of Council owned properties within the Policy would become inaccurate and would subsequently require a readoption of the Policy.

It is therefore the officer recommendation that Table 1 be removed from the draft Council Policy – Property Investment Framework, prior to being advertised for public comment. The proposed amendment is shown using tracked changes below.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ENDORSE** the Council Policy – Property Investment Framework for the purposes of public advertising.

Committee Recommendation

Moved Cr Buchanan, seconded Cr Schmidt:

That Council **ENDORSE** the Council Policy – Property Investment Framework for the purposes of public advertising.

Council Policy - Property Investment Framework

Council Policy Objective

To:

- Establish a Framework to support the City's strategic goals by generating additional revenue through the management of the City's Property Assets.
- Adopt a prudent investment approach to the acquisition, development and divestment of the City's Property Assets.

Council Policy Scope

The Policy applies to the management of the City's Property Assets comprising of land and/or buildings held in freehold title only for income generation or capital appreciation (or both).

Council Policy Statement

Through the strategic acquisition, management and divestment of Property Assets, the City aims to maximise income generation or capital appreciation (or both). Decisions on Property Assets must be guided by-market driven rationale.

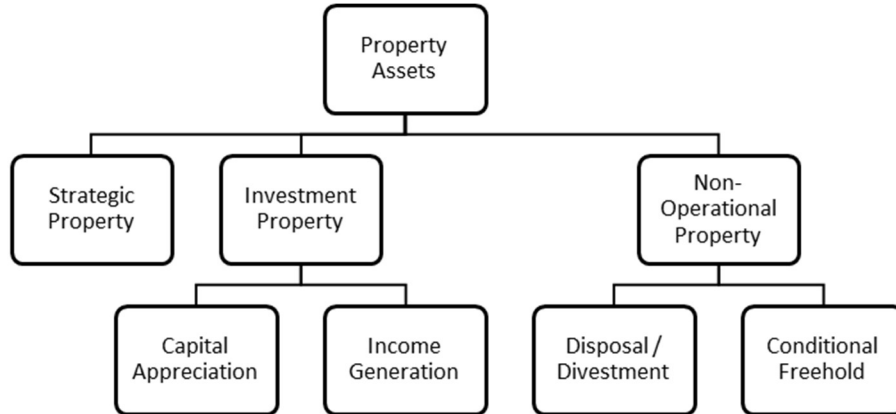
Authorised Investments

For a property investment to be authorised, under this Policy, it must be:

- Made in the name of the City of Rockingham
- Presented to Council for due consideration and determination, prior to the acquisition or divestment of the property.

Classification of Property

The City owns a number of Property Assets that are held in freehold title. These assets are classified as Strategic Property, Investment Property or Non-operational Property. The classification of a Property Asset is not fixed. The Chief Executive Officer must ensure that properties are, and remain, accurately classified.



~~Of the 72 properties that are owned by the City the following table provides a summary of the number of properties the City holds within each.~~

Property Classification	Number of Properties
Strategic Property	44
Investment Property	2
Capital Appreciation	1
Income Generation	1
Non-Operational Property	26
Disposal / Divestment	8
Conditional Freehold	18

Strategic Property

This classification is property that is to be held and/or developed to achieve key strategic goals of the City. The acquisition, development or disposal of property in this classification will be assessed according to its alignment with the City's broader strategy needs related to civic, community and public spaces objectives. Unlike Investment Property, this classification is not solely concerned with the income generation or capital appreciation.

Investment Property

This classification is property held in freehold title for income generation or capital appreciation (or both). Investment Property will not be used for civic or community property purposes unless permitted pursuant to the Council Policy – Leasing. Investment Property will be managed and monitored to generate its highest revenue potential.

- Income Generation

This classification is for property where maximising income generation is the principal objective. Rent payable will be continually monitored with regular market rent reviews in accordance with Council Policy – Leasing.

- Capital Appreciation

This classification includes property (typically vacant land) which is either undeveloped or underdeveloped. Regular market valuations as determined by an independent licensed property valuer will be carried out on these properties at least every five years. This type of property will be held for capital appreciation until such time as the market conditions are favourable for this

property to be considered for divestment. Rezoning may also be considered for capital appreciation properties where it is likely to improve the financial return of a property.

Non-Operational Property

This classification is property that has been identified as being surplus to City requirements and may be considered for divestment purposes.

- Disposal/Divestment

This classification includes property that has been identified as not providing sufficient benefit to the City and is subject to sale.

- Conditional Freehold

This classification includes property (typically vacant land) which is subject to conditions held by the City, for the purpose of providing public open space or some other community purpose. Property with this classification will not need to be reclassified to Disposal/Divestment.

Acquisition of Property

The following criteria will be applied in assessing investment properties for acquisition:

i. Property Type/Land Use

Investment in land, commercial or industrial property may be considered for acquisition. Investment will not be made in residential properties or complex land development opportunities.

ii. Geographic Location of Property

Property must be located within the close proximity to major infrastructure including public hospitals, transport, employment, retail and education. Property must be within the metropolitan area.

iii. Age of Building / Remaining Useful Life

Where land has a building on it, consideration must be given to the age of the building and its remaining useful life.

iv. Initial Investment

The market value of a proposed Investment Property must be determined by an independent licensed property valuer.

v. Recovery of Debt Time

The estimated length of time required to recover any debt raised for acquisition through the initial capital investment.

Management of Investment Property Portfolio

The income generated from Investment Property should be managed to achieve a maximum return taking into account the market condition and risk profile.

Investment Property Income Reserve

The Investment Property Income Reserve will hold all net surplus funds generated from Investment Properties. The funds held in this reserve will be used to meet all expenses incurred in the managing of Investment Properties or to finance specific community projects. Surplus funds may also be reinvested into the Investment Property Reserve to preserve and augment the value of the City's Property Assets.

Sale of Property

When property is no longer classified as Strategic Property or Investment Property and no other higher performing purpose can be identified, the property may be put forward to the Council for sale. The disposition requirements pursuant to s3.58 of the *Local Government Act 1995* must be satisfied.

Investment Property Reserve

The Investment Property Reserve will hold all revenue generated from the disposal of Non-Operational Property. The funds held in this reserve will be solely used to acquire or develop future Investment Properties.

Monitoring and Reporting

Details relating to each Investment Property must be maintained within a Property Assets register for the purposes of management and identification. Annual statements reporting on the net income and valuation of Investment Property must be provided through the information bulletin.

Executive Policy and Procedures

The Chief Executive Officer is to maintain Executive Policies and Procedures to ensure Property Assets are managed effectively and in accordance with legislative requirements.

Delegations

For the avoidance of doubt, Council may choose to Delegate Authority to the CEO pursuant to section 5.42 power to agree to dispose of Investment Property and the terms (including price) of any disposal.

Definitions

Investment Property – operational land and/or buildings held to generate revenue or for capital appreciation (or both).

Non-Operational Property – sites which have been identified as being surplus to City requirements and may be considered for divestment purposes.

Property Assets – Investment Property, Non-Operational Property and Strategic Property.

Strategic Property – operational land and/or buildings whose principle purpose is to be held and/or developed to achieve civic, community and public spaces objectives of the City.

Legislation

Local Government Act 1995

Section 3.58 – Disposing of property

Section 3.59 – Commercial enterprises by local governments

Section 5.42 - Delegation of some powers and duties to CEO

Section 5.43 – Limits on delegations to CEO's

Section 6.11 – Reserve accounts

Other Relevant Policies/ Key Documents

Council Policy – Leasing

City Business Plan

Delegation Authority Register – 1.13 Land Acquisition to Purchase Privately Owned Land

Responsible Division

Corporate Services

Review Date

1 April 2025

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

General Management Services

General Management Services Governance and Councillor Support



Reference No & Subject:	GM-013/23	Proposed Amendments Council Policy – Functions Hosted by Council (Australia Day Ceremonies and Celebrations)
File No:	COM/72	
Proponent/s:		
Author:	Mr Jim Olynyk, Manager Governance and Councillor Support	
Other Contributors:	Mr Michael Parker, Chief Executive Officer	
Date of Committee Meeting:	16 May 2023	
Previously before Council:	28 February 2023, GM-008/23	
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

To amend Council Policy – Functions Hosted by Council and provide an update to Council on feedback received from the City of Rockingham (City) Aboriginal Advisory Group.

Background

Council at its meeting in February 2023 resolved:

That Council:

1. **NOTES** the advice issued by the Commonwealth Government on 16th December 2022, allowing that Australia Day citizenship ceremonies can, henceforth, be held on any day immediately prior to or following the 26th of January, so long as they fall within the period of 23rd - 29th January (inclusive).
2. **SUPPORTS** the concept of holding any future Australia Day events, including any celebrations and citizenship ceremonies, so that they fall on the nearest Saturday to the 26th of January, and in the event that the 26th itself is a Saturday, the following Sunday.
3. **SEEKS** advice and/or, endorsement or otherwise, of this proposal before changes are implemented from our Aboriginal Advisory Group at the next meeting held on 20th April 2023.

Details

The report presented to Council in February 2023 was as a result of a Notice of Motion and included detail as summarised below:

Australia Day is a Gazetted Public Holiday and is the official national day of Australia. Observed annually on 26 January, it marks the day the British colony landed at Sydney Cove in 1788 by Captain Arthur Phillip and the First Fleet.

On 16 December 2022 the Minister for Immigration, Citizenship and Multicultural Affairs, Hon Andrew Giles MP announced an amendment to the Australian Citizenship Ceremonies Code (**Code**) to provide greater flexibility about what day the ceremonies could be held from Monday 23 to Sunday 29 January 2023.

The Code now states:

Australia Day provides an opportunity for all Australians to reflect, respect and celebrate our national day. Australia Day is marked by events across Australia, including special citizenship ceremonies.

The Government expects local government councils to hold a citizenship ceremony as part of their Australia Day celebrations. Many thousands of Australians have had their citizenship conferred on Australia Day, and many Australians would like to receive their citizenship on our national day, in their community. Councils must hold a ceremony on Australia Day, or the three days prior or the three days after Australia Day.

Some First Nation people have expressed their concern over celebrating Australia Day on the current date with some rallies held around Australia highlighting this position.

Council's Policy - Functions Hosted by Council addresses Australia Day Celebrations and will need to be amended to reflect the changed process.

Implications to Consider

a. Consultation with the Community

Council's resolution of 28 February 2023 specifically required that advice and/or endorsement or otherwise of the proposed changes be requested from the Aboriginal Advisory Group, at its next meeting held on 20 April 2023, before implementing any changes.

Commentary from the Aboriginal Advisory Group follows later in this report.

b. Consultation with Government Agencies

Not Applicable

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective Governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. Policy

Council Policy – Functions Hosted by Council

The Objective of this policy is to provide guidance for the approval of civic functions, ceremonies, receptions and/or the provision of hospitality.

To fulfil its strategic and civic objectives and obligations the City of Rockingham may host civic functions, ceremonies, receptions and hospitality from time to time as the need arises. These functions include the Australia Day Awards Presentation and Citizenship Ceremony.

As a member of the Australia Day Council, the City of Rockingham promotes the Australia Day Awards to recognise meritorious contributions to the Rockingham community in specified categories including –

- Community Citizen of the Year
- Senior Community Citizen of the Year
- Young Community Citizen of the Year
- Active Citizenship (Group or Event)

The award presentation is held in the morning of Australia Day in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

A selection panel (which includes those holding the title 'Freeman of the City') is appointed by Council to assess award nominations and recommend to Council the category award recipients. Assessment is to include, but not limited to, the criteria set out by the Australia Day Council.

In order to accommodate Councils intended position on the matter a policy amendment will be required by:

Deleting the sentence:

The award presentation is held in the morning of Australia Day in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

And replacing it with:

The award presentation is held in the morning of nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday, in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

Council Policy - Policy Framework stipulates that public consultation be undertaken for a minimum of 14 days, in particular where a new or substantially amended policy is under consideration. Council has resolved its position, GM-008/23 28 February 2023, being to support the concept of holding any future Australia Day events, including any celebrations and citizenship ceremonies, so that they fall on the nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday. This support was subject to endorsement by the Aboriginal Advisory Group which has been received.

As Council has made its decision the application of further public consultation, as per policy, appears to be unnecessary. It should be noted the City has received some correspondence requesting broader consultation on this decision (GM-008/23).

e. Financial

Nil

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The report presented to Council in February 2023 included Options and detail relevant to community consultation and specifically the Aboriginal Advisory Group. Council's resolution included direct consultation with the Aboriginal Advisory Group, which is summarised below.

The Aboriginal Advisory Group (AAG) met on Thursday 20 April 2023. A briefing was provided on the 16 December 2022 announcement by the Minister for Immigration, Citizenship and Multicultural Affairs, Hon Andrew Giles MP amending the Australian Citizenship Ceremonies Code to provide greater flexibility about what day the ceremonies could be held, as well as the resolution of Council dated 28 February 2023.

Consensus of the AAG was supportive toward the conduct of any future Australia Day events, including any celebrations and citizenship ceremonies, so that they fall on the nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday. The AAG viewed the decision as a positive outcome for the City and one which assists in changing the mindset of people and for others to see our actions as a step forward for the City of Rockingham.

It is recommended that changes to the current practices be reflected in Council Policy — Functions Hosted by Council.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

Following feedback from the Aboriginal Advisory Group and to support Council resolution GM-013/23 of 28 February 2023 **AMENDS** Council Policy – Functions Hosted by Council by:

Deleting the sentence:

The award presentation is held in the morning of Australia Day in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

And replacing it with:

The award presentation is held in the morning of nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday, in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

Committee Recommendation

Moved Cr Buchanan, seconded Cr Davies:

That Council:

Following feedback from the Aboriginal Advisory Group and to support Council resolution GM-013/23 of 28 February 2023 **AMENDS** Council Policy – Functions Hosted by Council by:

Deleting the sentence:

The award presentation is held in the morning of Australia Day in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

And replacing it with:

The award presentation is held in the morning of nearest Saturday to 26 January, and in the event that 26 January itself is a Saturday, the following Sunday, in conjunction with a citizenship ceremony and is followed by light refreshment in the form of a breakfast or morning tea.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Community Development

Community Development Community Safety and Support Services Community Safety and Support Services Advisory Committee



Reference No & Subject:	CD-010/23	Recommendation from the Community Safety and Support Services Advisory Committee – Advocate for Crisis Accommodation
File No:	COM/55-08	
Proponent/s:		
Author:	Ms Ainsley Jones, Community Development Officer (Community Support Services)	
Other Contributors:	Ms Bethany Dubberlin, Coordinator Community Safety and Support Services Ms Mary-Jane Rigby, Manager Community Safety and Support Services	
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Advocacy	
Site:		
Lot Area:		
Attachments:	1. Minutes of the Community Safety and Support Advisory Committee meeting held on 13 April 2023 2. Data caveats for By Name List	
Maps/Diagrams:		

Purpose of Report

For Council to advocate to the State Government to prioritise the need for crisis accommodation within the City of Rockingham (City) municipality.

Background

The Community Safety and Support Services Advisory Committee (CSSSAC) meeting held on 13 April 2023 included an agenda item to discuss the lack of available emergency/crisis and transitional accommodation to support people experiencing homelessness within the City. This topic has been

previously raised at CSSSAC meetings held in November 2019, June 2022 and August 2022; on each occasion the committee noted a lack of available emergency/crisis and transitional accommodation options in Rockingham.

The City recognises there is a critical and immediate need for additional accommodation to address the lack of emergency/crisis or transitional accommodation services in the Rockingham municipality. The City previously advocated to the State Government in June 2020 for a Common Ground Facility to be funded and built in the South Metropolitan Region. This advocacy was successful with a State Government commitment to build a Common Ground facility in Mandurah, with the catchment area to support people from Rockingham. This facility will be a permanent supported housing model, however will not include options for emergency/crisis accommodation. The State Government has recently announced the delivery of the Common Ground will be delayed until at least 2026.

Alongside the advocacy for the Common Ground facility, the City advocated to the State Government to extend their funding of the Housing First Homelessness Initiative (HFHI) to Rockingham. This was also successful with a five year commitment of the HFHI program to Rockingham and Mandurah combined, which commenced in August 2021.

Prior to the announcement of the State Government HFHI program in May 2020, Council committed \$450K over three years to fund an assertive outreach program. The assertive outreach service was aimed to support people experiencing chronic homelessness in Rockingham and to assist the City to gather more accurate data on the current situation for further advocacy efforts. St Patricks Community Support Centre (St Pats) hold the contracts to deliver both the City's Assertive Outreach Service and the State Governments HFHI program.

In an effort to extend the emergency/crisis and transitional accommodation options within Rockingham, the City provided letters of support to three external agencies applying for Social Housing Economic Recovery Package (SHERP) funding. Unfortunately all the applications were unsuccessful.

The City's Community Safety and Support Services Strategy 2022-2027 (the Strategy) highlights that affordable housing and a lack of emergency/crisis and transitional accommodation options for people experiencing homelessness, remains a gap within the City of Rockingham. There are actions within the Strategy to obtain further data through biannual Community Support Service Mapping. Sector collaboration will be sought to build a Council advocacy position via a new Social and Emotional Wellbeing Advocacy Pillar to be added to the City's Advocacy Plan once the information is obtained and collated. The strategy also includes an action to undertake a feasibility study for crisis/emergency and transitional accommodation in Rockingham.

Details

The Australian Housing and Urban Research Institute (AHURI) defines Crisis, Emergency and transition accommodation as:

Crisis accommodation: Emergency and temporary accommodation provided as part of the specialist homelessness services accommodation in Australia.

Emergency accommodation: Short-term accommodation for people experiencing homelessness or leaving insecure housing, such as a person fleeing domestic and family violence (DFV).

Transitional housing: A temporary form of housing that aims to safely accommodate tenants while they build the capacity to transition to permanent housing. Transitional housing provides residents with secure accommodation for a fixed term, as well as individually targeted supportive services. Depending on the transitional housing model and the provider, the demographic profile of residents, level of support, duration of stay and expected outcomes may differ considerably.

The current accommodation support options available in Rockingham are limited and include;

- crisis accommodation for women escaping FDV through Lucy Saw Refuge;
- crisis and transitional accommodation for young people at Y-Shac;
- residential alcohol and other drug accommodation at Serenity Lodge Therapeutic Community;
- residential rehabilitation recovery program for women at Lilliah Haven.

These services are consistently operating at capacity and are not appropriate for people experiencing chronic homelessness, as they are not adult specialist homelessness accommodation services. Chronic homelessness is defined as 'sleeping rough, or living in emergency accommodation for the past six months, or three episodes of homelessness in the past year'.

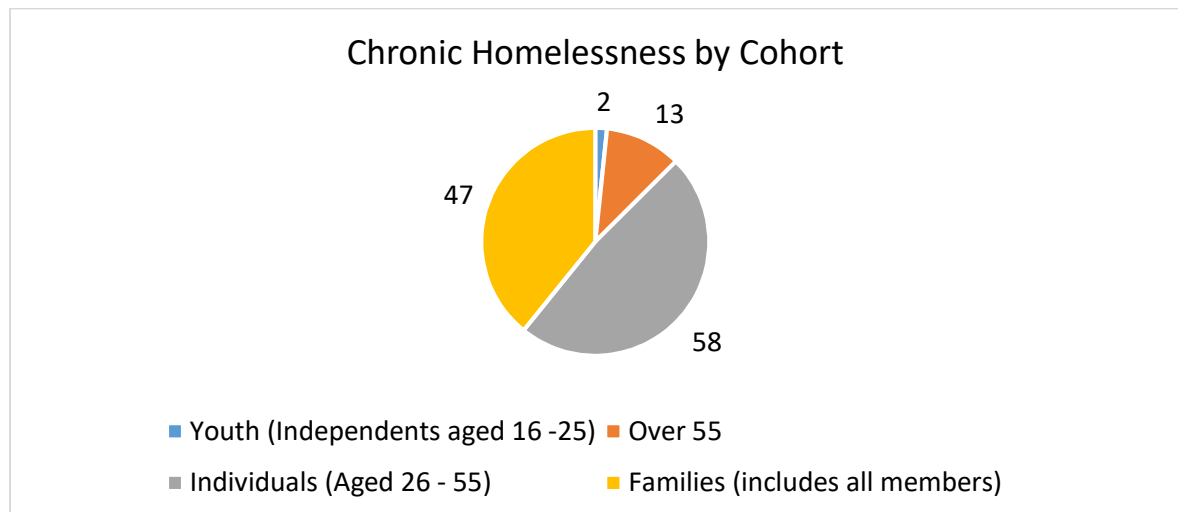
Anglicare WA deliver a family transitional housing program, however it does not include any transitional properties in Rockingham. Families from Rockingham who are experiencing homelessness need to relocate to outer Perth suburbs to access transitional accommodation while awaiting social housing opportunities.

Anecdotal reports from St Pats via the Assertive Outreach Service indicate that there is a geographical barrier to refer people to emergency/crisis or transitional accommodation services based in Perth or Fremantle. The disconnection from family, community and country during a vulnerable time is an additional barrier and can be the reason people do not access support outside of the Rockingham area. This contributes to lengthened periods of homelessness and increased health risks.

Data currently available via the Rockingham By Name List (BNL), a database of people experiencing homelessness, indicates as of Tuesday 11 April 2023, there is a total of 140 people experiencing homelessness within the City of Rockingham. It must be noted that this database does not capture everyone.

A key component of the BNL data compilation is for service providers to conduct surveys, known as Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). VI-SPDAT surveys assess the needs, experiences and vulnerabilities of the person and help to prioritise support and housing needs in alignment to the challenges being experienced by the people currently experiencing homelessness.

The below diagram is a demographical analysis that shows the proportion of people experiencing chronic homelessness by cohort. This diagram denotes the types of emergency/crisis and transitional accommodation required to meet current needs. Please note families include all members, there is a total of 21 families. This indicates local need for both a specialist adult homelessness accommodation service and accommodation services appropriate for families. (In alignment with the Memorandum of Understanding for sharing data from the By Name list, refer to attachment two for the data caveat)



To address the housing needs of the total 140 individuals and families on the By Name List as of the 11 April 2023, at least 109 dwellings will need to be made available in the region.

The City recognises there is a critical and immediate need for additional accommodation to address the fact that Rockingham has no adult specialist homelessness crisis or temporary accommodation services available and the current economic situation has exacerbated the effects on the community.

The State Government has committed to prioritising the provision of safe, secure and stable homes in the Western Australia's 10-Year Strategy on Homelessness (2020 – 2023), All Paths Lead to a Home. The City continues to engage with the relevant State Government departments to obtain and share information to support the Governments response to housing stress in this region.

The City hosted and participated in the South Metropolitan Housing and Homelessness Planning Workshop on Friday 10 March 2023, led by the Department of Communities and Imagine Futures. As a result of this workshop, the City requested a meeting with the Director of the Office of Homelessness and Regional Executive Director South Metropolitan from Department of Communities, to enquire about the State Governments spot purchasing activities to date and to discuss collaborative opportunities to address the lack of housing and accommodation in Rockingham.

Implications to Consider

a. Consultation with the Community

City of Rockingham officers sit across various interagency and community groups providing feedback on local community needs and direction for advocacy efforts. Each of the below listed networks have raised the issue of lack of emergency/crisis accommodation options over the past 12 months.

The interagency groups and key stakeholders include:

- The Mandurah, Kwinana and Rockingham Improvement Team aims to drive change in homelessness by setting share community goals, tracking/measuring progress through a bias to action and by implementing improvement projects which attempt to address localised gaps. Key members include: City of Rockingham, City of Kwinana, City of Mandurah, Housing Choices, Anglicare WA, The Salvation Army, Vinnies WA, St Patrick's Community Services,
- The Rockingham and Kwinana Rough Sleeper Coordination Group (RSCG) is a working group for all workers who may work with someone experiencing homelessness or can provide a support service to someone experiencing homelessness in the Rockingham and Kwinana areas. This working group works directly from the By Name List to seek supports and housing options for anyone experiencing homelessness, and ensuring no one's experience/s of homelessness is forgotten or overlooked. Key members include: City of Rockingham, City of Kwinana, City of Mandurah, Anglicare WA, The Salvation Army, Vinnies WA, St Patrick's Community Services, KEYSWA, and Lillah Haven.
- The Emergency Relief Provider Network aims to cover the community's needs for food, showers, laundry and other financial supports, including for those experiencing and at risk of homelessness. Key members include: WACOSS, The Salvation Army, Vinnies WA, The Crew, St Brendan's Homelessness Respite, Rockingham Street Chaplains, Happy Pantry, Feed It Forward, Youth of Fire, and Coastal District Care.
- Safe Family Alliance focusses on prevention and intervention against women experiencing violence. Key Members include: Lucy Saw Refuge, Communicare, Anglicare WA, City of Rockingham, City of Kwinana, Mercy Care, Mission Australia, South Coastal Health and Community Services.

b. Consultation with Government Agencies

The City is represented on the State Government's South Metropolitan District Leadership Group to which housing and homelessness is identified as a priority action.

City officers participated in the Department of Communities and Office of Homelessness Commissioning Plan consultation workshops in December 2022, whereby the need for crisis accommodation and housing was raised.

The City hosted the South Metropolitan Housing and Homelessness Regional Planning Forum held on Friday 10 March 2023, the need for crisis accommodation and housing was identified as a priority area.

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

- Aspiration 2:** *Grow and Nurture Community Connectedness and Wellbeing*
- Strategic Objective:** *Community safety and support: provide support to residents and visitors so they feel safe and secure at home and outdoors.*
- Strategic Objective:** *Services and facilities: provide cost effective services and facilities which meet community needs.*
- Aspiration 3:** *Plan for Future Generations*
- Strategic Objective:** *Infrastructure planning: plan and develop sustainable and safe infrastructure which meet the current and future needs of the City's growing population.*

Community Safety and Support Services Strategy 2022-2027

Key Element 1: Safe and vibrant Places and Spaces

- Action: 1.5** *Undertake a needs analysis and feasibility study to determine the need for, and a potential location for supported emergency and transitional accommodation facilities within the City*
- Action: 1.7** *Investigate the need and feasibility of introducing planning incentives, within the parameters of the state planning framework, to encourage the provision of one/two bedroom dwellings to meet demographic modelling*
- Action: 1.11** *Facilitate partnerships within the community to investigate co-location opportunities to address community needs*

Key Element 2: Partnerships for Collective Action and Advocacy

- Action: 2.1** *Introduce a social and emotional wellbeing pillar to the City's Advocacy Plan to address identified priority areas*
- Action: 2.4** *Investigate opportunities with State departments and local agencies to coordinate a local response plan to accommodate people experiencing homelessness in severe weather conditions*
- Action: 2.7** *Manage and evaluate the Homelessness Assertive Outreach Service Contract*
- Action: 2.11** *Facilitate opportunities for sector collaboration across the City*
- Action: 2.12** *Appoint a consultant to undertake a mapping of community services strengths and needs analysis*
- Action: 2.14** *Facilitate strategic response groups to respond to identified community needs*
- Action: 2.15** *Facilitate sector partnerships to strengthen and enhance opportunities to attract State & Federal Funding to the City*
- Action: 2.16** *Lead a sector leadership issues forum to prioritise identified community needs in response to strategy consultation outcomes*
- Action: 2.20** *Participate and support the delivery of professional networks including, Mental Health sub-network, headspace consortium, Rockingham/Kwinana Safe Family Alliance, Rockingham Kwinana Homelessness Interagency group, Advance to Zero Project, LG Community Safety network*

d. Policy

This recommendation will create a policy position of Council regarding advocacy to the State Government to prioritise crisis accommodation within the City of Rockingham municipality.

e. Financial

Nil

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The City is committed to obtaining accurate and specific data to strengthen advocacy efforts towards the attraction of appropriate accommodation options to meet the local needs.

The current and predicted levels of housing stress in the City of Rockingham is reflected in the unmet housing need statistics provided by Australia Bureau of Statistics 2021 (ABS). Unmet housing need is defined as experiencing homelessness, living in overcrowded homes, and/or spending more than 30% of income on rent. The current ABS data of unmet housing need may indicate further increases to housing stress that may increase the number of people experiencing homelessness, further driving the need for crisis and temporary accommodation.

The City is conducting the Community Support Services Mapping from June to December 2023 to obtain current and accurate information to support the development of a Social and Emotional Wellbeing Pillar to the City's Advocacy Plan. This action within the Strategy has been brought forward from the originally endorsed timeframe (2026-2027) to deliver the Advocacy Pillar in 2024-2025 in recognition of the current climate. It is anticipated that housing and accommodation will emerge as a priority although the information obtained through the mapping process will provide the City with specific insights into need and requirements.

In addition to the Community Support Services Mapping, the City has committed to commission a feasibility study to determine the need for, and potential location of, supported emergency and transitional accommodation facilities within the City, which is due to commence in 2024/2025 financial year.

Whilst the CSSSAC was advised of this work to be undertaken during the April 2023 meeting, it was felt by the CSSSAC that enough anecdotal data was currently available to commence advocacy for crisis accommodation. City officers recognise that the urgency for emergency/crisis and transitional accommodation in Rockingham has increased in response to the recent cost of living pressures resulting in increased housing stress. This has also resulted in an increase in the number of people experiencing homelessness within the City across wider demographic cohorts. The City will continue to work with the relevant State Government departments and local agencies to obtain the relevant information.

Voting Requirements

Simple Majority

Advisory Committee Recommendation

That Council **ADVOCATES** to the State Government to prioritise the need for Crisis Accommodation within the City of Rockingham.

Officer Recommendation if Different to Advisory Committee Recommendation

Not Applicable

The Officer's Reason for Varying the Advisory Committee Recommendation

Not Applicable

Committee Recommendation

Moved Cr Schmidt, seconded Cr Davies:

That Council **ADVOCATES** to the State Government to prioritise the need for Crisis Accommodation within the City of Rockingham.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

5:03pm Ms Baker left the Chamber

Community Development Economic Development and Tourism



Reference No & Subject:	CD-011/23	Rockingham Beach Cup 2023 – Request for Iconic Event Sponsorship
File No:	ECD/65	
Proponent/s:	Rotary Club of Palm Beach WA Inc.	
Author:	Mr Scott Jarvis, Manager Economic Development and Tourism	
Other Contributors:	Ms Melissa James, Senior Tourism Development Officer	
Date of Committee Meeting:	16 May 2023	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

For Council to consider providing Iconic Event Sponsorship funding to the Rotary Club of Palm Beach WA Inc. (RCPB) for the running of the 2023 Channel Seven Rockingham Beach Cup (RBC).

Background

At the Council Meeting held on 28 June 2022, Council approved funding to the RCPB (through the Iconic Event Sponsorship budget) of \$175,000 for the 2022 Rockingham Beach Cup and associated events.

The event has been successful on four occasions prior to that, with RCPB securing \$36,000 funding in 2016 and 2017, \$156,000 in 2019, and \$175,000 in 2021 and 2022. The event did not occur in 2018 due to the Rockingham Foreshore redevelopment works, or in 2020 due to State Government COVID-19 restrictions, which made the event financially unsustainable. The success of the 2021 event when it returned won silver in the 2022 Perth Airport WA Tourism Awards in the category of festivals and events.

The 2022 Rockingham Beach Cup was held on 12 and 13 November attracting an estimated 22,000 attendees to the Rockingham foreshore across the two days. The event program included an event launch on Saturday, an outdoor movie screening of Secretariat on Saturday evening, carnival style attractions and peripheral community activities across the event weekend (Saturday and Sunday), and the beach horse racing event on Sunday incorporating a large ticketed area with exclusive access to race side viewing on the beach. The event expenditure totalled \$290,989, with a revenue of \$334,482 leaving a surplus of \$43,493. From this, a total of \$20,000 was distributed evenly between Variety, the Children's Charity and Alzheimer's Research WA, with \$23,493 retained by RCPB to fund

local projects that benefit the Rockingham community. The event expenditure does not include the significant volunteer hours contributed by the RCPB which allows the event to operate at a surplus and give back to charity groups and organisations.

Details

The RBC is an event owned and run by the RCPB, a local community group based in the City of Rockingham (the City). The RBC has been planned, managed and run by the RCPB with assistance from local business owners and local not-for-profit organisations, and supported by local volunteers.

Data has been collected over the past three events through a Socio-Economic Impact Assessment conducted by Lucid Economics, with results indicating that the event delivers on the following Iconic Event Sponsorship outcomes:

- Increases out of region visitation
- Provides a positive economic impact on the City of Rockingham
- Showcases Rockingham as a tourist destination

Below is a summary of the economic outcomes from the past three events:

Outcome	2019	2021	2022
Total attendance	16,457	19,746	21,977
Local attendance	9,400	10,844	12,232
Visitor attendance	7,057	8,902	9,745
Total combined expenditure	\$1.3 million	\$1.6 million	\$1.5 million
Gross Regional Product (GRP) – visitor expenditure	\$579,893 (\$286,545 direct and \$293,348 indirect)	\$834,762 (\$400,810 direct and \$433,960 indirect)	\$914,966 (\$439,316 direct and \$475,650 indirect)
FTE jobs created – visitor expenditure	7 (5 direct, 2 indirect)	10 (7 direct, 3 indirect)	10 (7 direct, 3 indirect)
ROI (total return)	8.13x (based on \$154,000 investment)	9.15x (based on \$175,000 investment)	8.95x (based on \$175,000 investment)
ROI (visitor return)	\$3.8 (based on \$154,000 investment)	\$5.02 (based on \$175,000 investment)	\$5.51 (based on \$175,000 investment)

Source: Lucid Economics Socio-Economic Impact Assessment Report(s) 2019, 2021 and 2022

The RBC has become a significant event on Rockingham's event calendar, and has established strong partnerships with key stakeholders including Seven West Media, Racing and Wagering WA, local businesses, Lotterywest, and event beneficiaries including not for profit organisations Alzheimer's WA and Variety WA. Seven West Media have expressed their willingness to participate again in 2023 as a naming rights partner, with their partnership contributing a total of \$103,483 in promotional value to the 2022 Rockingham Beach Cup across PerthNow, the West Australian, thewest.com.au and Channel Seven.

The RCPB application for Iconic Event Sponsorship for the 2023 event seeks commitment for total funding of \$175,000, equivalent to the funding contribution provided by the City for the 2021 and 2022 events. The 2023 RBC is proposed for Saturday 11 and Sunday 12 November, with a strong focus on further enhancing and expanding free viewing access for the general public and providing two options for paying patrons.

Below is a summary of the event program and notable changes for the proposed 2023 event.

Activity	Proposed changes from 2022 (if applicable)
Saturday community festival	Amending the Saturday program to operate 2pm – 7pm, as opposed to 4pm – 9pm in previous years as attendance has previously reduced in the evening due to cool weather Removal of corporate VIP function previously held on Saturday evening due to low attendance numbers recorded in previous years
Sunday horse racing event on the beach	Nil
Palm Beach Oasis licensed area located on the foreshore with food and beverage options available for purchase and live entertainment (ticket price \$40), operating 12pm – 7pm	Reduced ticket price for entry into the licensed area with no complimentary inclusions (tickets were \$80 in 2022 including two drink vouchers) Extension of licensed area operating time to 7pm
Palm Beach Lounge located within a licensed marquee area on the Rockingham beach offering a high end experience with food and eight drink vouchers incorporated into ticket price (ticket price \$230), operating 12pm – 7pm	Marquee licensed area to return in 2023 Extension of licensed area operating time to 7pm
Sunday community festival program including markets, stalls, food vans, amusement rides and free family friendly activities	Extending festival into Bell Park on Sunday 12 November

The Iconic Event Sponsorship submission has proposed that funding be broken down as per the below schedule:

Event Activities	Amount	RCPB requested payment schedule (2023)
Phase 1	\$5,000	
Event start up Professional event management including review of comprehensive Health and Risk Mitigation Plan	\$3,000	July 1 – July 31
Marketing Social media management	\$2,000	
Phase 2	\$35,000	
Event management Professional event management	\$10,000	August - September
Service provider tenders	\$25,000	

Event Activities	Amount	RCPB requested payment schedule (2023)
Phase 3	\$135,000	
Event management Professional event, site and traffic management Socio economic impact statement	\$45,000	October - November
Marketing Four week radio campaign and metro out of home advertising in lead up to event	\$30,000	
Saturday event Community Festival: free youth music competition and carnival style event targeted towards families Live entertainment, food trucks, children and youth activities. Culturally inclusive, interactive, and passive entertainment, stage program	\$30,000	
Sunday event Sunday horse racing, Community Festival expanded into Bell Park, markets, live entertainment and food trucks	\$30,000	
Total Cash Funding Requested	\$175,000	

In addition to the above funding breakdown, the RCPB has also requested the following in-kind support from the City. It is important to note that in previous years, this support has been provided to RCPB upon request.

- Rediscover Rockingham campaign timelines and City staff attendance at RBC Committee meetings
- Access to electrical connection for licensed areas (located underneath the lookout)
- Maintenance to City owned facilities as required (i.e. toilet block)
- Beach matting for disability access
- Existing branded signage suitable for the event
- Public notice trailers two weeks prior to the event
- Access to grassed area in front of the Cruising Yacht Club
- Department of Transport application to lift marine exclusion zone on Sunday 12 November

The Iconic Event Sponsorship funding submission includes consideration to contingency planning due to any unforeseen event cancellation (as has previously been experienced due to impacts from COVID-19) and has included this as part of the proposal for Council's consideration. In the event that the event needs to be rescheduled to 2024, the following contingency agreement has been proposed by the RCPB:

- Phase 1 \$5,000 – non-refundable
- Phase 2 \$35,000 – refundable (subject to the 2023 event cancellation decision being made no less than four weeks prior to the event)
- Phase 3 \$135,000 – part refundable (less non-refundable deposits paid by RCPB)

The Socio-Economic Impact Assessment conducted by Lucid Economics was provided to the City as part of the 2022 Post Event Evaluation Report. The community wellbeing framework developed by the Australian Bureau of Statistics was used to identify the social impact of the 2022 RBC, and assess it against the eight areas that impact on community wellbeing. The event scored high in the following three areas:

Family and Community

The 2022 RBC directly supported community interaction and community cohesion. The event brings a large number of residents together and creates an opportunity for the community to meet. Many families attended the event and used it as an opportunity to connect with each other and enjoy the foreshore and Churchill Park. As such, the event also supported family interactions and networks in a relaxed setting.

Economic Resources

The RBC provided an injection of \$1.5 million into the local economy (through both visitors and residents). This expenditure went largely to local businesses, increasing their economic resources and making a positive contribution to their businesses. The businesses impacted by the event were largely small businesses, so any large injection of revenue greatly increases business viability and sustainability.

At the same time, the event supported local jobs, increasing economic resources for local resident workers.

Culture and Leisure

The RBC made a direct contribution to the local culture and leisure offering. The event is very unique and thereby creates a leisure and recreational event unique to Rockingham. The event attracted almost 20,000 attendees and provided a variety of avenues for these attendees to relax and enjoy their time.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively pursue Tourism and Economic Development*

Strategic Objective: *Marketing and Promotion – Develop and implement effective marketing approaches to promote the City as a destination of choice for the local community, visitors, investors and businesses.*

Attractions and Events – Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.

Tourism Destination Strategy 2019-2024

Strategic Objective: *Events Activation (entertainment destination) "Support and promote third party events – RBC horse race, kitesurfing championship etc."*

Economic Development Strategy 2020-2025

Action Item 7.1.2.6 *Allocate annual dedicated funding for Iconic Events which promote economic development and tourism development outcomes.*

d. Policy

Nil

e. Financial

An allocation of \$300,000 for Iconic Events (Economic Development and Tourism) has been included as part of the City's 2023/2024 budget.

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The RBC aligns with the City's Strategic Community Plan, Tourist Destination Strategy and Economic Development Strategy. The event has also been successful in securing additional revenue streams and partnerships, including a \$27,500 Lotterywest grant and \$36,000 in corporate sponsorship in 2022.

The 2023 RBC Iconic Event Sponsorship submission is similar to previous years, with the following proposed changes to the event program:

- Removal of a Saturday night VIP launch event
- Amendment to the Saturday community festival program to start and finish earlier (2pm – 7pm in 2023 as opposed to 4pm – 9pm in previous years) based on previous attendance figures and patron feedback
- Re-introducing the marquee ticketed area (ticket price \$230pp) in addition to a second licensed area on the foreshore (ticket price \$40pp)
- Extending the community festival event footprint on Sunday into Bell Park

The RBC is a unique event for Rockingham, with significant costs associated with the professional setup and delivery of the event. The proposed changes to the format and layout support the RCPB to continue providing a fresh feel to the event, whilst also meeting returning consumer expectations.

The 2022 Rockingham Beach Cup generated a total net increase of \$914,966 in Gross Regional Product and 10 jobs (full-time equivalent positions) in the local economy. This impact is measured on just the visitor expenditure as this activity represents net new expenditure flowing into the economy. For the City of Rockingham's \$175,000 contribution, the event achieved a return on investment (ROI) of 5.5 to 1, meaning that for every \$1.00 of City of Rockingham funding provided, there was \$5.51 in event visitor expenditure generated. This ROI result is 9.6% higher than the 2021 event.

With consideration to the City's Economic Development Iconic Event ROI Matrix, an ROI between 8 and 10 times is considered low to medium, and will only be considered if the event has significant alignment with the City's strategies plus additional community benefits.

The RBC aligns with the City's Strategic Community Plan, Tourist Destination Strategy and Economic Development Strategy due to its demonstrated ability to achieve significant economic impact for Rockingham, increased out of region visitation, and promotion of Rockingham as a premier coastal tourist destination. Additional benefits also identified through the Socio-Economic Impact Assessment conducted by Lucid Economics rated the RBC high in the community wellbeing areas of economic resources, family and community, and culture and leisure.

Based on the event having significant alignment with City strategies as well as additional community benefits, Officers recommend that the City provide a funding contribution of \$177,500 in Iconic Event Sponsorship to support the delivery of the RBC in 2023.

The following funding breakdown has been prepared to align with important deadlines associated with the Outdoor Event Application process and additional Iconic Event Sponsorship requirements:

Event Activities	Milestone deadlines	Amount
<u>Milestone A</u>		
Event Start Up Confirmation of a professional event management organisation being engaged for the planning and delivery of the event	Upon entering into agreement with the City	\$3,000
Marketing - Social Media Campaign Provision of a key contact who will be facilitating the social media activity on behalf of the event organiser		\$2,000
Total		\$5,000
<u>Milestone B</u>		
Professional Event Management Upon receipt of the following documents submitted to the City no less than 90 days prior to the first day of the event: <ul style="list-style-type: none"> • Outdoor Event Application • Site plan • Risk Management Plan • Relevant Insurance Certificates of Currency 	90 days prior to the event	\$20,000
Marketing Upon receipt of an event marketing plan and activity schedule no less than 90 days prior to the first day of the event, including the following: <ul style="list-style-type: none"> • Key messages • Social media activity • Budget • Out of home advertising campaign 		\$15,000
Total		\$35,000
<u>Milestone C</u>		
Professional Event Management Upon receipt of an event Traffic Management Plan submitted to the City no less than 45 days prior to first day of the event	45 days prior to event	\$20,000
Total		\$20,000
<u>Milestone D</u>		
Marketing Upon commencement of a four week out of home radio campaign in the lead up to the event, including an onsite activation during the event weekend	30 days prior to event	\$20,000
Event Programming Upon receipt of a draft event program, including the following: <ul style="list-style-type: none"> • Community Festival activities and programming • Ticketed event activities and programming 		\$20,000
Total		\$40,000

Event Activities	Milestone deadlines	Amount
<u>Milestone E</u>		
Advanced Notification of Event Three variable message board public notice trailers in prominent locations within Rockingham advertising the event dates, to be setup no less than two weeks prior to event		\$2,500
Professional Event Management Upon receipt of all food permit applications no less than 14 days prior to the first day of the event Upon receipt of all traders and amusement permit applications and relevant Work Safe Certificates no less than 14 days prior to the first day of the event	14 days prior to event	\$15,000 \$10,000
Saturday Event Program <ul style="list-style-type: none"> Free family friendly activities Carnival style event targeted towards families Live entertainment, food trucks, children and youth activities. 		\$5,000
Sunday Event Program <ul style="list-style-type: none"> Carnival style event targeted towards families Live entertainment, food trucks, children's and youth activities. Extension of event footprint into Bell Park (Sunday only) 		\$15,000
Beach horse racing event (Sunday)		\$20,000
Total		\$67,500
<u>Milestone F</u>		
Post Event Evaluation Report Upon receipt of the post event evaluation report no less than 90 days following the last day of the event, including: <ul style="list-style-type: none"> An Economic Impact Assessment Report conducted by a third party, including: <ul style="list-style-type: none"> Event attendance breakdown (including attendance numbers and localities - local, intrastate and interstate) Average number of overnight stays as a result of the event Economic impact assessment Social impact assessment A written report from the event organiser summarising the following key deliverables of the Iconic Event Sponsorship: <ul style="list-style-type: none"> Event attendance Customer satisfaction Local business engagement (including amount spent, final budget and copies of relevant invoices identifying where the City's funding was spent) Marketing activities and outcomes 	90 days following the event	\$10,000
Total		\$10,000
Grand Total		\$177,500

In addition to the above, and in order to support the RCPB to deliver a successful event Officers also recommend that the following in-kind support be provided in line with what the City has provided in previous years to ensure both the event and foreshore facilities are well presented. The City has identified that the in-kind activities need to be implemented through the City due to contract management requirements and risk management issues associated with the provision of some of the services.

- Access to Rockingham foreshore major event electrical connection (located underneath the lookout) for licensed areas including installation, provision of distribution board, demobilisation, and electricity consumption
- Additional cleans to City owned facilities (i.e. toilets)
- Plumber on standby to assist with maintaining City owned facilities
- Beach matting for disability access (installation and removal)
- Access to grassed area in front of Cruising Yacht Club
- Rediscover Rockingham destination marketing campaign timelines
- Branded City owned signage suitable for the event
- Department of Transport Application to lift marine exclusion zone on Sunday 12 November

The above in-kind support requested is estimated at \$8,000 including staff wages, existing assets and resources contained in existing operational budgets. It should be noted that the cost associated with public notice trailers (\$2,500) requested by RCPB within the Iconic Event Sponsorship submission has been added to the \$175,000 requested by RCPB, resulting in a total recommended cash contribution of \$177,500.

It is recommended that funding be provided for the RBC in 2023 to ensure the event maintains the high standard of professional event management and out of region advertising required to continue to grow out of region visitation to Rockingham, and raise awareness of this iconic event on Rockingham's calendar. The City's support, in addition to the media partnership with Seven West, is an opportunity to once again elevate the profile of this unique event, improve attendance, and overall enhance the profile and exposure of Rockingham.

Based on the above, there are significant milestone dates, which should be noted and considered by Council, where the City will lose increasing amounts of sponsorship funding if the event is cancelled due to any unforeseen circumstances:

- Event cancelled prior to 13 August 2023 = \$5,000
- Event cancelled on or prior to 27 September 2023 = \$40,000
- Event cancelled on or prior to 12 October 2023 = \$60,000
- Event cancelled on or prior to 28 October 2023 = \$100,000
- Event cancelled after 29 October 2023 = \$177,500

It should be noted that within the Iconic Event Sponsorship submission the RCPB have acknowledged that in the rare event the event was cancelled less than four weeks prior to the event date, an effort would be made to return any funds to the City less non-refundable deposits paid.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **APPROVES** the Iconic Event funding to the Rotary Club of Palm Beach WA Inc. for the amount of \$177,500, for the hosting and running of the Rockingham Beach Cup and associated events on Saturday 11 and Sunday 12 November 2023.

2. **APPROVES** the in-kind contribution (valued at \$8,000) for the delivery of the Rockingham Beach Cup and associated events on Saturday 11 and Sunday 12 November 2023.
3. **ACCEPTS** the following schedule of dates and funding potential losses that could occur should the event be cancelled due to any unforeseen circumstances or COVID-19 impacts:
 - Event cancelled prior to 13 August 2023 = \$5,000
 - Event cancelled on or prior to 27 September 2023 = \$40,000
 - Event cancelled on or prior to 12 October 2023 = \$60,000
 - Event cancelled on or prior to 28 October 2023 = \$100,000
 - Event cancelled after 29 October 2023 = \$177,500
4. **REQUESTS** the Rotary Club of Palm Beach provide a post event report, which identifies all specific event activities undertaken together with a socio-economic impact assessment report.

Committee Recommendation

Moved Cr Schmidt, seconded Cr Hume:

That Council:

1. **APPROVES** the Iconic Event funding to the Rotary Club of Palm Beach WA Inc. for the amount of \$177,500, for the hosting and running of the Rockingham Beach Cup and associated events on Saturday 11 and Sunday 12 November 2023.
2. **APPROVES** the in-kind contribution (valued at \$8,000) for the delivery of the Rockingham Beach Cup and associated events on Saturday 11 and Sunday 12 November 2023.
3. **ACCEPTS** the following schedule of dates and funding potential losses that could occur should the event be cancelled due to any unforeseen circumstances or COVID-19 impacts:
 - Event cancelled prior to 13 August 2023 = \$5,000
 - Event cancelled on or prior to 27 September 2023 = \$40,000
 - Event cancelled on or prior to 12 October 2023 = \$60,000
 - Event cancelled on or prior to 28 October 2023 = \$100,000
 - Event cancelled after 29 October 2023 = \$177,500
4. **REQUESTS** the Rotary Club of Palm Beach provide a post event report, which identifies all specific event activities undertaken together with a socio-economic impact assessment report.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

13.	Reports of Council Members
	Nil
14.	Addendum Agenda
	Nil
15.	Motions of which Previous Notice has been given
	Nil
16.	Notices of motion for Consideration at the Following Meeting
	Nil
17.	Urgent Business Approved by the Person Presiding or by Decision of the Committee
	Nil
18.	Matters Behind Closed Doors
	Nil
19.	Date and Time of Next Meeting
	The next Corporate and Community Development Committee meeting will be held on Tuesday 20 June 2023 in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.
20.	Closure
	There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at 5:06pm .