



City of Rockingham

MINUTES

Corporate and Community Development Committee Meeting

Held on Tuesday 20 July 2021 at 4:00pm
City of Rockingham Chambers




City of Rockingham
Corporate and Community Development
Committee Minutes
4:00pm Tuesday 20 July 2021



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<div>City of Rockingham</div> <div>Corporate and Community Development Committee Meeting Minutes</div> <div>Tuesday 20 July 2021 - Council Boardroom</div>																																																				
1.	Declaration of Opening																																																			
	The Chairperson declared the Corporate and Community Development Committee meeting open at 4:02pm , welcomed all present, and referred to the Acknowledgement of Country.																																																			
2.	Record of Attendance/Apologies/Approved Leave of Absence																																																			
	<div>2.1 Councillors</div> <table><tr><td>Cr Joy Stewart</td><td>Chairperson</td></tr><tr><td>Cr Sally Davies</td><td></td></tr><tr><td>Cr Leigh Liley</td><td></td></tr><tr><td>Cr Mark Jones</td><td>Deputising for Cr Craig Buchanan</td></tr><tr><td>Cr Deb Hamblin</td><td>Observer</td></tr></table> <div>2.2 Executive</div> <table><tr><td>Mr Michael Parker</td><td>Chief Executive Officer</td></tr><tr><td>Mr John Pearson</td><td>Director Corporate Services</td></tr><tr><td>Mr Peter Doherty</td><td>Director Legal Services and General Counsel</td></tr><tr><td>Mr Peter Varris</td><td>Manager Governance and Councillor Support</td></tr><tr><td>Mr Michael Yakas</td><td>Manager Customer and Corporate Support</td></tr><tr><td>Mr Allan Moles</td><td>Manager Financial Services</td></tr><tr><td>Mr Nuno Dionisio</td><td>Manager Waste Services</td></tr><tr><td>Mr Michael Callaghan</td><td>Media and Communications Coordinator</td></tr><tr><td>Mr Nick Brown</td><td>Manager Community and Leisure Facilities</td></tr><tr><td>Mr Gary Rogers</td><td>Manager Community Infrastructure Planning</td></tr><tr><td>Ms Mary-Jane Rigby</td><td>Manager Community Safety and Support Services</td></tr><tr><td>Ms Julia Dick</td><td>Collaborative Manager, Community Capacity Bldg</td></tr><tr><td>Ms Alison Oliver</td><td>Manager Library and Information Services</td></tr><tr><td>Mr Scott Jarvis</td><td>Manager Economic Development and Tourism</td></tr><tr><td>Ms Erica King</td><td>Manager Health and Building Services</td></tr><tr><td>Mrs Jelette Edwards</td><td>Governance Coordinator</td></tr><tr><td>Ms Sue Langley</td><td>Governance Officer</td></tr><tr><td>Mrs Diane Zanre</td><td>PA to Director Community Development</td></tr></table> <div>2.3 Members of the Gallery:</div> <div>Nil</div> <div>2.4 Apologies:</div> <table><tr><td>Cr Craig Buchanan</td><td></td></tr><tr><td>Cr Rae Cottam</td><td></td></tr></table> <div>2.5 Approved Leave of Absence:</div> <div>Nil</div>		Cr Joy Stewart	Chairperson	Cr Sally Davies		Cr Leigh Liley		Cr Mark Jones	Deputising for Cr Craig Buchanan	Cr Deb Hamblin	Observer	Mr Michael Parker	Chief Executive Officer	Mr John Pearson	Director Corporate Services	Mr Peter Doherty	Director Legal Services and General Counsel	Mr Peter Varris	Manager Governance and Councillor Support	Mr Michael Yakas	Manager Customer and Corporate Support	Mr Allan Moles	Manager Financial Services	Mr Nuno Dionisio	Manager Waste Services	Mr Michael Callaghan	Media and Communications Coordinator	Mr Nick Brown	Manager Community and Leisure Facilities	Mr Gary Rogers	Manager Community Infrastructure Planning	Ms Mary-Jane Rigby	Manager Community Safety and Support Services	Ms Julia Dick	Collaborative Manager, Community Capacity Bldg	Ms Alison Oliver	Manager Library and Information Services	Mr Scott Jarvis	Manager Economic Development and Tourism	Ms Erica King	Manager Health and Building Services	Mrs Jelette Edwards	Governance Coordinator	Ms Sue Langley	Governance Officer	Mrs Diane Zanre	PA to Director Community Development	Cr Craig Buchanan		Cr Rae Cottam	
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3.	Responses to Previous Public Questions Taken on Notice
	<p>3.1 Ms Teresa Ong, Singleton – Honorary Freeman of the City / Council Member Professional Development</p> <p>At the Corporate and Community Development Committee meeting held on 15 June 2021, Ms Ong asked the following questions that were taken on notice and the Chief Executive Officer provided a response in a letter dated 18 June 2021 as follows:</p> <p><u>Preamble</u></p> <p>I'm asking those of you here today to seriously consider the outdated issue of Freeman of the City.</p> <p>With Gender bias/neutral occurring it will change to free person of the City, ie: a fall back to the days of serviced men and women who came as convicts or shipped out from the mother land, who then became free.</p> <p>This title is archaic, even fossilised and does not represent the Rockingham in the current and future day.</p> <p>I'm raising it here because a group or circle of Councillors state openly at the public Council meetings they take the advice of the officers ie: don't listen to the ratepayers. Why do we employ officers was one comment. I always and only listen to the officers is another.</p> <p><u>Question</u></p> <p>1. The officer says we need a Freeman award, why? Are Councillors thinking for yourselves or just raising a hand up to agree with the officer author without considering what the implications are?</p> <p><u>Response</u></p> <p><i>The item in question is a review of the Policy in respect to the Freeman of the City Award. The Policy has been updated and considered by the Governance Review Committee before being endorsed by Council for public comment.</i></p> <p><i>Following the public consultation period, the results of the submissions received have been included in the Council Report for the Council's overall consideration. Councillors are able to consider the merits of the Award, including its history, usage in the local government sector and the public comments received during the consultation period, in making their decision on the Policy review.</i></p> <p><u>Preamble</u></p> <p>I find the document extraordinarily generous to non council serving members. Partners, de factos etc. This is at a cost to the ratepayers.</p> <p><u>Questions</u></p> <p>2. Why does Council feel the need to pay for partners to attend a conference from ratepayers money?</p> <p>3. What does Council see as a compelling argument?</p> <p>4. Who makes the decision on relevance of a conference or attendance for a post graduate course? Eg: if a Councillor decides to do a USA degree in local government, with local government in the USA being very different to Australia, who decides if the ratepayers should fund this course and any associated travel in regard to relevance and dollars.</p> <p>5. Most conferences are only a few days long, why do Councillors and their partners need to receive funds to do laundry?</p> <p>6. Will this item show up on each months bulletin of expenditure?</p>

	<p><u>Response</u> (provided at the meeting)</p> <p>The Chief Executive Officer, Mr Parker advised that the CEO would decide what is considered to be an appropriate conference. Mr Parker noted that a USA degree would not appear to be relevant and he does not believe the City has ever had such a request.</p> <p>Mr Parker noted that the policy does not allow for travel for partners and accommodation is permitted provided it is at no extra cost. Mr Parker advised that all reasonable expenses would be considered and conference expenses are and have previously been identified as a budget line item.</p>																														
4.	Public Question Time																														
	<p>4:03pm The Chairperson opened Public Question Time and invited members of the Public Gallery to ask questions. The Chairperson noted that questions should relate to the business of the Committee and this is the only opportunity in the meeting for the public to ask questions.</p> <p>There were none.</p>																														
5.	Confirmation of Minutes of the Previous Meeting																														
	<p>Moved Cr Liley, seconded Cr Davies:</p> <p>That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 15 June 2021, as a true and accurate record.</p> <p>Committee Voting (Carried) – 4/0</p>																														
6.	Matters Arising from the Previous Minutes																														
	Nil																														
7.	Announcement by the Presiding Person without Discussion																														
	<p>4:04pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.</p>																														
8.	Declarations of Members and Officers Interests																														
	<table><tr><td>8.1</td><td>Item CD-012/21</td><td>Community Grants Program applications Round One 2021/2022 – The Cruising Yacht Club of WA</td></tr><tr><td></td><td>Councillor:</td><td>Cr Barry Sammels (Mayor)</td></tr><tr><td></td><td>Type of Interest:</td><td>Impartiality</td></tr><tr><td></td><td>Nature of Interest:</td><td>Cr Sammels is Vice Patron of the Cruising Yacht Club.</td></tr><tr><td></td><td>Extent of Interest:</td><td>Not Applicable</td></tr><tr><td>8.2</td><td>Item CD-012/21</td><td>Community Grants Program applications Round One 2021/2022 – Inspire Community Services</td></tr><tr><td></td><td>Councillor:</td><td>Cr Hayley Edwards</td></tr><tr><td></td><td>Type of Interest:</td><td>Financial</td></tr><tr><td></td><td>Nature of Interest:</td><td>Cr Edwards’ business ‘Anytime Fitness’ has sponsored Inspire Radio and advertise on the radio channel.</td></tr><tr><td></td><td>Extent of Interest:</td><td>Not Applicable</td></tr></table>	8.1	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – The Cruising Yacht Club of WA		Councillor:	Cr Barry Sammels (Mayor)		Type of Interest:	Impartiality		Nature of Interest:	Cr Sammels is Vice Patron of the Cruising Yacht Club.		Extent of Interest:	Not Applicable	8.2	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – Inspire Community Services		Councillor:	Cr Hayley Edwards		Type of Interest:	Financial		Nature of Interest:	Cr Edwards’ business ‘Anytime Fitness’ has sponsored Inspire Radio and advertise on the radio channel.		Extent of Interest:	Not Applicable
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	Nature of Interest:	Cr Sammels is Vice Patron of the Cruising Yacht Club.																													
	Extent of Interest:	Not Applicable																													
8.2	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – Inspire Community Services																													
	Councillor:	Cr Hayley Edwards																													
	Type of Interest:	Financial																													
	Nature of Interest:	Cr Edwards’ business ‘Anytime Fitness’ has sponsored Inspire Radio and advertise on the radio channel.																													
	Extent of Interest:	Not Applicable																													

	8.3	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – The Perth Diocesan trading as the Anglican Parish of Warnbro
		Councillor:	Cr Craig Buchanan
		Type of Interest:	Impartiality
		Nature of Interest:	Cr Buchanan was previously a work colleague with Fr David Lord of St Brendan's Parish.
		Extent of Interest:	Not Applicable
	8.4	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – Reclink Australia
		Councillor:	Cr Hayley Edwards
		Type of Interest:	Financial
		Nature of Interest:	Reclink utilises the facilities of Cr Edwards' business 'Anytime Fitness' for their programs.
		Extent of Interest:	Not Applicable
	8.5	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – WA Water Ski Association
		Councillor:	Cr Hayley Edwards
		Type of Interest:	Impartiality
		Nature of Interest:	Cr Edwards has a friendship with the applicant (WA Water Ski Association).
		Extent of Interest:	Not Applicable
	4:04pm	The Chairperson noted the interests declared in Items 8.1 to 8.5 and asked if there were any further interests to declare.	
	8.6	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – The Rockingham Regional Environment Centre Inc.
		Councillor:	Cr Lorna Buchan
		Type of Interest:	Impartiality
		Nature of Interest:	Cr Buchan has a family membership with Naragebup Environmental Centre.
		Extent of Interest:	Not Applicable
	8.7	Item CD-012/21	Community Grants Program applications Round One 2021/2022 – Rockingham District Historical Society
		Councillor:	Cr Joy Stewart
		Type of Interest:	Impartiality
		Nature of Interest:	Cr Stewart is Patron of the Rockingham Museum.
		Extent of Interest:	Not Applicable
	The Chairperson noted there were no further interests declared.		

9.	Petitions/Deputations/Presentations/Submissions
	Nil
10.	Matters for which the Meeting may be Closed
	Nil
11.	Bulletin Items
	<p>Corporate and General Management Services Information Bulletin – July 2021</p> <p>Corporate Services</p> <ol style="list-style-type: none"> 1. Corporate Services Team Overview 2. Human Resource Update 3. Project Status Reports <ol style="list-style-type: none"> 3.1 Implementation of Online Timesheets 3.2 Intranet Review and Update 3.3 Challenger Redevelopment Transition 4. Information Items <ol style="list-style-type: none"> 4.1 List of Payments June 2021 4.2 Monthly Financial Management Report May 2021 4.3 Write Offs of Leases (COVID-19) 4.4 Awarding of Tenders by CEO - Delegated Authority 4.5 List of Write Offs for Debts under \$2,000 4.6 Development Contribution Scheme <p>General Management Services Directorate</p> <ol style="list-style-type: none"> 1. General Management Services Team Overview 2. Human Resource Update 3. Project Status Reports 4. Information items <ol style="list-style-type: none"> 4.1 Meetings and Events 4.2 Use of the Common Seal 4.3 COVID-19 <p>Governance and Councillor Support</p> <ol style="list-style-type: none"> 1. Governance and Councillor Support Team Overview 2. Human Resource Update 3. Project Status Reports 4. Information Items <ol style="list-style-type: none"> 4.1 Local Government Elections – Update 4.2 Freedom of Information (FOI) Requests 4.3 Councillor Requests 4.4 Citizenships 4.5 Australian Coastal Councils Association Inc. Newsletter 4.6 WALGA Quarterly Overview Report for the City of Rockingham 4.7 Coming Events 4.8 Notice of Motion – Status Report <p>Human Resources</p> <ol style="list-style-type: none"> 1. Human Resources Team Overview 2. Human Resource Update 3. Project Status Reports

4.	Information Items
4.1	Recruitment
4.2	Occupational Safety and Health Statistics
Strategy, Marketing and Communications	
1.	Strategy, Marketing and Communications Team Overview
2.	Human Resource Update
3.	Project Status Reports
3.1	Entry Statement Signage
3.2	Strategic Community Plan (2019-2029) - Minor Review
4.	Information Items
4.1	Team Plan
4.2	Community Engagement
4.3	Rock Port
4.4	Social Media
4.5	Media Tracking
Legal Services & General Counsel	
1.	Legal Services & General Counsel Team Overview
2.	Human Resource Update
3.	Project Status Reports
4.	Information Items
	Provision of Legal Advice
4.1	Legal Advice – Local Government Operational Matters
4.2	State Administrative Tribunal
4.3	Magistrates Court
4.4	Supreme Court
4.5	Fair Work Commission
4.6	Industrial Magistrates Courts

Committee Recommendation

Moved Cr Liley, seconded Cr Jones:

That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – July 2021 and the content be accepted.

Committee Voting (Carried) – 4/0

Community Development Information Bulletin – July 2021	
Community Safety and Support Services	
1.	Community Safety and Support Services Team Overview
2.	Human Resource Update
3.	Project Status Reports
4.	Information items
4.1	Community Support Services
4.2	Rockingham Connect Community Transport Project
4.3	Community Safety
4.4	Compliance Community Engagement
Library Services	
1.	Library Services Team Overview
2.	Human Resource Update
3.	Project Status Reports

4. Information items
 - 4.1 May 2021 Library Services Statistics
 - 4.2 Mary Davies Library and Community Centre
 - 4.3 Baldivis South Community Centre
 - 4.4 Rockingham Central Library
 - 4.5 Safety Bay Library
 - 4.6 Warnbro Community Library
 - 4.7 May 2021 Library Facebook Activity
- Community Infrastructure Planning**
 1. Community Infrastructure Planning Team Overview
 2. Human Resource Update
 3. Project Status Reports
 4. Information items
 - 4.1 Aqua Jetty Stage 2
 - 4.2 Baldivis District Sporting Complex
 - 4.3 Koorana Reserve Master Plan
 - 4.4 Lark Hill Sportsplex Northern Expansion
 - 4.5 Mike Barnett Sports Complex – Outdoor Netball Courts
 - 4.6 Stan Twight Reserve Clubroom Extension
- Community Capacity Building**
 1. Community Capacity Building Team Overview
 2. Human Resource Update
 3. Project Status Reports
 - 3.1 Symphony Orchestra
 4. Information Items
 - 4.1 Community Grants Program
 - 4.2 Tertiary Scholarship Scheme
 - 4.3 Reconciliation Action Plan (RAP)
 - 4.4 Seniors
 - 4.5 Volunteering
 - 4.6 Early Years, Children and Families
 - 4.7 Sport and Recreation
 - 4.8 Health and Wellbeing
 - 4.9 Rockingham Youth Centre
 - 4.10 Cultural Development and the Arts
- Community and Leisure Facilities**
 1. Community and Leisure Facilities Team Overview
 2. Human Resource Update
 3. Project Status Reports
 4. Information items
 - 4.1 Mike Barnett Sports Complex
 - 4.2 Aqua Jetty
 - 4.3 Warnbro Community Recreation Centre
 - 4.4 Gary Holland Community Centre
 - 4.5 Autumn Centre
 - 4.6 Bert England Lodge (BEL) - Disposal
- Economic Development and Tourism**
 1. Economic Development and Tourism Team Overview
 2. Human Resource Update

	3.	Project Status Reports
	3.1	Local Business Development
	3.2	Iconic Economic Development / Tourism Events
	3.3	Destination Marketing
	3.4	Visitor Servicing Fee – Tourism Rockingham
	4.	Information Items
	4.1	Stakeholder Engagement - Economic Development
	4.2	Stakeholder Engagement - Tourism

Committee Recommendation

Moved Cr Liley, seconded Cr Davies:

That Councillors acknowledge having read the Community Development Information Bulletin – July 2021 and the content be accepted.

Committee Voting (Carried) – 4/0

12. Agenda Items

Corporate Services

Corporate Services Financial Services		
Reference No & Subject:	CS-019/21	Material Variance Level for the 2021/2022 Statements of Financial Activity
File No:	FLM/327	
Proponent/s:		
Author:	Mr Allan Moles, Manager Financial Services	
Other Contributors:		
Date of Committee Meeting:	20 July 2021	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

To adopt the materiality level for variances required to be reported in the 2021/2022 Statement of Financial Activity.

Background

The City is required to prepare a Statement of Financial Activity for each month which includes, in part, details of the budgeted and actual revenue/expenditure to the end of the relevant month and "material" variances between the budget and actual.

Each year, Council is required to adopt the level considered "material" for the purposes of reporting these variances.

The adopted material variance level since 2009/2010 has been \$250,000.

Details

The Australian Accounting Standards state that “material means that information which if omitted, misstated or not disclosed has the potential to adversely affect decisions about the allocation of scarce resources made by users of the financial report or the discharge of accountability by the management or governing body of the entity”.

In the context of the City, which is an entity with a total budgeted expenditure of over \$289 million and total budgeted revenue of \$209 million, the material variance level of \$250,000 is acceptable.

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective Governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. Policy

Nil

e. Financial

Nil

f. Legal and Statutory

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires a local government to adopt a percentage or value calculated in accordance with the Australian Accounting Standards to be used in statement of financial activity for the reporting of financial variances.

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The City has been using a material variance value of \$250,000 since 2009/2010. This value is still considered acceptable.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** \$250,000 as the value to be used in the Statement of Financial Activity for reporting material variances for the 2021/2022 financial year.

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Council **ADOPTS** \$250,000 as the value to be used in the Statement of Financial Activity for reporting material variances for the 2021/2022 financial year.

Committee Voting (Carried) – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

General Management Services

General Management Services Governance and Councillor Support



Reference No & Subject:	GM-023/21	Fencing Amendment Local Law 2021 and Fencing Local Law 2020 Undertakings (Absolute Majority)
File No:	LWE/67	
Proponent/s:		
Author:	Ms Jelette Edwards, Governance Coordinator	
Other Contributors:	Ms Erica King, Manager Health and Building Services	
Date of Committee Meeting:	20 July 2021	
Previously before Council:	23 February 2021 (GM-007/21), 27 October 2020 (GM-024/20)	
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Legislative	
Site:		
Lot Area:		
Attachments:	1. City of Rockingham Fencing Amendment Local Law 2021 ¹ 2. City of Rockingham Fencing Local Law 2020 with marked up changes	
Maps/Diagrams:		

Purpose of Report

To amend the City's Fencing Local Law 2020, correct typographical errors, minor formatting errors and year in the title as requested via undertakings by the Joint Standing Committee on Delegated Legislation (JSCDL).

The purpose and effect of the City of Rockingham Fencing Amendment Local Law 2021:

Purpose: The purpose of this local law is amend provisions in the City of Rockingham Fencing Local Law 2020 to provide clarity on what constitutes a 'sufficient fence' for the purposes of the Dividing Fences Act 1961 and to state the materials to be used and safety measures to be undertaken in relation to some types of fencing.

Effect: City of Rockingham Fencing Local Law 2020 will be amended to provide a more clear definition of a 'sufficient fence' as stipulated in the local law and its other provisions. And delete references to Australian Standards and amend the year of the local law to match the year it was published in the Government Gazette.

¹ Attachment 1 amended to provide clarity for law drafting purposes.

Background

The City of Rockingham Fencing Local Law 2020 was adopted by Council on 23 February 2021. It was published in the Government Gazette on 26 March 2021 and came into effect 14 days after publication.

As part of the process to make these local laws into law, the City is required to make a submission to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL oversees subsidiary legislation such as Regulations and local laws.

The JSCDL wrote to the City on 17 June 2021 requesting minor amendments to be made to the City's Fencing Local Law 2020.

The local law remains operational, although the City will undertake [see proposed resolution 4] not to enforce the local law contrary to undertaking number 1.

- (a) Correct the typographical error and other errors in clauses 1.5; 2.6(3)(1) and 6.1.
- (b) Delete either clause 2.7(2) or clause 4.1(1)(b)
- (c) Ensure the title of the local law reflects the year in which it was made.

Details

The following amendments will be made to the City of Rockingham Fencing Local Law 2020:

- The title will change to City of Rockingham Fencing Local law ~~2020~~ 2021
- Clause 1.5 Terms used – definition AS/NZS will be deleted.
~~AS/NZS means an Australian Standard published by the Standards Association of Australia and as amended from time to time;~~
- Clause 2.6(3) Maintenance of fences will be amended -
(3) ~~Repairs to estate boundary fence—~~
~~(4) An owners or occupier of a lot adjacent to an estate boundary fence must, where that fence is damaged, dilapidated or in need of repair, ensure that –~~

Will now read as -

- (3) An owner or occupier of a lot adjacent to an estate boundary fence must, where that fence is damaged, dilapidated or in need of repair, ensure that –
- Clause 2.7(2) to be deleted and delete subclause (1) numbering.
- Clause 3.1(2)(c) Tennis court fencing - to be amended to delete wording following specification.
(c) the fence is constructed of chain link fabric mesh and is 50mm x 2.5mm poly-vinyl chloride coated or galvanised, and is erected in accordance with the manufacturer's specification, ~~or if there is no applicable manufacturer's specification, in accordance with industry best practice for that type of fence. and any applicable Australian Standard, or if there is no applicable specification or Australian Standard, in accordance with industry best practice for that type of fence.~~
- Clause 4.1(1)(b) Requirement for a permit - to be amended to the following:
 - (b) have a fence constructed wholly or partly of barbed or razor wire ~~or material with spiked or jagged projections on that lot (unless it is a sufficient fence) —~~
- Delete Clause 4.1(3)(b) and amend clause 4.1(3) and renumber –
(3) A permit to have and use an electrified fence on a lot cannot be issued –
 - (a) if the lot is, or abuts, a residential lot; ~~and~~
~~(b) unless the fence will comply with AS/NZS 3014:2003 Electrical installations—Electric Fences as amended from time to time; and~~

- (be) unless the fence is rendered inoperable during the hours of business operations, if any, on the lot.
- Delete word 'to' in 6.1(a)(b)(c) Objection and review rights to read as –
 - (a) ~~to~~ refuse an application for a permit;
 - (b) ~~to~~ impose or vary a condition of a permit; or
 - (c) ~~to~~ revoke a permit.
 - Delete clause 1(b)(ii) in Schedule 1 – A Sufficient Fence on a Residential or Special Residential Lot and renumber—
 - (b) in the case of a front fence—
 - (i) is 1.2m or less in height; or;
 - (ii) ~~is between 1.2m and 1.8m in height; and is an open fence above 1.2m; and~~
 - (ii) ~~iii~~ if the fence is a side boundary fence that uniformly slopes down from no more than 1.8m to no more than 1.2m in height over a maximum distance of 1.5m from the start of the front set back from the building to the front of the lot;

Implications to Consider

a. Consultation with the Community

The process to make a local law is set out in section 3.12(3) of the Local Government Act 1995. Amongst other things this requires a local government to give state-wide and local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears.

The results of the community consultation and feedback from the Minister(s) are to be considered by Council before it makes the local law.

The purpose and effect of the local law is:

Purpose: The purpose of this local law is amend provisions in the City of Rockingham Fencing Local Law 2020 to provide clarity on what constitutes a 'sufficient fence' for the purposes of the Dividing Fences Act 1961 and to state the materials to be used and safety measures to be undertaken in relation to some types of fencing.

Effect: City of Rockingham Fencing Local Law 2020 will be amended to provide a more clear definition of a 'sufficient fence' as stipulated in the local law and its other provisions. And delete references to Australian Standards and amend the year of the local law to match the year it was published in the Government Gazette.

b. Consultation with Government Agencies

As part of the process, local governments are required to send a copy of proposed local law to the Minister for Local Government. In addition, in relation to this local law a copy is to be sent to the Minister for Commerce as well, being the Minister responsible for the Dividing Fences Act 1961.

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 4: *Deliver Quality Leadership and Business Expertise*

Strategic Objective: *Effective governance – Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.*

d. Policy

The City of Rockingham Fencing Amendment Local Law 2021 to be read in conjunction with the City's relevant Planning Policies and Town Planning Scheme No. 2.

e. Financial

Funds have been allocated in the budget for costs associated with drafting, advertising and eventual Gazettal of the proposed local law.

f. Legal and Statutory

Section 3.12 of the Local Government Act 1995 (the Act) is the procedure for making local laws.

Section 3.12(2) of the Act provides that - at a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

Section 3.12(3) of the Act provides that –

(3) The local government is to —

(a) give Statewide public notice stating that —

- (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
- (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

** Absolute majority required.*

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The JSCDL does not review local laws before they become operational. Once they become operational, it may disallow local laws or (as in the present case) require them to be amended.

The amendments required by the JSCDL consist of typographical amendments and deletion of information to provide a more clear reading of specific clauses and will be undertaken.

Clause 2.7(2) has been deleted, and 'spiked or jagged projections' has been included in 4.1(1)(b). The reason for this is so that 'spiked or jagged projections' is not interpreted as barbed or razor wire, and therefore doubling up on two offence types of the same offence.

Clause 3.1(2)(c) states that if tennis court fencing is to be erected in accordance with the manufacturers specifications, or in the absence of the specifications then in accordance with industry best practice for that type of fence. This is to ensure there is an ability for the City to determine the suitability of the fencing installation against set criteria.

During the review of these changes the following further changes were found and will be made along with the required changes.

- Deletion of all references to Standards Australia to make the local law more accessible. Tennis court fencing compliance will be captured through the requirement to erect in accordance with manufacturers specifications. Electric fences require a permit, and compliance with AS/NZS 3014:2003 can be checked by City officers through the permit process.
- Clause 1(b)(ii) of Schedule 1 to be deleted. Since the introduction of the Fencing Local Law 2020, this clause has caused confusion within the City due to misinterpretation. The provisions for a sufficient front fence should be as per Schedule 1(1)(b)(i) at 1.2m or less, and then at the side boundary allow to taper as per Schedule 1(1)(b)(iii). Schedule 1(1)(b)(ii) has led to applications that are not consistent with the City's front fence position due to misinterpretation, and the request to delete this clause to provide a clear and consistent front fence approval process.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council:

1. **DIRECTS** the Chief Executive Officer in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995 (the Act), to give State wide and local public notice stating that:
 - (a) It is proposed to make a Fencing Amendment Local Law 2021, and a summary of its purpose and effect;
 - (b) Copies of the proposed Amendment local law may be inspected at the City's offices;
 - (c) Submissions about the proposed Amendment local law may be made to the City within a period of not less than 6 weeks after the notice is given;
2. **DIRECTS** the Chief Executive Officer in accordance with s3.12(3)(b), as soon as the notice is given, to supply a copy of the proposed local law to any person requesting it;
3. **DIRECTS** the Chief Executive Officer in accordance with s3.12(3)(c) of the Act, to supply a copy of the proposed local law to any person requesting it;
4. **RESOLVES** to undertake to the Joint Standing Committee on Delegated Legislation that the City will:
 - (1) Within six months, amend the local law to:
 - (a) Correct the typographical error and other errors in clauses 1.5; 2.6(3)(1) and 6.1.
 - (b) Delete either clause 2.7(2) or clause 4.1(1)(b)
 - (c) Ensure the title of the local law reflects the year in which it was made.
 - (2) Provide clarification about the reference to 'sufficient fence' in clause 4.1(1)(b).
 - (3) Provide information on how the Australian standards can be accessed by residents free of charge.

- (4) Until the local law is amended, the City will not enforce the local law contrary to undertaking 1.
- (5) Ensure all consequential amendments arising from the undertaking will be made.
- (6) Where the local law is publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertaking.

Committee Recommendation

Moved Cr Liley, seconded Cr Davies:

That Council:

1. **DIRECTS** the Chief Executive Officer in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995 (the Act), to give State wide and local public notice stating that:
 - (a) It is proposed to make a Fencing Amendment Local Law 2021, and a summary of its purpose and effect;
 - (b) Copies of the proposed Amendment local law may be inspected at the City's offices;
 - (c) Submissions about the proposed Amendment local law may be made to the City within a period of not less than 6 weeks after the notice is given;
2. **DIRECTS** the Chief Executive Officer in accordance with s3.12(3)(b), as soon as the notice is given, to supply a copy of the proposed local law to any person requesting it;
3. **DIRECTS** the Chief Executive Officer in accordance with s3.12(3)(c) of the Act, to supply a copy of the proposed local law to any person requesting it;
4. **RESOLVES** to undertake to the Joint Standing Committee on Delegated Legislation that the City will:
 - (1) Within six months, amend the local law to:
 - (a) Correct the typographical error and other errors in clauses 1.5; 2.6(3)(1) and 6.1.
 - (b) Delete either clause 2.7(2) or clause 4.1(1)(b)
 - (c) Ensure the title of the local law reflects the year in which it was made.
 - (2) Provide clarification about the reference to 'sufficient fence' in clause 4.1(1)(b).
 - (3) Provide information on how the Australian standards can be accessed by residents free of charge.
 - (4) Until the local law is amended, the City will not enforce the local law contrary to undertaking 1.
 - (5) Ensure all consequential amendments arising from the undertaking will be made.
 - (6) Where the local law is publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertaking.

Committee Voting (Carried) – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Community Development

**Community Development
Community Capacity Building
Community Grants Program Committee**



Reference No & Subject:	CD-012/21	Community Grants Program applications Round One 2021/2022
File No:	GRS/48-05	
Proponent/s:		
Author:	Ms Emma Youd, Community Development Officer	
Other Contributors:	Ms Jillian Obiri-Boateng, Collaborative Manager Community Capacity Building Ms Julia Dick, Collaborative Manager Community Capacity Building Mr Gary Rogers, Manager Community Infrastructure and Planning Ms Mary-Jane Rigby, Manager Community Safety and Support Services Ms Kasey Sheridan, Community Infrastructure Project Officer	
Date of Committee Meeting:	20 July 2021	
Previously before Council:		
Disclosure of Interest:	<p>Cr Sammels declared an Impartiality Interest in item CD-012/21 Community Grants Program applications Round One 2021/2022 (The Cruising Yacht Club), as detailed in Regulation 22 of the Local Government (Model of Conduct) Regulations 2021 and as per section 5.65 of the Local Government Act 1995, as he is Vice Patron of the Cruising Yacht Club.</p> <p>Cr Edwards declared a Financial Interest in item CD-012/21 Community Grants Program applications Round One 2021/2022 (Inspire Community Services), as per Sections 5.60A and 5.65 of the Local Government Act 1995, as her business 'Anytime Fitness' has sponsored Inspire Radio and advertise on the radio channel.</p> <p>Cr Buchanan declared an Impartiality Interest in item CD-012/21 Community Grants Program applications Round One 2021/2022 (The Perth Diocesan trading as the Anglican Parish of Warnbro), as detailed in Regulation 22 of the Local Government (Model of Conduct) Regulations 2021 and as per section 5.65 of the Local Government Act 1995, as he was previously a work colleague with Fr David Lord of St Brendan's Parish.</p> <p>Cr Edwards declared a Financial Interest in item CD-012/21 Community Grants Program applications Round One 2021/2022 (Reclink Australia), as per Sections 5.60A and 5.65 of the Local Government Act 1995, as Reclink utilises the facilities of her business 'Anytime Fitness' for their programs.</p>	

Disclosure of Interest: (cont.)	Cr Edwards declared an Impartiality Interest in item CD-012/21 Community Grants Program applications Round One 2021/2022 (WA Water Ski Association), as detailed in Regulation 22 of the Local Government (Model of Conduct) Regulations 2021 and as per section 5.65 of the Local Government Act 1995 as she has a friendship with the applicant (WA Water Ski Association).
Nature of Council's Role in this Matter:	Executive
Site:	
Lot Area:	
Attachments:	Minutes of the Community Grants Program Committee meeting held on 17 June 2021
Maps/Diagrams:	

Purpose of Report

For Council to approve the recommendations in relation to the Community Grants Program 2021/2022 round one applications.

Background

The Community Grants Program (CGP) objective is:

"To provide financial assistance to community groups and individuals that will build capacity within the community, stimulate volunteering and youth development, and deliver sustainable, accessible and demonstrated social, environmental and economic benefits."

The CGP has five key areas comprising Minor Grants (Travel Subsidy Grants, Youth Encouragement Grants, General Grants), Major Grants, Major Events Sponsorship, City Property Grants (Leased/Licensed Property Grants, Maintenance and Rates Subsidy), and Community Infrastructure Grants (Infrastructure Planning Grants and Infrastructure Capital Grants).

The City is committed to supporting incorporated not-for-profit organisations/associations, or those limited by guarantee (e.g. community groups and clubs) to assist with the delivery of programs, projects and events that benefit the Rockingham community. Major Grants, Major Event Sponsorship and Community Infrastructure Grants are advertised three times per year and presented to Council for approval.

Applications for round one were invited from the community and closed 4.30pm Friday, 7 May 2021.

Details

A total of 22 applications were received in round one of the CGP 2021/2022, all grants were eligible within the grant criteria and three applications withdrew. The three withdrawn applications were not assessed.

The remainder were classified into the following categories:

- Major Event Sponsorship – two applications
- Major Grants – 15 applications
- Community Infrastructure Grants – two applications

Implications to Consider

a. Consultation with the Community

Nil

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively Pursue Tourism and Economic Development*

Strategic Objective: *Coastal destination: Promote the City as the premier metropolitan coastal tourism destination*

Investment Attraction: Attract local and international investment to the City to contribute to the local economy.

Attractions and events: Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Community Capacity Building: Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.*

d. Policy

The CGP operates in line with the CGP Policy and the Governance and Meeting Framework Policy.

e. Financial

Should Council approve the Committee's recommendation for the Major Grants and the Major Events Sponsorship, there will be \$414,015.40, remaining of an allocated 2021/2022 budget of \$600,000. It should be noted that this balance changes on a daily basis due to the General, Travel and Youth Encouragement grant requests.

Should Council approve the Committee's recommendation for the Community Infrastructure Grants, there will be \$170,562.00 remaining of an allocated 2021/2022 budget of \$182,052.

f. Legal and Statutory

Not Applicable

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Officers based their recommendations for funding on the following assessment criteria, as adopted by Council:

- Good description of short term and/or long term community benefits
- Alignment with City strategies

- Amount of community involvement in the program/event:
 - (Demonstrates types of community members involved)
 - (Community impact – time / number of people / what get out of it)
- Amount of volunteer involvement in program/event
- Recognition for the City
- Financial capacity of applicant to deliver the event
- Partnerships with other groups and/or consultation
- Other funding sources
- Capacity of program/event to grow and become sustainable in future
- Major events – short term and/or long term economic benefits
- Major events – attraction of overnight stays
- Governance and management of applicant organisation
- Project justification
- Financial commitment (applicants dollar contribution / reason why not included)
- Project planning
- Design (CIG only)

There are four recommendations from the Community Grants Program Committee that differ from the Officer's recommendations that was presented to the Community Grants Program Committee:

Item F. Inspire Radio – Youth

The Officer did not recommend support of the marketing as no quotes or breakdown of the budget was provided with the grant application. The Committee felt that quotes could not be provided for Facebook marketing due to the way Facebook marketing is managed. The Committee recommended the inclusion of an additional \$3,000 for the marketing and promotion to the successful grant. This is an increase to the Officer's recommendation of \$3,000.

Item L. Rockingham and Districts Garden Club Incorporated – Vision21 Implementation of a Digital Presence Strategy

The Officer recommended a contribution to printing (to the value of \$500) instead of the purchasing of the EPSON ET16600 A3 Printer/Scanner. The Committee felt the additional amount required to provide the printer/scanner above the amount to support the printing was building the capacity of the group and better value for money in the long run. The Committee recommended to not fund the printing costs at \$500, but instead to fund the EPSON ET16600 A3 Printer/Scanner at \$1,695.27. This is an increase to the Officer's recommendation of \$1,195.27.

Item M. Secret Harbour Pirates District Teeball and Baseball Association – Teeball and Baseball Summer Season Programme

In line with the grant guidelines, and precedents set during the last grant round for supporting safety items to assist clubs who are experiencing financial hardship during the pandemic, the Officer recommended only the support for the purchasing of the helmets as these are a safety item. The other items within the grant application, the Officer deemed as essential infrastructure and therefore did not recommend funding them. The Committee identified that due to the financial position of the club and the requirement of the base boards and bats for the club to function, they recommended support of these items too. The Committee did not recommend to support the equipment bags, as these are luxury items and there are different methods that can be used for carrying equipment, over purchasing special equipment bags. The Committee recommended the inclusion of the Bats x20 (\$1,636) and the Base sets x2 (\$89). This is an increase to the Officer's recommendation of \$1,725.

Item O. Western Australian Water Ski Association – Tournament Division – Australian National Water Ski Championships

The Committee recommended to include an additional condition to the Western Australian Water Ski Association's Grant Conditions. It has been recommended that the Western Australian Water Ski Association – Tournament Division provide an opportunity for the Mayor to speak at the event.

Voting Requirements

Simple Majority

Advisory Committee Recommendation

That Council:

- APPROVES** the allocation of funds for Major Event Sponsorship, Major Grants and Community Infrastructure Grants under the 2021/2022 Community Grants Program (CGP) Round One, subject to any listed additional conditions:

	Major Event Sponsorship	Amount Requested (\$)	Committee Recommendation (\$)
A.	The Cruising Yacht Club of WA The Cockburn Sound Regatta Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$20,000.00 for three years	\$14,950.00 for three years 2021, 2022 & 2023
B.	Lions Club of Rockingham Rockingham Community Fair Additional Grant Requirements <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. Please note your organisation will be required to obtain an outdoor event approval from the City of Rockingham. A copy of this approval (letter and certificate of approval only) must be attached to the acquittal. Provide accessible ramps to both stages. 	\$20,000.00 (2021; subsequently \$17,500.00 year two 2022; \$15,000.00 year three 2023)	\$20,000.00 (2021 year one and subsequently \$17,500.00 year two 2022; \$15,000.00 year three 2023)

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
C.	Black Swan Health Freo Street Doctor Additional Grant Conditions: <ul style="list-style-type: none"> Black Swan Health Ltd. To provide a statement detailing key service provision statistics at conclusion of financial year for 2020-21 and 2021-22 financial years. Statement to detail basic data for Rockingham clinic of FSD including numbers of clients seen, key issues, demographic data and % of clients experiencing key vulnerabilities incl homelessness over the past two years 	\$10,000.00	\$10,000.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
	Additional Grant Conditions: <ul style="list-style-type: none"> Black Swan Health Ltd. To work with/provide information to the City of Rockingham to promote to local GP's the opportunity to work with Black Swan to increase the footprint of the FSD service in Rockingham. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. 		
D.	Cancer Patients Foundation Look Good Feel Better	\$4,000.00	\$4,000.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. 		
E.	Home Hub by Hygge Community Life Limited House the Community – Rockingham Event Series	\$10,000.00	\$8,750.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Need to provide detailed program to the City and complete any required event applications. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. 		
F.	Inspire Community Services Youth	\$9,700.00	\$6,700.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 throughout the delivery of the program. 		
G.	Lions Club of Baldivis Baldivis Lions Twilight Markets	\$9,990.00	\$9,714.00
	Additional Grant Requirements <ul style="list-style-type: none"> Please note your organisation will be required to obtain an outdoor event approval from the City of Rockingham. A copy of this approval (letter and certificate of approval only) must be attached to the acquittal. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. 		
H.	Ngala Community Services Young Parents Program (NAPPY) & Happy Interactive Program for Parents and Youngsters (HIPPY)	\$9,700.00	\$8,200.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
I.	The Perth Diocesan Trading as the Anglican Parish of Warnbro St Brendan's Homeless Respite Additional Grant Requirements <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your activities. 	\$10,000.00	\$10,000.00
J.	Reclink Australia Reclink Rockingham Programs Expansion Project Additional Grant Conditions: <ul style="list-style-type: none"> Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$9,947.00	\$9,947.00
K.	River of Life Christian City Church Ltd - T/A Awaken City Awaken Youth Workshops Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$8,801.00	\$3,200.00
L.	Rockingham and Districts Garden Club Incorporated Vision21 Implementation of a Digital Presence Strategy	\$8,477.20	\$3,185.60
M.	Secret Harbour Pirates District Teeball and Baseball Association Teeball and Baseball Summer Season Programme	\$6,268.00	\$4,632.00
N.	Servants of United Love Incorporated Outgoing Soul Soup Patrol & Repurposing of Furniture Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your activities. 	\$9,000.00	\$9,000.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
O.	Western Australian Water Ski Association - Tournament Division Australian National Water Ski Championships Additional Grant Conditions: <ul style="list-style-type: none"> Please continue to liaise with City's Health Services as your organisation may be required to obtain an outdoor event approval from the City of Rockingham. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the event. 	\$10,000.00	\$10,000.00

	Community Infrastructure Grants	Amount Requested (\$)	Committee Recommendation (\$)
P.	Rockingham District Historical Society Window security screens Additional Grant Conditions: <ul style="list-style-type: none"> All lessor consent conditions are to be met as listed Frames are white to match the window frames and the mesh is black. 	\$1,205.00	\$1,205.00
Q.	Baldivis Equestrian and Pony Club Water Tank Project Additional Grant Conditions: <ul style="list-style-type: none"> All lessor consent conditions are to be met as listed Consultation with chosen supplier and Parks Services Team prior to the installation of tanks and associated infrastructure. 	\$10,285.00	\$10,285.00

2. That Council **NOT APPROVES** the allocation of funds for the Major Grants under the 2021/2022 CGP Round One:

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
R.	Port Kennedy Soccer Club Purchase of Lighting Towers for Training	\$10,000.00	\$0.00
S.	The Rockingham Regional Environment Centre Inc. Naragebup Festival 2021	\$4,448.80	\$0.00

Officer Recommendation if Different to Advisory Committee Recommendation

Nil

The Officer's Reason for Varying the Advisory Committee Recommendation

Nil

Committee Recommendation

Moved Cr Liley, seconded Cr Jones:

That Council:

1. **APPROVES** the allocation of funds for Major Event Sponsorship, Major Grants and Community Infrastructure Grants under the 2021/2022 Community Grants Program (CGP) Round One, subject to any listed additional conditions:

	Major Event Sponsorship	Amount Requested (\$)	Committee Recommendation (\$)
A.	The Cruising Yacht Club of WA The Cockburn Sound Regatta Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$20,000.00 for three years	\$14,950.00 for three years 2021, 2022 & 2023
B.	Lions Club of Rockingham Rockingham Community Fair Additional Grant Requirements <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. Please note your organisation will be required to obtain an outdoor event approval from the City of Rockingham. A copy of this approval (letter and certificate of approval only) must be attached to the acquittal. Provide accessible ramps to both stages. 	\$20,000.00 (2021; subsequently \$17,500.00 year two 2022; \$15,000.00 year three 2023)	\$20,000.00 (2021 year one and subsequently \$17,500.00 year two 2022; \$15,000.00 year three 2023)

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
C.	Black Swan Health Freo Street Doctor Additional Grant Conditions: <ul style="list-style-type: none"> Black Swan Health Ltd. To provide a statement detailing key service provision statistics at conclusion of financial year for 2020-21 and 2021-22 financial years. Statement to detail basic data for Rockingham clinic of FSD including numbers of clients seen, key issues, demographic data and % of clients experiencing key vulnerabilities incl homelessness over the past two years 	\$10,000.00	\$10,000.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
	Additional Grant Conditions: <ul style="list-style-type: none"> Black Swan Health Ltd. To work with/provide information to the City of Rockingham to promote to local GP's the opportunity to work with Black Swan to increase the footprint of the FSD service in Rockingham. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. 		
D.	Cancer Patients Foundation Look Good Feel Better	\$4,000.00	\$4,000.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. 		
E.	Home Hub by Hygge Community Life Limited House the Community – Rockingham Event Series	\$10,000.00	\$8,750.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Need to provide detailed program to the City and complete any required event applications. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. 		
F.	Inspire Community Services Youth	\$9,700.00	\$6,700.00
	Additional Grant Conditions: <ul style="list-style-type: none"> Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 throughout the delivery of the program. 		
G.	Lions Club of Baldivis Baldivis Lions Twilight Markets	\$9,990.00	\$9,714.00
	Additional Grant Requirements <ul style="list-style-type: none"> Please note your organisation will be required to obtain an outdoor event approval from the City of Rockingham. A copy of this approval (letter and certificate of approval only) must be attached to the acquittal. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. 		
H.	Ngala Community Services Young Parents Program (NAPPY) & Happy Interactive Program for Parents and Youngsters (HIPPY)	\$9,700.00	\$8,200.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
I.	The Perth Diocesan Trading as the Anglican Parish of Warnbro St Brendan's Homeless Respite Additional Grant Requirements <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your activities. 	\$10,000.00	\$10,000.00
J.	Reclink Australia Reclink Rockingham Programs Expansion Project Additional Grant Conditions: <ul style="list-style-type: none"> Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$9,947.00	\$9,947.00
K.	River of Life Christian City Church Ltd - T/A Awaken City Awaken Youth Workshops Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your event. 	\$8,801.00	\$3,200.00
L.	Rockingham and Districts Garden Club Incorporated Vision21 Implementation of a Digital Presence Strategy	\$8,477.20	\$3,185.60
M.	Secret Harbour Pirates District Teeball and Baseball Association Teeball and Baseball Summer Season Programme	\$6,268.00	\$4,632.00
N.	Servants of United Love Incorporated Outgoing Soul Soup Patrol & Repurposing of Furniture Additional Grant Conditions: <ul style="list-style-type: none"> Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19 at the time of your activities. 	\$9,000.00	\$9,000.00

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
O.	Western Australian Water Ski Association - Tournament Division Australian National Water Ski Championships Additional Grant Conditions: <ul style="list-style-type: none"> Please continue to liaise with City's Health Services as your organisation may be required to obtain an outdoor event approval from the City of Rockingham. Subject to providing the City of Rockingham with a copy of your organisation's Public Liability Insurance that will be current at the time of the program/event. Your organisation is to follow the health advice provided by the WA Health Department in regards to COVID-19. Your organisation is to provide an opportunity for the City of Rockingham Mayor to speak at the event. 	\$10,000.00	\$10,000.00

	Community Infrastructure Grants	Amount Requested (\$)	Committee Recommendation (\$)
P.	Rockingham District Historical Society Window security screens Additional Grant Conditions: <ul style="list-style-type: none"> All lessor consent conditions are to be met as listed Frames are white to match the window frames and the mesh is black. 	\$1,205.00	\$1,205.00
Q.	Baldivis Equestrian and Pony Club Water Tank Project Additional Grant Conditions: <ul style="list-style-type: none"> All lessor consent conditions are to be met as listed Consultation with chosen supplier and Parks Services Team prior to the installation of tanks and associated infrastructure. 	\$10,285.00	\$10,285.00

2. That Council **NOT APPROVES** the allocation of funds for the Major Grants under the 2021/2022 CGP Round One:

	Major Grants	Amount Requested (\$)	Committee Recommendation (\$)
R.	Port Kennedy Soccer Club Purchase of Lighting Towers for Training	\$10,000.00	\$0.00
S.	The Rockingham Regional Environment Centre Inc. Naragebup Festival 2021	\$4,448.80	\$0.00

Committee Voting (Carried) – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Community Development Community Capacity Building



Reference No & Subject:	CD-013/21	Tender T21/22-09 – Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and 2022/2023 Australia Day Events
File No:	T21/22-09	
Proponent/s:		
Author:	Ms Jillian Obiri-Boateng, Collaborative Manager Community Capacity Building	
Other Contributors:	Ms Julia Dick, Collaborative Manager Community Capacity Building Ms Donna Cochrane, Coordinator Cultural Development and Arts Mr Bruce Foster, Coordinator Procurement Services	
Date of Committee Meeting:	20 July 2021	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

Provide Council with details of the tender/s received for Tender T21/22-09 – Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and the 2022/2023 Australia Day Events, document the results of the tender assessment and make recommendations regarding award of the tender.

Background

Tender T21/22-09 – Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and the 2022/2023 Australia Day Events was advertised in the West Australian on Saturday, 12 June 2021. The Tender closed at 2.00pm, Wednesday, 30 June 2021 and was publicly opened immediately after the closing time.

Details

The type of works to be undertaken under the Contract shall include:

- To manage, coordinate, supply and deliver the;
 - 2021/2022 Christmas Festival Events which will include a Street Parade, Santa, a stage program, entertainment and children's activities;
 - 2021/2022 New Year's Eve Events which will include a National Headline Act, extensive stage program, entertainment, children's activities and two firework displays; and
 - 2022/2023 Australia Day Events which will include a stage program, entertainment, children's activities and a fireworks display.

The period of the contract shall be from the date of award until 24 February 2023.

A panel comprising of Donna Cochrane, Coordinator Cultural Development and the Arts, Jillian Obiri-Boateng, Collaborative Manager Community Capacity Building and Michael Holland, Director Community Development undertook tender assessment evaluations.

Evaluation of the tender, in accordance with the advertised tender assessment criteria, produced the following weighted scores:

Assessment Criteria	Level of Service	Understanding Tender Requirements	Tendered Price/s	Total Weighted Scores
Max. Points	40 Pts	30 Pts	30 Pts	100 Pts
Street Hassle Events	37.08	27.33	30.0	94.41

Please note that because Street Hassle Events was the only tenderer, it was therefore considered the cheapest and therefore received maximum points (30 pts) for its tendered price score.

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively Pursue Tourism and Economic Development*

Strategic Objective: *Attractions and events - Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.*

Aspiration 2: *Grow and Nurture Community Connectedness and Wellbeing*

Strategic Objective: *Community capacity building - Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.*

Strategic Objective: *Aboriginal heritage and inclusion - Strengthen relationships with Aboriginal people which foster mutual respect and support, and cultural awareness.*

d. Policy

In accordance with the City's Purchasing Policy, for purchases above \$250,000, a public tender process is to be conducted in accordance with the provision of section 3.57 of the Local Government Act 1995; and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 11A(1).

e. Financial

The tender submission from Street Hassle Events included a submitted price of \$581,306 for 2021/2022 and \$586,246 for 2022/2023.

An amount of \$505,000 is allocated in the 2021/2022 budget. Following the tender process, the budget is \$76,306 less than what is required to deliver the events. If Council is supportive of the contract costs, an adjustment to the budget will be made in the September 2021 quarterly budget review to reflect the additional costs required (\$76,306).

The 2022/23 budget will reflect the costs for the 2022/23 events tender, which will be set as part of the City's Team Planning process to be undertaken in October 2021.

f. Legal and Statutory

In accordance with section 3.57 of the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 11(1).

'Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 unless sub regulation (2) states otherwise'.

In accordance with section 3.57 of the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 20.

Variation of requirements before entry into contract

(1) *If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.*

(2) *If —*

(a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*

(b) *the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement,*

that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) *In subregulation (1) —*

minor variation *means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.*

g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Only one submission was received and assessed in response to the Request for Tender (RFT) T21/22-09 - Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and 2022/2023 Australia Day Events.

That the City only received one tender submission is perhaps reflective of the impact that the COVID pandemic has had within the Events Industry in two ways. Primarily, the loss of income over the past 12 months has had a detrimental effect on the number of event providers able to tender. Secondly, the manner in which contracted event providers had to change the way events were to be provided (usually smaller in scope at the last minute for less income and/or the last minute cancellation of events with a consequential income loss) has left many event providers less inclined to tender for large events.

The submission from Street Hassle Events was compliant with all tender requirements, however the amounts quoted of \$581,306 for 2021/2022 (and \$586,246 for 2022/2023) are in excess of the City's budget of \$505,000 by \$76,306 for 2021/2022. The amount for the 2022/2023 budget will be set as part of the City's Team Planning process to be undertaken in October 2021.

A review of the submitted schedule of rates indicates events providers are now coping with an increase in costs associated with key infrastructure, emergency service costs, traffic control, attracting entertainers and bands at all levels (local, state and national), COVID event planning requirements, and the inclusion of WA Police Major Events Police Officers for events over 5,000 patrons. The music industry, as well as all businesses associated with events have been significantly impacted by the COVID-19 pandemic which has made them increase costs within these areas which is reflected in the tender.

Noting the budget issue there are three options according to tender legislation:

1. The City can decide to not award the Tender based on the figure quoted, develop an adjusted scope and advertise an RFT again. This is unachievable as it would significantly and adversely impact the timeline required for delivery of the events, due to the booking requirements for infrastructure, headline acts and events support services (first aid, security, etc).
2. Seek endorsement to award the Tender and to increase the budget at the September 2021 quarterly budget review for provision of the Christmas Festival, New Year's Eve and Australia Day to \$582,000 for the 2021/22 financial year, recognising the significantly increased costs facing events providers due to the impact of the COVID pandemic across the previous events season.
3. Award the Tender, noting the budget issue and recommending that the City negotiates a change in scope through a minor variation to reduce the agreed amount post awarding of the tender, in accordance with section 3.57 of the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 20. While 'minor' is not defined in financial terms within the legislation, 10% of the quoted price is considered reasonable. This option would mean key items such as Australia Day fireworks, entertainers and the quality of bands would be reduced significantly to accommodate the reduction.

Street Hassle Events has been the successful tenderer of the City's Christmas Festival, New Year's Eve and Australia Day events in previous years. It has successfully delivered all three events in accordance with the tender requirements in an effective and efficient manner, demonstrating adaptability in our current changing times. Street Hassle Events is also a local event company.

COVID-19 issues have had an impact on the events industry as a whole, but following consideration of the submission and, in accordance with the tender criteria, Street Hassle Events demonstrated a capacity to complete the works and is considered to represent best value to the City. Street Hassle Events is therefore recommended as the preferred tenderer, for the full amount and scope of service listed in its tender (option 2 listed above).

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ACCEPTS** the tender submitted from Street Hassle Events, Unit 3 of 25 Blackburn Drive, Port Kennedy for Tender T21/22-09 – Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and the 2022/2023 Australia Day Events for the amounts of \$581,306 for 2021/2022 and \$586,246 for 2022/2023.

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Council **ACCEPTS** the tender submitted from Street Hassle Events, Unit 3 of 25 Blackburn Drive, Port Kennedy for Tender T21/22-09 – Provision of goods and services for the management, coordination, supply and delivery of the 2021/2022 Christmas Festival Events, the 2021/2022 New Year's Eve Events and the 2022/2023 Australia Day Events for the amounts of \$581,306 for 2021/2022 and \$586,246 for 2022/2023.

Committee Voting (Carried) – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

Community Development Economic Development and Tourism



Reference No & Subject:	CD-014/21	Rockingham Beach Cup 2021 – Request for Iconic Event funding
File No:	ECD/19-04	
Proponent/s:	Rotary Club of Palm Beach WA Inc.	
Author:	Mr Scott Jarvis, Manager Economic Development and Tourism	
Other Contributors:	Mr Michael Holland, Director Community Development Mrs Jade Salpietro, Tourism Development Officer	
Date of Committee Meeting:	20 July 2021	
Previously before Council:		
Disclosure of Interest:		
Nature of Council's Role in this Matter:	Executive	
Site:		
Lot Area:		
Attachments:		
Maps/Diagrams:		

Purpose of Report

For Council to consider providing Iconic Event Sponsorship funding to the Rotary Club of Palm Beach WA Inc. (RCPB) for the running of the 2021 Rockingham Beach Cup (RBC).

Background

At the Council Meeting of 28 July 2020, Council approved funding to the RCPB (through the Iconic Event Sponsorship budget) of \$175,000 for the 2020 Rockingham Beach Cup and associated events. As the 2020 event was cancelled prior to 31 July 2020, a total \$13,000 for Professional Event Management (including preparation of comprehensive Risk Mitigation Plan) was paid to the RBC, in accordance with Council approval and non-refundable to the City.

The event has been successfully run on three occasions, 2016, 2017 and 2019. The event did not occur in 2018 due to the Rockingham Foreshore redevelopment works, or in 2020 due to State Government COVID-19 restrictions, which made the event financially unsustainable.

In 2019, Council approved a total of \$156,000 funding to the RCPB for the running of the 2019 Rockingham Beach Cup and associated events. Council also committed an amount of \$8,000 for the City to coordinate a Socio-Economic Impact Assessment for the 2019 RBC.

RBC's held in 2016 and 2017 were provided with \$36,000 annual funding by Council through the Community Grants Program.

Details

The RBC is an event owned and run by the RCPB, a local community service group based in the City of Rockingham. The RBC has been planned, managed and run by the RCPB with assistance from local business owners and local not-for-profit organisations, and supported by local volunteers.

Data collected as part of the 2019 Rockingham Beach Cup Socio-Economic Impact Assessment conducted by Lucid Economics indicated the event attracted an estimated 16,000 people to the Rockingham foreshore over the course of the weekend for the race and community festival, plus a further 1,250 paying ticket holders for the race day.

The RBC's recognition and positioning as an iconic event for 2021 and beyond is even more significant as it could be the only beach horse racing event in Australia this year, with the Mackay Airport Beach Horse Racing Festival in Queensland unlikely to proceed in 2021.

It is important to acknowledge that the PBRC has secured a partnership with Seven West Media in 2021, which will contribute \$85,000 in contra advertising, resulting in an increase in total marketing spend of over 200%. This partnership also includes naming rights sponsorship, with this year's event rebranded and marketed as the Channel 7 Rockingham Beach Cup. The involvement by Seven West Media is testament to the uniqueness and profile of the RBC and represents a rare opportunity for Rockingham to be associated with this prominent media brand.

The RCPB application for Iconic Event Sponsorship seeks commitment for total funding of \$175,000 for the 2021 RBC and associated events. The funding proposal submitted includes allocations for Professional Event Management, Social Media and Marketing, Event Launch, Community Festival and Horse Racing.

The RCPB has scheduled the 2021 RBC for Saturday 13th and Sunday 14th November.

The RCPB submission and scheduling is structured in Three Phases – Event Start Up, Event Tender and Event Delivery. This approach has been taken to provide financial protections given the current COVID-19 restrictions. It is acknowledged that the potential for outbreaks of COVID-19 in 2021 could impact on securing approvals and the staging of COVID safe large social gathering in Western Australia.

- *Phase I – Event Start Up (1 July 2021 - 31 July 2021) - \$5,000*
- *Phase II – Event Tender (1 August 2021 - 30 September 2021) - \$35,000*
- *Phase III – Event Delivery (1 November – 14 November) - \$135,000*

Breakdown of 2021 Iconic Event Sponsorship Submission – Funding Request

Event Activities	Amount
Phase I – Event Start Up (1 July 2021 - 31 July 2021)	
Event Start Up - Professional Event Management - Including review of Comprehensive COVID and Risk Mitigation Plan	\$3,000
Marketing - Social Media Campaign	\$2,000
Total	\$5,000
Phase II – Event Tender (1 August 2021 - 30 September 2021)	
Professional Event Management	\$10,000
Service Provider Tenders - Issue Tenders/Secure Services – staging, fencing, ticketing, parking security.	\$20,000
Marketing - Beach Marquee Roof Signage	\$5,000
Total	\$35,000

Event Activities	Amount
Phase III – Event Delivery (1 November 2021 – 14 November 2021)	
Professional Event Management	\$40,000
Marketing - 4 Week Radio Campaign in lead up to the event, including onsite activation.	\$30,000
Event Launch - Sponsored by COR at a Pop-Up Bar at the look-out on Rockingham Foreshore - Media, Sponsors, Travel Industry & Horse Racing Industry – 150 guests	\$5,000
Community Festival - Free carnival style event targeted towards families. Live entertainment, food trucks, children's and youth activities.	\$15,000
Community Festival - Carnival style event, interactive and passive entertainment, stage program.	\$20,000
Sunday Horse Racing and Community Festival/ Markets Stage II	\$25,000
Total	\$135,000
Grand Total	\$175,000

There are significant milestone dates, which should be noted and considered by Council, where the City will lose increasing amounts of sponsorship funding if the 2021 event is cancelled due to COVID-19 restrictions or lockdowns.

Analysis of maximum total funding loss to City of Rockingham due to Event Cancellation.

- Event cancelled prior to 30 July 2021 = \$5,000
- Event cancelled on or prior to 30 September 2021 = \$32,000
- Event cancelled on or prior to 14 October 2021 = \$110,000
- Event cancelled after 14 October 2021 = \$175,000

Decisions on the scheduling and cancellation of the event due to COVID-19 restrictions or lockdowns will be made by RCPB after full consultation with the City. If the City advises RCPB that it considers that the event should be cancelled due to issues associated with COVID-19, the City's liability from the date upon which that advice was given, will be determined as if the event had been cancelled on that date.

The RBC is an established event, which provides significant direct economic stimulus to the Rockingham regional economy, demonstrated in the 2019 RBC Socio-Economic Impact Assessment conducted by Lucid Economics.

RBC 2019 - Economic Benefits

- Attracted over 16,000 attendees, including over 7,000 visitors to Rockingham
- Injected a total of \$1.3 million into the local economy, including \$597,907 in visitor expenditure
- Of the 7,000 visitors (those who came from outside the Rockingham local government area) to the event, 966 stayed overnight in the Rockingham region.

The event was very successful in attracting leisure visitors, with 43% of all attendees coming from outside the City. The event received very favourable feedback from attendees, with 89% of attendees citing they were 'very satisfied' or 'satisfied' with the event, and 73% of attendees planning to attend the event next year.

Visitors from outside Rockingham generated a total net increase of \$580,000 in Gross Regional Product (GRP) and seven jobs (full-time equivalent positions) in the local economy. When expenditure from the local residents is included, the total economic contribution of the event generated \$1.3 million in GRP terms and a total of 13 jobs (directly and indirectly).

The 2019 RBC delivered a return on investment (ROI) of 8.3 to 1.0, meaning that for every dollar of funding (\$154,000) provided by the City, there was \$8.30 of attendee expenditure.

RBC 2019 - Social Impact Assessment

The social impact assessment was carried out using the Australian Bureau of Statistics (ABS) eight aspects of community wellbeing and in a likelihood and consequence framework. The assessment found that the event impacts four of the eight aspects of community wellbeing:

Family and Community: the event provides an enjoyable opportunity for social interaction, networking, community pride and local community cohesion. The range of activities on the day allows community members (and visitors) to interact and create / enjoy relationships.

Employment: the event supported a total of 13 jobs in the local economy, both direct and indirectly (including both the residential and visitor expenditure).

Economic Resources: the event provided a \$1.3 million injection into the local economy, which would have benefited many local businesses.

Culture and Leisure: the event provides a significant opportunity for recreation and leisure activities. The event has also become a signature event for Rockingham, boosting and supporting the community's unique culture.

Other additional benefits are identified below.

RBC 2019 - Additional Benefits

Beyond the quantifiable economic benefits presented above, there were other economic benefits:

- Raising the profile of Rockingham as a tourist destination: the event received a range of media coverage before, during and after the event that boosted the profile of Rockingham in terms of its coastal amenity and offering as a tourism destination. Additionally, many visitors were attracted to the event and would be able to indirectly promote the area through word of mouth and discussions with their friends and families about their time in Rockingham.
- Inducing repeat visitation: based on their experience, some visitors may be enticed to return to Rockingham in the future, creating future visitation, expenditure and economic benefits.
- Small business sustainability: the event injected a total of \$1.3 million into local businesses, which benefited greatly from this increase in revenue. With another large injection of revenue guaranteed as part of supporting this event in 2021, small business sustainability would be bolstered, especially after COVID-19. In addition, the event creates employment opportunities for casual workers.

RBC 2019 – Main Opportunity Identified

During the incept survey conducted as part of the Economic and Social Impact Study for the 2019 RBC, many attendees mentioned that they were not well informed regarding the event and did not see any of the promotional materials used to market the event. Increasing the marketing spend to promote this event across the broader Perth Metropolitan region would see an increase in the proportion and number of visitors to future events.

Based on the above data, the RBC 2021 has the potential to positively impact the Rockingham economy by \$1.3M if the event drew the same crowd numbers as 2019. However, there is potential to significantly increase the economic benefit to the Rockingham Region if more pre-event marketing is conducted across the Perth Metropolitan area and South West region to attract more visitors from outside the Rockingham region.

It is recommended that funding be provided for 2021 to ensure the RBC has the professional event management and marketing support it needs to continue to grow and develop as an iconic event in Rockingham. The City's support, in addition to media sponsorship from Seven West Media, is an opportunity to elevate attendance, profile and exposure for both RBC and Rockingham in general.

2021 Measurement commitment

The RCPB application states one of their outcomes from the 2021 RBC is to increase tourism through increased intrastate day-trippers and overnight stays. The PBRC have advised they will measure this through an impact survey, to be conducted by volunteer TAFE and university students during the event.

It is recommended that as a requirement of City funding, this data will be formulated into a post event report provided to the City, along with methodology, raw data and direct outcomes.

Implications to Consider

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019-2029:

Aspiration 1: *Actively pursue Tourism and Economic Development*

Strategic Objective: *Marketing and Promotion – Develop and implement effective marketing approaches to promote the City as a destination of choice for the local community, visitors, investors and businesses.*

Attractions and Events – Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.

Tourism Destination Strategy 2019-2024

Strategic Objective: *Events Activation (entertainment destination) “Support and promote third party events – RBC horse race, kitesurfing championship etc.”*

Economic Development Strategy 2020-2025

Action Item 7.1.2.6 *Allocate annual dedicated funding for Iconic Events which promote economic development and tourism development outcomes.*

d. **Policy**

Nil

e. **Financial**

An allocation of \$300,000 for Iconic Events (Economic Development and Tourism) has been included as part of the City's 2021/2022 budget.

f. **Legal and Statutory**

Nil

g. **Risk**

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks

Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The RBC aligns with the City's Strategic Community Plan, Tourism Destination Strategy and new Economic Development Strategy.

- Strategic Community Plan - Aspiration 1 states “*Actively Pursue Tourism and Economic Development*”. One of the strategic objectives under this aspiration is “Attractions and events: Seek to host iconic community events and attractions that will entice residents and visitors throughout the year”.
- Tourism Destination Strategy 2019-2024 identified Events Activation (entertainment destination) as one of its six Key Strategic Objectives. One of the actions specified in the strategy was to “Support and promote third party events – RBC horse race, kitesurfing championship etc.”

- Economic Development Strategy 2020-2025 identified that the Rockingham Beach Cup was seen as an important tourism event for the City and one that brings considerable visitation, creating a unique Rockingham experience that profiles the Rockingham foreshore. This event supports tourism growth and economic development, as well as contributes meaningfully to changing the perception of Rockingham. Action Item 7.1.2.6 of the strategy specifies, "Allocate annual dedicated funding for Iconic Events which promote economic development and tourism development outcomes".

The impact of COVID-19 on international and interstate travel, and the restrictions on state borders closures has resulted in West Australians being encouraged to explore their own backyard, support local businesses and buy local, and to come "Rediscover Rockingham".

Given Tourism WA's and Destination Perth's push for people to explore and holiday in WA, the 2021 RBC provides a unique economic and tourism marketing opportunity for the City to leverage additional media support and coverage for this unique and iconic event.

With lockdowns and restrictions currently fluctuating across Perth and Peel, and across wider WA and Australia, the 2021 RBC could be one of the few major events to run in Perth (and WA) in the second half of 2021, which could give the City and the event the opportunity for a much higher media and promotional profile than normal. It is hoped that with an increase in people in WA getting vaccinated that this might decrease 'lockdowns'.

It is proposed to support the request from the RCPB for the 2021 RBC and provide an allocation of \$175,000 as outlined in the table below.

Event Activities	Amount Requested	Amount Recommended
Phase I – Event Start Up (1 July 2021 - 31 July 2021)		
Event Start Up - Professional Event Management - Including review of Comprehensive COVID and Risk Mitigation Plan	\$3,000	\$3,000
Marketing - Social Media Campaign	\$2,000	\$2,000
Total	\$5,000	\$5,000
Phase II – Event Tender (1 August 2021 - 30 September 2021)		
Professional Event Management	\$10,000	\$10,000
Service Provider Tenders - Issue Tenders/Secure Services – staging, fencing, ticketing, parking security.	\$20,000	\$20,000
Marketing - Beach Marquee Roof Signage	\$5,000	\$5,000
Total	\$35,000	\$35,000
Phase III – Event Delivery (1 November 2021 – 14 November 2021)		
Professional Event Management	\$40,000	\$40,000
Marketing - 4 Week Radio Campaign in lead up to the event, including onsite activation.	\$30,000	\$30,000
Event Launch - Sponsored by COR at a Pop-Up Bar at the look-out on Rockingham Foreshore - Media, Sponsors, Travel Industry & Horse Racing Industry – 150 guests	\$5,000	\$5,000
Community Festival - Free carnival style event targeted towards families. Live entertainment, food trucks, children's and youth activities.	\$15,000	\$15,000
Community Festival - Carnival style event, interactive and passive entertainment, stage program.	\$20,000	\$20,000
Sunday Horse Racing and Community Festival/ Markets Stage II	\$25,000	\$25,000
Total	\$135,000	\$135,000
Grand Total	\$175,000	\$175,000

There are significant milestone dates, which should be noted and considered by Council, where the City will lose increasing amounts of sponsorship funding if the event is cancelled due to COVID-19 lockdown, and the RBC does not go ahead in 2021.

- Event cancelled prior to 30 July 2021 = \$5,000
- Event cancelled on or prior to 30 September 2021 = \$32,000
- Event cancelled on or prior to 14 October 2021 = \$110,000
- Event cancelled after 14 October 2021 = \$175,000

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **APPROVES** the Iconic Event funding to the Rotary Club of Palm Beach WA Inc., for the amount of \$175,000, for the hosting and running of the Rockingham Beach Cup and associated events on Saturday 13 and Sunday 14 November 2021.
2. **ACCEPTS** the following schedule of dates and funding potential losses that could occur should the event be cancelled due to any COVID-19 restrictions or lockdowns:
 - Event cancelled prior to 30 July 2021 = \$5,000
 - Event cancelled on or prior to 30 September 2021 = \$32,000
 - Event cancelled on or prior to 14 October 2021 = \$110,000
 - Event cancelled after 14 October 2021 = \$175,000,provided that if the Chief Executive Officer of the City advises the Rotary Club of Palm Beach WA Inc., that he considers that the event should be cancelled due to issues associated with COVID-19, the City's liability from the date upon which that advice was given, will be determined as if the event had been cancelled on that date.
3. **REQUIRES** the Rotary Club of Palm Beach WA Inc. provide a post event report, which identifies all specific event activities undertaken and outcomes as part of the Iconic Event funding with the City, together with an attendance and tourism impact report.

Committee Recommendation

Moved Cr Jones, seconded Cr Davies:

That Council:

1. **APPROVES** the Iconic Event funding to the Rotary Club of Palm Beach WA Inc., for the amount of \$175,000, for the hosting and running of the Rockingham Beach Cup and associated events on Saturday 13 and Sunday 14 November 2021.
2. **ACCEPTS** the following schedule of dates and funding potential losses that could occur should the event be cancelled due to any COVID-19 restrictions or lockdowns:
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3. **REQUIRES** the Rotary Club of Palm Beach WA Inc. provide a post event report, which identifies all specific event activities undertaken and outcomes as part of the Iconic Event funding with the City, together with an attendance and tourism impact report.

Committee Voting (Carried) – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable

13.	Reports of Councillors
	Nil
14.	Addendum Agenda
	Nil
15.	Motions of which Previous Notice has been given
	Nil
16.	Notices of motion for Consideration at the Following Meeting
	Nil
17.	Urgent Business Approved by the Person Presiding or by Decision of the Committee
	Nil
18.	Matters Behind Closed Doors
	Nil
19.	Date and Time of Next Meeting
	The next Corporate and Community Development Committee meeting will be held on Tuesday 17 August 2021 in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.
20.	Closure
	There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at 4:25pm .