



City of Rockingham

AGENDA

Special Meeting of Council

To be held on Tuesday 8 August 2023 at 4:00pm
City of Rockingham Council Chamber

Note: This meeting will be subject to Council's
Recording and Streaming Meeting's policy



Notice of Meeting



Dear Mayor and Council Members

A Special Meeting of the Council of the City of Rockingham will be held on Tuesday 8 August 2023 in the Council Chambers, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.

The purpose of the meeting is to provide Council with details of the tender received for Tender T23/24-16 – Provision of bulk verge waste collection services, document the results of the tender assessment and make recommendations regarding award of the tender.

A handwritten signature in blue ink, appearing to read 'Michael Parker'.


MICHAEL PARKER
CHIEF EXECUTIVE OFFICER

31 July 2023

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the City. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The City of Rockingham expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the City.

<div style="text-align: center;"> City of Rockingham Special Council Meeting 4:00pm Tuesday 8 August 2023 </div> <div style="text-align: right;">  </div>																									
1.	Declaration of Opening Acknowledgement of Country <p>The City of Rockingham acknowledges the Traditional Owners and Custodians of this land, the Binjareb and Whadjuk Nyoongar peoples and their continuing connection to the land, waters and community. We pay our respects to all members of Aboriginal communities and their cultures; and to Elders past and present.</p> Recording and Streaming <p>Clause 8.5 of the <i>City's Standing Orders Local Law 2001</i> provides that "no person is to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council".</p> <p>If anyone breaches this Standing Order they will be asked to leave the Council chamber.</p> <p>Council meetings are audio recorded and live streamed in accordance with Council Policy.</p> <p><i>"By being present at this meeting, members of the public consent to the possibility that their image and voice may be live streamed to the public. Recordings will be made available on the City's website following the meeting.</i></p> <p><i>The City of Rockingham disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.</i></p> <p><i>Where an application for an approval, a licence, or the like is considered or determined during this meeting the City warns that neither the applicant nor any other person or body should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it or the refusal of the application has been issued by the City. The official record of the meeting will be written minutes kept in accordance with the Local Government Act 1995 and any relevant regulations.</i></p> <p><i>Public question time and deputations will not be recorded."</i></p>																								
2.	Record of Attendance/Apologies/Approved Leave of Absence 2.1 Council Members <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Mayor Deb Hamblin</td><td></td></tr> <tr> <td>Cr Hayley Edwards (<i>Deputy Mayor</i>)</td><td>Baldivis Ward</td></tr> <tr> <td>Cr Sally Davies</td><td>Baldivis Ward</td></tr> <tr> <td>Cr Brett Wormall</td><td>Baldivis Ward</td></tr> <tr> <td>Cr Lorna Buchan</td><td>Comet Bay Ward</td></tr> <tr> <td>Cr Robert Schmidt</td><td>Comet Bay Ward</td></tr> <tr> <td>Cr Craig Buchanan, JP</td><td>Rockingham/Safety Bay Ward</td></tr> <tr> <td>Cr Rae Cottam</td><td>Rockingham/Safety Bay Ward</td></tr> <tr> <td>Cr Caroline Hume</td><td>Rockingham/Safety Bay Ward</td></tr> <tr> <td>Cr Dawn Jecks</td><td>Rockingham/Safety Bay Ward</td></tr> <tr> <td>Cr Mark Jones</td><td>Rockingham/Safety Bay Ward</td></tr> <tr> <td>Cr Leigh Liley</td><td>Rockingham/Safety Bay Ward</td></tr> </table>	Mayor Deb Hamblin		Cr Hayley Edwards (<i>Deputy Mayor</i>)	Baldivis Ward	Cr Sally Davies	Baldivis Ward	Cr Brett Wormall	Baldivis Ward	Cr Lorna Buchan	Comet Bay Ward	Cr Robert Schmidt	Comet Bay Ward	Cr Craig Buchanan, JP	Rockingham/Safety Bay Ward	Cr Rae Cottam	Rockingham/Safety Bay Ward	Cr Caroline Hume	Rockingham/Safety Bay Ward	Cr Dawn Jecks	Rockingham/Safety Bay Ward	Cr Mark Jones	Rockingham/Safety Bay Ward	Cr Leigh Liley	Rockingham/Safety Bay Ward
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	<p>2.2 Executive</p> <div style="display: flex; justify-content: space-between;"> <div>Mr Michael Parker Mr Sam Assaad Mr John Pearson Mr Michael Holland Mr Peter Ricci Mr Jim Olynyk, JP Ms Louise Pleasance Ms Sue Langley</div> <div>Chief Executive Officer Director Asset Services Director Corporate Services Director Community Development Director Planning and Development Services Manager Governance and Councillor Support Governance Coordinator Governance Officer</div> </div> <p>2.3 Members of the Gallery:</p> <p>2.4 Apologies:</p> <p>2.5 Approved Leave of Absence:</p>
3.	Public Question Time
	Note: In accordance with regulation 7(4)(b) of the <i>Local Government (Administration) Regulations 1996</i> questions at a Special Council Meeting need to relate to the purpose of that meeting.
4.	Declarations of Members and Officers Interests
5.	Petitions/Deputations/Presentations/Submissions
6.	Matters for which the Meeting may be Closed
7.	Reports of Officers
	<p>Corporate Services 5</p> <p>CS-019/23 Tender T23/24-16 – Provision of bulk verge waste collection services 5</p>
8.	Matters Behind Closed Doors
9.	Closure

Corporate Services

Corporate Services Waste Services



Report number / title:	CS-019/23	Tender T23/24-16 – Provision of bulk verge waste collection services
File number:	T23/24-16	
Proponent/s:		
Author:	Mr John Pearson, Director Corporate Services	
Other Contributor/s:	Mr Allan Moles, Manager Waste Services Mr Aaron Blair, Coordinator Waste Collection Services	
Date of Special Council meeting:	8 August 2023	
Previously before Council:	23 May 2023 (CS-012/23)	
Disclosure of Interest:		
Nature of Council's role:	Executive	
Attachments:		
Maps/Diagrams:		
Site:		
Lot Area:		

Purpose of Report

To provide Council with details of the tender received for Tender T23/24-16 – Provision of bulk verge waste collection services, document the results of the tender assessment and make recommendations regarding award of the tender.

Background

Tender T23/24-16 – Provision of bulk verge waste collection services was advertised in the West Australian on Saturday, 8 July 2023. The tender closed at 2.00pm, Wednesday 26 July 2023 and was publicly opened immediately after the closing time.

One company submitted a tender, being TC Waste (WA) Pty Ltd trading as D & M Waste Management.

Details

Tender Summary:

The type of works to be undertaken under the contract shall include:

- Two x general waste verge collections
- Four x green waste collections
- The period of the contract shall be from the 01/09/2023 until 30/06/2025

The following tender was submitted:

Tenderer	TC Waste (WA) Pty Ltd trading as D & M Waste Management
Type	Annual amount
	(\$ – GST Exclusive
Verge Collection General Waste and Green Waste	\$ 1,425,000.00

A panel comprising of the Director Corporate Services, Manager Waste Services and Coordinator Waste Collection Services undertook tender evaluations.

Evaluation of the tender, in accordance with the advertised tender assessment criteria, produced the following weighted scores:

Assessment Criteria	Level of Service	Understanding of Tender Requirements	Tendered Price/s	Total Weighted Scores
Max. Points	25 Pts	25 Pts	50 Pts	100 Pts
TC Waste (WA) Pty Ltd trading as D & M Waste Management	16.8	14.3	50	81.1

The contract rates will be subject to a price variation every 12 months from the date of award. Such a price variation will be calculated in accordance with the variation in the Consumer Price Index (CPI) for Perth Western Australia for all groups for the 12 months preceding the last completed CPI quarter as at the date the price variation is due.

Implications to Consider

a. Consultation with the Community

On execution of contract, notification of collection dates will be published and communicated. The City of Rockingham (City) is currently providing advice to residents not to put bulk verge waste out on the verge and if it has already occurred to remove it back to their property.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Accessibility - Ensure that the City's infrastructure and services are accessible to seniors and to people with a disability.*

Strategic Objective: *Services and facilities - Provide cost effective services and facilities which meet community needs*

Aspiration 3 *Plan for Future Generation*

Strategic Objective: *Sustainable waste solutions - Incorporate new opportunities that support responsible and sustainable disposal of waste.*

d. Policy

In accordance with the Council Policy – Procurement Framework, for purchases above \$250,000, a public tender process is to be conducted in accordance with the provision of section 3.57 of the *Local Government Act 1995*; and *Local Government (Functions and General) Regulations 1996*, Part 4, Division 2, regulation 11A(1).

e. Financial

The expenditure is included in the Waste Services operational budgets as allocated in the team plans. The tender price submitted by TC Waste (WA) Pty Ltd trading as D & M Waste Management for the three annual collections is \$1,425,000.00 and this is over the budget for this service by \$139,000. The City has an approved allocated budget of \$1,289,000. Additional funds required to cover this over expenditure will be identified and allocated through the regular quarterly budget review process.

f. Legal and Statutory

In accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Functions and General) Regulations 1996*, Part 4, Division 2, regulation 11(1).

'Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 unless sub regulation (2) states otherwise'.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Following consideration of the submission in accordance with the quote assessment criteria, TC Waste (WA) Pty Ltd trading as D & M Waste Management represents best value to the City and is therefore recommended as the preferred quote.

TC Waste (WA) Pty Ltd trading as D & M Waste Management is the current contractor for the City.

Collection dates for the current year are anticipated to be:

- Green Waste – September 2023 to November 2023
- General Waste – November 2023 to February 2024 (note a 5-week break collection between December 2023 and January 2024).

Council will recall item number CS-012/23 where Council resolved to provide delegated authority to approve the Tender T23/24-16 within budget limitations. Given the submitted tender price exceeds the approved budget, the delegation is unable to be used.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** the tender submitted by TC Waste (WA) Pty Ltd trading as D & M Waste Management of 12 Butcher Street Kwinana Beach WA for Tender T23/24-16 – Provision of bulk verge waste collection services in accordance with the tender documentation for the contract period being from 01/09/2023 to 30/06/2025.