



City of Rockingham

MINUTES

Ordinary Meeting of Council

Held on Tuesday 25 July 2023 at 6:00pm
City of Rockingham Council Chamber

DISCLAIMER:

Please read the following important disclaimer before proceeding:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the City. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The City of Rockingham expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the City.



City of Rockingham
Ordinary Meeting of Council
6:00pm Tuesday 25 July 2023



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City of Rockingham
Ordinary Meeting of Council Minutes
Tuesday 25 July 2023 – Council Chamber



1. Declaration of Opening

The Mayor declared the Council meeting open at **6pm** and welcomed all present.

Acknowledgement of Country

The Mayor noted, with permission from Elders, Ngaala kaaditj Nyoongar moort keyen kaadak nidjar boodjar, I acknowledge the Nyoongar people as the traditional owners of the land.

The City of Rockingham acknowledges the Traditional Owners and Custodians of this land, the Binjareb and Whadjuk Nyoongar peoples and their continuing connection to the land, waters and community. We pay our respects to all members of Aboriginal communities and their cultures; and to Elders past and present.

Recording and Live Streaming of proceedings

In accordance with Council Policy this meeting is being live streamed on the City's website, with the exception of confidential items and periods of adjournment or as determined by the Presiding Member.

By being present at this meeting, members of the public consent to the possibility that their image and voice may be live streamed to the public. Recordings are also made available on the City's website following the meeting.

Please note that clause 8.5 of the City's *Standing Orders Local Law 2001* provides that "no person is to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council".

If anyone breaches this Standing Order they will be asked to leave the Council Chamber.

2. Record of Attendance/Apologies/Approved Leave of Absence

2.1 Council Members

| | |
|-----------------------|----------------------------|
| Mayor Deb Hamblin | |
| Cr Sally Davies | Baldivis Ward |
| Cr Brett Wormall | Baldivis Ward |
| Cr Lorna Buchan | Comet Bay Ward |
| Cr Robert Schmidt | Comet Bay Ward |
| Cr Craig Buchanan, JP | Rockingham/Safety Bay Ward |
| Cr Caroline Hume | Rockingham/Safety Bay Ward |
| Cr Leigh Liley | Rockingham/Safety Bay Ward |

2.2 Executive

| | |
|--------------------|--|
| Mr Michael Parker | Chief Executive Officer |
| Mr Sam Assaad | Director Asset Services |
| Mr John Pearson | Director Corporate Services |
| Mr Michael Holland | Director Community Development |
| Mr Peter Ricci | Director Planning and Development Services |
| Mr Jim Olynky, JP | Manager Governance and Councillor Support |
| Mr Aiden Boyham | City Media Officer |

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|---------------|--|
| | <p>Ms Louise Pleasance Governance Coordinator</p> <p>Ms Sue Langley Governance Officer</p> <p>Ms Jennifer Weinman Governance Assistant</p> |
| 2.3 | Members of the Gallery: 12 |
| 2.4 | Apologies: |
| | <p>Cr Mark Jones Rockingham/Safety Bay Ward</p> <p>Cr Dawn Jecks Rockingham/Safety Bay Ward</p> <p>Mr Peter Doherty Director Legal Services and General Counsel</p> |
| 2.5 | Approved Leave of Absence: |
| | <p>Deputy Mayor Hayley Edwards Baldivis Ward</p> <p>Cr Rae Cottam Rockingham/Safety Bay Ward</p> |
| 3. | Responses to Previous Public Questions Taken on Notice |
| | Nil |
| 4. | Public Question Time |
| 6:02pm | <p>The Mayor opened Public Question Time and invited members from the Public Gallery to ask questions. The Mayor noted that this was the only opportunity in the meeting for the public to ask questions and that Public Question Time is now being livestreamed as per Council Policy.</p> |
| 4.1 | <p>Mr David Rudman, Port Kennedy – Rates</p> <p>The Mayor invited Mr Rudman to present his question to the Council.</p> <p>Mr Rudman asked the following question:</p> <ol style="list-style-type: none"> I was recently sent a bar graph comparing rates revenue to the consumer price index. The graph shows that since 2013 increase in rates yielded 74%, whilst the CPI change was 6.6%. Even if one questions the accuracy of this graph, the proponents “only \$14 per year” argument lacks credibility. It fails to address all the past increases and the future rises over the 10 year plan. <p>In the interests of fairness for ratepayers, shouldn’t rate and CPI increases run more or less in tandem?</p> <p><i>The Mayor advised that CPI is a model which calculates cost escalations on like for like goods and services (the theoretical basket of goods) over a period of time.</i></p> <p><i>The City of Rockingham is a growth population local government, with population growth at times double the state average. With increases in population comes increases in costs of service delivery. It is also important to understand that the increase in population means the theoretical “basket of goods” is now larger (i.e. it is not a like for like comparison). It is bigger than the prior period of time and therefore to maintain service delivery at the same as before, it is going to cost more because there is now more to service.</i></p> <p><i>As a practical example, in around 2010 the population of Rockingham was about 100,000 people and today is more than 140,000. To service this requires more roads, libraries and recreation facilities (think Mary Davies Library, Secret Harbour Surf Lifesaving club, or Baldivis District Sporting Complex – there are also many more). This is an increase in the “basket of goods” and to use a CPI measure as a benchmark does not consider growth.</i></p> |

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| | <p><i>By way of another example, the City consistently receives \$20 to \$30 million a year in non-cash gifted assets via the subdivision development process (think roads, footpaths, lighting and drains). This was not asked for nor does the City have the ability to refuse these assets. Future rates needs to pay for their upkeep and also all prior services required. To simply apply CPI or below year in year out, given the growth as explained above will see a decrease in service standards and community outcome, something I believe nobody wants.</i></p> <p><i>The City always adopts rates prudently, keeping any increase to a minimum, and ensures rates are levied as fairly as possible.</i></p> |
| 4.2 | <p>Ms Teresa Ong, Singleton <i>(read out by Ms Privilege)</i> - Drinks and Chocolates in Councillor's Lounge / Annual Elector's meetings</p> <p>The Mayor invited Ms Privilege, on behalf of Ms Ong, to present her questions to the Council.</p> <p>Ms Privilege asked the following questions:</p> <ol style="list-style-type: none">1. In the accounts are drinks and chocolates for the Councillor's lounge. Is that the mayor's office and are the drinks wine? Who needs chocolates? <p><i>The Mayor advised that Ms Ong has not identified which payment she is referring to. A purchase made from Woolworths was soft drinks which are for the Reception Room bar, Councillor's Lounge and Mayor's Office. Confectionary is for the Councillor's Lounge and the Mayor's Office.</i></p> <ol style="list-style-type: none">2. Can the Mayor and CEO please advise what steps are being taken to ensure a repeat of the behaviour at the Annual electors meeting does not occur? You line the Councillors up in a row, facing the public gallery, which is confrontational to some Councillors. The behaviour at last year's Annual Electors was not acceptable. <p><i>The Mayor advised that she does not concur with Ms Ong's characterisation of the Annual Electors Meeting in 2022. The 2023 Electors Meeting is yet to be scheduled and will be appropriately managed in accordance with the legislative requirements.</i></p> |
| 4.3 | <p>Mr Jason Davies, Hillman – Slow points and speed bumps / waste collections</p> <p>The Mayor invited Mr Davies to present his questions to the Council.</p> <p>Mr Davies asked the following questions:</p> <ol style="list-style-type: none">1. This question refers to the current issue regarding the household waste collections.....now I'm aware that a tender is out for verge collection and that there's been issues with the previous tender holders but there are people in the community who have started their piles ready for collection and I'm concerned that the issue of fines may spiral out of control so I'd like it on record for the community as to the following 2 part question....is there any indicator on when the household waste collection will be happening anytime within the next month or 2 or whether this current tender is garnering a lot of interest? The second part of this question is if the collection is going to be pushed back for a while what the council intends to do as far as informing the community on this current issue as many may not have readily available access to the internet or social media? <p><i>The Mayor advised that the tender closes tomorrow. The City will only know how much interest or the number of submissions received once the tender has closed and they are opened. Dates for the bulk verge collection will be available once the tender is awarded. These will be published as soon as practicable.</i></p> <p><i>The City has published social media posts advising the dates for bulk verge collections have not been finalised. For those that do not have access to social media, it has also been published in today's paper advising that dates have not yet been confirmed and please do not put any bulk verge material out. Individual property owners will also be contacted as required.</i></p> |

2. Would it be viable to offer each ratepayer extra tip passes on the off chance that this doesn't happen in the foreseeable near future?

The Mayor took the question, in relation to the tip passes, on notice.

3. In 2021 I became a first homeowner purchasing a property on Calume Street...whilst the neighbourhood is nice and quiet I have noticed two things.....the first is the changing demograph as more young families move into the area....especially on main roads such as Calume Street.....the other thing I noticed was not only the vast amount of traffic or rat runners in this case but a small amount of them using Calume Street as their personal drag strip.

For the most part I'm fine with the increased traffic as long as they aren't looking to break the land speed record. Now while I have screamed at some to slow down and in some cases where I got lucky enough to get their rego and report them to the police...it's done nothing to slow them down.

My question is how to go about requesting some form of slow points or speed bumps down Calume Street, Unnaro Street and Darile Close as these are main roads that run through the Hillman area that are frequented by these rat runners

The Mayor advised that a request for traffic treatments such as slow points or speed humps require detail investigation. The City will undertake traffic counts and assess the circumstances and provide you a written response in the next eight weeks.

4.4 Ms Melissa Palmer, Safety Bay – Safety Bay pump track

The Mayor invited Ms Palmer to present her questions to the Council.

Ms Palmer asked the following questions:

1. As a Safety Bay resident and parent, I am here tonight to stress the importance of the proposed Safety Bay pump and jump track. Safety Bay is a wonderful place to live, but it is in desperate need of a constructive place for youth. I know of a lot of creative, active and motivated kids that love building tracks and jumps with their friends. They want a place to meet up with friends and have fun together. There is a mental health crisis at the moment as I'm sure everyone is aware, and what they are doing is so therapeutic and helpful in the current times for their mental health. They are developing so many important skills. I am also growing more concerned about other residents actions directed towards children in the area who are simply being kids and have just as many rights as other residents. Recently someone littered the area they were using with drawing pins. They have been yelled at and threatened. The kids need a dedicated safe space urgently.

As you are aware, the planned Safety Bay pump and jump track is included in the 2023/2024 business plan.

Can you please provide any information on expected timelines to do with this project?

The Mayor advised that the City is working towards delivering the pump track as per the 2023/24 budget.

2. There is a Facebook page dedicated to this project, with 533 members. We are requesting that the facility would be able to cater for different levels of ability. An excellent example of what we would love to see in Safety Bay would be John Dunn challenge park in Kelmscott.

Will it be possible for members of the Safety Bay community to be involved in the project from start to finish?

The Mayor advised that the City is proposing to have two periods of consultation, one regarding the design and one regarding the location.

4.5 Ms Diane Park, Waikiki – ‘Fruit at Work’

The Mayor invited Ms Park to present her questions to the Council.

Ms Park asked the following questions:

In the last 12 months the City's Bulletin reported almost \$29,000 was spent on 'Fruit at Work'. This represents rates from was 22 Ratepayers. The average spend is between \$2,000 to \$2,500 per month, however \$7,000 was spent in March 2023 and \$4,000 in July 2023.

1. Does the Mayor consider this to be appropriate in a time when families are struggling to feed families, and having just burdened ratepayers further with increases in rates?
2. How many staff are employed in the City offices?
3. What happens to any fruit remaining at the end of the week?
4. Is this considered to be a benefit in kind?
5. Does the Mayor consider this to be appropriate in any circumstance?

The Mayor took the questions on notice.

4.6 Mr Tom Mannion, Safety Bay – Health and Safety

The Mayor invited Mr Mannion to present his questions to the Council.

Mr Mannion asked the following questions:

I had recently advised councillors that the Health & Safety policy for the city was more than 2 years overdue for review. During that time the Health & Safety Act and regulations have been updated. Changes in the Act and regulations would mean that all of the City's Health & Safety Risk Assessments would have failed to address the likely consequences in their outcomes to meet those changes. This in turn would cascade down to safety procedures.

Responses from the Mayor to myself and the public in that time as well as the city were that they were compliant, this in fact would be incorrect.

1. Mr Parker were you aware that a number of your executive were misleading you in their responses to Health & Safety questions in the past 2 years, if not why not or if so, why was it allowed?
2. Mr Parker in failing to ensure the Health & Safety Policy was updated have you mislead elected members when addressing public concerns on Health & Safety?

The Chief Executive Officer advised that the City is required to comply with the legislation in place at any time, and it does that.

With respect to procedures, these have been updated in a timely manner in accordance with updates of the legislation. He advised that he was very confident that the legislation has been complied with.

In terms of the Council Policy, the CEO outlined that the Policy has recently been updated with changes referencing the overarching legislation. The procedures underneath had already been updated and the CEO indicated he disagreed with the premise of the question in terms of risk management. He indicated the City would continue to comply with the relevant legislation of the day which is over and above any Council policy.

Mayor you are on record as having said that Health & Safety is a priority for you and that the city complies with all Health & Safety Regulations, even though in my professional opinion that I had pointed out to you many times that is incorrect and the city was failing to meet many safety regulations.

3. Mayor your responses have continued to try and mislead me and the public and in doing so you have failed in your duty of care to ensure the city was compliant based on this will you stand down from your role?

The Mayor advised that health and safety is a priority for her and disagreed with Mr Mannion's assessment and took the question on notice.

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| | <p>4.7 Ms Joanna Ryan, Waikiki – 5th Generation facilities</p> <p>The Mayor invited Ms Ryan to present her questions to the Council.</p> <p>Ms Ryan asked the following questions:</p> <ol style="list-style-type: none"> 1. How many 5th Generation (5G) towers, streetlights and transmitters are in operation in the Rockingham region? 2. What information has the Council provided to the Rockingham residents of the operation of 56 facilities and the effects that the 56 electromagnetic microwave frequencies have on the residents health and well-being? <p><i>The Mayor took the questions on notice.</i></p> <p>6:21pm There being no further questions the Mayor closed Public Question Time.</p> |
| 5. | Applications for Leave of Absence |
| | Nil |
| 6. | Confirmation of Minutes of the Previous Meeting |
| | <p>Moved Cr Hume, seconded Cr Wormall:</p> <p>That Council CONFIRMS the Minutes of the Ordinary Council meeting held on 27 June 2023, as a true and accurate record.</p> <p style="text-align: right;">Carried – 8/0</p> |
| 7. | Matters Arising from Minutes of Previous Meeting |
| | Nil |
| 8. | Announcement by the Presiding Person without Discussion |
| | <p>6:21pm The Mayor announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the Council meeting.</p> |
| 9. | Declarations of Members and Officers Interests |
| | <p>6:22pm The Chief Executive Officer noted the following declarations of interests.</p> <p>9.1 Item CD-016/23 Community Grants Program applications round one 2023/2024</p> <p>Council Member: Cr Hayley Edwards, Deputy Mayor</p> <p>Type of Interest: Impartiality</p> <p>Nature of Interest: Cr Edwards is a member of Totally and Partially Disabled Veterans WA, who are an applicant under the program, and will deal with the matter on its merits.</p> <p>Extent of Interest: Not Applicable</p> <p>9.2 Item CD-016/23 Community Grants Program applications round one 2023/2024</p> <p>Council Member: Cr Lorna Buchan</p> <p>Type of Interest: Impartiality</p> <p>Nature of Interest: Cr Buchan has a family membership to the Naragebup Environment Centre and is an ex-officio member of the Management Committee, who are an applicant under the program, and will deal with the matter on its merits and vote accordingly.</p> <p>Extent of Interest: Not Applicable</p> |

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| | 9.3 | Item CD-016/23 | Community Grants Program applications round one 2023/2024 |
| | | Council Member: | Cr Robert Schmidt |
| | | Type of Interest: | Impartiality |
| | | Nature of Interest: | Cr Schmidt is involved with advocating for memorandum of understanding with the City and the Singleton Irwinians Cricket Club, who are an applicant under the program, and will deal with the matter on its merits and vote accordingly. |
| | | Extent of Interest: | Not Applicable |
| | 9.4 | Item CD-016/23 | Community Grants Program applications round one 2023/2024 |
| | | Council Member: | Cr Leigh Liley |
| | | Type of Interest: | Impartiality |
| | | Nature of Interest: | Cr Liley is a member of the Rockingham Golf Club, who are an applicant under the program, and will deal with the matter on its merits and vote accordingly. |
| | | Extent of Interest: | Not Applicable |
| | 9.5 | Item CD-016/23 | Community Grants Program applications round one 2023/2024 |
| | | Council Member: | Mayor Deb Hamblin |
| | | Type of Interest: | Impartiality |
| | | Nature of Interest: | Mayor Hamblin is patron of the Rockingham Golf Club, who are an applicant under the program, and will deal with the matter on its merits and vote accordingly. |
| | | Extent of Interest: | Not Applicable |
| 10. | Petitions/Deputations/Presentations/Submissions | | |
| | Nil | | |
| 11. | Matters for which the Meeting may be closed | | |
| | 6:25pm | <p>The Mayor advised in accordance with section 5.23(2)(b) of the <i>Local Government Act 1995</i> – if there are any questions or debate on Confidential Item AS-013/23 - Appointment of Members to the RoadWise Advisory Committee, then the Council will need to defer the matter for consideration at Agenda Item 23 - Matters Behind Closed Doors.</p> <p>There were no questions or request for debate.</p> | |

Planning and Engineering Services Committee

CONFIDENTIAL ITEM

NOT FOR PUBLIC ACCESS

Section 5.95(3) *Local Government Act 1995* (Act)

This item may be discussed behind closed doors as per Section
5.23(2)(b) of the Act

**Asset Services
Technical Services
RoadWise Advisory Committee**



| | | |
|-------------------------------|--|--|
| Report number / title: | AS-013/23 | Appointment of Members to the RoadWise Advisory Committee |
| File number: | RDS/15-13 | |
| Proponent/s: | | |
| Author: | Mr Manoj Barua, Manager Technical Services | |
| Other Contributors: | | |
| Date of Committee Meeting: | 17 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |

Purpose of Report

To consider membership appointments to the vacant positions on the RoadWise Advisory Committee.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council **APPOINTS** two community members and one organisational representative to the RoadWise Advisory Committee as identified in the Comments section of the confidential report for a term ending 30 September 2024.

Committee Recommendation

That Council **APPOINTS** two community members and one organisational representative to the RoadWise Advisory Committee as identified in the Comments section of the confidential report for a term ending 30 September 2024.

Committee Voting (Carried) - 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Wormall, seconded Cr Hume:

That Council **APPOINTS** two community members and one organisational representative to the RoadWise Advisory Committee as identified in the Comments section of the confidential report for a term ending 30 September 2024.

Carried by Absolute Majority – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

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|------------|--|
| 12. | Receipt of Minutes of Committees |
| | <p>Moved Cr Liley, seconded Cr Davies:</p> <p>That Council RECEIVES and NOTES the minutes of the:</p> <ol style="list-style-type: none">1. Planning and Engineering Services Committee meeting held on 17 July 2023; and2. Corporate and Community Development Committee meeting held on 18 July 2023. <p style="text-align: right;">Carried – 8/0</p> |
| 13. | Recommendations of Committees |
| | <p>Withdrawn Items</p> <p>The following officer report items were withdrawn for discussion:</p> <p>PD-028/23 Request for Funding Support - Little Penguin Colony Population Monitoring</p> <p>AS-014/23 Australian Sailor Monument - Approve Location and Installation</p> <p>CS-015/23 Provision of Food Organics and Garden Organics (FOGO) Waste Collection and Processing Service</p> <p>CD-015/23 Rockingham Education and Training Advisory Committee change of representation (Absolute Majority)</p> <p>CD-016/23 Community Grants Program applications round one 2023/2024</p> |

Planning and Engineering Services Committee

Planning and Development Services Strategic Planning and Environment



| | | |
|-----------------------------------|---|--|
| Report number / title: | PD-028/23 | Request for Funding Support - Little Penguin Colony Population Monitoring |
| File number: | PKR/51-04 | |
| Applicant: | | |
| Owner: | | |
| Author: | M Luke Rogers, Coordinator Sustainability and Environment | |
| Other Contributors: | Mr Paul Compe, A/Manager Strategic Planning and Environment | |
| Date of Committee meeting: | 17 July 2023 | |
| Previously before Council: | 27 April 2021 (PD-013/21) | |
| Disclosure of Interest: | | |
| Nature of Council's role: | Executive | |
| Attachments: | 1. Project Plan: Population estimate of the Little Penguin colony on Penguin Island in 2023 (Dr Belinda Cannell, University of Western Australia) | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |
| LA Zoning: | | |
| MRS Zoning: | | |

Purpose of Report

To consider a request to contribute funding towards Little Penguin population monitoring research conducted by the University of Western Australia (UWA).

Background

Introduction

The City of Rockingham (City) previously contributed funding towards an annual population estimate study of the Little Penguin (*Eudyptula minor*) colony between 2012 and 2019. In addition to providing ongoing estimates of population size, the research has allowed for a better understanding of the health, ecology and resilience of the colony. The seabirds are key bio indicators of coastal marine environmental health, as they are relatively easily studied and hence changes to specific variables can be easily determined.

Aside from Penguin Island being a major regional tourist attraction, the Little Penguin is a well-known and widely recognised symbol of the City and features on the Council Crest and the City's logo. The Penguin Island colony is also genetically distinct to all other colonies in south-western Australia, and are therefore globally unique.

The findings of the last population study completed in 2019 showed an estimated decline of 80% of the overall population size since the initial baseline study was first undertaken in 2007. The rate of population decline also appears to be increasing as the estimated population had reduced by approximately 50% between 2007 and 2017, and reduced by a further 50% between 2017 and 2019. Research suggests that the decline can be attributed to a range of anthropogenic (human led) and natural influences although the exact cause/s are not known.

Following the last population study in 2019, the City and the Department of Biodiversity Conservation and Attractions (DBCA) came together to identify management priorities in response to the 2019 data, and research knowledge gaps to guide future research proposals. The lead researcher for the population monitoring project also moved University's during this time which temporarily shifted research focus. The need for an additional population study this current year (2023) was then raised at the Little Penguin Working Group (refer below) on advice of the lead researchers to obtain data on the trajectory of the Little Penguin colony on Penguin Island.

DBCA is responsible for the ongoing management of Penguin Island and the broader Shoalwater Islands Marine Park.

Little Penguin Working Group

DBCA facilitate a twice yearly Little Penguin Working Group (LPWG) meeting between DBCA staff, other State Government agencies, researchers and the City. The LPWG provides key updates on, and discuss matters relating to, the Penguins and Penguin Island.

The LPWG was established in late 2020 to discuss the findings of the 2019 population estimate report and commence discussions to address population decline. Since then, the City has been a regular contributor to the working group and has assisted in the development of a series of actions and identified research priorities for the penguins.

At the November 2022 and June 2023 LPWG meetings, the group discussed the need for an additional population monitoring study to complement the previous monitoring work, and agreed to continue to obtain data on the health of the penguin population following a four-year interval. DBCA confirmed that it would be willing to contribute time and resources towards the project to enable monitoring to be undertaken (refer to Table 2 below). DBCA has also committed funding of \$120,000 towards other Little Penguin research projects over the next two to three years, including nest box monitoring, knowledge gap reviews, installation of beach return microchip readers, penguin genetic research and installation of beach return cameras.

Following the June 2023 meeting, a detailed project plan (Attachment 1) was provided to the City by the University of Western Australia (UWA) for consideration, which is discussed further in the 'Details' section below.

Dr Belinda Cannell from UWA will lead the study and has been responsible for historical penguin population monitoring on Penguin Island, along with a number of other penguin research projects in the Shoalwater Islands Marine Park. Dr Cannell is also a member of the Little Penguin Working Group and has assisted the City previously through the provision of technical advice on the Little Penguins and Penguin Island.

Council Engagement

A timeline of Council Engagement on the issue of Little Penguins is summarised in Table 1 below:

| Date | Summary of Council Involvement |
|----------------------------------|---|
| June 2012 (EP-049/12) | Council resolved to fund three years of Little Penguin population monitoring from 2012/13 to 2014/15 (EP-049/12) due to concerns over declining population numbers as outlined in a research funding request. A total of \$60,000 over three years was provided to Murdoch University to undertake the research. Following this initial three year period, an annual contribution of \$20,000 was allocated towards penguin population monitoring program in the City's budget to enable the continuation of population monitoring data collection up to 2019. |
| October 2020 | A Councillor Engagement Session was held in October 2020 which provided an update on the results of the 2019 Little Penguin population research outcomes. |

| Date | Summary of Council Involvement |
|---|--|
| December 2020 - January 2021 (PD-004/21) | <p>The declining penguin population was seen as an area of concern for the community with the issue being raised at the Annual Meeting of Electors in December 2020, when the following Motion was passed for consideration by Council:</p> <p><i>"That the Rockingham City Council form a committee to plan, organise and fund the development of whitebait farming to be released as food to the starving little penguins."</i></p> <p>The following reason was given by the proponent of the Motion:</p> <p><i>"To help the diminishing number of the little penguins (the iconic creature of Rockingham) colony on Penguin Island"</i></p> <p>In January 2021, Council resolved to not support the above Motion (PD-004/21) on the basis that the responsibility for management of the penguin population and fish stocks rests with State Government Agencies (DBCA and the Department of Primary Industries and Regional Development).</p> |
| April 2021 (PD-013/21) | <p>Due to the declining population of Little Penguins, and the City's view that the most effective means of addressing the declining population would be for DBCA to prepare an updated Management Plan, Council passed a resolution in April 2021 (PD-013/21) that:</p> <ol style="list-style-type: none"> 1. ENDORSES the position that the conservation of the Little Penguin colony at Penguin Island requires additional resource allocation from the State Government including the preparation of a specific Management Plan and the formation of a dedicated Working Group to govern the matter. 2. DIRECTS the Chief Executive Officer to write to the Minister for Environment to progress the above. <p>On 11 February 2022 a meeting was held between the Minister for Environment, the Mayor and other City representatives where the management of the Little Penguin colony was discussed.</p> <p>On 25 February 2022, a workshop with the Minister, DBCA, City representatives and other stakeholders was held. Discussion on issues relevant to the Little Penguin population and a further meeting of the Little Penguin Working Group was held in March 2022 to consider potential actions in further detail.</p> |
| March 2022 (PD-011/22) | <p>A Development Application for the construction of a new Penguin Discovery Centre on Penguin Island was assessed by the City. Based on this assessment it was deemed that inadequate information had been provided in respect to a number of matters, including the potential impacts on the penguin colony. Council therefore resolved to not support the application, and directed the Chief Executive Officer to advocate that the State Government delay construction of a new facility until DBCA conducts a thorough and transparent options analysis.</p> <p>Although the WAPC approved the application, the State Government decided not to proceed and is now undertaking a detailed options analysis to consider the most appropriate location for the new Discovery Centre.</p> |

Table 1: History of Council Engagement regarding Little Penguin Conservation

Details

Project Methodology

The project plan submitted by UWA researcher Dr Belinda Cannell proposes a 'mark-recapture program' to estimate penguin population numbers on Penguin Island. A summary of the approach is outlined below:

Part 1: Mark Recapture Population Count

- Penguins will be caught at four (4) arrival sites, one (1) site per night, for four (4) consecutive nights. This is regarded as one (1) session.
- The sessions will be repeated every two (2) weeks for a total of four (4) sessions, i.e. 16 nights in total.
- As penguins arrive at a beach closest to their nest site, this mark-recapture program will give an estimate of the penguins bounded by the four (4) arrival sites.

Part 2: Penguin Island Population Count

- To get an island-wide estimate, it is necessary to determine the proportion of all the penguins arriving on any one (1) night that use these four (4) sites. To determine this proportion, night counts will be conducted on three (3) nights not associated with the mark-recapture program.
- The penguins are counted arriving at 14 arrival sites around the island, four (4) of which are the mark-recapture sites.
- The penguins are counted over a two (2) hour period. To be able to see the penguins arriving at night with minimal disturbance to them, and to correctly identify the penguins, Royal Australian Navy (RAN) personnel and their night vision equipment are involved.

Following completion of the night counts, data will be analysed and a report prepared summarising the results of the study.

UWA will share the report with the City once complete and is willing to present the results of the study to Council. It is intended that the report will be publicly available following an initial review by the City and DBCA.

Project Budget

A breakdown in the project budget requirements including the value of in-kind contributions from DBCA and RAN are outlined in the below table:

| Description | Cost-Financial | Cost -Other | Comments |
|--|-----------------|---|---|
| <ul style="list-style-type: none">• Permit applications• Night counts• Mark-recapture sessions• Organise and train volunteers for mark-recapture sessions• Data entry and analysis• Report writing• Travel• Food allowance for night counts | \$37,000 (CoR) | \$20,500-\$38,500 (DBCA): (ranger time, boat trips to and from Penguin Island and accommodation). Note the range of costing includes: 1) No rangers involved in mark-recapture, or 2) Two (2) rangers involved in the 16 nights of mark-recapture | DBCA is required to transfer: 1) The project leader and the RAN personnel to and from the island on three (3) occasions, and 2) The project leader and volunteers to and from the island on a maximum of 16 occasions. They may also be required to be involved in the mark-recapture. |
| Equipment | N/A | \$2,000 (DBCA, UWA) \$140,000 (RAN) | Includes: <ul style="list-style-type: none">• microchips,• temporary fencing,• RAN night vision equipment |
| Volunteers | N/A | \$ 21,000 (in kind) | Two (2) volunteers required each night for mark-recapture 14 RAN volunteers on three (3) occasions for night counts |
| Total | \$37,000 | \$183,500-\$201,500 | |

Table 2: Project Budget

In total, the City has been asked to provide \$37,000, with other project partners providing in-kind contributions (time and equipment) to the value of \$183,500 - \$201,500.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

As detailed in the 'Background' section of this Report.

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspirations and Strategic Objectives contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively Pursue Tourism and Economic Development*

Strategic Objective: *Coastal Destination - Promote the City as a premier metropolitan coastal tourism destination.*

Aspiration 3: *Plan for Future Generations*

Strategic Objective: *Climate Change Adaptation - Acknowledge and understand the impacts of climate change, and identify actions to mitigate and adapt to those impacts.*

d. Policy

Nil

e. Financial

The total financial contribution requested to fund this project is \$37,000 (exc. GST). This is more than the City has previously allocated towards Little Penguin population monitoring which has historically varied between \$16,000 and \$20,000.

The reason the project costs have increased is because previous monitoring projects did not adequately budget for night counts and data entry/analysis, and equipment cost increases.

There is sufficient budgeted funds for this project in the current Budget under the Management Plan Review Program account.

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The Little Penguins are a well-known and iconic symbol of the City and major regional tourist attraction. They are also a known indicator of coastal marine environmental health, and therefore having long-term data on population estimates is important to understand the health of the penguin colony as well as the surrounding marine environment. This data will also help to inform the development of appropriate management responses.

The City has been advocating to the DBCA and the Minister for Environment to ensure the health of the Little Penguins is adequately captured in the management of the Shoalwater Islands Marine Park. The responsibility for the management of the Little Penguins, and all fauna within the Marine Park for that matter, rests with the State Government and the Council could form the view that the requested financial contribution should be borne by the State Government.

It is recognised, however, that the City is a partner in this matter and has a strong interest in the Little Penguin colony being sustainable and the contribution is considered to be reasonable, particularly given the in-kind support made by the other entities (as outlined in Table 2).

By making a monetary contribution to the study of the Little Penguin population, the ongoing management efforts to sustain the current penguin population will be better informed. It will also assist in the City's advocacy for a sustainable population of Little Penguins and allow considered and informed decision making.

It is therefore recommended that Council support the allocation of \$37,000 towards the Little Penguin colony population monitoring program in 2023/2024.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **SUPPORTS** the allocation of \$37,000 to the University of Western Australia for Little Penguin colony population monitoring from the 2023/2024 Annual Budget.

Committee Recommendation

That Council **SUPPORTS** the allocation of \$37,000 to the University of Western Australia for Little Penguin colony population monitoring from the 2023/2024 Annual Budget.

Committee Voting (Carried) - 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Buchan, seconded Cr Schmidt:

That Council **SUPPORTS** the allocation of \$37,000 to the University of Western Australia for Little Penguin colony population monitoring from the 2023/2024 Annual Budget.

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

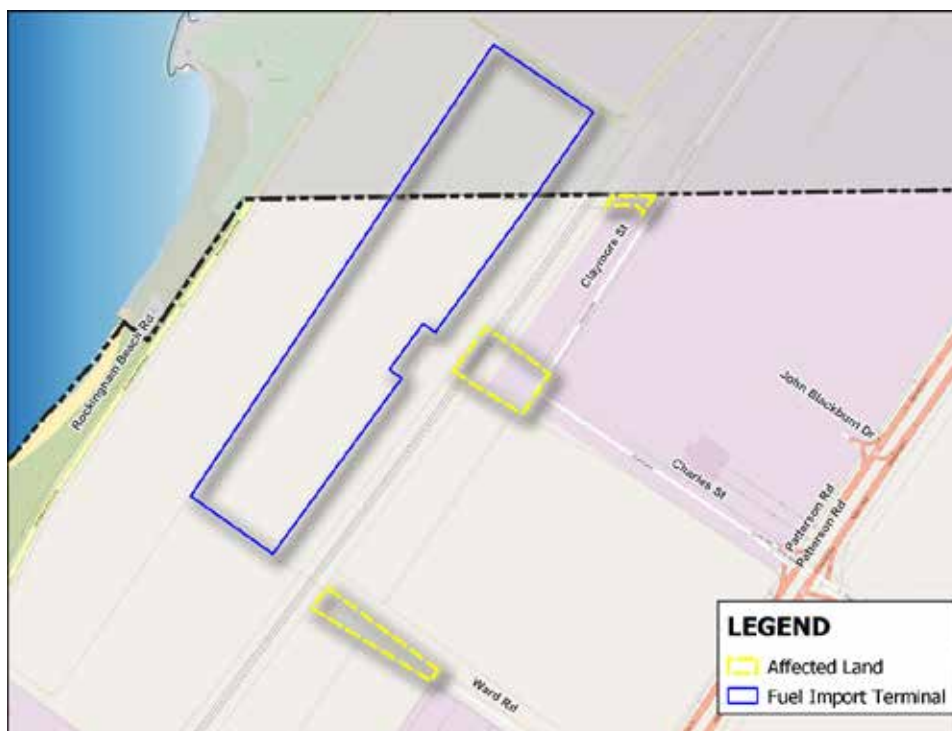
Planning and Development Services Statutory Planning Services



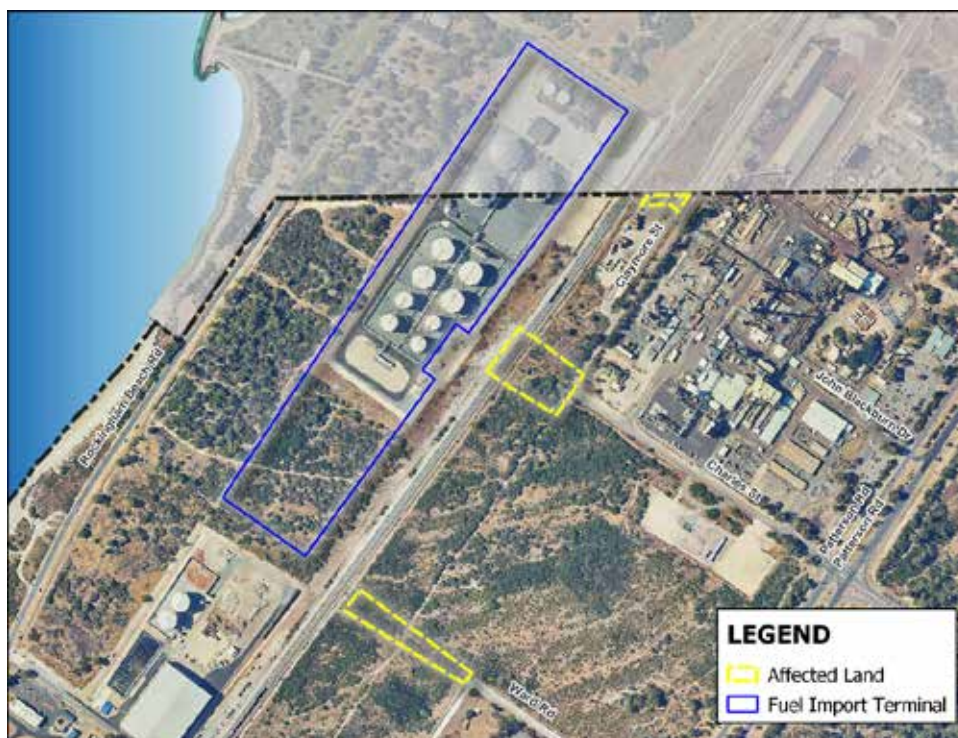
| | | |
|-------------------------------|---|---|
| Report number / title: | PD-029/23 | Proposed Road Closures - East Rockingham |
| File number: | LUP/1302-03 | |
| Applicant: | McMullen Nolan Group (MNG) P/L | |
| Owner: | Crown | |
| Author: | Miss Nyah Cheater, Planning Officer | |
| Other Contributors: | Mr David Waller, Co-ordinator Statutory Planning Mr Mike Ross, Manager Statutory Planning | |
| Date of Committee Meeting: | 17 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |
| Attachments: | 1. Road Closure Plans | |
| Maps/Diagrams: | 1. Location Plan 2. Aerial Photograph 3. Deposited Plan 400167 4. Concept Plan for Intermodal Transport Facility 5. Aerial Image of Road Reserve No.1 6. Aerial Image of Road Reserve No.2 7. Aerial Image of Road Reserve No.3 8. Proposed Road Closure No.1 9. Proposed Road Closure No.2 10. Proposed Road Closure No.3 | |
| Site: | Road Reserve No.1 - Portion of Claymore Street Road Reserve No.2 - Portion of Charles Street Road Reserve No.3 - Portion of Ward Road | |
| Lot Area: | Road Reserve No.1 - 1,542m ² Road Reserve No.2 - 9,426m ² Road Reserve No.3 - 7,639m ² | |
| LA Zoning: | Road Reserve No.1 - Local Road Road Reserve No.2 - Railways Road Reserve No.3 - Local Road | |
| MRS Zoning: | Industrial | |

Purpose of Report

To consider a request to close three (3) portions of unconstructed road in East Rockingham as highlighted in yellow below.



1. Location Plan



2. Aerial Photograph

3. Deposited Plan 400167


Mayor Deb Hamblin

Background

Road Reserve No.1 - Portion of Claymore Street

In March 2021, the City of Rockingham (City) granted a 'temporary planning exemption' for an Intermodal Transport Facility for road and rail transportation at the rear of the Kwinana Nickel Refinery on Lot 108 Patterson Road, Rockingham and a portion of the adjoining unmade Claymore Street road reserve (which is the subject of this road closure request).

The Intermodal Transport Facility was exempt from requiring Development Approval under the temporary COVID-19 planning exemptions, which have since ceased. This temporary planning exemption was granted for a period of two years, recently expiring on 16 March 2023.

Prior to undertaking any works associated with the Intermodal Transport Facility, the applicant was required to apply with the City for the temporary road closure of a portion of Claymore Street road reserve. The temporary road closure was advertised to Government Agencies and adjoining land owners. Submissions were received from Government Agencies with no objection to the proposal. No owner, occupier or resident submission objections were received.

In May 2021, the temporary road closure of this unmade road reserve was granted until the end of May 2023. The applicant is currently seeking to renew the temporary road closure in the interim until this road reserve portion of Claymore Street is permanently closed under this application.



4. Concept Plan for Intermodal Transport Facility



5. Aerial Image of Road Reserve No.1

Road Reserve No.2 - Portion of Charles Street

The City cannot confirm the historical purpose of the unconstructed portion of the Charles Street road reserve, however, it is understood that the road reserve was intended to allow for a potential future road bridge over the freight railway line servicing the Rockingham Industrial Area.

With the construction of the Fuel Import Terminal at Lot 108 Patterson Road, East Rockingham, which is located on the western side of the railway line in Figure 5 below, any future road bridge is no longer necessary nor feasible.



6. Aerial Image of Road Reserve No.2

Road Reserve No.3 - Portion of Ward Road

The City has been unable to confirm the historical purpose of the unconstructed portion of the Ward Road road reserve, however, it is understood this road reserve may have allowed for a potential future road bridge over the railway line.

As with 'Road Reserve No.2', with the construction of the Fuel Import Terminal at Lot 108 Patterson Road, East Rockingham, the future road bridge is no longer necessary nor feasible.



7. Aerial Image of Road Reserve No.3

Details

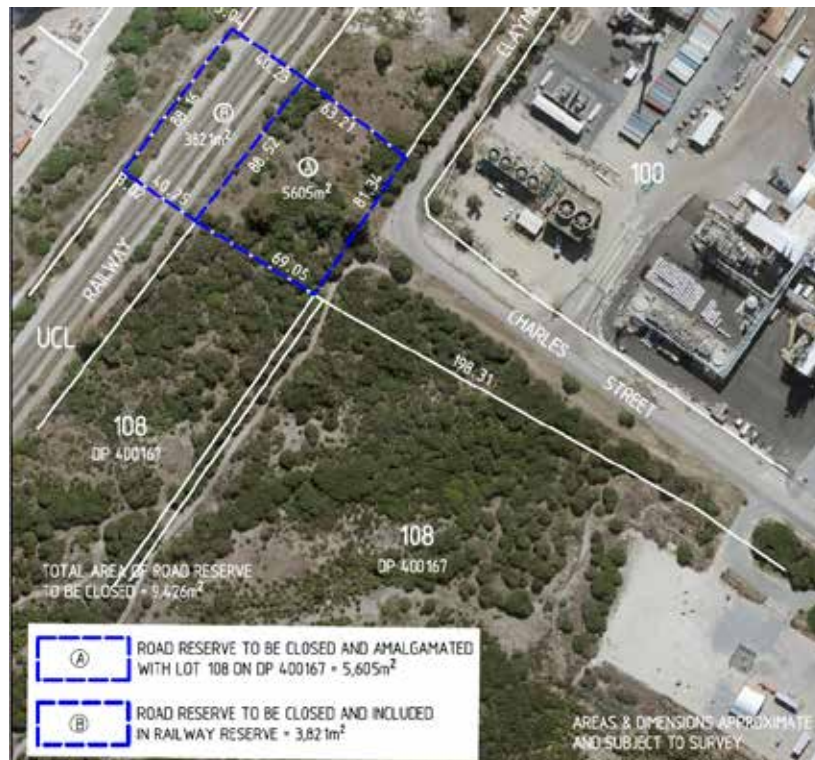
The City has received an application from McMullen Nolan Group (MNG) Land Surveyors on behalf of Development WA to close portions of three road reserves, to facilitate their amalgamation with the adjoining Lot 108 Patterson Road, East Rockingham, owned by Development WA or the adjoining Railway Reserve.

The Applicant has advised that consolidation of the road reserves into Development WA's landholdings will improve the industrial development potential of these lots. The area of land to be amalgamated in total is approximately 18,607m².

Aerial imagery of the proposed road reserve closures is provided as follows:



8. Proposed Road Closure No.1



9. Proposed Road Closure No.2



10. Proposed of Road Closure No.3

Implications to Consider

a. Consultation with the Community

In order to comply with section 58 of the *Land Administration Act 1997* (the Act), a resolution from Council is required to proceed with the partial road reserve closures. Under the Act, the City is required to advertise the proposed road closure by way of a publication in a local newspaper seeking public comment for a period of 35 days.

b. Consultation with Government Agencies

The following Government Agencies will be consulted following consent from Council to advertise:

- Department of Planning, Lands and Heritage;
- City of Kwinana (Road Closure No.1 is on the border with the City of Kwinana);
- Main Roads;
- Western Power;
- Water Corp;
- Telstra; and
- ATCO (Gas).

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Strategic Community Plan 2019-2029:

Aspiration 3: Plan for Future Generations

Strategic Objective: *Responsive Planning and Control of Land Use - Plan and control the use of land to meet the needs of the growing population, with consideration of future generations.*

d. Policy

Nil

e. Financial

Nil

f. Legal and Statutory

The care, control and management of the subject road reserves rests with the City of Rockingham. As such, the City is responsible for the management of road closures.

The responsibility for determining applications for the closure of road reserves rests with the Minister for Planning, Lands and Heritage on advice from the Department of Planning, Lands and Heritage (State Land Services).

In accordance with section 58, subsections (1), (2), (3) of the *Land Administration Act 1997*, the following applies:

Section 58

- "(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice."

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Given the proposed road closures involve portions of unconstructed road reserves, and there is no known public purpose for the land in question, it is recommended that Council support the proposal for the purposes of inviting comment.

Following consultation, the matter will be referred back to Council for consideration of any submissions received.

Voting Requirements

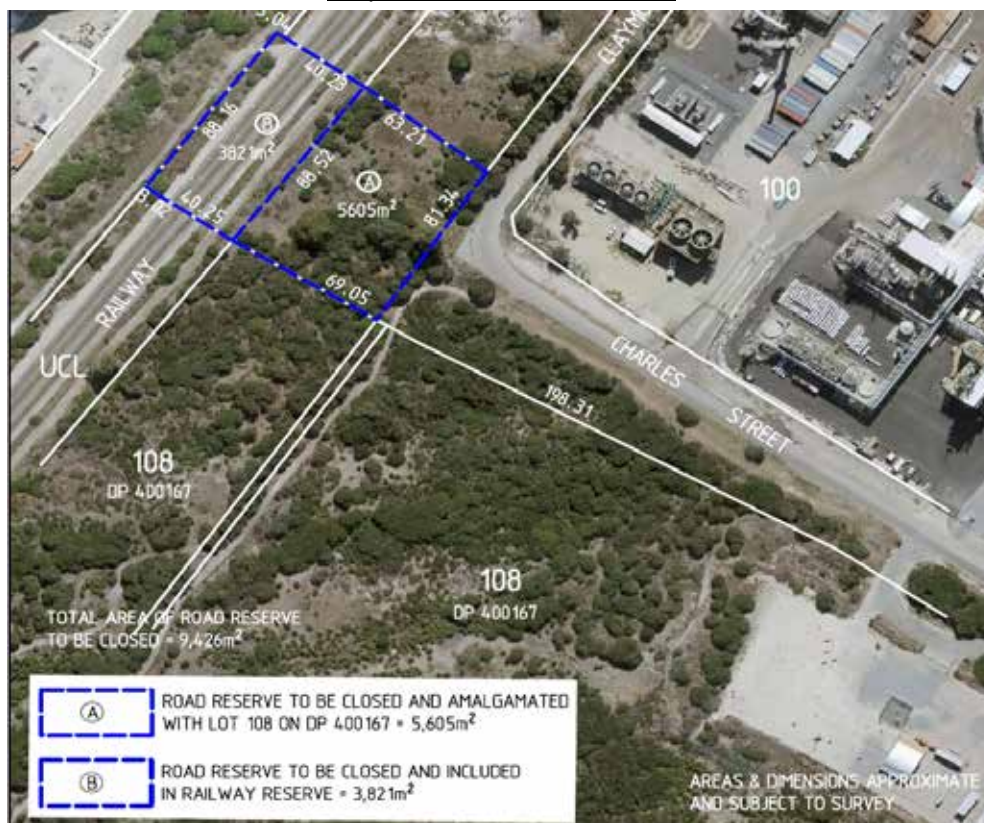
Simple Majority

Officer Recommendation

That Council **SUPPORTS** the advertising for comment of the proposed closure of three (3) unconstructed road reserves adjacent to Lot 108 Patterson Road, East Rockingham as shown below:



Proposed Road Closure No.1



Proposed Road Closure No.2



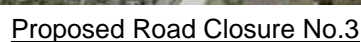
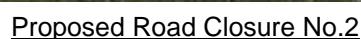
Proposed Road Closure No.3

Committee Recommendation

That Council **SUPPORTS** the advertising for comment of the proposed closure of three (3) unconstructed road reserves adjacent to Lot 108 Patterson Road, East Rockingham as shown below:



Proposed Road Closure No.1



Committee Voting (Carried) - 6/0

Not Applicable


Mayor Deb Hamblin

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Wormall, seconded Cr Davies:

That Council **SUPPORTS** the advertising for comment of the proposed closure of three (3) unconstructed road reserves adjacent to Lot 108 Patterson Road, East Rockingham as shown below:



Proposed Road Closure No.1



Proposed Road Closure No.2




Proposed Road Closure No.3

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

| Asset Services Asset Services Directorate | | |
|---|--|---|
|  | | |
| Report number / title: | AS-014/23 | Australian Sailor Monument - Approve Location and Installation |
| File number: | LUP/191 | |
| Applicant: | Mr Mal Hughes, Director Australian Sailor Pty Ltd; Vice President The City of Rockingham Sub Section of the Naval Association of Australia (Inc) | |
| Owner: | | |
| Author: | Mr Sam Assaad, Director Asset Services | |
| Other Contributors: | Mr Michael Wilson, Senior Project Officer | |
| Date of Committee meeting: | 17 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | <ol style="list-style-type: none">1. Photo of Sailor Jack at Elizabeth Quay2. Proposed Location for Sailor Jack3. Concept Design4. Concept Design5. Concept Design6. Existing Submarine Fin | |
| Site: | Naval Memorial Reserve, Rockingham | |
| Lot Area: | | |
| LA Zoning: | | |
| MRS Zoning: | | |

Purpose of Report

To seek Council approval for the location and installation of the Australian Sailor Monument in Naval Memorial Reserve, Rockingham.

Background

The proponents presented to the Councillor Engagement Session on 11 July 2023. They covered the project background, significance of the monument, and concept design for installation at the Naval Memorial Park.

The Australian Sailor Pty Ltd was formed in 2008 with the specific aim to develop a national monument for Australian Sailors. This was to address an identified gap, as there were no national monuments to the men and women who served Australia at sea.

The Australian Government, Western Australian Government, Royal Australian Navy and Lotterywest have provided total funding of \$1.1m for the project.

Award winning artists Charles Smith and Joan Walsh-Smith designed and made the monument - Sailor Jack. The Australian Sailor Pty Ltd has purchased all intellectual property rights to the memorial.

Sailor Jack will be given the status of National Monument once the permanent installation is complete.



1. Photo of Sailor Jack at Elizabeth Quay

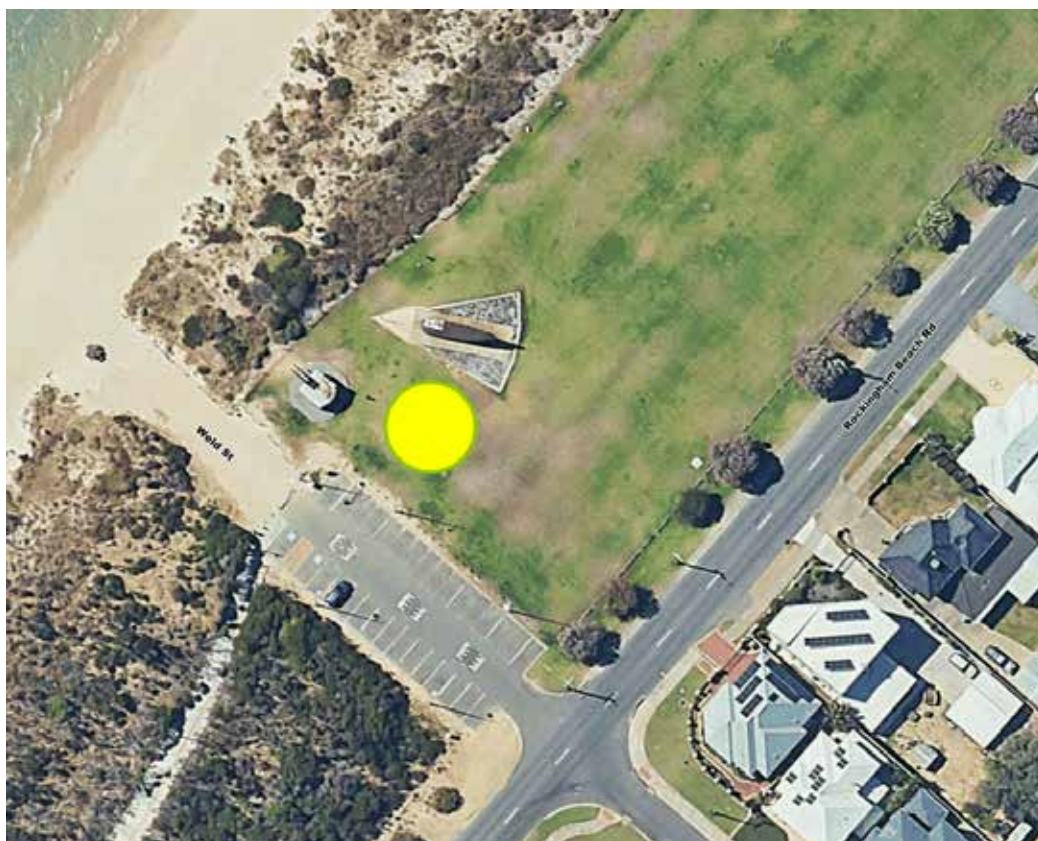
Sailor Jack has had a couple of temporary homes. From 2017 it was on display at Elizabeth Quay, before moving to Fremantle where it was on display at the WA Maritime Museum until being put into storage.

Now the proponents are seeking a permanent home for Sailor Jack, and are proposing the Naval Memorial Reserve as a suitable location.

Details

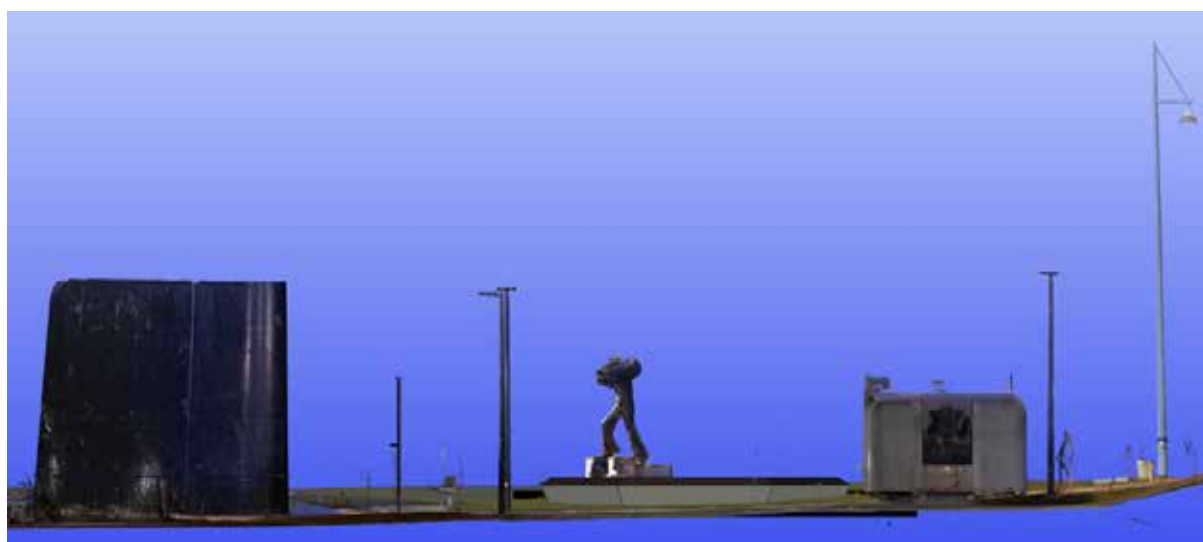
Sailor Jack is a bronze statue of a young man in a naval uniform taking his first steps up a gangway with his kit bag. It stands 3.6m high. This monument aims to honour the contributions of all Australian sailors to the community.

The proposal is to install Sailor Jack at the Naval Memorial Reserve, Rockingham given the context of this reserve for existing monuments to the defence force (Navy). The monument would be located adjacent to the existing submarine fin, and placed on a raised platform to simulate a gangway. Interpretative panels will be installed around the edges of the raised platform, and seating will be provided as part of the installation.

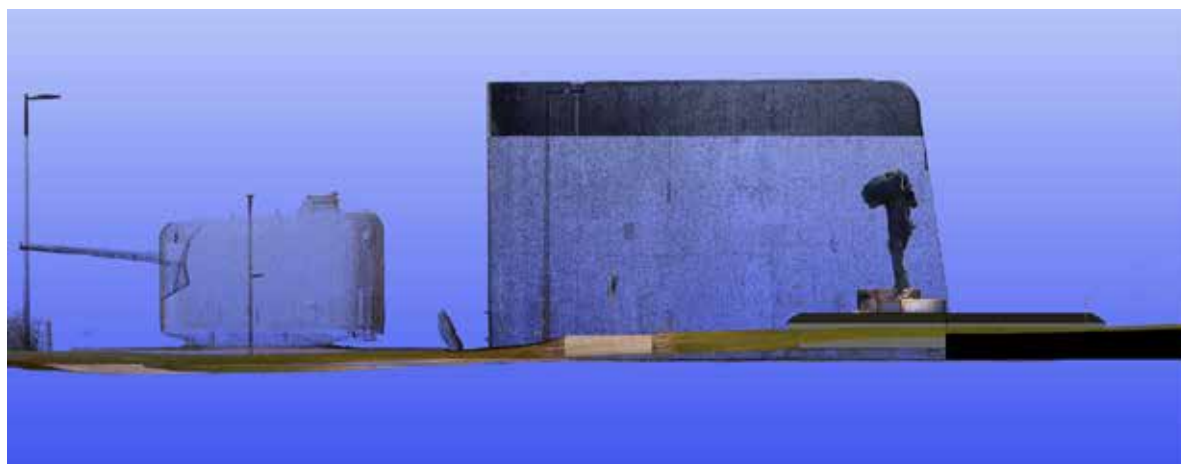


2. The yellow dot indicates the proposed location for the Sailor Jack installation within the Naval Memorial Reserve, Rockingham

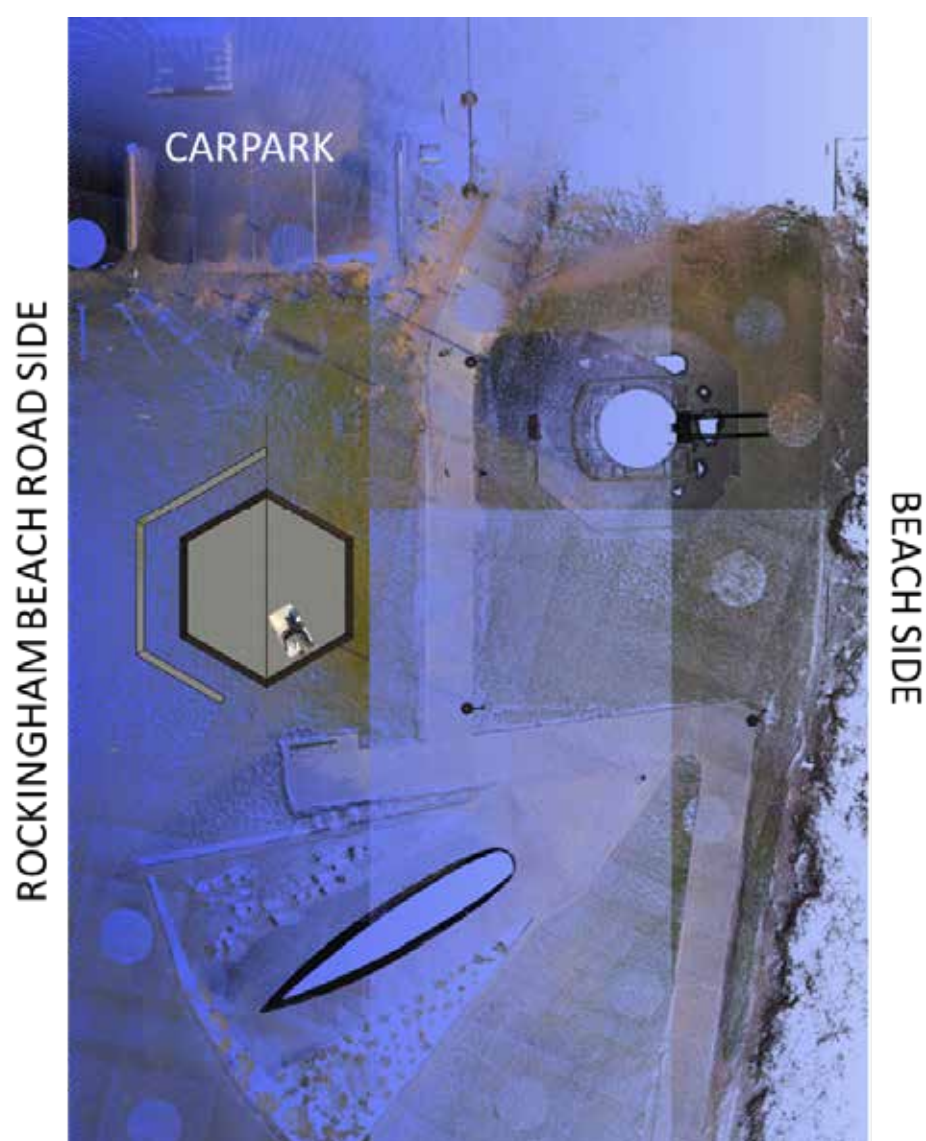
The following images show the concept design for installation of Sailor Jack.



3. Proposed Sailor Jack installation as viewed from the beach side of the Naval Memorial Reserve.
All items are to scale



4. Proposed Sailor Jack installation as viewed from the car park.



5. Birds eye view of the proposed location of the Sailor Jack installation relative to the existing submarine fin and naval gun turret



6. Existing submarine fin and naval gun turret in Naval Memorial Park

Prior to installation, the City of Rockingham (City) will reach an agreement with The Australian Sailor Pty Ltd. This agreement will cover ownership, responsibilities for maintenance and repair, conditions of installation, insurance and any other factors necessary for a successful installation and ongoing management.

Implications to Consider

a. Consultation with the Community

If this project is approved by Council, a communications plan will be developed in line with the Council Policy - Community Engagement.

b. Consultation with Government Agencies

The proponents have consulted with the Australian Defence Force, Royal Australian Navy and the Western Australian Government during their project.

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively Pursue Tourism and Economic Development*

Strategic Objective: *Coastal Destination - Promote the City as the premier metropolitan coastal tourism destination.*

d. Policy

Nil

e. Financial

The Australian Sailor Pty Ltd is 100% funding the design, construction and installation of Sailor Jack. Ongoing maintenance of the site will be minor in accordance with experience with other public art and will be covered within existing operational budgets.

f. Legal and Statutory

The City will work with the proponents to finalise an agreement regarding ownership and responsibilities for the completed Sailor Jack monument.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The City has a close association with the Royal Australian Navy, and with sailing in general. The existing memorials and monuments in Naval Memorial Reserve recognise this association. As such, this is an appropriate location for a monument dedicated to Australian sailors.

The existing installations of a submarine fin and a naval gun turret within the Naval Memorial Reserve will fit in well with the Sailor Jack monument and hence installing within the Naval Memorial Reserve is appropriate. The proposed location within the reserve will not impact on other uses of the Reserve, and is expected to become a noted landmark and destination in the City.

Supporting installation of Sailor Jack within the Naval Memorial Reserve is an opportunity for the City. It will be provided and installed at no cost to the City, and provide a national monument that has relevance to the heritage and ongoing activities within the City.

It is recommended that Council support the proposal by the Australian Sailor Pty Ltd to install Sailor Jack at the Naval Memorial Reserve.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **APPROVES** the installation of the Australian Sailor Monument within the Naval Memorial Reserve, Rockingham, subject to a suitable agreement around ownership and management for the completed monument; and
2. **AUTHORISES** the Chief Executive Officer to finalise installation details, and a suitable Agreement the subject of Resolution One above.

Committee Recommendation

That Council:

1. **APPROVES** the installation of the Australian Sailor Monument within the Naval Memorial Reserve, Rockingham, subject to a suitable agreement around ownership and management for the completed monument; and
2. **AUTHORISES** the Chief Executive Officer to finalise installation details, and a suitable Agreement the subject of Resolution One above.

Committee Voting (Carried) - 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Hume, seconded Cr Liley:

That Council:

1. **APPROVES** the installation of the Australian Sailor Monument within the Naval Memorial Reserve, Rockingham, subject to a suitable agreement around ownership and management for the completed monument; and
2. **AUTHORISES** the Chief Executive Officer to finalise installation details, and a suitable Agreement the subject of Resolution One above.

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Corporate and Community Development Committee held 20 June 2023

**Corporate Services
Waste Services**



| | | |
|-----------------------------------|---|--|
| Report number / title: | CS-015/23 | Provision of Food Organics and Garden Organics (FOGO) Waste Collection and Processing Service |
| File number: | CPM/168-8 | |
| Proponent/s: | | |
| Author: | Ms Helen Savage, Senior Projects Officer (Corporate Services) | |
| Other Contributors: | Mr Allan Moles, Manager Waste Services Mr Aaron Blair, Coordinator Waste Collection Services | |
| Date of Committee Meeting: | 20 June 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |

Purpose of Report

For Council to approve the implementation of a Food Organics and Garden Organics (FOGO) waste collection and processing service for residential properties in accordance with the City of Rockingham's (City) Waste Plan 2020-2031 by the end of June 2025.

Background

Local governments in the Metropolitan and Peel regions have been given the year 2025 as the timeframe to introduce a FOGO kerbside collection service. FOGO is a kerbside collection service that allows food and organic waste such as food scraps, garden organics and other organic wastes to be added to the green lid waste bin. The three bin collection service with a Garden Organics (GO) bin was implemented at the City in June 2017. Currently, the City's GO bins are collected and processed on a fortnightly basis by diverting its green waste away from landfill to be composted at the Veolia Environmental Services (Australia) Pty Ltd (Veolia), North Bannister Resource Recovery Park facility.

Details

The City collects approximately 30,000 tonnes of general waste from kerbside residential, commercial and street/park bins per annum, which is disposed at the Millar Road Landfill Facility (MRLF).

Confirmed at a Council meeting held
on Tuesday 22 August 2023


Mayor Deb Hamblin

The City's current three bin service is made up of:

| Bin Type | Description | Service Provider |
|-----------------------|---------------------------------|---|
| General waste: | Weekly 140L red lid bin | City Waste Collection Services |
| Recyclables | Fortnightly 360L yellow lid bin | Veolia Environmental Services (Australia) Pty Ltd |
| Garden organics waste | Fortnightly 240L green lid bin | Veolia Environmental Services (Australia) Pty Ltd |

The City's Waste Plan 2020-2031 identifies the target of making the FOGO service available to all residential properties that currently use the GO bin in 2025. To transition from a GO service to a FOGO service, residents will need to place all food scraps and compostable waste, which are currently disposed of through the general waste 140L red lid bin, into the 240L green lid bin. The green lid bin will then become a FOGO bin as opposed to being only for garden organic waste.

Collection and Processing Option 1

The City would implement FOGO by continuing to collect the general waste (red lid) service and contract out the FOGO collection (green lid) service. The introduction of a FOGO service will result in the general waste collection being collected fortnightly as opposed to its current weekly frequency. In addition to the reduced frequency of collection, the volume of general waste the City will collect will be reduced. The FOGO (green lid) bin will increase its frequency to a weekly collection service and the waste will be transported to a FOGO processing facility to be treated and converted into compost. The green lid bin is currently collected fortnightly by a contractor and taken to the North Bannister Resource Recovery Park facility for processing.

This option would result in the contractor being responsible to provide a weekly bin collection service and the waste would be under their control from the time of collection. The benefit of this is the contractor will manage any load contamination issues.

The City will be able to perform the general waste collection service with a smaller fleet of waste trucks and this will allow the City to reduce the number of days of operation from six days a week to a five days a week collection service.

Collection and Processing Option 2

Under this option, the City would contract out the fortnightly collection of the City's general waste (red lid) bin service and continue to have the waste delivered to the MRLF. Under this option the City would use its own fleet of waste trucks to collect the weekly FOGO waste bin and deliver the waste to a processing facility. However, this option does present the issue of having to manage any contamination of the load which could be rejected by the processing facility.

It is also unclear at this stage to determine whether the City would have a sufficient number of trucks once the logistical costs of the extra distance to the processing facility are considered. It is likely that the distance to transport the FOGO waste will require additional resources.

Complementary Measures

In addition to the cost of collection and processing of FOGO waste, a number of complementary measures including communication and education programs and the provision of kitchen caddies and compostable caddy liners are recommended to assist in the transition to the FOGO service and reduce contamination levels.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Department of Water and Environmental Regulation (DWER)

DWER endorsed the City's Waste Plan 2021-2031 on 27 May 2021. The Plan includes the introduction of FOGO.

City officers met with representatives from DWER in February 2023 to discuss the available grants that local governments can apply for in relation to implementing the FOGO service. DWER officers advised that the City would be eligible to apply for the Better Bins Plus program funding which pays local governments \$11-\$12 for each household that receives a better practice three-bin FOGO collection service.

Western Australian Local Government Association (WALGA)

City officers met with WALGA in February 2023 to discuss opportunities for funding, the current state of the market and advice from the industry with regards to transitioning to a FOGO service.

Resource Recovery Group (RRC)

The RRC has a FOGO Processing Facility located in Canning Vale which has operated since 2019. City officers met with representatives from RRC in March 2023 to discuss FOGO processing requirements.

Local Governments

City of Fremantle, City of Bayswater and City of Melville were selected to meet with City officers to discuss their Council's experience with implementing FOGO to gain insight with regards to lessons learned.

c. Strategic

Waste Plan 2021-2031

This item addresses Action 1.4.3 of the Waste Plan 2021-2031 to 'Introduce three Better Practice 3-bin FOGO system by 2025':

3. *Put forward all options to Council to determine the best course of action by 30 June 2023.*

The City's Waste Plan 2020-2031 identifies the target of making the FOGO system available to all properties that currently use the GO bin in 2025.

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 3: *Plan for Future Generations*

Strategic Objectives: *Sustainable waste solutions - Incorporate new opportunities that support responsible and sustainable disposal of waste.*

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objectives *Revenue sources - Identify and implement strategies to introduce alternative revenue sources for the City.*

Leadership in sustainability - Provide community education on the management of waste, and provide opportunities for community involvement in sustainability programs.

d. Policy

Nil

e. Financial

The cost to implement a FOGO collection and processing service will present a cost increase to the City when compared to the existing service provided. The City will also experience a loss of revenue by the diversion of waste (estimated to be approximately 13,000 tonnes) from being processed through MRLF to a FOGO processing facility.

The following table shows the impact on the cost of processing and disposal under the proposed Option 1 for implementing a FOGO collection and processing system.

Option 1

| 2021/2022 Kerbside Collection | Current Go System | | | | | FOGO System (anticipated) | | | | |
|-------------------------------|--------------------------|--------------------------|---------------------------|---|------------------------|---------------------------|--------------------------|---------------------------|---|------------------------|
| Bin Type | Waste Collected (tonnes) | Waste Recovered (tonnes) | Waste Landfilled (tonnes) | Cost of Processing / Disposal per tonne | Cost | Waste Collected (tonnes) | Waste Recovered (tonnes) | Waste Landfilled (tonnes) | Cost of Processing / Disposal per tonne | Cost |
| 140 litre red lid | 30,282.61 | 0 | 30,282.61 | \$ 132.36 | \$ 4,008,206.26 | 17,282.01 | 0 | 17,282.01 | \$ 132.36 | \$ 2,287,446.84 |
| 240 litre green lid | 12,618.81 | 12,318.69 | 300.12 | \$ 42.50 | \$ 563,268.21 | 25,619.41 | 24,850.25 | 769.16 | \$ 130.00 | \$ 3,332,338.52 |
| Total | 42,901.42 | 12,318.69 | 30,582.73 | | \$ 4,571,474.47 | 42,901.42 | 24,850.25 | 18,051.17 | | \$ 5,619,785.36 |

It should be noted that the \$130 per tonne for processing / disposal of the 240 litre green lid bin that is presented in the above table is based on an estimated cost of a FOGO service contractor to process the waste. The actual cost will not be known until after a tendering process has been completed. The cost to implement a FOGO collection and processing service at the City is approximately \$1.05 million more than the current green waste only fee.

This amount does however not take into consideration the loss of MRLF revenue which is approximately \$780,000 per year (gross) based upon the estimated decrease of 12,532 tonnes of general waste that will be redirected from landfill. This loss of revenue has been calculated as the difference between the City's MRLF fee and the amount that is paid to the state government for the Landfill Levy (\$70 per tonne) and does not factor in operational costs of the MRLF facility.

Option 2

It is likely that this option will incur an additional cost to transport the waste to a suitable FOGO processing facility due to the increase in distance of travel of the collection route. The cost of this is unable to be quantified without knowing the specifics around the location of the FOGO processing facility and the planned collection routes. Due to the increase in distance from the point of collection to the processing facility of this option, the procurement of additional trucks to meet the demands of a weekly collection service may also be required.

Project Implementation Cost

The estimated project cost to implement the FOGO service at the City is \$1.4 million. The City is eligible to apply for funds up to \$648,000 through DWER's Better Bins Plus Grants – Complementary Measures program. This amount provides for an initial allocation of compostable caddie liners to households.

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

A source-separated FOGO service will have upfront and ongoing costs. FOGO services can significantly reduce the amount of waste sent to landfill resulting in reduced exposure to local governments increasing landfill costs over the longer term.

The City however is in a unique position to many other local governments as it owns and operates its own landfill site. The amount of waste sent to the MRLF is a source of revenue for the City. The DWER Waste Levy (charged quarterly on a per tonne basis) has continued to rise over the years as a disincentive imposed by the State to dispose of waste through landfill. Despite this, the MRLF has continued to operate in a surplus for the waste it receives.

Irrespective of the financial impact on the City, it is recognised that the City has a social, environmental and legal requirement (under the *Waste Avoidance and Resource Recovery Act 2007*) to work towards the divergence of waste away from landfill.

The introduction of a fully integrated FOGO service will require waste to be collected and processed at a specialised FOGO processing facility that is able to ensure the waste is processed in accordance with regulations, whilst ensuring the resulting compost product meets the Australian Standard 4454-2012 requirements for compost, soil conditioners and mulches.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** the implementation of a Food Organics and Garden Organics (FOGO) waste collection and processing service for residential properties in accordance with the City of Rockingham's Waste Plan 2020-2031 by the end of June 2025, as detailed in Option 1 of this report.

Committee Recommendation

That Council **APPROVES** the implementation of a Food Organics and Garden Organics (FOGO) waste collection and processing service for residential properties in accordance with the City of Rockingham's Waste Plan 2020-2031 by the end of June 2025, as detailed in Option 1 of this report.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

That Council **DEFERS** Item CS-015/23 Provision of Food Organics and Garden Organics (FOGO) Waste Collection and Processing Service to be presented at a Councillor Engagement Session.

Carried – 11/0

The Council's Reason for Varying the Committee's Recommendation

Cr Jones proposed to defer the item so it could be considered at a Councillor Engagement Session for further discussion prior to Council determining its position of the introduction of the FOGO system.

Additional Information

Item CS-015/23 was discussed at a Councillor Engagement Session on 17 July 2023 and is tabled at this meeting for reconsideration of Committee recommendation.

Committee Recommendation

That Council **APPROVES** the implementation of a Food Organics and Garden Organics (FOGO) waste collection and processing service for residential properties in accordance with the City of Rockingham's Waste Plan 2020-2031 by the end of June 2025, as detailed in Option 1 of this report.

Council Resolution

Moved Cr Schmidt, seconded Cr Davies:

That Council **APPROVES** the implementation of a Food Organics and Garden Organics (FOGO) waste collection and processing service for residential properties in accordance with the City of Rockingham's Waste Plan 2020-2031 by the end of June 2025, as detailed in Option 1 of this report.

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Corporate and Community Development Committee held 18 July 2023

Council Resolution – En bloc Resolution

Moved Cr Liley, seconded Cr Hume:

That with the exception of Item CD-015/23 and CD-016/23, which are to be considered separately, the Officer or Committee Recommendations for items CS-016/23, CS-017/23 and CS-018/23 be adopted en bloc.

Carried – 8/0

| Corporate Services Director and Support | |  |
|--|---|---|
| Report number / title: | CS-016/23 | Council Policy – Self-Supporting Loans by Incorporated Associations |
| File number: | CPM/3-7 | |
| Proponent/s: | | |
| Author: | Mr Alvin Santiago, Manager Financial Services | |
| Other Contributors: | | |
| Date of Committee Meeting: | 18 July 2023 | |
| Previously before Council: | 23 October 2018 (CS-018/18) | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |

Purpose of Report

For Council to approve the revised Council Policy – Self-Supporting Loans by Incorporated Associations.

Background

Council Policy – Self-Supporting Loans by Incorporated Associations was adopted in October 2009 and amended in October 2018.

Local government authorities in Western Australia may choose to provide self-supporting loans to Incorporated Associations. Self-supporting loans may provide immediate financial assistance to fund capital projects, especially to Incorporated Associations. However, the long-term commitment and indebtedness associated with self-supporting loans often create undue financial pressure on the borrowing organisations.

Council Policy – Self-Supporting Loans by Incorporated Associations acknowledges this risk and aims to protect these organisations to enhance their financial independence.

Details

Council Policy – Self-Supporting Loans by Incorporated Association has been reviewed with only minor changes to ensure correct definitions are applied.

Implications to Consider

a. Consultation with the Community

Nil. Changes proposed are considered minor and do not change the intent of the policy.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. Policy

Council Policy – Self-Supporting Loans by Incorporated Associations is an existing Council policy and reflects the current practice.

Council Policy – Policy Framework provides for Council policies to be advertised prior to final adoption. Given the recommended changes are reflective of current practice and minor in nature, this is not proposed to occur.

e. Financial

Nil

f. Legal and Statutory

Local Government Act 1995 section 6.20 and section 6.21 explains the local government's power to borrow and restrictions on borrowing, respectively. These provisions apply to self-supporting loans.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Most Incorporated Associations rely on memberships and have limited ability to increase revenue to meet loan repayment obligations. When a self-supporting loan is taken in one year, there will be long-term implications on the cash requirements that must be met year-on-year. Furthermore, the long-term financial pressure associated with the self-supporting loans may also complicate the financial affairs of the Incorporated Associations, which are run mainly by volunteers with varying financial management capabilities.

As per current practice, the financial independence of Incorporated Associations is enhanced by the City of Rockingham's continued provision of fit-for-purpose facilities.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** the Council Policy – Self-Supporting Loans by Incorporated Associations.

Council Policy – Self-Supporting Loans by Incorporated Associations

Council Policy Objective

To ~~improve the financial sustainability~~ clearly articulate the City's position on self-supporting loans for of Incorporated Associations. ~~by removing their ability to access self-supporting loans from the City of Rockingham~~

Council Policy Scope

This policy applies to Incorporated Associations seeking a loan from the City of Rockingham and all City employees responding to loan requests.

Council Policy Statement

The City provides fit for purpose cultural and recreation facilities to Incorporated Associations. ~~at no cost to the association~~. This is planned for and executed pursuant to the City of Rockingham Community Infrastructure Plan and the **Council Policy – Sports and Community Facility Provision Policy**.

The City of Rockingham ~~does will~~ not provide ~~Incorporated Associations with~~ self-supporting loans ~~to reduce the risk of long-term financial pressure to Incorporated Associations~~.

Definition

Self-Supporting Loan – a loan raised by a local government with a financial institution to which the local government must repay. A separate agreement is formed with the Incorporated Association who undertakes to reimburse the capital, interest and loan guarantee payments of the loan to the local government. The payment arrangement between the local government and the Incorporated Association is not guaranteed and the local government is liable for the continued payments to the financial institution regardless of Incorporated Associations status or financial standing.

~~**Self-Supporting Loan** – a local government acts as guarantor and intermediary with a financial institution to allow an Incorporated Association to obtain funds. The payment arrangement between the local government and the Incorporated Associations is not guaranteed and the local government is liable for the payment of any debts or defaults to the financial institution.~~

Legislation

Nil

Other Relevant Policies/Key Documents

Council Policy – Sports and Community Facility Provision Policy

City of Rockingham Community Infrastructure Plan

Responsible Division

Corporate Services

Review Date

~~July 2026 August 2021~~

Committee Recommendation

That Council **ADOPTS** the Council Policy – Self-Supporting Loans by Incorporated Associations.

Council Policy – Self-Supporting Loans ~~to~~ **by** Incorporated Associations

Council Policy Objective

To ~~improve the financial sustainability~~ clearly articulate the City's position on self-supporting loans for of Incorporated Associations. ~~by removing their ability to access self-supporting loans from the City of Rockingham~~

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Legislation

Nil

Other Relevant Policies/Key Documents

Council Policy – Sports and Community Facility Provision Policy

City of Rockingham Community Infrastructure Plan

Responsible Division

Corporate Services

Review Date

~~July 2026~~ August 2024

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Minor change to the title of the policy to clearly reflect its purpose.

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

That Council **ADOPTS** the Council Policy – Self-Supporting Loans by Incorporated Associations.

Council Policy – Self-Supporting Loans ~~to~~ **by** Incorporated Associations

Council Policy Objective

To ~~improve the financial sustainability~~ clearly articulate the City's position on self-supporting loans for of Incorporated Associations. ~~by removing their ability to access self-supporting loans from the City of Rockingham~~

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The City of Rockingham ~~does~~ **will** not provide ~~Incorporated Associations with~~ self-supporting loans to reduce the risk of long-term financial pressure to Incorporated Associations.

Definition

Self-Supporting Loan – a loan raised by a local government with a financial institution to which the local government must repay. A separate agreement is formed with the Incorporated Association who undertakes to reimburse the capital, interest and loan guarantee payments of the loan to the local government. The payment arrangement between the local government and the Incorporated Association is not guaranteed and the local government is liable for the continued payments to the financial institution regardless of Incorporated Associations status or financial standing.

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Legislation

Nil

Other Relevant Policies/Key Documents

Council Policy – Sports and Community Facility Provision Policy

City of Rockingham Community Infrastructure Plan

Responsible Division

Corporate Services

Review Date

~~July 2026 August 2024~~

Carried en bloc

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Corporate Services Director and Support



| | |
|-----------------------------------|---|
| Report number / title: | CS-017/23 Council Policy – Property Investment Framework |
| File number: | CPR/1263-2 |
| Proponent/s: | |
| Author: | Ms Helen Savage, Senior Projects Officer (Corporate Services) |
| Other Contributors: | |
| Date of Committee Meeting: | 18 July 2023 |
| Previously before Council: | 18 October 2022 (CS-014/22), 26 April 2023 (CS-007/23), 16 May 2023 (CS-013/23) |
| Disclosure of Interest: | |
| Nature of Council's Role: | Executive |
| Attachments: | |
| Maps/Diagrams: | |
| Site: | |
| Lot Area: | |

Purpose of Report

The purpose of this report is for Council to adopt the Council Policy – Property Investment Framework.

Background

The City of Rockingham (City) does not currently have a policy to oversee the acquisition, retainment or disposal of freehold property. In the absence of a 'Property Investment Framework' the management of funds that are generated from investment properties is managed on a case by case basis dependent on the relevant resolution from Council.

In October 2022, Council resolved for a Property Investment Framework Policy ('the Policy') to be prepared following a Councillor Engagement Session. In May 2023, Council resolved to advertise the draft Policy for the purposes of public comment.

Details

The purpose of introducing a Property Investment Framework Policy is to provide a way of identifying, classifying and managing any funds that are generated from the identified investment properties.

A copy of the proposed Policy was advertised for the public to view and submit their comments from 6 June 2023 to 28 June 2023. Advertising occurred through the following means:

- i) an invitation to comment was placed on the City's website through the 'Share Your Thoughts' webpage for the duration of the advertising period;
- ii) a public notice was published in the Sound Telegraph newspaper on 7 June 2023;

- iii) a social media post on the City's Facebook page was published on 16 June 2023; and
- iv) an advertisement explaining the draft Policy was made available for inspection at the City of Rockingham Administration Building and libraries.

At the close of the advertising period, no queries or comments were received on the proposed Policy.

Implications to Consider

a. Consultation with the Community

The draft Policy was advertised for public consultation in accordance with the requirements of Council Policy – Policy Framework for a total of 18 days, closing on 28 June 2023. The 14 calendar day minimum required by the Council Policy – Policy Framework was satisfied.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Revenue sources – Identify and implement strategies to introduce alternative revenue sources for the City*

Strategic Objective: *Strategic and sustainable financial planning – Undertake long-term resource planning and allocation, with prioritised spending on core services, infrastructure development and asset management.*

d. Policy

The Council Policy – Policy Framework guides the process for adopting and/or amending a Council Policy; this has been adhered to.

If the proposed Policy is approved by Council, it will be recorded in the City's record management system and reviewed at a minimum once every three years.

e. Financial

Nil

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

A Property Investment Framework Policy will provide guiding principles for the management of the City's property investment portfolio. Whilst the Policy will deliver a basis to classify all City owned properties, it focuses on identifying and managing 'investment properties' with the intention to generate their highest revenue potential and use.

No comments were received from the community during the consultation period and the Policy is recommended for adoption without modification.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** the Council Policy – Property Investment Framework.

Committee Recommendation

That Council **ADOPTS** the Council Policy – Property Investment Framework.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

That Council **ADOPTS** the Council Policy – Property Investment Framework.

Council Policy – Property Investment Framework

Council Policy Objective

To:

- Establish a Framework to support the City's strategic goals by generating additional revenue through the management of the City's Property Assets.
- Adopt a prudent investment approach to the acquisition, development and divestment of the City's Property Assets.

Council Policy Scope

The Policy applies to the management of the City's Property Assets comprising of land and/or buildings held in freehold title only for income generation or capital appreciation (or both).

Council Policy Statement

Through the strategic acquisition, management and divestment of Property Assets, the City aims to maximise income generation or capital appreciation (or both). Decisions on Property Assets must be guided by-market driven rationale.

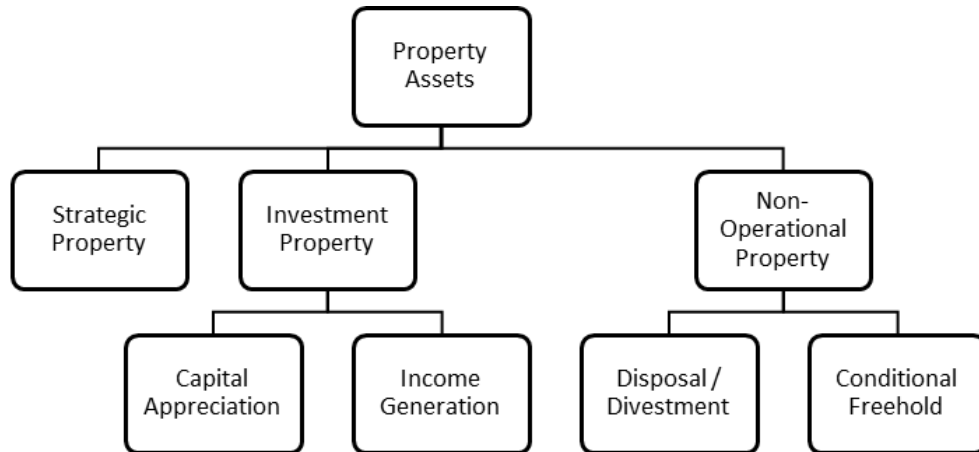
Authorised Investments

For a property investment to be authorised, under this Policy, it must be:

- Made in the name of the City of Rockingham
- Presented to Council for due consideration and determination, prior to the acquisition or divestment of the property.

Classification of Property

The City owns a number of Property Assets that are held in freehold title. These assets are classified as Strategic Property, Investment Property or Non-operational Property. The classification of a Property Asset is not fixed. The Chief Executive Officer must ensure that properties are, and remain, accurately classified.



Strategic Property

This classification is property that is to be held and/or developed to achieve key strategic goals of the City. The acquisition, development or disposal of property in this classification will be assessed according to its alignment with the City's broader strategy needs related to civic, community and public spaces objectives. Unlike Investment Property, this classification is not solely concerned with the income generation or capital appreciation.

Investment Property

This classification is property held in freehold title for income generation or capital appreciation (or both). Investment Property will not be used for civic or community property purposes unless permitted pursuant to the Council Policy – Leasing. Investment Property will be managed and monitored to generate its highest revenue potential.

- Income Generation

This classification is for property where maximising income generation is the principal objective. Rent payable will be continually monitored with regular market rent reviews in accordance with Council Policy – Leasing.

- Capital Appreciation

This classification includes property (typically vacant land) which is either undeveloped or underdeveloped. Regular market valuations as determined by an independent licensed property valuer will be carried out on these properties at least every five years. This type of property will be held for capital appreciation until such time as the market conditions are favourable for this property to be considered for divestment. Rezoning may also be considered for capital appreciation properties where it is likely to improve the financial return of a property.

Non-Operational Property

This classification is property that has been identified as being surplus to City requirements and may be considered for divestment purposes.

- Disposal/Divestment

This classification includes property that has been identified as not providing sufficient benefit to the City and is subject to sale.

- Conditional Freehold

This classification includes property (typically vacant land) which is subject to conditions held by the City, for the purpose of providing public open space or some other community purpose. Property with this classification will not need to be reclassified to Disposal/Divestment.

Acquisition of Property

The following criteria will be applied in assessing investment properties for acquisition:

i. Property Type/Land Use

Investment in land, commercial or industrial property may be considered for acquisition. Investment will not be made in residential properties or complex land development opportunities.

ii. Geographic Location of Property

Property must be located within the close proximity to major infrastructure including public hospitals, transport, employment, retail and education. Property must be within the metropolitan area.

iii. Age of Building / Remaining Useful Life

Where land has a building on it, consideration must be given to the age of the building and its remaining useful life.

iv. Initial Investment

The market value of a proposed Investment Property must be determined by an independent licensed property valuer.

v. Recovery of Debt Time

The estimated length of time required to recover any debt raised for acquisition through the initial capital investment.

Management of Investment Property Portfolio

The income generated from Investment Property should be managed to achieve a maximum return taking into account the market condition and risk profile.

Investment Property Income Reserve

The Investment Property Income Reserve will hold all net surplus funds generated from Investment Properties. The funds held in this reserve will be used to meet all expenses incurred in the managing of Investment Properties or to finance specific community projects. Surplus funds may also be reinvested into the Investment Property Reserve to preserve and augment the value of the City's Property Assets.

Sale of Property

When property is no longer classified as Strategic Property or Investment Property and no other higher performing purpose can be identified, the property may be put forward to the Council for sale. The disposition requirements pursuant to s3.58 of the *Local Government Act 1995* must be satisfied.

Investment Property Reserve

The Investment Property Reserve will hold all revenue generated from the disposal of Non-Operational Property. The funds held in this reserve will be solely used to acquire or develop future Investment Properties.

Monitoring and Reporting

Details relating to each Investment Property must be maintained within a Property Assets register for the purposes of management and identification. Annual statements reporting on the net income and valuation of Investment Property must be provided through the information bulletin.

Executive Policy and Procedures

The Chief Executive Officer is to maintain Executive Policies and Procedures to ensure Property Assets are managed effectively and in accordance with legislative requirements.

Delegations

For the avoidance of doubt, Council may choose to Delegate Authority to the CEO pursuant to section 5.42 power to agree to dispose of Investment Property and the terms (including price) of any disposal.

Definitions

Investment Property – operational land and/or buildings held to generate revenue or for capital appreciation (or both).

Non-Operational Property – sites which have been identified as being surplus to City requirements and may be considered for divestment purposes.

Property Assets – Investment Property, Non-Operational Property and Strategic Property.

Strategic Property – operational land and/or buildings whose principle purpose is to be held and/or developed to achieve civic, community and public spaces objectives of the City.

Legislation

Local Government Act 1995

Section 3.58 – Disposing of property

Section 3.59 – Commercial enterprises by local governments

Section 5.42 - Delegation of some powers and duties to CEO

Section 5.43 – Limits on delegations to CEO's

Section 6.11 – Reserve accounts

Other Relevant Policies/ Key Documents

Council Policy – Leasing

City Business Plan

Delegation Authority Register – 1.13 Land Acquisition to Purchase Privately Owned Land

Responsible Division

Corporate Services

Review Date

July 2026

Carried en bloc

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Corporate Services Financial Services



| | | |
|-----------------------------------|---|---|
| Report number / title: | CS-018/23 | Material Variance Level for the 2023/2024 Statements of Financial Activity |
| File number: | FLM/327 | |
| Proponent/s: | | |
| Author: | Mr Alvin Santiago, Manager Financial Services | |
| Other Contributors: | | |
| Date of Committee Meeting: | 18 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |

Purpose of Report

To adopt the materiality level for reporting variances in the 2023/2024 Statement of Financial Activity.

Background

The City of Rockingham (City) is required to prepare a Statement of Financial Activity each month, which includes, in part, details of the budgeted and actual revenue/expenditure to the end of the relevant month and "material" variances between the budget and actual.

Each year, Council is required to adopt the level considered "material" for the purposes of reporting these variances.

The adopted material variance level since 2009/2010 has been \$250,000.

Details

As per the Australian Accounting Standards, "material means that information which if omitted, misstated or not disclosed has the potential to adversely affect decisions about the allocation of scarce resources made by users of the financial report or the discharge of accountability by the management or governing body of the entity".

In the context of the City, an entity with a total budgeted expenditure of over \$297 million and total budgeted revenue of \$204 million, the material variance level of \$250,000 is acceptable and conservative (approximately 0.1%).

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective Governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment*

d. **Policy**

Nil

e. **Financial**

Nil

f. **Legal and Statutory**

Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* requires a local government to adopt a percentage or value calculated in accordance with the Australian Accounting Standards to be used in a statement of financial activity to report financial variances.

g. **Risk**

According to the City's Risk Framework, all Council decisions are subject to risk assessment.

Implications and comments will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The City has used a material variance value of \$250,000 since 2009/2010. This value is still considered acceptable and conservative.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** \$250,000 as the value to be used in the Statement of Financial Activity for reporting material variances for the 2023/2024 financial year.

Committee Recommendation

That Council **ADOPTS** \$250,000 as the value to be used in the Statement of Financial Activity for reporting material variances for the 2023/2024 financial year.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

That Council **ADOPTS** \$250,000 as the value to be used in the Statement of Financial Activity for reporting material variances for the 2023/2024 financial year.

Carried en bloc

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Community Development Community Capacity Building



| | | |
|-----------------------------------|---|--|
| Report number / title: | CD-015/23 | Rockingham Education and Training Advisory Committee change of representation (<i>Absolute Majority</i>) |
| File number: | CSV/1522-06 | |
| Proponent/s: | | |
| Author: | Mrs Amanda Fairhead, Community Grants Officer | |
| Other Contributor/s: | Mrs Rebekka Jarvis, Coordinator Community Capacity Building | |
| Date of Committee meeting: | 18 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's role: | Executive | |
| Attachments: | | |
| Maps/Diagrams: | | |
| Site: | | |
| Lot Area: | | |

Purpose of Report

For Council to appoint Mr Dan Watt as the representative from the Department of Education (DoE) to the Rockingham Education and Training Advisory Committee (RETAC).

Background

RETAC committee membership comprises of one community member, two university representatives, one Department of Education representative, one South Metropolitan TAFE representative, and one Independent Schools representative.

Ms Jette Oksis was appointed as the DoE representative to RETAC in October 2022. Ms Oksis has now taken up a new role within the DoE and has resigned as a RETAC member. To ensure that RETAC's membership structure is maintained, the DoE were approached for a new representative and nominated Mr Dan Watt.

Details

The RETAC Terms of Reference is for the committee 'to consider and make recommendations regarding the Tertiary Scholarship Scheme applications and provide advice and guidance on education, training, lifelong learning and career development within the City of Rockingham to Council'.

Mr Dan Watt has been in education since 1994 and is currently the Coordinator Regional Services for the South Metropolitan Education Region, primarily managing the region's PEAC (Primary Extension and Challenge), Home Education and various networks. He was responsible for the Senior Phase of Learning and coordinated the Access to Pathways and Flexible Learning Services

funding programs. Mr Watt was also a Deputy Principal for 18 years, and his main passion and focus during this time has been the health and wellbeing of students and staff.

The term of this appointment will be until 30 September 2024.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Department of Education

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Youth development and involvement: Engage and encourage youth to become actively involved in contributing to the wellbeing of our community.*

Community capacity building: Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.

d. Policy

The Governance and Meeting Framework Council Policy outlines the membership composition and appointment of memberships on Advisory Committees. The RETAC membership composition requires a representative from the Department of Education.

e. Financial

Nil

f. Legal and Statutory

Section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* (Act) specify requirements in respect to establishment of committees, type of committees that a local government can create and appointments of committee members.

Section 5.10 of the Act states that absolute majority is needed to appoint members to a committee.

5.10. Committee members, appointment of

(1) A committee is to have as its members —

- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* *Absolute majority required.*

Section 5.23(2)(b) and (e)(iii) of the Act allows an item to be discussed behind closed doors as it deals with the personal affairs of a person. A person's right to inspect information does not extend to items that may be discussed behind closed doors as per section 5.95(3) of the Act.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The Department of Education nominated Mr Watt as a suitable representative for the Rockingham Education and Training Advisory Committee. The appointment of Mr Dan Watt is in line with the Rockingham Education and Training Advisory Committee membership composition.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council **APPOINTS** the nominated Department of Education representative, Mr Dan Watt, as a member of the Rockingham Education and Training Advisory Committee, representing the Department of Education for a term expiring 30 September 2024.

Committee Recommendation

That Council **APPOINTS** the nominated Department of Education representative, Mr Dan Watt, as a member of the Rockingham Education and Training Advisory Committee, representing the Department of Education for a term expiring 30 September 2024.

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Davies, seconded Cr Buchan:


That Council **APPOINTS** the nominated Department of Education representative, Mr Dan Watt, as a member of the Rockingham Education and Training Advisory Committee, representing the Department of Education for a term expiring 30 September 2024.

Carried by Absolute Majority – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

Crs Edwards, Buchan, Schmidt, Liley and Mayor Hamblin have declared an impartiality interest in item CD-016/23 Community Grants Program applications round one 2023/2024 and will deal with the matter on its merits and those present will vote accordingly (refer to Agenda Item 9 for specific details).

| Community Development Community Capacity Building Community Grants Program Advisory Committee | | |  |
|---|---|---|---|
| Report number / title: | CD-016/23 | Community Grants Program applications round one 2023/2024 | |
| File number: | GRS/48 | | |
| Proponent/s: | | | |
| Author: | Mrs Amanda Fairhead, Community Grants Officer | | |
| Other Contributors: | Ms Rebekka Jarvis, Coordinator Community Capacity Building | | |
| Date of Committee Meeting: | 15 June 2023 | | |
| Previously before Council: | | | |
| Disclosure of Interest: | <p>Cr Edwards declared an Impartiality Interest in item CD-016/23 Community Grants Program applications round one 2023/2024, as detailed in Regulation 22 of the <i>Local Government (Model of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i>, as she is a member of Totally and Partially Disabled Veterans WA.</p> <p>Cr Buchan declared an Impartiality Interest in item CD-016/23 Community Grants Program applications round one 2023/2024, as detailed in Regulation 22 of the <i>Local Government (Model of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i>, has a family membership to the Naragebup Environment Centre and is an ex-officio member of the Management Committee.</p> <p>Cr Schmidt declared an Impartiality Interest in item CD-016/23 Community Grants Program applications round one 2023/2024, as detailed in Regulation 22 of the <i>Local Government (Model of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i>, is involved with advocating for memorandum of understanding with the City and the Singleton Irwinians Cricket Club and will deal with the matter on its merits and vote accordingly.</p> <p>Cr Liley declared an Impartiality Interest in item CD-016/23 Community Grants Program applications round one 2023/2024, as detailed in Regulation 22 of the <i>Local Government (Model of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i>, as she is a member of the Rockingham Golf Club.</p> <p>Mayor Hamblin declared an Impartiality Interest in item CD-016/23 Community Grants Program applications round one 2023/2024, as detailed in Regulation 22 of the <i>Local Government (Model of Conduct) Regulations 2021</i> and as per section 5.65 of the <i>Local Government Act 1995</i>, as she is patron of the Rockingham Golf Club.</p> | | |

Nature of Council's Role:

Executive

Attachments:

1. Minutes of the Community Grants Program Advisory Committee meeting held on Tuesday 15 June 2023.

Maps/Diagrams:

Site:

Lot Area:

Purpose of Report

For Council to approve the recommendations in relation to the Community Grants Program (CGP) 2023/2024 round one applications.

Background

The CGP aims to provide financial assistance to individuals and incorporated organisations/associations, to deliver programs, events and initiatives which provide benefits and outcomes in the following target areas:

- Community Development
- Sport and Recreation
- Economic Development and Tourism
- Environment and Heritage
- Culture and the Arts
- Emergency Services

The CGP has five funding areas:

- Minor Grants – up to \$3,000 (Travel Subsidy Grants, Youth Encouragement Grants and General Grants)
- Major Grants – up to \$10,000
- Major Events Sponsorship - up to \$20,000 per annum, for up to three years
- City Property Grants - up to \$10,000 per year (Leased/ Licenced Property Grants, Maintenance and Rates Subsidy)
- Community Infrastructure Grants (Infrastructure Planning Grants - up to \$20,000 and Infrastructure Capital Grants - up to \$50,000).

Each of the five funding areas has its own guidelines and eligibility criteria, which are detailed in the relevant CGP application pack.

The CGP Committee considers applications for Major Grants up to \$10,000, Major Events Sponsorship and Community Infrastructure grants. The Committee's recommendations are then presented to Council for determination.

Details

Round one promotion

CGP round one was promoted through the City's Facebook page, website, Instagram, newspaper advertisement and emails to community groups. Application forms and guidelines were available on the City of Rockingham (City) website through a downloadable PDF form.

Round one applications

Round one closed at 4.30pm on Friday 5 May 2023. A total of 13 applications were received in round one. Eleven applications were eligible within the grant criteria; however, one application withdrew after it was assessed and has not been included.

The eligible grants that were assessed were classified into the following categories:

- Major Event Sponsorship – one application
- Major Grants – five applications
- Community Infrastructure Grants – four applications

Community Grants Program Committee meeting

At its meeting on 15 June 2023 the CGP Committee discussed the eligible applications. The Committee recommended to approve all applications.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively Pursue Tourism and Economic Development*

Strategic Objective: *Attractions and events: Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.*

Coastal destination: Promote the City as the premier metropolitan coastal tourism destination.

Business development: Support business development initiatives throughout the City.

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Community Capacity Building - Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.*

Community safety and support: Provide support to residents and visitors so they feel safe and secure at home and outdoors.

Community engagement: Facilitate comprehensive community engagement on issues facing the City, ensuring that residents can provide input into shaping our future.

Aspiration 3: *Plan for Future Generations*

Strategic Objective: *Climate change adaptation: Acknowledge and understand the impacts of climate change, and identify actions to mitigate and adapt to those impacts.*

Infrastructure planning: Plan and develop sustainable infrastructure which meet the current and future needs of the City's growing population.

Preservation and management of bushland and coastal reserves: Encourage the sustainable management and use of the City's bushland and coastal reserves.

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Management of current assets: Maintain civic buildings, sporting facilities, public places and road and cycle way infrastructure based on best practice principles and life cycle cost analysis.*

Key stakeholder partnerships: Foster relationships and partnerships with key stakeholders to achieve enhanced community outcomes.

d. Policy

The CGP operates in line with the CGP Policy and the Governance and Meeting Framework Policy.

e. Financial

Community Grants 2023/2024

A total amount of \$54,395 was endorsed by the CGP committee for Major Grants and Major Event Sponsorships. If Council supports these recommendations, there will be a balance of approximately \$525,605 remaining in Community Grants 2023/2024. It should be noted that the Community Grants balance changes on a daily basis due to General, Travel and Youth Encouragement grant approvals.

Community Infrastructure Capital Grants Budget 2023/2024.

A total amount of \$121,555.40 is being recommended by the CGP committee for Community Infrastructure Capital Grants. If Council supports these recommendations, there will be a balance of approximately \$38,444.60 remaining in Community Infrastructure Capital Grants Budget 2023/2024.

f. Legal and Statutory

Not Applicable

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The applications and supporting documentation were reviewed and considered by the CGP Committee, and recommendations were made accordingly. These recommendations are presented for Council determination. Full details, of the assessments are available including reasons for amended amounts, in the attached minutes of the CGP Committee meeting.

Voting Requirements

Simple Majority

Advisory Committee Recommendation

That Council **APPROVES** the allocation of funds under the 2023/2024 Community Grants Program (CGP) Round One, subject to any listed additional conditions:

| | Major Event Sponsorship | Amount Requested | Committee Recommendation |
|----|--|------------------|----------------------------------|
| A. | Rotary Club Rockingham Rock the Boat Film Festival | \$20,000.00 | \$20,000.00 For one year only |
| | Additional Grant Conditions: <ul style="list-style-type: none">Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the Event. | | |

| | Major Grants | Amount Requested | Committee Recommendation |
|---|--|------------------|--------------------------|
| B. | Ngala Community Service Young Parents (NAPPY) Swimming Lessons and Christmas party Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$6,200.00 | \$6,200.00 |
| C. | Western Australia Swimming Association Incorporated OWS Round 5 – Rockingham Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$10,000.00 | \$8,375.00 |
| D. | Rockingham District Historical Society Incorporated Operational Funding Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$7,000.00 | \$7,000.00 |
| E. | Totally and Partially Disabled Veterans WA Incorporated Rotary/Lions/TPDVWA Golf Day Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$8,820.00 | \$4,320.00 |
| F. | Rockingham Regional Environmental Centre Incorporated Naragebup Reviewing Policies and Procedures Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$8,600.00 | \$8,500.00 |
| Total: Major Grants and Major Event Sponsorships | | \$60,620.00 | \$54,395.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|----|---|------------------|--------------------------|
| G. | Baldivis Equestrian and Pony Club Arena resurfacing <ul style="list-style-type: none"> If the CSRFF grant application is unsuccessful then BEPC is to provide financial evidence of how to fund the proposed project. | \$30,553.40 | \$30,553.40 |
| H. | Singleton Irwinians Cricket Club Turf wicket block installation <ul style="list-style-type: none"> If the CSRFF grant application is unsuccessful then SICC is to provide financial evidence of how to fund the proposed project. The City is to develop a Memorandum of Understanding outlining the SICC responsibility with respect to the management and maintenance. | \$20,000.00 | \$20,000.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|--|--|------------------|--------------------------|
| I. | Rockingham District Baseball Club Diamond Fencing, Batting Cages and Soil Storage Bays <ul style="list-style-type: none"> RDBC responsibilities for management of the batting cages will be identified in the club's license agreement. RDBC to liaise with City officers to discuss soil storage bays. | \$50,000.00 | \$30,000.00 |
| J. | Rockingham Golf Club Maintenance shed <ul style="list-style-type: none"> Lessor Consent for Alteration and Additions approval required. Appointment of a Registered Builder and Building Permit required to undertake the works. Metropolitan Region Scheme Form 1 to be completed and submitted to the City. | \$42,855.00 | \$41,002.00 |
| Total: Community Infrastructure Capital | | \$143,408.40 | \$121,555.40 |

Officer Recommendation if Different to Advisory Committee Recommendation

Not Applicable

The Officer's Reason for Varying the Advisory Committee Recommendation

Not Applicable

Committee Recommendation

That Council **APPROVES** the allocation of funds under the 2023/2024 Community Grants Program (CGP) Round One, subject to any listed additional conditions:

| | Major Event Sponsorship | Amount Requested | Committee Recommendation |
|----|--|------------------|----------------------------------|
| A. | Rotary Club Rockingham Rock the Boat Film Festival | \$20,000.00 | \$20,000.00 For one year only |
| | Additional Grant Conditions: <ul style="list-style-type: none"> Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the Event. | | |

| | Major Grants | Amount Requested | Committee Recommendation |
|----|--|------------------|--------------------------|
| B. | Ngala Community Service Young Parents (NAPPY) Swimming Lessons and Christmas party | \$6,200.00 | \$6,200.00 |
| | Additional Grant Conditions: <ul style="list-style-type: none"> Nil | | |

| | Major Grants | Amount Requested | Committee Recommendation |
|---|---|------------------|--------------------------|
| C. | Western Australia Swimming Association Incorporated OWS Round 5 – Rockingham Additional Grant Conditions: · Nil | \$10,000.00 | \$8,375.00 |
| D. | Rockingham District Historical Society Incorporated Operational Funding Additional Grant Conditions: · Nil | \$7,000.00 | \$7,000.00 |
| E. | Totally and Partially Disabled Veterans WA Incorporated Rotary/Lions/TPDVWA Golf Day Additional Grant Conditions: · Nil | \$8,820.00 | \$4,320.00 |
| F. | Rockingham Regional Environmental Centre Incorporated Naragebup Reviewing Policies and Procedures Additional Grant Conditions: · Nil | \$8,600.00 | \$8,500.00 |
| Total: Major Grants and Major Event Sponsorships | | \$60,620.00 | \$54,395.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|----|---|------------------|--------------------------|
| G. | Baldivis Equestrian and Pony Club Arena resurfacing · If the CSRFF grant application is unsuccessful then BEPC is to provide financial evidence of how to fund the proposed project. | \$30,553.40 | \$30,553.40 |
| H. | Singleton Irwinians Cricket Club Turf wicket block installation · If the CSRFF grant application is unsuccessful then SICC is to provide financial evidence of how to fund the proposed project. · The City is to develop a Memorandum of Understanding outlining the SICC responsibility with respect to the management and maintenance. | \$20,000.00 | \$20,000.00 |
| I. | Rockingham District Baseball Club Diamond Fencing, Batting Cages and Soil Storage Bays · RDBC responsibilities for management of the batting cages will be identified in the club's license agreement. · RDBC to liaise with City officers to discuss soil storage bays. | \$50,000.00 | \$30,000.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|---|--|------------------|--------------------------|
| J. | Rockingham Golf Club Maintenance shed <ul style="list-style-type: none"> · Lessor Consent for Alteration and Additions approval required. · Appointment of a Registered Builder and Building Permit required to undertake the works. · Metropolitan Region Scheme Form 1 to be completed and submitted to the City. | \$42,855.00 | \$41,002.00 |
| Total: | | \$143,408.40 | \$121,555.40 |
| Community Infrastructure Capital | | | |

Committee Voting (Carried) – 6/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Council Resolution

Moved Cr Buchanan, seconded Cr Buchan:

That Council **APPROVES** the allocation of funds under the 2023/2024 Community Grants Program (CGP) Round One, subject to any listed additional conditions:

| | Major Event Sponsorship | Amount Requested | Committee Recommendation |
|--|--|------------------|----------------------------------|
| A. | Rotary Club Rockingham Rock the Boat Film Festival | \$20,000.00 | \$20,000.00 For one year only |
| Additional Grant Conditions: <ul style="list-style-type: none"> · Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the Event. | | | |

| | Major Grants | Amount Requested | Committee Recommendation |
|---|--|------------------|--------------------------|
| B. | Ngala Community Service Young Parents (NAPPY) Swimming Lessons and Christmas party | \$6,200.00 | \$6,200.00 |
| Additional Grant Conditions: <ul style="list-style-type: none"> · Nil | | | |
| C. | Western Australia Swimming Association Incorporated OWS Round 5 – Rockingham | \$10,000.00 | \$8,375.00 |
| Additional Grant Conditions: <ul style="list-style-type: none"> · Nil | | | |

| | Major Grants | Amount Requested | Committee Recommendation |
|---|--|------------------|--------------------------|
| D. | Rockingham District Historical Society Incorporated Operational Funding Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$7,000.00 | \$7,000.00 |
| E. | Totally and Partially Disabled Veterans WA Incorporated Rotary/Lions/TPDVWA Golf Day Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$8,820.00 | \$4,320.00 |
| F. | Rockingham Regional Environmental Centre Incorporated Naragebup Reviewing Policies and Procedures Additional Grant Conditions: <ul style="list-style-type: none"> Nil | \$8,600.00 | \$8,500.00 |
| Total: Major Grants and Major Event Sponsorships | | \$60,620.00 | \$54,395.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|----|---|------------------|--------------------------|
| G. | Baldivis Equestrian and Pony Club Arena resurfacing <ul style="list-style-type: none"> If the CSRFF grant application is unsuccessful then BEPC is to provide financial evidence of how to fund the proposed project. | \$30,553.40 | \$30,553.40 |
| H. | Singleton Irwinians Cricket Club Turf wicket block installation <ul style="list-style-type: none"> If the CSRFF grant application is unsuccessful then SICC is to provide financial evidence of how to fund the proposed project. The City is to develop a Memorandum of Understanding outlining the SICC responsibility with respect to the management and maintenance. | \$20,000.00 | \$20,000.00 |
| I. | Rockingham District Baseball Club Diamond Fencing, Batting Cages and Soil Storage Bays <ul style="list-style-type: none"> RDBC responsibilities for management of the batting cages will be identified in the club's license agreement. RDBC to liaise with City officers to discuss soil storage bays. | \$50,000.00 | \$30,000.00 |

| | Community Infrastructure Capital | Amount Requested | Committee Recommendation |
|--|--|------------------|--------------------------|
| J. | Rockingham Golf Club Maintenance shed <ul style="list-style-type: none"> · Lessor Consent for Alteration and Additions approval required. · Appointment of a Registered Builder and Building Permit required to undertake the works. · Metropolitan Region Scheme Form 1 to be completed and submitted to the City. | \$42,855.00 | \$41,002.00 |
| Total: Community Infrastructure Capital | | \$143,408.40 | \$121,555.40 |

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

| | |
|------------|--|
| 14. | Receipt of Information Bulletin |
| | <p>Moved Cr Davies, seconded Cr Buchanan:</p> <p>That Council RECEIVES the Information Bulletin as follows:</p> <ol style="list-style-type: none">1. Planning and Development Services Bulletin – July 2023;2. Asset Services Bulletin – July 2023;3. Corporate and General Management Services Bulletin - July 2023; and4. Community Development Bulletin – July 2023 <p style="text-align: right;">Carried – 8/0</p> |

15. Report of Mayor

**City of Rockingham
Mayor's Report**



| | | |
|-------------------------------|---------------------------------|--|
| Report number / title: | MR-006/23 | Meetings and Functions Attended by the Mayor and Deputy Mayor |
| File number: | GOV/85 | |
| Proponent/s: | City of Rockingham | |
| Author: | Mayor Deb Hamblin | |
| Other Contributors: | Cr Hayley Edwards, Deputy Mayor | |
| Date of Council meeting: | 25 July 2023 | |
| Previously before Council: | | |
| Disclosure of Interest: | | |
| Nature of Council's Role: | Executive | |

Purpose of Report

To advise on the meetings and functions attended by the Mayor and Deputy Mayor during the period 27 June 2023 to 25 July 2023.

Background

Nil

Details

| Date | Meeting/Function |
|--------------|--|
| 28 June 2023 | Meeting with Magenta Marshall June Chamber of Commerce Business Afterhours |
| 10 July 2023 | Meeting with ABC Journalists |
| 11 July 2023 | City of Rockingham, Councillor Engagement Session |
| 12 July 2023 | Meeting with Perth Wildlife Encounters |
| 13 July 2023 | Rockingham Arts & Crafts Morning Tea |
| 14 July 2023 | Rockingham Kwinana Chamber of Commerce Open Day |
| 15 July 2023 | Rockingham Golf Club |
| 17 July 2023 | Planning and Engineering Services Committee Meeting Councillor Engagement Session |
| 18 July 2023 | Coffee with Warnbro High Students Meeting with Minister Saffioti |
| 19 July 2023 | Volunteers Celebration Advisory and Emergency Service Meeting |
| 20 July 2023 | Library Board Awards |
| 21 July 2023 | Photo with Madeleine King at Lake Richmond |

Confirmed at a Council meeting held
on Tuesday 22 August 2023


Mayor Deb Hamblin

| Date | Meeting/Function |
|--------------|--|
| 24 July 2023 | CERWA Department of Home Affairs Combined Rotary Club Day |
| 25 July 2023 | Council Meeting |

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Nil

d. **Policy**

Nil

e. **Financial**

Nil

f. **Legal and Statutory**

Nil

g. **Risk**

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Nil

Voting Requirements

Simple Majority

Officer Recommendation

That Council **RECEIVES** the Mayor's Report for the period 27 June 2023 to 25 July 2023.

Council Resolution

Moved Cr Wormal, seconded Cr Davies:

That Council **RECEIVES** the Mayor's Report for the period 27 June 2023 to 25 July 2023.

Carried – 8/0

The Council's Reason for Varying the Committee's Recommendation

Not Applicable

| | |
|------------|---|
| 16. | Reports of Council Members |
| | Nil |
| 17. | Reports of Officers |
| | Nil |
| 18. | Addendum Agenda |
| | Nil |
| 19. | Motions of which Previous Notice has been given |
| | Nil |
| 20. | Notices of Motion for Consideration at the Following Meeting |
| | Nil |
| 21. | Questions by Members of which Due Notice has been given |
| | Nil |
| 22. | Urgent Business Approved by the Person Presiding or by Decision of the Council |
| | Nil |
| 23. | Matters Behind Closed Doors |
| | Nil |
| 24. | Date and Time of Next Meeting |
| | The next Ordinary Council meeting for the City of Rockingham will be held on Tuesday 22 August 2023 commencing at 6:00pm in the Council Chambers, Civic Boulevard, Rockingham. |
| 25. | Closure |
| | There being no further business, the Mayor thanked those persons present for attending the Council Meeting, and declared the meeting closed at 6:41pm . |