



# City of Rockingham

## COUNCIL INFORMATION BULLETIN

May 2019



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## Planning and Development Services Bulletin

### Health Services Monthly Team Summary



#### 1. Health Services Team Overview

The Health Services Team delivers a range of services which includes food premises, public buildings, public pools, waste water, event approvals, permit approvals, water quality, mosquito control, noise, asbestos, hair dressers, skin penetration premises, beauticians, industrial audits, lodging houses, notifiable diseases and stables/animals.

#### 2. Human Resource Update

Mr Rod Fielding, Manager Health and Building Services, was on annual leave from 15 April 2019 to 9 May 2019. Mrs Erica King was Acting Manager Health and Building Services for this period.

#### 3. Project Status Reports

Project	3.1 FoodSafe		
Budget:	\$5,000	Expenditure to date:	\$2551
Commencement Date:	Ongoing	Estimated finish date:	Ongoing
Author:	Mrs Erica King, A/Manager Health and Building Services		
Progress Report:			

- Three (3) Food Safety Programs were verified or audited during April 2019.
- 166 people completed Online "I'm Alert" Food Safety Training during this month.
- A total of 9332 users have undertaken the I'm Alert Food Safety Training Program since its introduction.

Project	3.2 Industrial and Commercial Waste Monitoring		
Budget:	\$15,000	Expenditure to date:	\$4,703
Commencement date:	Ongoing	Estimated finish date:	Ongoing
Author:	Mrs Erica King, A/Manager Health and Building Services		
Progress Report:			

Ten (10) Industrial Audits were conducted during April 2019.

Project	3.3 Mosquito Control Program		
Budget:	\$50,000	Expenditure to date:	\$21,239
Commencement Date:	Ongoing	Estimated finish Date:	Ongoing
Author:	Mrs Erica King, A/Manager Health and Building Services		
Progress Report:			

- No mosquito complaints were received in April 2019.
- Three (3) larval monitoring surveys were conducted in April 2019.
- Three (3) local treatments were conducted during this April 2019.
- One (1) aerial larviciding operation occurred in the Peel Region during April 2019 involving City of Rockingham sites.
- One (1) adult trapping run was conducted in April 2019.

The following Mosquito-borne Disease Notifications were received during April 2019.

#### Comparative Data

	<b>April 2019</b>	<b>April 2018</b>	<b>2019 Progressive Total</b>
Barmah Forest Virus	0	0	0
Ross River Virus	2	0	7

Project	3.4 Environmental Waters Sampling		
Budget:	N/A	Expenditure to date:	N/A
Commencement date:	Ongoing	Estimated finish date:	Ongoing
Author:	Mrs Erica King, A/Manager Health and Building Services		
Progress Report:			

	<b>April 2019</b>	<b>April 2018</b>	<b>2019 Progressive Total</b>
Ocean Sampling	0	36	110
Lake Sampling	8	8	32

- No routine quarterly ocean samples were collected in April 2019.
- The additional water sampling that the City has been undertaking around The Pond area in the summer months concluded at the end of March 2019. The City, on advice from the Department of Health, is undertaking additional sampling in this location after the first rain, and again when the Water Corporation Forrester Road drain reopens.
- The City sampled The Pond sites on 16 April 2019, following the first rain event. The results were elevated, which is to be expected after the flushing from the rain, however, the Safety Bay Beach site results were very high and required immediate resampling.
- The Safety Bay Beach site resampling was undertaken on 26 April 2019, with three locations around that site tested there was a laboratory error and analysis was only undertaken for Salmonella and Staphylococci. The City's EHOs have again resampled the sites, and the results have returned to satisfactory levels.

- The City also sampled an extra location following the first rain event - near the Water Corporation Overflow Drain Outlet. This is currently closed, however the sample was taken to determine if there was elevated Enterococci. That sample was a satisfactory result.

The results of the additional water sampling are as follows:

Date / Location	Enterococci	E Coli	Salmonella	Staphylococci
16/4/19 Bent St	63 MPN/100ml	34 CFU/100ml	Not Detected	Est<1
16/4/19 Forrester Rd	31 MPN/100ml	29 CFU/100ml	Not Detected	Est<1
16/4/19 Tern Island	<10 MPN/100ml	1 CFU/100ml	Not Detected	Est<1
16/4/19 Safety Bay Beach	2500 MPN/100ml	>1000 CFU/100ml	Not Detected	Est<1
16/4/19 Water Corp Overflow Drain Outlet	20 MPN/100ml	Not sampled	Not sampled	Not sampled
26/4/19 Safety Bay Beach	Lab error – not analysed	Lab error – not analysed	Not Detected	Est<1
26/4/19 Safety Bay Beach (east of main site)	Lab error – not analysed	Lab error – not analysed	Not Detected	18
26/4/19 Safety Bay Beach (west of main site)	Lab error – not analysed	Lab error – not analysed	Not Detected	2
26/4/19 Safety Bay Beach	20 MPN/100ml	10 CFU/100ml	Not sampled	Not sampled
26/4/19 Safety Bay Beach (east of main site)	<10 MPN/100ml	<10 CFU/100ml	Not sampled	Not sampled
26/4/19 Safety Bay Beach (west of main site)	10 MPN/100ml	<10 CFU/100ml	Not sampled	Not sampled

Project	3.5 Food Sampling		
Budget:	\$1,000	Expenditure to date:	\$782
Commencement date:	Ongoing	Estimated finish date:	Ongoing
Author:	Mrs Erica King, A/Manager Health and Building Services		
Progress Report:			

- Ten (10) food samples were collected in April 2019.
- Samples were taken to compare imported meat and seafood results against the nutritional claims on the packaging.

#### 4. Information Items

##### 4.1 Food Recalls

**Author:** Mrs Erica King, A/Manager Health and Building Services

Two (2) food recalls were conducted during April 2019.

Date	Company	Product	Contaminant	Action
11/4/2019	La Famiglia	Traditional Garlic Slices	Undeclared allergen	Recalled
12/4/2019	Socute Fromagere De La Brie	St Simeon White Cheese, Le Coulommiers, Coulommiers Truffle White mould Cheese and Brie Nangis	Potential Microbial Listeria Monocytogenes Contamination	Recalled

##### 4.2 Food Premises Inspections

**Author:** Mrs Erica King, A/Manager Health and Building Services

Risk Category	No. of Inspections undertaken April 2019	No. of Inspections undertaken April 2018	2019 Progressive Total
High	1*	42	22
Medium	63	20	354
Low	12	9	31
Very Low Risk	1	0	5
Food Vehicles	4	13	67
Family Day Care	2	3	8

\*The food premises are currently being reclassified under new criteria, with a high number of premises changing classification from high to medium risk.

##### 4.3 Public Building Inspections

**Author:** Mrs Erica King, A/Manager Health and Building Services

	No. of Inspections undertaken April 2019	No. of Inspections undertaken April 2018	2019 Progressive Total
Low Risk	1	2	4
Medium risk	8	5	40
High risk	0	1	6
Lodging House	0	0	0

#### 4.4 Outdoor Event Approvals

**Author:** Mrs Erica King, A/Manager Health and Building Services

No.	Outdoor Public Event	Date of Event
1	Baldivis Parks Lantern market	5 April 2019
2	Dinner at Dusk (Secret Harbour)	6 April 2019
3	Secret Harbour Autumn market fair	7 April 2019
4	Rockingham BMX Round 3	7 April 2019
5	Rockingham Triathlon Series	7 April 2019
6	PESA Beach Carnival	11 April 2019
7	Local and General Markets	12 April 2019
8	NRL WA Junior State League Carnival	13 - 16 April 2019
9	WAZA Junior State Titles	13 April 2019
10	Rockingham Skatepark Series	13 April 2019
11	Chiron on the Beach	13 April 2019
12	Adventure Park Opening	14 April 2019
13	Surf Beach Boardriders Club Inc 2019 Competition Calendar	14 April 2019
14	Rockingham Half Marathon	14 April 2049
15	Easter Wonderland	14 - 22 April 2019
16	Pop-Up Communities	16 April 2019
18	Rockingham Skatepark Series	17 April 2019
19	Have A Go Day	17 April 2019
20	Dinner at Dusk (Singleton)	20 April 2019
21	ANZAC Day Port Kennedy	25 April 2019
22	ANZAC Day	25 April 2019
23	Dinner at Dusk (Safety Bay)	26 April 2019

One (1) outdoor event inspection was conducted during April 2019.

#### 4.5 Permit Approvals

**Author:** Mrs Erica King, A/Manager Health and Building Services

Name of Permit	Number of Permits	2019 Progressive Total
New – Regular Permits – Amusements, Water Based, Personal Trainers	1	10
Renewal Regular Permits – Amusements, Water Based, Personal Trainers	8	17
Charity Fundraising Permits	0	5
Street Entertainer Permits	0	4
Filming Permits	1	6
Advertising Permits	1	3

<b>Name of Permit</b>	<b>Number of Permits</b>	<b>2019 Progressive Total</b>
Casual Event Permits – Amusements and Non-food	8	42
Casual Food Stall Permits	6	28
Market Permits	3	16
Food Stall Permits – Annual	10	52
<b>Total</b>	<b>38</b>	<b>183</b>

#### 4.6 Complaint - Information

**Author:** Mrs Erica King, A/Manager Health and Building Services

<b>Complaint Category</b>	<b>Description</b>	<b>April 2019</b>	<b>2019 Progressive Total</b>
Air Pollution	Clean Air	16	47
Animals	General	3	45
Mosquito Control	General	0	9
Food Safety	Food	10	31
Others	General	14	199
Refuse	General Litter	0	3
Noise Pollution	General Noise	62	211
<b>Complaint Category</b>	<b>Description</b>	<b>April 2019</b>	<b>2019 Progressive Total</b>
Pest Control	Various	5	19
Substandard dwelling / building	Residential	11	16
<b>Total</b>		<b>121</b>	<b>580</b>

#### 4.7 Noise Complaints – Detailed Information

**Author:** Mrs Erica King, A/Manager Health and Building Services

<b>Complaint Category</b>	<b>April 2019</b>	<b>April 2018</b>	<b>2019 Progressive Total</b>
Air Conditioner	0	1	5
Construction	7	8	22
General	27	23	90
Musical Instrument	0	2	7
Specified Equipment	1	3	11
Stereo	27	6	76
<b>Total</b>	<b>62</b>	<b>43</b>	<b>211</b>

#### Noise Management Plans:

One (1) Noise Management Plan approved for out of hours essential works.



**4.8 Health Approvals**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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	<b>No. of Plans processed April 2019</b>	<b>2019 Progressive Total</b>
Food	6	28
Public Building	1	5
Hairdressing	0	1
Skin Penetration	3	7
Outdoor Eating Area	2	6

These categories have been renamed so 2018 data is not available.

**4.9 Septic Tank Applications**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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	<b>No. of Applications processed April 2019</b>	<b>No. of Applications processed April 2018</b>	<b>2019 Progressive Total</b>
Domestic	1	9	9
Commercial	0	0	0
Inspections	2	3	12

**4.10 Demolitions**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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	<b>No. of Applications processed April 2019</b>	<b>No. of Applications processed April 2018</b>	<b>2019 Progressive Total</b>
Domestic	4	1	11
Commercial	0	0	0

**4.11 Swimming Pool and Drinking Water Samples**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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<b>Name</b>	<b>No. of Samples taken April 2019</b>	<b>No. of Samples taken April 2018</b>	<b>2019 Progressive Total</b>
Swimming Pools	16	14	66
Drinking Water	1	5	14
Pool Inspections	1	0	6

**4.12 Rabbit Processing**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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Month	No. of Rabbits processed for human consumption	Carcasses condemned	
		Whole	Part
April 2019	2196	2	15

**4.13 Hairdressing and Skin Penetration Premises**

<b>Author:</b>	Mrs Erica King, A/Manager Health and Building Services
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	No. of Inspections undertaken April 2019	No. of Inspections undertaken April 2018	2019 Progressive Total
Hairdressing	0	4	10
Skin Penetration	1	10	9

## Building Services Monthly Team Summary



### 1. Building Services Team Overview

The Building Services Team delivers a range of services which includes:

- Assessment and issue of Certificates of Design Compliance (CDC's).
- Assessment and issue of Building Permits, Demolition Permits, Occupancy Permits, Occupancy Permits (Strata), Building Approval Certificates (Strata) and Building Approval Certificates (unauthorised work).
- Assessment and issue of approvals for variations to the Residential Design Codes for single and 2 group dwellings and associated buildings.
- Assessment and issue of approvals for the granting and renewing of Licences for Caravan Parks ("facilities").
- Assessment and issue of Approvals for the placement of Park Homes and location of ancillary buildings associated with Park Homes and Caravans.
- Assessment and issue of Permits and Approvals for selected types of signs.
- The enforcement of the Building Act 2011 provisions.

### 2. Human Resource Update

Mr Rod Fielding, Manager Health and Building Services, was on annual leave from 15 April 2019 to 9 May 2019. Mrs Erica King was Acting Manager Health and Building Services for this period.

### 3. Project Status Reports

Nil

### 4. Information Items

#### 4.1 Monthly Building Permit Approvals - (All Building Types)

**Author:** Mrs Erica King, A/Manager Health and Building Services

Type	Certified	Uncertified	Total
Dwellings	47	0	47
Adds and Alts	39	73	112
Class 2 - 9	4	0	4
Group Dwellings	0	0	0
Percentage	55.21	44.79	
<b>Total</b>	90	73	163

#### Building Permits Issued for Pools and Spas

April 2019	Total 2019
40	246

#### 4.2 Other Permits

**Author:** Mrs Erica King, A/Manager Health and Building Services

Permit Type	April 2019	Total 2019
Demolition Permit	3	8
Permanent Sign Licence	1	4
Community Sign	2	11
Street Verandah	0	0
Occupancy	3	19
Strata Titles	0	0
Unauthorised Building Works:		
Building Approval Certifications (Class 1 and 10)	6	26
Occupancy Permits (Class 2-9)	3	23
R-Code Variations:		
Approvals	37	123
Refusals	0	0

#### 4.3 Monthly Caravan Park Site Approvals

**Author:** Mrs Erica King, A/Manager Health and Building Services

The annual caravan park inspections will be undertaken during May and June 2019.

## Compliance and Emergency Liaison Monthly Team Summary



### 1. Compliance and Emergency Liaison Team Overview

The Compliance and Emergency Liaison Team delivers a range of services which includes:

- Rangers - enforce laws including those related to parking, dogs, cats, litter, off road vehicles, abandoned vehicles and camping.
- Bush Fire Prevention - manage and coordinates bushfire prevention activities including the enforcement of the *Bush Fires Act 1954*.
- Emergency Management - manage and coordinate activities to support local emergency management arrangements and to ensure the City's compliance with statutory obligations arising from the *Emergency Management Act 2005*.
- SmartWatch - vehicle based patrol service focused on community surveillance.
- Swimming Pools/Spa Barrier Inspections - Inspection of all barriers to residential Swimming Pool and Spas in every four (4) year period.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

#### 3.1 Refurbishment of the New Compliance Headquarters

<b>Project Officer:</b>	Mr Jonathon Zahra, Project Officer Mrs Luiza Gawel, Projects Officer
<b>Author:</b>	Mrs Luiza Gawel, Projects Officer

#### Works completed in April 2019:

- In-ceiling services including mechanical is 95% complete
- Roof installation and height safety system is 100% complete
- Mechanical installation on roof is 95% complete
- In-ceiling services installation 95% complete
- Ceiling installation is 95% complete
- Installation of aluminium doors and windows 85% complete
- Cabinets work 90% complete
- Carpets, vinyl and ceramic tiles installation 90% complete
- Brickwork and plastering to alfresco complete
- Parking resurfacing and external site works 60% complete
- Workstations and loose furniture installation commence

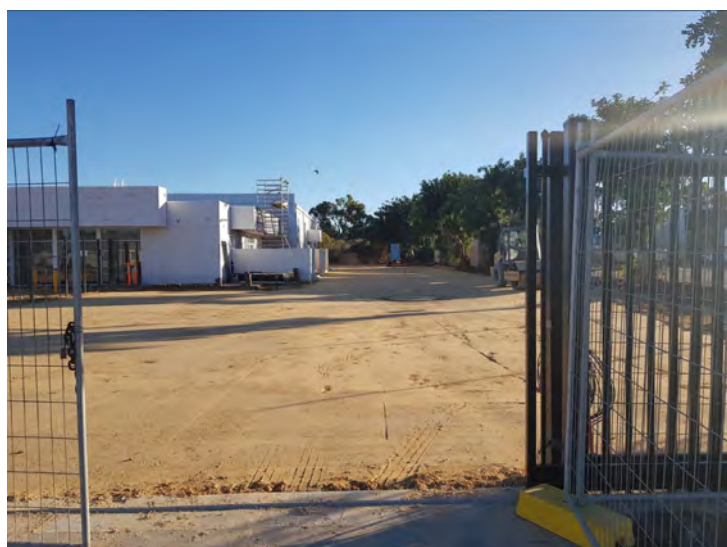
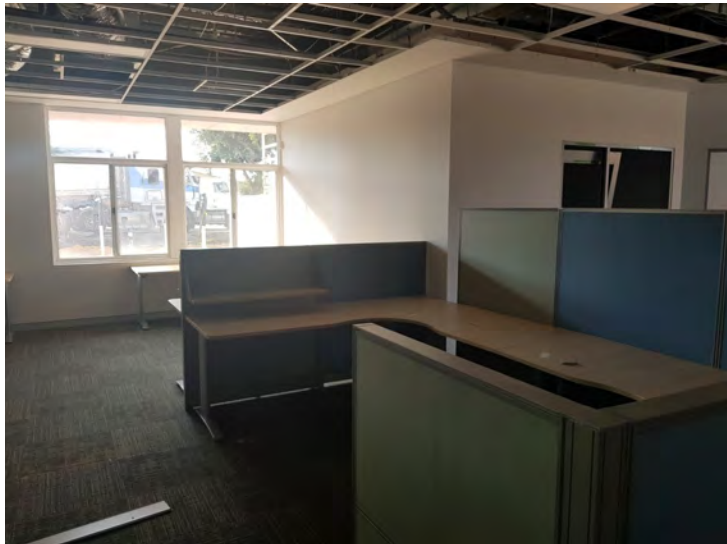
#### Works scheduled for May 2019:

- Complete internal and external painting works
- Complete aluminium doors and windows installation

- Complete electrical, plumbing and HVAC installation
- Complete alfresco carpentry works
- Complete external and internal signage







#### 4. Information Items

##### 4.1 BEN Signage

<b>Author:</b>	Mr Jonathon Zahra, Project Officer Mrs Tarryn Coleman, Community Engagement Officer Mr Greg Whip, Coordinator Emergency Management
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The Beach Emergency Number (BEN) Signage is part of a state-wide program in which the City has elected to participate. In the event of an emergency, the BEN signs help to decrease the response time by pinpointing strategic locations for responders.

On 26 April 2019, the City received confirmation from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts, for the successful grant funding of \$29,507 (GST exclusive).

The grant is for the installation of 86 signs (67 for the mainland and 19 for Garden Island).

The procurement process has commenced, with the artwork proofing the first to follow.

Delivery of signs is expected by mid-June with installation completed within one month following delivery.

##### 4.2 Ranger Services Action Reports

<b>Author:</b>	Ms Sarah Nicolaides Coordinator Ranger Services
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CRMs	April 2018	April 2019
Dogs/Cats	526	400
Vehicles	81	64
Litter	18	4
Parking	130	100
Illegal Camping	6	7
Livestock	3	1
Dogs	April 2018	April 2019
Impounded	72	39
Claimed	55	33
Transferred to Rehoming Agency	16	6
Euthanised/Deceased	1	0
Infringements	31	72
Cautions	62	112
Applications for More than 2 Dogs	1	4

<b>Cats</b>	<b>April 2018</b>	<b>April 2019</b>
Impounded	24	7
Claimed	4	1
Transferred to Rehoming Agency	20	6
Euthanised	0	0
Infringements	7	3
Cautions	15	9
<b>Other</b>	<b>April 2018</b>	<b>April 2019</b>
Parking Infringements	642	754
Parking Cautions	56	337
Impounded Vehicles	14	4
Litter Infringements	0	1
Litter Cautions	0	0
School Patrols*	19	18
Beach Patrols	75	29

\*School Holidays from 13 - 28 April 2019

<b>4.3 Building Compliance</b>	
<b>Author:</b>	Mrs Jane Anderson, Coordinator Building and Development Compliance

INSPECTION TYPE	TOTAL	COMPLIANT	NON-COMPLIANT	CANCELLED/ REMOVED	% COMPLIANT	% NON-COMPLIANT
Pools in the City as at 01/05/2019	9728					
4-yearly barrier inspections due in April 2019	105					
4-yearly first inspections conducted in April 2019	159	73	82	4	47.10%	52.90%
4-yearly second inspections conducted in April 2019	64	51	8	5	86.44%	13.56%
4-yearly third inspections conducted in April 2019	17	13	4	0	76.47%	23.53%
4-yearly fourth inspections conducted in April 2019	1	1	0	0	100.00%	0.00%
4-yearly fifth inspections conducted in April 2019	1	1	0	0	100.00%	0.00%
Total number of 4-yearly program inspections conducted in April 2019	242					

INSPECTION TYPE	TOTAL	COMPLIANT	NON-COMPLIANT	CANCELLED/REMOVED	% COMPLIANT	% NON-COMPLIANT
Preliminary (pre-construction) inspections conducted in April 2019	26					
Final (upon pool completion) inspections conducted in April 2019	31					
Number of infringements issued in April 2019						

#### 4.4 Emergency Management and Fire Prevention

**Author:**

Mr Greg Whip, Coordinator Emergency Management  
Mrs Helen Edwards, Fire Prevention Officer

During April 2019 the City of Rockingham and the Singleton Volunteer Bushfire Brigade attended the following incidents:

##### Summary of CoR Volunteer Bush Fire Brigade Activity

Fire and Incident Report Summary			
	CoR Emergency Management Officers	City of Rockingham Machinery	Singleton VBFB
Primary	1		2
Support			
Bush Fire			1
Structure House/Buildings			
Vehicle			
Property Fire			
False Alarms			
Rubbish			1
Arson/Suspicious	1		2
Illegal Burn			

There have been two fires within the Karnup/Keralup fire district this month both of a suspicious nature and reported to the relevant authorities.

#### 4.5 SES Activity

**Author:**

Mr Greg Whip, Coordinator Emergency Management  
Mrs Helen Edwards, Fire Prevention Officer

During April the Rockingham State Emergency Service (SES) attended to nine call outs for storm damage to properties in the community and two instances of vehicle collisions with houses. They also assisted in two missing persons searches.

**4.6 CRM - April 2019**

<b>Author:</b>	Mr Greg Whip, Coordinator Emergency Management Mrs Helen Edwards, Fire Prevention Officer
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<b>Total</b>	<b>Issue</b>
12	Permits to Burn have been issued

**4.7 Restricted Burning Period**

<b>Author:</b>	Mr Greg Whip, Coordinator Emergency Management Mrs Helen Edwards, Fire Prevention Officer
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Due to unfavourable conditions the Prohibited Burning Period was extended into what would normally be the Restricted Burning Period. Permits to Burn have commenced being issued as of 29 April 2019. Permits are issued for rural properties so bushfire fuels and the associated risk can be reduced in a safe and controlled manner. The Permits carry conditions under which each assessed burn must be conducted.

**4.8 SmartWatch Key Result Areas**

<b>Author:</b>	Mr Stuart Kenny Coordinator SmartWatch Mrs Maria Butterly, Administration Officer SmartWatch
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<b>Visibility</b>			
<b>KPI</b>	<b>Target</b>	<b>Actual</b>	<b>Compliance</b>
Response within 15 minutes to CAR's	90%	97%	Exceeds
Percentage of COR streets patrolled - monthly	100%	N/A	*See Explanatory Note Below
Achieve 40,000 patrol km's per month	40,000 kms	47,508 kms	Exceeds
<b>Engagement with Community</b>			
<b>KPI</b>	<b>Target</b>	<b>Actual</b>	<b>Compliance</b>
Attend 1 Community Event per month	1	3	Exceeds
<b>Increasing perception of Safety</b>			
<b>KPI</b>	<b>Target</b>	<b>Actual</b>	<b>Compliance</b>
All community patrol requests actioned	100%	100%	Meets
Community Patrols undertaken at least once per shift	100%	100%	Meets
<b>Notable Statistics</b>			
Requests For Attendance		107	
Community Patrol Requests		42	
Holiday Watch Requests		72	
On Patrol Reports		110	
Fire Watch		24	Targeted Locations

Notable Statistics		
Hotspots	33	Targeted Locations
Field Reports to WAPOL	164	
CCTV Requests	2	

\*This KPI has been put aside during the peak fire season to enable increased patrols in high fire risk areas as a risk based measure to reduce the amount of deliberate fires (arson) in bushland within the district and increase the potential of the early detection of outbreaks.



## Strategic Planning and Environment Monthly Team Summary



### 1. Strategic Planning and Environment Team Overview

The Strategic Planning and Environment Team delivers a range of services which includes:

- Facilitating projects and undertaking tasks that establishes and reviews the City's planning framework (Strategic Planning);
- Assessing and making recommendations on proposed land use plans such as Structure Plans and Activity Centre Plans (Strategic Planning);
- Implementing the Council's environmental initiatives that broadly focus on reducing the City's ecological footprint (Environment); and
- Assessing and making recommendations on planning proposals that have an environmental implication, including those assessed under the Environmental Protection Act (Environment).

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Local Planning Strategy (LUP/1352)		
Budget:	\$360,000	Expenditure to date:	\$22,702
Commencement date:	July 2016	Estimated finish date:	2018/19
Project Officer:	Mr Jeff Bradbury, Senior Projects Officer - Strategic Planning		
Author:	Mr Jeff Bradbury, Senior Projects Officer - Strategic Planning		
Progress Report:			

No changes since September 2018 Bulletin. Studies are being completed to inform community engagement.

Project	3.2 Tamworth Hill Swamp Management Plan		
Budget:	\$70,000	Expenditure to Date:	\$55,755.53
Commencement Date:	July 2018	Estimated Finish Date:	July 2019
Project Officer:	Ms Rachel Halton, Environmental Planning Officer		
Author:	Ms Rachel Halton, Environmental Planning Officer		
Progress Report:			

The draft Tamworth Hill Swamp Management Plan is in the process of being finalised following internal review.

Project	3.3 Lake Richmond Management Plan Review - Stage 2		
Budget:	\$30,000	Expenditure to Date:	\$28,750
Commencement Date:	July 2018	Estimated Finish Date:	November 2019
Project Officer:	Mr Rory Garven, Environmental Planning Officer		
Author:	Mr Rory Garven, Environmental Planning Officer		
Progress Report:			

The draft Lake Richmond Management Plan is currently being reviewed internally.

Project	3.4 Coastal Hazard Risk Management and Adaption Plan – Stage 2		
Budget:	\$30,000	Expenditure to Date:	\$1,000
Commencement Date:	July 2018	Estimated Finish Date:	June 2019
Project Officer:	Ms Natalie Elliott, Coordinator Sustainability and Environment		
Author:	Ms Natalie Elliott, Coordinator Sustainability and Environment		
Progress Report:			

The draft CHRMAP has been presented to the Executive and will now be presented at the Councillor Engagement Session in May.

Project	3.5 Bushland Management Plan		
Budget:	\$120,000	Expenditure to Date:	\$77,933.90
Commencement Date:	July 2018	Estimated Finish Date:	September 2019
Project Officer:	Mr Rory Garven, Environmental Planning Officer		
Author:	Mr Rory Garven, Environmental Planning Officer		
Progress Report:			

The Bushland Management Plan is currently being drafted and will be circulated for internal review in May.

#### 4. Information Items

##### 4.1 City Endorsed as a Gold Waterwise Council

<b>Author</b>	Mr Rory Garven, Environmental Planning Officer
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On the basis of the City's Water Efficiency Action Plan 2016, the City was first endorsed as a Waterwise Council by the Water Corporation and the Department of Water in April 2017. This endorsement recognised the City's outstanding approach to sustainable water management.

Since the initial endorsement, the Strategic Planning and Environment team have been undertaking annual reviews of scheme and groundwater usage across City operations and within the community. This information is used to measure the City's progress against the Water Efficiency Action Plan goals and set new targets to improve water conservation outcomes moving forward.

To achieve Gold Waterwise Council status, the City was required to expand on its existing endorsement by developing new actions aimed at meeting the goals listed in the Water Sensitive Cities Goal Index. The seven goal areas are designed to help set targets and identify strategic priorities for creating resilient and sustainable Waterwise communities. These goal areas are listed below:

1. Ensure Good Water Sensitive Governance;
2. Increase Community Capital;
3. Improve Productivity and Resource Efficiency;
4. Improve Ecological Health;
5. Ensure Quality Open Space;
6. Achieve Equity of Essential Services; and
7. Promote Adaptive Infrastructure.

The City's water-saving actions and initiatives undertaken to meet the above goals include:

- Providing a framework for the establishment of a resilient, diverse and expanding urban forest in public open space and streetscapes through the City's Greening Plan 2017;
- Developing Planning Policy 3.4.3 – Urban Water Management which seeks to protect local waterways from contaminants by incorporating the principles of water sensitive urban design into local stormwater management;
- Hosting a free Waterwise Gardening Seminar for the community at the Garry Holland Centre;
- Engaging a local nursery to facilitate a City funded giveaway of 10,000 native waterwise plants to residents;
- Reducing groundwater consumption and improving irrigation efficiency at Lark Hill Sports Complex by installing new weather stations;
- Requiring a minimum WELS rating of 5 stars for all newly procured water using appliances;
- Encouraging developers to commit to water sustainability initiatives by providing information packs to home owners at point of sale; and
- Undertaking a feasibility study of Managed Aquifer Recharge as an alternative water source for irrigation, reducing the pressure on groundwater.

Upon completing these actions, the City was formally recognised as a Gold Waterwise Council at the 2019 Waterwise Business Recognition Event, which was hosted by the Water Corporation and the Department of Water and Environment Regulation.

This is the first time that the City has received Gold Waterwise status and the award serves as acknowledgement of the ongoing hard work and commitment across a number of teams.



*Rory Garven, Environmental Planning Officer accepting the City's Gold Waterwise Award, from Department of Water and Environment Regulation Director General Mike Rowe, Water Corporation Chairman Mike Hollett and Minister for Water the Honourable Dave Kelly MLA [left to right].*

#### 4.2 Native Plants Giveaway 2019

<b>Author</b>	Mr Rory Garven, Environmental Planning Officer
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The City's second annual Native Plants Giveaway took place on 4 May 2019 at Carramar Coastal Nursery in Port Kennedy. The event was planned to run for an additional week, however, due to the overwhelming public demand and popularity, all native seedlings grown for the giveaway were collected from the nursery during the first day.

Given the success of last year's event, the number of plants available was more than tripled, with a total of 10,000 native seedlings grown for the 2019 giveaway. Residents were limited to 10 seedlings per household, on a first come first serve basis. Although some residents missed out, the feedback from the community was largely positive with a number of people taking time to thank the City for running this initiative.

The Native Plants Giveaway aims to encourage waterwise gardens and support the establishment of backyard habitat for wildlife. This is an important part of delivering key actions outlined in the City's Greening Plan 2017 and the Water Efficiency Action Plan 2016.

The City hopes to run the giveaway again next year and future arrangements will be reviewed following the success of this year's program.



*Native plants grown for the 2019 giveaway at Carramar Coastal Nursery*

#### 4.3 Proposed Amendment to Metropolitan Region Scheme – Rezoning from 'Rural' to 'Urban' – Jade Court and Penson Street, Singleton

<b>Author:</b>	Mr Tristan Fernandes, Coordinator Strategic Planning
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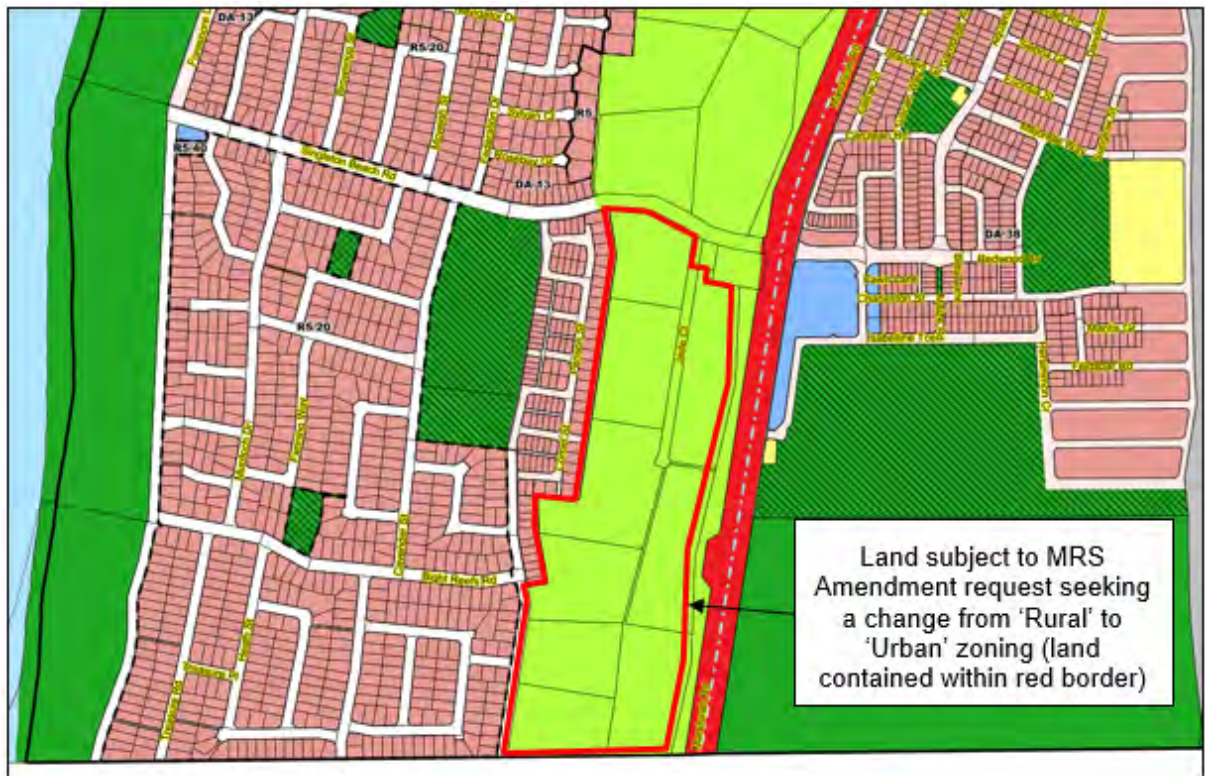
##### **Purpose**

To advise the Council of the Western Australian Planning Commission's (WAPC) decision to refuse an Amendment to Metropolitan Region Scheme (MRS) for Lots 22 - 26 and 29 Jade Court and Lots 27, 28 and 30 Penson Street, Singleton (see Figure 1).

##### **Background**

In September 2009, the then Department of Planning sought the Council's comments regarding an application seeking approval to amend the MRS by rezoning land in Jade Court and Penson Street, Singleton from 'Rural' to 'Urban'.





#### 1. Land Subject to MRS Amendment Request

At the time, the subject land was identified by the draft *Southern Metropolitan Sub-Regional Structure Plan* (2009) as an 'Urban Investigation' area.

In November 2009, the Council resolved the following action with respect to the proposed amendment to the Metropolitan Region Scheme seeking to rezone Lots 22 - 26 and 29 Jade Court and Lots 27, 28 and 30 Penson Street, Singleton from 'Rural' to 'Urban':

1. Advise the Department of Planning as follows:
  - (i) Rezoning the subject land to facilitate urban development is inconsistent with the recommendations of the *City of Rockingham Planning Policy No.5.2 - Rural Land Strategy* which identifies the area for 'Special Rural' subdivision in order to maintain the rural viewshed along Mandurah Road and natural landscape features of the dune system.
  - (ii) The proposed MRS amendment is premature and consideration of the proposal should be deferred until such time as *Directions 2031* and the draft *Southern Metropolitan and Peel Sub-Regional Structure Plan* is finalised and the status and meaning of 'Urban Investigation Area' is clarified.
2. Support the commissioning of a study to review its Policy position regarding the rural vista along Mandurah Road in the areas of Singleton, Golden Bay and Secret Harbour by commissioning a Visual Landscape Evaluation, and advise the Department of Planning accordingly.

No action was taken in relation to this Amendment pending the finalisation of the *South Metropolitan Peel Sub-Regional Planning Framework* (2018).

In January 2019, the Department of Planning, Lands and Heritage sought the City's comments in with respect to this Amendment request. The City provided the following advice to the Department as follows:

*"The City remains opposed to the proposal for the following reasons:*

- (i) *Rezoning the subject land to facilitate urban development is inconsistent with the recommendations of the City of Rockingham Planning Policy No.5.2 - Rural Land Strategy which identifies the area for 'Special Rural' subdivision in order to retain the visual amenity (the rural viewshed along Mandurah Road) and natural landscape features of the dune system.*

- (ii) *Rezoning the subject land to facilitate urban development is inconsistent with the South Metropolitan Peel Sub-regional Planning Framework which classifies the land as 'Rural Residential'. That is, the Framework process has determined that the land not be classified for urban expansion and that it not be subject to any further urban/planning investigation.*

*With respect to point (i) above, in 2011/12 the City undertook a review its Policy position by commissioning a Visual Landscape Evaluation (VLE) for the areas of Singleton, Golden Bay and Secret Harbour in proximity Mandurah Road. The VLE methodology was guided by the Visual Landscape Planning in Western Australia: A Manual for Evaluation, Assessment, Siting and Design (WAPC, November 2007).*

*The following key conclusions and recommendations from the VLE were based on a detailed analysis of the landscape and visual character of the Study Area and complemented by an extensive community consultation process:-*

- *The natural dune system of the Study Area is a highly valued and significant natural asset that is worthy of ongoing preservation. The elevated and undulating character is particularly valued by the local community who the rated 'dunes' as a particularly important landscape element. The natural landform and associated dune vegetation is vulnerable to development due to the difficulty of establishing access roads and building pads without significant cut and fill that degrades the natural flowing contours of the landscape and destabilises natural vegetation systems.*
- *The Study Area includes land valued for its biodiversity values that will require protection and, where appropriate, sensitive integration within any development plans for the Study Area.*
- *The vista from Mandurah Road across the Study Area is worthy of retention, protection and ongoing management, particularly the area south of Paganoni Road that provides an important gateway viewing experience. Key aspects of the view that require consideration in future planning are the need to retain the tuart vegetation that creates a vegetated framework to the vista and the visibility of the locally distinctive dune systems.*

*The VLE concluded that the City's statutory and policy position as set out in Town Planning Scheme No.2 and Planning Policy No.5.2 is sound and justified; and should be maintained.*

*At its ordinary Meeting held in February 2012, the Council resolved to adopt the VLE and that it be used to inform the City's consideration of regional and local planning initiatives and proposals."*

## **Details**

On 1 May 2019, City Officers presented a deputation to the Western Australian Planning Commission in support of the Council recommendation that the Amendment be refused.

Following the meeting, the City was informed that the WAPC had refused the Amendment. Please note that this decision cannot be appealed.

## Land and Development Infrastructure Monthly Team Summary



### 1. Land and Development Infrastructure Team Overview

The Land and Development Infrastructure Team deliver a range of services which include:

- Providing strategic input into the statutory and strategic planning processes which delivers innovative land development outcomes.
- Ensuring all development applications are assessed in accordance with statutory regulation, accepted standards, best practice and Council Policy.
- Responsibility for assessment and approval for all engineering, urban water, public open space and streetscape proposals relating to land development.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Managed Aquifer Recharge (MAR) - Feasibility Study		
Budget:	\$60,000	Expenditure to Date:	\$58,000
Commencement Date:	October 2017	Estimated Finish Date:	January 2020
Project Officer:	Ms Sarah Main, Urban Water Assessment Officer		
Author:	Mr James Henson, Manager Land and Development Infrastructure		
Progress Report:			

The City has completed a draft scope for the purpose of inviting formal quotations to undertake field investigations at the Rivergum Estate in support of Stage 2 - Phase 1.

In summary, the City requires the services of an experienced Hydrogeology consultant together with the services of a Level 3 registered driller to complete a conceptual bore design, achieve approval for all relevant DWER drilling and abstraction licencing, construct an observation bore and injection/production bore screened within the Leederville Aquifer and complete a groundwater quality assessment, a mineralogy assessment and aquifer testing.

The RFQ document will be distributed to the relevant consultants in mid May 2019.

### 4. Information Items

#### 4.1 Structure Plan Approval Referrals

Author:	Mr James Henson, Manager Land and Development Infrastructure
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4.1.1 Millars Landing (North) LSP - Revised Concept Structure Plan - Lot 447, 459 and 709 Baldvis Road, Baldvis

4.1.2 Proposed Amendment to No. 2 Golden Bay Structure Plan - Lot 3 Warnbro Sound Avenue

#### 4.2 Subdivision Approval Referrals

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.2.1 Proposed Residential Subdivision Creating 203 Lots - Lot 9025 Marillana Drive, Golden Bay
- 4.2.2 Proposed Commercial Subdivision Creating 3 Lots - Lot 403 Saltaire Way, Port Kennedy
- 4.2.3 Proposed Residential Subdivision Creating 172 Lots - Rivergums Stage 11 and 12 - Lot 9039 Crinia Drive, Baldivis
- 4.2.4 Proposed Residential Subdivision Creating 3 Lots from 2 Existing Lots - No. 14 Fruin Court, Warnbro

#### 4.3 Urban Water Management Referrals

<b>Author:</b>	Mr James Henson, Manager Land & Development Infrastructure
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- 4.3.1 Relocation of Clay Stockpile from Stage 11C Rivergums Estate, Baldivis
- 4.3.2 Lot 5 and Lot 309 Kerosene Lane and Lot 302 Mandurah Road - Urban Water Management Plan (Revision 3)
- 4.3.3 Self-Storage Warehouse - Lot 4 Saltaire Way, Port Kennedy
- 4.3.4 Response to community submissions for proposed LSP Amendment - Lot 3 Warnbro Sound Way, Golden Bay

#### 4.4 Traffic Report Referrals

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.4.1 Supa Golf and Supa Putt - 355 Mundijong Road, Baldivis
- 4.4.2 Intersection Treatment at Ennis Avenue and Royal Palm Drive, Warnbro
- 4.4.3 Exclusive Chinese (Parklet) - No.57B Rockingham Beach Road, Rockingham

#### 4.5 Delegated Land and Development Infrastructure Assets Approvals

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.5.1 Golden Bay - Stage 5B

#### 4.6 Subdivision Clearance Requests

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.6.1 Lot 17 (No.115) Rockingham Beach Road, Rockingham
- 4.6.2 Lot 273 (No.29) Coventry Road, Shoalwater
- 4.6.3 Lot 9006 Mandurah Road, Karnup - The Vista Estate
- 4.6.4 Lot 497 Seagate Street, Safety Bay
- 4.6.5 Lot 9013 and 9014 Baldivis Road, Baldivis - School Site

#### 4.7 Handover of Subdivisional Roads

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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The following subdivisional roads were handed over during the April 2019 period

- 4.7.1 Lot 9013 and 9014, Baldivis
  - The Edge - School Site
  - Roads: Pedicel Avenue, Olearia Street, Key Avenue, Yangeti Road



#### 4.8 Development Application Referrals

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.8.1 Proposed Service Station and Mechanical Workshop - Lot 36 (No.137) Dixon Road, East Rockingham
- 4.8.2 Proposed Grouped Dwelling (Garage Conversion) - Traffic Only - No.1 Biscayne Street, Safety Bay
- 4.8.3 Proposed Small Bar/Micro-Brewery Proposal - No.181 Safety Bay Road, Shoalwater
- 4.8.4 Hardstand and Storage of Sea Containers - Lot 500 Tesla Road, Rockingham
- 4.8.5 Proposed Grouped Dwelling (3 Units) - Lot 14 (No.35) Griggs Way, Rockingham
- 4.8.6 Earthworks (Pre-Subdivision) - Relocation of Clay Stockpiles - Lot 9002 Baldivis Road

#### 4.9 Delegated Subdivision Engineering and Public Open Space Practical Completions

<b>Author:</b>	Mr James Henson, Manager Land & Development Infrastructure
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- 4.9.1 The Vista - POS F Civils
- 4.9.2 Brightwood Estate Stage 3B POS

#### 4.10 Delegated Authority to Approve the Release of Bonds for Private Subdivisional Works

<b>Author:</b>	Mr James Henson, Manager Land and Development Infrastructure
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- 4.10.1 One71 Stage 1B - Maintenance Bond - \$11,385.00
- 4.10.2 Spires Stage 8 - Maintenance Bond - \$38,950.00
- 4.10.3 Lot 306 McDonald Road, Baldivis - Soil Stabilisation Bond - \$35,280.00
- 4.10.4 Spires Stage 12 - Soil Stabilisation Bond - \$6,480.00
- 4.10.5 240 Safety Bay Road, Safety Bay - Outstanding Works Bond - \$14,012.50
- 4.10.6 Spires Stage 12-15 Bulk Earthworks - Soil Stabilisation Bond - \$30,240.00
- 4.10.7 Lot 5 Ingram Road, Baldivis - Stage 1 - Soil Stabilisation Bond - \$6,120.00
- 4.10.8 Baldivis Parks - Stage 7 - Soil Stabilisation Bond - \$3,834.00
- 4.10.9 65 Kingsbridge Road, Warnbro - Outstanding Works Bond - \$1,062.50
- 4.10.10 29A Thorpe Street, Rockingham - Outstanding Works Bond - \$4,700.00

## Statutory Planning Monthly Team Summary



### 1. Statutory Planning Team Overview

The Statutory Planning Team delivers a range of services which includes:

- Issue Planning Approvals
- Scheme Amendments and Subdivision Applications
- Road Closures, PAW Closures and Street Naming
- Development Compliance
- Land Use Complaints

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Heritage Strategy		
Budget:	\$35,000	Expenditure to Date:	\$28,384 (Committed)
Commencement Date:	July 2018	Estimated Finish Date:	November 2019
Project Officer:	Ms Gayle O'Leary, Planning Officer Mr Stephen Sullivan, Planning Officer		
Author:	Ms Gayle O'Leary, Planning Officer		
Progress Report:			

Revised draft Heritage Strategy has been received by the City following a restructure. The draft Heritage Strategy is in the process of being finalised following internal review.

Project	3.2 Pedestrian Access Way Strategy Review		
Budget:	\$35,000	Expenditure to Date:	Nil
Commencement Date:	July 2018	Estimated Finish Date:	June 2019
Project Officer:	Mr David Waller, Coordinator Statutory Planning		
Author:	Mr Stephen Sullivan, Planning Officer		
Progress Report:			

The City appointed Element Advisory Pty Ltd to undertake the update of the 2010 Pedestrian Access Way Strategy. Work on the project has commenced and is anticipated to be completed prior to the end of June 2019.

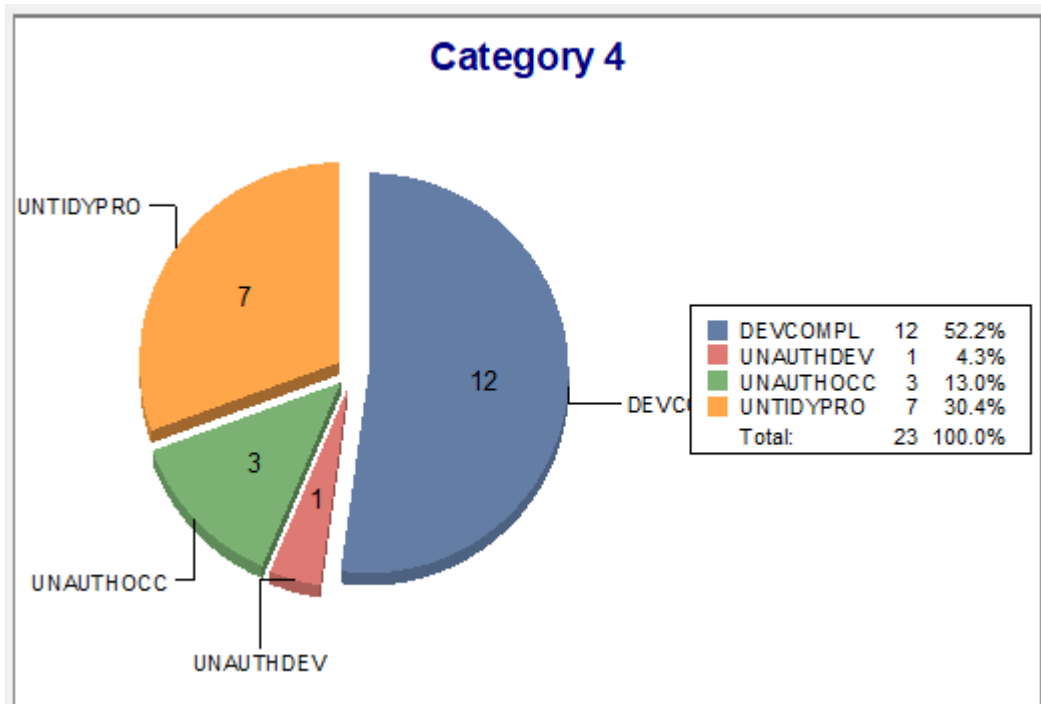
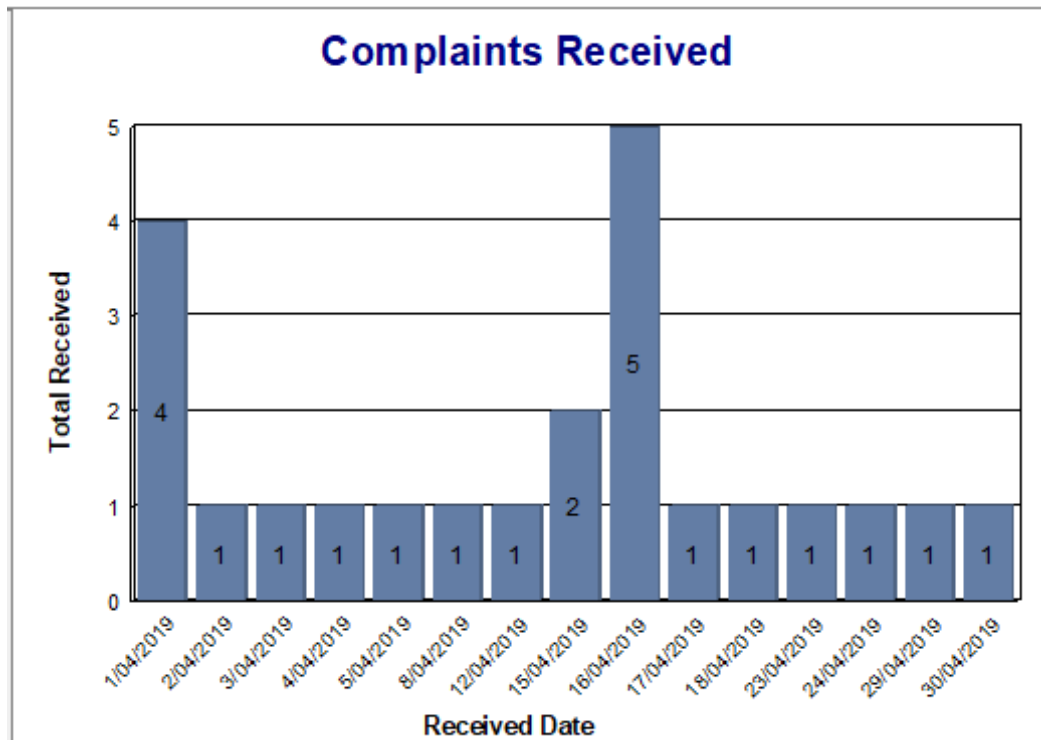
#### 4. Information Items

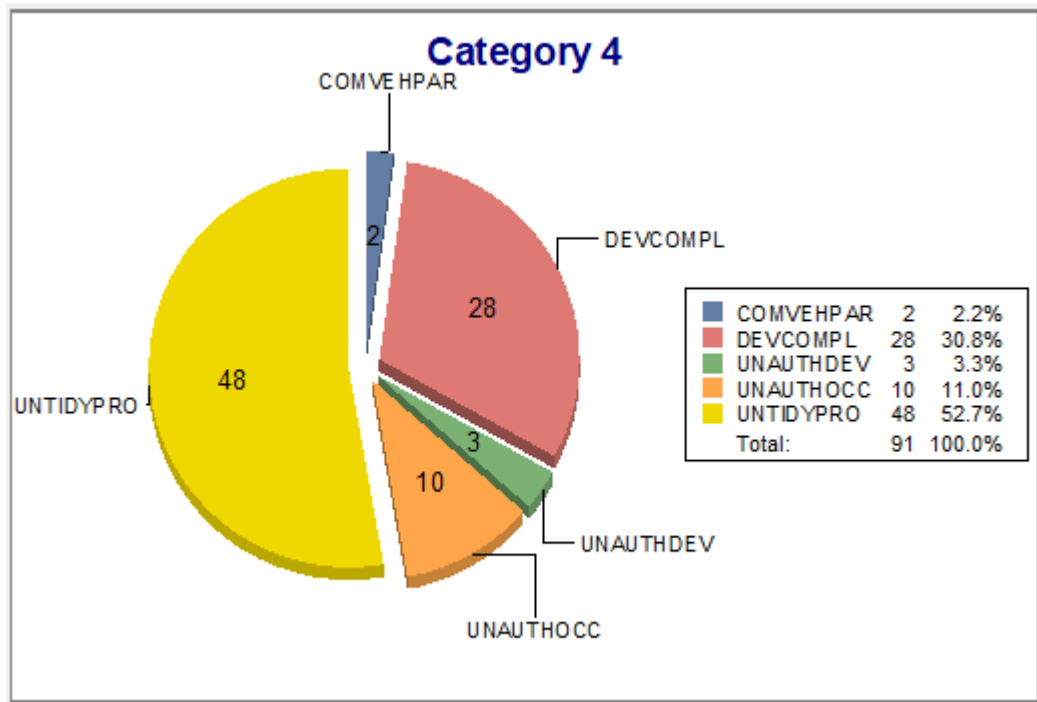
##### 4.1 Land Use - Planning Enforcement

**Author:** Mr Gordon Bukur, Senior Development Compliance Officer

The following tables includes 23 compliance matters that were received by the City's Planning Services during March regarding unauthorised land uses, home businesses, untidy or overgrown properties and commercial vehicles parking within the Residential Zones. There are currently 46 non-compliance matters outstanding that are being investigated, to be resolved.

#### Total complaints received in April: 23





**Total complaints received in 2019: 91**

Issue	Current Matters	Resolved Matters	Total 2019 YTD
Comm. Vehicle Parking	2	0	2
Home Occupation	5	5	10
Unauth. Development	19	12	31
Untidy Property	20	28	48
Total	46	45	91

**Court Decisions: 0 Planning Infringements: 1**

**Unresolved complaints from 2018: 16**

**4.2 Subdivision/Development Approval and Refusals by the WAPC**

**Author:** Administration Team

- 4.2.1 Freehold Subdivision Approved - Lot 635 Baldivis Road, Baldivis (21.2018.93.1)
- 4.2.2 Freehold Subdivision Approved - Lot 147 Hilda Road, Waikiki (21.2019.5.1)
- 4.2.3 Freehold Subdivision Approved - Lot 199 Payne Street, Shoalwater (21.2019.8.1)
- 4.2.4 Freehold Subdivision Approved - Lot 10 Parkin Street, Rockingham - Subdivision Creating 2 Lots (21.2019.10.1)
- 4.2.5 Freehold Subdivision Approved - Lot 9025 No Street Address Available, Golden Bay – Residential Subdivision creating 203 Lots (21.2019.9.1)

**4.3 Notifications and Gazettals**

**Author:** Administration Team

- 4.3.1 Amendment No.135 to Town Planning Scheme No.2 - Rezoning from 'Rural' to 'Special Residential' - Lots 101 and 102 Crystaluna Drive, Golden Bay - Final Approval granted by the Minister for Planning on 5 April 2019 (LUP/1722)

#### 4.4 Subdivision Clearances

**Author:** Administration Team

- 4.4.1 Lot 9001 Foreshore Drive, Singleton - Subdivision Clearance Creating 2 Lots (LUP/2112)
- 4.4.2 Lot 3 Warnbro Sound Avenue, Golden Bay - Subdivision Clearance Creating 43 Lots (21.2016.142.1)
- 4.4.3 Lot 311 Fifty Road, Baldivis - Subdivision Clearance Creating 2 Lots (21.2016.118.1)
- 4.4.4 Lot 497 Seagate Street, Safety Bay - Subdivision Clearance Creating 3 Lots (21.2018.42.1)
- 4.4.5 Lot 9013 and 9014 Baldivis Road, Baldivis - Subdivision Clearance Creating 5 Lots (LUP/1907-04)
- 4.4.6 Lot 102 Zig Zag Road, Baldivis – Subdivision Clearance Creating 2 Lots (21.2019.17.1)

#### 4.5 Subdivision Survey Approvals

**Author:** Administration Team

- 4.5.1 Endorsed Survey Strata Plan - Lot 320 Vickers Road, Baldivis (21.2016.8.1)
- 4.5.2 Endorsed Deposited Plan - Lots 1403 and 1404 Marillana Drive, Golden Bay (21.2018.78.1)
- 4.5.3 Endorsed Deposited Plan - Lot 9001 Foreshore Drive, Singleton (LUP/2112)
- 4.5.4 Endorsed Strata Plan - Lots 1-42 (No.57) Rockingham Beach Road, Rockingham (21.2019.3.1)
- 4.5.5 Endorsed Deposited Plan – Lot 3 Warnbro Sound Avenue, Golden Bay (21.2019.13.1)

#### 4.6 Subdivision Lot Production

**Author:** Administration Team

The following table represents residential lot activity within the growth suburbs of the City of Rockingham by month and year-to-date.

The data provides information relating to the number of conditional residential lot approvals, by the Western Australian Planning Commission.

The final approval figures are based on the number of lots which have received final approval by the Western Australian Planning Commission.

Locality	Month (April 2019)		Year to date (2019)	
	Preliminary	Final	Preliminary	Final
Baldivis	934	nil	934	115
Golden Bay	nil	1	1	2
Karnup	nil	nil	nil	nil

#### 4.7 Delegated Development Approvals

**Author:** Administration Team

- 4.7.1 Proposed Home Occupation (Beauty Therapy) - Lot 2019 (No.57) Eldon Street, Shoalwater - Brown (20.2019.74.1)
- 4.7.2 Proposed Funeral Parlour (Signage) - Lot 51 (No.6) Robinson Place, Rockingham - Stewart Urban Planning (20.2019.51.1)
- 4.7.3 Proposed Application for Livestock Holding Facility - Lot 470 (No.353) Mundijong Road, Baldivis - Rowe Group (20.2019.84.1)
- 4.7.4 Proposed Change of Use (Medical Centre Expansion) - Lot 7001 (No.420) Secret Harbour Boulevard, Secret Harbour - Resolve Group Pty Ltd (20.2019.67.1)
- 4.7.5 Proposed Addition to Single House (Patio) - Lot 20 (No.22) Karri Street, Karnup - D'Vinci Contracting (20.2019.92.1)

- 4.7.6 Proposed Addition and Alteration to Existing Fast Food Outlet (McDonald's) - Lot 5 (No.5/2-4) Elanora Drive, Cooloongup - Hindley & Associates Pty Ltd (20.2019.85.1)
- 4.7.7 Renewal of Development Approval - Alterations to Leisure Inn - Lot 2 (No.3-21) Chalgrove Avenue, Rockingham - Realcom Group Pty Ltd (20.2019.88.1)
- 4.7.8 Proposed Amendment to Development Approval (Carpark Shade Structures) - Lot 1 (No.1-9) Gngangara Drive, Waikiki - Elite Compliance Pty Ltd (20.2019.72.1)
- 4.7.9 Proposed Outbuilding to Single House (Shed) - Lot 752 (No.196) Tuart Drive, Baldivis - Corby (20.2019.68.1)
- 4.7.10 Proposed Home Occupation (Massage Therapy) - Lot 656 (No.146) Fifty Road, Baldivis - Pohlmann (20.2019.64.1)
- 4.7.11 Proposed Change of Use (Storage Facility - Caravans/Beats/Trailers/Containers) - Lot 100 (No.19) Jacquard Way, Port Kennedy - Gan (20.2019.79.1)
- 4.7.12 Proposed Addition to Single House (Demountable Shed) - Lot 1612 (No.111) Karri Street, Karnup - CPR Building & Approval Services (20.2019.75.1)
- 4.7.13 Proposed Single House and Ancillary Accommodation - Lot 45 (No.25) Neville Road, Baldivis - Redink Homes Pty Ltd (20.2019.3.1)
- 4.7.14 Proposed Home Occupation (Portrait Photography) - Lot 1031 (No.23) Tinker Lane, Baldivis - Fair (20.2019.58.1)
- 4.7.15 Renewal of Development Approval (Shopping Centre) - Lots 9005 and 9008 Tristan Link, Baldivis - Dynamic Planning and Development Services (20.2019.80.1)
- 4.7.16 Proposed Outbuilding to Single House (Shed) - Lot 33 (No.10) Neville Road, Baldivis - Sims (20.2019.76.1)
- 4.7.17 Proposed Addition to Single House (Patios) - Lot 121 (No.9) Westray Court, Warnbro - Trojan Patios and Sheds Pty Ltd (20.2019.61.1)
- 4.7.18 Proposed Home Occupation (Beauty) - Lot 613 (No.18) Platypus Green, Baldivis - Evans (20.2019.78.1)
- 4.7.19 Proposed Shop Signage (Aldi) - Lot 7001 (No.420) Secret Harbour Boulevard, Secret Harbour - Sign Manager (20.2019.91.1)
- 4.7.20 Proposed Change of Use (Residential to Short Stay Accommodation) - Lot 549 (No.7) Martell Street, Warnbro - Groom - (20.2019.63.1)
- 4.7.21 Proposed Home Occupation (Beauty Salon) - Lot 416 (No.43) Chilvers Street, Baldivis - Ferrari (20.2019.69.1)
- 4.7.22 Proposed Single House Lot 829 (No.14) Trenant Park Garden, Golden Bay - Port Bouvard Homes (20.2019.57.1)
- 4.7.23 Proposed Estate Entry Signage (Golden Bay Estate) - Lot 3 Warnbro Sound Avenue, Golden Bay - Epcad (20.2019.44.1)
- 4.7.24 Proposed Conversion of Garage to Habitable Room - Addition to Grouped Dwelling - Lot 1 (No.1/1) Biscayne Street, Safety Bay - Maple (20.2019.77.1)
- 4.7.25. Proposed Bulk Earthworks (Pre-Subdivision Relocation of Clay Stockpile) - Lot 9002 Baldivis Road, Baldivis - Tabec (20.2019.81.1)
- 4.7.26 Proposed Home Occupation (Beauty) – Lot 43 (No.45) Donald Drive, Safety Bay – Whittleton – (20.2019.90.1)
- 4.7.27 Proposed Illuminated Pylon Sign (Shop – Pharmacy) – Lot 80 (No.220) Safety Bay Road, Safety Bay – Bullet Sign Shop – (20.2019.97.1)

#### **4.8 Delegated Development Refusals**

<b>Author:</b>	Administration Team
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Nil this Month

#### 4.9 Delegated Building Envelope Variations

<b>Author:</b>	Administration Team
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Nil this Month

#### 4.10 Subdivision/Amalgamation Approved

<b>Author:</b>	Administration Team
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- 4.10.1 Referral Response - Proposed Amendment to Development Approval for Service Station - Lot 101 & 104 (No.2263 and 2267) Mandurah Road, Karnup (20.2019.32.1)
- 4.10.2 Referral Response - Application No.157720 - Lot 9003 Warnbro Sound Avenue, Golden Bay (21.2019.9.1)
- 4.10.3 Referral Response - Application No.157385 - Lot 156 (No.1241) Mandurah Road and Lot 800 (No.29) Pike Road, Baldivis (21.2018.85.1)
- 4.10.4 Referral Response - Application No.157929 - Lot 1 & 814 (No.12 and 14) Fruin Court, Warnbro (21.2019.21.1)

#### 4.11 Strata Plans

<b>Author:</b>	Administration Team
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- 4.11.1 Approved Strata Plan 77109 - Lot 903 (No.18) Westralia Garden, Rockingham - Yaran (21.2019.1.1)
- 4.11.1 Approved Strata Plan 75878 - Lot 904 (No.20) Westralia Garden, Rockingham - Yaran (21.2019.22.1)

#### 4.12 Subdivision/Amalgamation Refused

<b>Author:</b>	Administration Team
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Nil this Month



## Planning and Development Directorate Monthly Team Summary



### 1. Planning and Development Directorate Team Overview

The Planning and Development Directorate Team delivers a range of services which includes:

- Leads, mentors, manages and develops PDS Teams
- Contributes to the strategic development of the City
- Delivers a range of planning and development programmes and services that align with the objectives of the City's Strategic Plan
- Delivers Team Plans in accordance with the objectives of the City and the PDS Division
- Maintains comprehensive statutory planning, strategic planning and environment, building and environmental health best practices

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Rockingham Primary Centre, Centre Plan Implementation (LUP/137-08)		
Budget:	N/A	Expenditure to Date:	N/A
Commencement Date:	July 2013	Estimated Finish Date:	Ongoing
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer		
Progress Report:			

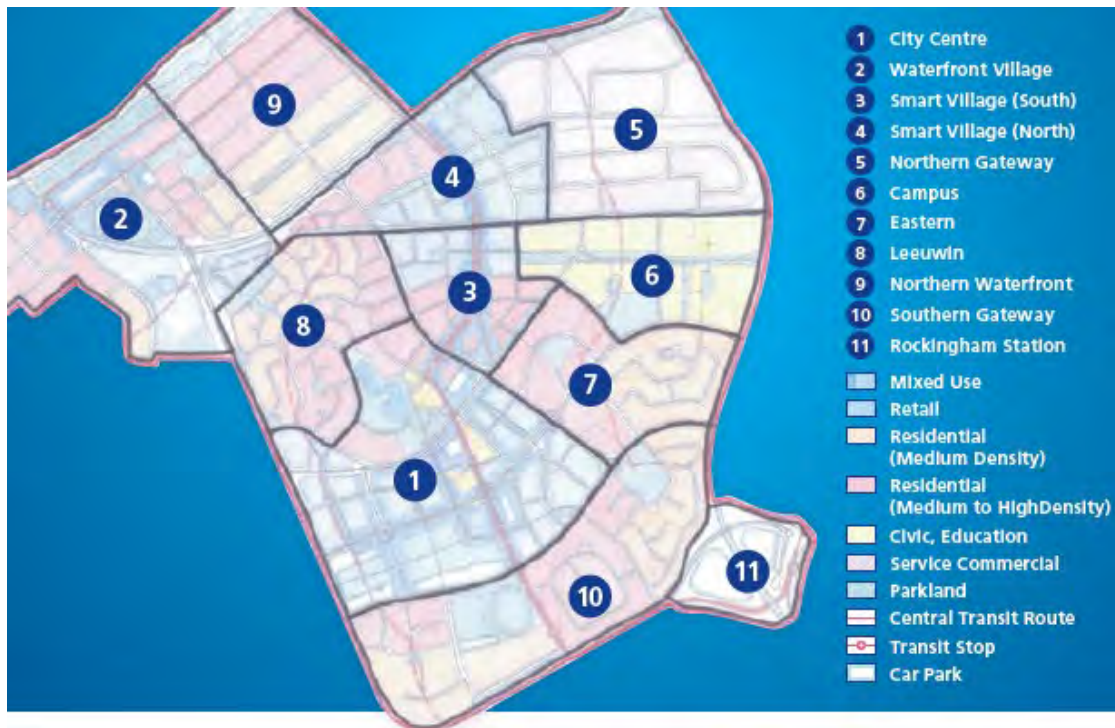


City Centre Planning Envelope



The Centre Plan area is divided into 11 Sectors as follows:

- City Centre
- Waterfront Village
- Smart Village (South)
- Smart Village (North)
- Northern Gateway
- Campus
- Eastern
- Leeuwin
- Northern Waterfront
- Southern Gateway/Rockingham Station



Since 2009, the City has been working to complete Development Policy Plans for each of the Centre Plan Sectors.

#### **Current Situation:**

Implementation is being undertaken in a number of steps, with the preparation and adoption of detailed Planning Policies - Development Policy Plans (DPP) for each Sector, as identified in the Centre Plan.

In this regard, the adoption of the following DPP's has occurred:

- DPP 3.2.1 - City Centre Sector - Sector 1 (August 2010)
- DPP 3.2.2 - Waterfront Village - Sector 2 (April 2012)
- DPP 3.2.5 - Smart Village South - Sector 3 (April 2012)
- DPP 3.2.6 - Northern Waterfront - Sector 9 (September 2013)
- DPP 3.2.8 - Campus - Sector 6 (November 2014)
- DPP 3.2.9 - Eastern - Sector 7 (March 2015)
- DPP 3.2.12 - Southern Gateway and Rockingham Station - Sectors 10 and 11 (September 2016)

Implementation actions for the following DPP's are ongoing and further details are provided in Project No's 3.2 and 3.3 detailed below:

- DPP 3.2.7 - Northern Smart Village (Sector 4)
- DPP 3.2.10 - Leeuwin (Sector 8)

Implementation action for the following Sector is yet to commence:

- Northern Gateway (Sector 5)

Project	3.2 Northern Smart Village Sector - Masterplan, Development Policy Plan and Proposed Amendment No's 161 and 162 to Town Planning Scheme No.2		
Budget:	\$55,000	Expenditure Date:	to \$44,663
Commencement Date:	May 2013	Estimated Finish Date:	Unknown
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer		
Progress Report:			

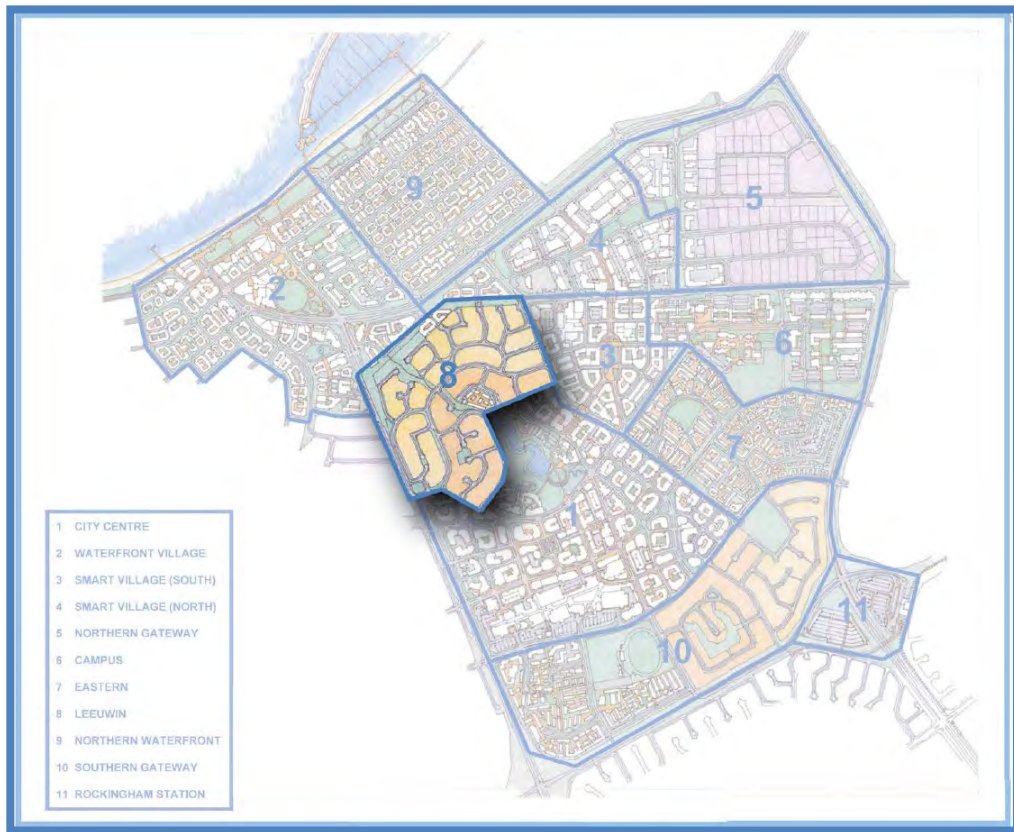


The Scheme Amendment and Development Policy Plan for the Northern Smart Village Sector have been on hold for some time pending the State Government's position on a science based credible buffer for land use in the Kwinana Industrial Area (KIA).

The State Government's recent decision to endorse the findings of the Environmental Protection Authority to allow urban development to be progressed in certain areas in Mandogalup provides the Government with an opportunity to review the full extent of the Western Trade Coast Protection Area Buffer, including that associated with the KIA.

In light of the above, the City has again requested that the Government take action to define the Western Trade Coast Protection Area Buffer using the same science-based approach applied to the Mandogalup area.

Project	3.3 Leeuwin Sector - Masterplan, Development Policy Plan and Amendment to Town Planning Scheme No.2		
Budget:	\$40,000	Expenditure to Date:	Nil (Committed)
Commencement Date:	November 2016	Estimated Finish Date:	Ongoing
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer		
Progress Report:			



No change since December 2018 Bulletin.

Project	3.4 Northern Gateway Sector - Masterplan, Development Policy Plan and Amendment to Town Planning Scheme No.2		
Budget:	\$10,000	Expenditure to Date:	Nil
Commencement Date:	TBC	Estimated Finish Date:	TBC
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer		
Progress Report:			

Project yet to commence.



Project	3.5 Improvements to City Square and Civic Plaza (LUP/1933)		
Budget:	\$45,000 (Design Phase Completed)	Expenditure to Date:	Nil
Commencement Date:	September 2016	Estimated Finish Date:	2018/19
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer		
Progress Report:			

City Officers have completed the revised scope of works to align with the current budget allocation. Advertising of the formal quotation is anticipated to commence during May 2019.



Overall Site Plan - City Square and Civic Plaza

Project	3.6 Design Review Panel (LUP/2094)		
Budget:	\$55,000	Expenditure to Date:	\$9,000
Commencement Date:	February 2018	Estimated Finish Date:	Ongoing
Project Officer:	Mr Bob Jeans, Director Planning and Development Services		
Author:	Mrs Sharon Peacock, Projects Research Officer (Panel Co-ordinator)		
Progress Report:			

To report on the number of applications received which have been assessed by the City's Design Review Panel (DRP) in accordance with the following referral criteria as generally contained in Planning Policy No.7.4 - Design Review Panel:

- (i) Non-residential development which is likely to have a significant impact on the City;
- (ii) Residential development which involves a substantial departure from the applicable maximum height standards identified by the Scheme or Policy;
- (iii) Residential development which comprises 10 or more dwellings;

- (iv) Residential development which involves a substantial departure from the Deemed-to-Comply provisions of the Residential Design Codes;
- (v) Development which is contentious, likely to be of significant community interest or involves unusual or unconventional design elements;
- (vi) All Joint Development Applications must be referred to the Panel for a design review; and
- (vii) Any Development Applications and Joint Development Assessment Panel applications, which, as a result of public consultation, are the subject of opposition on relevant planning grounds.

May			
Proposal	Location	Status	Determining Authority
Nil formal applications lodged			

Project	3.7 Safety Bay/Shoalwater Foreshore Revitalisation Master Plan		
Budget:	\$150,000	Expenditure to date:	\$26,310
Commencement date:	December 2018	Estimated finish date:	August/September 2019
Project Officer:	Mr Peter Ricci, Manager, Major Planning Projects		
Author:	Mr Peter Ricci, Manager, Major Planning Projects		
Progress Report:			

In summary, the steps of the Project are as follows:



\* the 'Design Drivers', as derived from the Initial Consultation, will guide the content of the Master

The City has received the draft 'Design Drivers' Report from the Consultant which is intended to capture the essence of the feedback from the 'Initial Consultation', Councillor Engagement Session and other forums to inform the Master Plan. The Report is currently being assessed.

The 'Design Drivers' are scheduled to be tabled before Council for endorsement in June 2019.

The Site Analysis Mapping Report, which includes a Parking and Traffic Assessment, is finalised.

#### 4. Information Items

Nil this Month

## Advisory Committee Minutes

The following Advisory Committee Minutes are attached for Councillor's information.

Advisory Committee Recommendations will be subject to separate Officer's reports to Council.

<b>Advisory Committee</b>	<b>Advisory Committee Meeting held:</b>
Bush Fire Advisory Committee	No meeting this period.
Heritage Reference Group	No meeting this period.

## Engineering and Parks Services Bulletin

### Engineering and Parks Services Directorate Monthly Team Summary



#### 1. Engineering and Parks Services Directorate Team Overview

The Engineering and Parks Services Directorate contributes to the aspirations set out in the Community Plan and the Council's strategic and operational objectives by:

- Delivering exemplary customer service
- Ensuring the City's civil infrastructure, green space and building assets are fit for purpose and achieve maximum life
- Identifying and using available resources wisely and productively
- Responsibly managing capital works delivery through integrated project management and robust cost control

#### 2. Human Resource Update

Nil

#### 3. Project Status Reports

Nil

#### 4. Information Items

##### 4.1 Bushfire Risk

<b>Author:</b>	Miss Karli Hicks, Senior Bushfire Risk Officer
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No further update since April 2019 bulletin.

## Asset Services Monthly Team Summary



### 1. Asset Services Team Overview

The Asset Services department delivers a range of services which include:

- **Asset Maintenance**

Reactive, preventative and scheduled maintenance to over 350 million dollars' worth (replacement value) of buildings, lighting and park structures. Development of maintenance plans that determine the level of maintenance required to meet the agreed levels of service, and include factors such as life cycle, risk, safety, standards and regulations and the most cost effective use of resources.

Maintenance of technical building systems for the City's assets. This includes the administration of keys and swipe cards, monitoring of BMS and alarm systems, fire panel systems and energy generation (solar panels) and management systems.

Cleaning of all City facilities via contract and internal cleaning staff for the City Depot, Council Administration Building and Landfill offices.

- **Strategic Asset Management**

Provide a comprehensive asset management service providing accurate technical and professional advice to ensure that Elected Members and Staff are in a position to make informed decisions on behalf of the community they represent. Best practice management skills and processes are provided to ensure that asset related services are delivered in an economical and sustainable manner.

It also encompasses the provision of a data management service for all infrastructure assets to ensure relevant asset information is recorded and available for officers to manage the assets in the most efficient and sustainable way.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Alignment of Asset Classes to A-Spec		
Budget:	\$25,000	Expenditure date:	to \$0
Commencement date:	July 2018	Completion	June 2019
Project Officer:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Author:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Progress Report:			

Assessment of quotations is underway. It is anticipated that a consultant will be appointed within the next two weeks.



Project	3.2 Drainage Condition Audit		
Budget:	\$50,000	Expenditure date: to	\$0
Commencement date:	July 2018	Completion	June 2019
Project Officer:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Author:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Progress Report:			

A consultant has been appointed to assess the condition of 21 sites subjected to flooding across the City.

Project	3.3 Asset System Data Audit		
Budget:	\$30,000	Expenditure date:	to \$0
Commencement date:	July 2018	Completion	June 2019
Project Officer:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Author:	Ms Louise Hudson, Strategic Asset Management Supervisor		
Progress Report:			

This project is now being completed in-house and is approximately 70 percent complete.

<b>Project</b>	<b>3.4 Facility Security Plan</b>		
<b>Budget:</b>	\$20,000	<b>Expenditure date:</b>	<b>to</b> \$17,010
<b>Commencement date:</b>	July 2018	<b>Completion</b>	June 2019
<b>Project Officer:</b>	Mr Tony Bailey, Coordinator Asset Maintenance		
<b>Author:</b>	Mr Tony Bailey, Coordinator Asset Maintenance		

A review of the City's approach to facility security has now concluded. New Security Design Standards to guide future developments and facility improvements have been finalised. Millar Road Landfill Security Review and Risk Assessment is underway.

<b>Project</b>	<b>3.5 Reserve Electrical Asset Mapping</b>		
<b>Budget:</b>	\$50,000	<b>Expenditure date:</b>	<b>to</b> \$0
<b>Commencement date:</b>	July 2018	<b>Completion</b>	June 2019
<b>Project Officer:</b>	Mr Tony Bailey, Coordinator Asset Maintenance		
<b>Author:</b>	Mr Tony Bailey, Coordinator Asset Maintenance		

Initial scoping meetings have been undertaken. Asset attribute details are being finalised to enable a quotation request to be issued.

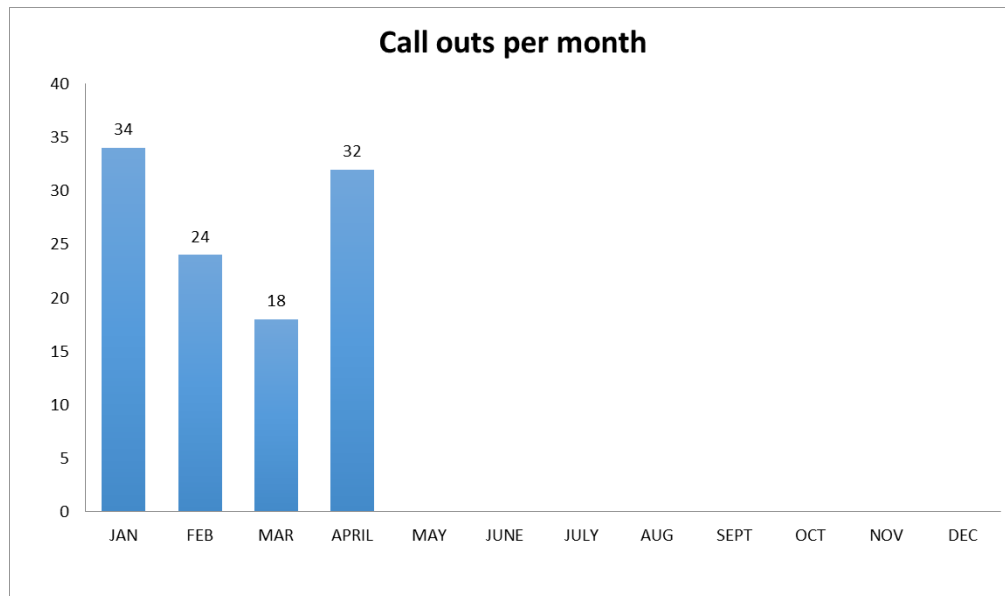
#### 4. Information Items

##### 4.1 Asset Maintenance Team

**Author:** Mr Tony Bailey, Coordinator Asset Maintenance

##### After Hours Call Outs

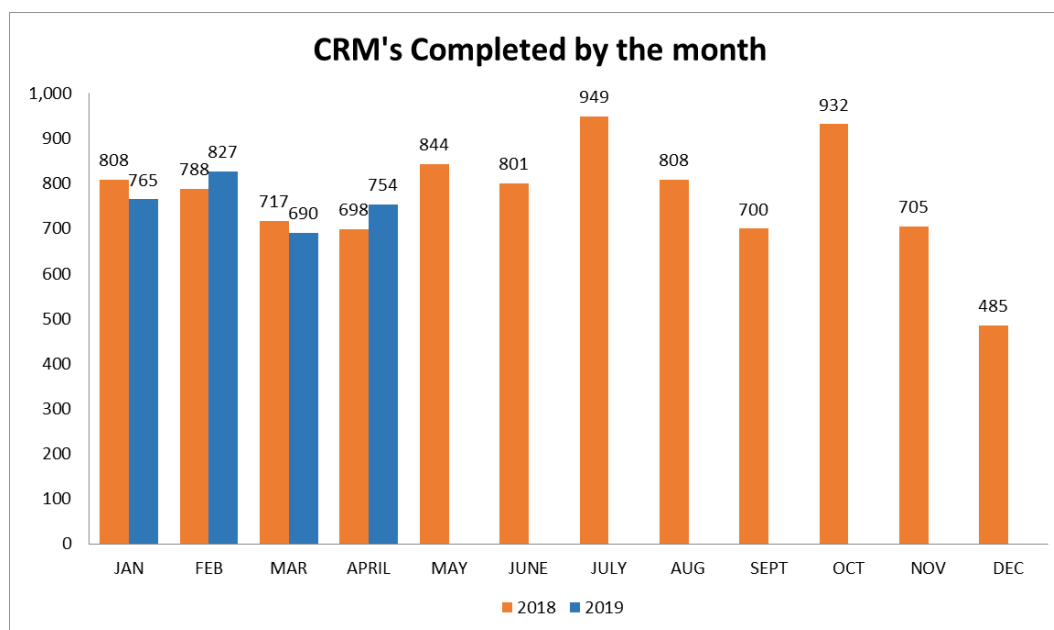
The Asset Maintenance team provides an after-hour call out service to deal with urgent works on facilities and other key assets. For the month of April 2019, 32 callouts were completed. The majority were related to vandalism, alarm activations and plumbing maintenance.



After Hours Call Outs 2019

##### Asset Maintenance - Customer Request Management (CRM) Statistics

The Asset Maintenance Team and contractors completed 754 CRM's for the month of April 2019. This is compared to 698 requests completed in April 2018 and an average of 770 per month for the 2018 period. Average CRM completion times remain within service level standards. The below graph shows the monthly statistics for 2019:



Completed CRM's for 2019

**Contract Management**

There has been significant progress with Asset Maintenance contracts:

- General Building Maintenance – A new scope is being developed for review in May 2019.
- Electrical Maintenance – Council approved in April 2019 and a letter of award is to be issued May 2019.
- Automatic and Roller Door Inspection and Servicing – Quotation assessment complete and letter of award expected to be issued June 2019.
- Lift Servicing – A 12 month contract is expected to be awarded by July 2019.

**4.2 Asset Maintenance - Buildings****Author:**

Mr Tony Bailey, Coordinator Asset Maintenance

**Animal Management Facility**

An inspection identified the need to complete painting maintenance. This involved painting all internal and external walls, gutters, fascia, patio, doors and door frames. The works were carried-out over a six-week period and have improved aesthetics and weather resistance.



Animal Management Facility

**Autumn Centre**

The sump drain at the rear of the building was problematic causing internal water damage. Following investigation, a new larger soak well system was installed further away from the building to manage the issue.



Autumn Centre

**Main Administration Building**

A number of cleats which support the suspended mesh under the roof of the bell tower had failed due to corrosion. This represented a hazard requiring intervention. Given the height of the structure the replacement work was challenging and safety barricades were used to allow the cleats to be replaced safely.



Main Administration Building Bell Tower

### Secret Harbour Community Centre

The condition of the roof at this site has been monitored for some time due to material deterioration and a design that leaves little margin for error. Quotes were sought and a contractor was engaged to replace a number of roof sheets, sheet caps, flashings, skylights, downpipes, tek screws and the extensive renewal of sealant. Following completion, the roof was fully leak-tested confirming a satisfactory outcome.

### Solar Power Generation

Reducing energy consumption remains a key focus for the City and to assist in this pursuit, solar photovoltaic (PV) systems are fitted to a range of facilities and reserves. There are currently 88 solar PV systems across the City. Below is a table and graph of the energy generated by seven buildings capable of being remotely monitored. A combined 60,921 kW/h of electricity was generated in April 2019 which has reduced the City's greenhouse gases by 42 metric tons. As can be seen in Table 1 below, the addition of the Aqua Jetty 290kw system to the existing 30kw has significantly increased the City's overall production of energy. Pictorial equivalent reductions are also listed below highlighting the environmental benefits of these systems.

	Administration Centre - 80kW	Operations Building - 30kW	Crocker St Depot - 30kW	Aqua Jetty - 320kW	Autumn Centre - 30kW	Mary Davies Library - 30kW	Safety Bay Library - 22kW	Carbon Offset (kg)	Total kWh
January	9,861	7,102	6,936	60,340	5,898	6,593	4,236	70,979	100,966
February	7,009	5,954	5,302	48,340	4,999	5,511	3,532	56,695	80,647
March	9,154	5,673	4,430	41,946	4,742	5,492	3,342	52,570	74,779
April	8,518	4,703	3,066	33,730	3,983	4,170	2,751	42,827	60,921
May									
June									
July									
August									
September									
October									
November									
December									
Total	34,542	23,432	19,734	184,356	19,622	21,766	13,861	223,071	317,313

Table 1 - Total Solar Energy Production at Monitored Sites

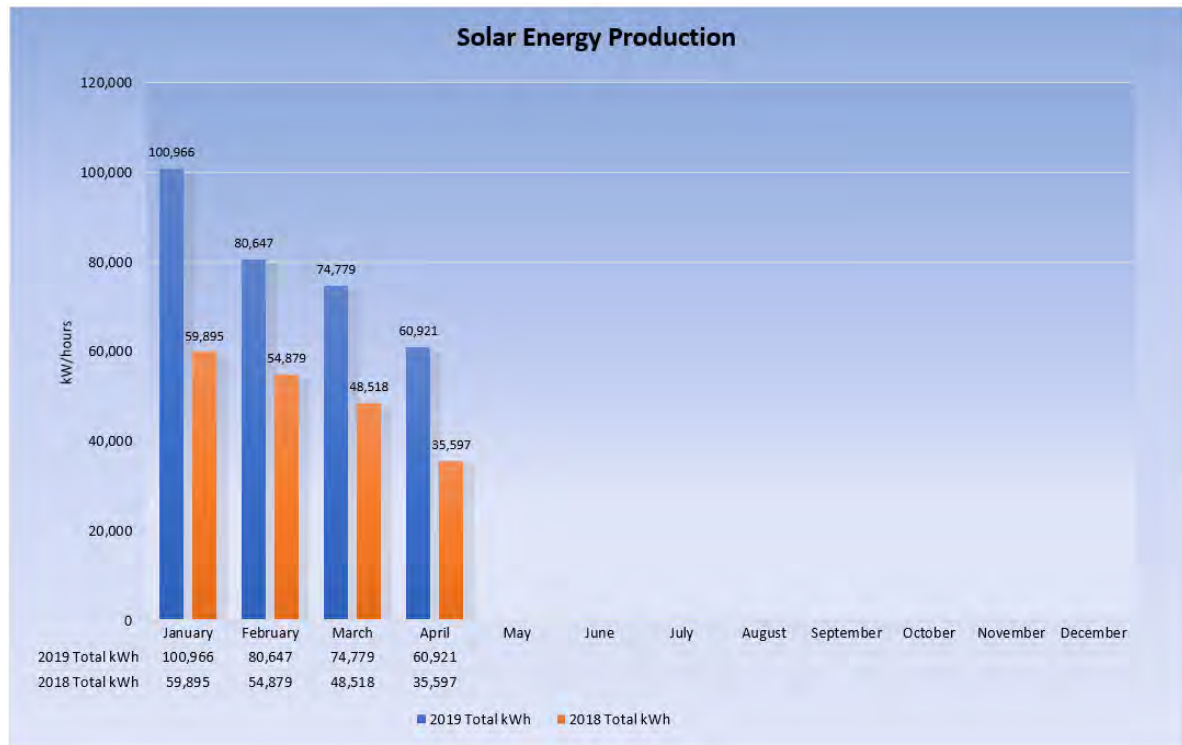


Figure 1 - Total Energy Production Kwh



#### 4.3 Asset Maintenance – Reserves

**Author:** Mr Tony Bailey, Coordinator Asset Maintenance

##### City Park

One of the timber walkway bridges at City Park required maintenance due to the condition of the sub-frame and planks. Quotes were sought for the renewal of these timbers and a contractor was engaged to carry-out the works. Due to their unusual dimensions, the timbers had to be milled specifically for the project and the installation works were carried-out over two days.



City Park Bridge



**Larkhill Reserve**

Two of the dugouts next to the Rugby pitch were in need of maintenance. The steel tube sections were stripped, rust-treated in sections and repainted. A number of roof sheets were replaced, the steel and timber bench seats were also prepared and refinished. Some of the chain link fencing was also repaired around the dugouts.



Larkhill dugouts

**Mayflower Reserve Swing**

Following the theft of the birds nest swing at Mayflower Reserve in February, a new swing was purchased and installed. Positive feedback was received from playground users after the swing was reinstated.



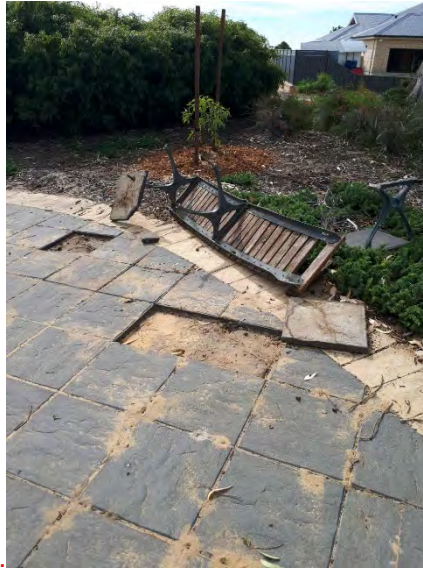
Mayflower Reserve Swing

**Vandalism**

Vandalism of assets is an ongoing issue for the City. Vandalism repairs take priority over other planned works as these issues invariably attract additional vandalism. In relation to specific acts of vandalism, at Careeba Reserve Change Rooms, Georgetown Club Rooms and Anniversary Park Change Rooms various padlocks were cut. In the case of Careeba Reserve, damage occurred multiple times in March 2019 with a total of 13 locks cut. A coordinated approach was initiated including use of the CCTV trailer and Smartwatch visits.

Water meters were stolen from Bridport Reserve and Baldivis Oval. The vandalism was attended to promptly and meters replaced to avoid significant service disruption.

At Diamondbird Reserve, vandals damaged a park bench. The frame and some slats were broken and there was also associated damage to surrounding pavers. The bench is currently being repaired and will be reinstated on completion.



Diamondbird Reserve seat vandalism

At the Aqua Jetty, vandals scratched glass panes next to the main entrance. The panes were replaced and the mirrored privacy film was reinstated with very little disruption to normal operations.

At Arpenteur Reserve, vandals damaged goal posts and used the broken sections to carry-out additional damage to other assets. The parts were collected promptly to prevent any further vandalism.

In separate incidents at Mersey Point toilets, Governor Road toilets, Wanliss Street toilets and Gary Holland public toilets, vandals damaged toilets, bins, toilet roll holders, hand towel dispensers and a baby change table. In all cases, the repairs were carried-out as quickly as possible to reduce service disruption.



Governor Road toilet vandalism

At the Baldivis South Community Centre, thieves stole a bike rack from the site. The area was made safe and a new bike rack will be ordered and installed as soon as possible.

There have been two separate vandalism incidents at Larkhill recently. In the first, a golf cart was stolen from a nearby golf course and then driven to Larkhill Reserve where it was used to damage a number of gates on site. In the second incident, the cricket shed was illegally entered and some tools were stolen. In both cases, repairs were actioned and completed promptly.

At Baldivis Children's Forest, thieves stole the pump which services the toilets and sinks on site. There was also damage caused to a service compound and a fire was started.

**Works planned for May 2019 include:**

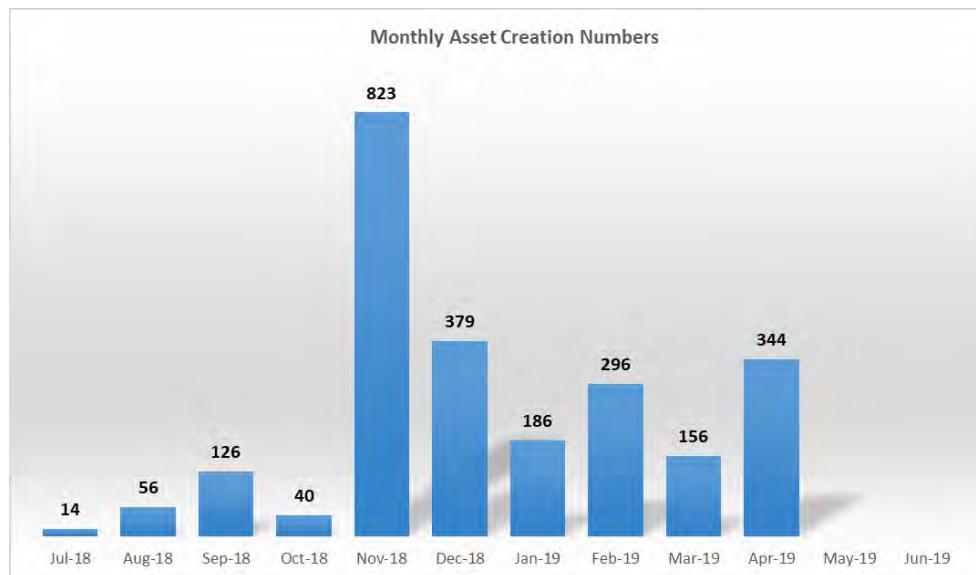
- Replacing external doors and frames at the Larkhill Rugby Building.
- Replacing the service window and door at Millar Road Landfill.
- Structural repairs to a gazebo at Lake Richmond.
- Installation of two davit cranes at the Rockingham Aquatic Centre.

**4.4 Strategic Asset Management****Author:**

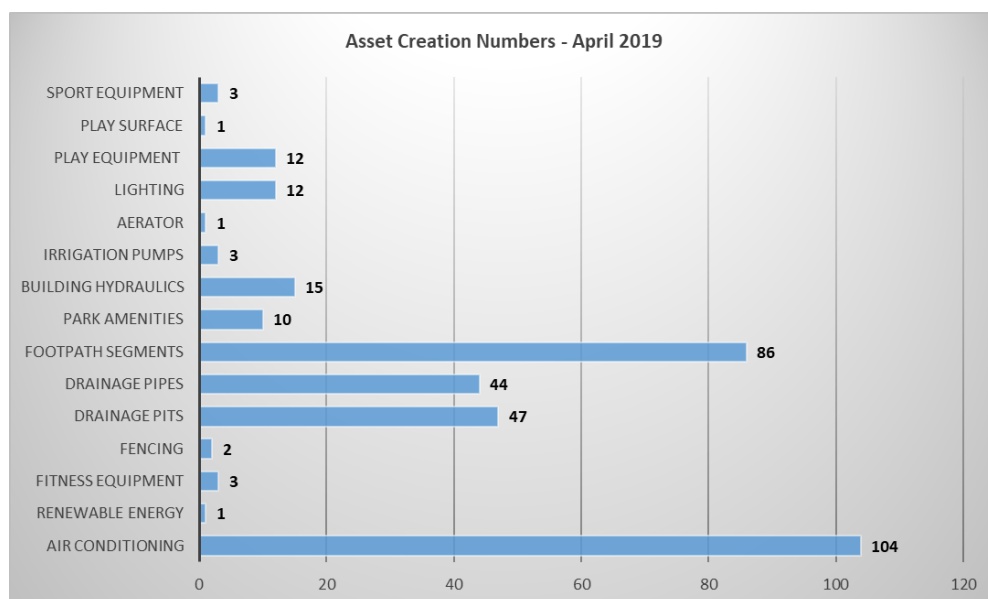
Ms Louise Hudson, Strategic Asset Management, Supervisor

**Asset Creation Statistics**

There are many new assets installed each month as part of either City funded projects or subdivision developments. These assets are continuously being added to the corporate asset register following the completion of each project. A small number of older assets found on site but not recorded in the register are also added when they are eventually located. During April 2019, 344 assets were created in the register and are illustrated in the graphs below.



Monthly Asset Creation Statistics



April 2019 Asset Creation Numbers by Asset Class



## Infrastructure Project Delivery Monthly Team Summary



### 1. Infrastructure Project Delivery Team Overview

This team delivers the City's infrastructure projects including Master Plan projects, new buildings, refurbishments and fitouts, park furniture and infrastructure and Civil infrastructure. Major projects include the Rockingham Beach Foreshore Revitalisation, Baldivis South Community Centre and the Baldivis District Sporting Complex.

The team is involved in all elements of infrastructure projects from inception, construction, commissioning and completion, ensuring project delivery standards are maintained and are executed in accordance to the City's Project Management Framework.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

**Note: All information (including timeframes) is correct as at 6 May 2019.**

Project	3.1 Rockingham Beach Foreshore Revitalisation Stage One		
Budget:	\$15.748m	Expenditure to date:	\$7,925,077
Commencement date:	July 2017	Completion	December 2019
Project Officer:	Mr Michael Wilson, Senior Projects Officer		
Author:	Mr Michael Wilson, Senior Projects Officer Mrs Joanne Coleman, Business Support Officer - Projects		
Progress Report:			

The project is continuing on schedule with an anticipated completion date of 30 September 2019.

Railway Terrace works include the completion of both the tactile pavers and furniture which included colourful bench seating, ten bike racks and two umbrellas. The three dining structures ("Eat Pods") which are for public use are ongoing, with the roof and lighting to follow. The temporary landscaping in this area will remain for May 2019.

The Beach Plaza saw the arrival of five mature Norfolk pines that create a feature to this area whilst also providing a shade element. The paving will then progress towards Churchill Park. The Lookout continues to progress, and work on the Beach Bowl has commenced.

In front of the Boardwalk, terrace walls two and three are complete with terrace wall four now underway. The rope net seating, concrete slide and umbrella footings have arrived on-site and preparation for the Boardwalk decking is underway.



Lookout marine defence wall



Railway Terrace umbrella and seating



Boardwalk terrace walls



Arrival of mature Norfolk pine trees

#### 4. Information Items

**Note:** All information (including timeframes) is correct as at 6 May 2019.

##### 4.1 Aqua Jetty Monolith Sign, Warnbro

<b>Author:</b>	Mr Rhuan Beukes, Project Officer
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Monolith sign is currently undergoing fabrication. Completion of this project is anticipated for June 2019.

##### 4.2 Asbestos Removal at City Depot SES Building, Rockingham

<b>Author:</b>	Mr Rhuan Beukes, Project Officer
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Asbestos removal works have commenced within the SES building, including removal of the eaves and internal ceiling linings. Decommissioning of the main switchboard will commence once confirmation from Western Power has been received.



Removed asbestos sheeting from eaves and internal ceilings

##### 4.3 Autumn Centre Refurbishment Works, Rockingham

<b>Author:</b>	Mr Rhuan Beukes, Project Officer
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This project is nearing conclusion, with practical completion scheduled for late May 2019. Completed works include refurbishment of carpeted floor finishes, the installation of a new customer service opening and the extension of the front entrance airlock.





New extended airlock entrance to the Autumn Centre

#### 4.4 Baldvis Recreation Centre Refurbishment Works, Baldvis

**Author:** Mr Rhuan Beukes, Project Officer

A contract has been awarded for the refurbishment of the centre. Contractors are mobilising to site and works will commence mid-May 2019.

#### 4.5 Baldvis Road Footpath (Mennock Approach to Kookynie Loop), Baldvis

**Author:** Mr Darren Dropulich, Construction Engineer

The new footpath extension on Baldvis Road (100m north of Mennock Approach to 50m north of Kookynie Loop) is fully constructed.

The anticipated completion date for the project is late May 2019, following reinstatement of the existing reticulation.



North from Mennock Approach



South from Kookynie Loop

#### 4.6 Bert England Lodge Floor Finish Replacement Works, Cooloongup

**Author:** Mr Rhuan Beukes, Project Officer

Quotes have been received and are currently being assessed for compliance. Contract to be awarded mid-May 2019, with works to commence late May 2019.

#### 4.7 City Park Play Equipment Replacement, Rockingham

**Author:** Mr Craig Beard, Project Technical Officer

This project is complete.



Replacement geo-spatial dome

#### 4.8 Council Depot and Operations Centre Security Electric Fence, Rockingham

**Author:** Ms Luiza Gawel, Projects Officer

Works commenced early May 2019, with estimated completion in mid-July 2019.

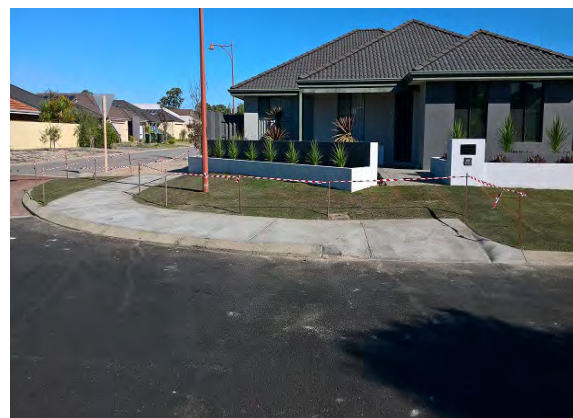
#### 4.9 Crinia Drive Footpath Links (Coolabah Way to Claret Ash Boulevard), Baldivis

**Author:** Mr Darren Dropulich, Construction Engineer

This project is complete.



North from Coolabah Way



Corner of Claret Ash Boulevard

#### 4.10 Depot Nursery Bush Maintenance Shed Replacement, Rockingham

**Author:** Mr Rhuan Beukes, Project Officer

Quotes have been received and are currently undergoing assessment for compliance. Works are scheduled to commence late May 2019.

#### 4.11 Fantasy Park Light Emitting Diode (LED) Lighting Renewal, Waikiki

**Author:** Mr Scott Bennett, Projects Officer

The contractor has commenced excavation works to accommodate cabling of the new light poles. Delivery of replacement light fittings is on schedule for mid-June 2019.

#### 4.12 Gidgi Way Reserve Play Equipment Replacement, Cooloongup

**Author:** Mr Craig Beard, Project Technical Officer

This project is complete.



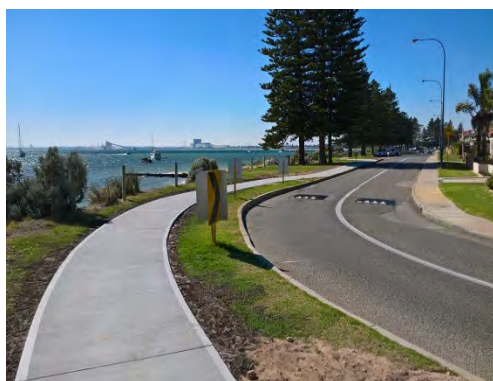


Gidgi Way Reserve play equipment

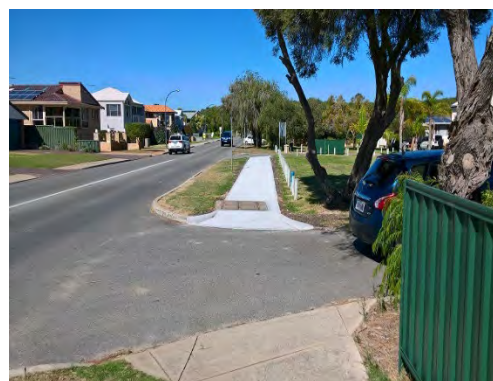
#### 4.13 Hymus Street and Esplanade Footpath, Rockingham

<b>Author:</b>	Mr Darren Dropulich, Construction Engineer
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This project is complete.



East along Esplanade



South along Hymus Street

#### 4.14 Kingaroy Reserve Play Equipment and Surrounds, Baldivis

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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No update from April 2019 bulletin.

#### 4.15 Lagoon Reserve Landscape Upgrade, Secret Harbour

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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Continuation of earthworks, pruning and mulching has been completed. Strategic planting will commence during the coming winter period.



Lagoon Reserve earthworks and mulching

#### 4.16 Larkhill Sporting Complex Play Equipment Replacement, Secret Harbour

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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This project is complete.



Larkhill Sporting Complex play equipment

#### 4.17 Lewington Reserve Play Equipment Replacement, Rockingham

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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This project is complete.



Lewington Reserve play equipment

#### 4.18 Lighting Replacements

<b>Author:</b>	Mr Scott Bennett, Projects Officer
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##### **Patterson Road, Rockingham**

The contractor has remobilised to site for installation of lighting between Dixon Road and Wanliss Street intersections. Works are anticipated for completion late May 2019.

##### **Palisades Boulevard, Secret Harbour**

This project is now complete.



Palisades Boulevard lighting

**4.19 Longbeach Rise Public Open Space, Port Kennedy**

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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Procurement process has commenced to identify suitable contractor for construction of the reserve.

**4.20 Mersey Point Carpark Lighting Replacement, Shoalwater**

<b>Author:</b>	Mr Rhuan Beukes, Project Officer
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Request for quote process to be completed mid-May 2019, with contract award expected for late May 2019.

**4.21 Mike Barnett Sport Complex Replacement of Backboards, Rockingham**

<b>Author:</b>	Ms Luiza Gawel, Projects Officer
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Contract was awarded early April 2019, with kick off meeting held early May 2019. Due to facility use, works are scheduled for the low activity period over the October 2019 school holidays.

**4.22 Old Abattoir Roof Replacement Works, Hillman**

<b>Author:</b>	Mr Rhuan Beukes, Projects Officer
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Procurement process underway to identify a suitably qualified contractor.

**4.23 Park Bench Replacement Programme**

<b>Author:</b>	Mr Scott Bennett Project Officer
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The current park bench replacement programme is underway.

Location	Suburb	Function	Estimated Installation	Comment
Baldivis Oval	Baldivis	New	Late May	Concrete pads have been marked out and poured
Centenary Park	Waikiki	Replacement	May	
Hawker Street Reserve	Safety Bay	Replacement	May	New concrete pads have been marked out and poured
Spiral/Toledo Reserve	Port Kennedy	New	Late May	Concrete pads have been marked out and poured

**4.24 Playground Replacement Programme**

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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The current playground replacement programme for 2018/2019 is underway. All equipment has been ordered and is either being manufacturing or has been installed.

Location	Suburb	Function	Estimated Installation	Comment
Hayes Water Reserve	Waikiki	New	May	



Location	Suburb	Function	Estimated Installation	Comment
Balla Balla Reserve	Baldivis	New	May	
Benjamin Way Reserve	Rockingham	Replacement	May	
Gidgi Way	Cooloongup	Replacement	April	Complete
Larkhill Hill	Secret Harbour	Replacement	April	Complete
Surf Drive Reserve	Secret Harbour	Additional	April	Complete
Lewington Reserve	Rockingham	Replacement	April	Complete
City Park	Rockingham	Replacement	April	Complete

#### 4.25 Read Street, Warnbro Sound Avenue and Safety Bay Road, Waikiki

**Author:** Mr Darren Dropulich, Construction Engineer

The project consists of constructing new pre-deflections to slow traffic on the Read Street and Warnbro Sound Avenue approaches to the Safety Bay Road roundabout. All civil works for the new pre-deflections are now complete.

The project is expected to be fully completed by early June 2019, following the installation of line marking and signage by Main Roads WA, and reinstatement of turf and reticulation.



North along Warnbro Sound Avenue



South along Warnbro Sound Avenue



South along Read Street



North along Read Street

#### 4.26 Rockingham Tennis Club Extension Works, Rockingham

**Author:** Mr Rhuan Beukes, Project Officer

Certificate of Design Compliance has been received. Tender submission process is currently underway, with contract award for construction expected by late May 2019.

#### 4.27 Safety Bay Road Pedestrian Islands, Safety Bay

**Author:** Mr Darren Dropulich, Construction Engineer

The project consists of constructing new pedestrian islands along Safety Bay Road near the intersections of Hawker Street, Ernest Street, Short Street, Seahaven Street / Vista Place, and Michael Road.

Removal of existing line marking at Hawker Street has been completed with kerbing for the new pedestrian islands at Hawker Street and near Ernest Street now installed.

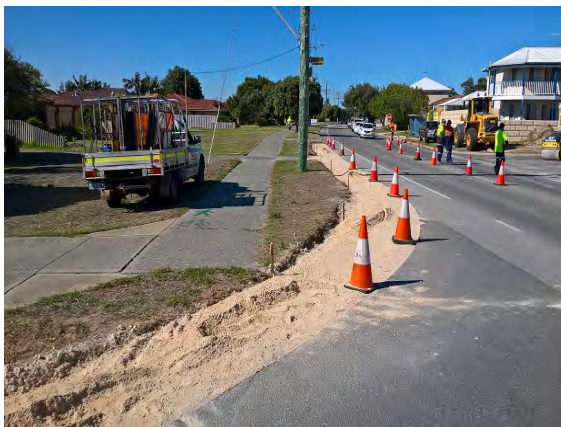
Pavement construction works for the required road widenings near Short Street, Seahaven Street / Vista Place, and Michael Road are in progress. The project is expected to be fully completed by mid-June 2019.



At Hawker Street



Near Ernest Street



At Seahaven Street



At Vista Place





Near Short Street



Near Michael Road

#### 4.28 Secret Harbour Surf Life Saving Club

<b>Author:</b>	Mr Neville Mathews, Project Supervisor
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Works to replace cladding from the façades on the west and north elevations of the building commenced early May 2019, with completion anticipated for late May 2019.

#### 4.29 Surf Drive Reserve Play Equipment and Seating, Secret Harbour

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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This project is complete.



Surf Drive Reserve play equipment

#### 4.30 The Ridge Estate Pond Retaining Wall, Baldvis

<b>Author:</b>	Mr Neville Mathews, Project Supervisor
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Reserve closure and remedial works to stabilise the retaining wall foundations commenced mid-April 2019. Once stabilisation works are completed, paving around the wall and adjacent shelter will be reinstated. Project completion and re-opening of the reserve is anticipated for early June 2019.

#### 4.31 Townsend Reserve Gazebo, Rockingham

<b>Author:</b>	Mr Craig Beard, Project Technical Officer
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Fabrication contractor has been selected and the shelter is currently being manufactured.

## Parks Services Monthly Team Summary



### 1. Parks Services Team Overview

The Parks Services Team delivers a range of services which include:

- Turf Management – Care and maintenance of turf on sports fields, minor reserves, street verges and foreshore areas. Works include mowing, fertilising, turf renovations and weed control.
- Horticultural Management – Maintenance and refurbishment of landscaped garden areas.
- Irrigation Maintenance – Servicing and upkeep of irrigation systems. Management of groundwater abstraction licences issued by the Department of Water.
- Tree Management - Clearance pruning from Western Power assets, planting of street trees and pruning and care of all trees within the City's public open space areas.
- Foreshore Management – beach sweeping, dune stabilisation, beach fencing, flora and fauna preservation and control.
- Environmental Management - maintain conservation category parklands, wetlands and foreshore areas. Undertake weed control, replanting of degraded areas, feral animal control and fire prevention strategies.
- Sporting Infrastructure Maintenance – ensure sports goals and sport equipment such as cricket nets are well maintained and safe for public use.
- Groundwater Management and irrigation asset control.
- Contract Management – manage contractors where estate maintenance has been outsourced to landscape contractors; manage numerous contractors who provide specialist services in the maintenance of the City's public open space facilities.
- Projects Management – manage the capital works programs for parks development and renewal projects.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Nil

### 4. Information Items

#### 4.1 Delegated Public Open Space Handovers

<b>Author:</b>	Mr Craig Beard, Acting Coordinator Projects and Contracts – Parks Services
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Beaufortia Reserve, Baldivis, was handed to the City for care and control on 12 April 2019.



Beaufortia Reserve, Baldvis

#### 4.2 Greening Plan

**Author:** Mr Craig Beard, Technical Projects Officer

The City's Greening Plan has a target to plant 15,000 trees over a 5 year period so as to improve the City's overall percentage of tree canopy coverage. Commencing in winter 2017, 3100 trees have been planted to date. This winter 4000 plus trees are scheduled to be planted.



Greening Plan- Trees Planted vs Total Remaining

#### 4.3 Vandalism – Baldvis Children's Forrest

**Author:** Mr Cyril Sharrock, Coordinator Maintenance – Parks Services

Two pumps that service the toilet facility and irrigation system were stolen from the Baldvis Children's Forrest. Thieves broke into a secure compound in order to remove the pumps which also require repairs. Replacement pumps have been installed with the additional measure of chaining the pumps to the concrete footings to deter future theft.





New pumps installed - Baldivis Children's Forest, Baldivis

#### 4.4 Larkhill Sporting Complex – turf cricket wicket resurfacing

**Author:**

Mr Cyril Sharrock, Coordinator Maintenance – Parks Services

The turf on the number 1 turf cricket wicket block at Larkhill was not performing well with poor growth and recovery after play. Testing indicated that the turf was not coping with the higher salinity content within the clay previously used in the wicket block construction. Rather than remove and replace the clay a more suitable turf species was sourced. The existing turf was removed and the new turf has now been laid. The wicket will be ready for play later this year at commencement of the next cricket season.



Returfing of the cricket wicket block – Larkhill Sports Complex, Port Kennedy





Completed cricket wicket block turving – Lark Hill Sports Complex, Port Kennedy

#### 4.5 Irrigation Reinstatement – The Esplanade Foreshore

**Author:**

Mr Cyril Sharrock, Coordinator Maintenance – Parks Services

The installation of a new concrete footpath along The Esplanade Foreshore and Safety Bay Road had impacted on the existing foreshore irrigation. Parks Services, Irrigation Maintainers rerouted existing and installed new irrigation to ensure efficient and uniform irrigation coverage so as to enable quality turf to be maintained to this area.



Reinstating irrigation – The Esplanade Foreshore, Rockingham

#### 4.6 Lark Hill – Turf Field Day

**Author:**

Mr Cyril Sharrock, Coordinator Maintenance – Parks Services

The City recently experienced a great opportunity to showcase the Larkhill Sports Complex facility when it hosted the 2019 WA Turf Seminar. Over 200 turf industry persons attended the event representing both local government and private industry. The event was a great success with excellent feedback received by patrons. The following comments were provided by one of the event sponsors.

*"I would just like to take the opportunity on behalf of both my company and the WA Turf Industry (to which I have been an active part of for 37 years) to thank the City of Rockingham.*

*Yesterday we were a major sponsor of the Sports Turf Australia Annual Field Day which was held at your industry leading facility at Lark Hill and was possibly the most attended event of this kind I can recall.*

*The fact that you opened up your sports turf for us machinery company to actively show our wares was both extremely beneficial to all attendees and generous.*

*I cannot praise Nathan Hayes enough for his assistance, professionalism and organisation of the day – and to Paul and the Parks Team for authorising it.*

*I am extremely passionate about the future of the turf industry and the progressive attitude from organisations such as yourselves to support it is vital for its growth and continuous improvement."*



Event stalls – Larkhill Sports Complex, Port Kennedy



Turf machinery demonstrations – Larkhill Sports Complex, Port Kennedy

#### **4.7 Coast Care Community Planting Event, Port Kennedy**

<b>Author:</b>	Mr Nathan Leslie, Environmental Supervisor
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City of Rockingham is supporting a community planting event on Saturday 22 June at Port Kennedy Foreshore (Long Point). The day is being facilitated by Perth NRM Coast Care to plant native seedlings within the coastal reserve. City of Rockingham will be assisting with weed control prior to event as well as planting on the day.





Planting location – Port Kennedy Foreshore

#### 4.8 Beach access pathway, Singleton Beach Foreshore

<b>Author:</b>	Mr Nathan Leslie, Environmental Supervisor
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The Singleton Beach Foreshore beach access path starting at the carpark opposite Singleton Beach Drive Foreshore Drive had become degraded with damaged concrete and broken fencing. A new 2.5m wide concrete footpath has been installed extending from the car park 120 metres towards the beach. A hand railing has also been installed along the length of the southern side of the path. The final 20 metres at the beach will see wheelchair friendly beach matting installed rather than concrete to assist with managing the effects of sand drift. The new path will provide all ability access from the car park to the beach.



New Beach Access Path – Singleton Foreshore

#### 4.9 Feral Animal Control Program

**Author:** Mr Nathan Leslie, Environmental Supervisor

The autumn round of the Feral Animal Control Program commenced early April 2019. Several bushland and coastal reserves are again being targeted for the control of foxes, feral cats and rabbits. As of 26 April three foxes have been caught (Lark Hill Environmental Reserve - 2, Tamworth Hill Swamp - 1). The South West Group fox GPS tracking program after much anticipation is currently underway of which the City is a contributing party. Suitable foxes that meet the health, size and weight criteria will be collared and tracked to gain information on range habits of individuals for more effective trapping programs. Foxes will be tracked and recaptured post-program. It is expected that as part of this program a fox caught within the City will have a collar fitted. An update on the fox tracking program and results of the current tracking program will be provided in future bulletins.



European Fox – One of the target species of Feral Animal Control Program

#### 4.10 Warnbro Sound foreshore lagoon water quality monitoring

**Author:** Mr Adam Johnston, Parks Services Manager

Public concerns over Warnbro Sound foreshore lagoon (known locally as 'The Pond') have initiated a program to monitor the water quality. Undertaken, quarterly over a 12-month period the monitoring will enable the assessment of potential risks to the environment and human health. Attached as appendix is the interim report and results for the first quarter sampling.

#### 4.11 Bush Fire Mitigations works

**Author:** Mr Steve Timbrell, Coordinator Projects and Contracts (Parks Services)

The State Emergency Management Plan for Fire (*Westplan Fire*) required an integrated Bushfire Risk Management Plan (BRM Plan) to be developed by the City of Rockingham.

The City of Rockingham's BRM Plan 2018-2022 has identified property that is at risk from bushfire. Risk assessments have been undertaken and rated to prioritise mitigation treatment. Approval from the Department of Water and Environmental Regulation for clearing permits is pending for some sites. Below is the complete list of treatments approved and subsidised by the Department of Fire and Emergency to be undertaken prior to 30 June 2019:

**Road Reserve Wilford Road to Lloyd Road, Baldivis;**

- Slashing of grasses and dead timber removal,
- Installation of limestone path for emergency egress.

**Road Reserve east of Powell Road, Baldivis (pending clearing permit approval from DWER);**

- Forestry mulching of weedy undergrowth and smaller shrubs,
- Pruning vegetation back from Powell Road.

**Baldivis Nature Reserve – bushland the east of Baldivis Primary School (pending clearing permit approval from DWER);**

- Hazard reduction burn,
- Follow-up herbicide weed control.

**North of Safety Bay Road (rear of 17 Manor Approach to rear 13 Oak Way);**

- Pull dead vegetation out from under trees to mulch.

**Corner Eighty Road and Safety Bay Road (in swale next to childcare centre);**

- Slash grasses and mulch smaller shrubs.

**South of Safety Bay Road (200m east of Mandurah Road to Postans Court);**

- Pull dead vegetation and fallen branches from under trees to mulch.

**Tinson Road;**

- Installation of limestone path for emergency egress from south end of Tinson Road onto Karnup Road.

**Baldivis Equestrian and Pony Club;**

- Installation of limestone path for emergency egress from north end of Tinson Road through to Sixty Eight Road,
- Installation of limestone path along northern and western boundaries of Pony Club leased property,
- Installation of gates at north end Tinson Road,
- Upgrade gated access from Sixty Eight Road onto new limestone track.

**Karnup School Site (pending clearing permit approval from DWER);**

- Hazard reduction burn,
- Reinstatement of firebreak on reserve boundary.

**Road Reserve connecting Ukich Place to Friedlander Road, Baldivis;**

- Pruning of tree limbs to reinstate 4 metre wide, 4 metre high fire access,
- Repairs to existing limestone/blue metal vehicle access.

**Road Reserve between Lots 820 and 821 Sixty Eight Road, Baldivis (pending clearing permit approval from DWER);**

- Installation of fire access from Sixty Eight Road to track at rear of Stakehill Swamp (large trees to be avoided where possible),
- Installation of limestone path for emergency egress from Jarvis Road,
- Installation of gate near Sixty Eight Road to prevent unauthorised access.

**Minderoo Reserve, Golden Bay;**

- Reinstatement of firebreak along northern boundary of reserve (fence of 52 Minderoo Crescent),
- Installation of limestone path for emergency vehicle access (50 metres up hill on northern boundary),
- Installation of gate to access firebreak.

**Cobblestone Circuit to Palisades Boulevard, Secret Harbour;**

- Installation of limestone path for emergency vehicles,
- Installation of gates at Cobblestone Circuit and Palisades Boulevard.



**Siracusa Court, Secret Harbour;**

- Installation of firebreak along rear boundary of 39 San Javier Court to 19 San Javier Court,
- Installation of limestone path for emergency vehicles,
- Installation of gates at either end to secure path.

**Foreshore Reserve and associated Public Access Ways, near Grenoble Cove and Monte Carlo Heights, Port Kennedy (pending clearing permit approval from DWER);**

- Uplifting of lower tree branches to reduce “ladder fuels” in to tree canopy,
- Removal of trees growing horizontally near ground,
- Pruning branches back from residential fences,
- Removal of dead material.

**Lake Richmond Reserve;**

- Installation of limestone path for emergency access (Richmond Avenue along firebreak near Zaraffa Avenue and Vitesse Approach),
- Increase firebreak behind Jupiter Bend to 4 metres as required (pending clearing permit approval from DWER),
- Installation of limestone path on firebreak behind Jupiter Bend and Epsilon Drive,
- Reducing exotic species and dead vegetation in bushland adjacent to Impulse Lane units.

**Hymus Street Reserve, corner Hymus Street/Point Peron Road (pending clearing permit approval from DWER);**

- Increase separation distance between bushland and Alfred Hines Seaside Home to 20 metres by forestry mulching of vegetation,
- Installation of 3 metre wide limestone path along boundary of Alfred Hines to aid emergency vehicle access.

**Bushland south of Mike Barnett Centre;**

- Removal of large invasive Victorian tea trees growing close to Mike Barnett,
- Hazard reduction burn within a distance of 40 metres from Mike Barnett to reduce “fuel age”.



## Engineering Services Monthly Team Summary



### 1. Engineering Services Team Overview

The Engineering Services team is made up of a myriad of different areas and teams but with the one main goal and that is to make the City a safe, clean and enjoyable place to live and visit.

**Safety** in the way we design, construct and manage the roads, pathways, cycleways, stormwater drainage and coastal infrastructure. Also in the way we manage our own internal fleet with policies surrounding such items as emissions outputs and ANCAP ratings

**Clean and enjoyable** in the way we present the public areas with our litter, street sweeping and graffiti crews continuously coming up with different and proactive ways to increase our levels of service to the community.

The range of services delivered is listed below:

- Civil Works - Planning, Design and Construction

Transport Network Planning includes local area traffic management schemes, community consultation of all traffic related matters, mobility and access planning, integrated transport planning, public transport infrastructure, school traffic issues, guarded crosswalks heavy haulage applications, worksite/event traffic management approvals for third parties, traffic data management and approval of directional signs

Design/Survey works includes stormwater drainage (taking into account climate change and better urban water management issues), engineering survey, all civil design/drafting community/stakeholder liaison, approvals (environmental, clearing permits, Main Roads WA etc) and service authority liaison.

Civil Construction includes construction of various projects from the Capital Expenditure Projects, worksite traffic management, construction and contract management of external contractors.

- Maintenance and Operations

Civil Infrastructure Maintenance includes all maintenance of roads, stormwater drainage, footpaths and paving.

Clean Team includes litter busters, litter removal, illegal dumping, road sweepers, graffiti removal and high pressure cleaning.

Depot Operations includes the general management of the works depot as well as the stores and security.

- Infrastructure and Fleet

Infrastructure management and major civil projects includes major civil project management (that are not completed by in-house construction team eg Kulija Road, Safety Bay Road principal shared path), verge development/obstructions, driveway crossovers, footpath and kerb inspections, dial before you dig responses and liaison with third parties during their works (eg Water Corporation, Telstra, NBN, Western Power, Alinta/Atco Gas etc)

Fleet Management includes the purchase/replacement/repair/maintenance of the fleet and manage the city's workshop. Currently the fleet consists of 163 heavy plant items, 142 light fleet vehicles (of which 93% are 5 star ANCAP rated), 145 trailers and attachment and 26 FESA light vehicles.

Coastal Management includes boat ramps, jetties, navigational channels, swimming pontoons, sand excavation (Point Peron sand trap) and beach renourishment.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Rockingham Future Traffic Modelling		
Budget:	\$100,000	Expenditure to date:	\$45,500
Commencement date:	July 2018	Estimated finish date:	June 2019
Project Officer:	Mr Ryan Gibson, Coordinator Planning and Design		
Author:	Mr Ryan Gibson, Coordinator Planning and Design		
Progress Report:			

The City has completed 20 traffic counts in April 2019 due to the school holidays and currently has 230 counts scheduled to the end of June 2019.

### 4. Information Items

#### 4.1 Delegated Authority for Temporary Thoroughfare Closure

<b>Author:</b>	Mr Ryan Gibson, Coordinator Planning and Design
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Nil

#### 4.2 Delegated Authority for approval of Directional Signage

<b>Author:</b>	Mr Manoj Barua, Manager Engineering Services
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Nil

#### 4.3 Delegated Authority for approval of Heavy Haulage

<b>Author:</b>	Mr Manoj Barua, Manager Engineering Services
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Nil

#### 4.4 Authorised Traffic Management Plans for Works on City Controlled Roads

<b>Author:</b>	Mr Ryan Gibson, Coordinator Planning and Design
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Description of Work	Road Name	Time Period	Proponent	Traffic Company	Approval Date
<b>STOP/SLOW</b> Drain Inspection works	Read Street and Gnangara Drive	7.30am to 5.30pm - 18/03/2019	City of Rockingham	WARP	5/03/2019
<b>STOP SLOW/LANE CLOSURE</b> Western Power cable and street light installation works	Baldivis Rd	8am to 5pm - 15/03/2019	Cabling WA	ATM	12/03/2019

Description of Work	Road Name	Time Period	Proponent	Traffic Company	Approval Date
<b>ADVANCE WARNING</b> Hawaiian Ride For Youth Event	Mandurah Road, Ennis Avenue, Patterson road and Rockingham Road	8am to 11.45am - 30/03/2019	Youth Focus	Traffic Force	14/03/2019
<b>STOP SLOW/LANE CLOSURE</b> Western Power cable and street light installation works	2 Monument Blvd, Baldivis and Monument Blvd – between Valour Bend and David Fisher Loop	7am to 5pm - 20/03/2019 and 10/04/2019	Cabling WA	Cabling WA and ATM	18/03/2019
<b>STOP SLOW</b> Bus stop - hardstand replacement and upgrade	Safety Bay Road (BS#27252 & #27251) / Nairn Road (BS # 27166) and Smirk Road (BS # 26703)	7am to 5pm - 01/04/2019 and 12/04/2019	Dowsing	IPS	19/03/2019
<b>STOP SLOW</b> Western Power works	29 Malibu Rd, Safety Bay	7am to 5pm - 22/03/2019	Cabling WA	Cabling WA	20/03/2019
<b>ROAD CLOSURE</b> Pool installation works	49 Peverett Loop, Baldivis	10.30am to 2.30pm - 02/04/2019	Aquatic Leisure	Kwik Logistics	20/03/2019
<b>ROAD CLOSURE</b> Western Power pole maintenance work	Kent Street, Rockingham	7.30am to 4pm - 04/04/2019	Western Power	Contraflow	21/03/2019
<b>STOP SLOW/LANE CLOSURE</b> Power line pole reinforcement works	Read St, Council Ave, Kitson St and Kerosene Ln	7am to 5pm - 29/04/2019	Logsys	ATM	21/03/2019
<b>ADVANCE WARNING</b> External painting works	61, Rockingham Beach Road	7am to 3.30pm - 25/03/2019 - 25/04/2019	Perrott Painting	Perrott Painting	25/03/2019
<b>STOP SLOW/LANE CLOSURE</b> Power line pole reinforcement works	Various locations in Rockingham	7am -7pm - 25/03/2019 - 25/03/2020	Qube - Faults	ATM	25/03/2019

Description of Work	Road Name	Time Period	Proponent	Traffic Company	Approval Date
<b>STOP SLOW/ADVANCE WARNING</b> HV/LV Installation	Dampier Dr, Golden Bay	8am to 4pm - 05/04/2019	Western Power	Contraflow	27/03/2019
<b>ADVANCE WARNING</b> Communication Installation	Serpentine Road, Baldivis	7am to 5pm - 01/04/2019 - 13/05/2019	Optus	Itsag8	28/03/2019
<b>STOP/SLOW</b> Drain Inspection works	Read Street and Gnangara Drive	7.30am to 5.30pm - 18/03/2019	City of Rockingham	WARP	5/03/2019

#### 4.5 Civil Works Program 2018/2019

**Author:** Mr Ryan Gibson, Coordinator Planning and Design

##### Footpath projects to commence

All footpath projects listed for completion in the 2018/19 financial year are now complete.

##### Road projects to commence

Road and Suburb	Project	Update
Port Kennedy Drive, Port Kennedy	Warnbro Sound Avenue to Ennis Avenue, upgrade to dual carriageway	<p>Signage and linemarking drawing has been approved by Main Roads WA.</p> <p>The Department of Water and Environmental Regulation (DWER) has advised that there are 0.11 hectare of Threatened Ecological Community (TEC) present in the area identified for clearing. Due to the road alignment the TEC area will required to be cleared and cannot be avoided. The requirement for modification/removal of TEC is quite restrictive. The City will need to provide a larger offset area for the management of similar TECs in the area.</p> <p>Clearing Permit has been received for the area excluding the TEC sites. The City has submitted an amendment to the clearing permit and is working with DWER to establish the offset requirements and the associated financial implication.</p>

Road and Suburb	Project	Update
		Unexploded ordinance search and clearing of all areas outside of the TEC areas is currently underway. At this stage the construction is expected to commence in May 2019.
Baldivis Road and Safety Bay Road roundabout	Modification of the roundabout	Construction Complete. Minor amendments to signage and linemarking have been submitted to Main Roads WA for approval to assist residents in negotiating the roundabout
Parkin Street	Channelisation and installation of turning pockets from Safety Bay Road to Patterson Road	Community consultation has commenced and is due for completion on 17 May. Construction is expected in late 2018/2019.
Eighty Road	Upgrade/ widen Eighty Road from Numbat to Safety Bay Road	Detailed design to be completed in 2018/19 financial year and construct in 2019/2020 financial year.
Safety Bay Road	Installation of pedestrian islands	Construction has commenced at five crossing points with the remaining crossing points to be built in the 2019/2020 financial year.

### Traffic investigations

- Pedestrian Crossings on Safety Bay Road and Baldivis Road**

Baldivis Secondary College has submitted a City supported application to the Children's Crossing and Road Safety Committee (CCRSC). The application has been reviewed and supported by the CCRSC. An onsite meeting was held between Children's Crossing and Road Safety Representatives and the City's Officers on 5 December 2018 however as year 11 and 12 students had finished for the year it was difficult to determine an appropriate location to install the crossing point. A second onsite meeting was held on 19 March 2019 which supported the installation of two crossings one across Baldivis Road and one across Safety Bay Road as shown in the below figure.





Pedestrian crossing on Safety Bay Road and Baldvis Road

The City has reviewed the feasibility of installing a mid-block pedestrian signal on Safety Bay Road in place of the children's crossing however this does not meet Main Roads WA criteria for Traffic Signals and is therefore not supported by Main Roads WA. Detailed design for the crossing points will commence once the site notes are received from the CCRSC.

- **Penguin Road Bus Terminus**

The existing terminus location in Penguin Road is currently being reviewed due to the limited storage capacity available at the current terminus, safety concerns regarding three buses stopping at the terminus and the impact on the adjacent residents. An investigation of five potential terminus locations has determined that two locations are feasible. A detailed analysis of these two locations will be completed and presented to the Public Transport Authority in May to determine the preferred terminus location. Once a location has been selected detailed design and a funding arrangement for the project will be determined.

- **Review of Wildlife Warning Signs in Baldvis**

The City has been receiving a number of ad-hoc requests for wildlife signage in Baldvis. Main Roads WA have primary responsibility for approving and implementing these signs on the road network, based on requests from the City. Officers will undertake visual observations of areas where wildlife populations are higher and review accident data to determine the most appropriate locations for the signage. The following roads will be included in this analysis; Baldvis Road, Safety Bay Road, Mandurah Road, Eighty Road and Sixty Eight Road. As this is a time intensive process, it is expected to take up to six months to complete. Once the review is complete the City will liaise with Main Roads WA to get approval for the signage locations.



- **Stakehill Road in Baldvis**

Local residents contacted the City regarding traffic conditions and accidents on Stakehill Road and requested the City to conduct an onsite investigation and comprehensive assessment of the issues. The stretch of road is located between Eighty Road intersection and Baldvis Road. Traffic hazards include a dip and crest to the west and sharp bend to the east of Ukich Place intersection as well as obstructed sight distance at the Eighty Road intersection due to power poles.

The City has requested the installation of warning signs on approach to these intersections as an interim measure whilst detailed analysis of the safety issues is undertaken.

#### **Stormwater drainage projects**

<b>Road and Suburb</b>	<b>Project</b>	<b>Update</b>
Samuel Street, Rockingham	Road Flooding	Consultation complete, Project will be constructed in two stages with stage one to commence in late May and stage two in 2019/2020 Financial Year.
Harrison Street, Rockingham	Road Flooding	Consultation complete, Project will be constructed in two stages with stage one to commence in late May and stage two in 2019/2020 Financial Year.
Chalwell Street, Rockingham	Road Flooding	Consultation complete, Project will be constructed in two stages with stage one to commence in late May and stage two in 2019/2020 Financial Year.
Ridge Reserve	Modify drainage to discharge stormwater into lake	On hold subject to completion of retaining wall stabilisation of the Ridge Reserve lake system
Intersection of Read Street and Gngara Drive, Waikiki	Prevent flooding of intersection	Issued for construction
Lark Hill Sportsplex Carpark	Carpark flooding	Issued for construction
Fielden Way, Port Kennedy	Localised flooding	Issued for construction

#### **2019/2020 Drainage Projects**

The City has commenced surveying and investigation of 12 locations that have experienced drainage issues to determine if improvements to the drainage network are required. These locations include:

- Waimea Road, Safety Bay
- Pollard Way, Warnbro
- Intersection of Warnbro Sound Avenue/ Axminster Street, Warnbro
- Patterson Road (near Read Street Intersection), Rockingham
- Griggs Way, Rockingham
- Intersection of Raeside Crescent & Millgrove Avenue, Cooloongup
- Murdoch Drive, Singleton
- Third Avenue, Shoalwater
- Intersection of Eighty Road and Safety Bay Road, Baldvis

- Intersection of Eighty Road and Tranby Drive, Baldavis
- Intersection of Eighty Road and Pike Road, Baldavis

Once the investigations are complete a project will be listed for each location to address any deficiencies identified.

#### **White Hart Lane Drainage Issue**

The retaining wall that had experienced undermining has been stabilised through backfilling of the area and grout injection. The investigation identified the need to upgrade a section of the network as well as construct a drain/ garden bed on the eastern side of the retaining wall to divert overland water flows around the wall and into the basin. Construction is expected to be completed by the end of June 2019.

#### **Sixty Eight Road Rumble strip**

Main Roads WA has approved the installation of rumble strips on the southern approach to the Eighty Road and Sixty Eight Road intersection subject to the rumble strips being removed once Nairn Drive connects to Sixty Eight Road and Eighty Road. The City is following up with Main Roads WA on a number of signage and linemarking installations including this site as Main Roads WA contractors have been delayed in implementing signage and linemarking at a number of locations. Additional parking prohibitions signage has been installed on the corners of the intersection to reinforce parking controls.

#### **4.6 Civil Maintenance Program 2018/2019**

<b>Author:</b>	Mr Om Gupta, Coordinator Maintenance and Operations
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Civil Maintenance expenditure as at 30 April 2019 including commitments was \$3,907,066 which is 76% of the total \$5,170,932 budget.

#### **Drainage maintenance**

The City is undertaking proactive educting and jetting of stormwater drainage system. Proactive maintenance is also helping to identify collapsed and or blocked pipes and pits, capacity issues of drainage system, missing drainage information of pits, pipes and other structures not picked up or showing on the City's GIS system.

Dixon Road, Read Street, Rand Avenue, Warnbro Sound Avenue, Charthouse Road, Central Promenade, Port Royal Drive, Calume Street, Currie Street, Fendam Street, Rivergums Boulevard, Crinia Drive, Heritage Park Drive, Council Avenue, Patterson Road, Crystaluna Drive, Singleton Beach Road, Murdoch Drive, Safety Bay Road, June Road, Hawker Street, Anstey Road and Makybe Drive, Chalmers Avenue, Long Beach Rise, Moreton Crescent and Salamanca Parkway have been completed. Currently drainage educting works at Discovery Crescent are in progress.

Maintenance of 89 Gross Pollution Traps (GPT) has also been undertaken. GPTs help in trapping the pollutant load and sediments which otherwise may find their way to the waterways.

Continuation of the proactive maintenance regime will ensure reduction of flooding issues.

#### **4.7 Road Rehabilitation Program Main Roads Grant 2018/2019**

<b>Author:</b>	Mr Aulad Hossain, Civil Maintenance Supervisor
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The Road Rehabilitation Program (MRRG) includes the upgrade of stormwater drainage lids, replacement of broken kerbing and resurfacing of roads.

Project	Description	Construction Status	Completion Date
Mandurah Road, Rockingham	Day Road to Wellard Road	Completed	31/03/2019

**4.8 Road Renewal Program Municipal Works 2018/2019**

**Author:** Mr Aulad Hossain, Civil Maintenance Supervisor

The Road Renewal Program includes the upgrading of stormwater drainage lids, replacement of broken kerbing and resurfacing of roads.

Project	Description	Construction Status	Completion Date
Dixon Road (Westbound), Rockingham	Ennis Avenue to Dowling Street.	<b>Completed</b>	<b>16/12/2018</b>
Palm Springs Boulevard, Warnbro	Warnbro Sound Avenue to Royal Palm Drive.	Carry forward to 2019/2020	
Patterson Road (Eastbound), Rockingham	Parkin Street to Wanliss Street.	Will commence on 8 May 2019 (Night Works)	
Patterson Road (Westbound), Rockingham	Parkin Street to Wanliss Street.	Will commence on 10 May 2019 (Night Works)	
Port Kennedy Drive, Port Kennedy	Ennis Avenue to Blackburn Drive.	To be resurfaced in conjunction with road improvement works.	To be rescheduled to 2019-2020 to align with the construction of the dual carriageway of Port Kennedy Drive.
Read Street (North Bound), Safety Bay	Willmott Drive to Rae Road.	<b>Completed</b>	<b>09/01/2019</b>
Safety Bay Road, Baldivis	Westbound Left Lane - Eighty Road to Mandurah Road.	Will commence on 26 May 2019	

**4.9 Drainage Renewal Program Municipal Works 2018/2019**

**Author:** Mr Aulad Hossain, Civil Maintenance Supervisor

Road and Suburb	Description	Design Status	Construction Status	Completion Date
Rae Road, Safety Bay	Pipe Realignment	Completed	<b>Completed</b>	<b>27/11/2018</b>

**4.10 Footpath Renewal Program Municipal Works 2018/2019**

**Author:** Mr Aulad Hossain, Civil Maintenance Supervisor

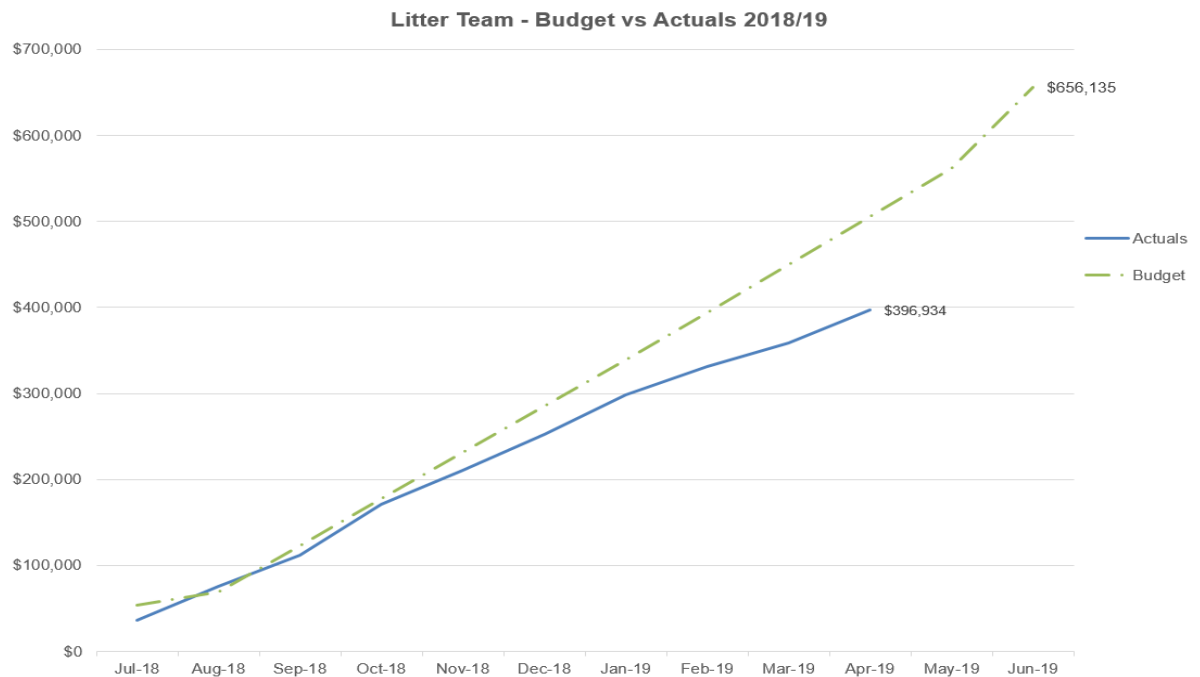
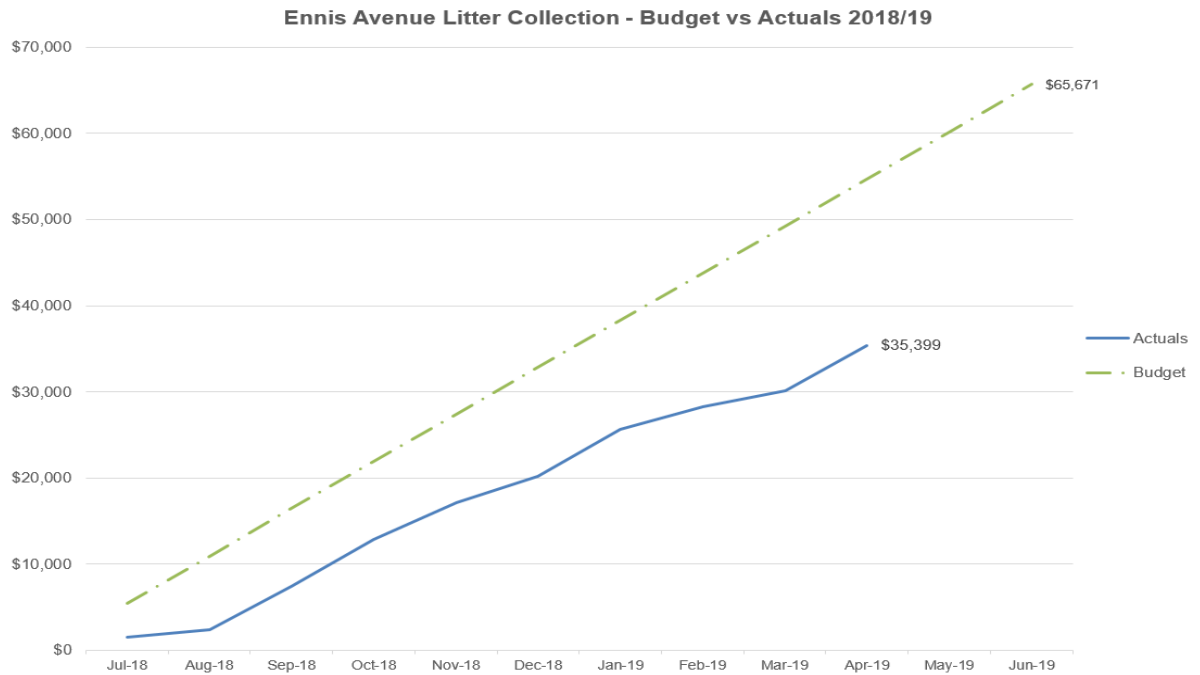
Project	Description	Construction Status	Completion Date
Concrete Path at Eva Lynch Park	Existing bitumen pathway replacement by concrete.	<b>Completed</b>	<b>02/10/2018</b>
Concrete Path at Dawlish Way to Salcombe Way	Existing bitumen pathway replacement by concrete.	<b>Completed</b>	<b>5/10/2018</b>

#### 4.11 Litter and Street Sweeping Program 2018/2019

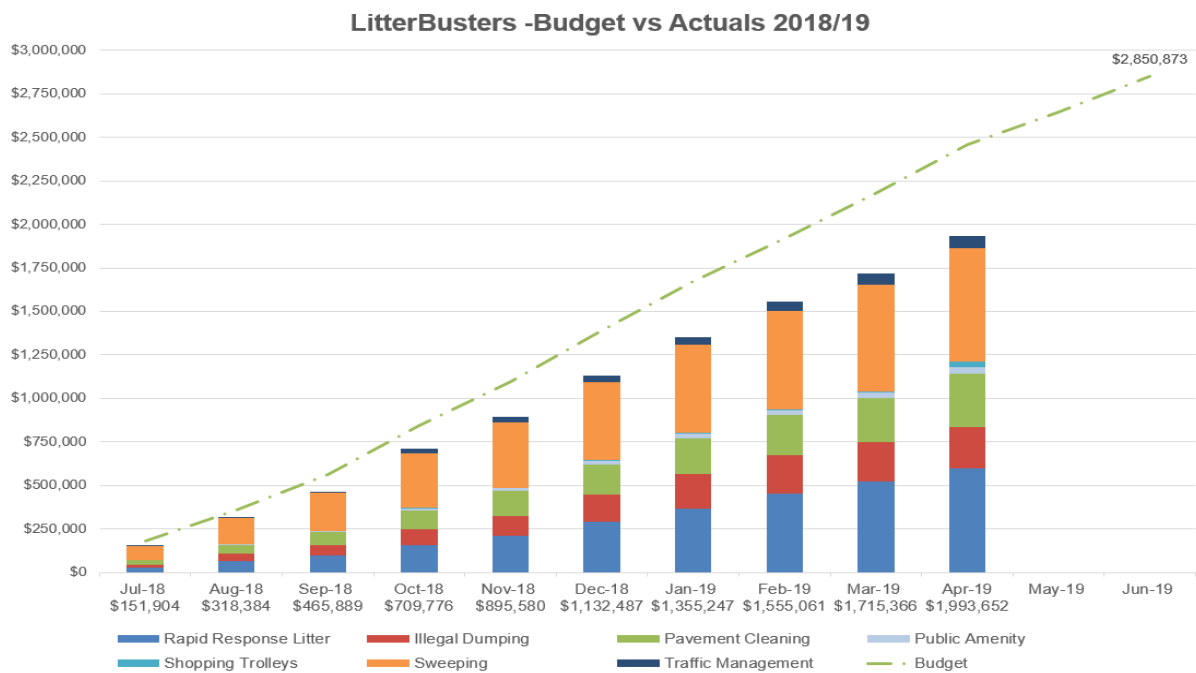
**Author:**

Mr Peter Griffiths, LitterBusters Supervisor

##### Litter Team Budget



LitterBusters and Sweeping Budget



The graph below indicates the number of customer requests received each month for the current calendar year which also includes the method received.



The graph below provides a comparison between the previous and current calendar year of the total number of customer requests received each month.



#### 4.12 Graffiti Program 2018/2019

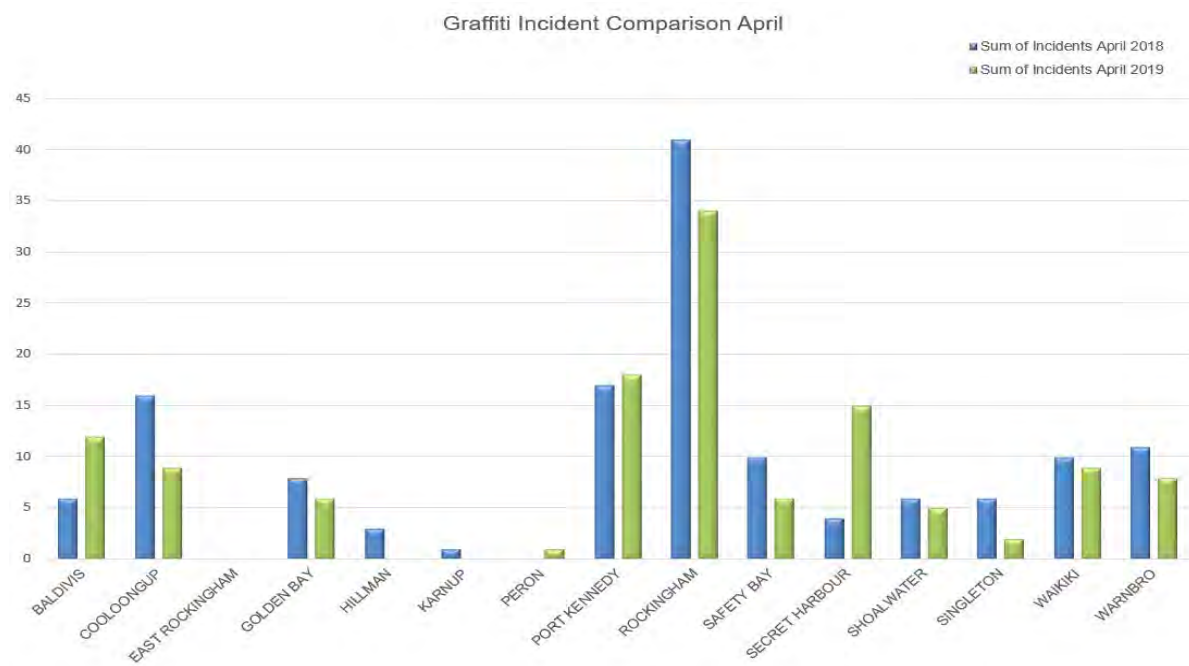
**Author:**

Mr Peter Griffiths, LitterBusters Supervisor

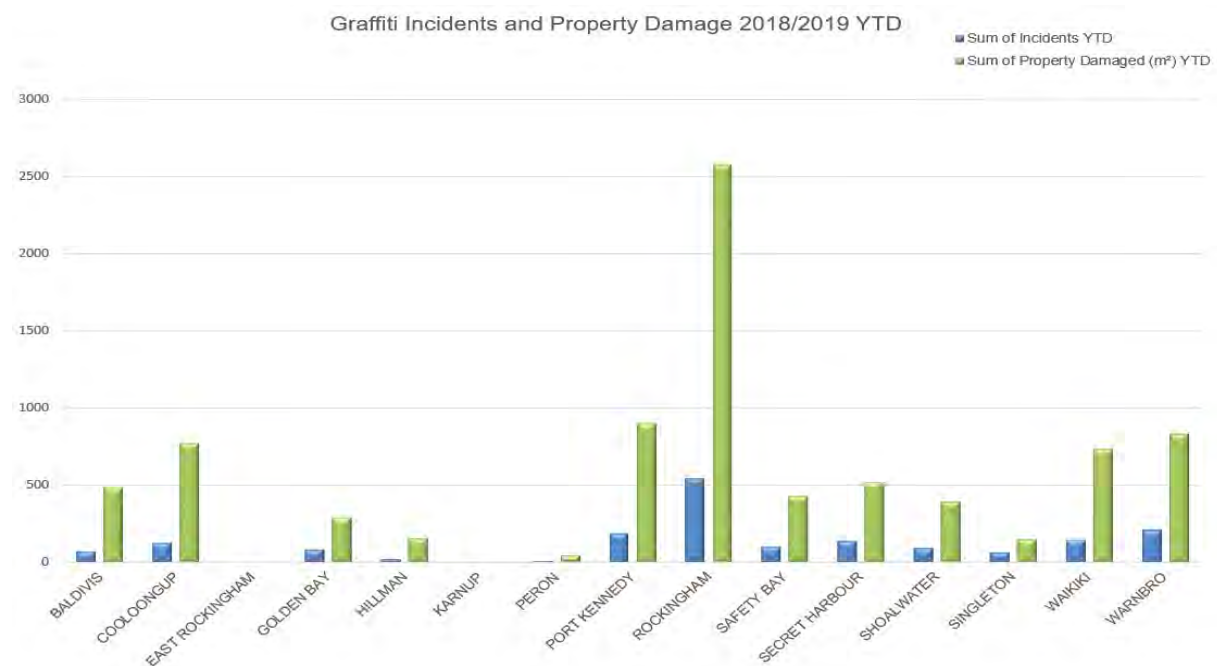
##### Graffiti Out and About

A total of 125 graffiti incidents were recorded for the month of April 2019:

- Shows an decrease in graffiti incidents of 11% with no change in square metres of property damaged from this time last year
- 105 City assets, 6 State owned utilities and 14 on private property
- Rockingham had the greatest number of removal incidents for the month

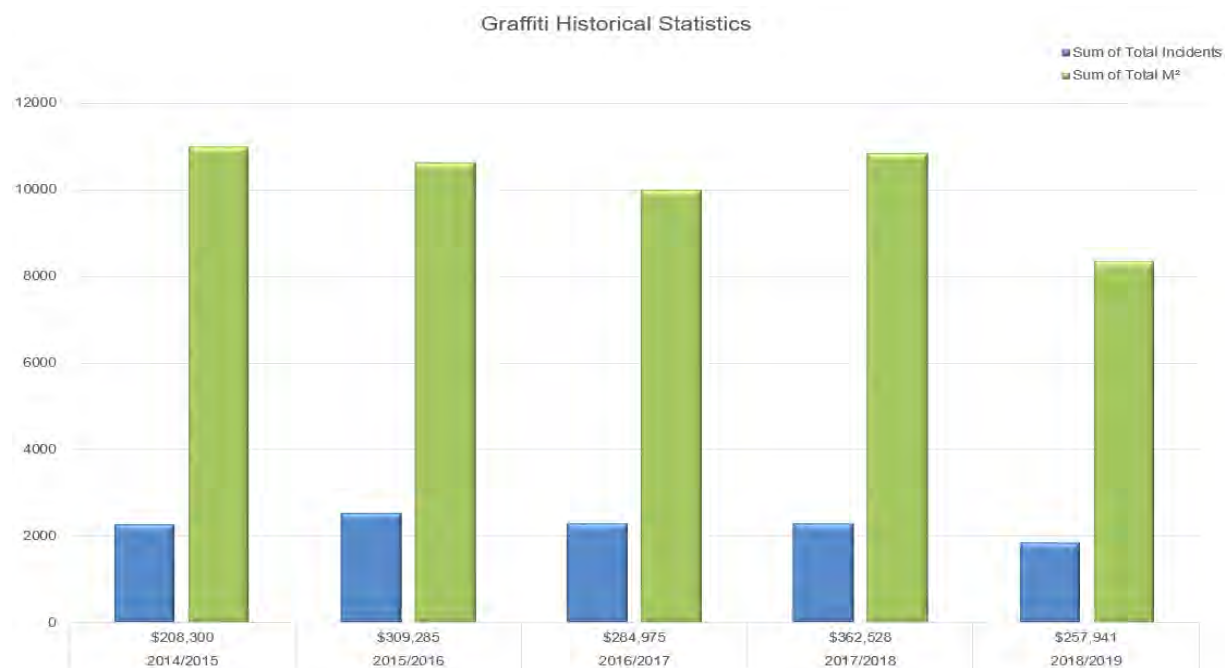






### Graffiti Removal Annual Statistics

The table below lists the historical statistics over the past five years with the quantity of incidents, square metres affected and the total cost of removal.



**4.13 Delegated Authority for the payment of crossover subsidies**

<b>Author:</b>	Mr Stephen Forrester, Acting Coordinator Infrastructure and Fleet
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The City's Asset Compliance Inspector undertakes crossover inspections to ensure each crossover meets the required specification.

April 2019 Crossover Inspections				
Suburb	Subsidy Applications Received	Crossovers Approved	Crossovers Rejected	Subsidy Rebates Paid
Baldivis	8	4	4	\$1816
Golden Bay	2	2	0	\$1378
Hillman	0	0	0	-
Karnup	0	0	0	-
Port Kennedy	0	0	0	-
Rockingham	0	0	0	-
Secret Harbour	1	0	1	-
Shoalwater	0	0	0	-
Singleton	0	0	0	-
Safety Bay	1	1	0	\$423
Warnbro	0	0	0	-
<b>Total</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>\$3617</b>

**4.14 Third Party Works within the City**

<b>Author:</b>	Mr Stephen Forrester, Acting Coordinator Infrastructure and Fleet
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The City's Asset Compliance Inspector undertakes pre and post-civil works inspections for each site to ensure City assets are reinstated to the approved standard.

April 2019 Third Party Works Inspections		
Suburb	Pre-Construction Inspections	Post Construction Inspections
Golden Bay/Singleton	1	2
Waikiki/Warnbro	1	2
Baldivis	2	9
Rockingham/Shoalwater	4	7
Karnup	1	0
Secret Harbour	1	1
Safety Bay	1	0
<b>Total</b>	<b>11</b>	<b>21</b>

#### 4.15 Asset Inspections

**Author:** Mr Stephen Forrester, Acting Coordinator Infrastructure and Fleet

The Asset Compliance Inspector undertakes pre and post construction kerbing and footpath inspections of new residential homes to ensure City Assets are in safe and sound condition.

April 2019 Kerbing and Footpath Inspections		
Suburb	Pre-Construction Inspections	Post Construction Inspections
Baldivis	45	65
Golden Bay	8	9
Karnup/Singleton	11	6
Rockingham/Shoalwater	4	3
Secret Harbour/ Port Kennedy	5	6
Waikiki/Warnbro	2	4
Safety Bay	1	2
<b>Total</b>	<b>76</b>	<b>95</b>

#### 4.16 Verge Treatment Applications

**Author:** Mr Stephen Forrester, Acting Coordinator Infrastructure and Fleet

Treatment options in accordance with Activities in Thoroughfares and Public Places and Trading Local Law 2001 are:

1. Lawn (No approval required),
2. Garden (No approval required),
3. Part paved areas,
4. Complete paved area.

Date Received	Suburb	Treatment option	Approval/ Decline	Reason
25 March 2019	Rockingham	3	Approved	Second crossover for exit
2 April 2019	Baldivis	2	Declined	Crossover extension: Insufficient clearance from Street trees
3 April 2019	Baldivis	2	Approved	Not exceeding 33%
4 April 2019	Baldivis	3	Declined	Crossover extension: Within turning radius, obstruction of sight lines
8 April 2019	Baldivis	4	Approved	Not exceeding 33%
9 April 2019	Port Kennedy	3	Approved	Relocating crossover
22 April 2019	Golden Bay	N/A	Approved	Plants not exceeding 750mm
24 April 2019	Warnbro	3	Declined	Artificial Turf

Date Received	Suburb	Treatment option	Approval/ Decline	Reason
24 April 2019	Baldivis	3	Approved	Crossover extension
26 April 2019	Warnbro	3	Approved	Second crossover
2 May 2019	Warnbro	3	Approved	Second crossover

#### 4.17 Verge Issues

**Author:** Mr Stephen Forrester, Acting Coordinator Infrastructure and Fleet

Verge obstructions are assessed in accordance with the City of Rockingham Activities in Thoroughfares and Public Places and Trading Local Law 2001.

April 2019 Verge Inspections				
Suburb	New inspection		Re-inspection	
	Verge Obstruction	Non-Compliant Verge Treatment	Verge Obstruction	Non-Compliant Verge Treatment
Golden Bay	0	9	0	0
Singleton	0	0	0	0
Waikiki	0	1	0	0
Baldivis	1	0	2	4
Rockingham	0	0	3	0
Shoalwater	0	0	1	0
Secret Harbour	0	0	2	2
Cooloongup	2	0	0	0
Warnbro	0	1	0	2
Safety Bay	1	1	0	0
Port Kennedy	0	1	1	2
Karnup	0	0	0	0
<b>Total</b>	<b>4</b>	<b>13</b>	<b>9</b>	<b>10</b>

#### 4.18 Coastal Infrastructure

**Author:** Mr Matthew Donaldson, Coastal Engineering Officer

##### Mersey Point Sea Wall

The City held a project kick-off meeting with the coastal engineers in April 2019 at Mersey Point to discuss the concept design options, actions, milestones and project deliverables including the requirements to complete a condition inspection of the existing limestone seawall.

In-line with the project deliverables and key milestones for the project, the consultant coastal engineers have submitted the following information to the City for review and comment;

- Condition report of the existing limestone seawall;
- Concept design report for the new seawall;
- Concept design drawing showing the footprint of the new seawall – includes options for both granite and limestone rock;
- Preliminary cost estimates for both limestone and granite seawall options.

The detailed design for the seawall extension is programmed for completion in June 2019.

### **Point Peron Boat Launching Facility upgrades**

The Native Vegetation Clearing Permit has been granted to the City. No further updates this month.

#### **Mersey Point Jetty**

In the month of April the City met with Rockingham Wild Encounters (RWE) to discuss berthing requirements for the facility.

RWE acknowledged that they have operational responsibility for providing safe access from the jetty structure to the ferries. The City is assisting RWE by providing contact details for structural engineers to investigate gangway design options. The design and fabrication costs will be borne by RWE.

As a result of the meeting, and further vessel trial berthing with City staff present, RWE Operations Manager advised that relocation of the fender piles was no longer necessary if the City could remove the existing tyre fenders. Removing the tyre fenders will increase the functional space between the fender piles allowing for gangway placement between the jetty and the ferries.

The City will look to provide a more robust fendering system on the steel fender piles. This will require investigation, design and fabrication.

#### **Boat Ramp and Jetty Maintenance**

The City has appointed marine civil contractors to undertake post summer maintenance works at the following facilities;

- Val Street Jetty – Timber chafer and rubber 'D' fender replacements and repairs.
- Point Peron Boat Launching Facility – Gangway to Floating Jetty connection re-tightening.

The following maintenance activities shall be completed during the month of May and June;

- Port Kennedy Boat Launching Facility – Timber chafer and rubber 'D' fender replacement and repairs.
- Point Peron Boat Launching Facility – Jetty deck re-tightening of fixtures and fittings.
- Palm Beach Boat Ramps – Re-tighten timber chafers and replace damaged rubber 'D' fenders.

## **4.19 Coastal Management**

### **Author:**

Mr Matthew Donaldson, Coastal Engineering Officer

### **Coastal Management (Sand drift/Erosion/Accretion)**

#### **Kwinana Headlands Beach – Proposed Beach Renourishment Site**

The City has appointed a civil earthworks contractor to undertake the excavation, transportation and spreading of stock piled beach sand from Point Peron Sand Stockpile to Kwinana Headlands Beach, East Rockingham. Approximately, 14,000m<sup>3</sup> of beach sand will be spread at the nourishment site to help mitigate the current beach erosion. The works will commence early May with completion by the end of May 2019 subject to weather, tides and sea state.





Kwinana Headlands Beach erosion site

### **Point Peron Boat Launching Facility Sand Trap Excavation Works**

The City is seeking quotations for the excavation and stockpiling of beach sand from Point Peron Sand Trap prior to the onset of winter. These works shall commence immediately upon completion of the Kwinana Headlands Beach renourishment works.

### **Coastal Adaptation and Protection Grants 2019/2020 (CAP Grants)**

No further updates for this month.

## Advisory Committee Minutes

The following Advisory Committee Minutes are attached for Councillor's information.

Advisory Committee Recommendations will be subject to separate Officer's reports to Council.

Advisory Committee	Advisory Committee Meeting held:
Coastal Facilities Advisory Committee	No meeting held this period.
Road Wise Advisory Committee	No meeting held this period.

# Corporate and General Management Services Bulletin

## Corporate Services Monthly Team Summary



### 1. Corporate Services Team Overview

The Corporate Services team delivers a range of services which includes:

- Financial Services
- Procurement
- Leasing
- Customer and Corporate Support
- Waste Services

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Team Plan and Budgeting Module		
Budget:	\$29,500	Expenditure date: to	Nil
Commencement date:	November 2018	Estimated finish date:	July 2019
Project Officer:	Ms Emma Costello, Project Officer		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

Data entry requirement has been further refined to include payroll information. Second round of testing will commence in May 2019.

Project	3.2 Implementation of a Contracts Register		
Budget:	\$8,000	Expenditure to date:	Nil
Commencement date:	March 2018	Estimated finish date:	May 2019
Project Officer:	Ms Jessica Morgana, Coordinator Business Systems		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

Final testing is being undertaken by the Procurement Team.

Project	3.3 Implementation of Online timesheets		
Budget:	\$30,000	Expenditure to date:	Nil
Commencement date:	May 2019	Estimated finish date:	June 2019
Project Officer:	Ms Emma Costello, Project Officer		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

This project has not yet commenced.

Project	3.4 Major review and upgrade of the website		
Budget:	\$120,000	Expenditure to date:	\$24,963
Commencement date:	July 2018	Estimated finish date:	August 2019
Project Officer:	Mr Michael Yakas, Manager Customer and Corporate Support		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

All design elements have been signed off. The website build has commenced.

Project	3.5 Server operating system upgrade		
Budget:	\$50,000	Expenditure date:	to Nil
Commencement date:	April 2019	Estimated date:	finish June 2019
Project Officer:	Mr Bekz Rasulov, Coordinator IT Operations		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

No further update.

Project	3.6 Implement Performance and Personal Development Module		
Budget:	\$50,000	Expenditure date:	to \$25,000
Commencement date:	July 2018	Estimated date:	finish June 2019
Project Officer:	Ms Emma Costello, Project Officer		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

User acceptance testing will commence once templates have been configured.

Project	3.7 File Sharing Application		
Budget:	\$20,000	Expenditure date:	to Nil
Commencement date:	March 2019	Estimated date:	finish June 2019
Project Officer:	Ms Emma Costello, Project Officer		
Author:	Mr Michael Yakas, Manager Customer and Corporate Support		
Progress Report:			

Waiting on the supplier to commence the implementation.

Project	3.8 Implementation of the Container Deposit Scheme		
Budget:	Nil	Expenditure date:	to Nil
Commencement date:	April 2019	Estimated date:	finish March 2020
Project Officer:	Mrs Kelly Levisohn, Project and Waste Education Officer		
Author:	Mrs Kelly Levisohn, Project and Waste Education Officer		
Progress Report:			

Preliminary planning has commenced whilst the state government appoint a Scheme Coordinator.

#### 4. Information Items

##### 4.1 List of Payments April 2019

<b>Author:</b>	Mrs Chhavi Walia, Coordinator Financial Services
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The List of Payments for April 2019 totalling \$12,786,138.77 has been paid under delegated authority is attached (Appendix 1).

##### 4.2 Monthly Financial Management Report March 2019

<b>Author:</b>	Mrs Chhavi Walia, Coordinator Financial Services
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In accordance with section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Monthly Financial Management Report for March 2019 is attached (Appendix 2).

##### 4.3 Awarding of Tenders by CEO - Delegated Authority

<b>Author:</b>	Mr Bruce Foster, Coordinator Procurement Services
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T18/19-40 – Standing offer for the supply of biodegradable and compostable dog waste disposal bags

T18/19-22 – Preparation of conceptual design, detailed design and detailed specification for the development of Koorana Reserve

T17/18-91 – Replacement of backboards at the Mike Barnett Sports Stadium

##### 4.4 Development Contribution Scheme

<b>Author:</b>	Mr John Pearson, Director Corporate Services
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The table below shows the actual vs forecast income for the development contribution scheme.





#### 4.5 Leased Property Maintenance Grants

**Author:** Ms Claire Levesque, Administration Officer - Leasing

The following provides an update on leased property Maintenance grants for City properties for:

- Warnbro Bowling Club Inc. – the maintenance grant application for the repainting of two external shelters was approved.
- Rockingham BMX Club Inc. – the maintenance grant application to upgrade the Club's kitchen was declined due to the proposed works not meeting the criteria.
- Rockingham Regional Environment Centre Incorporated - the maintenance grant application to replace timber decking was declined. The project is considered capital works.

#### 4.6 Delegated Authority to Dispose of Property by way of Lease

**Author:** Ms Claire Levesque, Administration Officer - Leasing

The following provides an update on leases for City properties for:

- Lot 4104 (36) Rand Avenue, Waikiki (Reserve 43270), known as Waikiki Community and Family Centre - requests for submissions of Expressions of Interest to Lease the property was advertised.

#### 4.7 Lease Tenure Matters

**Author:** Ms Helen Savage, Coordinator City Properties

The following provides a summary of land management updates for City properties:

Reserve Details	Land Tenure Requirement	Status
Rockingham Foreshore - Naval Memorial Park Volume 1 and 2 (22568)	Amend the Management Order over Reserve 22568 to include the power to licence for Lots 148 and 149 only for a term of up to 5 years subject to the Minister for Lands' section 18 approval.	Department of Planning, Lands and Heritage job 1802697. DPLH's Land Use Planning division has provided their comments in support of the proposal which is now being assessed for any native title rights and interests over the subject land.

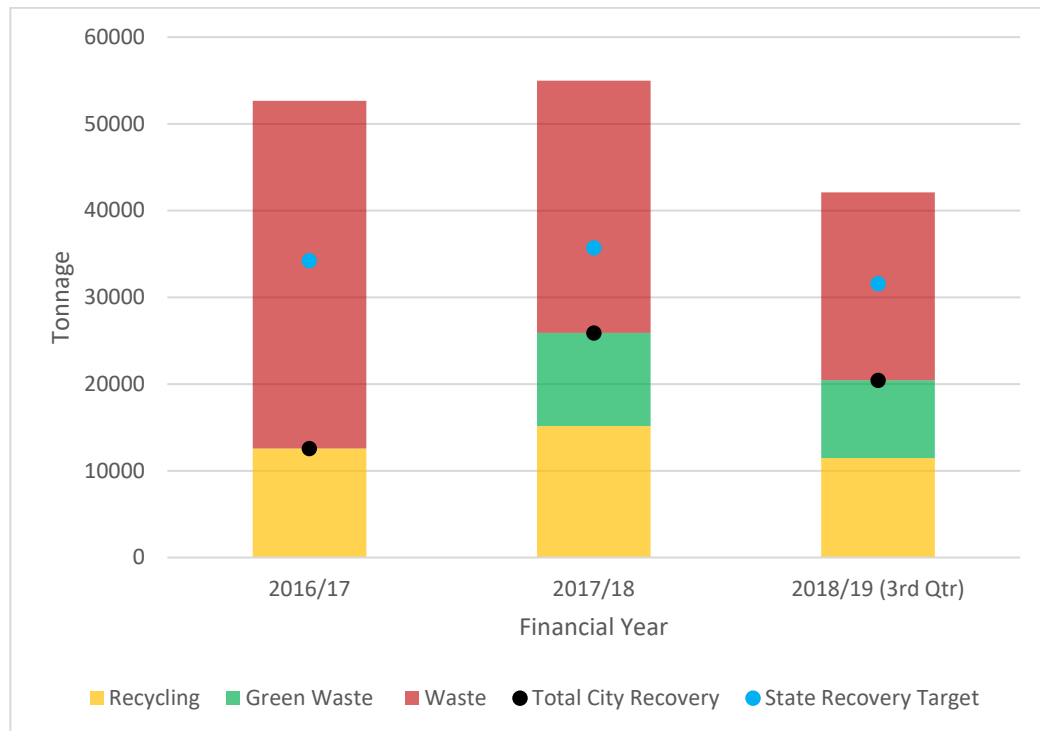
Reserve Details	Land Tenure Requirement	Status
Warnbro Oval (39592)	Creation of an 'Access' easement over a portion of Reserve 39592.	Department of Planning, Lands and Heritage job 171594. The Warnbro Community Church have executed the easement document. The document requires the easement to be assessed for stamp duty at the Office of State Revenue (OSR).
Secret Harbour Foreshore (47199)	Management Order variation to include the power to licence for Reserve 47199.	Department of Planning, Lands and Heritage job 182536. DPLH's Land Use Planning division have not received any objections regarding the proposal which is now being assessed for any native title rights and interests over the subject land.

#### 4.8 Kerbside Collection Summary

##### Author:

Mrs Kelly Levisohn, Project and Waste Education Officer

The following is a summary of the tonnages collected from the three bin kerbside collection:



The state recovery target (blue dot) is 75% by 2025. The City currently recovers 49% from the kerbside collection (black dot).

## Governance and Councillor Support Monthly Team Summary



### 1. Governance and Councillor Support Team Overview

The Governance and Councillor Support Team delivers a range of services which includes:

- Oversight of the City's governance functions including the process of, tools for, accountability and transparency of decision making.
- The coordination of various civic services for the City including citizenships, receptions and meetings.

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Project	3.1 Review of Local Laws		
Budget:	\$30,000	Expenditure to date:	\$29,951
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Mr Peter Varris, Manager Governance and Councillor Support		
Author:	Mr Peter Varris, Manager Governance and Councillor Support		
Progress Report:			

The Local Government Property and Activities on Thoroughfares Local Law was adopted at the February 2019 Council Meeting was published in the Government Gazette on 8 May 2019. This local law will repeal:

- The City of Rockingham Street Verandahs Local Law 2000
- The City of Rockingham Activities in Thoroughfares and Public Places and Trading Local Law 2001
- The City of Rockingham Local Government Public Property Local Law 2001

A Governance Review Committee was held in March 2019 to start the local law process for the Fencing Local Law 2019 and Repeal of Signs, Hoardings and Bill Posting Local Law 1990. A report will be presented to Council in the near future.

The WA Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) overseas subsidiary legislation such as Regulations and local laws. The JSCDL has advised the City to rectify drafting issues in the Dogs Local Law 2000. The JSCDL has also advised the City to rectify drafting issues in the City of Rockingham Parking Local Law 2018 and rectify drafting issues and make amendments due to issues with the amendment local law in the Bush Fire Control and Bush Fire Brigades Local Law 2001. These three local laws are subject to reports to the May 2018 Council meeting.

Project	3.2 Optimisation of Tablet Technology for Business Papers		
Budget:	\$20,000	Expenditure to date:	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Mr Peter Varris, Manager Governance and Councillor Support		
Author:	Mr Peter Varris, Manager Governance and Councillor Support		
Progress Report:			

Testing of Docs on Tap Version 2 has recommenced since improvements have occurred to the software application. A meeting has been scheduled with the software development for a briefing on the application enhancements. A plan for Version 2 rollout to Councillors and Officers will be prepared after this time.

Project	3.3 Review of Council Policy, Code of Conduct, Guides		
Budget:	\$20,000	Expenditure to date:	\$3,460
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Mr Peter Varris, Manager Governance and Councillor Support		
Author:	Mr Peter Varris, Manager Governance and Councillor Support		
Progress Report:			

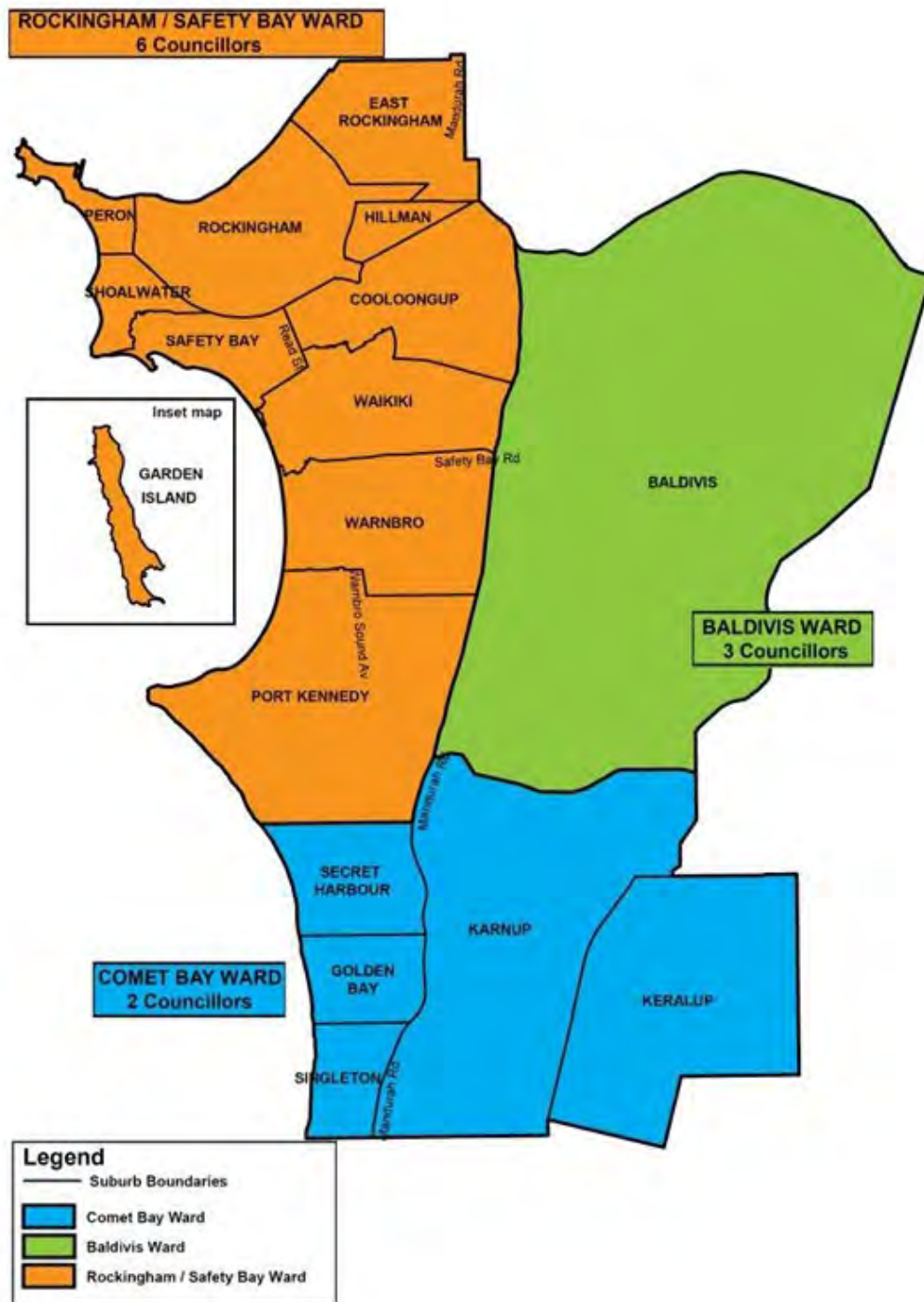
No further update from April 2019.

#### **4. Information Items**

##### **4.1 Ward Boundaries and Councillor Representation**

<b>Author:</b>	Mr Peter Varris, Manager Governance and Councillor Support
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The outcome of the City's review of its ward boundaries and Councillor representation has been finalised. The Minister for Local Government has approved that the current four ward arrangement be abolished and the following structure be created for implementation at the October 2019 Council elections (Appendix 3) –



Council will comprise eleven Councillors representing three wards, made up of the suburbs as follows-

Baldvis Ward – comprising the suburb of Baldvis only.

Comet Bay Ward – comprising the suburbs of Golden Bay, Karnup, Keralup, Singleton and Secret Harbour.

Rockingham/Safety Bay Ward – comprising the suburbs of Coooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki, Warnbro and Port Kennedy.  
(c)

This means that there will be the following vacancies for the October 2019 elections –

Baldvis Ward – two Councillors (4 year term each)

Comet Bay Ward – one Councillor (4 year term)

Rockingham / Safety bay Ward – three Councillors (4 year term each)



#### 4.2 Freedom of Information (FOI) Requests

<b>Author:</b>	Mr Tom Kettle, Administration Officer – Governance and Councillor Support
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The City is receiving regular requests from applicants in respect to Freedom of Information. Many of these are generated through lawyers and consultants seeking information on behalf of clients. However, during the month of March 2019 the City received five requests.

The preference is to deal with simple requests for information without the need to go through the FOI Process, however information that may involve third party matters will need to be subject to the legislative arrangements.

#### 4.3 Citizenships

<b>Author:</b>	Ms Emma Lewis, Administration Officer – Civic Services
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During the month of April 2019 the City conducted 1 public and 1 private citizenship ceremonies with 59 people conferring their Australian citizenship status.

#### 4.4 Australian Coastal Councils Association Inc. Newsletter

<b>Author:</b>	Ms Sue Langley, Governance Officer
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A newsletter has been received from the Australian Coastal Councils Association Inc. dated May 2019, and a copy is attached for Councillors' information. (Appendix 4)

#### 4.5 WALGA Quarterly Overview Report

<b>Author:</b>	Ms Sue Langley, Governance Officer
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A copy of the City's quarterly report for the January to March 2019 quarter has been received from the Western Australian Local Government Association, and a copy is attached for Councillors' information. (Appendix 5)

#### 4.6 Coming Events

<b>Author:</b>	Ms Janine Neeling, Governance Assistant
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**Note: these dates and times are correct at time of publication but may be subject to change.**

COMING EVENTS: 1 June 2019 to 31 July 2019	
<b>Tuesday 4 June 2019</b>	
5:30pm	Australian Citizenship Ceremony
<b>Thursday 6 June 2019</b>	
10:00am	Seniors Advisory Committee
<b>Tuesday 11 June 2019</b>	
4:00pm	Councillor Engagement Session
<b>Wednesday 12 June 2019</b>	
9:00am	Disability Access and Inclusion Advisory Committee
<b>Thursday 13 June 2019</b>	
3:30pm	City Safe Advisory Committee
<b>Monday 17 June 2019</b>	
4:00pm	Planning and Engineering Services Committee
<b>Tuesday 18 June 2019</b>	
4:00pm	Corporate and Community Development
<b>Wednesday 19 June 2019</b>	
4:15pm	Cultural Advisory Committee

<b>Thursday 20 June 2019</b>	
8:00am	Community Grants Committee Occasional Committee
8:30am	Junior Council
5:00pm	Global Friendship Committee
<b>Monday 24 June 2019</b>	
4:20pm	South West Corridor Development Foundation
5:30pm	South Metropolitan Zone meeting
<b>Tuesday 25 June 2019</b>	
6:00pm	Council Meeting
<b>Monday 1 July 2019</b>	
4.00pm	RoadWise Advisory Committee
5.30pm	Australian Citizenship Ceremony
<b>Monday 8 July 2019</b>	
4.00pm	Environmental and Coastal Management Group
<b>Tuesday 9 July 2019</b>	
4.00pm	Councillor Engagement Session
<b>Thursday 11 July 2019</b>	
3.30pm	City Safe Advisory Committee
<b>Monday 15 July 2019</b>	
4.00pm	Planning and Engineering Services Committee
<b>Tuesday 16 July 2019</b>	
4.00pm	Corporate and Community Development Committee
<b>Thursday 18 July 2019</b>	
8.30am	Junior Council
<b>Tuesday 23 July 2019</b>	
6.00pm	Council Meeting
<b>Thursday 25 July 2019</b>	
3.00pm	Aboriginal Advisory Group

#### 4.7 Notice of Motion – Status Report

**Author:** Mr Peter Varris, Manager Governance and Councillor Support

The following table provides a status report on Notices of Motions submitted by Councillors over the past three months and those for which action has yet to be completed.

Councillor	Notice of Motion Topic	Meeting Date/ Report Item No.	Council Resolution	Responsible Division	Status/Action
Cr Stewart 24/4/18	Cape Peron	26/6/18 PD-030/18	That Council <b>SUPPORTS</b> the lobbying of State Government Departments to urgently establish a transparent and collaborative consultation process to determine the best and most sustainable long-term future use and management of Cape Peron that aligns with the City's Community Strategic Aspirations for Environment and Tourism. Carried	Planning and Development Services	Following the advocacy process, on 13 February 2019 the Hon Minister from Planning advised that the WAPC will facilitate a Working Group to progress planning for Cape Peron. The City has been advised that the composition of the Working Group, and its Terms of Reference, have been prepared by DPLH and should be with the Minister shortly for endorsement. Information is expected this month.
		28/8/18 PD-047/18	That Council <b>SUPPORTS</b> the classification of Cape Peron Reserve 48968 being transferred to Class A, subject to the designated Purposes of the Reserve being clearly defined through the transparent and collaborative consultation process, which will determine the most sustainable long-term future land uses for Cape Peron, as advocated in Council's June 2018 resolution. Carried		
Cr Stewart 26/11/18	Waterfront Village Public Parking	10/12/18 PD-067/18	That Council <b>DIRECTS</b> the Chief Executive Officer to investigate further options at the Rockingham Foreshore to increase parking capacity in the short term, to compensate for the on-street car parking reduced as a consequence of the townscape improvements currently being undertaken. Carried	Planning and Development Services	The matter will be tabled before Council for consideration in May 2019.
		26/2/19 PD-011/19	That Council <b>APPROVES</b> , for the purpose of community consultation, proposed changes to the Parking Controls – Timed Parking Restriction for Railway Terrace, Rockingham Beach Road, Val Street and the Flinders Lane foreshore carpark. Carried en bloc		

Councillor	Notice of Motion Topic	Meeting Date/ Report Item No.	Council Resolution	Responsible Division	Status/Action
Cr Whitfield 17/12/18	Replacement fence - Arpenteur Drive Cricket Oval	26/2/19 EP-006/19	That Council <b>APPROVES</b> the installation of a plastic PVC picket fence to replace the existing timber picket fence surrounding the cricket field at Arpenteur Park, Baldivis with funding to be sought through the City's Business Plan budget process. Carried	Engineering and Parks	It is scheduled to be included in the Business Plan for installation in the 2019/2020 financial year.
Cr Downham 20/2/19	Economic Development Strategy	26/3/19 GM-008/19	That Council <b>DIRECTS</b> the Chief Executive Officer to prepare an Economic Development Community Strategy for final adoption by Council at its December 2019 meeting. Carried	General Management	Report to be presented to the December 2019 Council meeting.
Cr Whitfield 26/2/19	Nuisance Provisions - Cat Act	26/3/19 PD-020/19	That Council <b>SUPPORTS</b> the need for further community consultation and research to be undertaken on the issue of wandering and nuisance cats before an informed decision can be made on advocating a change to the Cat Act 2011 and that a report on the matter be presented to Council in January 2020. Carried	Planning and Development Services	Report to be presented to the January 2020 Council meeting.
Cr Summers 7/3/19	Signage and Marketing at the GHCC and Rockingham Arts Centre	26/3/19 CD-004/19	That Council <b>DIRECTS</b> the Chief Executive Officer to incorporate the signage of the Gary Holland Community Centre into the impending review of the Rockingham Arts Centre, and include the outcomes of the investigation in subsequent budget deliberations. Carried	Community Development	The advertising period for the works (including review of signage for GHCC and RAC) closed on Friday 3 May 2019. Submissions will be assessed and a consultant appointed in the coming weeks.
Cr Jones 26/3/19	Parks Strategy			Engineering and Parks	Report to be presented to the May 2019 Council meeting.

## Human Resource Development Monthly Team Summary



### 1. Human Resource Development Team Overview

The Human Resource Development team works with other teams to create a work environment in which employees can work in safety, with commitment, enthusiasm and trust. We do this by providing programmes and advice on business issues with human resource implications.

A range of corporate human resource development services are provided that ensures consistency and adherence to legislation across the organisation. We place particular emphasis on developing and implementing pro-active initiatives to ensure there is continuous improvement in all human resource development areas.

The Human Resource Development team can be divided into the following segments:

- Human Resource Development, Industrial Relations and Employee Relations;
- Recruitment and Induction;
- Learning and Development;
- Occupational Safety and Health (including Employee Wellness); and
- Payroll.

### 2. Human Resource Update

The team is currently undergoing the recruitment process for the Human Resources Officer role.

### 3. Project Status Reports

Project	3.1 Employee Wellness Programme		
Budget:	\$96,580	Expenditure to date:	\$33,886
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Brenda Atkins, Human Resources Coordinator		
Author:	Ms Brenda Atkins, Human Resources Coordinator		
Progress Report:			

On Wednesday 3 April 2019 Jo-Anne Smith ran a session with 18 employees on "Journey into Meditation with Sound". The use of sound as part of meditation leads participants into a deep relaxed state, promoting healing and an overall sense of wellbeing. The session received a lot of positive feedback and all money raised was donated to Lifeline.

A free dress day was held on Friday 12 April 2019 to help raise funds for Kidney Health Australia; the City raised \$217.20.

Steve Hopkins from Maxxia held information sessions at the Landfill and Depot on Tuesday 16 April 2019 and Kudzai Chikwinya held a session at the Administration Building on Wednesday 17 April 2019.



Project	3.2 Corporate Training Programme		
Budget:	\$228,000	Expenditure to date:	\$149,513
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Lu Whale, Human Resources Officer (Organisational Development)		
Author:	Ms Lu Whale, Human Resources Officer (Organisational Development)		
Progress Report:			

61 employees participated in 338 hours of Corporate Training during April 2019. Courses varied from short in-house sessions delivered by Business Systems team members, to a full day session on Executive Writing Skills.

Professional development and training, by Division Corporate Training and E-learning	Corporate Training hours invested	Participant Numbers	E-learning hours invested	Participant Numbers
General Management / Legal Services	7.5	1	2.0	5
Corporate Services	55.0	14	11.2	11
Community Development	128.0	19	5.3	9
Planning and Development Services	107.5	17	3.2	7
Engineering and Parks Services	40.0	10	3.8	2

Project	3.3 RESPECT Programme		
Budget:	\$12,000	Expenditure to date:	\$4,423
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Mr Ben Searcy, Manager Human Resource Development		
Author:	Ms Lu Whale, Human Resources Officer (Organisational Development)		
Progress Report:			

The RESPECT Survey closed on 7 April 2019 with 351 employees taking part, letting us know what they like about the City and where we need to improve. The results are currently being compiled, focusing on divisional trends. The survey reports will be distributed to the Executive and Managers, and reviewed at the next MANEX forum.

Project	3.4 Occupational Safety and Health (OSH) Programme		
Budget:	\$102,500	Expenditure to date:	\$63,550
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Jo-Anne Smith, Occupational Safety and Health Officer		
Author:	Ms Jo-Anne Smith, Occupational Safety and Health Officer		
Progress Report:			

The City continues the review and rewrite of Occupational Safety and Health procedures for consultation with the organisation and implementation.

With the assistance of our insurers, LGIS, gap analysis has been concluded for contractor safety management. The findings will be utilised to develop an organisation-wide procedure and supporting documentation, including a safety induction handbook for contractors.

The Occupational Safety and Health Strategic Plan 2019 has been developed.

Project	3.5 Leadership and Management Programme		
Budget:	\$55,000	Expenditure to date:	\$62,307
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Lu Whale, Human Resources Officer (Organisational Development)		
Author:	Ms Lu Whale, Human Resources Officer (Organisational Development)		
Progress Report:			

No further update since March 2019.

#### 4. Information Items

<b>4.1 Recruitment</b>	
<b>Author:</b>	Ms Chantelle Wilkins, Human Resources Officer

During April 2019 two new employees joined the City and seven vacancies were advertised, with one advertised internally.

<b>4.2 Occupational Safety and Health Statistics</b>	
<b>Author:</b>	Ms Jo-Anne Smith, Occupational Safety and Health Officer

Current workers compensation claims for the 20 March 2019 – 16 April 2019 pay periods (inclusive).

<b>Open Workers Compensation claims by Division (Actual)</b>	<b>10</b>
General Management / Legal Services	0
Corporate Services	2
Community Development	0
Planning and Development	2
Engineering and Parks	6

<b>Open Workers Compensation claims by affected body part(s)</b>	<b>10</b>
Head (eyes, ears, face, mouth)	0
Back	3
Trunk (neck, ribs, abdomen, chest)	1
Arm (shoulder, upper/lower arm, elbow, hand, wrist, fingers/thumb)	4
Leg (hip, upper/lower leg, knee, ankle, foot, toes)	0
Psychological	0
Whole of Body	2

<b>*Lost Time Injuries (LTI) total time absent</b> <small>*LTI is any full shifts lost due to injury</small>	<b>Hours</b>	<b>Days</b>
General Management / Legal Services	0	0
Corporate Services	304.0	40
Community Development	0	0
Planning and Development	0	0
Engineering and Parks	600.4	79
Total	904.4	119

<b>*Lost Time Injuries (LTI) total time absent</b> <small>*LTI is any full shifts lost due to injury</small>	<b>Hours</b>	<b>Days</b>
March 2019	844.0	111
April 2019	904.4	119

## Strategy, Tourism, Marketing and Communications

### Monthly Team Summary



#### 1. Strategy, Tourism, Marketing and Communications Team Overview

The Strategy, Tourism, Marketing and Communications Team delivers a range of services which includes:

- Developing, coordinating and measuring the implementation of the City's Strategic Community Plan, from the community level all the way through to Community Plan Strategies, Team Plans, Business Plan and Budget level to individual KPI's, with clear linkages and integration
- Coordination of both internal and external corporate communication (*Annual Report, City Chronicle, Brochures, Videos, Radio, Social Media, Newspaper, Intranet, Rockface, Rock Port, CORi*) to ensure that the City's Style Manual criteria are always adhered to and that a consistent message is delivered to the community in the most optimal manner possible
- Managing the City's brand in a pro-active manner, including the ongoing implementation of the City's Style Manual and ensuring protection of the City's Intellectual Property assets
- Developing and managing the City's approach to Tourism and Marketing, in close collaboration with the community and industry stakeholders
- Coordinating Risk Management, Project Management, Community Engagement, the Annual Customer Satisfaction Survey and various other Strategic Projects for the City.

#### 2. Human Resource Update

Nil

#### 3. Project Status Reports

Project	3.1 Implementation and Printing of Community Plan 2019-2029		
Budget:	\$10,000	Expenditure to date:	\$2,209
Commencement date:	1 July 2018	Estimated finish date:	30 December 2018
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

Project completed

Project	3.2 Tourism and Marketing		
Budget:	\$210,000	Expenditure to date:	\$132,540
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

The draft Tourist Destination Strategy (2019-2024) was open for public comment from 27 March until 24 April 2019. 53 submissions were received and the draft strategy will be on the Agenda for adoption at the May 2019 Council Meeting.

During April 2019 the City was involved with the following marketing opportunities:

- Rockingham was showcased at the WA Visitor Centre in Perth for the month of April 2019. The Rockingham Visitor Centre coordinated the participation of various local tourism operators
- Planning has commenced for the Oct/Nov 2019 campaign to promote the revitalised Rockingham Foreshore. The campaign will involve a series of events including Castaways
- School Holiday Activities were promoted by the Rockingham Visitor Centre on their Facebook page
- The CEO and Mayor have met with The Cruising Yacht Club (TCYC) on two separate occasions recently. The TCYC have submitted an expression of interest in holding the F18 World Championships in March 2021. The outcomes will be known in June 2019.

Project	3.3 Mobile Servicing Facility		
Budget:	\$80,000	Expenditure to date:	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

This item will be informed by the Tourist Destination Strategy. The draft strategy will be on the Agenda for adoption at the May 2019 Council Meeting.

Project	3.4 Digital Platform Development		
Budget:	\$150,000	Expenditure to date:	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

This item will be informed by the Tourist Destination Strategy. The draft strategy will be on the Agenda for adoption at the May 2019 Council Meeting.



Project	3.5 Project Management Framework		
Budget:	\$20,000	Expenditure to date:	\$3,500
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

No further update since January 2019.

Project	3.6 Governance Portal		
Budget	\$10,000	Expenditure to date:	\$1,198
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Author:	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications		
Progress Report:			

During April, the City issued 21 campaigns to Rock Port subscribers from open tenders to share your thoughts items. The Seniors, Events, Libraries and Autumn Centre e-newsletters were also issued.

#### 4. Information Items

##### 4.1 Organisational Performance Measurement

<b>Author:</b>	Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications
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No further update since February 2019.

##### 4.2 Community Engagement

<b>Author:</b>	Ms Sonya Kimbar, Digital Media Officer
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The following items were available for public comment on the City's website page *Share your thoughts* and distributed to the relevant subscribers on Rock Port during April 2019.



#### Draft Rockingham Tourist Destination Strategy

Share your thoughts on the proposed tourism strategy. Submissions close 4.30pm Wednesday 24 April 2019.

[FIND OUT MORE](#)



#### Proposed Council Policy - Investment of Surplus Funds

Share your thoughts on the amendments to this proposed policy. Submissions close 4.30pm on Friday 10 May 2019.

[FIND OUT MORE](#)



#### Proposed Council Policy - Single Use Plastic and Balloons

Share your thoughts now. Submissions close 17 April 2019.

[FIND OUT MORE](#)



#### Amendment No.164 to Town Planning Scheme No.2

Share your thoughts now. Submissions close 20 May 2019.

[FIND OUT MORE](#)



#### Proposed Amendment to Planning Policy No.3.3.13 - Parking of Commercial Vehicles in Residential Zones

Share your thoughts now. Submissions close 17 May 2019.

[FIND OUT MORE](#)



#### Proposed Amendments to Child Care Planning Policy

Share your thoughts now. Submissions close 10 May 2019.

[FIND OUT MORE](#)

### 4.3 Team Plans

#### Author:

Ms Nollaig Baker, Acting Manager Strategy, Tourism, Marketing and Communications

The Team Plan Process for 2019/2020 is complete. The annual Team Plan Presentation to Councillors took place on 4 April 2019.

### 4.4 Social Media

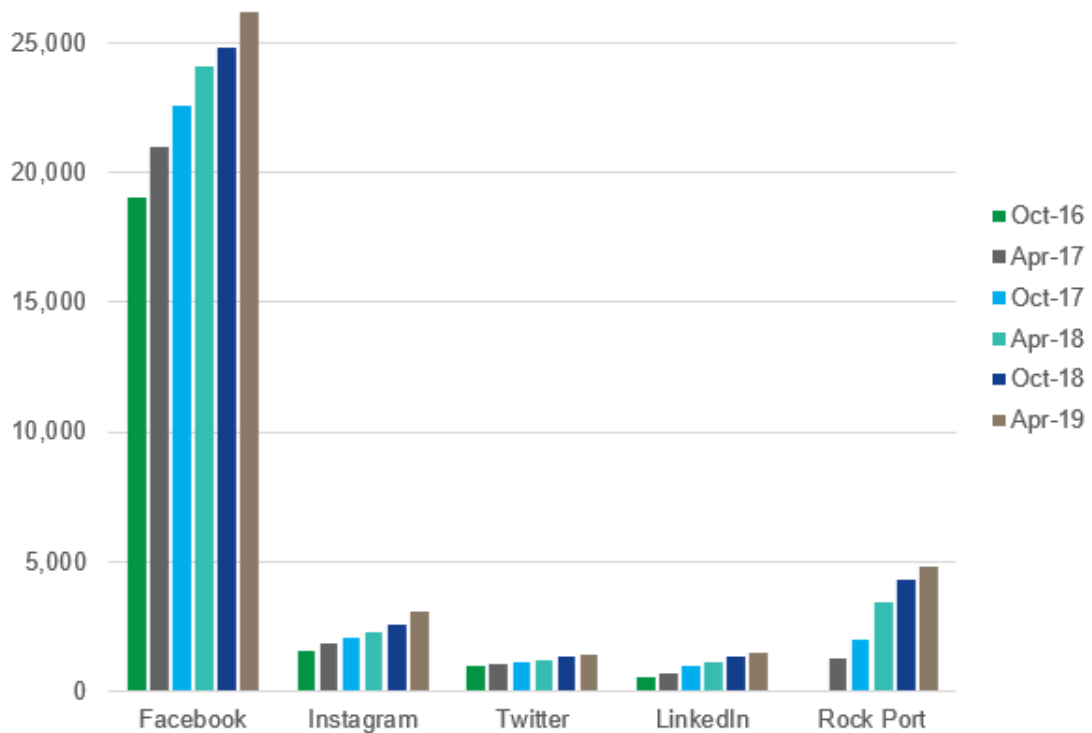
#### Author:

Ms Melissa Swaney, Media and Communications Officer

The corporate Facebook page ended the month with 26185 fans, an increase of 152 fans. The Instagram page ended the month with 3064 followers.

Uptake of the City's social media channels continues to grow (see the below graph for October 2016 to April 2019). The channels show strong growth in the number of followers on Rock Port (40.3% growth since April 2018), Facebook (8.8% growth since April 2018) and Instagram (33.3% since April 2018).

The team currently encourages social media champions to increase Twitter and LinkedIn posts.



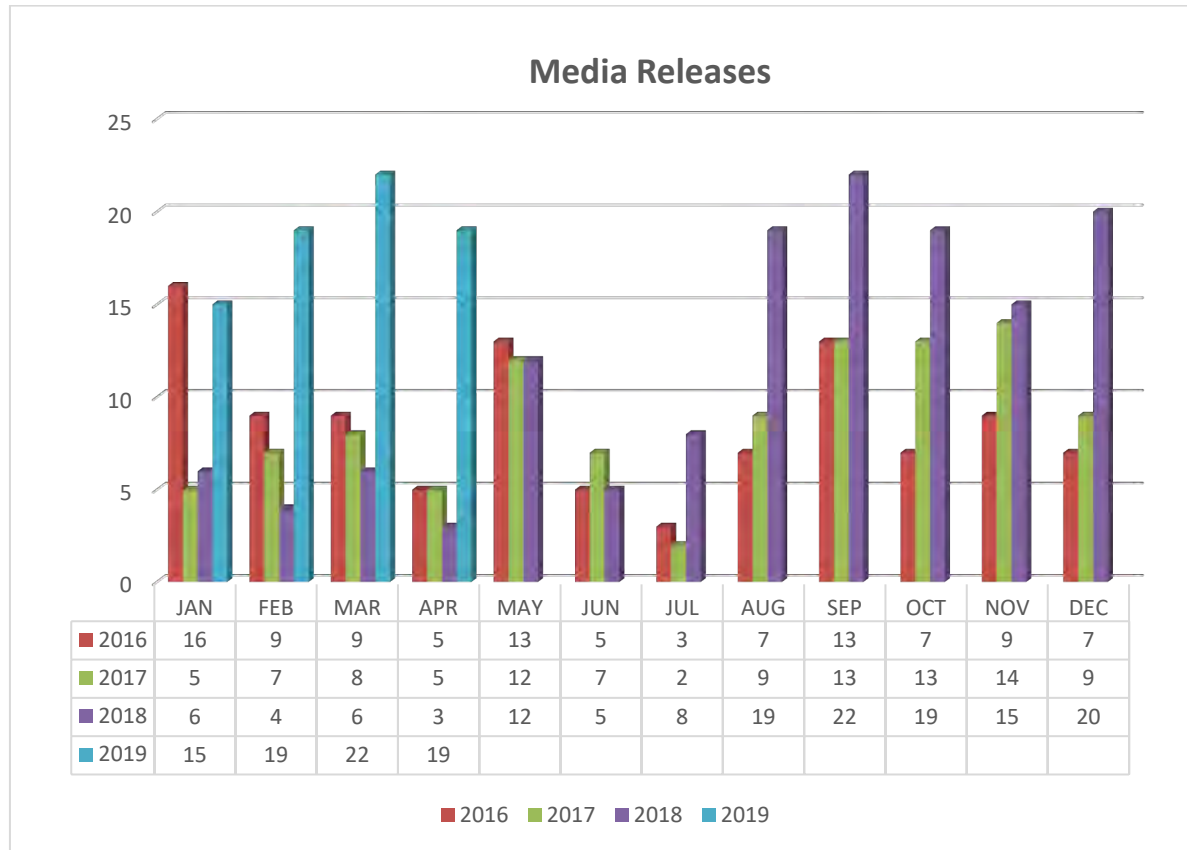
#### 4.5 Media Tracking

**Author:** Mr Aiden Boyham, Journalist

The following media releases and responses were completed for the month of April 2019:

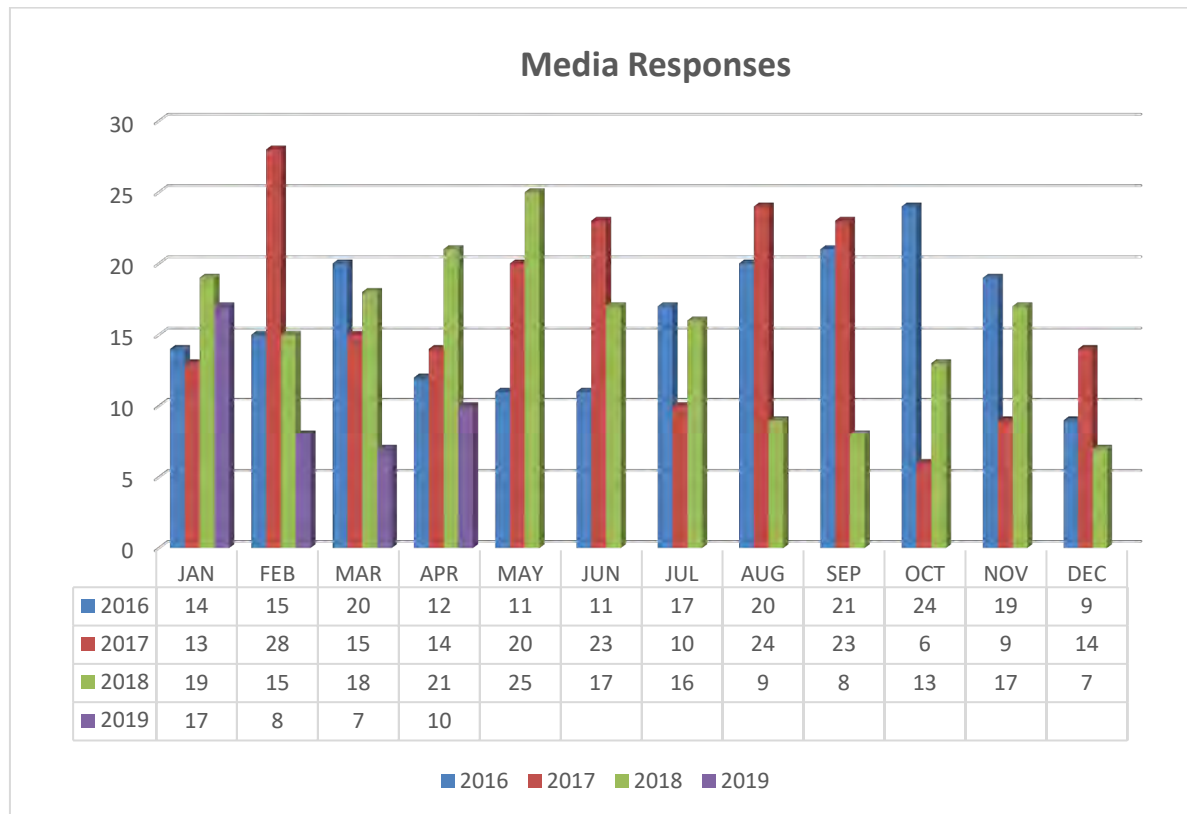
##### Media Releases

Selfie With a Senior Exhibition
Autumn Centre Success
Summer Series Wrap Up
Ako Children's Choir Music Performances and Workshops
Schools Take pART Winners
WA Visitor Centre Tourism Stand
Nominations Closing for Volunteer Recognition Celebration
Autumn Centre Closure in April for Renovations
Blessing of the Roads
Paint Australia REaD
Short Stay Accommodation
Launch of the Nyoongar Trail
Easter Message from the Mayor
Couch Surf 2019 - Youth Homelessness
Kwinana Beach Sand Renourishment
Corporate Volunteering
Recharge Scheme - Mobility Scooter Charging Stations
Wetland Glimpses Exhibition
Round One of Community Grants Program Open



### Media Responses

TOPIC	REQUESTED BY:
Homeless Move on Notice	Sound Telegraph
Rockingham Beach Foreshore Revitalisation	Freelance Journalist
Single Use Plastics Policy	Minderoo Foundation
Fence at Warnbro Beach	Weekend Courier
Federal Election Wish List	Weekend Courier
Homelessness Follow-up	Sound Telegraph
Meeting with Landcorp re Homeless People	Sound Telegraph
Recyclable Waste	Sound Telegraph
Plaque Removals at East Rockingham Cemetery	Weekend Courier
Penola House	Sound Telegraph



## Investment Attraction Monthly Team Summary



### 1. Investment Attraction Team Overview

The Investment Attraction team's principal role is to implement the recommendations in the Economic Development Strategy 2014-2017, which includes:

- attract investment to facilitate major development within the commercial and business precincts within Rockingham
- attract investment funds and economic development
- develop sustainable working relationships with key economic development stakeholders.

### 2. Human Resource Update

Recruitment for a Manager Economic Development and Investment Attraction is progressing.

### 3. Project Status Reports

Project	3.1 Commercial Business and Property Investment Attraction - General		
Budget:	\$41,600	Expenditure date: to	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)		
Author:	Mr Michael Parker, Chief Executive Officer		
Progress Report:			

No change since April 2019.

Project	3.2 Commercial Business and Property Investment Attraction - Defence		
Budget:	\$34,000	Expenditure date: to	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)		
Author:	Mr Michael Parker, Chief Executive Officer		
Progress Report:			

No change since April 2019.



Project	3.3 Small Business Support		
Budget:	\$62,400	Expenditure date: to	\$17,159.87
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)		
Author:	Mr Michael Parker, Chief Executive Officer		
Progress Report:			

A Key Leaders in Breakfast event was held on 2 May 2019 at Hotel Clipper. Greg Hire, Vice-Captain of the Perth Wildcats and Founder of the Not for Profit group 'A Stitch in Time' was proposed to be the guest speaker however in great news, he was selected to play for Australia and was unable to attend. Gary Gray AO, External Affairs General Manager at Mineral Resources stepped in to provide an informative presentation.

Small Business Development Corporation facilitated a workshop at Mary Davies Community Centre on Thursday 2 May focussing on the key factors to be considered when starting a business.

Business Foundations received funding in the recent Community Grants Program Round for February 2019 (CD-002/19) to deliver a series of business workshops. These workshops will be held over the next six months and will focus on a range of topics relevant to small businesses within the City of Rockingham including cash flow management, graphic design, sales strategies and use of digital tools.

Project	3.4 Economic Development Strategy		
Budget:	\$83,200	Expenditure date: to	Nil
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)		
Author:	Mr Michael Parker, Chief Executive Officer		
Progress Report:			

No further update at this stage.

Project	3.5 Rockingham Renaissance Technopole		
Budget:	\$159,229	Expenditure date: to	\$162, 187
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)		
Author:	Mr Michael Parker, Chief Executive Officer		
Progress Report:			

The Mayor and CEO met with a French delegation visiting Perth to discuss opportunities within Rockingham. The next Board Meeting for the Rockingham Renaissance Technopole Inc (RRT) is scheduled for 7 May 2019. As advised in the February 2019 Bulletin, RRT are now liaising directly with Murdoch University regarding the lease of the space at the Murdoch University Campus.

**4. Information Items****4.1 Various Meetings**

<b>Author:</b>	Mr Michael Parker, Chief Executive Officer
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The Chief Executive Officer continues to conduct a variety of meetings with various Government Departments and stakeholders to encourage development in the Rockingham area. As part of the South West Group, the Mayor and Chief Executive Officer attended a Ministerial Briefing at Minister Saffioti's office to discuss infrastructure planning for the South West Metropolitan Region.

Together with the Mayor, the Chief Executive Officer held meetings with the current sitting Labor member, Madeleine King and Jack Pleiter, Liberal candidate and a separate meeting with Jack Pleiter and Senator Hon Michaela Cash all regarding the 2019 Federal Election.

The Chief Executive Officer attended a Growth Alliance Perth and Peel (GAPP) Meeting at City of Cockburn.

**4.2 Mobile Black Spot Program**

<b>Author:</b>	Ms Tamara Clarkson, Senior Projects Officer (Office of the CEO)
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Correspondence was received by Senator the Hon Bridget McKenzie advising that Round 5 of the Mobile Black Spot Program has opened. This program provides funding for Mobile Network Operators and Mobile Network Infrastructure Providers to invest in telecommunications infrastructure to improve mobile coverage and competition across Australia.

## Legal Services and General Counsel Monthly Team Summary



### 1. Legal Services and General Counsel Team Overview

The Legal Services and General Counsel team delivers a range of services.

#### **The two distinct separate roles of the Director of Legal Services and General Counsel**

The title, "Director of Legal Services and General Counsel" recognises that the position entails two separate and distinct roles.

The first, and paramount, role is as the City's in-house lawyer. This is the role of the "General Counsel".

The second role is the role associated with the Director's membership of the Executive. This is the role of the "Director of Legal Services".

#### **The role of the General Counsel – Legal Advice**

As the City's in-house lawyer, the General Counsel is responsible for providing independent legal advice to the City on all matters including:

- (a) the City's operational functions; and
- (b) litigious and potentially litigious matters.

Also, the General Counsel:

- (a) manages the City's involvement in legal proceedings – whether in the Supreme Court, the State Administrative Tribunal or other Courts and Tribunals;
- (b) oversees the use by the City of external lawyers including external lawyers engaged to conduct prosecutions;
- (c) develops, prepares and reviews legal documentation in which the City is a party including contracts and leases.

#### **The role as Director and member of the Executive**

As a Director and member of the Executive, the Director of Legal Services:

- (a) participates in the strategic decision making of the Executive;
- (b) maintains an oversight of the City's operational local government systems; and
- (c) develops and implements training for staff and councillors on relevant legal topics and issues. In the case of staff, training includes relevant legislative changes, contract and property issues, the approvals process, proceedings in the State Administrative Tribunal and preparing for prosecutions in the Magistrates Court.

### 2. Human Resource Update

The Legal Services and General Counsel team comprises:

- (1) the Director of Legal Services and General Counsel;
- (2) Senior Legal and Councillor Liaison Officer – Peter Le (0.5 FTE); and
- (3) part-time secretarial support.

### 3. Project Status Reports

Nil

#### 4. Information Items

##### Provision of Legal Advice

##### 4.1 Legal Advice – Local Government Operational Matters

**Author:** Peter Doherty, General Counsel

In some cases, the legal advice provided to the Chief Executive Officer and other Directors and Officers is, by its nature, confidential and subject to legal professional privilege. In order to ensure that the City's rights are not adversely affected and that there is no unauthorised waiver of the privilege, some items of legal advice will be reported with only a broad description.

Independent legal advice and guidance has been provided by the General Counsel on a wide range of operational matters including:

Division/Officer	Subject	Service
<b>Community Development</b>	Baptistcare: Long-term lease	Advice
	Scope: 2019 New Year's Eve Event and 2020 Australia Day Event	Advice
	Scope: Rockingham Foreshore Activation Program	Advice
	Service agreement	Advice
	Bert England Lodge	Advice
	Lease to Baldivis Equestrian & Pony Club	Advice
<b>Corporate Services</b>	Rateability (2)	Advice
	Scope: Recycling of Mattresses and Mattress Bases	Advice
<b>Engineering and Parks</b>	Scope: Traffic management services	Advice
	Foreshore redevelopment	Advice
	Parks maintenance issue	Advice
	Mersey Point Jetty – Change of ownership of operator request	Advice
<b>Planning and Development</b>	Retaining Wall issue	Advice
	City Square Redevelopment	Advice
	Development applications	Advice
	Employment issue	Advice
	On-line Heritage Data	Advice
	Lifestyle village	Advice
	Various prosecutions and potential prosecutions	Advice
	Developer contributions	Advice
	Infringement template: Litter and off-road vehicles	Advice
	Administrative Procedure: Recording of a Statement	Advice

Division/Officer	Subject	Service
<b>General Management</b>	Governance and policy development	Advice
	Technopole: underwriting	Advice
	Technopole lease	Advice
	Confidentiality issues	Advice
	Local Laws	Advice
	Service Agreement: Bellringers for the City's Civic Bell Tower	Advice

#### 4.2 SAT (State Administrative Tribunal) Matters

<b>Author:</b>	Peter Doherty, Director Legal Services and General Counsel
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Parties	Matter Number	Details
Arise Rockingham (Applicant) Metro SW JDAP (Respondent)	DR314/2018	301 Council Avenue Review of refusal of development application

#### 4.3 Magistrates Court Matters

<b>Author:</b>	Peter Doherty, Director Legal Services and General Counsel
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Parties	Matter Number	Details
David Finley (Plaintiff) The City and Roads 2000 Pty Ltd (Defendants)	5028/19	Alleged damage by roadworks to 9 Walleroo Place, Rockingham

## Advisory Committee Minutes

The following Advisory Committee Minutes are attached for Councillor's information.

Advisory Committee Recommendations will be subject to separate Officer's reports to Council.

Advisory Committee	Advisory Committee Meeting held:
Australia Day Awards Selection Panel	No meeting held this period.
CEO Performance Review Committee	No meeting held this period.
Customer Service Review Committee	No meeting held this period.
Global Friendship Committee	Minutes of the meeting held on 2 May 2019 (Appendix 6)
Governance Review Committee	No meeting held this period.
Tourism Strategy Development Advisory Group	No meeting held this period.



## Community Development Bulletin

### Community Support and Safety Services Monthly Team Summary



#### 1. Community Support and Safety Services Team Overview

The Community Support and Safety Services Team deliver a range of services to tackle issues of community safety and well-being.

Community Safety aims to build partnerships across the government and non-government sectors in order to develop, implement and evaluate projects that aim to enhance community safety through:

- Increasing community engagement, participation, empowerment and ownership of community safety and crime prevention initiatives.
- Strengthening of strategic alliances with key stakeholders including Police and State and Federal Agencies.
- Recruitment support and retention of volunteers incorporating new initiatives and volunteer best practice models.

Community Support aims to maximise the availability of support services for at risk and/or marginalised groups, by working with the State and Federal governments, the non-government sector, private agencies and the community. Community Support Services facilitates people, groups and agencies to overcome barriers to their development through information provision, advocacy, support and referral. This also includes the City's Youth Services and Community Transport.

#### 2. Human Resource Update

The Community Development Officer (Community Safety) vacancy was recently advertised it is anticipated the new Officer will be appointed by the end of May 2019.

#### 3. Project Status Reports

Nil

#### 4. Information Items

##### 4.1 Youth and Community Support Services

<b>Author:</b>	Ms Elaine Jensen, A/Coordinator Youth and Community Support Services Ms Olivia Forsdike, Community Development Officer (Young People) Ms Kristy Carter, Community Development Officer (Community Support Services) Ms Rebecca King, Community Support Services Events and Administration Officer
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#### Rockingham/Kwinana Homelessness Interagency Group Meeting – Thursday 4 April 2019

The Rockingham/Kwinana Homelessness Interagency Group Meeting was held on Thursday 4 April 2019 at the City of Rockingham. 20 members attended the quarterly meeting to discuss matters concerning the homeless in Rockingham. The Manager (Sam) from Chutney Mary's was invited to attend to inform and seek feedback from the group of their plans to host a free lunch for the homeless on Thursday 18 April 2019 at their Rockingham premises on Syren Street.

The Homeless Camp on Ward Road was discussed along with the actions leading up to the media response. The Chair informed the group that it was on Landcorp land and the City was working with Landcorp and the local service providers to assist the homeless. It was agreed by all at the meeting that a working party needed to be formed to work on destigmatising homelessness in the community with the creation of a local media campaign to be established. This will involve educating the community through different platforms.

**Social Connector Luncheon – Monday 8 April 2019**

April 2019 Social Connector Luncheon was held at Lulu's Café on the Rockingham Beach Foreshore. There were 14 members attending, with nine of the members also utilising the Rockingham Connect Community Transport Services. The next Social Connector Luncheon will be held on Monday 13 May 2019 at the Brother of Mine Café in Baldivis.

**Pop-Up Community Event – Tuesday 16 April 2019**

The second Pop-Up Community Event for 2019 was held on Tuesday 16 April 2019. This pop-up event was held at Tuscan Way Reserve, Karnup. Despite inclement weather, approx. 160 people attended the event over the two hours. 22 residents connected with other neighbours, completing the neighbourhood bingo. Future pop-up community events will be planned for the end of 2019 in the school holidays.

**Applied Suicide Intervention Skills Training (ASIST) Workshop – Thursday 9 and Friday 10 May 2019**

The second ASIST workshop is being held on Thursday 9 and Friday 10 May 2019 at the Gary Holland Community Centre. The workshop is fully booked with an extensive waitlist.

**Managing Challenging Behaviours in Clients – Tuesday 14 May 2019**

The Managing Challenging Behaviours in Clients is a 3.5 hour workshop to be held at the Quest Apartments on Tuesday 14 May 2019. The workshop has been offered to volunteers of the not for profit sector and is fully booked with a waitlist.

**Rediscovering the Ancient Art of Thrift Workshop – Wednesday 15 May 2019**

The second workshop in the saving money series, Re-discovering the Ancient Art of Thrift, will be hosted at the Mary Davies Library and Community Centre on Wednesday 15 May 2019. Promotion for the workshop has begun via social media, city website and e-network distribution with the uptake of the workshop being very positive.

**Waste-free Kitchen – Being thrifty in the Kitchen – Saturday 25 May 2019**

The third workshop of saving money series is Waste-free Kitchen. This workshop will be held at the Mary Davies Library and Community Centre on Saturday 25 May 2019. The workshop was booked out within a few days of promotion commencing.

**Rockingham Couch Surf Event and Awareness Raising – Wednesday 17 April 2019**

On Wednesday 17 April 2019, the annual Rockingham Couch Surf event was held at the Rockingham PCYC. The event was successful in fostering youth participation and it engaged 40 young people to participate in the couch race, couch design and decorating and the event's youth sub-committee. Approximately 110 people attended the event which comprised of community members and local support services including headspace, Anglicare, Salvation Army, Youth United, City of Rockingham's Youth Reference group and the Police and Community Youth Centres (PCYC).

The Share the Dignity Foundation attended to receive donations toiletry products. These donations will be used to create hygiene packs for young women who are at risk or are experiencing homelessness in the Rockingham area.

Evaluation has reported 100% of surveys received advised the event increased their awareness of youth homelessness and increased their confidence to support the cause. 60% of responses reported they know a young person experiencing homelessness and 100% of survey collected reported that they enjoyed the event. Post event, the decorated couches were used as awareness displays at the Vicinity Rockingham Centre, Council Administration Building, Mary Davies Library and Community Centre, Rockingham Central Library and the PCYC. Each display consisted of awareness raising materials and messages written by local young people.

**KRAFTY (Kwinana, Rockingham, Action for Today's Youth) Networking Event – Tuesday 30 April 2019**

'Coffee Time' was a networking event for the youth interagency group held on Tuesday 30 April 2019 at LuLu's Café on the Rockingham foreshore. This event was a chance for all groups, schools and services working with young people across the City of Kwinana and City of Rockingham to come together to build positive working relationships and provide an opportunity for new programs and staff to introduce themselves.

### **Understanding Anxiety and Depression in Youth Parent Workshop – Tuesday 7 May**

A two hour workshop on understanding anxiety and depression in youth will be delivered to parents/guardians and carers on Tuesday 7 May 2019 at the Mary Davies Library and Community Centre. This venue has been selected in response to the number of concerns and cases presenting in the Baldivis community surrounding youth mental health. The event will be delivered by Communicare and presented by the City with Anglicare attending to provide information on their Parent and Adolescent Counselling Service. The event has been promoted on facebook with all 80 places being booked in a number of days. Due to high demand, the City will coordinate a second workshop to occur later in the year.

### **Mission Australia Youth Survey 2019 – May Commencement**

The Mission Australia Youth Survey continues to be the biggest annual survey of its kind in Australia. It is the largest general survey of young people and gives policy-makers, governments and community organisations alike valuable insight into the thoughts, concerns and aspirations of Australia's young people. The City will be supporting the survey again and requires a minimum of 100 responses from local young people to receive a Local Government area summary report, a very useful tool for future youth planning. The City will be the point of contact for the local area to distribute surveys to community groups, services and young people.

### **Men's Health Week – Tuesday 11 June 2019**

Community Support Services and Community Capacity Building Officers have collaborated to plan a positive masculinity and cooking competition event for Men's Health Week. The event will target young men aged 12 – 24 years. The young men will be encouraged to stay for a free meal with the nutrition cooking class followed by a cooking competition. The event will be facilitated by the director of Armed For Life.

### **Youth Services**

106 young people received information, support, advocacy, referral or case management from the Youth Workers in April 2019. Most young people presented with Family Conflict, Mental Health Issues, peer conflict and Family Domestic Violence Issues. Extensive waiting lists for young people to access intensive support from the Mental Health sector is putting increased pressure on the caseloads of the youth workers in schools whilst clients await their referrals.

## **4.2 Rockingham Connect Community Transport Project**

<b>Author:</b>	Ms Kirstie Pink, Project Officer Community Transport
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### **Operational**

The Rockingham Connect Community Transport Service (RCCTS) will be hosting a work experience student completing Aged Care Certificate III. The placement will be for a two week period commencing Monday 29 April 2019.

All clients have been sent their annual client satisfaction survey. Feedback received from this survey will provide insight to how the service is currently performing and assist in guiding its future direction.

### **Volunteers**

Wheelchair Hoist training will be held on 22 May 2019 for all RCCTS volunteers. A new training provider has been engaged to facilitate this training and will deliver training based on the recently reviewed Wheelchair Hoist procedure.

### **Client Trip Summary**

During March 2019, RCCTS provided a total of 460 client trips to various destinations. The Autumn Centre was the most frequented destination with a total of 267 client trips.

Destination	Frequency	March 2019	Previous Month	March 2018
Autumn Centre – Monday	Weekly	59	61	78
Autumn Centre – Tuesday	Weekly	54	57	33
Autumn Centre – Wednesday	Weekly	4	0	13
Autumn Centre – Friday	Weekly	150	110	119
Bunnings	Two Monthly	12	0	8
Rockingham Shopping Centre 1	Weekly	97	67	70
Rockingham Shopping Centre 2	Fortnightly	6	14	11
Safety Bay Library	Fortnightly	12	12	18
Specialty	Monthly	0	0	0
Social Connector Luncheon	Monthly	15	12	8
Spud Shed	Fortnightly	20	20	19
Warnbro Shopping Centre	Fortnightly	13	23	6
Internal Hire	Other	18	0	0
<b>TOTAL</b>		<b>460</b>	<b>376</b>	<b>399</b>

#### 4.3 Community Safety

<b>Author:</b>	Mrs Amanda Deans, Community Development Officer (Community Safety) Ms Jo Harriman (Community Safety Events and Administration Officer) Ms Kolina Brennan, Coordinator Community Safety
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#### Closed Circuit Television (CCTV)

##### Safer Community Fund Round Three

The City submitted a funding application to the Federal Government Safer Communities Fund (Round three) which was successful to the value of \$500,000. The grant will fund the installation of Closed Circuit Television (CCTV) infrastructure across three locations;

1. Lark Hill Sportsplex
2. Aqua Jetty
3. Palm Beach Jetty

A tender process will be executed with the project installation anticipated to commence in a staged approach, late in 2019.

##### Mobile CCTV Trailer

The City has purchased an additional mobile CCTV trailer to be deployed at the Millar Road Landfill site. It is anticipated the trailer will be received by Monday 3 June 2019.

The two existing trailers are due for routine service and will not be deployed for a period of two weeks during May 2019. The trailers continue to be a valuable tool in increasing the community's perception of safety and a positive deterrent of crime.

The plinth units are currently deployed at Point Peron and Mersey Point.

#### Summer Series 2019/2020 Outdoor Cinemas

Preparations are underway for the Summer Series 2019/2020 Outdoor Cinemas. Community Safety are planning to hold four or five movies across the City of Rockingham during the months of December 2019 through to March 2020. This series will focus on activating neighbourhood spaces to encourage residents to connect with each other at a smaller, local level.

#### Constable Care Partnership – 2019/2021

The current Constable Care Partnership is due to expire. Officers are currently negotiating a new partnership scope to accommodate for the City's needs in consultation with the Child Safety Foundation. The new partnership will be finalised by 30 June 2019.

### Safety Heroes

The Safety Heroes Evaluation Report (the program facilitated in local school last year) has been received by the City and is currently under review. The final report should be available by the end of May 2019.

### Neighbours Unite

The first Neighbours Unite electronic monthly publication was emailed to members on Tuesday 2 April 2019. The publication will deliver information on a 'Spotlight' topic that is relevant for the month, as well as a 'Get Connected' section to assist residents to form valuable connections with their neighbours. Local crime statistics are also available via a direct link to the WA Police website

To continue receiving the publication, members will be required to register for Neighbours Unite via the City's Rock Port platform by 30 September 2019.



### Neighbours Unite Challenge

To encourage Neighbours unite members to become more involved and share their stories, the Community Safety team has developed a Challenge for Neighbours Unite members.

The challenge will run from May to June 2019 only, and requests Neighbours Unite members to tell the City in 25 words or less how they became better connected with their neighbours and/or people in their street. There will be 10 \$100 gift vouchers from Bunnings to be won.

### Graffiti

Community Safety is working collaboratively with the Litterbusters team and the WA Graffiti Team to identify and develop opportunities for new anti-graffiti initiatives throughout the City.

A new graffiti phone app has been developed in conjunction with the Litterbusters team. The Litterbusters app now has the additional ability to report graffiti to the City.

### Safety Subsidy Scheme

During the period Monday 4 March 2019 to Friday 5 April 2019, a total of 48 applications have been received. This represents an increase of 152% compared to the same period for 2018.

Of the applications approved, security screens continue to be the most popular safety product purchased followed by security doors.



**Education and Engagement: Social Media**

TOPIC	LIKES	COMMENTS	SHARES	REACH
Baldivis Community Connect (112 engagements)	7	6	3	4417
Promotion of Neighbours Unite (716 engagements)	38	26	9	6477
Rockingham Connect Community Transport Service (95 engagements)	16	0	5	3230

**4.4 Compliance Community Engagement**

**Author:** Mrs Tarryn Coleman, Community Engagement Officer (Compliance)

**Parking**

Parking around Rockingham schools continues to be a source of contention, particularly at Tuart Rise Primary School. The City has been working closely with the school to assist with improving the current situation. Engagement material has been issued as well as an increase in Ranger patrols in the area.

Parking complaints received via the City's Facebook page are continuing, with the majority being from Baldivis residents. A detailed parking map is available on the City's website which outlines current parking available at the Rockingham Foreshore.

Council has recently resolved to adopt some changes at Val Street, Rockingham Beach Road and Railway Terrace as outlined below. These changes will be reflected on the parking map, and an updated version will be loaded on the website.



Val Street



Railway Terrace





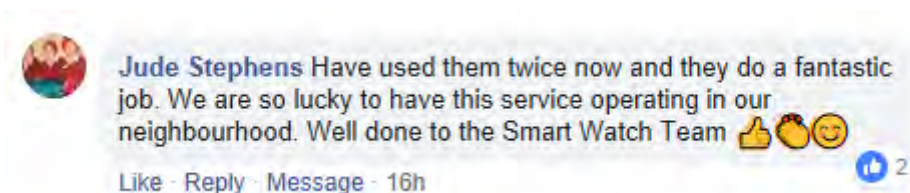
Rockingham Beach Road

### Fire Control

The City entered the Restricted Burning Period on Monday 1 April 2019 which continues until Friday 31 May 2019. Due to prevailing conditions, permits to burn were issued as of 29 April 2019. The information has been published on the City's website, Council Column, and Facebook page.

### Smartwatch - Holiday Watch Service

A social media post on the Holiday Watch Service published on the City's Facebook page prior to the Easter holidays was well received. The post instigated positive engagement and numerous shares resulted from the timely publication of this information.



### Beach Emergency Network Signs (BEN)

On Friday 12 April 2019 the funding Grant from the Department of Local Government, Sport and Cultural Industries (DLGSC) was approved.

The agreement between DLGSC and the City has been countersigned, which is for the installation of 86 Signs (67 for the mainland and 19 for Garden Island).

The procurement process has commenced, with the artwork proofing the first to follow.

Delivery of signs is expected by mid-June 2019 with installation completed the following month.

### Emergency Preparedness

Currently in talks with Red Cross Emergency Preparedness to confirm dates for Rediplan and Pillowcase workshops for the first week of the September/October 2019 school holidays. Mary Davis Library and Community Centre and Warnbro Library are the two venues that will be used for the workshops. The aim is to provide the workshops as part of the School Holiday Program.

**Compliance and Emergency Engagement: Social Media**

TOPIC	LIKES	COMMENTS	SHARES	REACH
Pick up the poop	32	24	11	4837
Permits to Burn	22	7	14	4816
Smoke Alarms	6	1	5	3072
Smartwatch	74	25	23	9176
Total Fire Bans	3	0	2	2917
Playgrounds are not for pooches	18	20	3	5272

## Library Services Monthly Team Summary



### 1. Library Services Team Overview

The Library Services Team delivers a range of services through the Safety Bay Library, Warnbro Community Library, Mary Davies Library and Community Centre and Rockingham Central Library, which includes:

- Provision of a current and diverse collection of resources
- Provision of Young People's Services
- Provision of electronic library services
- Provision of reference services
- Provision of services for seniors
- Provision of a housebound service

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Nil

### 4. Information Items

#### 4.1 March 2019 Library and Information Services Statistics

**Author:** Ms Alison Oliver, Manager Library and Information Services

March 2019 City of Rockingham Libraries Circulation Statistics							
	Autumn Centre Library	Mary Davies Library	Rockingham Central Library	Safety Bay Library	Warnbro Community Library	Library Admin/Web	Total
Loans	193	8,242	8,468	8,929	6,744	27	32,603
Returns	202	8,738	8,012	8,885	7,069	1	32,907
Renewals	30	955	819	977	842	1,591	5,214
Holds	21	561	443	402	340	1,242	3,009
General Enquiries	8	1,122	1,269	1,316	1,341	3	5,063
eResource and Technology Enquiries	64	746	752	951	792	4	3,305
New Members	7	182	159	74	144	0	566
Total Visitors	324	12,230	10,060	5,746	7,367	0	35,727
Computer Bookings	45	1,794	1,036	825	736	0	4,436
Computer Hours Used	35.4	915.8	708	507	474.5	0	2,640.7

Online Resources Statistics						
Overdrive eBooks	Cloud Library eBooks	Borrow Box eAudio	Zinio eMagazines	Webpage/OPAC Visits	Transparent Languages	Streaming Movies
2,183	66	2,121	274	10,059	22	788
March 2019 Consolidated Library Services Statistics						
Activity	February 2019		March 2019		March 2018	
Circulation	71,192		73,733		76,838	
eResource Usage	22,707		21,997		4,339	
New Members	763		566		726	
Visitors	47,399		35,727		38,390	
Young Peoples Services Activities	1,920		2,175		2,001	
Library Computer Users	4,294		4,436		5,194	
Library Computer Hours Used	2,662.3		2,640.7		3,241	
Community Centre External Users	92		109		79	
Community Centre Internal Users	19		28		9	
Community Centre Total Hours Booked	867		995.25		633.5	

#### 4.2 Mary Davies Library and Community Centre

**Author:** Ms Fran Bullock, Coordinator Mary Davies Library and Community Centre

March 2019 Event and Program Attendances Mary Davies Library and Community Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Rhyme Time	103	104	207
Toddler Time	185	170	355
Story Time	23	21	44
Bookstars	7	0	7
Toddler Movie	10	7	17
Edison Robotics	51	6	57
Coder Dojo	32	7	39
Storyzone	4	3	7
Other Young Peoples Services Activities	6	5	11
Total Attendance	421	323	744
Adult Programs and Events			
Various Programs	n/a	76	76

Mary Davies Library and Community Centre March 2019 Community Centre Bookings			
Room	External User Groups	Internal (CoR) User Groups	Total Hours
Boobook Children's Activity Room	1	2	105
Carnaby Function Hall 1	25	8	146.5
Carnaby Function Hall 2	17	4	113

Mary Davies Library and Community Centre March 2019 Community Centre Bookings			
Room	External User Groups	Internal (CoR) User Groups	Total Hours
Corella Meeting Room and Arts Space	13	5	64.5
Wattlebird Meeting Room	19	2	106.5
Honeyeater Meeting Room	13	3	132
Ibis IT Training Room	0	3	5.25
Wagtail Room	8	0	112
Total	100	27	725.75

Mary Davies Library and Community Centre (MDLCC) hosted multiple events for the April 2019 School Holiday programs. The most successful event was the Library After Dark on Friday 26 April 2019 when 60 young adults attended a 'Hunger Games' themed event that included laser force, virtual reality experiences and role playing games.

Global Earth Day was celebrated with an art exhibition. 12 adults attended a series of weekly, three hour sessions, which used recycled tiles and repurposed crockery to create mosaic art exploring the theme of nature. This workshop series and the resulting exhibition are a part of Earth day's aim to demonstrate support for environmental protection, awareness and recycling. Community capacity building outcomes were achieved with some of the attendees forming a group working at each other's houses to continue this craft. Louise Nielsen who was first introduced to the art of mosaic at the Fremantle Art Centre some years ago facilitated the workshops. Louise was a previous entrant to the Castaways Sculpture Awards on the Rockingham Foreshore.

MDLCC hosted an author event on 2 April 2019 with locally born and raised author Dave Warner. Dave is a writer, screenwriter, singer, songwriter and performer best known as the front man of the band Dave Warner's from the Suburbs. He is the author of six novels, five non-fiction books and three children's books. An experienced and wide-ranging performer, Dave entertained 60 adults for 'An hour or two of hits, wit and lit'. Accompanied by his musicians, Dave detailed his life growing up in the suburbs of the world's most isolated city, and how this shaped a desire to make music and fed his appetite for writing crime fiction.

MDLCC officers have been hard at work activating the Baldivis South Community Centre (BSCC) site and looking to fill with regular hirers and casual bookings. In summary

- The first regular hire group made use of the facility on Sunday 14 April 2019, and with the commencement of the School Term there are now nine regular users at the centre incorporating a variety of activities including family martial arts, primary school aged tutoring, women's fitness, new parent groups, Community Health nurses and cultural dance classes to name a few.
- The Paperbark children's activity space has received a huge amount of interest from the local community with 3 birthday parties confirmed for May 2019 and others booked throughout the year.
- As with all Community Centres and Halls, the afternoon timeslot has been incredibly popular with either two or three of the larger rooms booked every Monday – Thursday, times remain available later in the evening for additional bookings including adult fitness classes.
- The Salvation Army have shown an interest in the Sheoak meeting room as a potential counselling space.
- Regular viewings for the facility are being undertaken as the need arises and as the wider community becomes aware of this great new facility.



Library After Dark Hunger Games



Mosaics exhibition

#### 4.3 Rockingham Central Library

**Author:** Ms Melissa McIntyre, Branch Librarian Rockingham Central Library

March 2019 Event and Program Attendances Rockingham Central Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Rhyme Time	32	31	63
Toddler Time	71	60	131
Story Time	67	35	102
New Parent Group	5	5	10
Coder Dojo	20	11	31
Basecamp (Homeschool Group)	32	16	48
Storyzone	14	8	22
Total attendance	241	166	407
Adult Programs and Events			
Various Programs	n/a	57	57

City of Rockingham Toy Library March 2019 Statistics			
Loans	Visitors	New Members	Total Members
378	279	65	146

April 2019 means school holidays and Rockingham Central Library offered two activities for children during the holiday period. Over 70 children got crafty at the Jungle Jamboree or enjoyed a messy, colourful morning during the Jungle Colour Camouflage event held on the grass outside the library.

The City of Rockingham Toy Library continues to grow and 146 library members are now using the service. The toy library averaged 31 visits on each of its opening days during April 2019.

Rockingham Central Library continued its monthly Health and Wellness talks in April 2019 and ten people attended this month's session which discussed the often overlooked benefits of water for a healthy body.

The library also hosted a visit from 15 English as a Second Language students from South West Metropolitan TAFE. The students were shown resources available to them including adult literacy items, the toy library, the children's library, public access computers and online resources. The cooking, craft and literacy sections of the adult non-fiction collection and our large print items were of particular interest and several of the students joined the library following the visit.



**4.4 Safety Bay Library**

**Author:** Ms Tracey Bottrell, Branch Librarian Safety Bay Library

March 2019 Event and Program Attendances Safety Bay Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Rhyme Time	73	71	144
Toddler Time	76	54	130
Story Time	76	51	127
March 2019 Event and Program Attendances Safety Bay Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Bookstars	12	1	13
Coder Dojo	13	3	16
Wicked	13	2	15
Total attendance	263	182	445
Adult Programs and Events			
Various Programs	n/a	38	38

Several events were held over the school holidays catering to a variety of age groups.

Children were able to participate in a Jungle Jamboree where they made jungle themed crafts. Peel Zoo staff visited the library to talk about the animals and the children were able to get up close and personal with a beautiful black cockatoo, lizards and a ferret. A movie night showing Madagascar 2 was also very well attended.

The Wicked program for teens was also very popular with the Chocolate Treats session being fully booked. Youths aged from 12 – 15 years made chocolate lamingtons, s'more pops, chocolate truffles, chocolate bark and decorated biscuits. Much fun was had by all. The games morning was also popular with the teens playing board and card games as well as using the VR and Playstation.

A Dementia Awareness information session was held and facilitated by Dementia Australia where attendees were informed on the different types of dementia, how to support someone living with dementia as well as how to look after someone with dementia.

A 3D printer introductory workshop was also held which provided insight into the use of the 3D printer.

Makers and Creators held an ink art session where participants were able to create ink designs on ceramic tiles.

**4.5 Warnbro Community Library**

**Author:** Ms Bernadette Mullins, A/Community Librarian Warnbro Community Library

March 2019 Event and Program Attendances Warnbro Community Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Rhyme Time Warnbro Library	33	31	64
Toddler Time Warnbro Library	104	91	195
Story Time Warnbro Library	90	59	149

March 2019 Event and Program Attendances Warnbro Community Library			
Young Peoples Services Programs and Events			
Attendees	Children	Adults	Total
Rhyme Time Secret Harbour	25	25	50
Toddler Time Secret Harbour	17	15	32
New Parents Group	28	29	57
Bookstars	8	4	12
STEAM Lab	14	6	20
Total Attendance	319	260	579
Adult Programs and Events			
Various Programs	n/a	30	30

During the April 2019 school holidays the library ran a Wicked foil art event, the session was fully booked and was by far the most popular session to date. School Holidays programs for the primary school aged children ran well. A successful first movie evening in the conference room was held and the children enjoyed making jungle animals in the sewing craft activity.

New parent groups are now again being run by the Child Health Centres, moving from NGALA. The library now holds outreach on a Wednesday and Thursday every five weeks for the new parent groups.

Makers and Creators for the April 2019 was Ink Designs and was facilitated by Jen Ritzrow of Rockingham Central Library. Participants were provided with a ceramic tile and a selection of inks, and shown various techniques to create a marbled or abstract design.

Upcoming events for Warnbro Community Library include a Watercolour workshop with fashion illustrator Mekel, a beeswax wrap workshop and a community canvas workshop with Aboriginal artist J.D. Penangke.

#### 4.6 Library and Information Services Facebook Activity

**Author:** Ms Alison Oliver, Manager Library and Information Services

Topic	Likes/Shares	Reach
Gaming session – 12 – 18 years	18 Likes 29 Shares	6,367
Wicked Foil Art	24 Likes 41 Shares	6,282
Scribblers Festival Hunt for the Golden Feather	35 Likes 17 Shares	5,539
Dave Warner author talk	22 Likes 13 Shares	4,451
Coeliac workshop	8 Likes 14 Shares	4,374

## Community Infrastructure Planning Monthly Team Summary



### 1. Community Infrastructure Planning Team Overview

The Community Infrastructure Planning Team delivers a range of services which includes:

- Community Infrastructure Planning Projects
- Strategic Community Infrastructure Policy Development
- Planning Community Infrastructure
- Population, Demographics and Trends Analysis

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Nil

### 4. Information Items

The following projects are being led by the Community Infrastructure Planning team under the City's Project Management Framework.

Major Projects

- Baldivis District Sporting Complex
- Baldivis South Community Centre
- Koorana Reserve Master Plan
- Rockingham Youth Centre

Minor Projects

- Port Kennedy Skate Park
- Cooloongup Skate Park

The Director Community Development is the Project Sponsor, and the Manager Community Infrastructure Planning is the Project Lead. Project Associates are involved from all relevant teams, reporting directly to the Project Lead.

#### 4.1 Baldivis District Sporting Complex

<b>Author:</b>	Ms Carly Kroczeck, Senior Community Infrastructure Planning Officer
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#### Works completed in April 2019:

- Tenders for the detailed design of all buildings and landscaping closed on Wednesday 17 April 2019. 17 tenders were received and are being assessed by Officers;
- Revised Revegetation Plan submitted to the Department of Water and Environmental Conservation for review;
- Feedback on civil and electrical detailed designs provided to the consultant;
- Meeting held with the White Knights Cricket Club and Baldivis Football and Netball Club and Rockingham Districts Netball Association regarding future facility management options; and
- Project newsletter sent to external stakeholders

#### Works scheduled for May 2019:

- Complete tender assessment;
- Review tender specifications; and
- Finalise civil and electrical detailed designs.

#### 4.2 Koorana Reserve Master Plan – Design

<b>Author:</b>	Mr Matthew Emmott, Community Infrastructure Planning Officer Mr Neville Mathews, Projects Supervisor
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##### Works completed in April 2019:

- Tender for the design of the Koorana Reserve Master Plan awarded to Lantern Architecture.
- Lot subdivision plans have been supported by the Department of Education and finalised by the City's surveyor.

##### Works scheduled for May 2019:

- Consultant to commence the design of the Koorana Reserve Master Plan by completing the background documentation review and site familiarisation.

#### 4.3 Port Kennedy Skate Park – Construction

<b>Author:</b>	Mrs Claire O'Neill, Community Infrastructure Project Officer Mr Scott Bennett, Projects Officer
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##### Works completed in April 2019:

- Finishing of final levels
- Preparation of structural steel work
- Installation of form work to small skate elements
- Commence concrete pours for small skate elements

##### Works scheduled for May 2019:

- Continue concrete pours for small skate elements
- Installation of copings around large skate elements
- Commence first phase of concrete pours to large skate elements

#### 4.4 Cooloongup Skate Park – Concept design

<b>Author:</b>	Mrs Claire O'Neill, Community Infrastructure Project Officer Ms Luiza Gawel, Project Officer
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##### Works completed in April 2019:

- Location of skate park redevelopment within the reserve was determined, with regard for project outcomes, concept development, and resident feedback
- Preparation of second draft concept design
- Consultation with Skate Park Reference Group

##### Works scheduled for May 2019:

- Community consultation on concept design

#### 4.5 Rockingham Youth Centre

<b>Author:</b>	Ms Carly Kroczeck, Senior Community Infrastructure Planning Officer
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##### Works completed in April 2019:

- Second draft concept design received;
- Consultation with young people and internal stakeholders on the draft concept plan; and
- Discussion held with Lotterywest regarding possible funding.

**Works scheduled for May 2019:**

- Concept plan presented to Council for endorsement; and
- Preparation of funding application to Lotterywest.

**4.6 Community Infrastructure Plan Review**

<b>Author:</b>	Ms Carly Kroczek, Senior Community Infrastructure Planning Officer
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The Community Infrastructure Plan (CIP) is subject to an annual review under the City's Strategic Development Framework Policy.

**Works completed in April 2019:**

- Internal review of draft cost estimates; and
- Review of the Community Infrastructure Plan 2018 to identify areas which need updating for 2019.

**Works scheduled for May 2019:**

- Final review and completion of cost estimates; and
- Completion of first draft Community Infrastructure Plan 2019 for internal review.

## Community Capacity Building Monthly Team Summary



### 1. Community Capacity Building Team Overview

Community Capacity Building aims to empower community members to develop their capacity to contribute towards building a stronger Rockingham community. This is achieved by providing guidance, support, assistance, knowledge, connections and resources to enable community members to feel a strong sense of local ownership towards their community and the City.

### 2. Human Resource Update

- Ms Sheila Cleaver, Community Development Officer (Early Years and Children) has resigned and will leave the City in early June 2019.
- Ms Joanne Draper, Community Development Officer (Youth Development) has resigned and will leave the City in late May 2019.

### 3. Project Status Reports

Project	3.1 Perth Symphony Orchestra		
Budget:	\$201,148	Expenditure to date:	\$169,697.31
Commencement date:	1 July 2018	Estimated finish date:	30 June 2019
Project Officer:	Ms Donna Cochrane, Coordinator Cultural Development and the Arts		
Author:	Ms Jillian Obiri-Boateng, Collaborative Manager Community Capacity Building		
Progress Report:			

The Schools program is currently underway and outcomes will be reported following the conclusion of the program.

### 4. Information Items

#### 4.1 Community Grants Program

Authors:	Ms Andrea Clark, Community Development Officer Mrs Belinda Trowbridge, Coordinator Community Capacity Building
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The 2018/2019 Community Grants Program (CGP) has a budget of \$546,000 and \$395,293.51 has been approved and committed to date. Since the previous bulletin, the following applications have been received:

**Travel Subsidy Grants:** eighteen applications, totalling \$3,900

**Youth Encouragement Grants:** two applications totalling \$600 on hold as YEG under review



**General Grants**

Month	Number of Applications	Total Requested	Total Approved	% Approval Rate
July 2018	10	\$22,425.50	\$15,157.50	67.59%
August 2018	10	\$22,967.97	\$11,714.50	51.00%
September 2018	6	\$17,973.80	\$14,374.90	79.98%
October 2018	4	\$9,150.00	\$6,960.00	76.07%
November 2018	11	\$29,000.00	\$14,648.00	50.51%
December 2018	4	\$9,500.00	\$7,945.00	83.63%
January 2019	8	\$18,554.80	\$9,984.89	53.81%
February 2019	11	\$22,608.00	\$7,956.00	35.19%

**Letter of Appreciation – Travel Subsidy Grant**

A letter of appreciation was received from Helen Bayet stating:

*'I wish to sincerely thank the City of Rockingham for approving a Travel Subsidy Grant to assist me in attending the Trans-Tasman Petanque competition held in Newcastle New South Wales on 16 March 2019.*

*Please find a photo of me and one other West Australian, John Rowe, who was also in the Over 60's team, with the winning cup.*

*It was an excellent tournament with The Australians beating New Zealand in both the Over 60's and the Open division. The first time for 14 years.*

*Once again, many thanks.'*

**4.2 Volunteering****Authors:**

Ms Niloufer Ali, Community Development Officer  
Mrs Belinda Trowbridge, Coordinator Community Capacity Building

**Rockingham Volunteer Centre (RVC)**

During the month of March 2019, 104 people contacted the RVC, of which 59 were referred onto local Volunteer Involving Organisations (VIOs). Those not referred were either out of the Rockingham area or are listed for follow up. A breakdown of the 59 referred is listed below with a comparison to previous months:

	December 2018	January 2019	February 2019	March 2019
Total number of people that contacted the RVC	32	95	100	104
Number of people referred to VIOs	12	36	50	59
Number of Females	9	28	33	37
Number of Males	3	8	16	22
Non Binary			1	
Aged under 20	1	3	8	8
Aged between 20 - 39	4	14	12	20
Aged between 40 - 59	2	8	16	17
Aged 60+	5	11	14	14

**Volunteer Recognition Celebration- Nominations**

The nominations for the Volunteer Recognition Celebration closed on Friday 12 April 2019, with 53 nominations being received. The community were encouraged to nominate one dedicated volunteer from their not-for-profit organisation, community group or sporting club to be recognised and acknowledged at the Volunteer Recognition Celebration on Thursday 23 May 2019.

**National Volunteer Week**

The City will be hosting various workshops at the City's libraries during National Volunteer Week, 20-26 May 2019, to encourage the community to make a handmade gift for a volunteer. Workshops include learning how to make: kokedama arrangements, mini succulent gardens, mini floral posies and handmade cards.

**Corporate Volunteering Program**

On Tuesday 9 April 2019 City staff members volunteered at the Wanslea Early Learning and Development Centre at 1 Sepia Court, Rockingham. City staff assisted to create a vegetable and bush tucker garden, nature play area, and undertook other outdoor maintenance tasks to provide a safe and fun space for the children.

The City will complete another two Corporate Volunteer Programs this year in July and October 2019.







#### 4.3 Reconciliation Action Plan (RAP)

##### Authors:

Ms Michele Gray, Community Development Officer  
 Mrs Belinda Trowbridge, Coordinator Community Capacity Building  
 Ms Kezia Jacobs-Smith, Community Development Officer

#### Nyoongar Trail

A launch and celebration event was held on Tuesday 9 April 2019 to formally launch both a new location and new signage for the Nyoongar Trail. The new signs, which provide information and artwork relating to the Nyoongar seasons, were developed with input and support from the Aboriginal Advisory Group and staff and students from Safety Bay Senior High School. The trail is now located adjacent to the carpark and BBQ facilities on the southern side of Karnup Road, near the corner of Baldivis Road. This new location makes the trail safer and more accessible to visit, in particular for local schools. The signs include significant use of Nyoongar language, which has been incorporated to increase visibility and recognition of the language within the community. The launch was well attended and media promotions following the event have been well received.



#### 4.4 Seniors

##### Authors:

Ms Rebekka Jarvis, Community Development Officer (Seniors)  
 Mrs Belinda Trowbridge, Coordinator Community Capacity Building

#### Subsidy Scheme

Two subsidies for low-income seniors (aged 60+) are available under the City's Subsidy Scheme. The following applications were approved up until 25 April 2019:

Home Modification/Assistive Technology: 16, totalling \$1,524.42

Categories	Number of applications approved since previous bulletin	Total since October 2018
Mobility, walking and vehicle aids	11	21
Bedroom and getting dressed	0	0
Chairs and tables	0	0
Bathroom and shower	5	9
Toilet and toileting	0	1
Kitchen	0	0
Hearing	0	2
Vision	0	0
Gardening	0	0
Totals	16	33

Information Technology: 14, totalling \$1,362

Categories	Number of applications approved since previous bulletin	Total since October 2018
Personal Computers (PC)	1	5
Laptops	4	9
Tablets/iPads	5	21
Mobile phones	2	9
Accessories	0	0
Printers	2	4
Kindles	0	0
Screen readers	0	0
Monitor screens	0	2
Totals	14	50

#### 4.5 Early Years, Children and Learning Community

<b>Authors:</b>	Ms Sheila Cleaver, Community Development Officer Ms Tenille Voges, Coordinator Recreation and Wellbeing
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##### Parenting Workshops

The City hosted its first parenting workshop of the new year on Tuesday 9 April 2019 at the Mary Davies Library and Community Centre. The workshop was titled Away not Absent, and although a popular topic, resulted in low attendance with residents requesting either a daytime workshop or provision of a live stream. In light of the request, officers in partnership with the Defence WA, are looking to host a daytime workshop later in the year to cater to those that were unable to attend the first workshop.

On Wednesday 22 May 2019 at 6pm, the City will host a 'Parenting after Separation' workshop to be facilitated by Relationships WA at the Mary Davies Library and Community Centre. This workshop takes a child focussed approach to assist parents to understand the effects of separation on the child as well as provide them with some tools to positively navigate this challenging time.

##### Dads Group Inc (DGI)

DGI is a not for profit group formed in 2014, due to an identified lack of government support for new fathers. DGI's main goal is to reduce isolation by creating a supportive and engaging environment for dads to connect with other dads Australia wide. DGI connects dads and families in local communities so they can share their experience, make new friends and enjoy healthier happier lives.

Officers have been working in partnership with DGI and Stockland Baldivis with a view to creating a Dads Group in Baldivis. It is anticipated that an event will take place as part of Men's Health Week 10 – 16 June 2019 to launch this initiative.

### **Tertiary Scholarship Scheme**

Applications for round one 2019 of the Tertiary Scholarship Scheme applications closed on Friday 22 February 2019. The City received 22 applications with 18 applicants completely satisfying the eligibility criteria. Recommendations were supported by Council at the Council meeting held on Tuesday 23 April 2019. All applicants, both successful and unsuccessful have been advised of the outcome.

## **4.6 Youth Development**

### **Author:**

Ms Jo Draper, Community Development Officer (Youth)  
Ms Beth Webster, Community Development Officer (Youth)  
Ms Tenille Voges, Coordinator Recreation and Wellbeing

### **Rockingham Skate Park Series**

The Rockingham Skatepark Series returned during the April 2019 school holidays. 23 young people attended a Girls Only Scooter Clinic which was held on Friday 12 April 2019 at the Singleton Skatepark. This was followed by a Skateboarding Clinic and Competition on Saturday 13 April 2019 at the Rockingham PCYC Skatepark with 28 young people attending the clinic and 17 entered into the competition. An additional 23 young people also attended a Scooter Competition on Wednesday 17 April 2019 at the Daniel Kelley Memorial Skatepark, Aurea Boulevard, Golden Bay from 11am until 3pm.

### **Junior Council**

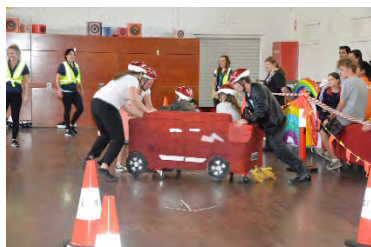
The City's Junior Council held Junior Mayor Elections on Thursday 11 April 2019. The new Junior Mayors for 2019 are Holly Briggs from Safety Bay Primary School and Gaby Manu from Koorana Primary School. The Deputy Junior Mayors are Nicole Connelly from Charthouse Primary School and Cohen Harrington-Smith from Cooloongup Primary School.

### **Nightfields Rockingham**

The term one program at Warnbro Oval ran from 21 February to 28 April 2019. The sports offered this round included; AFL, rugby league and cricket, 175 young people participated in this round, including 27 new participants. Nightfields will be offered again in Term 4, 2019. The program will be evaluated in more detail to determine which sports will be delivered and the next location.

### **Youth Reference Group (YRG)**

The Youth Reference Group and the Youth Advisory Group participated in the Couch Surfing event to support awareness for Youth Homelessness on 17 April 2019. The young people worked on the design of their couch over the previous months and were very proud of their work. The event was a great success with young people reporting the event increased their awareness of youth homelessness.



Training was delivered to the YRG through the Youth Affairs Council of Western Australia (YACWA) over two weekends in April 2019. This training will support these young people to be available to deliver consultations on behalf of the City.

A Youth Space consultation was held at the City of Rockingham Tuesday 30 April 2019 with the YRG. Two groups attended; ages 12 – 15 and 16 – 24. Outcomes will be reported in the June 2019 Bulletin.



### Act-Belong-Commit Schools Take pART

The schools Take pART competition is an urban art revitalisation project. It's a competition open to all schools within the City to promote a mentally healthy message through the Act-Belong-Commit campaign. 15 schools participated in this year's program. Workshops were delivered to the schools throughout February 2019 with local artists assisting with the artworks and ideas. City officers attended the workshops to promote the Act-Belong-Commit message and provide education regarding the difference between urban art and illegal graffiti.

The City partnered with the Rockingham Centre and Venrock Finance to install the winning mural designs on the walls of their buildings. Rockingham Montessori won the Secondary category and had their design painted on the Venrock Finance building and Makybe Rise Primary School won the Primary category and had their design painted on the Rockingham Centre wall. A launch event and walking tour was hosted on Wednesday 27 March 2019. The Mayor attended the event to thank all stakeholders including; schools, parents, teachers, students, business owners and sponsor, Healthway.



### Outdoor Adventure Series

The City hosted an intergenerational series to encourage interactions between different generations. Young people (12-24) and seniors (60+) were invited to come together for four free action-filled days. Activities included Stand Up Paddle Boarding, Yoga, Canoeing and Bushwalking. Unfortunately the Stand Up Paddle Boarding was cancelled due to poor weather. Ten seniors and four young people attended the activities each day.

The intergenerational event was a massive success with lots of positive interaction between seniors and young people. All participants reported they would love to continue with any future intergenerational initiatives.





#### 4.7 Sport, Recreation and Health and Wellbeing

##### Authors:

Ms Penny McCall, Community Development Officer (Health and Wellbeing)  
Mr Sam Hegney, Community Development Officer (Sport and Recreation)  
Ms Tenille Voges, Coordinator Recreation and Wellbeing

##### KidSport

	Vouchers Processed	Amount Processed
July 2018	55	\$7,246
August 2018	110	\$15,054
September 2018	115	\$14,835
October 2018	93	\$11,717
November 2018	30	\$3,708
December 2018	11	\$1,387
January 2019	217	\$31,745
February 2019	402	\$58,332
March 2019	409	\$59,234
April 2019	214	\$31,333
2018/2019 to date	1,661	\$235,962
Since inception	11,030	\$1,744,524

##### National Walk Safely to School Day

This annual Walk to School Day event will be held on Friday 17 May 2019. The City is contributing funds to local primary and secondary schools to host a healthy breakfast as part of their Walk to School Day event. Currently 24 schools signed up to receive a donation. This initiative has resulted in two new schools signing up to the Your Move program and eight new schools expressing interest in the Your Move program and attending the Term 2 Schools Network Meeting.

### Act – Belong – Commit PhotoVoice Project

Cohen Donaldson, photographer, has been appointed for the eleventh annual digital photography competition. School workshops are due to commence at the end of May 2019. Further details will be reported in the next Bulletin.

### Men's Health Week

Two events will be held throughout Men's Health Week (10-16 June 2019). A Bloke's Boot Camp will run from the Aqua Jetty, and a cooking workshop will be held as part of a mini-Men's Health Week expo in collaboration with the Community Safety team. The wider Community Capacity Building team are also delivering activities which will be promoted collaboratively.

### Sport Star Awards

The City's annual Sports Star Awards night will be held on Thursday 19 September 2019. Planning has commenced with sponsors, Master of Ceremony (MC) and guest speaker being secured. Nominations will open between Monday 3 June and Wednesday 31 July 2019. Further details to be provided in future Bulletins.

## 4.8 Cultural Development and the Arts

### Authors:

Ms Donna Cochrane, Coordinator Cultural Development and the Arts  
 Ms Rhiarn Baker, Community Development Officer (Cultural Development and the Arts)  
 Ms Elizabeth Green-Mackinlay, Community Development Officer (Cultural Development and the Arts)  
 Ms Amie Hill, Events and Administration Officer  
 Ms Carole Phillips, Rockingham Arts Centre Officer

### Rockingham Art Centre

One community art workshop was held at the Rockingham Arts Centre during the month of April 2019.

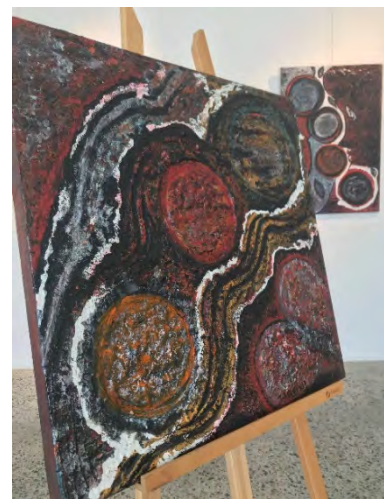
- Being Vincent – Presented by Simon Miskin

### Rockingham Arts Centre - Bookings April 2019

Room	Internal Bookings	External Bookings	Total Activation
Exhibition Room	1	5	27 Days
MP Room	3	22	39 Hours
Studio Room	0	0	0

### Rockingham Arts Centre – Exhibitions

April 2019 was a very busy month for the Gallery with six bookings activating the space. Additionally, five local artists presented a wide diversity of art throughout the month.



*Art Therapy for Mental Health – Presented by Jennifer Lazenby*

### **Art Explosion – April 2019 School Holiday Program**

Creative Clay for Kids was held during the April 2019 school holidays. Presented by Tich Dixon, 54 children from the age of four years attended and created a variety of fun clay items which were then fired. Children then went on to paint their creations and take them home the following week.



**Creative Clay for Kids**

### **City of Rockingham Art Awards**

The annual City of Rockingham Art Awards Exhibition commenced at the Gary Holland Community Centre and the Rockingham Arts Centre on Saturday 4 May 2019. Over 80 artworks were exhibited by Western Australian and national artists.

Judging of the Awards by industry professionals Dr Ric Spencer and Jo Darbyshire took place on Friday 3 May 2019, with winners of the seven categories announced at the Awards Ceremony on Saturday 4 May 2019.

Twilight Events on Wednesdays 8 and 15 May 2019 include a tour of the Art Awards Exhibition facilitated by curator Jude van der Merwe and judges, as well as live music and light refreshments.

Art works for the Art Awards will be exhibited from Saturday 4 May – Sunday 19 May 2019. Visitors are encouraged to vote for their favourite artwork to be awarded the People's Choice Award, which will be announced at the end of May 2019.

### **Castaways Sculpture Awards**

Entries are open for the Castaways Sculpture Awards 2019. Over 50 sculptural works will be exhibited at the newly revitalised Rockingham Foreshore from Saturday 26 October – Sunday 3 November 2019. Artists are invited to enter online to be considered for the exhibition curated by Lyn DiCiero.

Sponsorship of Castaways Sculpture Awards has been confirmed and include Alcoa of Australia, Engie, Warnbro Centre, Water Corporation and Fremantle Ports.

### **Up-Cycle Art Project**

Ten local schools involved in the Up-Cycle Art Project have commenced their artist in residence programs for Term 2, 2019. Local professional artists have been working with classes of students once a week on school premises to create collaborative outdoor sculptures made from recycled and repurposed materials.

Final sculptures will be exhibited as part of the Castaways Sculpture Awards Schools Exhibition Competition at the Rockingham Foreshore from Saturday 26 October – Sunday 3 November 2019.

### **Danjoo-Interwoven Exhibition**

The City of Rockingham will present the Danjoo-Interwoven Exhibition, created and curated by Wadandi/Minang/Koreng Bibbulmun artist Lea Taylor and the Mundaring Arts Centre. The exhibition presents the works of 16 Aboriginal artists from, or now residing in, the South West corner of Western Australia.

The exhibition will be held at the Rockingham Arts Centre from Wednesday 10 July – Sunday 28 July 2019, with an opening celebration on Friday 12 July 2019.

### **Open Studios**

Six artists have been selected to be involved in the first annual Open Studios – Art and Artists Exhibition at the Rockingham Arts Centre.

Three artists at a time will work in residence for two weeks at the Rockingham Arts Centre to display their artwork and engage with the community.

The first block runs from Wednesday 31 July – Sunday 11 August 2019, with a soft opening night on Friday 2 August 2019. The second block runs from Wednesday 28 August – Sunday 8 September 2019, with a soft opening night on Friday 30 August 2019.

### **Summer Series 2018/2019**

The City's Summer Series has now presented all 17 events. The evaluation results from the March 2019 events have now been finalised.

The below results from the International Food Festival on Friday 15 March 2019 were identified from 40 survey responses:

- 98% of respondents knew the event was presented by the City
- 75% of respondents were aware the event was part of the City's Summer Series
- 90% of respondents knew the event was family-friendly, smoke-free and alcohol-free
- 88% of respondents were aware that drinking alcohol in all public parks, foreshore areas and beaches is a fineable offence
- 87% of respondents said attending the event has encouraged them to attend more Summer Series events.

The below results from the Community Breakfast Ride on Sunday 24 March 2019 were identified from 80 survey responses:

- 95% of respondents knew the event was presented by the City
- 70% of respondents were aware the event was part of the City's Summer Series
- 88% knew the event was family-friendly, smoke-free and alcohol-free
- 90% were aware that drinking in all public parks, foreshore areas and beaches is a fineable offence
- 99% of respondents said attending the event has encouraged them to attend more Summer Series events.

The below results from Peter Pan Under the Stars on Saturday 30 March 2019 were identified from 85 responses:

- 99% of respondents knew the event was presented by the City
- 83% of respondents were aware the event was part of the City's Summer Series
- 91% knew the event was family-friendly, smoke-free and alcohol-free
- 94% were aware that drinking in all public parks, foreshore areas and beaches is a fineable offence
- 89% of respondents said attending the event has encouraged them to attend more Summer Series events.

Evaluation of the Summer Series has commenced.

#### **E-newsletter**

There were 18 new subscribers in March 2019. The E-newsletter currently has 2117 subscribers.

#### **Facebook**

Community Capacity Building published 21 posts on the City's corporate Facebook page during April 2019. The most popular posts were:

- Schools Take pART Competition – reached 6,381 people
- Corporate Volunteering Program – reached 5,833 people.

## Community and Leisure Facilities Monthly Team Summary



### 1. Community and Leisure Facilities Team Overview

Community and Leisure Facilities manages and coordinates the community and leisure facilities in the City. These facilities include:

- Autumn Centre
- Aquatic Centre
- Mike Barnett Sports Complex
- Warnbro Community Recreation Centre
- Aqua Jetty

### 2. Human Resource Update

Nil

### 3. Project Status Reports

Nil

### 4. Information Items

#### 4.1 Mike Barnett Sports Complex

**Author:** Mr John Langley, Coordinator Mike Barnett Sports Complex

#### Program participation

	March 2018	February 2019	March 2019
Senior basketball game attendances	588	1,040	1,040
Junior basketball game attendances	2,219	3,290	4,018
WABL/SBL attendances	1,989	100	1,600
Senior netball game attendances	864	0	0
Basketball training attendance	2,544	3,792	3,210
Netball training attendances	288	912	948
Team sports program	192	40	100
Casual attendances	37	97	74
Prime Movers	763	613	530
School / Holiday bookings	834	600	944
Spectator attendances	2,235	2,840	3,422
One off events	420	0	650
Crèche	33	2	11
Room bookings	129	170	278
Floor ball	216	192	168
<b>Total</b>	<b>13,351</b>	<b>13,688</b>	<b>16,993</b>



#### 4.2 Aqua Jetty

**Author:** Mr Matt Lewis, Coordinator Aqua Jetty

##### Members and enrolments

	March 2018	February 2019	March 2019
Total memberships	2,883	3,195	3,204
Total swim school enrolments	2,124	2,145	2,196
<b>Total</b>	<b>5,007</b>	<b>5,340</b>	<b>5,400</b>

##### Aquatics

	March 2018	February 2019	March 2019
Casual pool usage	7,930	8,612	8,884
In Term swimming / Carnivals	8,770	6,000	12,028
Sauna / spa / steam	888	791	957
<b>Total</b>	<b>17,588</b>	<b>15,403</b>	<b>21,869</b>

##### Programs and group fitness

	March 2018	February 2019	March 2019
Casual health club	374	432	386
Group fitness	5,472	6,054	5,930
Personal training	25	31	25
Team sports (number of teams)	58	87	82

Aqua Jetty memberships remain at historical high levels and swim school students are the highest level in four years. In all areas, patronage of the Aqua Jetty exceeds that of this time last year.

#### 4.3 Gary Holland Community Centre

**Author:** Mr Matt Plummer, Coordinator Community Facilities

The Gary Holland Community Centre had a total of 68 bookings in March 2019, which resulted in approximately 4,720 people attending events at the centre. Of these bookings, 24 were regular hirers and 41 casual hirers and three from the City of Rockingham. This equates to an average of two bookings per day.

The table below displays some significant bookings held at the Centre for the month of March 2019.

Hirer	Event	Room	Attendees
Street Hassle Events	Night markets	Main hall and foyer	1,000
City of Rockingham	Ako Children's Choir	Main hall	300
Motor Neurone Disease WA	Quiz night	Main hall	200
Rockingham Little Athletics	Awards presentation night	Main hall	250
Australian Taxation Office	Seminar	Main hall	180
Oakwood Funerals	Funeral service	Main hall	300
The Jungle Body Tribe Konga	Exercise class	Main hall	160
Kwinana Industries Council	Awards night	Main hall	300
National Disability Insurance Services	Meetings	Meeting rooms 1 and 2	475
City of Rockingham	Grants workshop	All rooms	80
City of Rockingham	Arts networking meeting	Multipurpose room	40
Whispers from Beyond	Psychic evening	Multipurpose room	90



	March 2018	February 2019	March 2019
Monthly revenue	\$22,122	\$20,368	\$20,501
Total attendees	4,626	2,597	4,720

#### 4.4 Rockingham Aquatic Centre

**Author:** Ms Amy Giltrow, A/Coordinator Aquatic Centre

##### Participation statistics

Enrolments	February 2019	March 2019
Junior lifeguard	0	7
Swim school	113	46
Squad training	46	53
Junior water polo	29	21

Attendances	February 2019	March 2019
Casual swimming	4,789	3,492
Senior water polo	29	19
Education department lessons	2,709	4,194
Spectators	1,044	1,960
Other events	486	4,679
<b>Total</b>	<b>9,057</b>	<b>14,344</b>

##### Attendance

Carnival season was at its peak during March 2019 which brought attendances up by 4,194 from the previous month. The centre hosted food trucks for a special Fun Day Sunday on the first weekend in March 2019, with an attendance of 468, this was more than double the normal attendance on a Fun Day Sunday.

Education Department ran well this summer with 46,084 attendees during the season for swimming lessons. This was up by 3,384 on last season.

#### 4.5 Warnbro Community Recreation Centre

**Author:** Mr Matt Lewis, Coordinator Aqua Jetty

The Warnbro Community Recreation Centre had a total of 161 bookings in March 2019, an average of 5.2 bookings per day. These bookings included 108 group exercises classes which attracted 773 participants.

#### 4.6 Autumn Centre

**Author:** Mr Brett McDonald, Coordinator Autumn Centre

	March 2018	February 2019	March 2019
Memberships	1,413	1,769	1,818

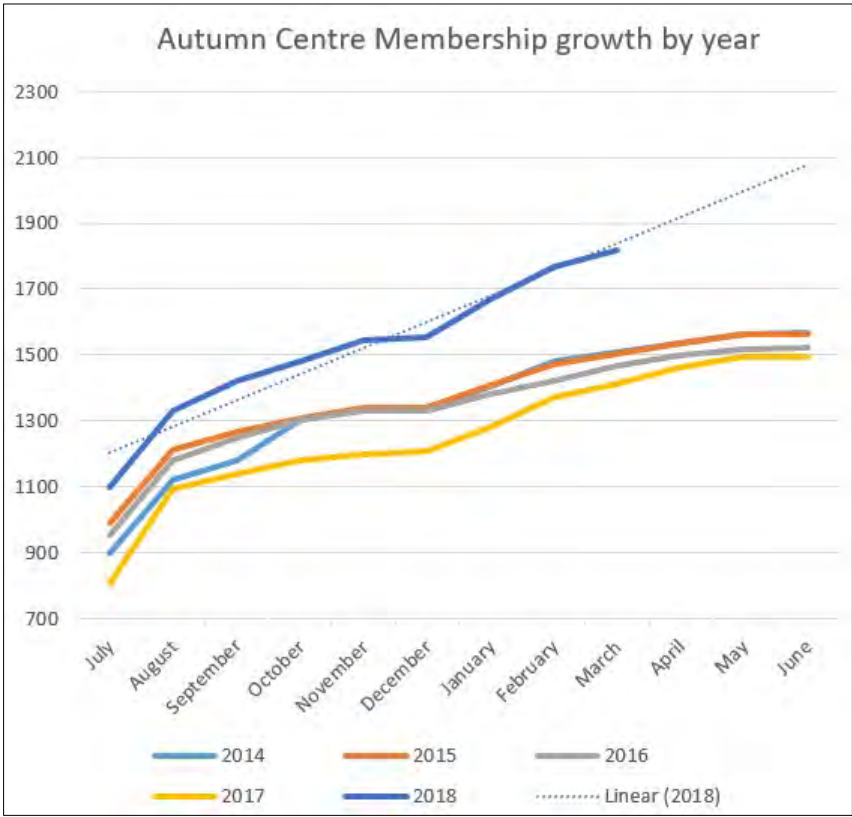
Group/Event	Day	Room	March 2018	February 2019	March 2019
Aerobics and functional movement	Tuesday, Thursday	Main hall	350	116	218
Alzheimer's support group	Second Wednesday of the month	Dry craft room	16	20	20

Group/Event	Day	Room	March 2018	February 2019	March 2019
Ballroom dancing	Tuesday	Main hall	173	157	154
Bingo	Monday and Friday	Dining room	348	428	432
Boot scooting	Friday	Main hall	109	62	102
Bowls (carpet)	Wednesday, Thursday, Sunday	Main hall	311	249	315
Cancer support group	Thursday	Wet craft room	11	18	12
Card making	Wednesday	Wet craft room	40	60	60
Chi Ball	Monday, Wednesday	Main hall	N/A	108	98
China painting	Monday	Wet craft room	14	18	11
Choir	Tuesday	Dining room	N/A	105	211
Crafty friends (beading)	Friday	Wet craft room	40	40	55
Crochet / knitting	Monday	Dry craft room	47	61	144
Croquet	Tuesday, Wednesday and Saturday	Croquet lawn	133	144	44
Darts	Monday	Games room	40	8	0
Fit for Life	Friday	Main hall	N/A	137	140
Friday night dance	Friday (fortnightly)	Main hall	86	50	210
Grandcare support group	Wednesday (monthly)	Dry craft room	14	13	12
Hardanger embroidery	Friday	Dry craft room	22	23	21
Mah-jong	Monday, Thursday	Dry craft room	61	61	60
Mosaics	Wednesday	Wet craft room	52	57	46
New Vogue dancing	Monday morning Saturday morning and alternate Saturday night	Main hall	457	453	751
Nostalgia / Tivoli	Wednesday, Thursday	Main hall	30	0	29
Painting (folk art)	Monday	Wet craft room	68	28	13
Parkinson's support group	Second Thursday of the month	Dining room	14	13	10
Patchwork quilting	Wednesday, Thursday	Wet craft room	47	56	45
Playbacks concert group	Thursday	Main hall	32	0	15
Pool and snooker	Tuesday to Friday	Games room	120	56	61
Rockingham Micro Flyers	Sunday	Main hall	20	21	28
Scrabble	Tuesday	Dry craft room	11	8	9
Table tennis	Monday, Tuesday, Wednesday, Friday	Games room and Main hall	200	145	150
Ukulele play group	Saturday	Wet craft room	62	77	91
Walking group	Wednesday	Meet in foyer	80	80	89
Weight busters	Monday	Dry craft room	48	60	87
Yoga	Monday, Wednesday	Main hall	131	180	100
Zumba Dance	Wednesday, Thursday	Main hall	N/A	62	68

During the month of March 2019, 30 members attended the Casino trip, 46 members attended the Sculpture by the Sea tour and 24 attended the Mandurah Pirate cruise.

The St Patrick's Day luncheon held at the centre had 120 members and guests in attendance.

See below the membership growth chart showing monthly figures from 2014.



## Advisory Committee Minutes

The following Advisory Committee Minutes are attached for Councillor's information.

Advisory Committee Recommendations will be subject to separate Officer's reports to Council.

Advisory Committee	Advisory Committee Meeting held:
Christmas Festival Occasional Committee	Minutes of the meeting held on 5 April 2019.
City Safe Advisory Committee	The Minutes of the City Safe Advisory Committee held on 11 April 2019 are attached to Report Item CD-009/19 in the Corporate and Community Development Committee May 2019 Agenda
Community Grants Program Committee	No meeting held this period.
Cultural Advisory Committee	Minutes of the meeting held on 17 April 2019.
Disability Access and Inclusion Advisory Committee	Minutes of the meeting held on 10 April 2019.
Rockingham Education & Training Advisory Committee	No meeting held this period.
Seniors Advisory Committee	Minutes of the meeting held on 11 April 2019.
Sports Advisory Committee	No meeting held this period.

## Appendices

### Planning and Development Services Bulletin

1. PathWest Laboratories (HS 3.4)
2. Media Statement - Hon Mark McGowan, Premier and Hon Stephen Dawson, MLC - "Cape Peron restoration completed to preserve WA's history" - Monday, 15 April 2019
3. Media Statement - Hon Dave Kelly, MLA - "Councils applauded for leadership in waterwise thinking" - Wednesday, 1 May 2019

### Engineering and Parks Services Bulletin

1. Parks Services Item 4.10 - Warnbro Sound foreshore lagoon water quality monitoring – Interim Report

### Corporate and General Management Services Bulletin

1. List of Payments – April 2019
2. Monthly Financial Management Report – March 2019
3. Ward Boundaries and Councillor Representation - Minister for Local Government Approval
4. Australian Coastal Councils Association Inc. Newsletter - May 2019
5. WALGA Quarterly Overview Report – January to March 2019
6. Global Friendship Minutes – 2 May 2019

### Community Development Bulletin

1. Minutes of the Christmas Festival Occasional Committee – 5 April 2019
2. Minutes of the Cultural Advisory Committee – 17 April 2019
3. Minutes of the Disability Access and Inclusion Advisory Committee - 10 April 2019
4. Minutes of the Seniors Advisory Committee – 11 April 2019

# Water Examination Laboratory

2nd Floor, J Block, Hospital Ave  
Nedlands WA 6009

Phone: (08) 6457 2583  
Facsimile: (08) 9381 7139



Principal EHO  
City of Rockingham  
PO Box 2142  
ROCKINGHAM WA 6968

## Certificate of Analysis

Project Number: PW-612322

Collected: 16-Apr-2019

Received: 16-Apr-2019 2:20 pm  
Temperature (Chilled): 13.8 °C

Analysed: 17-Apr-2019

Lab Number: W19-028832

Site Code: RK3/028

Time Collected: 10:40

Collection Point: Bent Street Jetty

Collection Temperature: 23°C

Analysis	Result	Units	Method
Presumptive Thermotolerant Coliforms	35	CFU/100 mL	MWM002
Confirmed Thermotolerant Coliforms	35	CFU/100 mL	MWM002
Escherichia coli	34	CFU/100 mL	MWM002
Confirmed Enterococci	63	MPN/100 mL	MWM018
Salmonella	Not Detected	/100 mL	MWM008
Coagulase Positive Staphylococci	est. <1	CFU/100 mL	MWM108 *

Lab Number: W19-028833

Site Code: RK3/033

Time Collected: 10:50

Collection Point: Forrester Road

Collection Temperature: 24°C

Analysis	Result	Units	Method
Presumptive Thermotolerant Coliforms	36	CFU/100 mL	MWM002
Confirmed Thermotolerant Coliforms	36	CFU/100 mL	MWM002
Escherichia coli	29	CFU/100 mL	MWM002
Confirmed Enterococci	31	MPN/100 mL	MWM018
Salmonella	Not Detected	/100 mL	MWM008
Coagulase Positive Staphylococci	est. <1	CFU/100 mL	MWM108 *

Lab Number: W19-028834

Site Code: RK3/036

Time Collected: 11:00

Collection Point: Tern Island

Collection Temperature: 24°C

Analysis	Result	Units	Method
Presumptive Thermotolerant Coliforms	est. 2	CFU/100 mL	MWM002
Confirmed Thermotolerant Coliforms	est. 1	CFU/100 mL	MWM002
Escherichia coli	est. 1	CFU/100 mL	MWM002
Confirmed Enterococci	<10	MPN/100 mL	MWM018
Salmonella	Not Detected	/100 mL	MWM008
Coagulase Positive Staphylococci	est. <1	CFU/100 mL	MWM108 *



Project Number: PW-612322

Lab Number: W19-028835

Site Code: RK3/037

Time Collected: 10:30

Collection Point: Safety Bay Beach

Collection Temperature: 24°C

Analysis	Result	Units	Method
Presumptive Thermotolerant Coliforms	est. >1000	CFU/100 mL	MWM002
Confirmed Thermotolerant Coliforms	est. >1000	CFU/100 mL	MWM002
Escherichia coli	est. >1000	CFU/100 mL	MWM002
Confirmed Enterococci	2500	MPN/100 mL	MWM018
Salmonella	Not Detected	/100 mL	MWM008
Coagulase Positive Staphylococci	est. <1	CFU/100 mL	MWM108 *

**Comments**

Due to a high background count of bacteria, the Coagulase Positive Staphylococci count may be underestimated.

\* Analysis is not covered by NATA accreditation.



Corporate accreditation number 2392. Corporate site number 2851.  
Accredited in compliance with ISO/IEC 17025.  
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Report Type: Final

Report Number: 703150

Authorised By: HE88104 - Approved Signatory  
on 23/04/2019

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**\*\*\*End Of Report\*\*\***

## Water Examination Laboratory

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Nedlands WA 6009

Phone: (08) 6457 2583  
Facsimile: (08) 9381 7139



Principal EHO  
City of Rockingham  
PO Box 2142  
ROCKINGHAM WA 6968

### Certificate of Analysis

Project Number: PW-612323

Collected: 16-Apr-2019

Received: 16-Apr-2019 2:20 pm  
Temperature (Chilled): 14.3 °C

Analysed: 17-Apr-2019

Lab Number: W19-028839 Site Code: RK3/999

Time Collected: 11:00

Collection Point: Water Corp Overflow Drain Outlet

Analysis	Result	Units	Method
Confirmed Enterococci	20	MPN/100 mL	MWM018



Corporate accreditation number 2392. Corporate site number 2851.  
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Report Type: Final

Report Number: 702643

Authorised By: HE88242 - Approved Signatory  
on 18/04/2019

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\*\*\*End Of Report\*\*\*

# Water Examination Laboratory

2nd Floor, J Block, Hospital Ave  
Nedlands WA 6009

Phone: (08) 6457 2583  
Facsimile: (08) 9381 7139



Principal EHO  
City of Rockingham  
PO Box 2142  
ROCKINGHAM WA 6968

## Certificate of Analysis

Project Number: PW-613323

Collected: 26-Apr-2019

Received: 26-Apr-2019 2:50 pm  
Temperature (Chilled): 5.5 °C

Analysed: 26-Apr-2019

Lab Number: W19-030812

Site Code: RK3/037

Time Collected: 10:05

Collection Point: Safety Bay Beach

Analysis	Result	Units	Method
Salmonella	Not Detected	/100 mL	MWM008
Coagulase Positive Staphylococci	est. <1	CFU/100 mL	MWM108 *

### Comments

Sample showed visible turbidity.

Lab Number: W19-030813

Site Code: RK3/999

Time Collected: 10:13

Collection Point: Safety Bay Beach

Source: East

Analysis	Result	Units	Method
Salmonella	Not Detected	/100 mL	MWM008
Volume 1	100		*
Presumptive Coagulase Positive Staph	18	CFU/100 mL	MWM108 *
Coagulase Positive Staphylococci	18	CFU/100 mL	MWM108 *

### Comments

Sample showed visible turbidity.

Lab Number: W19-030814

Site Code: RK3/999

Time Collected: 10:16

Collection Point: Safety Bay Beach

Source: West

Analysis	Result	Units	Method
Salmonella	Not Detected	/100 mL	MWM008
Presumptive Coagulase Positive Staph	est. 2	CFU/100 mL	MWM108 *
Coagulase Positive Staphylococci	est. 2	CFU/100 mL	MWM108 *

### Comments

Sample showed visible turbidity.

\* Analysis is not covered by NATA accreditation.

Project Number: PW-613323

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Accredited in compliance with ISO/IEC 17025.  
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Report Type: Final

Report Number: 703881

Authorised By: HE126643 - Approved Signatory  
on 30/04/2019

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**\*\*\*End Of Report\*\*\***

# Water Examination Laboratory

2nd Floor, J Block, Hospital Ave  
Nedlands WA 6009

Phone: (08) 6457 2583  
Facsimile: (08) 9381 7139



Principal EHO  
City of Rockingham  
PO Box 2142  
ROCKINGHAM WA 6968

## Certificate of Analysis

Project Number: PW-614072      Collected: 03-May-2019      Received: 03-May-2019 3:45 pm      Analysed: 03-May-2019  
Temperature (Chilled): 7.0 °C

Lab Number: W19-032310      Site Code: RK3/037      Time Collected: 11:50  
Collection Point: Safety Bay Beach

Analysis	Result	Units	Method
Presumptive Thermotolerant Coliforms	est. 10	CFU/100 mL	MWM002
Confirmed Thermotolerant Coliforms	est. 10	CFU/100 mL	MWM002
Escherichia coli	est. 10	CFU/100 mL	MWM002
Confirmed Enterococci	20	MPN/100 mL	MWM018

### Comments

Sample showed visible turbidity.

Lab Number: W19-032311      Site Code: RK3/999      Time Collected: 11:55  
Collection Point: Safety Bay Beach      Source: East

Analysis	Result	Units	Method
Confirmed Thermotolerant Coliforms	est. <10	CFU/100 mL	MWM002
Escherichia coli	est. <10	CFU/100 mL	MWM002
Confirmed Enterococci	<10	MPN/100 mL	MWM018

### Comments

Sample showed visible turbidity.

Lab Number: W19-032312      Site Code: RK3/999      Time Collected: 12:00  
Collection Point: Safety Bay Beach      Source: West

Analysis	Result	Units	Method
Confirmed Thermotolerant Coliforms	est. <10	CFU/100 mL	MWM002
Escherichia coli	est. <10	CFU/100 mL	MWM002
Confirmed Enterococci	10	MPN/100 mL	MWM018

### Comments

Sample showed visible turbidity.

Project Number: PW-614072

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Corporate accreditation number 2392. Corporate site number 2851.  
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Report Type: Final

Report Number: 704668

Authorised By: HE88722 - Approved Signatory  
on 6/05/2019

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**\*\*\*End Of Report\*\*\***



# Cape Peron restoration completed to preserve WA's history

Monday, 15 April 2019

- Restoration completed at the John Point lookout, gun emplacement and observation post
- Cape Peron is part of the Rockingham Lakes Regional Park

Cape Peron, one of Western Australia's coastal defence sites during the Second World War, has been upgraded to reflect its historical significance.

The area surrounding the heritage-listed observation post has been resurfaced with limestone concrete, while new steps have been installed and the existing balustrade has been replaced with galvanised steel.

The John Point lookout at Cape Peron has also been upgraded to include a limestone retaining wall, limestone concrete surface and an aluminium marine-grade balustrade.

The gun emplacement has been enhanced with a limestone retaining wall and bench seating.

The Department of Biodiversity, Conservation and Attractions (DBCA) will continue to work with the Point Peron Rehabilitation Committee to develop interpretive signage that will be installed later this year.

## Comments attributed to Premier Mark McGowan:

"This Government will continue to remember our State's defence history and honour the men and women who sacrificed so much for our nation.

"The Cape Peron K Battery was one of WA's gun emplacements that was installed to defend major Australian ports from bombardment by warships.

"It's fantastic that this work has been undertaken to preserve what was an integral element of Western Australia's coastal defence strategy during the Second World War."



Hon Mark McGowan BA LLB  
MLA

Premier; Minister for Public Sector Management; State Development, Jobs and Trade; Federal-State Relations



Hon Stephen Dawson MLC  
Minister for Environment; Disability Services; Electoral Affairs

**Comments attributed to Environment Minister  
Stephen Dawson:**

"The recently completed upgrades at the site will ensure that these significant historical facilities are protected and are able to be appreciated by visitors for years to come.

"Not only will these additions enhance the visitor experience at Cape Peron, they will also provide an opportunity to educate more Western Australians about the story of WA's coastal defences in the Second World War.

"This restoration work has been a long time in the making and was made possible because of the vision and hard work of the Point Peron Rehabilitation Committee with funding provided by DBCA."

Premier's office - 6552 5000

Environment Minister's office - 6552 5800

## Councils applauded for leadership in waterwise thinking

Wednesday, 1 May 2019



Hon Dave Kelly BA MLA  
Minister for Water; Fisheries;  
Forestry; Innovation and  
ICT; Science

- City of Canning receives top recognition as a Platinum Waterwise Council
- Five new Waterwise Councils recognised as Gold
- City of Bayswater wins inaugural Waterwise Council Community Choice Award

Western Australia's top Waterwise Councils have been recognised by the State Government for demonstrating outstanding leadership in the community by embracing sustainable water practices.

At a special recognition event hosted by the Water Corporation this morning, Water Minister Dave Kelly announced that six councils had achieved Platinum and Gold status as part of the Waterwise Councils program.

The City of Canning took out top honours, receiving Platinum Council of the Year in recognition of its innovation and leadership to embrace and embed waterwise principles.

The City of Fremantle, Town of Mosman Park, Shire of Mundaring, City of Rockingham and City of Stirling all achieved Gold recognition for the first time.

The City of Bayswater was awarded the inaugural Waterwise Council Community Choice Award for its Living Stream and Ninja Park project. Chosen by a public vote, this project was among nine innovative finalists showcasing waterwise thinking.

The Waterwise Council Program is run through a partnership between the Water Corporation and the Department of Water and Environmental Regulation, and supports councils to improve water efficiency in their operations and communities, and to lead the way in water sustainability. A total of 40 councils are now endorsed through the program.

To find out more about the Waterwise Council Program, visit <http://www.watercorporation.com.au>



**Comments attributed to Water Minister Dave Kelly:**

"The Waterwise Council Program is a great example of different areas of government working together for a common goal - to create more waterwise, sustainable communities.

"As climate change continues to impact our State, it is more important than ever councils lead by example to help embed waterwise thinking in our community.

"This year marks a decade of the Waterwise Councils Program, and I am encouraged to see councils' continued focus on saving water to ensure we have liveable and sustainable communities into the future."

Minister's office - 6552 6100

**Councils receiving recognition or endorsement at the 2019 Waterwise Recognition event:**

**Platinum Waterwise Council of the Year** - Awarded to a council demonstrating innovation and achievements over and above Gold requirements, across all Water Sensitive City goal areas. To be eligible, the council must be an endorsed Gold Waterwise Council.

- City of Canning

**New Gold Waterwise Councils** - Awarded to councils for demonstrating actions across all Water Sensitive City goal areas.

- City of Fremantle
- Town of Mosman Park
- Shire of Mundaring
- City of Rockingham
- City of Stirling

**Community Choice Award** - Chosen by the community as the council most deserving of recognition for their nominated Gold Waterwise Council project.

- City of Bayswater

**Newly endorsed Waterwise Council** - Councils that have met **endorsement requirements** :

- City of Albany



## MEMO

**TO:** Adam Johnston  
**FROM:** Chris Donnetti  
**SUBJECT:** Warnbro Sound Water Quality Monitoring – Q1 – Interim Report  
**OUR REF:** PS113537-CLM-MEM-Q001 RevA.docx  
**DATE:** 18 April 2019

---

## 1. INTRODUCTION

WSP were engaged by the City of Rockingham to undertake water quality monitoring within the Warnbro Sound foreshore lagoon (known locally as 'The Pond'). The monitoring is to be undertaken, quarterly over a 12-month period to enable the assessment of potential risks to the environment and human health. This memorandum reports the results from the first quarterly monitoring event.

## 2. BACKGROUND

WSP understands that the area has a high ecological value being situated adjacent to Tern Bank and is utilised for primary contact recreation and fishing.

The pond is exposed to external pressures such as nutrient input from surrounding urban areas and surface water drains owned/managed by the City of Rockingham and the Water Corporation. The pond is shallow, semi enclosed and subject to poor external exchange and flushing.

The local community has raised concern about the water quality (particularly the impact of stormwater outflow drains and the potential impact of the decomposition of accumulated sea wrack) in The Pond and potential risks to human health. In response to these concerns the City of Rockingham collected water samples in The Pond in October 2018 which were analysed for a comprehensive suite of potential contaminants and stressors (WSP, 2018).

## 3. OBJECTIVES

WSP understands that the objective of the monitoring program is to ensure that the environmental values for eco system health and social use values outlined in ANZECC and ARMCANZ (2000) guidelines and their associated Environmental Quality Objectives for ecosystem integrity, primary contact recreation and ingestion of seafood (EPA 2016) are being maintained and to identify any potential sources of nutrient inputs and causes to water quality decline.



## 4. METHODOLOGY

WSP undertook monitoring and sampling activities in March 2019 as follows:

- At the time of the sampling event, none of the outfall sites were flowing and therefore could not be sampled.
- Surface water sampling of the pond was conducted in accordance with the relevant Australian Standards, City of Rockingham requirements and WSP's Standard Operating Procedures (SOP)
- Field observations including the presence of rubbish, water colour, turbidity, presence of flora and fauna (noting any deceased animals), vegetation status (i.e. dead or stressed) were recorded;

### 4.1 SURFACE WATER SAMPLING METHODOLOGY

Surface water samples were collected using the following methodology:

1. In situ field quality parameters were recorded using a multi-parameter meter at each sampling location. The probe was left in situ to allow stabilisation of the parameters such that they could be recorded. The physiochemical parameters measured included Dissolved Oxygen (DO), pH, Electrical Conductivity (EC), temperature and Redox.
2. Surface water samples were collected directly into a laboratory prepared sample containers at each sampling location. The sample container was opened and rinsed with water to be sampled unless the sample bottle had a pre-measured amount of preservative (e.g. metals and hydrocarbon containers).
3. The sample container was pushed mouth down into the water body to approximately half of the depth of the water column.
4. The sample container was tilted while fully submerged and allowed to fill with water.
5. The fully filled sample container was removed by slowly lifting out of the water body and the cap placed on the sample container.
6. Each jar was labelled with the sample ID, date and time of sampling and transported to shore where it was placed in a cool box for despatch to the nominated laboratory for analysis under chain of custody documentation.

## 5. ADOPTED ASSESSMENT CRITERIA

### 5.1 Adopted Assessment Criteria

ENVIRONMENTAL VALUES (FROM ANZECC & ARMCANZ (2000))	ENVIRONMENTAL QUALITY OBJECTIVE (EQO) (EPA 2016)
Ecosystem Health (ecological value)	Maintain ecosystem integrity
Recreation and Aesthetics (social use value)	Water Quality is safe for primary contact recreation (e.g. swimming and diving). Aesthetic values of the marine environment are protected
Fishing (social use value)	Seafood (caught or grown) is of a quality safe for eating.





## 6. RESULTS

### 6.1 POND AND REFERENCE SITES

Pond results are summarised below:

#### 6.1.1 FIELD MEASUREMENTS

- Measure field concentrations of DO ranged between 47.8 and 65.1% and were below the adopted assessment criteria at all locations. The results for the Reference Site were consistent with the results of the pond samples analysed and considered normal for a marine environment;
- pH was recorded within the acceptable range at all locations sample with pH measurements in the field being comparable to the range reported by the nominated laboratory within the neutral pH range between 7.9 and 8.2 pH units;
- Field electrical conductivity (EC) measurements ranged between 53,593 and 54,570  $\mu\text{S}/\text{cm}$  and were consistent between Pond and Reference Sites and considered normal for a marine environment;
- Field Redox results ranged from 159.9 to 221.1 mV and were and were consistent between Pond and Reference Sites and considered normal for a marine environment, indicating oxidising conditions;
- Field temperature measurements ranged between 24.1 and 21.9 degrees Celsius were consistent between Pond and Reference Sites.
- Samples from the Pond and Reference Sites were noted to be clear with no suspended matter or unusual odours;

#### 6.1.2 LABORATORY RESULTS

Laboratory results are summarised below:

- Ammonia as N concentrations ranged from 8 to 120  $\mu\text{g}/\text{l}$  with the highest concentration noted at Site 2 within the enclosed western portion of the Pond, near the foreshore and the lowest concentration reported for Reference Site 2 in Cockburn Sound. Sites 2, 3, 6, 7 9 and Reference Site 1 reported concentrations of ammonia above the adopted assessment criteria;
- Chloride concentrations reported for all sites exceeded the adopted assessment criteria at a consistent concentration of 21,000  $\text{mg}/\text{l}$ ;
- Nitrate concentrations at all locations were reported below the laboratory limit of reporting (LOR). None of the concentrations exceeded the adopted assessment criteria;
- Nitrite concentrations reported concentrations between the LOR and 0.018  $\text{mg}/\text{l}$ , with the highest concentration reported at Site 9 in the centre of the Pond. None of the concentrations exceeded the adopted assessment criteria;
- Nitrogen concentrations ranged between 500 and 1,600  $\mu\text{g}/\text{L}$  with the highest concentration reported at Site 3, located in the enclosed western side of the Pond. None of the concentrations exceeded the adopted assessment criteria;
- pH ranged between 7.8 and 8.2 indicating neutral to slight alkaline pH conditions. All results were within the acceptable range for water quality and aesthetics.



- Reactive phosphorus concentrations ranged between LOR and 0.018 mg/l with the highest concentration reported at Site 2 within the enclosed western portion of the Pond, near the foreshore.
- With the exception of Site 9, Chlorophytes were detected at all sample locations. There are no endorsed assessment criteria for these algae.
- Cyanophytes were detected at Sites 3 and 11 only. There are no endorsed assessment criteria for these algae;
- There were no reported detections of potentially toxic Cyanophytes at any of the sample locations;
- Bacillariophytes were detected at all sampling locations with the highest cell count reported at Site 2 within the enclosed western portion of the Pond, near the foreshore.
- Total algal counts were detected at all sample locations with cell counts ranging from 26 at Site 9 to 248 at Site 9 in the middle of the Pond nearest the foreshore. None of the sampling sites exceeded the adopted assessment criteria for total algae count
- Zinc concentrations at all sites (within the Pond and Reference Sites) were greater than the LOR and ranged from 0.006 mg/L to 0.01 mg/L. All other metals reported were below the limit of reporting. None of the metal concentrations reported were above the adopted assessment criteria.

## 7. DISCUSSION

The results reported in Section 6 are discussed below:

- Due to seasonal conditions, none of the outfalls were flowing during the Q1 sampling event and therefore a direct comparison of discharges into the Pond from the outfalls could not be undertaken.
- Ammonia as N is produced naturally through the decomposition of nitrogen-rich organic matter. Anthropogenic point sources of ammonia include the textile industry, household chemicals, explosives, the plastics industry, oil refineries, iron and steel mills, meat processing plants, and sewage treatment plants. With the exception of Site 10, Site 11 and Reference Site 2 with similar concentrations reported at each of these sites. It is noted that these sites are distributed across the pond and east towards Cockburn Sound and therefore no distinctive trend can be determined. Given ammonia concentrations exceeded the adopted assessment criteria at all other sampling sites it is recommended that ongoing monitoring for ammonia is continued in Q2 and the results compared with the results of the outfall samples (if flowing) and reference sample sites to determine potential point sources and whether management is required.
- The chloride concentrations detected are considered typical for a marine environment and despite all samples exceeding the adopted assessment criteria are not considered to be detrimental to the water quality within the Pond or pose a potential risk to human health or the environment.
- The nitrate concentrations reported are not considered to be detrimental to the water quality within the Pond or pose a potential risk to human health or the environment.
- The nitrite concentration reported are not considered to be detrimental to the water quality within the Pond or pose a potential risk to human health or the environment.



- The nitrogen concentrations reported are not considered to be detrimental to the water quality within the pond or pose a potential risk to human health or the environment.
- The pH range of the Pond is considered normal and is not considered to be detrimental to the water quality within the Pond or pose a risk to human health or the environment.
- The reactive phosphorus concentrations reported are not considered to be detrimental to the water quality within the pond or pose a potential risk to human health or the environment.
- Total algal counts reported are not considered to be detrimental to the water quality within the pond or pose a potential risk to human health or the environment.
- The concentrations of zinc in seawater are anomalously high and are globally derived from aerial deposition processes. Typically Zinc concentrations in estuaries and coastal waters frequently are much higher than those in the ocean, with concentrations often as high as 4 µg/L (0.004mg/l) and occasionally as high as 25 µg/L (0.025mg/l). The highest concentration reported at Sites 9 and 10 was 0.01 mg/l towards the mouth of the Pond where it flows into Cockburn Sound. It is recommended that ongoing monitoring for Zinc is continued in Q2 and the results compared with the results of the outfall samples (if flowing) and reference sample sites to determine potential point sources and whether management is required.

## 8. CLOSURE

We trust that this Q1 Interim Report meets your expectations, however if you would like to discuss any aspects of this memorandum, please do not hesitate to contact the undersigned on (08) 9216 3621.

A handwritten signature in blue ink, appearing to read 'Chris Donnetti'.

Chris Donnetti  
Team Manager WA, Contaminated Land Management





**Legend**

Site boundary

Map: PS113537\_GIS\_001\_A4

Author: DA

Date: 18/04/2019

Approved: CD

Source: ESRI (2018), SLIP (2017)



150      0      150      300 m

Coordinate System: GDA 1994 MGA Zone 50  
Scale Ratio Correct When Printed at A4



**City of Rockingham,  
Warnbro Sound foreshore lagoon,  
Rockingham, WA**

**Figure 1**  
Site Location Plan

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## Legend

- Site boundary
- Sample locations
- Not sampled
- Sampled

Map: PS113537\_GIS\_002\_A4

Author: DA

Date: 18/04/2019

Approved: CK



150 0 150 300 m

Coordinate System: GDA 1994 MGA Zone 50  
Scale Ratio Correct When Printed at A4

Source: ESRI (2018), SLIP (2017)



City of Rockingham,  
Warnbro Sound foreshore lagoon,  
Rockingham, WA

**Figure 2**  
Sample location plan

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**FORM 1**

**April 2019**

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of payment for the month of April 2019, of which is to be confirmed, covering bank fees, vouchers and EFT, PY99-13, PY01-21, PY99-12, PY01-20 EFT 2115 to 2126, Municipal Cheques 27165 to 27169, and all payments for Bert England, totalling \$12,786,138.77 has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipts of goods and rendition of services and to prices, computations and costing and the amounts shown where due for payment.

---

CHIEF EXECUTIVE OFFICER

CERTIFICATE OF CHAIRPERSON OF CORPORATE & COMMUNITY DEVELOPMENT COMMITTEE

This schedule of payment for the month of April 2019, of which is to be confirmed, covering bank fees, vouchers and EFT, PY99-13, PY01-21, PY99-12, PY01-20 EFT 2115 to 2126, Municipal Cheques 27165 to 27169, and all payments for Bert England, totalling \$12,786,138.77.

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CHAIRPERSON OF THE CORPORATE AND  
COMMUNITY DEVELOPMENT

RECOMMENDATION

This schedule of payment for the month of April 2019, of which is to be confirmed, covering bank fees, vouchers and EFT, PY99-13, PY01-21, PY99-12, PY01-20 EFT 2115 to 2126, Municipal Cheques 27165 to 27169, and all payments for Bert England, totalling \$12,786,138.77.



## City of Rockingham

### Summary of List of Payments For April 2019

Fund	Details	Value
<b>Municipal Account:</b>		
<b>Electronic Funds Transferred:</b>		
<b>Salaries &amp; Wages</b>		
Previous Listing	PY-01-18, PY01-19	
Current Listing	PY99-13, PY01-21, PY99-12, PY01-20	\$2,791,991.72 ✓
Cancelled/Spoilt		
<b>Other Payments</b>		
Previous Listing	2104, 2105, 2106, 2108, 2110, 2111, 2113, 2114	
Current Listing	2115, 2117, 2118, 2120, 2122, 2123, 2125, 2126	\$9,735,391.36 ✓
Cancelled/Spoilt		
<b>Bert England</b>		\$97,417.89 ✓
<b>Total EFT Payments</b>		<b>\$12,624,800.97</b>
<b>Cheques:</b>		
Previous Cheque Listing	27159, 27160, 27161, 27162, 27163, 27164	
Current Cheque Listing	27165, 27166, 27167, 27168, 27169	\$7,382.89 ✓
Cancelled/Spoilt Cheques		
<b>Total Cheque Payments</b>		<b>\$7,382.89</b>
<b>Direct Debit Payments:</b>		
Current Listing	<b>Bank Fees</b>	\$12,872.41
<b>Total Direct Debit Payments</b>		<b>\$12,872.41</b> ✓
<b>Total Municipal Payments</b>		<b>\$12,645,056.27</b>
<b>Trust Account:</b>		
<b>Cheques:</b>		
Previous Cheque Listing		
Current Cheque Listing		\$0.00
Cancelled/Spoilt Cheques		
Previous EFT Listing	2107, 2109, 2112	
Trust EFT	2116, 2119, 2121, 2124	\$141,082.50 ✓
<b>Total Trust Payments</b>		<b>\$141,082.50</b>
<b>Total All Payments</b>		<b>\$12,786,138.77</b>









Payments

Journal number: 008255    Name: VP    Description: Vendor Payment Journal - EFT-S EOM Reported as ready by:    Approved by:    Rejected by:    Posted: Yes    Posted on: 1/05/2019 03:10:15 pm    Log:

Amount		Payment amount		Discount amount												
Group: VEN001379		Name: Sundry Vendor														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001379	bel	Sundry Vendor	1/05/2019	VPY008430		Vendor payment PAYREQ 01/04/19	EFT-S	AUD	-400.00			-400.00		OPER	
	VEN001379	bel	Sundry Vendor	1/04/2019	VIN015600	PAYREQ 01/04/19	Leanne Chidgzey Speech Pathologist 2.5 hrs service	EFT-S	AUD	-400.00		-400.00				
Group: VEN001379												-400.00	-400.00			
Grand Total												-400.00	-400.00			

Payments

Journal number: 008250      Name: VP      Description: Vendor Payment Journal - EFT EMAIL      Reported as ready by:      Approved by:      Rejected by:      Posted: Yes      Posted on: 1/05/2019 03:10:06 pm      Log:

Amount		Payment amount		Discount amount														
Group: VEN001475	Doc	Account number	Name: 4 Healthcare Pty Ltd / Kalcare	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN001475 VEN001475 Group: VEN001475			bel		4 Healthcare Pty Ltd / Kalcare	1/05/2019	VPY008404		Vendor payment 2400269	EFT Email	AUD	-2,040.50			-2,040.50	349950	OPER	
			bel		4 Healthcare Pty Ltd / Kalcare	30/04/2019	VIN015364	2400269	4 Healthcare, P0081844/45	EFT Email	AUD	-2,040.50		-2,040.50		349950		
														-2,040.50	-2,040.50			
Group: VEN001818	Doc	Account number	Name: A.S.A.P Removals	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN001818 VEN001818 Group: VEN001818			bel		A.S.A.P Removals	1/05/2019	VPY008417		Vendor payment 7794	EFT Email	AUD	-528.00			-528.00	0711552	OPER	
			bel		A.S.A.P Removals	30/04/2019	VIN015416	7794	ASAP Removal, R0146369	EFT Email	AUD	-528.00		-528.00		0711552		
														-528.00	-528.00			
Group: VEN000034	Doc	Account number	Name: Alinta Energy / Alinta Gas	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN000034 VEN000034 Group: VEN000034			bel		Alinta Energy / Alinta Gas	1/05/2019	VPY008366		Vendor payment 80012823 12/04/19	EFT Email	AUD	-6,608.68			-6,608.68	835834177	OPER	
			bel		Alinta Energy / Alinta Gas	19/04/2019	VIN015585	80012823 12/04/19	Alinta - 12/03-11/04/19 - 111 Woodbridge Dr, Cooloongup	EFT Email	AUD	-6,608.68		-6,608.68		835834177		
														-6,608.68	-6,608.68			
Group: VEN001786	Doc	Account number	Name: Allpest - SERVICE CONTRACT ONLY	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN001786 VEN001786 Group: VEN001786			bel		Allpest - SERVICE CONTRACT ONLY	1/05/2019	VPY008415		Vendor payment 6194169	EFT Email	AUD	-190.67			-190.67	842803467	OPER	
			bel		Allpest - SERVICE CONTRACT ONLY	30/04/2019	VIN015346	6194169	Allpest - SC - Mar 19	EFT Email	AUD	-190.67		-190.67		842803467		
														-190.67	-190.67			
Group: VEN001779	Doc	Account number	Name: Andrew George-Gamlyn Pty Ltd	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN001779 VEN001779 Group: VEN001779			bel		Andrew George-Gamlyn Pty Ltd	1/05/2019	VPY008413		Vendor payment 409151	EFT Email	AUD	-481.25			-481.25	10501835	OPER	
			bel		Andrew George-Gamlyn Pty Ltd	30/04/2019	VIN015404	409151	Andrew George-Gamlyn - Feb 19	EFT Email	AUD	-481.25		-481.25		10501835		
														-481.25	-481.25			
Group: VEN000087	Doc	Account number	Name: Auscare Staffing Agency Pty Ltd	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN000087 VEN000087 VEN000087 VEN000087 Group: VEN000087			bel		Auscare Staffing Agency Pty Ltd	1/05/2019	VPY008367		Vendor payment 10006036	EFT Email	AUD	-437.18			-437.18	0853061	OPER	
			bel		Auscare Staffing Agency Pty Ltd	30/04/2019	VIN015609	10006036	Auscare Nyanje 24/03	EFT Email	AUD	-437.18		-437.18		0853061		
			bel		Auscare Staffing Agency Pty Ltd	31/01/2019	VIN015624	10004862	Auscare, S Postle 24/06/18-25/06/18	EFT Email	AUD	-1,180.94		-1,180.94		0853061		
			bel		Auscare Staffing Agency Pty Ltd	31/01/2019	VIN015625	190	Auscare cr note ref inv 10004862	EFT Email	AUD	1,180.94		1,180.94		0853061		
														-437.18	-437.18			
Group: VEN000124	Doc	Account number	Name: Ballantyne Plumbing, Gas and Electric	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN000124 VEN000124 Group: VEN000124			bel		Ballantyne Plumbing, Gas and Electric	1/05/2019	VPY008368		Vendor payment 802721	EFT Email	AUD	-270.79			-270.79	942989756	OPER	
			bel		Ballantyne Plumbing, Gas and Electric	30/04/2019	VIN015417	802721	Ballantyne Plumbing & Gas, R0146466	EFT Email	AUD	-270.79		-270.79		942989756		
														-270.79	-270.79			
Group: VEN000144	Doc	Account number	Name: Bestwest Care	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
 VEN000144 VEN000144 VEN000144 VEN000144 VEN000144 VEN000144 VEN000144 Group: VEN000144			bel		Bestwest Care	1/05/2019	VPY008369		Vendor payment 110005	EFT Email	AUD	-6,985.67			-6,985.67	VEN000144	OPER	
			bel		Bestwest Care	5/03/2019	VIN015277	110005	Bestwest Care	EFT Email	AUD	-300.96		-300.96		VEN000144		
			bel		Bestwest Care	2/04/2019	VIN015381	10054	BestWest Care	EFT Email	AUD	-2,200.55		-2,200.55		VEN000144		
			bel		Bestwest Care	9/04/2019	VIN015500	10065	Bestwest Care	EFT Email	AUD	-669.11		-669.11		VEN000144		
			bel		Bestwest Care	23/04/2019	VIN015604	10090	Bestwest Care 01/04-07/04	EFT Email	AUD	-1,600.64		-1,600.64		VEN000144		
			bel		Bestwest Care	30/04/2019	VIN015605	10100	Bestwest Care 08/04-14/04	EFT Email	AUD	-300.96		-300.96		VEN000144		
			bel		Bestwest Care	16/04/2019	VIN015611	10077	Bestwest Care 25/03-31/03	EFT Email	AUD	-1,913.45		-1,913.45		VEN000144		
														-6,985.67	-6,985.67			

Group: VEN000150      Name: Bin Fresh

## Payments

Journal number: 008250		Name: VP		Description: Vendor Payment Journal - EFT EMAIL Reported as ready by:				Approved by:		Rejected by:		Posted: Yes		Posted on: 1/05/2019 03:10:06 pm		Log:	
Amount		Payment amount		Discount amount													
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000150	bel	Bin Fresh	1/05/2019	VPY008370		Vendor payment 26584	EFT Email	AUD	-165.00			-165.00	1227487 BA	OPER		
	VEN000150	bel	Bin Fresh	30/04/2019	VIN015491	26584	Bin Fresh, P0082152	EFT Email	AUD	-165.00		-165.00	-165.00	1227487 BA			
Group: VEN000150												-165.00	-165.00				
Group: VEN000159		Name: BOC Limited															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000159	bel	BOC Limited	1/05/2019	VPY008371		Vendor payment 4022226946	EFT Email	AUD	-41.52			-41.52	VEN000159	OPER		
	VEN000159	bel	BOC Limited	5/04/2019	VIN015522	4022226946	BOC Ltd Service 26/02-28/03/19	EFT Email	AUD	-21.81		-21.81	-21.81	VEN000159			
	VEN000159	bel	BOC Limited	5/03/2019	VIN015524	4021948352	BOC Ltd 1557870 Service 29/01-25/02/19	EFT Email	AUD	-19.71		-19.71	-19.71	VEN000159			
Group: VEN000159												-41.52	-41.52				
Group: VEN001830		Name: Bright Lily Healthcare															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001830	bel	Bright Lily Healthcare	1/05/2019	VPY008419		Vendor payment INV-180273	EFT Email	AUD	-4,932.71			-4,932.71	10338007	OPER		
	VEN001830	bel	Bright Lily Healthcare	30/04/2019	VIN015398	INV-180273	Brightlily Healthcare	EFT Email	AUD	-2,575.06		-2,575.06	-2,575.06	10338007			
	VEN001830	bel	Bright Lily Healthcare	30/04/2019	VIN015501	INV-180294	Bright Lily - BEL_WE_170319	EFT Email	AUD	-1,088.11		-1,088.11	-1,088.11	10338007			
	VEN001830	bel	Bright Lily Healthcare	30/04/2019	VIN015608	INV-180318	Brightlily Healthcare	EFT Email	AUD	-1,269.54		-1,269.54	-1,269.54	10338007			
Group: VEN001830												-4,932.71	-4,932.71				
Group: VEN000172		Name: Brightwater Care Group (Inc)															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000172	bel	Brightwater Care Group (Inc)	1/05/2019	VPY008372		Vendor payment INV1032955	EFT Email	AUD	-1,906.08			-1,906.08	VEN000172	OPER		
	VEN000172	bel	Brightwater Care Group (Inc)	30/04/2019	VIN015525	INV1032955	Brightwater Linen 07/03-28/03/19	EFT Email	AUD	-1,906.08		-1,906.08	-1,906.08	VEN000172			
Group: VEN000172												-1,906.08	-1,906.08				
Group: VEN001432		Name: Brownes Foods Operations															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001432	bel	Brownes Foods Operations	1/05/2019	VPY008400		Vendor payment 14732318	EFT Email	AUD	-1,367.54			-1,367.54	Brownes	OPER		
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015373	14732318	Brownes	EFT Email	AUD	-174.06		-174.06	-174.06	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015387	14735634	Brownes	EFT Email	AUD	-128.61		-128.61	-128.61	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015392	14744027	Brownes	EFT Email	AUD	-174.06		-174.06	-174.06	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015396	14747778	Brownes	EFT Email	AUD	-128.61		-128.61	-128.61	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015460	14755153	Brownes	EFT Email	AUD	-174.06		-174.06	-174.06	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015462	14758924	Brownes	EFT Email	AUD	-128.61		-128.61	-128.61	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/11/2018	VIN015530	14548163	Brownes Foods	EFT Email	AUD	-113.48		-113.48	-113.48	Brownes			
	VEN001432	bel	Brownes Foods Operations	31/12/2018	VIN015531	14555012	Brownes Foods	EFT Email	AUD	-103.96		-103.96	-103.96	Brownes			
	VEN001432	bel	Brownes Foods Operations	31/12/2018	VIN015532	14571257	Brownes Foods	EFT Email	AUD	-113.48		-113.48	-113.48	Brownes			
	VEN001432	bel	Brownes Foods Operations	30/04/2019	VIN015536	14769990	Brownes Foods	EFT Email	AUD	-128.61		-128.61	-128.61	Brownes			
Group: VEN001432												-1,367.54	-1,367.54				
Group: VEN000200		Name: Bull Ant Security Pty Ltd															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000200	bel	Bull Ant Security Pty Ltd	1/05/2019	VPY008373		Vendor payment 10,182,847	EFT Email	AUD	-401.50			-401.50	VEN000200	OPER		
	VEN000200	bel	Bull Ant Security Pty Ltd	31/03/2019	VIN015479	10,182,847	BullAnt Security, R0145840	EFT Email	AUD	-214.50		-214.50	-214.50	VEN000200			
	VEN000200	bel	Bull Ant Security Pty Ltd	30/04/2019	VIN015480	10,184,268	BullAnt Security, R0146609	EFT Email	AUD	-187.00		-187.00	-187.00	VEN000200			
Group: VEN000200												-401.50	-401.50				
Group: VEN000203		Name: Bunnings Group Limited															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000203	bel	Bunnings Group Limited	1/05/2019	VPY008374		Vendor payment 2163/01655962	EFT Email	AUD	-286.09			-286.09	VEN000203	OPER		
	VEN000203	bel	Bunnings Group Limited	30/04/2019	VIN015393	2163/01655962	Bunnings, P0081698	EFT Email	AUD	-154.99		-154.99	-154.99	VEN000203			
	VEN000203	bel	Bunnings Group Limited	30/04/2019	VIN015490	2160/01315018	Bunnings, P0081698	EFT Email	AUD	-131.10		-131.10	-131.10	VEN000203			
Group: VEN000203												-286.09	-286.09				
Group: VEN000204		Name: Bunzl Outsourcing Services Limited (E															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000204	bel	Bunzl Outsourcing Services Limited (E	1/05/2019	VPY008375		Vendor payment U769117	EFT Email	AUD	-1,677.09			-1,677.09	VEN000204	OPER		
	VEN000204	bel	Bunzl Outsourcing Services Limited (E	30/04/2019	PI02000058	U769117	Purchase invoice U769117	EFT Email	AUD	-195.14		-195.14	-195.14	VEN000204			

## Payments

Group: VEN001767      Name: eFire and Safety - SERVICE CONTRA









## Payments

Group: VEN000600      Name: Hobart Food Equipment













Payments

Journal number: 008250      Name: VP      Description: Vendor Payment Journal - EFT EMAIL      Reported as ready by:      Approved by:      Rejected by:      Posted: Yes      Posted on: 1/05/2019 03:10:06 pm      Log:

Amount		Payment amount		Discount amount													
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000600	bel	Hobart Food Equipment	1/05/2019	VPY008381		Vendor payment 331835	EFT Email	AUD	-147.40			-147.40	VEN000600	OPER		
	VEN000600	bel	Hobart Food Equipment	30/04/2019	VIN015426	331835	Hobart, R0146557	EFT Email	AUD	-147.40		-147.40	-147.40	VEN000600			
	Group: VEN000600											-147.40	-147.40				
Group: VEN000626		Name: Independent Living Centre of WA (Inc)															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000626	bel	Independent Living Centre of WA (Inc)	1/05/2019	VPY008382		Vendor payment 63168	EFT Email	AUD	-189.90			-189.90	VEN000626	OPER		
	VEN000626	bel	Independent Living Centre of WA (Inc)	30/04/2019	VIN015439	63168	Independent Living Centre	EFT Email	AUD	-189.90		-189.90	-189.90	VEN000626			
	Group: VEN000626											-189.90	-189.90				
Group: VEN001434		Name: Jaymak Perth															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001434	bel	Jaymak Perth	1/05/2019	VPY008401		Vendor payment 00009850	EFT Email	AUD	-363.00			-363.00	495970083	OPER		
	VEN001434	bel	Jaymak Perth	16/03/2019	VIN015427	00009850	Jaymak Perth, R0145714	EFT Email	AUD	-363.00		-363.00	-363.00	495970083			
	Group: VEN001434											-363.00	-363.00				
Group: VEN000745		Name: MacGregor Distributors															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000745	bel	MacGregor Distributors	1/05/2019	VPY008383		Vendor payment 1377	EFT Email	AUD	-85.82			-85.82	1309885	OPER		
	VEN000745	bel	MacGregor Distributors	30/04/2019	VIN015400	1377	Macgregor Distributors	EFT Email	AUD	-85.82		-85.82	-85.82	1309885			
	Group: VEN000745											-85.82	-85.82				
Group: VEN000748		Name: Macquarie Telecom															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000748	bel	Macquarie Telecom	1/05/2019	VPY008384		Vendor payment 862511	EFT Email	AUD	-617.10			-617.10	VEN000748	OPER		
	VEN000748	bel	Macquarie Telecom	9/04/2019	VIN015607	862511	Macquarie Telecom 125234 Mar 2019	EFT Email	AUD	-617.10		-617.10	-617.10	VEN000748			
	Group: VEN000748											-617.10	-617.10				
Group: VEN001835		Name: Medical Sales and Service Pty Ltd															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001835	bel	Medical Sales and Service Pty Ltd	1/05/2019	VPY008422		Vendor payment MIN71865	EFT Email	AUD	-1,640.61			-1,640.61	12141045	OPER		
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	VIN015388	MIN71865	Medical Sales & Service	EFT Email	AUD	-36.00		-36.00		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN71734	Purchase invoice MIN71734	EFT Email	AUD	-82.60		-82.60		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN71732	Purchase invoice MIN71732	EFT Email	AUD	-61.62		-61.62		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN72957	Purchase invoice MIN72957	EFT Email	AUD	-720.67		-720.67		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN72285	Purchase invoice MIN72285	EFT Email	AUD	-503.91		-503.91		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN72760	Purchase invoice MIN72760	EFT Email	AUD	-23.50		-23.50		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	PI02000058	MIN72807	Purchase invoice MIN72807	EFT Email	AUD	-40.32		-40.32		12141045			
	VEN001835	bel	Medical Sales and Service Pty Ltd	30/04/2019	VIN015486	MIN72284	Medical Sales	EFT Email	AUD	-171.99		-171.99		12141045			
	Group: VEN001835											-1,640.61	-1,640.61				
Group: VEN000783		Name: Mediserve Nursing Agency															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000783	bel	Mediserve Nursing Agency	1/05/2019	VPY008385		Vendor payment 467979	EFT Email	AUD	-325.71			-325.71	552804429	OPER		
	VEN000783	bel	Mediserve Nursing Agency	30/04/2019	VIN015610	467979	Mediserve S Lado 20/03	EFT Email	AUD	-325.71		-325.71	-325.71	552804429			
	Group: VEN000783											-325.71	-325.71				
Group: VEN000842		Name: Neverfail Springwater															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000842	bel	Neverfail Springwater	1/05/2019	VPY008386		Vendor payment 761018	EFT Email	AUD	-134.50			-134.50	NEVERFAIL	OPER		
	VEN000842	bel	Neverfail Springwater	14/04/2019	VIN015394	761018	Neverfail	EFT Email	AUD	-80.45		-80.45		NEVERFAIL			
	VEN000842	bel	Neverfail Springwater	28/04/2019	VIN015546	788413	Neverfail Springwater	EFT Email	AUD	-54.05		-54.05		NEVERFAIL			
Group: VEN000842												-134.50	-134.50				








Group: VEN000874      Name: Paul Hartmann Australia

Payments























Journal number: 008250		Name: VP		Description: Vendor Payment Journal - EFT EMAIL Reported as ready by:				Approved by:		Rejected by:		Posted: Yes		Posted on: 1/05/2019 03:10:06 pm		Log:	
Amount		Payment amount		Discount amount													
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000874	bel	Paul Hartmann Australia	1/05/2019	VPY008387		Vendor payment 436979125	EFT Email	AUD	-345.39			-345.39	VEN000874	OPER		
	VEN000874	bel	Paul Hartmann Australia	30/04/2019	VIN015399	436979125	Hartmann	EFT Email	AUD	-345.39		-345.39		VEN000874			
	Group: VEN000874												-345.39	-345.39			
Group: VEN000879		Name: Pelican Manufacturing															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000879	bel	Pelican Manufacturing	1/05/2019	VPY008388		Vendor payment INV83747	EFT Email	AUD	-45.10			-45.10	VEN000879	OPER		
	VEN000879	bel	Pelican Manufacturing	30/04/2019	VIN015402	INV83747	Pelican	EFT Email	AUD	-45.10		-45.10		VEN000879			
	Group: VEN000879												-45.10	-45.10			
Group: VEN000896		Name: PFD Food Services P/L															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000896	bel	PFD Food Services P/L	1/05/2019	VPY008389		Vendor payment KO478546	EFT Email	AUD	-7,355.90			-7,355.90	VEN000896	OPER		
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015386	KO478546	PFD Food Services	EFT Email	AUD	-691.60		-691.60		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015391	KO509561	PFD Food Services	EFT Email	AUD	-802.00		-802.00		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015397	KO561268	PFD Food Services	EFT Email	AUD	-234.70		-234.70		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015436	KO590349	PFD Food Services	EFT Email	AUD	-917.85		-917.85		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015438	KO432630	PFD Food Services	EFT Email	AUD	-429.10		-429.10		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015441	KO404003	PFD Food Services	EFT Email	AUD	-591.90		-591.90		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015442	KO372768	PFD Food Services	EFT Email	AUD	-329.50		-329.50		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015455	KO418832	PFD Food Services	EFT Email	AUD	-546.00		-546.00		VEN000896			
	VEN000896	bel	PFD Food Services P/L	31/03/2019	VIN015457	KO354739	PFD Food Services	EFT Email	AUD	-407.70		-407.70		VEN000896			
	VEN000896	bel	PFD Food Services P/L	31/03/2019	VIN015458	KO326713	PFD Food Services	EFT Email	AUD	-601.30		-601.30		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015463	KO641608	PFD Food Services	EFT Email	AUD	-674.95		-674.95		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015481	KO687760	PFD	EFT Email	AUD	-665.25		-665.25		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015482	KO687761	PFD	EFT Email	AUD	-141.10		-141.10		VEN000896			
	VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015548	KO641608	PFD Food Services	EFT Email	AUD	-674.95		-674.95		VEN000896			
	VEN000896	bel	PFD Food Services P/L	31/03/2019	VIN015551	KN909180	PFD Food Services - Adjustment KN864535 Eggs Feb 2019	EFT Email	AUD	47.75		47.75		VEN000896			
		VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015552	K0428331	PFD Food Services - Adjustment K0404003 Margerine/ Dressing Mar 2019	EFT Email	AUD	94.10		94.10		VEN000896		
		VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015553	K0443454	PFD Food Services - Adjustment K0418832 Margerine/ Dressing Mar 2019	EFT Email	AUD	68.30		68.30		VEN000896		
		VEN000896	bel	PFD Food Services P/L	30/04/2019	VIN015556	K0696661	PFD Food Services - Adjustment K0641608 Soup Mar 2019	EFT Email	AUD	141.85		141.85		VEN000896		
	Group: VEN000896												-7,355.90	-7,355.90			
Group: VEN000899		Name: Pharmacy Help Mandurah															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000899	bel	Pharmacy Help Mandurah	1/05/2019	VPY008437		Vendor payment 30/04/19	EFT Email	AUD	-1,280.03			-1,280.03	337542155	OPER		
	VEN000899	bel	Pharmacy Help Mandurah	30/03/2019	VIN015446	0004224 28/02/19	Pharmacy Help Ref: 1374220	EFT Email	AUD	-8.94		-8.94		337542155			
	VEN000899	bel	Pharmacy Help Mandurah	30/03/2019	VIN015447	0008377 28/02/19	Pharmacy Help Ref: 1381774	EFT Email	AUD	-548.50		-548.50		337542155			
	VEN000899	bel	Pharmacy Help Mandurah	30/11/2018	VIN015466	0004224 31/10/18	Pharmacy Help Ref: 1320446	EFT Email	AUD	-65.00		-65.00		337542155			
	VEN000899	bel	Pharmacy Help Mandurah	30/12/2018	VIN015467	0004224 30/11/18	Pharmacy Help Ref: 1338910	EFT Email	AUD	-7.95		-7.95		337542155			
	VEN000899	bel	Pharmacy Help Mandurah	10/04/2019	VIN015561	0004224 31/03/19	Pharmacy Help Mandurah Ref: 1386552 01/03-31/03/19	EFT Email	AUD	-101.14		-101.14		337542155			
	VEN000899	bel	Pharmacy Help Mandurah	30/04/2019	VIN015650	0008377 31/03/19	Pharmacy Help Mandurah, REF 1394660, 01/03-27/03/19	EFT Email	AUD	-548.50		-548.50		337542155			
Group: VEN000899												-1,280.03	-1,280.03				
Group: VEN001833		Name: Queensland Aged Physiotherapy Pty Ltd															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001833	bel	Queensland Aged Physiotherapy Pty Ltd	1/05/2019	VPY008420		Vendor payment INV-37574	EFT Email	AUD	-9,341.64			-9,341.64	498289488	OPER		
	VEN001833	bel	Queensland Aged Physiotherapy Pty Ltd	30/04/2019	VIN015385	INV-37574	Encara	EFT Email	AUD	-4,670.82		-4,670.82		498289488			
	VEN001833	bel	Queensland Aged Physiotherapy Pty Ltd	30/04/2019	VIN015464	INV-37745	Encara	EFT Email	AUD	-4,670.82		-4,670.82		498289488			
Group: VEN001833												-9,341.64	-9,341.64				
Group: VEN000971		Name: ROL-WA Pty Ltd T/As Allpest															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN000971	bel	ROL-WA Pty Ltd T/As Allpest	1/05/2019	VPY008391		Vendor payment 6199502	EFT Email	AUD	-396.00			-396.00	842803467	OPER		
	VEN000971	bel	ROL-WA Pty Ltd T/As Allpest	30/04/2019	VIN015414	6199502	Allpest, R0146680	EFT Email	AUD	-253.00		-253.00		842803467			
	VEN000971	bel	ROL-WA Pty Ltd T/As Allpest	30/04/2019	VIN015415	6199504	Allpest, R0146687	EFT Email	AUD	-143.00		-143.00		842803467			
	Group: VEN000971												-396.00	-396.00			

Payments

Journal number: 008250      Name: VP      Description: Vendor Payment Journal - EFT EMAIL      Reported as ready by:      Approved by:      Rejected by:      Posted: Yes      Posted on: 1/05/2019 03:10:06 pm      Log:

Amount		Payment amount		Discount amount															
Group: VEN001720	Doc	Account number	Name: SAFE Integrated Systems PTY LTD	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001720	bel	SAFE Integrated Systems PTY LTD			1/05/2019	VPY008406		Vendor payment I2826	EFT Email	AUD	-1,660.45			-1,660.45	10867965	OPER		
	VEN001720	bel	SAFE Integrated Systems PTY LTD			31/03/2019	VIN015428	I2826	Safe Integrated Systems, R0145681	EFT Email	AUD	-132.00		-132.00		10867965			
	VEN001720	bel	SAFE Integrated Systems PTY LTD			31/03/2019	VIN015429	I2828	Safe Integrated Systems, R0145689	EFT Email	AUD	-207.35		-207.35		10867965			
	VEN001720	bel	SAFE Integrated Systems PTY LTD			30/04/2019	VIN015430	I2846	Safe Integrated Systems, P0082127	EFT Email	AUD	-412.50		-412.50		10867965			
	VEN001720	bel	SAFE Integrated Systems PTY LTD			30/04/2019	VIN015515	I3401	Safe Integrated Systems R0145024	EFT Email	AUD	-908.60		-908.60		10867965			
Group: VEN001720															-1,660.45	-1,660.45			
Group: VEN001030	Doc	Account number	Name: Southern Cross Care (WA) Inc	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001030	bel	Southern Cross Care (WA) Inc			1/05/2019	VPY008392		Vendor payment CFI002890	EFT Email	AUD	-79.85			-79.85	VEN001030	OPER		
	VEN001030	bel	Southern Cross Care (WA) Inc			25/04/2019	VIN015471	CFI002890	March Maintenance Chg	EFT Email	AUD	-79.85		-79.85		VEN001030			
Group: VEN001030															-79.85	-79.85			
Group: VEN001062	Doc	Account number	Name: Surgical House	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001062	bel	Surgical House			1/05/2019	VPY008393		Vendor payment A655206	EFT Email	AUD	-548.42			-548.42	195905992	OPER		
	VEN001062	bel	Surgical House			30/04/2019	VIN015371	A655206	Surgical House, Mr Mat Duzevich	EFT Email	AUD	-48.73		-48.73		195905992			
	VEN001062	bel	Surgical House			30/04/2019	VIN015401	A656534	Surgical House	EFT Email	AUD	-98.50		-98.50		195905992			
	VEN001062	bel	Surgical House			30/04/2019	VIN015434	A656120	Surgical House, Mat Duzevich	EFT Email	AUD	-37.73		-37.73		195905992			
	VEN001062	bel	Surgical House			30/04/2019	VIN015435	A656118	Surgical House, Hazel Limbom	EFT Email	AUD	-86.46		-86.46		195905992			
	VEN001062	bel	Surgical House			30/04/2019	VIN015523	A657689	Surgical House	EFT Email	AUD	-277.00		-277.00		195905992			
Group: VEN001062															-548.42	-548.42			
Group: VEN001762	Doc	Account number	Name: Swift Flow Pty Ltd	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001762	bel	Swift Flow Pty Ltd			1/05/2019	VPY008409		Vendor payment 6951A	EFT Email	AUD	-819.66			-819.66	209896	OPER		
	VEN001762	bel	Swift Flow Pty Ltd			30/04/2019	VIN015362	6951A	Swift Flow, R0146381	EFT Email	AUD	-331.39		-331.39		209896			
	VEN001762	bel	Swift Flow Pty Ltd			30/04/2019	VIN015363	6950A	Swift Flow, R0146380	EFT Email	AUD	-118.94		-118.94		209896			
	VEN001762	bel	Swift Flow Pty Ltd			31/03/2019	VIN015431	6863A	Swift Flow Plumbing & Gas, R0145921	EFT Email	AUD	-238.98		-238.98		209896			
	VEN001762	bel	Swift Flow Pty Ltd			30/04/2019	VIN015489	7000A	Swift Flow, R0146557	EFT Email	AUD	-130.35		-130.35		209896			
Group: VEN001762															-819.66	-819.66			
Group: VEN001103	Doc	Account number	Name: Tip Top Bakeries	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001103	bel	Tip Top Bakeries			1/05/2019	VPY008435		Vendor payment 30/04/19	EFT Email	AUD	-657.47			-657.47	VEN001103	OPER		
	VEN001103	bel	Tip Top Bakeries			30/04/2019	VIN015379	8012192194	Tip Top	EFT Email	AUD	-163.67		-163.67		VEN001103			
	VEN001103	bel	Tip Top Bakeries			30/04/2019	VIN015383	8012221967	Tip Top	EFT Email	AUD	-112.88		-112.88		VEN001103			
	VEN001103	bel	Tip Top Bakeries			30/04/2019	VIN015459	8012279091	Tip Top	EFT Email	AUD	-163.67		-163.67		VEN001103			
	VEN001103	bel	Tip Top Bakeries			30/04/2019	VIN015566	8012307746	Tip Top Bakeries	EFT Email	AUD	-95.30		-95.30		VEN001103			
	VEN001103	bel	Tip Top Bakeries			30/04/2019	VIN015639	8012250361	Tip Top Bakeries	EFT Email	AUD	-121.95		-121.95		VEN001103			
Group: VEN001103															-657.47	-657.47			
Group: VEN001120	Doc	Account number	Name: Unicare Health	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001120	bel	Unicare Health			1/05/2019	VPY008395		Vendor payment 207787	EFT Email	AUD	-273.73			-273.73	841560106	OPER		
	VEN001120	bel	Unicare Health			30/04/2019	VIN015544	207787	Unicare Health	EFT Email	AUD	-273.73		-273.73		941560106			
Group: VEN001120															-273.73	-273.73			
Group: VEN001823	Doc	Account number	Name: Victor Raymond Harold Martin	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001823	bel	Victor Raymond Harold Martin			1/05/2019	VPY008418		Vendor payment 1 08/04/19	EFT Email	AUD	-75.00			-75.00	906006222	OPER		
	VEN001823	bel	Victor Raymond Harold Martin			8/04/2019	VIN015622	1 08/04/19	Ray Martin 08/04/19	EFT Email	AUD	-75.00		-75.00		906006222			
Group: VEN001823															-75.00	-75.00			
Group: VEN001150	Doc	Account number	Name: Westcoast Surgical and Medical Supp	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
	VEN001150	bel	Westcoast Surgical and Medical Supp			1/05/2019	VPY008396		Vendor payment WCIN13395	EFT Email	AUD	-842.34			-842.34	VEN001150	OPER		

Payments

Journal number: 008250		Name: VP		Description: Vendor Payment Journal - EFT EMAIL Reported as ready by:			Approved by:		Rejected by:		Posted: Yes		Posted on: 1/05/2019 03:10:06 pm		Log:	
Amount		Payment amount		Discount amount												
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001150	bel	Westcoast Surgical and Medical Supp	31/01/2019	VIN015433	WCIN13395	Westcoast Surgical	EFT Email	AUD	-211.68		-211.68		VEN001150		
	VEN001150	bel	Westcoast Surgical and Medical Supp	28/02/2019	PI02000059	WCIN13785	Purchase invoice WCIN13785	EFT Email	AUD	-76.33		-76.33		VEN001150		
	VEN001150	bel	Westcoast Surgical and Medical Supp	30/04/2019	VIN015509	WCCN5316	Westcoast Surgical ref Inv WCIN13785	EFT Email	AUD	55.00		55.00		VEN001150		
	VEN001150	bel	Westcoast Surgical and Medical Supp	31/03/2019	PI02000059	MIN71273	Purchase invoice MIN71273	EFT Email	AUD	-601.13		-601.13		VEN001150		
	VEN001150	bel	Westcoast Surgical and Medical Supp	31/03/2019	PI02000059	MIN71455	Purchase invoice MIN71455	EFT Email	AUD	-8.20		-8.20		VEN001150		
Group: VEN001150												-842.34	-842.34			
Group: VEN001154		Name: Western Resource Recovery														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001154	bel	Western Resource Recovery	1/05/2019	VPY008397		Vendor payment 41499	EFT Email	AUD	-117.98			-117.98	526373001	OPER	
	VEN001154	bel	Western Resource Recovery	31/03/2019	VIN015432	41499	Western Resource Recovery	EFT Email	AUD	-117.98		-117.98		526373001		
Group: VEN001154												-117.98	-117.98			
Group: VEN001766		Name: Wilson Security - SERVICE CONTRA														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001766	bel	Wilson Security - SERVICE CONTRA	1/05/2019	VPY008410		Vendor payment W00236258	EFT Email	AUD	-768.35			-768.35	836280284	OPER	
	VEN001766	bel	Wilson Security - SERVICE CONTRA	30/04/2019	VIN015350	W00236258	Wilson SC - Mar 19	EFT Email	AUD	-768.35		-768.35		836280284		
Group: VEN001766												-768.35	-768.35			
Group: VEN001834		Name: Winc Australia Pty Ltd (formerly Staple														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001834	bel	Winc Australia Pty Ltd (formerly Staple	1/05/2019	VPY008421		Vendor payment 9026295567	EFT Email	AUD	-3.52			-3.52	528647849	OPER	
	VEN001834	bel	Winc Australia Pty Ltd (formerly Staple	28/02/2019	VIN015437	9026295567	Winc Aust	EFT Email	AUD	-3.52		-3.52		528647849		
Group: VEN001834												-3.52	-3.52			
Group: VEN001178		Name: Zimbulis														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001178	bel	Zimbulis	1/05/2019	VPY008398		Vendor payment 3195310	EFT Email	AUD	-2,300.06			-2,300.06	11888745	OPER	
	VEN001178	bel	Zimbulis	30/04/2019	VIN015444	3195310	Zimbulis	EFT Email	AUD	-211.29		-211.29		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015448	3195754	Zimbulis	EFT Email	AUD	-224.67		-224.67		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015449	3196379	Zimbulis	EFT Email	AUD	-208.75		-208.75		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015450	3194811	Zimbulis	EFT Email	AUD	-212.39		-212.39		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015451	3194305	Zimbulis	EFT Email	AUD	-157.59		-157.59		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015452	3193998	Zimbulis	EFT Email	AUD	-142.35		-142.35		11888745		
	VEN001178	bel	Zimbulis	31/03/2019	VIN015453	3193441	Zimbulis	EFT Email	AUD	-222.98		-222.98		11888745		
	VEN001178	bel	Zimbulis	31/03/2019	VIN015454	3193019	Zimbulis	EFT Email	AUD	-184.71		-184.71		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015567	3197351	Zimbulis	EFT Email	AUD	-22.25		-22.25		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015568	3197591	Zimbulis	EFT Email	AUD	-162.23		-162.23		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015569	3198091	Zimbulis	EFT Email	AUD	-303.13		-303.13		11888745		
	VEN001178	bel	Zimbulis	30/04/2019	VIN015570	3197181	Zimbulis	EFT Email	AUD	-247.72		-247.72		11888745		
Group: VEN001178												-2,300.06	-2,300.06			
Grand Total												-70,347.22	-70,347.22			


Payments

Journal number: 008234    Name: VP    Description: Vendor Payment Journal - EFT EMAIL    Reported as ready by:    Approved by:    Rejected by:    Posted: Yes    Posted on: 24/04/2019 03:26:44 pm    Log:

Amount		Payment amount		Discount amount												
Group: VEN000748		Name: Macquarie Telecom														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN000748	bel	Macquarie Telecom	24/04/2019	VPY008347		Vendor payment 861943	EFT Email	AUD	-577.25			-577.25	VEN000748	OPER	
	VEN000748	bel	Macquarie Telecom	9/04/2019	VIN015520	861943	Macquarie Telecom 128548 01/03-31/03/19	EFT Email	AUD	-577.25		-577.25	-577.25	VEN000748		
Group: VEN000748												-577.25	-577.25			
Group: VEN001030		Name: Southern Cross Care (WA) Inc														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001030	bel	Southern Cross Care (WA) Inc	24/04/2019	VPY008351		Vendor payment CFI002868	EFT Email	AUD	-23,315.60			-23,315.60	VEN001030	OPER	
	VEN001030	bel	Southern Cross Care (WA) Inc	7/04/2019	VIN015358	CFI002868	March Management Fee - Mar 19	EFT Email	AUD	-23,315.60		-23,315.60	-23,315.60	VEN001030		
Group: VEN001030												-23,315.60	-23,315.60			
Group: VEN001368		Name: United Voice														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001368	bel	United Voice	24/04/2019	VPY008355		Vendor payment Deductions Mar 2019	EFT Email	AUD	-84.60			-84.60	ALHMMWU	OPER	
	VEN001368	bel	United Voice	4/04/2019	VIN015519	Deductions Mar 2019	United Voice Deductions Mar 2019	EFT Email	AUD	-84.60		-84.60	-84.60	ALHMMWU		
Group: VEN001368												-84.60	-84.60			
Grand Total												-23,977.45	-23,977.45			

Payments

Journal number: 008219    Name: VP    Description: Weekly Payment Journal 17/04/19    Reported as ready by:    Approved by:    Rejected by:    Posted: Yes    Posted on: 17/04/2019 02:53:44 pm    Log:

Amount		Payment amount		Discount amount												
Group: VEN001841		Name: Robertson Hayles Lawyers Pty Ltd														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN001841	bel	Robertson Hayles Lawyers Pty Ltd	17/04/2019	VPY008316		Vendor Payment	EFT Email	AUD	-1,881.12			-1,881.12	282905	OPER	
	VEN001841	bel	Robertson Hayles Lawyers Pty Ltd	30/04/2019	VIN015473	010421	Robertson Hayles Lawers - Tansey	EFT Email	AUD	-627.04		-627.04		282905		
	VEN001841	bel	Robertson Hayles Lawyers Pty Ltd	30/04/2019	VIN015474	010419	Robertson Hayles Lawers - Millist	EFT Email	AUD	-627.04		-627.04		282905		
	VEN001841	bel	Robertson Hayles Lawyers Pty Ltd	30/04/2019	VIN015476	010417	Robertson Hayles Lawers - Threadgold	EFT Email	AUD	-627.04		-627.04		282905		
Group: VEN001841												-1,881.12	-1,881.12			
Grand Total												-1,881.12	-1,881.12			





Payments

Journal number: 008201      Name: VP      Description: Vendor Payment Journal - EFT EMAIL      Reported as ready by:      Approved by:      Rejected by:      Posted: Yes      Posted on: 11/04/2019 09:47:21 am      Log:

Amount		Payment amount		Discount amount												
Group: VEN000748		Name: Macquarie Telecom														
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID
	VEN000748	bel	Macquarie Telecom	10/04/2019	VPY008282		Vendor payment 859741	EFT Email	AUD	-617.10		-617.10	-617.10	VEN000748	OPER	
	VEN000748	bel	Macquarie Telecom	9/03/2019	VIN015477	859741	Macquarie	EFT Email	AUD	-617.10		-617.10	-617.10	VEN000748		
												-617.10	-617.10			
												-617.10	-617.10			
Grand Total												-617.10	-617.10			

Payments

Journal number: 008254    Name: VP    Description: Vendor Payment Journal - COD EOM    Reported as ready by:    Approved by:    Rejected by:    Posted: Yes    Posted on: 1/05/2019 03:10:12 pm    Log:

Amount		Payment amount		Discount amount													
Group: VEN001836		Name: Bill Rodger (Destiny)															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
 VEN001836 VEN001836 Group: VEN001836	VEN001836	bel	Bill Rodger (Destiny)	1/05/2019	VPY008436		Vendor payment Inv 47	COD	AUD	-110.00			-110.00	511016	OPER		
	VEN001836	bel	Bill Rodger (Destiny)	15/04/2019	VIN015643	47	Destiny Entertainers, 1 hr service	COD	AUD	-110.00		-110.00		511016			
													-110.00				
													-110.00				
Group: VEN001839		Name: Ken Murray (Pianist)															
Doc	Account number	Company accounts	Name	Due date/Payment date	Voucher	Tax Invoice	Transaction text	Method of payment	Currency	Amount currency	Discount amount	Amount	Payment amount	Third party bank account	Bank account	Payment ID	
 VEN001839 VEN001839 Group: VEN001839	VEN001839	bel	Ken Murray (Pianist)	1/05/2019	VPY008428		Vendor payment 64 03/04/19	COD	AUD	-85.00			-85.00	572734	OPER		
	VEN001839	bel	Ken Murray (Pianist)	3/04/2019	VIN015540	64 03/04/19	Ken Murray	COD	AUD	-85.00		-85.00		572734			
													-85.00				
													-85.00				
Grand Total													-195.00		-195.00		

**Monthly Payment Listing**

1/04/2019 to 30/04/2019

1/05/2019		<b>Cheques</b>			
<i>Bank Name</i>				<i>Payments</i>	<i>Value</i>
<b>Municipal Account</b>				5	(7,382.89)
<i>Transaction #</i>	<i>Date</i>	<i>Payee</i>	<i>Amount</i>		
<b>27165</b>	05/04/2019	City of Rockingham	(2,716.08)		
<b>27166</b>	16/04/2019	City of Rockingham - Petty Cash Acc	(176.09)		
<b>27167</b>	23/04/2019	City of Rockingham	(2,822.47)		
<b>27168</b>	30/04/2019	City of Rockingham	(1,568.25)		
<b>27169</b>	30/04/2019	Mr Kevin Warnes	(100.00)		
Total:		Cheques	<b>(7,382.89)</b>		

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>COR - Municipal Restricted Funds</b>		4	(141,082.50)
	Date	Payee	Amount
<b>2116</b>	03/04/2019	EFT TRANSFER: - 04/04/2019	(4,150.00)
2116,12482		Industrial Roadpavers (WA) Pty Ltd	(50.00)
2116,15381		Lions District 201 W2	(250.00)
2116,15384		Mr B Diamanti	(50.00)
2116,15380		Mr G D Locke	(500.00)
2116,15386		Mr R Herbert	(250.00)
2116,14655		Mrs L M Le Scelle	(500.00)
2116,15383		Mrs S Cojic	(1,000.00)
2116,15388		Ms A Wasinska-Fabian	(300.00)
2116,15385		Ms N Gregory	(500.00)
2116,15387		Ms P Story	(250.00)
2116,15382		Serendipity (WA) Pty Ltd	(500.00)
Trust Refund	Total	11	Balance: (4,150.00)
<b>2119</b>	11/04/2019	EFT TRANSFER: - 11/04/2019	(83,610.00)
2119,5429		Carcione Nominees Pty Ltd	(80,710.00)
2119,15424		Mr C D Lyle	(50.00)
2119,15423		Mrs L M Knowler	(250.00)
2119,15425		Ms A Kanitsch	(1,050.00)
2119,15426		Ms L Muller	(50.00)
2119,13603		Rockingham Ravens Softball Club	(1,000.00)
2119,9868		Soroptomist International Of Rockingham	(500.00)
Trust Refund	Total	7	Balance: (83,610.00)
<b>2121</b>	17/04/2019	EFT TRANSFER: - 18/04/2019	(45,902.50)
2121,5429		Carcione Nominees Pty Ltd	(30,240.00)
2121,10673		Miss A F Street	(300.00)
2121,15442		Mr M Keen	(250.00)
2121,8760		Mrs S I Young	(300.00)
2121,15445		Ms D Herbert	(500.00)
2121,15443		Ms J Lazenby	(300.00)
2121,15444		Pryority Lifestyles Pty Ltd	(14,012.50)
Trust Refund	Total	7	Balance: (45,902.50)
<b>2124</b>	26/04/2019	EFT TRANSFER: - 26/04/2019	(7,420.00)
2124,10786		Mr A J Wilkinson	(50.00)
2124,15482		Ms A Pilgrim	(500.00)
2124,8964		Ms E Levinson	(500.00)
2124,15483		Ms R C Roberts	(250.00)
2124,13949		Wormall Civil Pty Ltd	(6,120.00)
Trust Refund	Total	5	Balance: (7,420.00)
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
<b>2115</b>	01/04/2019	EFT TRANSFER: - 01/04/2019	(109,496.87)
2115,13227		Mr A N Burns	(8,600.00)
2115,840		Mr B W Sammels	(34,350.00)
2115,6088		Mr C S Elliott	(8,600.00)
2115,9935		Mr L W Downham	(8,600.00)
2115,7236		Mr M P Whitfield	(8,600.00)
2115,13228		Mr M T Jones	(8,600.00)
2115,485		Mrs L Liley	(8,600.00)
2115,2459		Ms D A Hamblin	(14,071.87)
2115,4044		Ms J M Stewart	(875.00)
2115,9945		Ms K A Summers	(8,600.00)
Invoice	Total	10	Balance: (109,496.87)
<b>2117</b>		EFT TRANSFER: - 04/04/2019	(604,581.22)

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee		Amount
2117,15115	2XM Technology Pty Ltd		(2,190.74)
2117,12682	365 Events		(1,416.00)
2117,1515	AAA Windscreen And Tinting		(88.00)
2117,1659	Ace Copiers & Communications		(10,104.53)
2117,9630	Ace Logistic Solutions		(2,548.92)
2117,12728	Ace Plus		(3,916.65)
2117,1603	Alinta Gas		(102.55)
2117,11957	Allpest WA		(295.00)
2117,1633	Ambrose Cars Pty Ltd		(180.00)
2117,12654	Aquatic Services WA Pty Ltd		(8,324.80)
2117,11889	Artificial Lawn Supplies		(1,540.00)
2117,9122	Astro Synthetic Surfaces		(12,221.00)
2117,3546	Australian Institute Of Management HRD Inc.		(3,408.41)
2117,27	Baileys Fertilisers		(2,822.60)
2117,9420	Beaver Tree Services Aust Pty Ltd		(100,186.64)
2117,112	BOC Limited		(50.56)
2117,31	Boral Construction Materials Group Ltd		(3,050.74)
2117,30	BP Australia Pty Ltd		(11,722.17)
2117,12736	Brightmark Group Pty Ltd		(8,317.01)
2117,7682	Building Control Systems Pty Ltd		(4,781.70)
2117,44	Bullet Signs & Print Rockingham		(744.70)
2117,38	Bunzl Limited		(3,260.36)
2117,10479	BurkeAir Pty Ltd		(1,711.60)
2117,4675	Business Foundations Incorporated		(9,350.00)
2117,11973	C Bailey & M Bailey t/as Picnic Tables Hire		(1,045.00)
2117,11664	Calli's Towing Services		(165.00)
2117,107	Chadson Engineering Pty Ltd		(212.03)
2117,101	CJD Equipment Pty Ltd		(256.87)
2117,175	Coastline Mower World		(264.00)
2117,13307	Cookers Bulk Oil System Pty Ltd		(110.00)
2117,128	Courier Australia		(91.35)
2117,5954	Covs		(577.94)
2117,5346	Creative Limestone Pty Ltd		(10,870.00)
2117,5460	C-Wise		(10,186.00)
2117,4302	Dardanup Butchering Company		(668.03)
2117,4237	Data#3 Limited		(26,543.00)
2117,10931	Datacom Systems (AU) Pty Ltd - WA Division		(8,425.63)
2117,13562	David Wills And Associates		(16,915.25)
2117,333	Department of Premier & Cabinet/State Law Publisher		(103.95)
2117,12769	Digitales		(684.20)
2117,4029	Downer EDI Works Pty Ltd		(8,782.79)
2117,12323	Drainflow Services Pty Ltd		(9,658.00)
2117,6584	ELB Pty Ltd (Formerly Electroboard Solutions Pty Ltd)		(1,320.50)
2117,3862	Element Advisory Pty Ltd		(1,369.50)
2117,5467	EMSO Maintenance		(954.49)
2117,14951	Firesafe Service And Maintenance Pty Ltd		(402.60)
2117,10948	Forch Mandurah		(212.45)
2117,6643	Funkydory		(6,967.67)
2117,1865	Gallery Framers		(65.00)
2117,2467	Gilbarco Australia Pty Ltd		(681.85)
2117,14701	Hanes Innerwear Australia Pty Ltd		(314.82)
2117,4876	Hope Valley Nursery		(337.04)
2117,10057	Horizon West Landscape & Irrigation Pty Ltd		(19,202.70)
2117,11777	Hosemasters Mandurah		(204.27)
2117,14814	Hudson Global Resources (Aust) Pty Ltd		(1,337.33)
2117,14990	Ignite Limited		(6,180.41)
2117,14142	Image Tiling		(175.00)
2117,5459	Impressions Catering		(9,754.78)
2117,558	Infiniti Group		(239.62)

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name	Payments	Value	
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2117,2137	Institute of Public Works Engineering Australasia	(275.00)	
2117,14809	IRP Pty Ltd	(2,075.70)	
2117,13380	Kambarang Services	(3,300.00)	
2117,3390	Kennards (Rockingham)	(1,779.90)	
2117,13589	Kev's Wheelie Kleen Rockingham	(334.40)	
2117,2922	Kitchen & Catering Supplies	(822.50)	
2117,2560	Kone Elevators Pty Ltd	(5,069.16)	
2117,13844	Life as Art	(1,166.00)	
2117,487	Lions Club Rockingham	(1,950.00)	
2117,491	Local Government Professionals Australia WA	(80.00)	
2117,484	Logo Appointments	(7,250.10)	
2117,15373	M E Parkin	(100.00)	
2117,528	Major Motors Pty Ltd	(1,151.05)	
2117,600	Mercer Consulting Pty Ltd	(2,299.00)	
2117,11636	Miss H Ireland	(150.00)	
2117,15368	Miss J De Luca	(100.00)	
2117,13355	Miss J Ophel	(150.00)	
2117,15364	Mr B Embleton	(55.90)	
2117,15376	Mr B M Williams	(100.00)	
2117,15370	Mr B Van der Hoek	(100.00)	
2117,7976	Mr I R McKay	(100.00)	
2117,14001	Mr N Emery	(150.00)	
2117,15360	Mr P S Mugaj	(2,000.00)	
2117,6701	Mr P Surun Services	(14,270.30)	
2117,13328	Mr Ryan Ian James Vogwill	(31,625.00)	
2117,15371	Mr S Corboy	(100.00)	
2117,7835	Mr T Brown	(50.40)	
2117,14355	Mrs C C Hunt	(325.00)	
2117,15141	Mrs C H Ell	(100.00)	
2117,7917	Mrs D Benison	(100.00)	
2117,9414	Mrs E A Hogg	(1,000.00)	
2117,12220	Mrs E Bullen	(415.00)	
2117,13069	Mrs J M Wardrop	(100.00)	
2117,15374	Mrs L A Young	(100.00)	
2117,9982	Mrs L L Rock	(100.00)	
2117,15372	Mrs M Vickery	(100.00)	
2117,15375	Mrs S S Dyer	(100.00)	
2117,15358	Mrs X Liao	(105.00)	
2117,15378	Ms A Street	(78.00)	
2117,15369	Ms I H Parker	(100.00)	
2117,9913	Ms K A Murray	(480.00)	
2117,15377	Ms O Underwood	(100.00)	
2117,12464	Ms V Liebenberg	(1,113.12)	
2117,13784	Multispares Limited	(731.71)	
2117,539	Murdoch University Financial Services	(530.00)	
2117,9218	National Seniors Australia Rockingham & District B ranch Inc.	(1,700.00)	
2117,5987	NCH Australia Pty Ltd	(748.00)	
2117,617	Oce Australia Ltd	(592.13)	
2117,14745	Octet Finance For: Mills Corporation Pty Ltd	(2,134.33)	
2117,626	Office Cleaning Experts Pty Ltd	(594.00)	
2117,7408	Omnibus Services	(187.00)	
2117,3220	Parks And Leisure Australia	(814.00)	
2117,5435	Peel Bus Hire & Charters	(3,280.00)	
2117,5495	Perth Cad Centre	(5,225.00)	
2117,4982	PFD Food Services Pty Ltd	(1,463.45)	
2117,4594	PhotoCoffee	(1,419.00)	
2117,674	Playmaster Pty Ltd	(3,162.50)	
2117,10929	Power Crank Batteries Pty Ltd	(389.18)	
2117,658	Prestige Lock Service	(4,572.41)	



# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
2117,5723	04/04/2019	Progility Pty Ltd	(2,215.88)
2117,12311		Programmed Integrated Workforce Ltd	(7,533.27)
2117,10379		Quest Rockingham	(7,140.00)
2117,12725		Retro Roads	(3,349.58)
2117,4541		Rockingham Car Craft Accident Repair Centre	(3,031.20)
2117,790		Rockingham Holden	(143.00)
2117,715		Rockingham Medina Tyre Service	(5,115.94)
2117,2912		Rockingham Nissan	(52.51)
2117,725		Rockingham Park Pty Ltd	(391.50)
2117,11270		Rockingham Pool & Spa Solutions	(247.00)
2117,1301		Rockingham Visitor Centre	(858.00)
2117,730		Rockingham Volunteer Sea Rescue Group	(10,000.00)
2117,4134		Rural Cinema	(7,520.00)
2117,3499		Safeman Safety Equipment & Workwear	(1,378.70)
2117,12573		Schweppes Australia Pty Ltd	(1,473.74)
2117,5974		SERCUL	(7,040.00)
2117,8274		Signarama Rockingham	(88.00)
2117,898		Sound Auto Electrics	(2,065.00)
2117,2686		South Coastal Health & Community Services	(10,750.00)
2117,12571		Sportsworld Of WA	(1,511.95)
2117,828		Sterlings Office National	(139.73)
2117,849		Stitchcraft Embroidery	(706.20)
2117,3281		Stott & Hoare	(1,607.10)
2117,15181		Styling Session Hair Boutique	(200.00)
2117,907		Sunlong Fresh Foods	(319.57)
2117,3046		Synergy	(7,014.75)
2117,911		Telstra - EFT Payments	(493.11)
2117,10910		Terra Firma Laboratories	(5,577.00)
2117,3592		The Distributors Perth	(461.05)
2117,935		The Royal Life Saving Society Australia	(232.00)
2117,6476		The Trustee for the Carmel Trust	(7,584.50)
2117,10503		The Trustee for The Steven Chapman Family Trust	(800.00)
2117,2714		TJ Depiazzi & Sons	(7,312.43)
2117,4946		Toll Transport Pty Ltd	(183.35)
2117,920		Toolmart	(1,146.00)
2117,912		Total Eden Pty Ltd	(1,225.18)
2117,2630		T-Quip	(187.95)
2117,15228		Trade Environmental Pty Ltd	(2,313.30)
2117,2945		Treblex Industrial	(792.00)
2117,995		Truck Centre (WA) Pty Ltd	(70.99)
2117,5978		Tutt Bryant Equipment	(246.51)
2117,7325		UDLA	(924.00)
2117,13893		Viking Rentals	(946.00)
2117,2378		Voice X Communications	(535.00)
2117,13270		WA Fasteners	(113.57)
2117,1030		WA Hino	(861.40)
2117,5458		WARP Pty Ltd	(7,532.28)
2117,12390		Warp Training Australia Pty Ltd	(5,550.00)
2117,1001		Wattleup Tractors	(351.55)
2117,2005		West Coast/Rockingham Towbars	(627.50)
2117,3016		Wilson Security	(30,370.79)
2117,3960		Woolworths Limited	(74.15)
Invoice	Total	170	Balance: (604,581.22)
2118		EFT TRANSFER: - 08/04/2019	(482,813.39)

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
2118,507	05/04/2019	Australian Services Union	(484.10)
2118,1587		Australian Taxation Office	(458,567.95)
2118,6492		CFMEU	(272.00)
2118,246		City Of Rockingham-Staff Social Club	(480.00)
2118,222		Deputy Child Support Registrar	(2,369.24)
2118,4356		Health Insurance Fund WA (HIF)	(290.05)
2118,368		Hospital Benefit Fund	(675.50)
2118,499		LGRCEU	(799.56)
2118,6851		Maxxia Pty Ltd	(8,872.21)
2118,4083		SG Fleet Australia Pty Limited	(10,002.78)
Invoice	Total	10	Balance: (482,813.39)
2120		EFT TRANSFER: - 11/04/2019	(939,093.27)

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee		Amount
2120,15115	2XM Technology Pty Ltd		(1,537.35)
2120,12682	365 Events		(1,275.50)
2120,15190	ABS All Building Services		(8,338.00)
2120,9630	Ace Logistic Solutions		(1,274.46)
2120,12728	Ace Plus		(10,068.66)
2120,12886	Adelphi Apparel		(988.20)
2120,6745	Adventure 4x4		(1,549.00)
2120,1603	Alinta Gas		(9,041.01)
2120,11957	Allpest WA		(1,150.70)
2120,5659	Amgrow Australia Pty Ltd		(11,737.00)
2120,8413	Answering Adelaide P/L		(725.62)
2120,12654	Aquatic Services WA Pty Ltd		(6,654.45)
2120,11332	Aussie Natural Spring Water Pty Ltd		(33.50)
2120,1649	Australasian Perform Right Assoc		(920.02)
2120,6872	Australia Post 610940		(13,573.62)
2120,1439	Baldivis Water		(167.00)
2120,7213	Bibliotheca RFID Library Systems Aust P/L		(40,247.01)
2120,4406	Bidfood Perth		(955.30)
2120,1122	Blackwoods Atkins		(2,234.00)
2120,39	Bladon WA Pty Ltd		(1,441.00)
2120,12730	Blue Force Pty Ltd		(82.50)
2120,112	BOC Limited		(34.79)
2120,7011	Bowden Tree Consultancy		(572.00)
2120,7814	Brown's Sweeping		(380.00)
2120,505	Bucher Municipal Pty Ltd		(1,013.43)
2120,44	Bullet Signs & Print Rockingham		(237.60)
2120,23	Bunnings Group Limited		(68.40)
2120,38	Bunzl Limited		(299.46)
2120,10479	BurkeAir Pty Ltd		(23,308.29)
2120,10278	Burson Automotive Pty Ltd		(286.99)
2120,97	Cabcharge		(933.04)
2120,187	Cable Locates & Consulting		(519.75)
2120,5404	Catalyse Pty Ltd		(2,200.00)
2120,13150	CCD Alliance		(9,977.00)
2120,11452	Cheri Gardiner & Associates Pty Ltd		(770.00)
2120,14927	Classic Hire		(1,756.92)
2120,172	Cleansweep WA Pty Ltd		(2,464.00)
2120,175	Coastline Mower World		(2,424.82)
2120,3747	Commercial Netmakers Pty Ltd		(14,278.00)
2120,9424	Consolidated Rentals		(2,200.00)
2120,7214	Conway Highbury Pty Ltd		(1,650.00)
2120,1396	Creative Elegance Wedding Decor		(474.00)
2120,5346	Creative Limestone Pty Ltd		(12,863.99)
2120,6696	CS Legal		(5,814.24)
2120,822	Daimler Trucks Perth		(130,383.45)
2120,10931	Datacom Systems (AU) Pty Ltd - WA Division		(2,750.00)
2120,333	Department of Premier & Cabinet/State Law Publisher		(103.95)
2120,12609	Downer EDI Engineering Power Pty Ltd		(2,933.28)
2120,4029	Downer EDI Works Pty Ltd		(60.89)
2120,14631	Drone Assist		(990.00)
2120,3874	Dulux Trade Centre Rockingham		(9,470.00)
2120,7217	Elan Energy Matrix		(375.25)
2120,5467	EMSO Maintenance		(717.31)
2120,14762	Engistics Pty Ltd		(1,870.00)
2120,13053	Excel Traffic Data		(3,861.00)
2120,15412	F I Kocsis		(300.00)
2120,1653	FactorOne		(1,969.28)
2120,14951	Firesafe Service And Maintenance Pty Ltd		(2,203.55)
2120,312	Foreshore Rehabilitation And Fencing		(10,668.35)

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee		Amount
2120,7944	Frontline Fire & Rescue Equipment		(148.83)
2120,4362	Fruit at Work		(1,380.00)
2120,8806	Fuji Xerox BusinessForce Pty Ltd		(85.51)
2120,1911	GHD Pty Ltd		(5,280.00)
2120,8986	Go Doors Pty Ltd		(5,082.00)
2120,5203	Greenacres Turf Farm		(871.20)
2120,3704	Greenlite Electrical Contractors Pty Ltd		(9,617.44)
2120,14701	Hanes Innerwear Australia Pty Ltd		(272.19)
2120,5777	Holton Connor Architects & Planners		(7,382.10)
2120,1173	Hydroquip Pumps		(8,343.50)
2120,5459	Impressions Catering		(8,403.83)
2120,15334	Inclusion Solutions Limited		(5,159.88)
2120,558	Infiniti Group		(15.40)
2120,14376	Infrastructure Development Builders Pty Ltd		(5,466.92)
2120,11451	Iron Mountain Australia Group Pty Ltd		(1,365.91)
2120,14809	IRP Pty Ltd		(3,711.84)
2120,3609	Ixom Operations Pty Ltd		(634.70)
2120,15196	J G Witten		(443.43)
2120,11416	JBS&G Australia Pty Ltd		(7,403.00)
2120,377	JR & A Hersey Pty Ltd		(162.25)
2120,3390	Kennards (Rockingham)		(52.00)
2120,2922	Kitchen & Catering Supplies		(401.24)
2120,6700	Kleenit Pty Ltd		(2,475.00)
2120,4411	Landgate		(3,111.60)
2120,9754	Lateral Pty Ltd		(935.75)
2120,12652	Les Mills Asia Pacific		(10,546.54)
2120,6215	LGIS Risk Management		(792.00)
2120,9219	Lucy Saw Centre Association Inc.		(2,475.00)
2120,528	Major Motors Pty Ltd		(444.90)
2120,8119	Mandurah PA Hire		(3,531.00)
2120,1964	Marketforce Pty Ltd		(15,843.20)
2120,566	McLeods Trust Account		(2,149.73)
2120,550	Metro Filters		(19.80)
2120,15409	Miss A Cameron		(150.00)
2120,15397	Miss A Keenan		(400.00)
2120,15408	Miss E Leonard		(300.00)
2120,15406	Miss M Logan		(150.00)
2120,15403	Miss M Stirling		(150.00)
2120,10461	Monitoring Excellence WA		(85.80)
2120,8285	Monsterball Amusements & Hire		(450.00)
2120,15402	Mr B Gilchrist		(300.00)
2120,15405	Mr B Phillips		(150.00)
2120,15404	Mr B Sainsbury		(150.00)
2120,840	Mr B W Sammels		(139.08)
2120,15418	Mr C O Upsall		(601.00)
2120,12444	Mr J J Zahra		(150.00)
2120,7210	Mr L Machado		(950.00)
2120,9935	Mr L W Downham		(516.18)
2120,6465	Mr S P Bennett		(1,157.31)
2120,15407	Mr T Nikora		(300.00)
2120,5616	Mrs A J Grov		(150.00)
2120,15401	Mrs A M Manners		(30.00)
2120,12506	Mrs D Jones		(100.00)
2120,15398	Mrs D L Beauchamp		(27.50)
2120,15400	Mrs D M Louw		(85.00)
2120,15394	Mrs J T Rawiri		(533.15)
2120,15390	Mrs L K Blason		(12.00)
2120,13875	Ms F Neretlis		(150.00)
2120,11102	Ms K J Maloney		(150.00)

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name	Payments	Value	
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2120,10354	Ms K L Whelpton	(220.00)	
2120,3758	Ms K M Dennison	(605.00)	
2120,15392	Ms K McEvoy	(48.00)	
2120,15399	Ms L Daniels	(100.00)	
2120,12992	Ms L Tupper	(729.03)	
2120,584	Neverending Designs	(1,359.43)	
2120,13645	NRM Consultants Pty Ltd	(2,392.50)	
2120,7698	NS Projects Pty Ltd	(17,600.00)	
2120,14745	Octet Finance For: Mills Corporation Pty Ltd	(2,031.06)	
2120,626	Office Cleaning Experts Pty Ltd	(57,022.03)	
2120,633	Palatchie's Earthmoving Repairs (Workshop)	(1,314.74)	
2120,4751	Parties Kids Remember	(4,125.00)	
2120,683	Perth Frozen Foods	(1,000.65)	
2120,4982	PFD Food Services Pty Ltd	(3,319.50)	
2120,10929	Power Crank Batteries Pty Ltd	(279.51)	
2120,15221	PowerVac Pty Ltd	(1,434.95)	
2120,3157	Prestige Garden Kerbing	(2,186.80)	
2120,5247	Print & Design Online Pty Ltd	(6,914.00)	
2120,12311	Programmed Integrated Workforce Ltd	(10,523.98)	
2120,14088	Push Mobility	(12,240.00)	
2120,9473	RCH Contracts Pty Ltd	(855.80)	
2120,2724	Repco	(641.76)	
2120,4541	Rockingham Car Craft Accident Repair Centre	(750.00)	
2120,13945	Rockingham Fleet & Mechanical Services	(1,415.35)	
2120,2129	Rockingham Glass	(705.78)	
2120,715	Rockingham Medina Tyre Service	(9,652.07)	
2120,15410	Rockingham Swimming Club	(300.00)	
2120,8961	Safe Work Laboratories	(1,551.00)	
2120,3499	Safeman Safety Equipment & Workwear	(417.21)	
2120,5827	Safemaster Safety Products Pty Ltd	(10,799.80)	
2120,2739	Sanyati Property Services	(490.60)	
2120,12573	Schweppes Australia Pty Ltd	(6,611.62)	
2120,835	Scottish Pacific For: Flexi Staff Pty Ltd	(42,251.30)	
2120,10270	Sherwood Flooring	(7,365.60)	
2120,8274	Signarama Rockingham	(250.00)	
2120,874	Singleton Ward Volunteer Bush Fire Brigade	(4,160.00)	
2120,13057	Soft Landing	(2,583.24)	
2120,898	Sound Auto Electrics	(533.00)	
2120,803	St John Ambulance Australia (WA)	(246.40)	
2120,828	Sterlings Office National	(1,781.77)	
2120,849	Stitchcraft Embroidery	(275.00)	
2120,2728	StrataGreen	(543.77)	
2120,5674	Street Hassle Events	(495.00)	
2120,3046	Synergy	(197,948.93)	
2120,5098	Telf Products	(664.35)	
2120,911	Telstra - EFT Payments	(583.06)	
2120,12574	The Cookie Barrel	(84.48)	
2120,3592	The Distributors Perth	(705.95)	
2120,15127	The Organising School	(350.00)	
2120,3175	The Trustee for Garrett Family Trust T/A IGA - Cooeloongup	(300.20)	
2120,9081	The Trustee for the S & S Carrick Family Trust	(2,268.75)	
2120,1317	Thyssenkrupp Elevator Australia P/L	(1,457.21)	
2120,13269	TMA Australia Pty Ltd	(3,949.83)	
2120,4946	Toll Transport Pty Ltd	(150.05)	
2120,912	Total Eden Pty Ltd	(1,060.51)	
2120,2630	T-Quip	(4,401.55)	
2120,995	Truck Centre (WA) Pty Ltd	(296.08)	
2120,948	Turfmaster Facility Management	(1,933.25)	
2120,1438	Vibra Industrial Filtration Australasia*	(177.10)	

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
2120,11199	11/04/2019	Vicinity Real Estate Licence Pty Ltd	(1,551.00)
2120,13270		WA Fasteners	(64.74)
2120,1050	11/04/2019	WA Local Government Association	(1,900.00)
2120,5458		WARP Pty Ltd	(3,829.91)
2120,2195		Waterlogic	(803.00)
2120,2402		WB Fencing	(330.00)
2120,3711		WC Convenience Management Pty Ltd	(3,061.43)
2120,993		West Australian Newspapers Limited	(1,450.00)
2120,5113		Western Tree Recyclers	(528.00)
2120,1067		Zurich Australia Insurance Ltd	(750.00)
Invoice	Total	187	Balance: (939,093.27)
2122		EFT TRANSFER: - 18/04/2019	(4,077,563.18)



# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2122,1659	Ace Copiers & Communications	(67.10)	
2122,12728	Ace Plus	(10,523.64)	
2122,15366	Acrow Formwork & Scaffolding Pty Ltd	(2,420.00)	
2122,1616	AD Coote & Co Pty Ltd	(61,477.90)	
2122,14140	ADCO Constructions Pty Ltd	(26,218.89)	
2122,12976	Advanteering Civil Engineering	(103,898.78)	
2122,1603	Alinta Gas	(3,602.45)	
2122,14671	All Fence U Rent Pty Ltd	(261.25)	
2122,11957	Allpest WA	(7,644.74)	
2122,3594	Arteil (WA) Pty Ltd	(475.20)	
2122,3541	Artist's Chronicle	(700.00)	
2122,9375	Axiis Contracting Pty Ltd	(12,960.06)	
2122,27	Baileys Fertilisers	(27,946.05)	
2122,1439	Baldivis Water	(525.10)	
2122,15422	Base WF Pizza - Melissa Stanton	(50.00)	
2122,9420	Beaver Tree Services Aust Pty Ltd	(3,307.61)	
2122,4406	Bidfood Perth	(1,141.24)	
2122,1122	Blackwoods Atkins	(3,364.84)	
2122,12730	Blue Force Pty Ltd	(5,681.75)	
2122,4584	Blue Tang (WA) P/L ATF Reef Unit Trust	(2,200.00)	
2122,112	BOC Limited	(127.48)	
2122,31	Boral Construction Materials Group Ltd	(4,781.04)	
2122,30	BP Australia Pty Ltd	(13,621.72)	
2122,43	Brooks Hire Service Pty Ltd	(5,688.32)	
2122,7792	Brownes Food Operations Pty Ltd	(181.62)	
2122,44	Bullet Signs & Print Rockingham	(229.90)	
2122,38	Bunzl Limited	(514.89)	
2122,10479	BurkeAir Pty Ltd	(14,410.89)	
2122,10278	Burson Automotive Pty Ltd	(253.16)	
2122,187	Cable Locates & Consulting	(1,925.00)	
2122,107	Chadson Engineering Pty Ltd	(333.85)	
2122,15335	Civic Australia	(1,166.00)	
2122,11984	CKU School Bus Services	(2,145.00)	
2122,6612	CMM Technology	(63.80)	
2122,175	Coastline Mower World	(1,904.87)	
2122,15421	Coeliac Australia Limited	(200.00)	
2122,15417	Compac Marketing Australia Pty Ltd	(17,964.73)	
2122,9451	Complete Pest Management Services	(165.00)	
2122,9424	Consolidated Rentals	(10,092.50)	
2122,128	Courier Australia	(144.41)	
2122,5954	Covs	(388.38)	
2122,15415	Create Engage Connect Pty Ltd	(44,000.00)	
2122,1396	Creative Elegance Wedding Decor	(2,205.00)	
2122,6696	CS Legal	(26,372.49)	
2122,4302	Dardanup Butchering Company	(1,335.15)	
2122,13018	Define Creations	(1,398.00)	
2122,4568	Dell Australia Pty Ltd	(1,285.46)	
2122,14556	Department Of Communities	(2,326.42)	
2122,2000	Department of Health	(1,210.00)	
2122,4029	Downer EDI Works Pty Ltd	(755,414.56)	
2122,12323	Drainflow Services Pty Ltd	(8,250.00)	
2122,14631	Drone Assist	(165.00)	
2122,6584	ELB Pty Ltd (Formerly Electroboard Solutions Pty Ltd)	(5,316.91)	
2122,4173	Elliotts Irrigation	(3,632.20)	
2122,6809	Ertech Pty Ltd	(1,266,538.40)	
2122,312	Foreshore Rehabilitation And Fencing	(209.00)	
2122,4860	Future Power WA Pty Ltd	(65,924.50)	
2122,1865	Gallery Framers	(50.00)	
2122,8528	Gerard Lighting Pty Ltd	(18,096.74)	

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name	Payments	Value	
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2122,14590	Green Options Pty Ltd	(1,595.00)	
2122,5203	Greenacres Turf Farm	(13,376.55)	
2122,8046	Greensense Pty Ltd	(242.00)	
2122,14701	Hanes Innerwear Australia Pty Ltd	(87.40)	
2122,1717	Hanging Basket Florist Pty Ltd	(220.00)	
2122,5777	Holton Connor Architects & Planners	(3,850.00)	
2122,11777	Hosemasters Mandurah	(182.36)	
2122,14990	Ignite Limited	(2,207.29)	
2122,558	Infiniti Group	(1,252.30)	
2122,14376	Infrastructure Development Builders Pty Ltd	(26,670.82)	
2122,3982	Initial Healthcare	(8,444.45)	
2122,414	Jason Signmakers	(4,065.62)	
2122,7109	John's Mowing Baldivis	(2,835.00)	
2122,3390	Kennards (Rockingham)	(1,382.91)	
2122,2922	Kitchen & Catering Supplies	(405.31)	
2122,4411	Landgate	(239.20)	
2122,5902	LD Total	(203,498.44)	
2122,13844	Life as Art	(352.00)	
2122,4742	Littergrabbers	(929.80)	
2122,491	Local Government Professionals Australia WA	(305.00)	
2122,7427	M Power U Electrical Contracting	(50,420.87)	
2122,533	M2 Technology	(242.00)	
2122,14400	M2M One Pty Ltd	(92.40)	
2122,586	Mandurah Crane Hire	(451.00)	
2122,8119	Mandurah PA Hire	(467.50)	
2122,1964	Marketforce Pty Ltd	(21,068.91)	
2122,566	McLeods Trust Account	(2,815.45)	
2122,9142	Michael Page International (Aust) Pty Ltd	(5,102.30)	
2122,14855	Molivi Construction Pty Ltd	(1,194.27)	
2122,13417	Money School Aust Pty Ltd	(715.00)	
2122,10222	Morton Urban Solutions	(3,877.50)	
2122,15404	Mr B Sainsbury	(150.00)	
2122,11678	Mr C J Dickson	(500.00)	
2122,6088	Mr C S Elliott	(311.64)	
2122,10749	Mr J A Langley	(85.00)	
2122,11917	Mr S J Forrester	(117.04)	
2122,15438	Mrs E A Jensen	(167.48)	
2122,7009	Ms A M Oliver	(56.05)	
2122,15416	Ms E Williamson	(1,485.00)	
2122,13159	Ms J Leeson	(640.00)	
2122,9913	Ms K A Murray	(320.00)	
2122,15411	Ms K L Swetman	(150.00)	
2122,10354	Ms K L Whelpton	(220.00)	
2122,3758	Ms K M Dennison	(319.00)	
2122,15437	Ms K Williamson	(500.00)	
2122,5976	Ms M Rigby	(254.00)	
2122,12669	Ms S Newton	(500.00)	
2122,6485	Ms S Stidworthy	(150.00)	
2122,13784	Multispares Limited	(741.61)	
2122,15344	NBN Co Limited	(80,323.89)	
2122,2242	Ngala Community Services	(9,218.00)	
2122,7698	NS Projects Pty Ltd	(4,400.00)	
2122,15278	Objective Corporation Limited	(3,038.76)	
2122,14745	Octet Finance For: Mills Corporation Pty Ltd	(1,989.16)	
2122,626	Office Cleaning Experts Pty Ltd	(59,095.52)	
2122,15361	Officer Woods Architects Pty Ltd	(880.00)	
2122,273	Padric Pty Ltd	(667.98)	
2122,14480	Palatchies Earthmoving Repairs (Landfill)	(2,777.21)	
2122,633	Palatchie's Earthmoving Repairs (Workshop)	(523.86)	

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name	Payments	Value	
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2122,3988	Peel Volunteer Resource Centre	(32,500.00)	
2122,4982	PFD Food Services Pty Ltd	(4,301.50)	
2122,7994	Phone Name Marketing Australia Pty Ltd	(239.80)	
2122,8975	Play Check	(495.00)	
2122,674	Playmaster Pty Ltd	(19,910.00)	
2122,15070	Plus Building WA Pty Ltd	(279,146.87)	
2122,11436	Powerlyt	(5,610.00)	
2122,3157	Prestige Garden Kerbing	(4,004.00)	
2122,658	Prestige Lock Service	(4,196.30)	
2122,5247	Print & Design Online Pty Ltd	(7,725.00)	
2122,14209	Proofload Pty Ltd	(742.50)	
2122,5993	RAC Motoring & Services Pty Ltd	(99.00)	
2122,9473	RCH Contracts Pty Ltd	(39,436.93)	
2122,2724	Repco	(118.80)	
2122,12725	Retro Roads	(23,143.27)	
2122,8570	Ricoh Australia Pty Ltd	(299.40)	
2122,637	Rockingham Betta Home Living	(1,555.00)	
2122,729	Rockingham Bowling Club	(33,000.00)	
2122,13945	Rockingham Fleet & Mechanical Services	(848.95)	
2122,2129	Rockingham Glass	(6,119.30)	
2122,715	Rockingham Medina Tyre Service	(289.75)	
2122,3897	Rockingham Mitsubishi & Kia	(142.06)	
2122,722	Rockingham Motor Trimmers	(924.00)	
2122,11270	Rockingham Pool & Spa Solutions	(693.40)	
2122,1301	Rockingham Visitor Centre	(11,477.75)	
2122,3499	Safeman Safety Equipment & Workwear	(1,457.84)	
2122,2739	Sanyati Property Services	(1,592.80)	
2122,12573	Schweppes Australia Pty Ltd	(3,774.33)	
2122,3995	Scottish Pacific (BFS) Pty Ltd	(165.00)	
2122,13027	Scottish Pacific For Highway Traffic Pty Ltd	(3,696.00)	
2122,835	Scottish Pacific For: Flexi Staff Pty Ltd	(45,627.50)	
2122,15428	Secure Tilt Services Pty Ltd	(165.00)	
2122,10270	Sherwood Flooring	(176.00)	
2122,5470	Shorewater Marine Pty Ltd	(13,281.35)	
2122,8274	Signarama Rockingham	(2,700.50)	
2122,898	Sound Auto Electrics	(705.00)	
2122,903	Speedo Australia Pty Ltd	(1,660.56)	
2122,12571	Sportsworld Of WA	(1,565.85)	
2122,803	St John Ambulance Australia (WA)	(413.60)	
2122,5076	State Wide Turf Services	(1,815.00)	
2122,828	Sterlings Office National	(725.79)	
2122,849	Stitchcraft Embroidery	(63.80)	
2122,3281	Stott & Hoare	(1,655.50)	
2122,907	Sunlong Fresh Foods	(750.65)	
2122,832	Sunny Sign Company Pty Ltd	(1,816.10)	
2122,7030	Superior Pak Pty Ltd	(535.65)	
2122,4289	Sussex Industries	(776.90)	
2122,3046	Synergy	(763.25)	
2122,2399	Taman Tools	(973.50)	
2122,5098	Telf Products	(342.10)	
2122,4709	Tex On Site	(517.67)	
2122,2577	The Australian Local Government Job Directory	(1,980.00)	
2122,3592	The Distributors Perth	(1,783.50)	
2122,13265	The Knowledge Academy Australia Pty Ltd	(1,974.50)	
2122,4946	Toll Transport Pty Ltd	(132.66)	
2122,912	Total Eden Pty Ltd	(859.36)	
2122,439	Total Packaging Pty Ltd	(17,114.24)	
2122,6497	Totally Workwear (Rockingham)	(158.35)	
2122,2630	T-Quip	(719.50)	

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
2122,995	18/04/2019	Truck Centre (WA) Pty Ltd	(5,277.27)
2122,14368		Turf Grass Solutions Australia	(16,698.00)
2122,5978		Tutt Bryant Equipment	(17,208.76)
2122,5656		Tutt Bryant Hire Pty Ltd	(8,866.00)
2122,15158		Vetwest Animal Hospitals	(312.00)
2122,13893		Viking Rentals	(462.00)
2122,991		WA Limestone Company	(3,513.55)
2122,4127		WA Profiling & Stabilisation Pty Ltd	(127,644.64)
2122,13229		WA Timber Products	(1,452.00)
2122,5458		WARP Pty Ltd	(92,125.85)
2122,1001		Wattleup Tractors	(989.75)
2122,1025		West Coast Radio Pty Ltd	(1,023.00)
2122,2005		West Coast/Rockingham Towbars	(510.00)
2122,5113		Western Tree Recyclers	(47,168.00)
2122,15379		Westline Plumbing & Drainage Pty Ltd	(71,762.15)
2122,998		Westrac Equipment	(81.53)
2122,11149		WGAWA Pty Ltd	(2,453.00)
2122,3016		Wilson Security	(4,980.91)
2122,3960		Woolworths Limited	(103.00)
2122,4057		Workpower Inc	(2,772.00)
2122,3166		Wren Oil	(33.00)
Invoice	Total	198	Balance: (4,077,563.18)
<b>2123</b>	23/04/2019	EFT TRANSFER: - 23/04/2019	(490,262.02)
2123,507		Australian Services Union	(484.10)
2123,1587		Australian Taxation Office	(465,376.40)
2123,6492		CFMEU	(272.00)
2123,246		City Of Rockingham-Staff Social Club	(480.00)
2123,222		Deputy Child Support Registrar	(2,411.52)
2123,4356		Health Insurance Fund WA (HIF)	(303.25)
2123,368		Hospital Benefit Fund	(675.50)
2123,499		LGRCEU	(799.56)
2123,6851		Maxxia Pty Ltd	(9,456.91)
2123,4083		SG Fleet Australia Pty Limited	(10,002.78)
Invoice	Total	10	Balance: (490,262.02)
<b>2125</b>		EFT TRANSFER: - 26/04/2019	(2,801,008.82)

# Monthly Payment Listing

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name	Payments	Value	
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2125,15115	2XM Technology Pty Ltd	(3,555.15)	
2125,12682	365 Events	(875.50)	
2125,12728	Ace Plus	(15,540.17)	
2125,1644	Agrizzi Farm Machinery	(10,680.01)	
2125,10139	AquamoniX	(232.65)	
2125,12654	Aquatic Services WA Pty Ltd	(16,333.35)	
2125,15474	Aspire Disability Pty Ltd	(102.00)	
2125,4190	Ausnet Industries	(3,829.10)	
2125,11332	Aussie Natural Spring Water Pty Ltd	(13.40)	
2125,6874	Australia Post 7910228	(269.21)	
2125,9375	Axiis Contracting Pty Ltd	(59,573.52)	
2125,15471	Batavia Coast Maritime Heritage Association Incorporated	(11,000.00)	
2125,4406	Bidfood Perth	(1,100.06)	
2125,12730	Blue Force Pty Ltd	(998.14)	
2125,6836	Blue Travel Pty Ltd	(7,165.00)	
2125,31	Boral Construction Materials Group Ltd	(643.94)	
2125,30	BP Australia Pty Ltd	(15,689.52)	
2125,505	Bucher Municipal Pty Ltd	(176.00)	
2125,38	Bunzl Limited	(602.69)	
2125,10479	BurkeAir Pty Ltd	(10,587.18)	
2125,10278	Burson Automotive Pty Ltd	(292.73)	
2125,11664	Calli's Towing Services	(330.00)	
2125,98	Castrol Australia Pty Ltd	(3,006.26)	
2125,175	Coastline Mower World	(6,088.55)	
2125,2712	Coleman Welding Services	(1,850.00)	
2125,3434	Compleat Angler & Camping World	(209.85)	
2125,9424	Consolidated Rentals	(1,100.00)	
2125,13775	Construction Information Systems Limited	(2,765.09)	
2125,5146	Construction Training Fund	(26,662.74)	
2125,9494	Converge International	(8,085.00)	
2125,5954	Covs	(487.30)	
2125,5346	Creative Limestone Pty Ltd	(3,955.00)	
2125,12580	Crystal Kleen Canopies	(33.00)	
2125,4302	Dardanup Butchering Company	(1,165.12)	
2125,14556	Department Of Communities	(1,792.84)	
2125,12919	Department Of Mines, Industry Regulation And Safety	(40,577.04)	
2125,5172	Department Of Transport	(707.75)	
2125,4273	Department Of Water And Environmental Regulation	(1,984,568.43)	
2125,15469	DG Rowe Pty Ltd	(24.31)	
2125,10300	Dial Before You Dig WA Ltd	(981.19)	
2125,249	Digital Mapping Solutions	(1,804.00)	
2125,13898	Djurandi Dreaming	(1,000.00)	
2125,15215	Donald Cant Watts Corke (WA) Pty Ltd	(8,800.00)	
2125,12609	Downer EDI Engineering Power Pty Ltd	(150.48)	
2125,12323	Drainflow Services Pty Ltd	(12,254.00)	
2125,3874	Dulux Trade Centre Rockingham	(168.48)	
2125,14030	Edge Flight Allstars	(500.00)	
2125,7217	Elan Energy Matrix	(220.00)	
2125,5467	EMSO Maintenance	(8,151.73)	
2125,4973	EPCAD Pty Ltd	(5,923.50)	
2125,312	Foreshore Rehabilitation And Fencing	(770.00)	
2125,311	Forpark Australia	(68,840.20)	
2125,6643	Funkydory	(598.15)	
2125,8986	Go Doors Pty Ltd	(4,443.23)	
2125,9449	Grama Bazita Service & Maintenance Pty Ltd	(405.90)	
2125,5203	Greenacres Turf Farm	(348.48)	
2125,5566	Hames Sharley (WA) Pty Ltd	(17,875.00)	
2125,613	Hotel Clipper	(800.00)	
2125,14142	Image Tiling	(510.00)	

# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
Date	Payee	Amount	
2125,5459	Impressions Catering	(879.45)	
2125,558	Infiniti Group	(49.50)	
2125,3982	Initial Healthcare	(85.57)	
2125,7450	Intelife Group	(21,155.62)	
2125,14809	IRP Pty Ltd	(3,154.14)	
2125,3609	Ixom Operations Pty Ltd	(953.04)	
2125,8319	Kinnect Pty Ltd	(5,148.00)	
2125,4411	Landgate	(2,876.34)	
2125,7063	Law Electrical Pty Ltd	(61,166.94)	
2125,15293	Level 5 Design Pty Ltd	(8,761.50)	
2125,13844	Life as Art	(407.00)	
2125,11697	Local Geotechnics	(11,594.00)	
2125,484	Logo Appointments	(4,767.22)	
2125,7427	M Power U Electrical Contracting	(13,791.26)	
2125,528	Major Motors Pty Ltd	(1,396.30)	
2125,4814	Manheim Pty Ltd	(216.87)	
2125,600	Mercer Consulting Pty Ltd	(11,495.00)	
2125,15458	Miss M V Price	(100.00)	
2125,15448	Mr A De Brouwer	(84.00)	
2125,11188	Mr A V Bishop	(42.42)	
2125,15475	Mr C B Nicol	(25.00)	
2125,15463	Mr D C Bates	(40.00)	
2125,14435	Mr F W Tromans	(558.84)	
2125,15464	Mr G A Chesters	(300.00)	
2125,15466	Mr G C Pearce	(100.00)	
2125,15468	Mr G S Styler	(100.00)	
2125,14893	Mr H D Winterforde-Young	(1,240.00)	
2125,10697	Mr H M Lander	(100.00)	
2125,12493	Mr J A Stables	(423.00)	
2125,12217	Mr J Davenport	(61.65)	
2125,15465	Mr N Christophersen	(100.00)	
2125,15473	Mr N Thorpe	(100.00)	
2125,15477	Mr P Robbins	(100.00)	
2125,15330	Mr R Jolliffe	(150.00)	
2125,15460	Mr R L Mashford	(100.00)	
2125,12151	Mr R N Coultard	(100.00)	
2125,15456	Mr R Pollard	(100.00)	
2125,15453	Mr S Collins	(441.00)	
2125,15440	Mr S Thoo	(495.00)	
2125,8654	Mr T L Walley	(500.00)	
2125,15450	Mr V Naidoo	(48.00)	
2125,8960	Mr W F Morgan	(100.00)	
2125,15462	Mr W Russon	(72.00)	
2125,7607	Mrs B L Scott	(100.00)	
2125,15467	Mrs C W Flunder	(100.00)	
2125,9941	Mrs D I Scarff	(100.00)	
2125,12506	Mrs D Jones	(100.00)	
2125,8024	Mrs J C Lyons	(100.00)	
2125,15452	Mrs L Foster	(378.00)	
2125,15461	Mrs L M Allan	(300.00)	
2125,15454	Mrs S J Ingham	(300.00)	
2125,15449	Ms A Irvine	(100.00)	
2125,10626	Ms A M Gustafsson	(100.00)	
2125,15457	Ms H A Lowry	(100.00)	
2125,11833	Ms H D McDonald	(150.00)	
2125,15451	Ms H Teymant	(100.00)	
2125,15459	Ms K M Shore	(100.00)	
2125,9689	Ms L A Limonas	(150.00)	
2125,9794	Ms L M Skinner	(189.00)	



# Monthly Payment Listing

Corporate and General Management - Appendix 1

1/04/2019 to 30/04/2019

1/05/2019 EFT Transactions			
Bank Name		Payments	Value
<b>Municipal Account</b>		9	(9,735,391.36)
	Date	Payee	Amount
2125,8157	26/04/2019	Ms M E Milling	(100.00)
2125,15447		Ms T Scott	(2,352.59)
2125,11592		Ms V M Porter	(150.00)
2125,13784		Multispares Limited	(731.71)
2125,581		NEC Australia Pty Ltd	(1,884.09)
2125,13645		NRM Consultants Pty Ltd	(1,218.25)
2125,15365		Oceanis International Pty Ltd	(17,600.00)
2125,626		Office Cleaning Experts Pty Ltd	(330.00)
2125,273		Padric Pty Ltd	(253.00)
2125,633		Palatchie's Earthmoving Repairs (Workshop)	(1,374.52)
2125,4982		PFD Food Services Pty Ltd	(1,354.40)
2125,11026		Place Laboratory Pty Ltd	(39,484.10)
2125,674		Playmaster Pty Ltd	(27,610.00)
2125,4209		Porter Consulting Engineering	(5,720.00)
2125,658		Prestige Lock Service	(7,794.07)
2125,5247		Print & Design Online Pty Ltd	(5,225.00)
2125,3911		Progressive Brick Paving	(1,754.50)
2125,5993		RAC Motoring & Services Pty Ltd	(99.00)
2125,11261		Raug Nielsen Family Trust	(1,074.36)
2125,2724		Repco	(473.55)
2125,2129		Rockingham Glass	(9,563.63)
2125,715		Rockingham Medina Tyre Service	(15,107.22)
2125,722		Rockingham Motor Trimmers	(302.50)
2125,5347		Rockingham Navy Club	(595.00)
2125,1301		Rockingham Visitor Centre	(515.50)
2125,3499		Safeman Safety Equipment & Workwear	(2,083.58)
2125,11140		School Sport Western Australia Inc	(150.00)
2125,3995		Scottish Pacific (BFS) Pty Ltd	(550.00)
2125,835		Scottish Pacific For: Flexi Staff Pty Ltd	(39,598.62)
2125,9595		Sprayline Spraying Equipment	(183.66)
2125,858		Surf Life Saving WA	(32,397.98)
2125,935		The Royal Life Saving Society Australia	(250.00)
2125,10503		The Trustee for The Steven Chapman Family Trust	(400.00)
2125,4946		Toll Transport Pty Ltd	(174.23)
2125,2945		Treblex Industrial	(792.00)
2125,1438		Vibra Industrial Filtration Australasia*	(146.30)
2125,2973		Vodafone Hutchinson Australia Pty Ltd	(593.47)
2125,5458		WARP Pty Ltd	(17,498.72)
2125,2769		Western Australia Police	(206.70)
2125,14337		Whadjuk Cultural Services	(3,300.00)
2125,3016		Wilson Security	(1,357.23)
2125,143		Winc Australia Pty Ltd	(232.58)
2125,4057		Workpower Inc	(17,281.00)
2125,6943		Youth Affairs Council of WA	(5,860.80)
2125,3789		Zircodata	(2,127.36)
Invoice	Total	163	Balance: (2,801,008.82)
<b>2126</b>	30/04/2019	EFT TRANSFER: - 30/04/2019	(230,572.59)
2126,194		Caltex Australia Petroleum Pty Ltd	(27,699.37)
2126,4044		Ms J M Stewart	(2,376.92)
2126,8343		NAB Visa Purchasing	(95,275.07)
2126,14012		Sheriff's Office Perth	(30,988.00)
2126,1015		Water Corporation	(20,871.57)
2126,308		Western Australian Treasury Corp	(53,361.66)
Invoice	Total	6	Balance: (230,572.59)

Total: EFT Transactions

(9,876,473.86)

**Monthly Payment Listing**

1/04/2019 to 30/04/2019

1/05/2019 Payroll			
Bank Name	Payments	Value	
<b>Municipal Account</b>		4	(2,791,991.72)
	Date	Payee	Amount
<b>PY99-13</b>	18/04/2019	Municipal Account	(739.53)
<b>PY01-21</b>	16/04/2019	Municipal Account	(1,400,563.30)
<b>PY99-12</b>	05/04/2019	Municipal Account	(611.37)
<b>PY01-20</b>	02/04/2019	Municipal Account	(1,390,077.52)
Total: Payroll			<b>(2,791,991.72)</b>
Grand Total:			<b>(12,675,848.47)</b>

Report Total:	12,675,848.47
Bert England	97,417.89
Bank Fees	12,872.41
Grand Total	12,786,138.77

# NAB Credit Card Statement

Period 01 Mar 2019 to 28 Mar 2019

## XXXX-XXXX-XXXX-6473

Tran Date	Supplier	Amount
27-Mar-19	Cpp Elder Street	\$ 5.05
		<b>\$ 5.05</b>

## XXXX-XXXX-XXXX-4225

Tran Date	Supplier	Amount
1-Mar-19	Print And Design Onlin	\$ 184.73
1-Mar-19	Sterlings Office Nat	\$ 317.08
5-Mar-19	Woolworths 4391	\$ 48.00
5-Mar-19	Woolworths 4391	\$ 93.99
5-Mar-19	Woolworths 4391	\$ 98.00
12-Mar-19	Target 5128	\$ 52.00
13-Mar-19	Red Dot Stores	\$ 33.00
13-Mar-19	Target 5128	\$ 55.15
		<b>\$ 881.95</b>

## XXXX-XXXX-XXXX-9514

Tran Date	Supplier	Amount
1-Mar-19	Print And Design Onlin	\$ 30.45
1-Mar-19	Print And Design Onlin	\$ 304.50
4-Mar-19	Cpp State Library	\$ 8.08
11-Mar-19	Cpp State Library	\$ 8.08
12-Mar-19	Cpp State Library	\$ 8.08
27-Mar-19	Print And Design Onlin	\$ 395.85
		<b>\$ 755.04</b>

## XXXX-XXXX-XXXX-7709

Tran Date	Supplier	Amount
5-Mar-19	Kmart 1039	\$ 98.50
14-Mar-19	Woolworths 4391	\$ 140.00
20-Mar-19	Kmart 1039	\$ 19.50
27-Mar-19	Woolworths 4391	\$ 27.50
28-Mar-19	Woolworths 4391	\$ 5.50
		<b>\$ 291.00</b>

## XXXX-XXXX-XXXX-8930

Tran Date	Supplier	Amount
21-Mar-19	Institute Of Public Wo	\$ 456.75
		\$ 456.75
		\$ -
		<b>\$ 456.75</b>

## XXXX-XXXX-XXXX-7520

Tran Date	Supplier	Amount
15-Mar-19	Woolworths 4391	\$ 7.00
15-Mar-19	Woolworths 4391	\$ 73.47
28-Mar-19	Woolworths 4391	\$ 23.80
		<b>\$ 104.27</b>

**XXXX-XXXX-XXXX-5573**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
1-Mar-19	Institute Of Public Wo	\$ 1,167.25
		<b>\$ 1,167.25</b>

**XXXX-XXXX-XXXX-9485**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
26-Mar-19	Dome Secret Harbour	\$ 8.20
27-Mar-19	Cicerellos Mandurah	\$ 50.85
		<b>\$ 59.05</b>

**XXXX-XXXX-XXXX-7869**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
4-Mar-19	W.A. Library Supplie	\$ 51.10
4-Mar-19	Wanewsdtdi	\$ 144.00
4-Mar-19	Coles 0329	\$ 24.90
5-Mar-19	Jbhifi.Com.Au	\$ 388.63
6-Mar-19	Jbhifi.Com.Au	\$ 23.48
6-Mar-19	Jbhifi.Com.Au	\$ 23.48
6-Mar-19	Jbhifi.Com.Au	\$ 26.48
6-Mar-19	Jbhifi.Com.Au	\$ 26.48
6-Mar-19	Jbhifi.Com.Au	\$ 28.48
7-Mar-19	St John Ambulance Au	\$ 67.85
7-Mar-19	Westbooks	\$ 524.16
7-Mar-19	Westbooks	\$ 531.79
7-Mar-19	Sterlings Office Nat	\$ 281.58
8-Mar-19	Angus & Robertson Book	\$ 485.84
13-Mar-19	Waterlogic Australia	\$ 150.00
15-Mar-19	Jbhifi.Com.Au	-\$ 4.00
15-Mar-19	Jbhifi.Com.Au	-\$ 4.60
15-Mar-19	Jbhifi.Com.Au	-\$ 5.00
15-Mar-19	Jbhifi.Com.Au	-\$ 4.00
18-Mar-19	Jbhifi.Com.Au	-\$ 4.60
		<b>\$ 2,756.05</b>

**XXXX-XXXX-XXXX-6032**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
22-Mar-19	Ocean Clipper Inn Pl	\$ 80.00
22-Mar-19	Ocean Clipper Inn Pl	\$ 222.00
28-Mar-19	Marketforce Advertisin	\$ 233.08
		<b>\$ 535.08</b>

**XXXX-XXXX-XXXX-3235**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
7-Mar-19	Sound Business Equipme	\$ 30.00
11-Mar-19	Nordic Fitness Eqpmnt	\$ 38.00
11-Mar-19	Nordic Fitness Eqpmnt	\$ 40.00
11-Mar-19	Paypal *koalaandpan	\$ 66.29
13-Mar-19	Hart Sport	\$ 155.90
14-Mar-19	Bunnings 714000	\$ 30.00
14-Mar-19	Shiki Sushi	\$ 50.00
18-Mar-19	Bunnings 714000	\$ 148.00
19-Mar-19	Sterlings Office Nat	\$ 263.06
19-Mar-19	Officeworks 0620	\$ 44.93
19-Mar-19	Rlsswa	\$ 393.60
21-Mar-19	Clark Rubber	\$ 539.70
22-Mar-19	Belmont Oasis	\$ 272.25
25-Mar-19	Australian Medical Su	\$ 770.00

26-Mar-19	Trophy Express	\$	120.00
28-Mar-19	Body Bike Australia	\$	271.59
		\$	<b>3,233.32</b>

**XXXX-XXXX-XXXX-5973**

Tran Date	Supplier	Amount
1-Mar-19	Aldi Stores - Rockingh	\$ 7.99
4-Mar-19	Coles 0488	\$ 155.30
6-Mar-19	Precision Coffee	\$ 100.00
11-Mar-19	Coles 0488	\$ 94.30
13-Mar-19	Aldi Stores - Rockingh	\$ 18.01
14-Mar-19	Precision Coffee	\$ 100.00
14-Mar-19	Coles 0370	\$ 46.20
18-Mar-19	Bunnings 323000	\$ 232.99
19-Mar-19	Coles 0488	\$ 135.74
21-Mar-19	St John Ambulance Aust	-\$ 213.35
22-Mar-19	Five Senses Coffee P	\$ 54.00
25-Mar-19	Coles 0488	\$ 106.00
26-Mar-19	Precision Coffee	\$ 100.00
28-Mar-19	Club 55 Travel	\$ 840.00
		\$ <b>1,777.18</b>

**XXXX-XXXX-XXXX-3771**

Tran Date	Supplier	Amount
15-Mar-19	Sterlings Office Nat	\$ 3,051.00
28-Mar-19	Aim Internet	\$ 1,265.00
		\$ <b>4,316.00</b>

**XXXX-XXXX-XXXX-3252**

Tran Date	Supplier	Amount
4-Mar-19	Landgate	\$ 25.70
4-Mar-19	Landgate	\$ 25.70
14-Mar-19	Landgate	\$ 51.40
19-Mar-19	Landgate	\$ 25.70
26-Mar-19	Landgate	\$ 51.40
26-Mar-19	Paypal *wrtnprocess	\$ 110.00
26-Mar-19	Paypal *wrtnprocess	\$ 110.00
26-Mar-19	Paypal *wrtnprocess	\$ 220.00
28-Mar-19	Landgate	\$ 25.70
		\$ <b>645.60</b>

**XXXX-XXXX-XXXX-0884**

Tran Date	Supplier	Amount
4-Mar-19	Coles 4796	\$ 244.07
6-Mar-19	Big W 0475 Warnbro	\$ 50.00
6-Mar-19	Coles 4796	\$ 191.01
7-Mar-19	Warnbro Pharmacy	\$ 23.94
7-Mar-19	Shiki Sushi	\$ 50.00
7-Mar-19	Warnbro Pharmacy	\$ 54.90
8-Mar-19	Wwc-Communities	\$ 85.00
11-Mar-19	Coles 4796	\$ 275.82
12-Mar-19	Shiki Sushi	\$ 50.00
13-Mar-19	Post Warnbro Wa	\$ 33.90
14-Mar-19	Cookers Bulk Oil Syste	\$ 252.84
14-Mar-19	P & D Provend PI	\$ 345.41
14-Mar-19	Big W 0458 Kwinana	\$ 196.00
14-Mar-19	Coles 4796	\$ 332.82
15-Mar-19	Bunnings 714000	\$ 273.19
15-Mar-19	Kitchen & Catering	\$ 232.55

18-Mar-19	Bunnings 714000	\$	365.58
18-Mar-19	Coles 4796	\$	212.53
18-Mar-19	Warnbro Pharmacy	\$	131.93
19-Mar-19	Shiki Sushi	\$	50.00
20-Mar-19	Coles 4796	\$	307.32
21-Mar-19	Shiki Sushi	\$	25.00
25-Mar-19	Bunnings 323000	\$	56.60
25-Mar-19	Coles 4796	\$	179.19
25-Mar-19	Big W 0475 Warnbro	\$	48.00
26-Mar-19	Shiki Sushi	\$	25.00
27-Mar-19	Big W 0475 Warnbro	\$	32.00
28-Mar-19	Shiki Sushi	\$	25.00
28-Mar-19	Coles 4796	\$	467.07
		<b>\$</b>	<b>4,616.67</b>

**XXXX-XXXX-XXXX-5581**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
21-Mar-19	Bunnings 323000	\$	47.48
21-Mar-19	Woolworths On Line	\$	466.79
27-Mar-19	Woolworths On Line	-\$	10.00
27-Mar-19	Woolworths 4391	\$	11.50
28-Mar-19	Bunnings 323000	\$	184.89
28-Mar-19	Woolworths On Line	-\$	1.00
		<b>\$</b>	<b>699.66</b>

**XXXX-XXXX-XXXX-9225**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
7-Mar-19	Parks & Leisure Aust	\$	165.00
12-Mar-19	The Lucky Charm Newsag	\$	12.00
12-Mar-19	Post Rockingham Cityro	\$	305.95
14-Mar-19	Parks & Leisure Aust	\$	572.91
22-Mar-19	Post Rockingham Cityro	\$	167.85
28-Mar-19	Cooloongup Supa lga	\$	31.51
		<b>\$</b>	<b>1,255.22</b>

**XXXX-XXXX-XXXX-7725**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
1-Mar-19	San Churro Rockingha	\$	14.90
		<b>\$</b>	<b>14.90</b>

**XXXX-XXXX-XXXX-6549**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
14-Mar-19	Jb Hi Fi Rockingham	\$	59.00
18-Mar-19	Noise Vibration Measur	\$	91.08
		<b>\$</b>	<b>150.08</b>

**XXXX-XXXX-XXXX-8696**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
11-Mar-19	Booktopia Pty Ltd	\$	497.25
21-Mar-19	Over The Rainbow Pty	\$	100.10
25-Mar-19	Sp * Gameology	\$	327.25
		<b>\$</b>	<b>924.60</b>

**XXXX-XXXX-XXXX-6073**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
1-Mar-19	Kmart 1229	\$	10.00



1-Mar-19	Blue Pod Coffee	\$	110.00
13-Mar-19	Woolworths On Line	\$	227.23
18-Mar-19	Sterlings Office Nat	\$	196.33
19-Mar-19	Impressions Catering	\$	105.19
20-Mar-19	Woolworths On Line	\$	443.20
21-Mar-19	Woolworths On Line	-\$	0.98
22-Mar-19	Pizza Hut Baldvis	\$	150.80
25-Mar-19	The Reject Shop 605	\$	20.00
25-Mar-19	Woolworths 4391	\$	24.00
25-Mar-19	Woolworths On Line	\$	120.74
26-Mar-19	The Lucky Charm Newsag	\$	7.00
26-Mar-19	Jb Hi Fi Rockingham	\$	14.00
26-Mar-19	Woolworths 4391	\$	12.00
26-Mar-19	Coles 0370	\$	37.30
27-Mar-19	Woolworths On Line	-\$	1.00
27-Mar-19	Rockingham Beach Fc	\$	287.70
28-Mar-19	Guitar World	\$	49.00
28-Mar-19	Cohunu Koala Park	\$	294.00
		<b>\$</b>	<b>2,106.51</b>

**XXXX-XXXX-XXXX-8548**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
11-Mar-19	Paypal *wrtprocess	\$ 110.00
13-Mar-19	Testo P/I	\$ 139.70
		<b>\$ 249.70</b>

**XXXX-XXXX-XXXX-7512**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
1-Mar-19	Print And Design Onlin	\$ 284.21
1-Mar-19	Print And Design Onlin	\$ 720.65
4-Mar-19	Bookdepository.Com	\$ 9.98
4-Mar-19	Booktopia Pty Ltd	\$ 117.50
4-Mar-19	Dymocks Online	\$ 299.89
5-Mar-19	Peel Zoo	\$ 554.30
6-Mar-19	Boffins Bookshop Pty L	-\$ 31.94
6-Mar-19	Boffins Bookshop	\$ 98.00
8-Mar-19	Dvdland Pty Ltd	\$ 26.90
8-Mar-19	Dymocks Online	\$ 174.89
8-Mar-19	Print And Design Onlin	\$ 253.75
8-Mar-19	Print And Design Onlin	\$ 324.80
11-Mar-19	Jbhifi.Com.Au	\$ 107.07
12-Mar-19	Boffins Bookshop Pty L	\$ 107.79
12-Mar-19	Dymocks Online	\$ 185.91
13-Mar-19	Amzn Mktp Us*mi7fk99s2	\$ 55.60
14-Mar-19	Coles 0287	\$ 45.00
15-Mar-19	Booktopia Pty Ltd	\$ 170.20
18-Mar-19	Riot Art & Craft6045	\$ 58.93
18-Mar-19	Jbhifi.Com.Au	\$ 174.89
20-Mar-19	Sterlings Office Nat	\$ 342.74
21-Mar-19	Bunnings 472000	\$ 270.89
21-Mar-19	Amzn Mktp Us*mw9bw3a10	\$ 30.59
21-Mar-19	Liquorland 2971	\$ 23.00
21-Mar-19	Coles 0287	\$ 50.55
22-Mar-19	Bunnings 472000	\$ 39.92
27-Mar-19	Bunnings 472000	\$ 260.50
27-Mar-19	Bunnings 472000	\$ 266.00
27-Mar-19	Sterlings Office Nat	\$ 189.94
27-Mar-19	Dymocks Online	\$ 223.93
28-Mar-19	Coles 0287	\$ 7.50
		<b>\$ 5,443.88</b>

**XXXX-XXXX-XXXX-5317**

Tran Date	Supplier	Amount
1-Mar-19	Dtc Rockingham	\$ 62.72
11-Mar-19	Dtc Rockingham	\$ 76.58
12-Mar-19	Dtc Rockingham	\$ 64.80
13-Mar-19	Dtc Rockingham	\$ 164.42
14-Mar-19	Dtc Rockingham	\$ 64.14
15-Mar-19	Dtc Rockingham	\$ 136.23
22-Mar-19	Dtc Rockingham	\$ 77.70
27-Mar-19	Dtc Rockingham	\$ 26.64
		<b>\$ 673.23</b>

**XXXX-XXXX-XXXX-7018**

Tran Date	Supplier	Amount
28-Mar-19	Paypal *wrtprocess	\$ 110.00
		<b>\$ 110.00</b>

**XXXX-XXXX-XXXX-5976**

Tran Date	Supplier	Amount
5-Mar-19	Croissantexpressrocki	\$ 123.00
11-Mar-19	Rockingham Auto One	\$ 21.95
11-Mar-19	J Blackwood & Son P/I	\$ 37.27
11-Mar-19	Bunnings 323000	\$ 99.00
18-Mar-19	Bunnings 467000	\$ 159.00
18-Mar-19	Croissantexpressrocki	\$ 184.50
		<b>\$ 624.72</b>

**XXXX-XXXX-XXXX-6499**

Tran Date	Supplier	Amount
1-Mar-19	Pk Fresh Iga Plus Liqu	\$ 26.97
13-Mar-19	Boc Gas & Gear	\$ 16.39
25-Mar-19	Post Rockingham Cityro	\$ 15.85
27-Mar-19	Boc Gas & Gear	\$ 16.39
		<b>\$ 75.60</b>

**XXXX-XXXX-XXXX-1157**

Tran Date	Supplier	Amount
18-Mar-19	Esplanade Hotel Freman	\$ 191.55
		<b>\$ 191.55</b>

**XXXX-XXXX-XXXX-3485**

Tran Date	Supplier	Amount
8-Mar-19	Dtc Rockingham	\$ 413.68
13-Mar-19	Bunnings 323000	\$ 19.98
14-Mar-19	Dtc Rockingham	\$ 89.60
14-Mar-19	Rockingham Paint Place	\$ 420.06
18-Mar-19	Dtc Rockingham	\$ 346.54
21-Mar-19	Dtc Rockingham	\$ 577.52
		<b>\$ 1,867.38</b>

**XXXX-XXXX-XXXX-0552**

Tran Date	Supplier	Amount
1-Mar-19	Print And Design Onlin	\$ 243.60
4-Mar-19	Bunnings 323000	\$ 24.95
4-Mar-19	Bunnings 323000	\$ 19.00
5-Mar-19	Bunnings 472000	\$ 11.50

5-Mar-19	Coles 0488	\$	55.00
6-Mar-19	Jaycar Electronics	\$	79.90
6-Mar-19	Eagle Sports	\$	307.48
8-Mar-19	Print And Design Onlin	\$	60.90
12-Mar-19	Www.Fixionline.Com	\$	191.40
18-Mar-19	Sterlings Office Nat	\$	187.48
18-Mar-19	Bunnings 323000	\$	237.98
18-Mar-19	Bunnings 323000	\$	575.00
25-Mar-19	Woolworths 4308 Ba	\$	9.75
27-Mar-19	Sterlings Office Nat	\$	30.15
27-Mar-19	Wa Newspapers Ltd	\$	395.00
28-Mar-19	Coles 0488	\$	60.05
		<b>\$</b>	<b>2,489.14</b>

**XXXX-XXXX-XXXX-9869**

Tran Date	Supplier	Amount
8-Mar-19	Liquorland 2971	\$ 21.00
8-Mar-19	Coles 0287	\$ 21.95
11-Mar-19	Red Dot Stores Baldivi	\$ 20.00
18-Mar-19	Coles 0287	\$ 5.10
19-Mar-19	Cleverpatch Pty Ltd	\$ 106.59
25-Mar-19	Coles 0287	\$ 8.30
		<b>\$ 182.94</b>

**XXXX-XXXX-XXXX-4543**

Tran Date	Supplier	Amount
4-Mar-19	Sterlings Office Nat	\$ 46.67
8-Mar-19	Rebel Rockingham	\$ 13.99
11-Mar-19	Rebel Rockingham	\$ 13.99
12-Mar-19	Big W 0475 Warnbro	\$ 17.00
14-Mar-19	Woolworths On Line	\$ 98.34
20-Mar-19	Local Governement Mana	\$ 70.00
22-Mar-19	Woolworths On Line	\$ 42.00
22-Mar-19	Vintage Letters & Co	\$ 135.00
25-Mar-19	Jb Hi Fi Rockingham	\$ 41.30
25-Mar-19	Print And Design Onlin	\$ 314.65
		<b>\$ 792.94</b>

**XXXX-XXXX-XXXX-8087**

Tran Date	Supplier	Amount
1-Mar-19	Facebk Aba59lakg2	\$ 95.43
4-Mar-19	Mailchimp *monthly	\$ 211.76
		<b>\$ 307.19</b>

**XXXX-XXXX-XXXX-1882**

Tran Date	Supplier	Amount
21-Mar-19	Dominos Estore 0295	\$ 66.80
		<b>\$ 66.80</b>

**XXXX-XXXX-XXXX-1103**

Tran Date	Supplier	Amount
8-Mar-19	Sterlings Office Nat	\$ 18.04
15-Mar-19	Safety Bay Iga	\$ 69.69
20-Mar-19	Bunnings 323000	\$ 7.15
20-Mar-19	Waste Management	\$ 1,597.68
26-Mar-19	Dept Of Agriculture	\$ 810.00
		<b>\$ 2,502.56</b>

**XXXX-XXXX-XXXX-3675**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
8-Mar-19	Local Gouvernement Mana	\$ 70.00
20-Mar-19	Local Gouvernement Mana	\$ 70.00
20-Mar-19	Kmart 1039	-\$ 21.00
20-Mar-19	Kmart 1039	\$ 85.15
21-Mar-19	Red Dot Stores	\$ 10.00
22-Mar-19	Police Comm Yth Cent	\$ 17.10
25-Mar-19	San Churro Rockingha	\$ 39.40
		<b>\$ 270.65</b>

**XXXX-XXXX-XXXX-1194**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
6-Mar-19	Sterlings Office Nat	\$ 402.01
11-Mar-19	Onpoint! Strategy	\$ 1,275.30
12-Mar-19	Print And Design Onlin	\$ 184.73
12-Mar-19	Print And Design Onlin	\$ 184.73
12-Mar-19	Print And Design Onlin	\$ 284.20
12-Mar-19	Print And Design Onlin	\$ 588.71
14-Mar-19	Print And Design Onlin	\$ 33.50
19-Mar-19	Ofwks Online Bentleigh	\$ 200.40
20-Mar-19	Local Gouvernement Mana	\$ 70.00
20-Mar-19	Marketforce Advertisin	\$ 1,935.55
20-Mar-19	Woolworths 4391	\$ 52.00
20-Mar-19	Woolworths 4391	\$ 87.40
21-Mar-19	Wa Local Government	\$ 1,012.00
27-Mar-19	Malibu Fresh Essenti	\$ 135.25
27-Mar-19	Meeting Masters	\$ 445.00
27-Mar-19	Coles 0370	\$ 89.00
		<b>\$ 6,979.78</b>

**XXXX-XXXX-XXXX-9443**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
8-Mar-19	Sterlings Office Nat	\$ 46.80
11-Mar-19	Bunnings 714000	\$ 4.24
11-Mar-19	Bunnings 323000	\$ 122.71
13-Mar-19	Bunnings 323000	\$ 45.74
14-Mar-19	Bunnings 472000	\$ 121.95
18-Mar-19	Bunnings 323000	\$ 22.78
18-Mar-19	Bunnings 323000	\$ 33.13
22-Mar-19	Bunnings 714000	\$ 43.17
22-Mar-19	Bunnings 323000	\$ 80.57
25-Mar-19	Bunnings 323000	\$ 9.12
25-Mar-19	Bunnings 323000	\$ 36.10
25-Mar-19	Bunnings 472000	\$ 48.69
25-Mar-19	Sterlings Office Nat	\$ 992.35
28-Mar-19	Bunnings 714000	\$ 97.42
		<b>\$ 1,704.77</b>

**XXXX-XXXX-XXXX-8498**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
1-Mar-19	Rockingham Signarama	\$ 1,197.66
4-Mar-19	Bunnings 323000	\$ 253.71
11-Mar-19	Bunnings 714000	\$ 28.78
13-Mar-19	Rockingham Signarama	\$ 942.92
22-Mar-19	Kmart 1039	\$ 40.00
26-Mar-19	Giggear Australia PI	\$ 296.72
		<b>\$ 2,759.79</b>

**XXXX-XXXX-XXXX-4614**

Tran Date	Supplier	Amount
1-Mar-19	Essential Coffee Pty Ltd	\$ 328.00
6-Mar-19	Aim Internet	\$ 555.00
		<b>\$ 883.00</b>

**XXXX-XXXX-XXXX-1837**

Tran Date	Supplier	Amount
4-Mar-19	Bunnings 323000	\$ 68.14
7-Mar-19	Bunnings 323000	\$ 56.54
7-Mar-19	Bunnings 714000	\$ 69.67
7-Mar-19	Bunnings 323000	\$ 401.94
8-Mar-19	Bunnings 323000	\$ 40.54
11-Mar-19	Bunnings 323000	\$ 3.70
11-Mar-19	Bunnings 323000	\$ 18.11
18-Mar-19	Bunnings 714000	\$ 63.65
18-Mar-19	Bunnings 323000	\$ 127.30
18-Mar-19	Bunnings 323000	-\$ 127.30
18-Mar-19	Bunnings 323000	\$ 19.14
18-Mar-19	Bunnings 323000	\$ 36.72
20-Mar-19	Bunnings 323000	\$ 6.55
22-Mar-19	Bunnings 472000	\$ 70.66
25-Mar-19	Bunnings 323000	\$ 35.90
25-Mar-19	Bunnings 323000	\$ 282.30
27-Mar-19	Bunnings 714000	\$ 54.51
		<b>\$ 1,228.07</b>

**XXXX-XXXX-XXXX-8718**

Tran Date	Supplier	Amount
20-Mar-19	Local Governement Mana	\$ 70.00
20-Mar-19	Local Governement Mana	\$ 70.00
		<b>\$ 140.00</b>

**XXXX-XXXX-XXXX-3683**

Tran Date	Supplier	Amount
14-Mar-19	Woolworths 4391	\$ 8.00
21-Mar-19	Booktopia Pty Ltd	\$ 483.85
		<b>\$ 491.85</b>

**XXXX-XXXX-XXXX-1386**

Tran Date	Supplier	Amount
18-Mar-19	Town Of Cambridge	\$ 10.00
		<b>\$ 10.00</b>

**XXXX-XXXX-XXXX-8522**

Tran Date	Supplier	Amount
11-Mar-19	Cpp Convention Centre	\$ 18.17
25-Mar-19	Landgate	\$ 25.70
		<b>\$ 43.87</b>

**XXXX-XXXX-XXXX-8555**

Tran Date	Supplier	Amount
18-Mar-19	Cisco Opendns Llc	\$ 12,448.98
27-Mar-19	Sketchup Trimble	\$ 170.59
		<b>\$ 12,619.57</b>

**XXXX-XXXX-XXXX-7667**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
4-Mar-19	Bunnings 323000	\$ 61.26
8-Mar-19	Hartway Naval Base P	\$ 44.00
8-Mar-19	Rockingham Signarama	\$ 995.50
11-Mar-19	Wa Independent Steel	\$ 447.70
11-Mar-19	Bunnings 323000	\$ 20.26
13-Mar-19	Rockingham Signarama	\$ 457.27
15-Mar-19	Wa Fasteners	\$ 23.84
18-Mar-19	Bunnings 323000	\$ 30.68
21-Mar-19	Rockingham Signarama	\$ 110.00
26-Mar-19	Rockingham Signarama	\$ 498.14
		<b>\$ 2,688.65</b>

**XXXX-XXXX-XXXX-7538**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
13-Mar-19	Just In Scales	\$ 99.00
19-Mar-19	Print And Design Onlin	\$ 152.25
21-Mar-19	Print And Design Onlin	\$ 252.74
25-Mar-19	Japanese Trucks Aust	\$ 115.35
		<b>\$ 619.34</b>

**XXXX-XXXX-XXXX-1145**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
6-Mar-19	Sterlings Office Nat	\$ 259.47
18-Mar-19	Ofwks Online Bentleigh	\$ 37.78
20-Mar-19	Landgate	\$ 25.70
20-Mar-19	Landgate	\$ 25.70
21-Mar-19	Local Governement Mana	\$ 100.00
21-Mar-19	Local Governement Mana	\$ 100.00
27-Mar-19	Meeting Masters	\$ 495.00
27-Mar-19	Meeting Masters	\$ 495.00
28-Mar-19	State Law Publisher	\$ 449.70
		<b>\$ 1,988.35</b>

**XXXX-XXXX-XXXX-9469**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
8-Mar-19	Agcsa	\$ 137.50
		<b>\$ 137.50</b>

**XXXX-XXXX-XXXX-9851**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
15-Mar-19	Law Society Of Wa	\$ 125.00
26-Mar-19	Lawcpd.Com.Au	\$ 109.00
		<b>\$ 234.00</b>

**XXXX-XXXX-XXXX-8514**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
14-Mar-19	Wilson Parking Per063	\$ 30.24
25-Mar-19	Cpp Cultural Centre	\$ 12.12
		<b>\$ 42.36</b>

**XXXX-XXXX-XXXX-6209**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
------------------	-----------------	---------------



1-Mar-19	Psn Events Pty Ltd	\$	218.75
4-Mar-19	Print And Design Onlin	\$	44.66
8-Mar-19	The Lucky Charm Newsag	\$	11.97
11-Mar-19	Psn Events Pty Ltd	\$	218.75
19-Mar-19	The Lucky Charm Newsag	\$	15.00
22-Mar-19	Print And Design Onlin	\$	174.58
28-Mar-19	Woolworths 4391	\$	31.40
		<b>\$</b>	<b>715.11</b>

**XXXX-XXXX-XXXX-3691**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
11-Mar-19	Bunnings 472000	\$	15.03
12-Mar-19	Bunnings 323000	\$	27.04
13-Mar-19	Rockingham Signarama	\$	531.30
28-Mar-19	Bunnings 714000	\$	26.51
		<b>\$</b>	<b>599.88</b>

**XXXX-XXXX-XXXX-8480**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
4-Mar-19	Conference Logistics	\$	2,631.00
4-Mar-19	Qantas Airwa0812492529527	\$	645.56
7-Mar-19	Croissantexpressrocki	\$	156.00
15-Mar-19	Town Of Cambridge	\$	4.20
		<b>\$</b>	<b>3,436.76</b>

**XXXX-XXXX-XXXX-1860**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
1-Mar-19	Bunnings 472000	\$	20.29
1-Mar-19	Bunnings 472000	\$	38.19
15-Mar-19	Bunnings 472000	\$	64.90
19-Mar-19	J Blackwood & Son P/I	\$	315.98
20-Mar-19	Bunnings 323000	\$	7.52
25-Mar-19	Bunnings 323000	\$	33.25
25-Mar-19	Bunnings 714000	\$	36.65
27-Mar-19	Bunnings 323000	\$	11.76
		<b>\$</b>	<b>528.54</b>

**XXXX-XXXX-XXXX-5565**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
11-Mar-19	Bunnings 323000	\$	232.69
15-Mar-19	City Of Vincent	\$	4.50
18-Mar-19	Town Of Cambridge	\$	4.20
26-Mar-19	Transperth Ticket Rock	\$	12.80
		<b>\$</b>	<b>254.19</b>

**XXXX-XXXX-XXXX-8922**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
18-Mar-19	Wilson Parking P250	\$	4.05
		<b>\$</b>	<b>4.05</b>

**XXXX-XXXX-XXXX-4473**

<b>Tran Date</b>	<b>Supplier</b>		<b>Amount</b>
5-Mar-19	Totally Workwear	\$	61.55
5-Mar-19	Totally Workwear	\$	641.82
8-Mar-19	Sterlings Office Nat	\$	295.95
13-Mar-19	Coles 0370	\$	59.50

20-Mar-19	Totally Workwear	\$	588.93
26-Mar-19	Woolworths 4391	\$	75.77
		\$	<b>1,723.52</b>

**XXXX-XXXX-XXXX-1111**

Tran Date	Supplier	Amount
19-Mar-19	Contract Cntrl Intl PI	\$ 1,755.60
		\$ <b>1,755.60</b>

**XXXX-XXXX-XXXX-2506**

Tran Date	Supplier	Amount
19-Mar-19	Virgin Aust 7951505547733	\$ 3.96
19-Mar-19	Virgin Aust 7952154649957	\$ 398.00
19-Mar-19	Institute Of Public	\$ 990.00
		\$ <b>1,391.96</b>

**XXXX-XXXX-XXXX-9451**

Tran Date	Supplier	Amount
20-Mar-19	Bunnings 323000	\$ 111.80
		\$ <b>111.80</b>

**XXXX-XXXX-XXXX-4559**

Tran Date	Supplier	Amount
1-Mar-19	Woolworths 4391	\$ 65.00
22-Mar-19	St John Ambulance Aust	\$ 640.00
		\$ <b>705.00</b>

**XXXX-XXXX-XXXX-2425**

Tran Date	Supplier	Amount
1-Mar-19	Sterlings Office Nat	\$ 442.67
13-Mar-19	Print And Design Onlin	\$ 192.85
13-Mar-19	Print And Design Onlin	\$ 243.60
13-Mar-19	Print And Design Onlin	\$ 253.75
14-Mar-19	Cleverpatch Pty Ltd	\$ 89.06
14-Mar-19	Angus & Robertson Book	\$ 124.70
15-Mar-19	Angus & Robertson Book	\$ 454.31
18-Mar-19	Aldi Stores - Waikiki	\$ 61.52
18-Mar-19	Progressive Trading	\$ 25.55
20-Mar-19	Angus & Robertson Book	\$ 495.16
22-Mar-19	Angus & Robertson Book	\$ 490.49
27-Mar-19	Angus & Robertson Book	\$ 480.45
28-Mar-19	Safety Bay Iga	\$ 9.20
28-Mar-19	Boffins Bookshop Pty L	\$ 418.18
		\$ <b>3,781.49</b>

**XXXX-XXXX-XXXX-6016**

Tran Date	Supplier	Amount
4-Mar-19	St John Ambulance Aust	\$ 466.82
13-Mar-19	Murdoch University - C	\$ 200.00
18-Mar-19	Woolworths On Line	\$ 70.00
19-Mar-19	Woolworths On Line	\$ 70.00
21-Mar-19	Woolworths On Line	\$ 70.00
28-Mar-19	Sterlings Office Nat	\$ 371.27
		\$ <b>1,248.09</b>

**XXXX-XXXX-XXXX-9877**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
1-Mar-19	Print And Design Onlin	\$ 406.00
7-Mar-19	Booktopia Pty Ltd	\$ 494.45
8-Mar-19	Kmart 1257	\$ 42.00
8-Mar-19	Spotlight 065	\$ 74.00
11-Mar-19	Woolworths 4782	\$ 42.05
14-Mar-19	Print And Design Onlin	\$ 466.90
15-Mar-19	Jbhifi.Com.Au	\$ 397.58
18-Mar-19	Sterlings Office Nat	\$ 107.38
18-Mar-19	Booktopia Pty Ltd	\$ 545.50
19-Mar-19	Boffins Bookshop	\$ 223.84
22-Mar-19	Jacksons Drawing Sup	\$ 219.50
25-Mar-19	Riot Art & Craft6045	\$ 42.38
25-Mar-19	Altronics	\$ 26.95
25-Mar-19	Bunnings 317000	\$ 71.80
27-Mar-19	Booktopia Pty Ltd	\$ 243.94
		<b>\$ 3,404.27</b>

### **Nab Billing Account**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
4-Mar-19	Payment - Direct Debit Payment	-\$ 137,319.06
		<b>-\$ 137,319.06</b>

### **NAB Fee Account**

<b>Tran Date</b>	<b>Supplier</b>	<b>Amount</b>
1-Mar-19	Account Fees - Cc Maintenance Fee	\$ 110.00
1-Mar-19	Account Fees - Cc Fp User Fee	\$ 334.40
		<b>\$ 444.40</b>

Report Total for March	\$ 94,830.67
Bank Fees	\$ 444.40
Total Payment	<u><u>\$ 95,275.07</u></u>

# **City of Rockingham**

## **MONTHLY FINANCIAL MANAGEMENT REPORT**

**For the Period Ended 31 March 2019**

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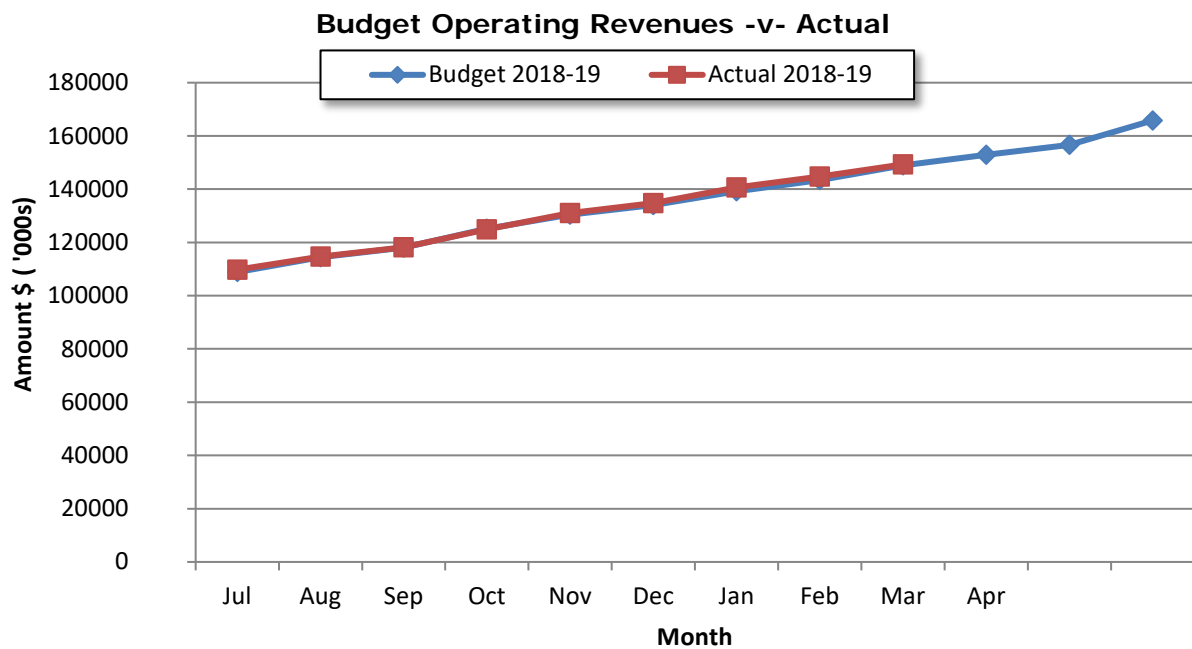
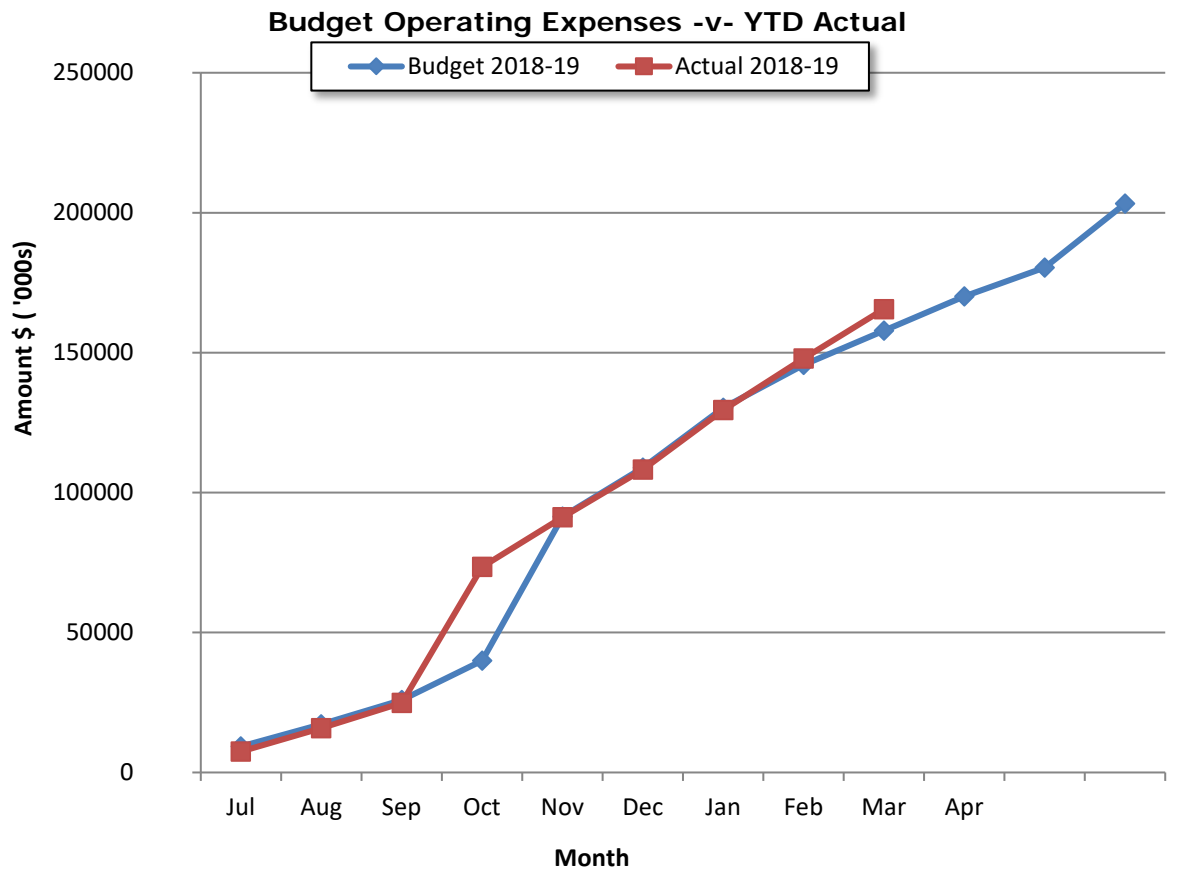
Note 1	Graphical Representation
Note 2	Net Current Funding Position
Note 3	Cash and Investments
Note 4	Major Variances
Note 5	Receivables

**City of Rockingham**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Statutory Reporting Program)**  
**For the Period Ended 31 March 2019**

	Revised Annual Budget	YTD March Budget (a)	YTD March Actual (b)	March Var.\$ (b)-(a) 3	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	\$
Governance	133,564	116,656	332,791	216,135	
General Purpose Funding	94,607,470	93,061,702	92,757,796	(303,906)	◆
Law, Order and Public Safety	1,335,560	1,202,282	1,730,496	528,214	◆
Health	281,284	257,354	362,055	104,701	
Education and Welfare	522,434	375,823	361,521	(14,302)	
Community Amenities	43,865,833	37,721,069	37,544,645	(176,424)	
Recreation and Culture	12,830,403	8,614,947	8,533,566	(81,381)	
Transport	5,040,721	2,863,498	2,883,057	19,559	
Economic Services	1,597,078	633,610	528,328	(105,282)	
Other Property and Services	2,026,103	1,275,248	1,406,932	131,684	
Housing	3,579,037	2,877,258	2,877,258	(0)	
<b>Total</b>	<b>165,819,487</b>	<b>148,999,447</b>	<b>149,318,446</b>	<b>318,999</b>	
<b>Operating Expense</b>					
Governance	(4,993,965)	(1,614,597)	(1,372,014)	242,583	
General Purpose Funding	(710,100)	(525,906)	(606,871)	(80,965)	
Law, Order and Public Safety	(7,822,973)	(6,300,337)	(6,736,499)	(436,162)	◆
Health	(2,306,338)	(1,745,585)	(1,704,945)	40,640	
Education and Welfare	(7,297,833)	(5,004,690)	(4,757,164)	247,526	
Community Amenities	(49,315,055)	(30,151,012)	(30,157,145)	(6,133)	
Recreation and Culture	(52,795,120)	(36,219,821)	(35,874,157)	345,664	
Transport	(70,788,490)	(65,060,108)	(73,050,971)	(7,990,863)	◆
Economic Services	(2,897,156)	(2,206,396)	(1,965,684)	240,712	◆
Other Property and Services	(825,436)	(6,378,721)	(6,577,402)	(198,681)	
Housing	(3,475,540)	(2,626,124)	(2,764,337)	(138,213)	
<b>Total</b>	<b>(203,228,006)</b>	<b>(157,833,297)</b>	<b>(165,567,189)</b>	<b>(7,733,892)</b>	
<b>Funding Balance Adjustment</b>					
Add back Depreciation	73,855,442	67,216,269	76,170,771	8,954,502	
Adjust (Profit)/Loss on Asset Disposal	636,927	75,596	843,699	768,103	
Adjust Provisions and Accruals	397,490	(239,926)		239,926	
Adjust Asset Disposals Below Threshold	0	0	408,283	408,283	
Adjust Movement in Current and Non Current	0	0	(132,553)	(132,553)	
<b>Net Operating</b>	<b>37,481,340</b>	<b>58,218,089</b>	<b>61,041,458</b>	<b>2,415,085</b>	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	1,761,300	536,922	619,008	82,086	
Proceeds from New Debentures	5,000,000	0	0	0	
Proceeds from Advances	0	0	0	0	
Self-Supporting Loan Principal	6,885	1,721	6,885	5,164	
Transfer from Reserves	3,796,434	0	0	0	
<b>Total</b>	<b>10,564,619</b>	<b>538,643</b>	<b>625,893</b>	<b>87,250</b>	
<b>Capital Expenses</b>					
Land	(4,427,973)	(3,865,473)	(3,623,168)	242,305	
Buildings	(20,003,185)	(5,325,328)	(5,499,848)	(174,520)	
Furniture and Equipment	(25,000)	(5,853)	0	5,853	
Computer Equipment	(1,659,000)	(424,355)	(226,806)	197,549	
Plant and Equipment	(11,031,021)	(1,788,187)	(1,881,189)	(93,002)	
Roads, Footpaths & Drainage Infrastructure	(19,882,826)	(8,659,101)	(7,388,818)	1,270,283	◆
Infrastructure	(23,216,663)	(5,849,274)	(5,644,510)	204,764	
Repayment of Debentures	(1,556,415)	(1,236,361)	(1,117,333)	119,028	
Advances to Community Groups	0	0	0	0	
Transfer to Reserves	(5,035,458)	(923,635)	(793,716)	129,919	
<b>Total</b>	<b>(86,837,541)</b>	<b>(28,077,567)</b>	<b>(26,175,389)</b>	<b>1,902,178</b>	
<b>Net Capital</b>	<b>(76,272,922)</b>	<b>(27,538,924)</b>	<b>(25,549,496)</b>	<b>1,989,428</b>	
<b>Total Net Operating + Capital</b>	<b>(38,791,582)</b>	<b>30,679,165</b>	<b>35,491,962</b>	<b>4,404,514</b>	
Opening Restricted Funds Utilised	6,878,120	6,878,120	6,934,279	6,934,279	
Opening Funding Surplus(Deficit)	35,839,304	35,839,304	35,839,304	35,839,304	
<b>Closing Funding Surplus (Deficit)</b>	<b>3,925,842</b>	<b>73,396,589</b>	<b>78,265,545</b>	<b>47,178,097</b>	

**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

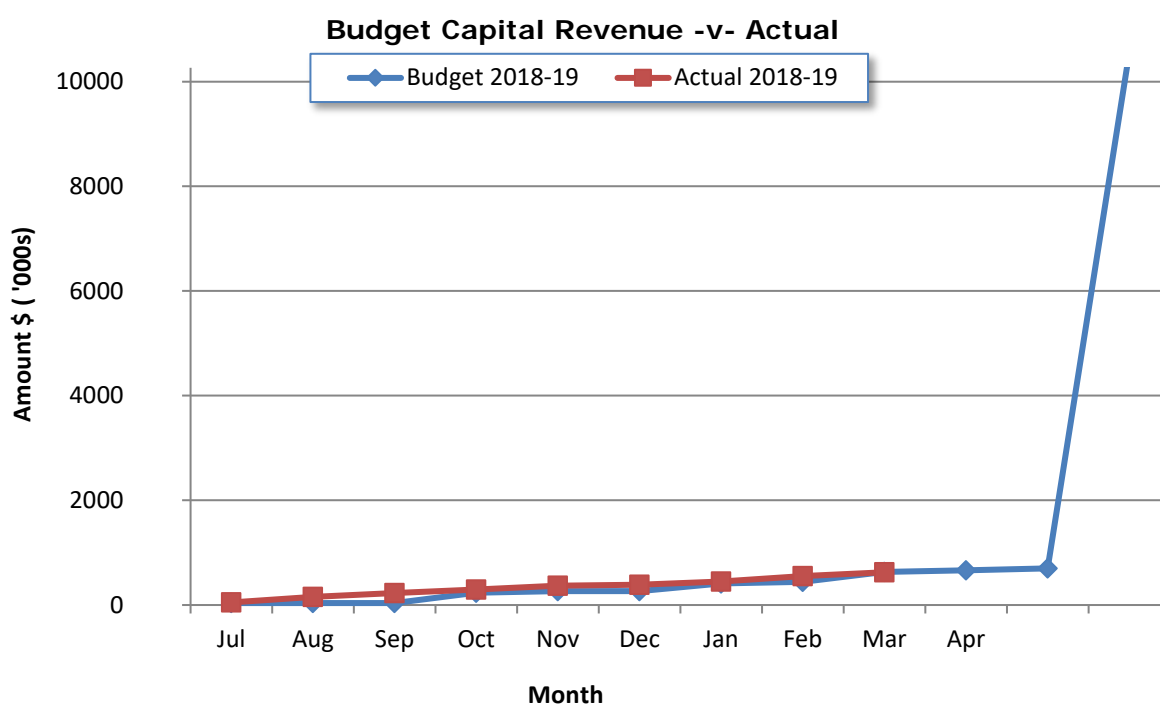
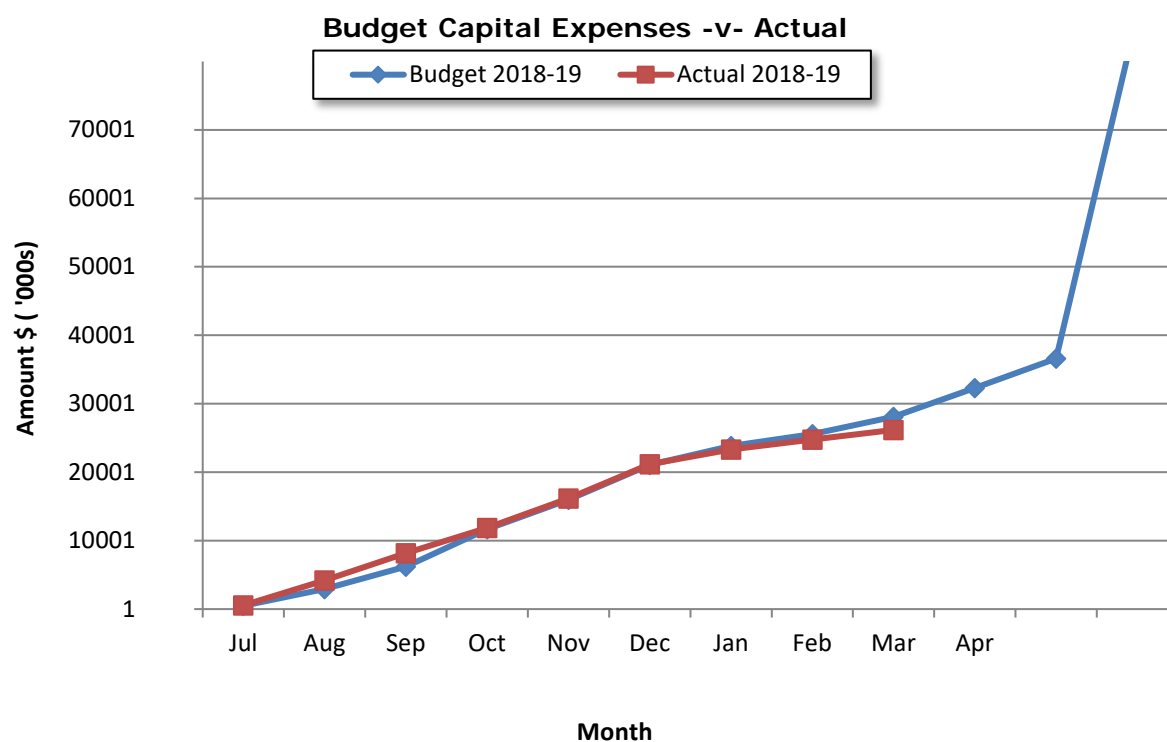
**Note 1 - Graphical Representation - Source Statement of Financial Activity**





**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

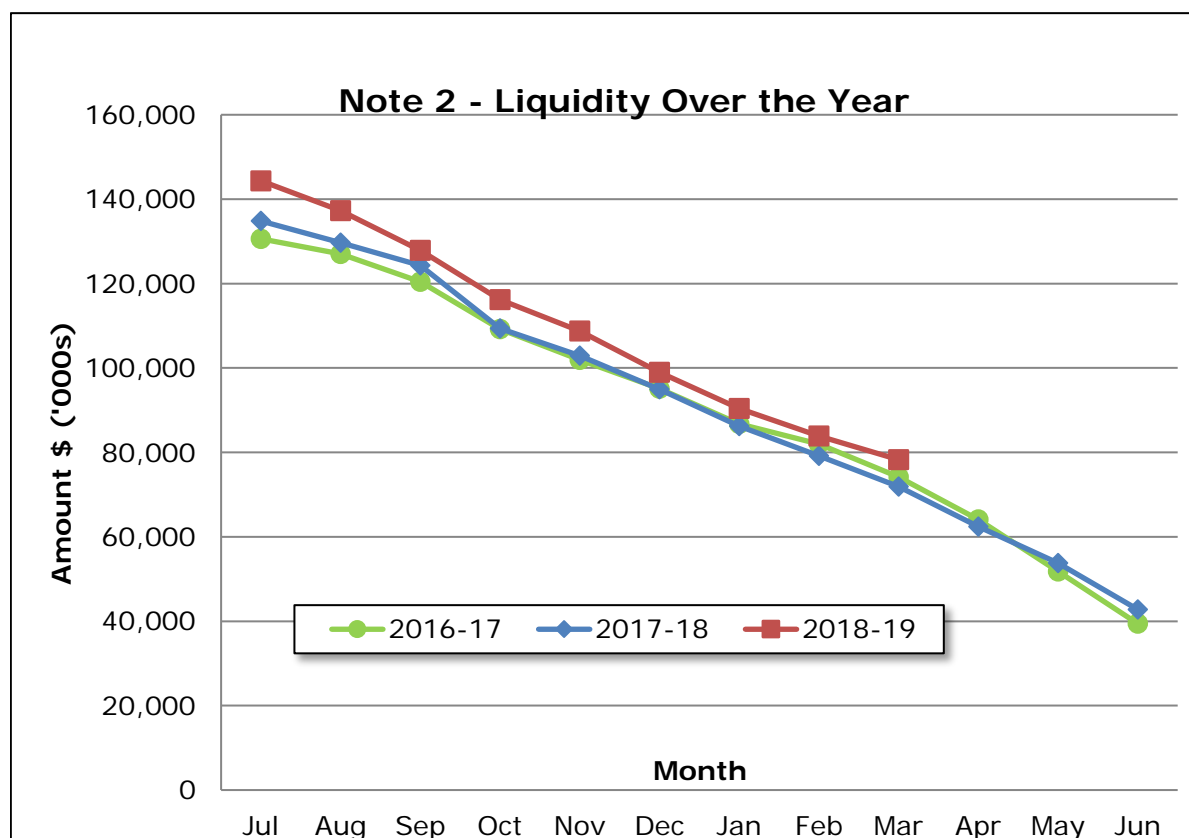
**Note 1 - Graphical Representation - Source Statement of Financial Activity**



**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

**Note 2: NET CURRENT FUNDING POSITION**

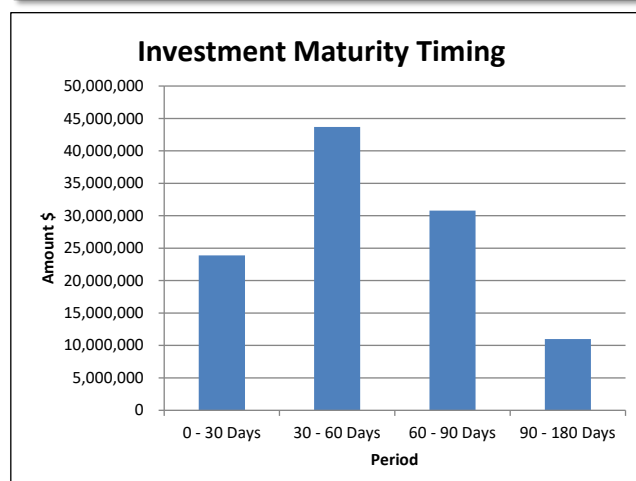
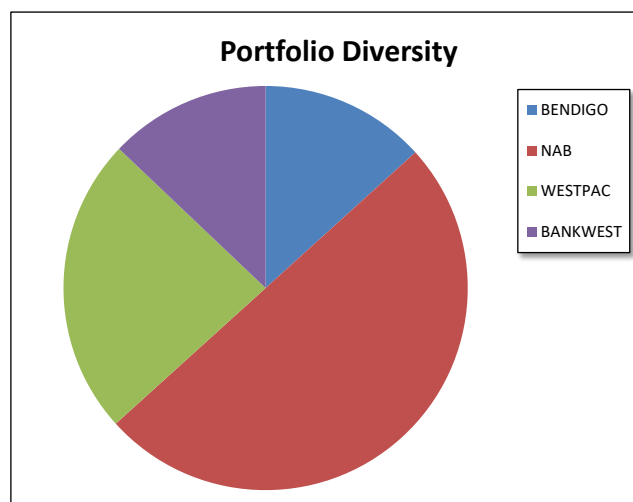
	For the Period Ended 30th June 2018	For the Period Ended 31st March 2019
	\$	\$
Current Assets	102,241,712	135,273,860
Less: Current Liabilities	(24,822,954)	(20,480,200)
<b>Net Current Assets</b>	77,418,758	114,793,660
Less: Cash Restricted - Reserves	(43,019,023)	(43,812,738)
Less: Current Self Supporting Loans	(6,885)	(6,885)
Add: Current Borrowings	1,556,415	439,081
Add: Cash Backed Provisions	6,852,427	6,852,427
Land held for sale moved to fixed assets	(28,109)	0
<b>Net Current Funding Position</b>	<b>42,773,583</b>	<b>78,265,545</b>



**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

**Note 3: CASH AND INVESTMENTS****31/03/2019**

Institution	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Maturity Date	Due In (Days)
NAB	1.90%	5,800,000			5,800,000	29-Apr-19	0 - 30 Days
NAB	2.75%	-	7,044,775	-	7,044,775	12-Jun-19	60 - 90 Days
NAB	2.75%	-	3,181,674	-	3,181,674	12-Jun-19	60 - 90 Days
NAB	2.72%	-	10,614,645	-	10,614,645	2-May-19	30 - 60 Days
NAB	2.72%	-	13,000,000	-	13,000,000	2-May-19	30 - 60 Days
BANKWEST	2.68%	-	5,000,000	-	5,000,000	2-May-19	30 - 60 Days
BENDIGO	2.75%	-	5,526,487	-	5,526,487	12-Jun-19	60 - 90 Days
Bankwest	2.72%	3,027,275	-	-	3,027,275	16-May-19	30 - 60 Days
Bankwest	2.55%	3,044,396	-	-	3,044,396	28-May-19	30 - 60 Days
Bankwest	2.60%	3,043,030	-	-	3,043,030	26-Jun-19	60 - 90 Days
BENDIGO	2.75%	3,000,000	-	-	3,000,000	2-May-19	30 - 60 Days
BENDIGO	2.72%	3,000,000	-	-	3,000,000	23-May-19	30 - 60 Days
BENDIGO	2.75%	3,000,000	-	-	3,000,000	29-May-19	30 - 60 Days
NAB	2.72%	3,000,000	-	-	3,000,000	4-Apr-19	0 - 30 Days
NAB	2.72%	3,000,000	-	-	3,000,000	10-Apr-19	0 - 30 Days
NAB	2.72%	3,000,000	-	-	3,000,000	16-Apr-19	0 - 30 Days
NAB	2.70%	3,048,353	-	-	3,048,353	26-Apr-19	0 - 30 Days
NAB	2.70%	3,000,000	-	-	3,000,000	10-May-17	0 - 30 Days
WESTPAC	2.71%	3,034,231	-	-	3,034,231	9-Apr-19	0 - 30 Days
WESTPAC	2.71%	3,000,009	-	-	3,000,009	4-Jun-19	60 - 90 Days
WESTPAC	2.71%	3,000,000	-	-	3,000,000	11-Jun-19	60 - 90 Days
WESTPAC	2.71%	3,000,000	-	-	3,000,000	18-Jun-19	60 - 90 Days
WESTPAC	2.63%	3,000,000	-	-	3,000,000	21-Jun-19	60 - 90 Days
WESTPAC	2.60%	4,000,000	-	-	4,000,000	11-Jul-19	90 - 180 Days
WESTPAC	2.53%	4,000,000	-	-	4,000,000	23-Jul-19	90 - 180 Days
WESTPAC	2.52%	3,000,000	-	-	3,000,000	30-Jul-19	90 - 180 Days
		<b>64,997,293</b>	<b>44,367,581</b>	<b>0</b>	<b>109,364,875</b>		



**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

**Note 4: MAJOR VARIANCES**

*Council Adopted \$250,000 as the material variance to be reported for the 2018/2019 financial year. Below are the major variances more than \$250,000.*

Comments/Reason for Variance	Variance
<b>OPERATING REVENUE</b> <b>General Purpose Funding</b> <i>Revenue is lower than budgeted. This is due to interest on investment which will be regularised at year end.</i>	◆
<b>Law, Order and Public Safety</b> <i>Revenue is higher than budgeted due to an increase in infringements for parking and fines relating to the Dog Act 1976, prosecutions, cat registrations and bush fire fines. Revenue is also higher than budgeted due to revenue received for the DFES Mitigation Activity Grant.</i>	◆
<b>OPERATING EXPENSES</b> <b>Law, Order and Public Safety</b> <i>Expenditure is higher than budgeted. This is due to the surrender of Tranby Fire Station to DFES.</i>	◆
<b>Recreation and Culture</b> <i>Expenditure is lower than budgeted. This is due to surrounds maintenance expenses.</i>	◆
<b>Transport</b> <i>Expenditure is higher than budgeted. This has occurred as depreciation expenses on roads have been higher than initially budgeted for. The variance will be regularised by year end as the City is reviewing its' depreciation rate, which will reduce its' overall depreciation expenses.</i>	◆
<b>CAPITAL EXPENSES</b> <b>Roads, Footpaths &amp; Drainage Infrastructure</b> <i>Expenditure is lower than budgeted. This is due to the works for Port Kennedy Drive and the Wellard Rehabilitation Day. The budget for Port Kennedy Drive will be carried forward to 2019/20.</i>	◆

**City of Rockingham**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 March 2019**

**Note 5: RECEIVABLES****Receivables - Rates and Rubbish**

Opening Arrears Previous Years

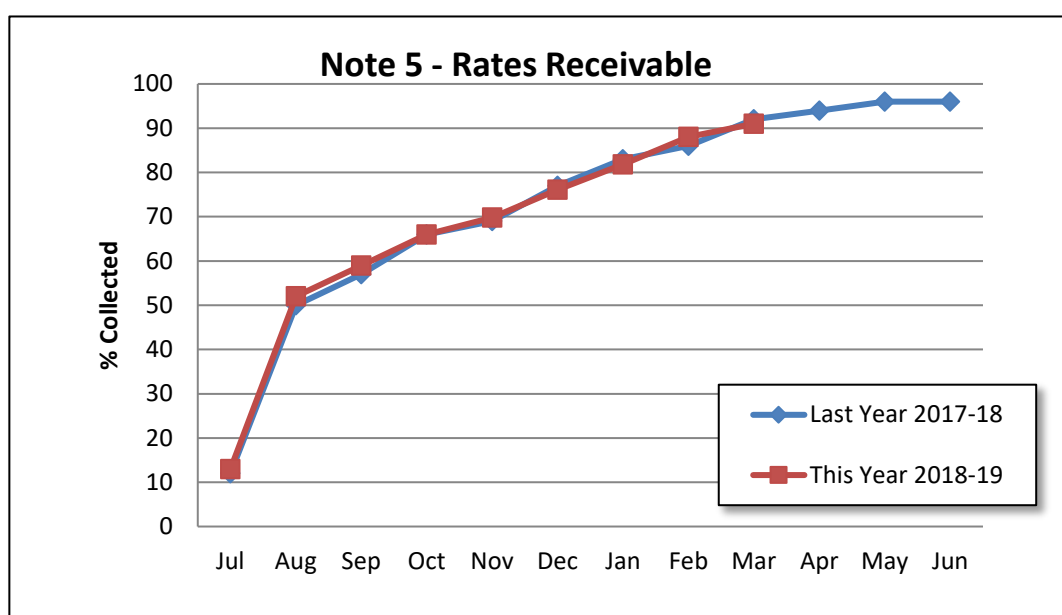
Levied this year

Less Collections to date

Equals Current Outstanding

% Collected

Current 2018-19	Previous 2017-18
\$	\$
4,451,003	4,058,172
123,201,308	117,106,984
- 116,719,906	- 110,303,219
<b>10,932,405</b>	<b>10,861,937</b>
91.44%	91.04%





Department of  
**Local Government, Sport  
and Cultural Industries**

Our ref	E1911235
Enquiries	Julie Craig
Phone	9492 9830
Email	Julie.craig@dlgsc.wa.gov.au

Mr Michael Parker  
Chief Executive Officer  
City of Rockingham  
PO Box 2142  
ROCKINGHAM DC WA 6967

Dear Michael

### **CITY OF ROCKINGHAM – WARD AND REPRESENTATION REVIEW**

This letter is to advise that the Minister for Local Government has approved the recommendation of the Local Government Advisory Board to abolish the City of Rockingham's current four ward boundaries and create three new wards to be named Baldivis (three councillors), Comet Bay (two councillors) and Rockingham/Safety Bay (six councillors) and to increase the number of offices of councillor from 10 to 11, effective from the October 2019 local government elections.

The City had also resolved at its meeting of 18 December 2018 to recommend to the Board to declare the following offices of councillor vacant at the 2019 ordinary local government elections: two councillor offices vacant in Baldivis Ward for four year terms; one councillor office vacant in Comet Bay Ward for four year terms; and three councillor offices vacant in Rockingham/Safety Bay Ward for four year terms.

However, the Board would like to advise that this item is not a matter for it to consider in relation to ward and representation reviews as it does not have the legal capacity to make recommendations declaring offices of councillor vacant. Councillors whose terms do not expire in 2019 remain validly elected and are to be reallocated to the new wards for the remainder of their term.

Administrative processes will now commence to obtain the Governor's approval and publish the changes in the *Government Gazette*. These changes will be implemented at the 2019 local government elections.

We will be in contact with your office during this process as required and will notify you when gazettal has taken place.

Regards

*J. Craig*

Julie Craig  
STRATEGY AND RESEARCH OFFICER  
EXECUTIVE SUPPORT BRANCH

On behalf of the Local Government Advisory Board

30 April 2019



# NEWSLETTER

May 2019



## Association calls on Federal MPs to support coastal policy initiatives

The Australian Coastal Councils Association is calling on MPs representing coastal electorates to support the policy initiatives outlined in the communiqué adopted by delegates at the 2019 Australian Coastal Councils Conference at Kiama in March.

The five key coastal policy initiatives in the communiqué are based on analysis of responses received to the Coastal Issues Survey which was conducted by the Association to identify the major issues of current concern to councils in Australia's coastal areas.

The communiqué calls on the Australian Government to:

- Introduce a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians.
- Allocate Financial Assistance Grants to address coastal hazards.
- Develop a coordinated national approach to coastal governance through an Intergovernmental on the Coastal Zone.
- Ensure the Intergovernmental Agreement on the Coastal Zone forms the basis for a National Coastal Policy.
- Allocate increased levels of funding for Australia's climate science research programs.

Association Chair, Barry Sammels, said the Association had already received indications from Labor and cross-bench Members that they were willing to support the policy agenda.

"Mark Butler, the Shadow Minister for Climate Change and Energy, said if the ALP is elected he is keen to work with the Association to cooperate on the points raised in the communiqué – including the points around funding," Barry Sammels said. "We have also received expressions of support from the Greens and cross-bench members in the House of Representatives and will be following up our approaches to Coalition Members over coming days."

Barry Sammels invited Association member councils to support the campaign by writing to candidates in local coastal electorates.

"A couple of days ago we distributed the final report of the Coastal Issues Survey, together with a copy of the communiqué and a draft letter our members could to frame letters to local candidates," he said.

"I urge member councils to support our campaign by forwarding the communiqué to local candidates, together with the letter calling on them to support the policy initiatives which are set out in the document."

## Former emergency service chiefs call for urgent action on climate change

Twenty-three former emergency services chiefs from all states and territories have taken out newspaper advertisements calling for a parliamentary inquiry into whether the nation's emergency services are adequately prepared to defend Australia from the increasing risk of natural disasters.

Former NSW Fire and Rescue Commissioner, Greg Mullins, said the former chief executives are deeply concerned about the lack of climate action at a national level and felt obliged to speak out. "In the last year we've seen unseasonal fires in Tasmania, Victoria, NSW, Queensland and Western Australia, floods and twin cyclones in parts of northern Australia, longer bushfire danger periods and fires burning in rainforests," he told AAP.

"Emergency responders are doing their best to protect Australians from worsening extreme weather, but the Federal government hasn't stepped up to do its part by rapidly and deeply reducing our emissions," he said. "Rising greenhouse gas pollution from the burning of coal, oil and gas is worsening extreme weather and putting people in danger."

The group, calling itself Emergency Leaders for Climate Change, warned that:

- Bushfire seasons are lasting longer and longer
- Very high to catastrophic bushfire dangers each year are increasing and projected to get even worse.
- Opportunities to carry out hazard reduction burns are decreasing because of warmer, drier winters
- 'Dry' lightning storms are increasing in frequency, sparking many remote bushfires
- The increasing overlap of fire seasons between states and territories and with the US and Canada limits the ability to help each other during major emergencies.
- Increasing the risk of heavier downpours and flooding events – like that which recently affected Townsville.
- Federal government climate policy has resulted in increasing greenhouse gas pollution, putting Australian lives at risk.
- Communities, emergency services and health services need resourcing to cope with increasing natural disaster risk.

Frank Pagano, former executive director of Emergency Management Queensland, told *SBS News* he had signed the joint statement because weather patterns could no longer be predicted. "As former senior emergency service leaders we are no longer constrained from talking about what we believe is happening with the weather," he said.

One of the issues highlighted in the statement is Australia's reliance on leasing specialised firefighting equipment, such as aircraft, from northern hemisphere countries during their cooler months. As Australia's fire season lengthens, to overlap with fire seasons in the US and Canada, access to the equipment becomes restricted.

Australian states and territories are also dependent on sharing resources, including water bombers, trucks and firefighters, which up until now has been possible due to the staggered start to fire seasons in different parts of the country.

"As emergency services leaders we would get together and plan our attack on the fire season and we'd share resources," Frank Pagano said. "But now that's very difficult because we're having events occurring in each state simultaneously."

## South Australian council calls for better regulation of Airbnb

A South Australian council has called on the state government to better regulate the short-term holiday rental industry by classifying properties used for short-term holiday accommodation as hotels.

Holdfast Bay Council, situated in the south-western coastal area of Adelaide, is well known as the location for the city's most popular metropolitan beach at Glenelg.

Currently, there are approximately 300 properties in the local area listed on Airbnb and similar online platforms.

Earlier this month the council voted to write to South Australian planning Minister, Stephan Knoll, calling on him to change planning laws so that people renting out accommodation for less than 28 days would have to apply for development approval as a hotel. This would mean they would be required to pay commercial rates on the property.

Holdfast Bay Mayor Amanda Wilson told *ABC News* the council was concerned that new apartments being built at Glenelg might not attract as much new tourism activity to the area as anticipated.

"We've got a few new towers going up and we want to make sure the people moving into the new apartment complexes are going to live in Glenelg most of the time and not have these apartments empty during the winter or the weekdays," she said.

Ms Wilson said people buying into the complexes wanted to know who their neighbours would be. "We want to provide those people buying into those apartments some security that they'll be there with other residents and the apartments won't be used for short-term stay all of the time," she said.

"We don't have a problem with using our accommodation stock for short-term stay, per se, there's a place for that in Holdfast Bay — we're a place for visitors — but not all of the time at the same places."

She said changing the planning rules would create a register of short-term accommodation which could help to prevent people letting out properties as 'party' houses.

Local property developer Andrew Taplin is building three apartment complexes in Jetty Road, Glenelg. He said the company has a policy of only allowing leases shorter than three months if it is approved by more than 75% of other property owners in the building.

He said regulating premises listed on Airbnb was not likely to reduce property prices because people who owned apartments in the new developments would be pleased to know they would not be living next door to short-term visitors.

A study of planning responses to the impact of short-term holiday rental platforms commissioned by the Australian Coastal Councils Association Inc found that state governments and the various parties involved in the STHR industry, including owners and online platforms, are not doing enough to help local communities manage the impact of STHR listings.

The research project was conducted by a team of researchers headed by Professor Nicole Gurran, Professor of Urban Planning at The University of Sydney. The final project report and recommendations have been sent to relevant government agencies in each state for consideration.

## OPINION: Barry Sammels

*Barry Sammels is Chair of the Australian Coastal Councils Association and Mayor of the City of Rockingham (WA)*

### ***Consider implications of new high-tech era for local government***

Imagine for a moment the coastal community of the future. Sensors along local beaches deliver real-time information on the movement of the people on the beach, alerting lifeguards when water conditions become dangerous or when someone is at risk of drowning. Smart lighting poles provide access to a local wi-fi connection, monitor local traffic conditions as well as deliver energy-saving lighting solutions. Other sensors automatically monitor the condition of local roads and identify waste bins that need to be emptied. As innovations such as these transform the way councils work, it is time to consider the implications of a new high-tech era for the local government sector.

One of the most stimulating sessions at the recent 2019 Australian Coastal Councils Conference was a presentation by Warren Bunker, Group Executive Liveability and Natural Assets Group, Sunshine Coast Council, on the council's *Smart City Framework*. The framework is aimed at supporting local economic growth, ensuring environmental sustainability and improving the quality of life for local residents. Warren provided an outline of the council's progress in harnessing a range of technologies to create a more liveable region, including development of the largest solar energy farm in South East Queensland, introduction of the first whole-of-region smart Wi-Fi system, and development of smart waste bins and water meters.

This trend towards utilising Smart Cities technology to deliver improved community infrastructure and services was also clearly evident at the Smart City Summit and Expo, held in Taipei from 26 to 29 March. I attended the Summit on behalf of the South West Group of councils from the metropolitan region of Perth. It is a major annual event, which this year attracted some 1,250 local government and business delegates from around the world, while the associated Expo drew around 30,000 visitors from more than 50 different countries.

One of the highlights of the annual event is the Smart Cities Mayors' Summit, which was first held in 2015. In that first year three mayors from overseas were invited to exchange views on smart city technology with local mayors from Taiwan. The Mayors' Summit has grown considerably since then. This year it was attended by 147 mayors and I was one of 20 of the mayors who made presentations on topics including smart healthcare, smart transportation, smart buildings, smart education and smart energy. The technology on show included high-tech light poles, rubbish bins that monitor the volume of waste content, battery charging stations for electric motorbikes and scooters, parking and irrigation sensors, and the latest in drone and facial recognition technology.

What is clear from recent smart city initiatives, both here in Australia and internationally, is that the local government sector is commencing a period of major transition in the way it meets the needs of local communities. While the initial adoption of new technology has been by larger well-resourced councils, it is inevitable that these innovations will find their way into the local government sector as a whole.

While new technological initiatives are of intrinsic interest, the challenge for those of us working in the local government sector is to maintain a focus on how the adoption of new technologies can be used to improve the quality of life for our residents. Just as advancements in medical science have improved the health status and life expectancy of our communities, so we need to ensure that advancements in transport, security, energy, construction and asset management are assessed on the basis of the advantages they offer to local residents in terms of improved service delivery, safety, convenience and value for money.

## IN BRIEF

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### Greenland ice sheet melting six times faster than four decades ago

A new study published in the *Proceedings of the National Academy of Sciences* has found that ice loss from Greenland has added 13.7mm to global sea level rise since 1972. The research team found the rate of ice loss has increased sixfold since then – much faster than previously thought. Study co-author Eric Rignot, professor of Earth System Science at the University of California, Irvine, said the study estimated the mass balance of the Greenland ice sheet since the global climate started to deviate from natural variability during the 1980s. The island's ice sheet is the leading source of water added to the ocean every year. Earlier studies that have documented ice loss trends for the area suggest that even if governments take action to reduce greenhouse gases and slow climate change, it may be too late to prevent the current accelerated rate of ice loss. For millions of years, Greenland's ice has melted in cycles due to changes in the weather, but rising temperatures have significantly increased ice lost since the 1980s. The cumulative ice loss since then is more than has previously been lost over thousands of years. More information at - <http://bit.ly/2GDbUws>

### Pressure for more off-leash dog beaches on Gold Coast

The Gold Coast City Council is coming under pressure to increase the number of off-leash dog beaches in the city. The council already has three off-leash beaches, but local residents claim they are too busy and say more off-leash beaches would help ease the pressure and increase safety. Councillor Daphne McDonald told *ABC News* there were thousands of dogs at the existing off-leash beaches on weekends. Council data indicates the number of registered dogs has increased from 56,000 to almost 66,000 over the last three years. "There would be a number of unregistered dogs too that are not included in those numbers," Councillor McDonald said. She said people she had spoken to on the beaches had brought their pets from as far away as Toowoomba, Ipswich and Lismore. Councillor McDonald said her office received daily complaints about the dog beaches, including owners not picking up after their pets and not controlling their dogs. There have also been a number of dog attacks. A council spokesperson said there were no immediate plans to add to the number of off-leash beaches.

### Funding available for women's leadership training in local government

Women & Leadership Australia (WEL) is calling for Expressions of Interests from women in the local government sector who are interested in gaining access to funding for leadership development training. The initiative provides women with grants of between \$3,000 and \$7,000 to enable participation in a range of leadership programs. The scholarship funding is aimed at enabling greater opportunities for women to advance to leadership positions in the sector. Funding is limited and the deadline for receiving Expressions of Interests is 7 June. More information is available at the following url - [www.wla.edu.au/government](http://www.wla.edu.au/government)

#### ASSOCIATION CONTACT DETAILS

TEL	03 9399 8558
ADDRESS	PO Box 550, Williamstown VIC 3016
EMAIL	<a href="mailto:info@coastalcouncils.org.au">info@coastalcouncils.org.au</a>
WEB	<a href="https://coastalcouncils.org.au">https://coastalcouncils.org.au</a>



# WALGA Quarterly Overview Report

## Q1 January – March 2019

Please note: due to staff changes, reporting for this period ended Friday, 22 March.

### City of Rockingham

January saw the launch of WALGA's **YourEveryday** sector promotional campaign. This initiative comprises a website [www.youreveryday.com.au](http://www.youreveryday.com.au) with Local Government content highlighting the scope of knowledge, people and services that can be found across the sector, namely:

**Mayor/President Profiles:** talking about what drew them to Council, how Councils help the community and showing them to be 'people like us'.

**Tourism:** talking about local attractions and activities of an area, providing viewers with a 'reason to visit', and

**Lifestyle:** Local Government staff sharing expert knowledge of niche areas that are of interest to smaller segments of the community.

The campaign is supported with digital advertising and search engine marketing to reach niche community segments. Content is provided back to Local Governments, and Quarterly Reports will now indicate individual video views data.

Members are encouraged to consider their Councillors' and employees' areas of expertise and Council activities that would relate to 'special interest' videos and to contact WALGA Marketing and

Media Manager to discuss opportunities for filming.

### MEMBER SERVICES

19

Members from the City of Rockingham attended WALGA Training this quarter.



3

Number of times Governance advice was provided to the City of Rockingham.



5

Number of times Employee Relations advice was provided to the City of Rockingham.



### SECTOR ADVOCACY

#### YOUREVERYDAY CAMPAIGN

Over the quarter, videos from the City of Rockingham received:

246 website views for *Start a Bookclub by Visiting a Library in WA*

270 website views for *Rewarding Role for Rockingham Mayor*

332 website views for *The Coast Comes to Life in Rockingham*.

### LOCAL GOVERNMENT ROAD ASSET AND EXPENDITURE REPORT 2017-18

WALGA's annual Local Government Road Asset and Expenditure Report provides a comprehensive analysis of the investment in WA roads and acts as a supporting document, useful in inter-governmental negotiations on the allocation of road funds.

WALGA sought information from all Local Governments on their road expenditure information for the financial year.

The City of Rockingham contributed road data to the report.

### BUS STOP INFRASTRUCTURE AGREEMENT

WALGA negotiated a new Bus Stop Infrastructure Agreement with the Public Transport Authority (PTA). The PTA will continue to contribute funding for new bus shelters and bus shelter maintenance under this Agreement which also highlights the communication obligations of the PTA and Local Governments regarding work around bus stops, with emphasis on implications for disabled access.

### ROADWISE ACTIVITIES

7



Number of RoadWise activities conducted in the City of Rockingham this quarter.

### MEETINGS AND EVENTS

#### FUTURE OF LOCAL GOVERNMENT STATE-WIDE FORUM

More than 200 representatives from the Local Government sector came together on Wednesday, 30 January, to help plan the future for Councils in Western Australia. The Forum was a collaboration between the WA Local Government Association, Local Government Professionals and the Department of Local Government, Sport and Cultural Industries, and included presentations by the Local Government Minister and local, interstate and international speakers.

#### GROWTH ALLIANCE PERTH AND PEEL (GAPP) MEETINGS

The City of Rockingham attended the February and March GAPP meetings. WALGA staff attend GAPP meetings to provide executive support and advice, minutes and administrative support every month.




# WALGA Quarterly Overview Report

## Q1 January – March 2019

### WORKSHOP - SWIMMING POOL AND SAFETY BARRIER CONTROL

Building and Energy is seeking comments from Local Government on a discussion paper entitled Targeted Consultation – Swimming Pool and Safety Barrier Control. The paper sets out the minimum recommended pool inspection process for all of WA. On Friday, 15 March, a workshop was held with members to discuss the paper and provide feedback to the Department on the options and ideas being considered in the paper.

 1 Local Government Officer from the City of Rockingham attended.

### CONTAINER DEPOSIT SCHEME INFORMATION SESSION

A session was held to discuss the waste, planning, contract management and community development issues relating to the implementation of the Container Deposit Scheme.

4 Local Government Officers from the City of Rockingham attended.

### WEED MANAGEMENT FORUM


WALGA hosted an event on Thursday, 14 February focusing on the overarching strategies and legislation that provide a framework for coordinated weed

management. This was complemented with case study examples exploring the latest approaches in integrated weed management, and the Australian Pesticides and Veterinary Medicines Authority presenting to the sector on the regulation process for chemical herbicides in Australia.

2 Local Government Officers from the City of Rockingham attended.

### MEASURING URBAN FOREST CANOPY

A joint event with the Department of Planning, Lands and Heritage was held to outline availability of data to support urban forest strategies and identify gaps and priorities for further research in this area.

 1 Local Government Officer from the City of Rockingham attended.

### AD HOC ADVICE

Ad hoc advice provided by WALGA staff to the City of Rockingham on the following topic:

- Short Term Accommodation

### HAVE YOU CONSIDERED?

#### RESOURCES

#### 2019 LOCAL GOVERNMENT DIRECTORY

The 2019 Local Government Directory was published in January and complimentary hardcopies have been distributed to all Councils and Elected Members.

#### PLANNING IMPROVEMENT PROGRAM (PIP) PORTAL

The PIP portal search function has been enhanced and now allows members to easily search for resources by tool or topic. To find out more, email [planning@walga.asn.au](mailto:planning@walga.asn.au)

#### SUSTAINABILITY

#### COMPARATIVE ANALYSIS REPORT

Compiled by WALGA and the City of Perth, the report provides a review and analysis of leading sustainability frameworks that can be adopted by Local Government to embed sustainability at a strategic level. Published on the WALGA website in January.

### CONTACTS

**Deputy Chief Executive Officer**  
Wayne Scheggia  
9213 2024

**Executive Manager Business Solutions**  
John Filippone  
9213 2020

**Executive Manager Environment and Waste**  
Mark Batty  
9213 2078

**Executive Manager Finance and Marketing**  
Zac Donovan  
9213 2038

**Executive Manager Governance and Organisational Services**  
Tony Brown  
9213 2051

**Executive Manager Infrastructure**  
Ian Duncan  
9213 2031

**Executive Manager People and Place**  
Joanne Burges  
9213 2018




# City of Rockingham

## MINUTES

### **Global Friendship Committee Meeting**

Held on Thursday 2 May 2019 at 5pm  
City of Rockingham Committee Room

<p style="text-align: center;"><b>City of Rockingham</b></p> <p style="text-align: center;"><b>Global Friendship Committee Meeting Minutes</b></p> <p style="text-align: center;"><b>Thursday 2 May 2019 – Committee Room</b></p> 																	
<b>1.</b>	<b>Declaration of Opening</b>																
	The Chairperson declared the Global Friendship Committee Meeting open at <b>5pm</b> , welcomed all present, and delivered the Acknowledgement of Country.																
<b>2.</b>	<b>Record of Attendance/Apologies/Approved Leave of Absence</b>																
<b>2.1</b>	<p><b>Members</b></p> <table> <tr> <td>Cr Deb Hamblin (Deputy Mayor)</td><td>Chairperson</td></tr> <tr> <td>Cr Barry Sammels (Mayor)</td><td></td></tr> <tr> <td>Cr Andrew Burns</td><td></td></tr> <tr> <td>Mrs Charmaine Oosthuizen</td><td>Community Member</td></tr> <tr> <td>Mr Noburo Hagiwara</td><td>Community Member</td></tr> <tr> <td>Ms Caroline Hume</td><td>Community Member</td></tr> <tr> <td>Ms Kez Wickham St George</td><td>Community Member</td></tr> <tr> <td>Ms Fiona Nutz</td><td>Community Member</td></tr> </table>	Cr Deb Hamblin (Deputy Mayor)	Chairperson	Cr Barry Sammels (Mayor)		Cr Andrew Burns		Mrs Charmaine Oosthuizen	Community Member	Mr Noburo Hagiwara	Community Member	Ms Caroline Hume	Community Member	Ms Kez Wickham St George	Community Member	Ms Fiona Nutz	Community Member
Cr Deb Hamblin (Deputy Mayor)	Chairperson																
Cr Barry Sammels (Mayor)																	
Cr Andrew Burns																	
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Ms Caroline Hume	Community Member																
Ms Kez Wickham St George	Community Member																
Ms Fiona Nutz	Community Member																
<b>2.2</b>	<p><b>Executive</b></p> <table> <tr> <td>Mr Peter Varris</td><td>Manager Governance and Councillor Support</td></tr> <tr> <td>Mrs Jelette Edwards</td><td>Governance Coordinator</td></tr> <tr> <td>Ms Emma Lewis</td><td>Administration Officer – Civic Services</td></tr> </table>	Mr Peter Varris	Manager Governance and Councillor Support	Mrs Jelette Edwards	Governance Coordinator	Ms Emma Lewis	Administration Officer – Civic Services										
Mr Peter Varris	Manager Governance and Councillor Support																
Mrs Jelette Edwards	Governance Coordinator																
Ms Emma Lewis	Administration Officer – Civic Services																
<b>2.3</b>	<p><b>Guest/Observer:</b> Nil</p>																
<b>2.4</b>	<p><b>Apologies:</b></p> <table> <tr> <td>Ms Sarah Blake</td><td>Community Member</td></tr> </table>	Ms Sarah Blake	Community Member														
Ms Sarah Blake	Community Member																
<b>2.5</b>	<p><b>Absent</b> Nil</p>																
<b>2.6</b>	<p><b>Approved Leave of Absence:</b> Nil</p>																
<b>3.</b>	<b>Terms of Reference</b>																
	<p>The role of the Committee is to make recommendations to Council on:</p> <ul style="list-style-type: none"> <li>• Promoting awareness of social and economic importance of the Global Friendships program to the community;</li> <li>• Planning and arranging visits to and from global affiliates;</li> <li>• Measuring the performance and effectiveness of individual Global Friendships in terms of community and economic development benefit;</li> <li>• New Global Friendship proposals; and</li> </ul> <p>Reviewing the performance and effectiveness of each Global Friendship every four years to assess the degree of activity, value to Council and associated benefits for the City of Rockingham.</p>																



<b>4.</b>	<b>Confirmation of Minutes of the Previous Meeting</b>
	<p><b>Moved Cr Sammels, seconded Mrs Nutz:</b></p> <p>That Committee <b>CONFIRMS</b> the Minutes of the Global Friendship Committee meeting held on 21 March 2019, as a true and accurate record.</p> <p style="text-align: right;">Carried</p>
<b>5.</b>	<b>Matters Arising from the Previous Minutes</b>
	Nil
<b>6.</b>	<b>Declarations of Members and Officers Interests</b>
	<p><b>5:02pm</b> The Chairperson asked if there were any interests to declare.</p> <p>There were none.</p>
<b>7.</b>	<b>Petitions/Deputations/Presentations/Submissions</b>
	Nil
<b>8.</b>	<b>Agenda Items</b>
	<p><b>8.1 Official Delegation Visit to Ako in December 2018</b></p> <p>Manager Governance and Councillor Support, Peter Varris tabled his draft report. He will send out to Global Friendship Committee for final check and make changes before attaching it to the Minutes for this meeting. These Minutes will be part of the May 2019 Council Bulletin. The committee thanked Peter and the delegates for their reports.</p> <p><b>Moved Cr Burns, seconded Cr Sammels:</b></p> <p>That Committee <b>RECEIVES</b> the report for the Delegation to Ako in December 2018.</p> <p style="text-align: right;">Carried</p> <p><b>8.2 City of Rockingham International Food Festival 2020</b></p> <p>Ms Jillian Obiri-Boateng was unavailable to present this item and it will be carried forward to the next meeting.</p> <p><b>8.3 Mayors for Peace</b></p> <p>Executive support collated the survey responses from Global Friendship Committee members and will provide a summary of responses by email. Executive support has met with City's Parks Services about possible places for the peace pole and peace park. They are currently reviewing some sites. We have received a majority of the forms back and have collated the results which will be discussed.</p> <p>Mayors for Peace advised that the 10<sup>th</sup> General Conference in Hiroshima will be held from 3 to 6 August 2020 in a letter dated 14 March 2019. (Attachment 1)</p> <p>Attachments 2, 3 and 4 are the Mayors for Peace Newsletters for February, March and April 2019 respectively.</p> <p>Mayors for Peace has also released a short promotional video to introduce the work of Mayors for Peace as part of their efforts to raise our profile and secure wider support.</p> <p><a href="https://clicktime.symantec.com/32TJ87tHU3r3etSLpk9ETiU7Vc?u=https%3A%2F%2Fyoutu.be%2F63FHoYLC4oY">https://clicktime.symantec.com/32TJ87tHU3r3etSLpk9ETiU7Vc?u=https%3A%2F%2Fyoutu.be%2F63FHoYLC4oY</a></p>

Cr Burns and Cr Hamblin attended a WALGA Zone meeting and advised that the Zone is requesting WALGA to provide an opportunity to highlight the work of Mayors for Peace at the WALGA State Conference by inviting Professor Tilman Alfred Ruff AM to present to the conference and for WALGA to consider other ways in which it can support the work of Mayors for Peace. Professor Ruff will be visiting WA in August 2019.

**8.4 Sister Cities Australia (SCA) Newsletter**

The City received the March 2019 Sister Cities Australia Newsletter which has a story about the Ako Children's Choir. (Attachment 5)

**8.5 International Intercultural Mural Exchange**

Once the project is complete Fiona will provide a report on the project for the committee to evaluate and discuss. This will also help with planning and help for the next Mural Exchange. Community Development may be able to assist with getting artists involved to help the children with the mural design and painting techniques. The committee would like to congratulate Hillman Primary School being selected to represent Australia to create a banner for the Tokyo 2020 Olympics. The process of pairing the schools up is through the Art Mile processes. Unfortunately Hillman Primary School has been matched with a school in Okinawa.

Action:

*Fiona to provide Executive Support with a report on the exchange experience for the committee to evaluate and record. Executive Support will write to Hillman Primary School congratulating them on being selected to represent Australia to create a banner for the Tokyo 2020 Olympics.*

**8.6 Ako Children's Choir Visit**

The committee discussed the visit and results of the feedback forms we got from the schools regarding the music workshop. Overall the positive for the visit was overwhelmingly positive and there are improvements for the future.

Some of the positives and improvements that were highlighted for the next visit included:

- Need to go to parks with toilet facilities.
- Shopping centre performance was very positive and would like to continue for next visit.
- For last day make leaving time a bit later.
- Some Ako students were not able to come due to financial constraints. The committee to look into other accommodation opportunities such as Point Peron Camp, Alfred Hines, St John of God Shoalwater and Penola House.

The feedback from the schools has been very positive. All the students really enjoyed it and will definitely participate again. Other schools would also be interested in participating next time. Some of the improvements for the Music Workshops was:

- Schools wanted a whole day so they could interact and could play games and icebreakers.
- Some students had difficulty interacting.
- Teachers needed all songs music and lyrics much earlier.
- More time needed for schools to get organised.
- All students who participate in the day and performance must have filled out a photo permission slip and be able to be filmed or photographed.

Action:

*Schools to be sent a copy of some photos to distribute to their students.*

	<p><b>8.7 World Masters Games Kansai Japan 2021</b></p> <p>The World Masters Games are an international multi-sport athletic competition held every four years by the International Masters Games Association (IMGA) for athletes over the age of 30 and into their middle age and senior years.</p> <p>Executive support has contacted the Sports Advisory Committee to present at their next meeting on 6 May 2019.</p> <p><u>Action:</u></p> <p><i>Executive support will open dialogue with Ako if they will have community members involved with this event. Executive support to speak to Sports Advisory Committee to promote the World Masters Games to clubs and sporting events.</i></p> <p><b>8.8 Cross cultural book</b></p> <p>Kez Wickham St George has been working with Ako artist Jin Goto to create a book that will be presented to both Cities. The book is now being printed thanks to a private donation. The book to be presented at the 28 May 2019 Council Meeting and recorded to be sent to Ako. Kez advised that her book Peli the Pelican has been translated into Japanese and taught to primary schools in Ako. The students will learn about Rockingham and the animals of Rockingham.</p> <p><u>Action:</u></p> <p><i>Executive support to organise presenting the book at the 28 May 2019 Council Meeting.</i></p> <p><b>8.9 Cultural Advisory Committee (CAC)</b></p> <p>Once Peter Varris has presented his report on the Ako delegation visit Executive support will setup a meeting with Cultural Advisory Committee for a presentation.</p> <p><u>Action:</u></p> <p><i>Executive support to organise presentation and dialogue with CAC.</i></p> <p><b>8.10 Games Boy JP</b></p> <p>Sean Murphy aka (Games Boy JP) performs Kids Comedy and Cultural exchange show that offers hands on connection to the culture of sister cities. Sean speaks both English and Japanese and has offered free shows for schools in Councils with sister city ties in Japan. An expression of interest was put in and received a response that they will be in contact in the next few weeks about some opportunities in Rockingham.</p> <p><b>8.11 New City of Ako Contact</b></p> <p>It is with pleasure that we can advise Mr Daisuke Fujimoto has now been promoted to Deputy Mayor of the City of Ako. There is now a new Director of Civic Dialogue, Mr Hisanori Matsumoto who will be the contact for Ako.</p> <p><b>8.12 International Exchange between Ako and Rockingham about Technology</b></p> <p>Mr Nariki Nagayasu (citizen of Ako) would like to visit with 10 students in March 2020 to exchange.</p> <p>They would like to learn about Technology and the Environment such as education of programming and using IT well in government from Rockingham.</p> <p>In turn, they would provide information on an ageing population and service for home care.</p>
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	<p>They have an action plan:</p> <ol style="list-style-type: none"> <li>1. Outline Agreement – Schedule and purpose</li> <li>2. Decide on a detailed plan – daily schedule, what to do and where to go</li> <li>3. Recruiting – advertise to students in Ako who want to be part of the visit (10 people maximum)</li> <li>4. Pre study – learn about what is happening in Rockingham fieldwork in Ako</li> <li>5. Visit</li> </ol> <p>A plan of their International Program is Attachment 6.</p> <p><u>Action:</u></p> <p><i>Executive support will contact Nariki and advise that the dates are suitable and work on the plan from there.</i></p>
<b>9.</b>	<b>Other Business</b>
	<p><b>9.1 Sister Cities Association</b></p> <p>Peter Varris attended a meeting to discuss organising a national level Sister City Conference at the City of Perth in September 2019. The conference will be a short format for 2 whole days consisting of meetings, conference and Optus Stadium tour.</p> <p><b>9.2 New Colombo Plan Japan Scholar</b></p> <p>Jesse Tucek has contacted the City after meeting committee members at the Perth Japan Festival earlier this year. He has offered his services in translation and community engagement with Ako and Rockingham. He is in his third year of University studying a double degree majoring in Japanese and Chemistry and also writes travel stories for the West Australian.</p> <p><u>Action:</u></p> <p><i>Executive support will investigate if there could be a travel story about Ako.</i></p>
<b>10.</b>	<b>Date and Time of Next Meeting</b>
	<p>The next Global Friendship Committee Meeting will be held on <b>Thursday 20 June 2019</b> in the Committee Room, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 5:00pm.</p>
<b>11.</b>	<b>Closure</b>
	<p>There being no further business, the Chairperson thanked those persons present for attending the Global Friendship Committee meeting, and declared the meeting closed at <b>6:06pm</b>.</p>

# Report on the City of Rockingham Official Delegation to the City of Ako, Japan 10 to 16 December 2018



*Screen door at Earth Corporation depicting the 47 Ronin attack on Kira's mansion*

Author – Mr Peter Varris  
Manager Governance and Councillor Support  
February 2019

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## Background

The City of Rockingham shares a sister city relationship with the City of Ako, Japan since April 1997.

In November 2017 an official delegation from Ako, led by the City's Mayor, Motohide Akashi visited Rockingham to recognise the 20<sup>th</sup> Anniversary of the signing of the sister city memorandum.

During the visit the respective Mayors, delegation members, Global Friendship Committee members and City officers meet to re-confirm the importance of the sister city relationship, at which Mayor Akashi extended an invitation to the City of Rockingham to conduct a reciprocal visit to Ako. The last official delegation from Rockingham was in 2011.

Council's Global Friendship Policy states that *"a sister city relationship is a formal, long term relationship based on diverse linkages between the two cities – including cultural, educational, tourism, sporting and business links. The relationship requires a high degree of commitment on both sides, as well as the active involvement of the Global Friendship Committee and Working Parties."*

In respect to official visits, the Policy further states *"official visits will be conducted as follows:-*  
- *One visit to each endorsed affiliate every two years provided that the relationship is active and reciprocal;*  
- *The composition of the delegation is subject to Council approval and will be led by the Mayor."*

On 27 March 2018 a report was presented to Council with a recommendation from the Global Friendship Committee that a reciprocal visit to Ako be conducted in 2018. Council subsequently resolved –

That Council:

1. **APPROVES** the following composition for an official delegation to travel to the City of Ako in Japan in 2018:
  - Mayor Barry Sammels
  - Cr Deb Hamblin
  - Cr Andrew Burns
  - Two Global Friendship Committee Members
  - Chief Executive Officer
2. **APPROVES** the invitation of expressions of interests from community members to participate in a community delegation to the City of Ako, Japan in conjunction with the official delegation.

The Global Friendship Committee recognised a small but vocal element of the community opposed to the conduct of the official delegation and subsequently decided to reduce Global Friendship Committee representation from two to one. A selection process was established by the committee and a representative chosen.



The Deputy Mayor, Cr Hamblin elected not to participate in the delegation due to her commitments with the Local Government Grants Commission.

The incoming Chief Executive Officer, Mr Michael Parker had personal commitments coinciding with the anticipated dates for the delegation and nominated the City officer responsible for the Global Friendship portfolio, Mr Peter Varris, Manager Governance and Councillor Support to attend on his behalf.

Invitations were made to the community for expressions of interest to participate in the delegation. Two community members (including a newly appointed Global Friendship Committee member) were successful in their submission to join the official delegation. These delegates were self-funded.

## Delegation Composition

The final delegation composition was as follows –

- Cr Barry Sammels, Mayor
- Councillor Andrew Burns
- Mr Peter Varris, Manager Governance and Councillor Support (representing the CEO)
- Mrs Sarah Blake, Global Friendship Committee member
- Mrs Kez Wickham-StGeorge, Community member (and Global Friendship Committee member)
- Mrs Carolyn McAndrew, Community member

Several briefings were held with the delegates in preparation of the official visit.

The City is appreciative of the assistance of the officers of the Hyogo Prefecture Cultural Centre in Perth in liaising with the City of Ako and Hyogo Prefecture in developing the visit itinerary.



*View from Toyoko Inn, adjoining Ako train station*

## Delegation Itinerary

Date	Time	Itinerary
<b>Monday 10/12/2018</b>	4am	Arrive - Perth International Airport
	6:40am	Flight leaves Perth Airport (SQ224)
	9:20pm	Arrive Kansai International Airport (SQ622)
	10:10pm	Depart Kansai International Airport (City bus)
	1:20am	Arrive Toyoko Inn, Ako
<b>Tuesday 11/12/2018</b>	9am	Visiting site① - Kagaku-ji Temple
	9:30am	Visiting site① - Ako Oishi-Jinja Shrine
	10am	Visiting site① - Ako Dantsu Studio
	11am	Ako City Tabuchi Museum of Art - Discussion possibility of exchange
	12 - 1:30pm	Lunch
	1:30pm	Depart the restaurant to the city Hall for Meeting 1 (City bus)
	2 - 4pm	Meeting①(Round table meeting) Future Ako-Rockingham Exchange Responding to climate change Sports Exchange
	4 - 4:40pm	Ako City Council visit
	6 - 8:30pm	Welcome Reception hosted by City of Ako - Ako Royal Hotel
<b>Wednesday 12/12/2018</b>	9:30 - 11:30am	Meeting②- Presentation by Ako City Council and Q and A Session Mayors for Peace Digital technology, Community Interaction and Development Employment, Economic Development, Tourism Aged Care and Disability Services Rubbish Disposal and Recycling
	12:00pm	Lunch
	1pm	Visiting site② - Work facility for the disabled, 'MINORI DAICHI'
	2pm	Visiting site② - Sport Therapy Centre 'Masters Club'
	3 - 4:30pm	Visiting site② - Earth Corporation
	7 - 9:30pm	City Cultural Hall 'HARMONY HALL' Onlook practicing Daimyo Gyoretsu Society(DGS) and Reception hosted by DGS
<b>Thursday 13/12/2018</b>	9 - 11:30am	Visiting Site③ - Kansai University of Social Welfare
	11:30am	Ako → Hyogo Prefectural Government (Kobe City) Lunch in the Bus
	1:40 - 2:10pm	Meet Governor of Hyogo Prefecture
	2:30pm	Hyogo Prefectural Government (Kobe City) → Ako
	5pm	Visit Sakoshi Town
	5:30 to 7pm	Reception hosted by Ako International Friendship Association (AIFA) - SAKE Brewery 'Okuto Shuzo Yoriai Gura' Rakugo (Traditional art of Japanese story telling in English)
	7:30 - 10pm	Sky Lantern Ceremony - Ako Castle Ruins Park
<b>Friday 14/12/2018</b>	7:30am - 3:45pm	<b>Ako Gishi Festival</b>
	6 - 8pm	Dinner with Parade participants - Kakui-so Hotel
<b>Saturday 15/12/2018</b>	10 - 11:30am	Gathering with Ako Children's Choir - Ako Civic Centre
	6:00pm	Dinner with key delegation hosts and liaison officers
<b>Sunday 16/12/2018</b>	5am	Depart Ako (City Bus)
	8am	Arrive Kansai International Airport
	11am	Depart Kansai International Airport (SQ619)
	11:55pm	Arrive Perth International Airport



## Day 1 – Monday 10 December 2018

The delegates made their way to meet at the Perth International Airport at 4am. Flight departed Perth at 6.40am, arriving Singapore at 11:55am.



*Flight to Singapore*

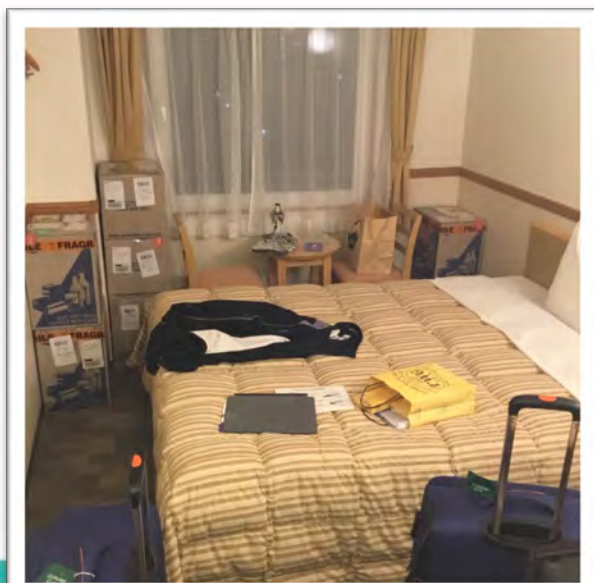
Flight departed Singapore at 2:05pm arriving Kansai International Airport (Osaka) at 9:20pm.

Some minor issues encountered at immigration and customs in respect to purpose of visit. These were relatively easily clarified.

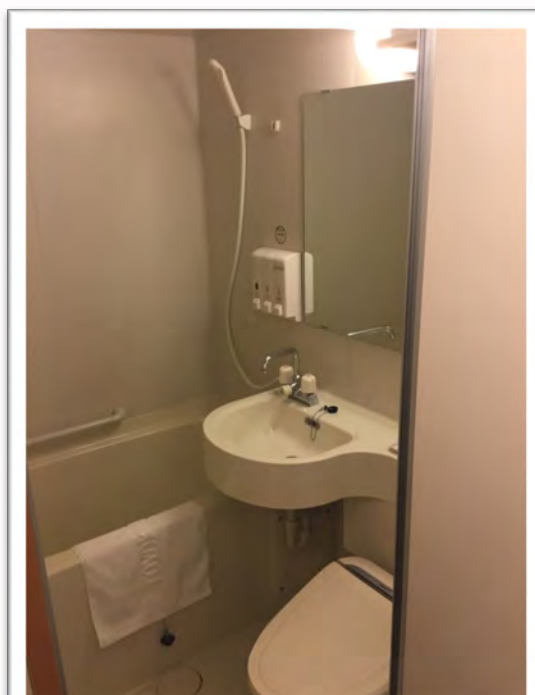
Met at Airport by City of Ako Deputy Mayor, Yoshifumi Kojima and Ako Director Public liaison Division, Daisuke Fujimoto. Also joined by delegation interpreter, Rika Nishimura.

Depart Kansai Airport at 10:10pm by bus to travel to Ako.

Arrived at Toyoko Inn at 1:20am Tuesday morning.



*Toyoko Inn room*



*Toyoko Inn room*

## Day 2 – Tuesday 11 December 2018

The Official Delegation departed the Toyoko Inn at 8:50am and embarked on the first day of activities. Given the very early morning arrival to the delegation accommodation it was fortunate that the initial morning itinerary consisted of some site visits.

### 9am – Ako Oishi-Jinja Shrine

The Ako Oishi-Jinja Shrine was established in 1912 to commemorate the life of Kayano Sanpei and the 47 loyal samurai, including Oishi Kuranosuke. Also onsite is a museum displaying Ako Gishi related artifacts.



*Oishi-Jinja Shrine Gate*



*Oishi-Jinja Shrine Museum*

The Shrine features prominently in the ceremonies for the Gishi Festival.



*Oishi-Jinja Shrine Main*



*Oishi-Jinja Shrine and bell ropes*



### 9:30am – Kagaku-ji Temple

The Kagaku-ji Temple was founded by Asano Naganao in 1645, and is home to shrines to the 47 Ronin.



*Kagaku-ji Temple Main Entrance*



*Kagaku-ji Temple*

The original pine tree planted by Asano Naganao was struck by lightning. The current tree is a replacement and is over 100 years old.



*Kagaku-ji Temple Pine Tree*



*Shrine to the 47 Ronin*

Delegates were afforded the opportunity to place offerings to the 47 Ronin during the visit.

The Temple also features prominently in ceremonies during the Gishi Festival.

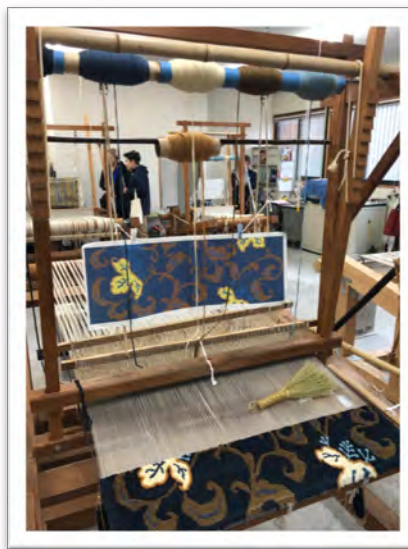
## 10am – Ako Dantsu Studio

The delegation visited the Ako Dantsu Studio, a rug weaving studio.

The rugs are hand -made (with loom) in traditional Japanese style and are intricately trimmed by small scissors to create a contoured finish. A rug (depending on size and complexity) can take up to 12 months to complete.



*Trimming the contours*



*Weaving loom and rug in progress*

Apprentices were undertaking training from master weavers. Training can take up to six plus years.

A wonderful meeting occurred during this visit. One of the weavers responsible for making the 'City of Rockingham Crest' rug located outside the Council Chambers was present.



*Weaver of City of Rockingham rug*



*Extract from newspaper article*



*Newspaper cutting*

An average size rug will cost approximately US \$10,000. Rugs are very valued in Japanese society and will be brought out for special occasions and visitors.



### 10:50am – Beatles ‘Museum’

On walking back to the bus after visiting the Dantsu Studio, the delegates came across a shop / museum dedicated to the Beatles. The owner was very proud of his collection of Beatles memorabilia.



*Beatles Museum*



*Beatles Museum Owner*

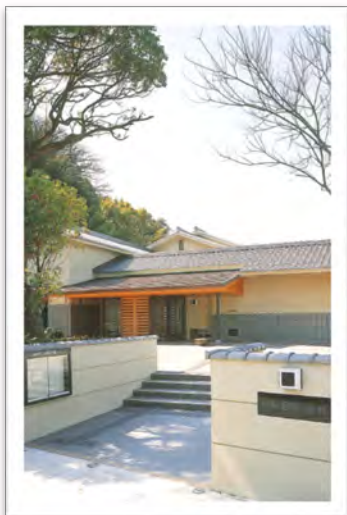


*‘Old’ Ako back street*

## 11am to 12:15pm – Ako City Tabuchi Memorial Museum of Art and Craft

The first official meeting was at the Ako City Tabuchi Memorial Museum of Art and Craft.

The Museum (or Gallery) is a facility built with the assistance of private funding and is operated by the City of Ako.



*Ako City Tabuchi Memorial Museum of Art and Craft*

On exhibition were the works by well-known local painter, children's author and illustrator, Jin Goto (a Nihongaka). He was on hand to talk about his art and the art community in Ako.

Also in the exhibition was Jin Goto's uncle, a puppet artisan (Karakuri ningyo).



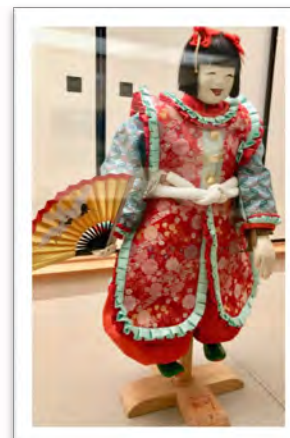
*Artist Jin Goto, Ako Interpreter and Cr Sammels*

Discussions ensued exploring opportunities for the exchange of art and craft, both in respect to exhibitions and the potential for visiting (residential) artists between the two Cities.



*Gallery Display*

Jin Goto and delegation member Kez Wickham StGeorge soon identified their shared loved of art and writing for children, leading to discussions on a possible collaboration.



*Japanese puppet*



*Interpreter, Jin Goto and Kez Wickham StGeorge*



## 2pm to 4pm – Official Meeting 1 – City of Ako

The delegation travelled to Ako City Offices for the first of the official meetings with the City of Ako. All City of Rockingham delegates were present. Representing the City of Ako were the following officials -

- Motohide Akashi – Mayor
- Hiroyuki Takami – Director Community Services
- Daisuke Fujimoto – Director Public Liaison
- Yoshimasa Onoe – Superintendent Education
- Syuu Kotani – Director Environment
- Observer – Noriko Hirata – Regional Director, Western Australian Government Kobe Office
- Yoshifumi Kojima – Deputy Mayor
- Shinya Hiromura – Director Secretariat / PR
- Kenwa Irishio – Director Education
- Toshiya Yoneguchi – Director Sports Promotion
- Kunio Miyamoto – President, Ako International Friendship Association
- Observer – Junko Ishimitsu – Director Hyogo International Association

Topics for Discussion included –

- Future Ako-Rockingham Exchanges
- Sports Exchanges
- Climate Change Response

Both Mayors expressed a desire to see the sister city relationship continue and for meaningful exchanges to be explored.



*Official Meeting*

The City of Ako is keen to work closer through the Ako International Friendship Association and encourage involvement through community 'grass roots'. The changes that have occurred to the two local governments over the duration of the sister city relationship we acknowledge, Rockingham doubling its population, while Ako's population is in decline. This creates an opportunity to learn from each other and leverage for each City's strengths.

The Artmile International Collaborative Learning project (through Japan Art Mile Foundation) was highlighted as an example for getting young people involved to "Co-create a Future". This project is integrated with the aims of the Tokyo 2020 Olympics and Paralympic Games. (see attachment 1.2). Hillman Primary School is currently participating in an Art Mile collaborative project. Ako is keen to promote school student exchanges and collaboration between students.

Both Cities discussed the opportunity for sports exchanges. The Ako Marathon was highlighted as a significant event (4000 participants) on the Ako calendar. The World Masters Games are to be hosted in Kansai, Japan in May 2021 (involving Hyogo Prefecture) and the opportunity to encourage City of Rockingham sporting groups to consider participating was discussed.

The idea of exchanges in specific sport demonstrations in schools was identified, such as Kendo (Ako) and Australian Rules Football (Rockingham). Rockingham noted the number of sporting events held in Rockingham (e.g Triathlon, Kite Surfing, etc.) and agreed that an exchange of 'calendar of events' would be beneficial.

Rockingham outlined the number of climate change response initiatives that the City is involved in to address the risks of severe storm damage, inundation and sea level rise. The collaboration and participation in groups such as the Peron Naturaliste Partnership, Cockburn Sound management Council, Southern Metropolitan Regional Council, Australian Coastal Councils Association were noted.

Ako noted that there is not a significant amount of interaction between agencies in the region and were very interested in learn more from the Rockingham experience. Ako focus has been more on community education in respect to climate change (conserving energy, minimising waste etc).

Brief discussions were had on exchanges in respect to tourism development, community and small business groups. The City of Ako has a diminishing and aging population and young people are leaving for employment elsewhere. There has been an impact on small business as a consequence. Ako is working towards employment opportunities for young people, servicing the aging population and economic development to retain and grow population.

The meeting concluded with both parties agreeing that there had been very productive discussions

#### 4pm to 4:30pm – Meeting with City of Ako Councillors – Council Chambers

The delegation proceeded to the Council Chambers to receive an address by the Council Chairman, Toshio Huo and to meet the 18 City Councillors.



*City of Ako Council Chamber and Councillors*



*City of Ako Council Chamber*

At the conclusion of the meeting the City of Rockingham delegates returned to the Tokoyo Inn to prepare for the Official Reception.

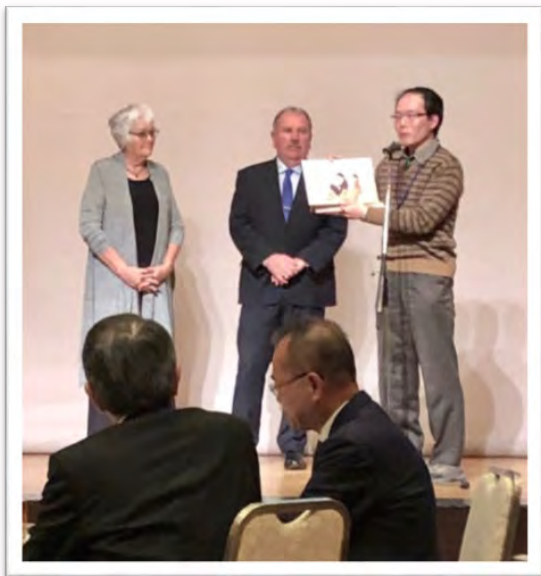


### 6pm to 8:30pm – Official Reception – Ako Royal Hotel

The Official Reception was held at the Ako Royal Hotel and was attended by all Rockingham delegates.

Attendees from Ako included the following the Mayor, Deputy Mayor, and Chairman of Council, City Officers, Ako International Friendship Association members, Hyogo Prefecture Industry and Labour Director, Chamber of Commerce and Industry Director, Tourism Association President, Kansai University of Social Welfare President, WA State Government Kobe representative, Consumer Association Chairperson, Cultural Association chairperson, Major industry representatives, Jin Goto among others.

There was an exchange of speeches and official gifts between the respective Mayors, as well as an exchange of authored books between delegate Kez Wickham StGeorge and Ako artist, Jin Goto.



*Kez Wickham StGeorge, Cr Sammels and Jin Joto*

Those attending were treated to a performance of traditional Japanese songs and a demonstration of some intricate wooden automated clockwork puppets made by a local citizen. While he had an unfortunate accident on the way to the reception which damage one of his mechanisms, his craftsmanship was on display with his creations.



*Exchange of Gifts between Mayors*



*Clockwork Puppet Mechanism*

## Day 3 – Wednesday 12 December 2018

The delegates walked to the Ako City offices for the second Official Meeting with Ako.

### 9:30am to 11:30am – Official Meeting 2 – City of Ako

Attended by all Rockingham delegates, the meeting was attended by the following representatives from Ako –

- |   |  |
|---|--|
| • Motohide Akashi – Mayor   | • Masanori Hashimoto – Director General Affairs                        |
| • Hiroyuki Takami – Director Community Services   | • Shinya Hiromura – Director Secretariat / PR                          |
| • Daisuke Fujimoto – Director Public Liaison  | • Shinji Motoie – Manager Information Policy                           |
| • Kosuke Matsui – Officer Information Policy  | • Hiroyuki Kasahara – Director Industry & Tourism                      |
| • Kenichi Takasago – Officer Industry & Tourism   | • Hisanori Matsumoto – Director Social Welfare                         |
| • Matsato Minaka – Director Ako Disposal & Recycling                                      | • Kazuyuki Mandai – manager Ako Disposal & Recycling                   |
| • Observer – Noriko Hirata – Regional Director, Western Australian Government Kobe Office | • Observer – Masayuki Ishizu – Manager Hyogo International Association |

Topics of discussion included –

- Mayors for Peace
- Ako Information Policy (Digital Technology)/Community Engagement
- Ako Tourism and Industries and Employment
- Welfare Officers – Age Services and People with Disabilities
- Waste Management and Recycling

The meeting initially comprised presentations from various Ako City officers, supported by slideshow. Speech notes are attached (Attachment 1.3).

The Mayors for Peace project (which both Cities are members) arose from the bombing of Hiroshima and the desire by the people to primarily to promote peace between nations and secondly to create an environment free of nuclear weapons. Discussions focused on how the Cities could promote each other's activities in respect to Mayors for Peace.

In respect to Information Technology, Ako City is still very paper based. They do have core organisational software, which is not effectively utilised by City officials. There are some endeavours to provide the community online avenues to communicate and do business with the City particularly in respect to tax lodgment and the introduction of a 'My Number Card' access to information and services.

Ako has many historical sites and was the location for a popular TV drama production recently. They have approximately 1.5 million visitors a year. Ako has a strong tourism strategy which is reviewed every three years. "Feel Ako Time" is the current promotion vehicle for tourism. The Gishi and Oyster festivals are key tourism events and work is being undertaken to introduce smart phone apps for walking tours.

The main industries are agriculture (paddy rice, mandarin), fisheries (oysters), industrial (former historical method salt production lands are being used for new industrial uses, such as electric machinery, chemistry, ceramics, modern salt production) and commercial. Small businesses are being impacted by the larger commercial operators and wholesale and retail trade is on a downward trend.

The senior population is increasing with 15,000 of the 48,000 population categorized as seniors. This has a significant impact on service delivery. Ako has voluntary 'District Welfare Officers' to monitor and check on older citizens. People with disabilities are encouraged and supported in employment where possible. Support for 'Self Governing Communities' was also mentioned.

In respect to waste and recycling Ako produces 17,000 tonnes of waste per annum and this is managed in the following manner –

- Incineration (power generation) 14,400t
- Not burnt/landfill 560t
- Large refuse 800t (crushed / recycled)
- Cans, bottles etc 450t
- Paper and Cardboard 190t
- Plastic recyclables 250t
- PET bottles 90t
- Green waste, etc 360t

Special programs for recycling digital devices for precious metals (this material will go into the making of the Tokyo Olympic medals).



*Official Meeting presentation*

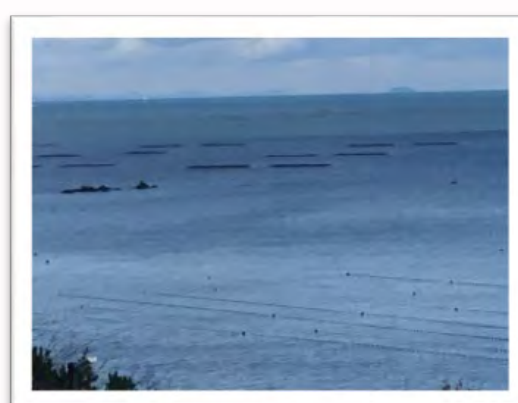
The Rockingham delegation outlined the City's activities in strategic community planning, community engagement (inc. RockPort), population demographics, economic and tourism strategy, Technopole opportunities, major developments and projects.

Once again the meeting provided much for both Cities to consider, with opportunities to learn from each other in the future.

The Rockingham delegates departed the Offices for lunch.



*View over sea and Oyster Farms*



*Oyster Farms*



### 1pm to 2pm – Minori Daichi – work facility for people with disabilities

After lunch the delegation visited Minori Daichi, a not-for-profit facility for people with disabilities focused on providing meaningful work.

Open five days a week, work opportunities include –

- Manufacture and sale of pound cake and cookies;
- Making packing bags for confectionery;
- Assembling work of motor parts for air conditioner;
- Dismantling and sorting electric parts;
- Management of coffee shop; and
- Simple printing work.

The facility is owned by Ako City and leased to the not-for-profit.

The delegates met both employees and clients at the facility and joined a group in folding small packing boxes.



*Working Kitchen - cookie baking and packing*

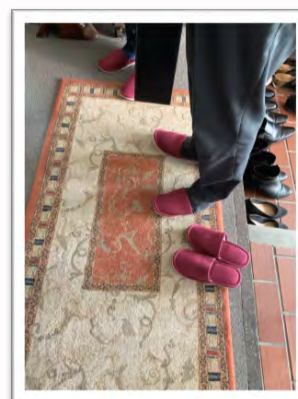
The speed at which the clients could fold these tiny boxes was remarkable.



*Folding packing boxes*

One of the facility's clients, a talkative young woman named Keiko, took a shine to the Mayor, calling him 'Uncle'.

She was very keen to join the delegation on the bus as we were departing and took some convincing to stay.



*One size does not fit all!*



*Facility Chairman, Manager, Cr Sammels and Keiko.*

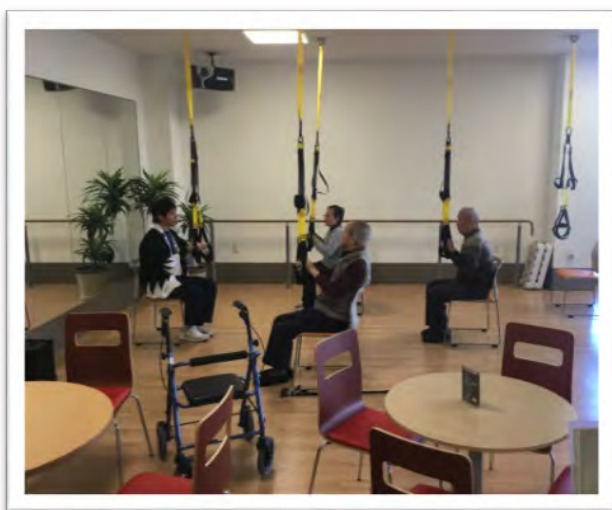


### 2pm to 3pm – Sports Therapy Centre ‘Masters Club’

The next facility visited was a privately funded (and owned) facility that provided rehabilitation services to seniors as well as an activity centre. The delegates toured the facility and met the owner, Mr Motohisa Kojo.

Mr Kojo, a doctor, has extensive interests in medical and welfare related businesses including seven private hospitals, the largest comprising 470 beds.

The centre includes a heated therapy pool, exercise gym (designed for seniors) and activity rooms.



*Seated exercise session*



*Therapy pool*

At this point it is important to note that local government in Japan is structured similarly to that generally in the United States of America. Ako City is responsible for police and fire services, education (schools), as well as health services. In Western Australia these services are provided by the State Government.

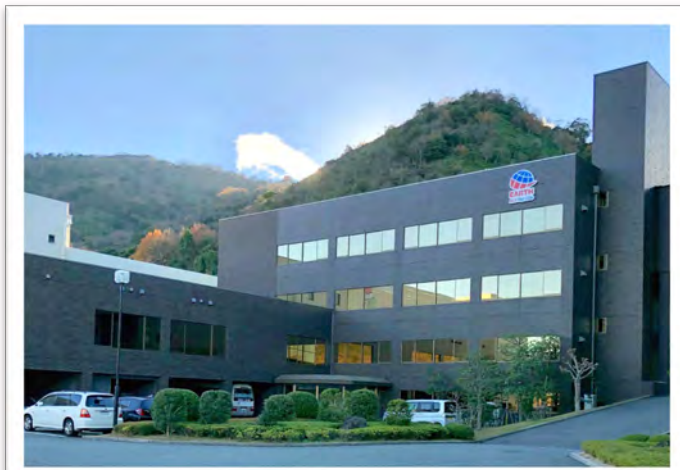


*The delegation with Mr Kojo, his wife and facility employees*

### 3pm – 4:30pm Earth Corporation

The delegation travelled by bus to Earth Corporation, one of the major manufacturers in Ako.

Hosted by Earth Corporation Senior Executive Officer, Koichi Yasuhara, the delegation toured one of the manufacturing and research facilities operated by the company.

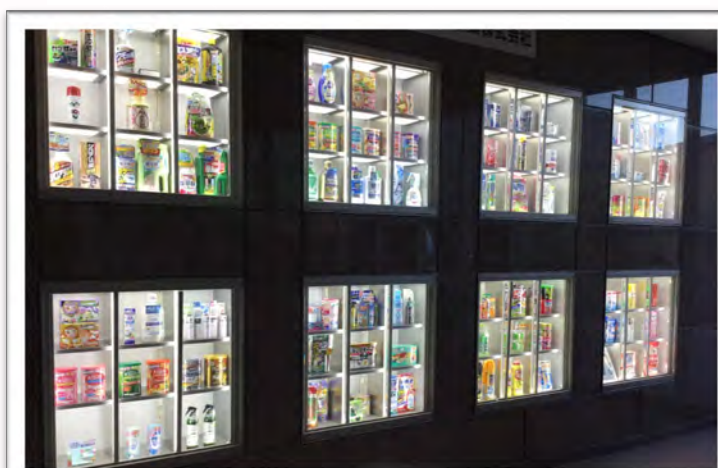


*Earth Corporation*

Earth Corporation's business is focused on domestic household products, including cleaning products, personal hygiene products, pet products and pest control.

The company trades internationally (not Australia as yet), with many of its products 'brand favourites' in Japan.

The research facility was for pest control. The cockroach breeding room generated interesting reactions from some of the delegates!



*Earth Corporation product range*



*Delegation at Earth Corporation*

A quick snapshot of Earth Corporation –

- 2017 Sales of 179.7 billion yen (2.25 billion AU\$)
- 15 billion yen overseas sales (anticipated 2020)
- 15 billion yen ordinary profit (anticipated 2020)

The delegation briefed Mr Yasuhara on the industrial opportunities in East Rockingham and the establishment of the Rockingham Technopole.

The delegation returned to the Toyoko Inn.



### 6:50pm – Daimyo Gyoretsu Society Demonstration and Dinner

The delegation walked to Ako City Harmony Hall, where outside the Daimyo Gyoretsu Society was practicing for the Gishi Festival parade. Along with Ako City officers, the Society is responsible for much of the performances in the festival and parade.

Joined by Mayor Akashi, the delegates watched the practice and were invited to try their hand (and feet) in some of the 'choreography' involved.



*Practice session*



*Practice session and demonstration*

At the end of the practice session the delegation joined with Society members in a dinner and fellowship.

On the return walk to the hotel the delegation noticed the model replica of the sailing ship "Rockingham" in the foyer of Harmony Hall.



*Cr Sammels and the "Rockingham"*



*Learning the basics*

## Day 4 – Thursday 13 December 2018

### 9am to 11:30am – Kansai University of Social Welfare Tour and Presentation

The delegation was invited to tour Kansai University of Social Welfare, a 'private' university located in Ako delivering courses in education (primary equivalent) and health and social services, including nursing, midwifery and physiotherapy.



*Delegation and Kansai University representatives*



*Mock Hospital Ward*

Accompanied by University Vice President Isao Sato and Professor Midori Kanazawa, the delegation visited 'mock' hospital wards, birthing units and school classrooms used by students to learn.



*Student Presentation*

The delegation received a presentation by some university students highlighting their study experiences and their hopes for their future careers.



### 11:30am to 1:40pm – Travel by bus to Kobe, Hyogo Prefecture

The delegation was invited by the Hyogo Prefecture Governor (equivalent of the WA State Premier) to meet with him in Kobe, a two hour bus trip north of Ako.



*Bus trip view*



*Bus trip view*

### 1:40pm to 2:30pm – Meeting with Hyogo Prefecture Governor

The delegation arrived at the Kobe Hyogo Prefecture Reception Building and awaited Governor Toshizo Ido. In attendance were the Rockingham delegation, Ako Mayor – Motohide Akashi, Futoshi Yokokawa – Director Hyogo International Relations, Nirihiisa Mizuguchi – Director General – Hyogo International Affairs, Kazushige Taki – V/Chairman Hyogo International Association, Noriko Hirata, Regional Director – WA Govt Kobe Office, interpreters and other officials.

Governor Ido joined the meeting and there was an exchange of speeches between the Governor and Mayor Sammels. Governor Ido remembered fondly his visit to Rockingham and the friendship he has with the Mayor and the City.



*Delegation Room*



*Delegates with Governor Ido, Mayor Akashi & other officials*

Cr Sammels presented the Governor a letter from Premier Mark McGowan extending best wishes and looking forward to the continuing sister state relationship Western Australia has with Hyogo Prefecture and in extension, the sister city relationship between Rockingham and Ako City.

### 2:30pm to 4:40pm – Travel by bus Kobe to Sakoshi Town, Ako

The delegation travelled the return journey by bus to Sakoshi Town, Ako.

### 4:40pm to 5:30pm – Short Tour Sakoshi Town

Located on Sakoshi Bay, Sakoshi Town is one of the older areas of Ako City, and is famous for Sakoshi Oysters. The delegation had an opportunity for a short walk through some of the old town and also visit one of the original meeting houses.



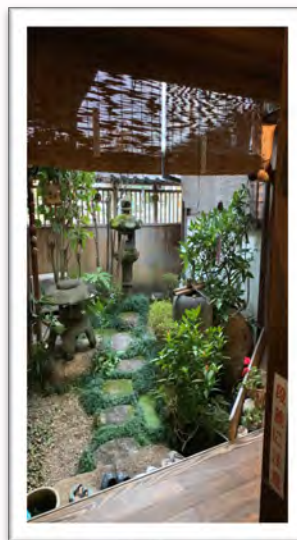
*Sakoshi Bay*



*Old Sakoshi Town Street*



*Sakoshi Town Council Building*



*Traditional Garden -  
Council Building*

The historical Sakoshiura Meeting House (est. 1831) served as a meeting house and break room for many years, and was refurbished in 1994. It houses a number of artifacts around Japanese culture and meetings.



### 5:30pm to 7pm – Dinner with Ako International Friendship Association – Sake Brewery

The delegation and other international guests were hosted to dinner by the Ako International Friendship Association at a historical Sakoshi Sake Brewery, “Okuto Shuzo Yoriai Gura”.



*Traditional Breaking of the Sake Barrel Lid*



*Food Preparation*

Guests were entertained by Rakugo, traditional Japanese story telling (in English), which involved a very funny, if ribald, story of smuggling sake.



*Rakugo story telling*

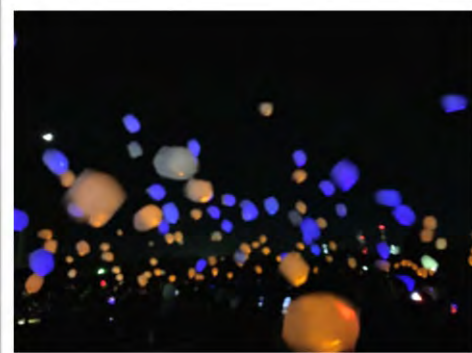


*Friendship Society and guests*

### 7:30pm to 10pm – Sky Lantern Ceremony – Ako Castle Ruins Park

From the dinner the delegation was transported to Ako Castle Ruins Park where a traditional ceremony of ‘releasing’ lanterns was held as a precursor to the Gishi Festival the next day.

The delegation were hosted by Mayor Akashi and were able to participate in the ceremony, ‘releasing’ lanterns. Notes were attached to each lantern with the hopes and wishes of the respective delegate, the custom being that once in the sky these wishes may become true.



*Sky Lanterns*

## Day 5 – Friday 14 December 2018

### 7:30am to 3:45pm - Ako Gishi Festival

The delegation was invited to participate in the Gishi Festival Parade. The Festival celebrates the story of the 47 Loyal Retainers or 'Chushingura' based on the Ako historical event.

Delegates were separated in two groups. The male delegates were invited to participate in the parade, each representing one of the 47 Ronin. It is understood that this was the first time 'Westerners' were permitted to specifically take part; a great honour. The female delegates were to participate in a traditional scene of the Chushingura story on a float.

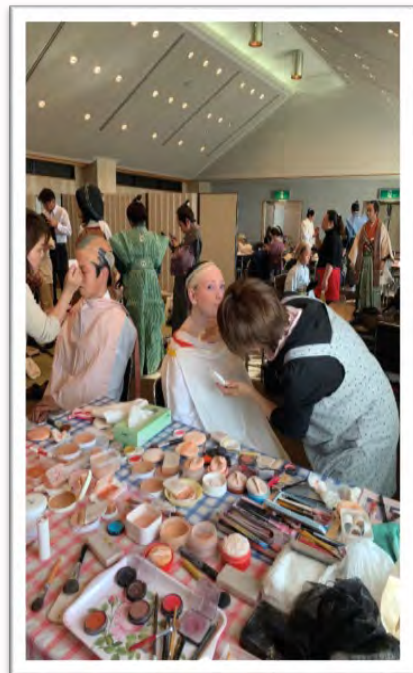


*Costuming for the 47 Ronin*

This entailed several hour of preparation for costuming (and make up).

Costuming was undertaken under the watch eye of the 'Kimono Master' who was very particular.

For some of us, footwear was an issue, explaining why our foot sizes had been requested prior to the visit.



*Make up for Parade Float Participants*



*Honouring the 47 Ronin at the Shrine*

Once costumed the male participants met the famous Japanese actor who would lead of the '47 Ronin' procession, Hideki Takahashi and then walked with fellow 'Ronin' to the Kagaku-ji Temple for a Buddhist service, and purification ceremony.

While at the Temple the participants were able to make offerings at the shrines of the 47, honouring the specific Ronin they were representing.





*Hideki Takahashi at the Oishi-Jinja Shrine ceremony*

The '47' then walked to the Ako Oishi-Jinja Shrine for a lengthy religious ceremony

It ceremony involved local VIPs and representatives of specific families (possibly connected to the original 47) making offerings.

It was a very solemn occasion.

The female delegates joined other participants for the float section or 'Dashi' of the parade and were shown how to 'act' their specific part of the Chushingura play. The scene they played is that of the drunk lord interacting with two geisha.

All delegates were able to rejoin each other for a short time before lunch with the parade participants.

The lunch was held at the City History Museum.

After lunch the participants went to their respective parade starting positions.



*Delegates in costume*



*Female delegates on the float*

The Parade route consisted of two sections through the City.

The City of Ako advised that there were some 60000 visitors to Ako for the parade with significant local and national media coverage.





Hideki Takahashi leading the 47 Ronin procession



Procession participants



Newspaper article



Newspaper article

The Mayor and several delegates were interviewed by both local and national print and television media. The City of Rockingham was strongly promoted through the parade.

At the conclusion of the parade the delegates returned to their respective costuming places to undress. Delegates then returned to the Tokoyo Inn to prepare for dinner





*Dashi participants*



*Posing with spectators*

#### 6pm to 8pm – Dinner with Gishi Festival Parade Participants – Kakui-so Hotel

The delegates had dinner with other parade participants at the Kakui-so Hotel. Everyone was in good spirits with shared fellowship from being in the parade.



*Parade participants at the dinner including Ako City Mayor and Chairman*



## Day 6 – Saturday 15 December 2018

### 10am to 11:30am – Visit with Ako Children's Choir

Saturday morning the delegates were able to visit the Ako Children's Choir and join them for a short performance and some morning tea. The children were excited and looking forward to visiting Rockingham in March 2019.



*Ako Children's Choir*



*Delegates and the Choir*

### 1pm Art Demonstration Project



*Art demonstration participants*

Delegate Kez Wickham-StGeorge arranged for an art demonstration project for Ako residents and acquired materials to undertake this initiative.



*Art piece*

## Day 7 – Sunday 16 December 2018

5am Depart Ako - Bus to Kansai Airport

8am Arrive Kansai International Airport

11am Depart Kansai Aiport

11:55pm Arrive Perth International Airport



*Returning home*



## Conclusion

The delegation was exceptionally busy and productive and I extend my appreciation to the City of Rockingham Governance and Councillor Support Team for their enormous preparations to make this visit a success. I also acknowledge the hard work by the Mayor and my fellow delegates, as well as the tireless assistance from our interpreter, Rika Nishimura. I thank the City of Rockingham for the opportunity to participate.

The purpose of the visit was to not only reciprocate the Ako Mayoral delegation in 2017, but to investigate opportunities to progress the Sister City relationship beyond simple civic courtesies, into valuable cultural, economic, and knowledge exchange. The delegation managed to achieve this and as contained in this report and the reports of the delegates, there are many opportunities to pursue that will benefit both communities and local governments.

The opportunities for school children to participate in the Japan Artmile project is already progressing with Hillman Primary School, along with future student interactions with the Ako Children's Choir.

Future Art exchanges and artists in residence programs were highly supported.

The 'Mayors for Peace' initiative has many opportunities to progress beyond the sister city relationship and into a more multicultural sphere.

Ako was keen progress the potential for Sports Exchanges, particularly demonstration sports. The World Masters Games is a great opportunity for Rockingham individuals and sporting groups to get involved in an international event.

There is the opportunity to involve Kansai University of Social Welfare with a Perth based University and pursue potential international student exchange.

The promotion of the Rockingham Technopole to the Ako Chamber of Commerce and Industry was proposed.

An opportunity for a shared tourism project (tied with local food products) was considered a good cross promotional opportunity.

### Administrative Exchanges –

The City of Rockingham is very proactive in addressing climate change issues, particularly sea level rise. Ako is keen to learn more.

The manner in which Ako services its aging population will provide many learning opportunities for Rockingham in cooperation with both the State Government and not for profit providers. The involvement of the commercial sphere in delivering specific services was interesting and a matter for further investigation.

The City of Rockingham's adoption of ICT products and systems, particularly RockPort was of great interest to the City of Ako.

It was clear that the City of Ako values the relationship and shares a desire to investigate and progress opportunities to provide tangible benefits for both communities and organisations.

NOTE – My appreciation to fellow delegates for access to photographs for this report.

## Recommendation

This Report (including the attached Delegate Reports) is commended to the Global Friendship Committee for use as the basis of pursuing further opportunities with the City of Ako and to enhance the sister city relationship.

It is recommended that the Global Friendship Committee initiate the development of a five year strategic plan. The plan should consider opportunities identified in this report and prioritise those that could be progressed over the five year timeframe.

The plan should identify those opportunities that can be progressed by the City (under the auspices of the Global Friendship Committee) as well as those that can be progressed by other stakeholders through the advocacy and support of the City and Global Friendship Committee.

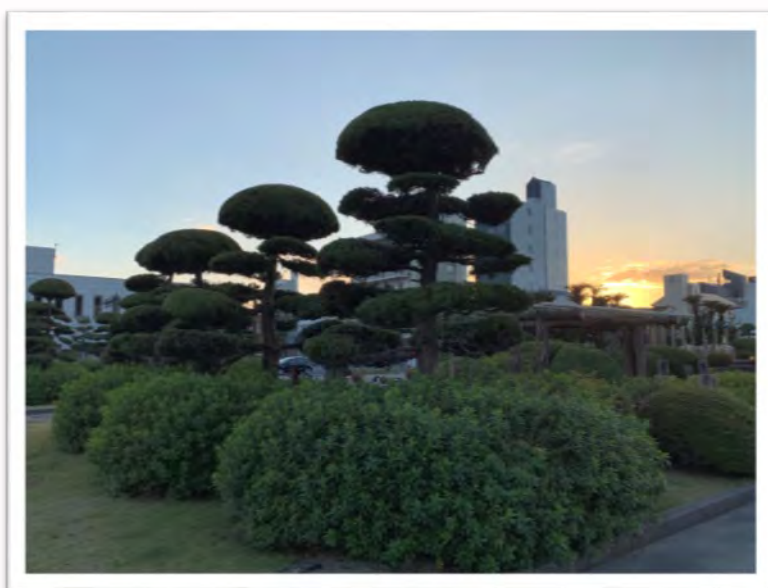
## Summary of Expenditure

Rockingham Delegation visit to Ako, Japan – 10/12/2018 to 16/12/2018

Flights	\$10,974.00
Accommodation	3,589.15
Less contribution to flights/accommodation	(4,387.32)
Interpreter Service	6,153.00
Gifts and Promotional Material	4,836.37
Meals, Taxi Fares, art supplies, misc.	781.55
	<hr/>
<b>Total Costs</b>	<b>\$21,946.75</b>
	<hr/>

## Attachments

- 1.1 Official Meeting 1 – Agenda
- 1.2 Artmile International Collaborative Learning slides
- 1.3 Official Meeting 2 – Agenda and speech notes
- 1.4 Kobe Seating Arrangements – Governor Ido visit
- 1.5 Letter – Premier Mark McGowan to Governor Ido
- 1.6 Schedule for Gishi procession
- 1.7 Schedule for Dashi parade
- 1.8 Delegate Report – Sarah Blake
- 1.9 Delegate Report – Carolyn McAndrew
- 1.10 Delegate Report – Kez Wickham-StGeorge
- 1.11 Delegate Report – Cr Andrew Burns



*Gardens at railway station*



Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.1 - Official Meeting 1 – Agenda**

# Meeting ①

Round table meeting

Tuesday 11 December 2018 at 2:10pm-4:00pm

City office 6F conference room

1.	<b>Declaration of Opening (2:10pm)</b>
2.	<b>Record of Attendance</b>
	<p><b>2.1 Members (Rockingham)</b></p> <p>Barry Sammels Mayor</p> <p>Andrew Burns Councillor of the City of Rockingham</p> <p>Peter Varris Manager Governance and Councillor Support</p> <p>Sarah Blake Community member of the Global Friendship Committee</p> <p>Kez Wickham St George Community delegation member and new community member of the Global Friendship Committee</p> <p>Carolyn McAndrew Community delegation member</p> <p><b>2.2 Members (Ako)</b></p> <p>Motohide Akashi Mayor</p> <p>Hiroyuki Takami DG, Community Service Dep</p> <p>Shinya Hiromura Director, Secretariat &amp; Public Relations Div</p> <p>Daisuke Fujimoto Director, Public Liaison Div</p> <p>Kenwa Irishio Director, Education Board</p> <p>Toshiya Yoneguchi Director, Sports Promotion Div</p> <p>Syuu Kotani Director, Environment Div</p> <p>Kunio Miyamoto President, Ako International Friendship Association</p> <p>Japan Art Mile Foundation</p> <p><b>2.3 Interpreter</b></p> <p>Rika Nishimura Interpreter</p> <p>Michiko Saito Board, Ako International Friendship Association</p> <p><b>2.4 Observer</b></p> <p>Noriko Hirata Regional Director, Government of W.A Kobe Office</p> <p>Junko Ishimitsu Director, Hyogo International Association</p> <p><i>Yoshi-fumi Kojima Deputy Mayor</i></p> <p><i>Yoshimasa Onoe Superintendent Education</i></p>
3.	<b>Agenda Items (2:10pm~4:00pm)</b>
	<p><b>3.1 Future Ako-Rockingham Exchange</b></p> <p><b>3.2 Sports Exchange</b></p> <p><b>3.3 Responding to climate change</b></p>

## Courtesy call to the Mayor ロッキングハム市訪問団表敬訪問配席図

Interpreter Michiko Saito  
通訳: 斉藤満知子  
Board, Ako International Friendship Association  
赤穂市国際交流協会理事

Interpreter Rika Nishimura  
通訳: 西村理香

**Motohide Akashi**  
明石元秀  
Mayor of the City of Ako  
赤穂市長

**Barry Sammels**  
バリー・サメルズ  
Mayor of the City of Rockingham  
ロッキングハム市長

**Yoshifumi Kojima**  
児嶋佳文  
Deputy Mayor of the City of Ako  
赤穂市副市長

**Andrew Burns**  
アンドリュー・バーンズ  
Councillor of the City of Rockingham  
ロッキングハム市議会議員

**Yoshimasa Onoe**  
尾上慶昌  
Superintendent of Education in  
Ako city  
赤穂市教育長

**Peter Varris**  
ピーター・バリス  
Manager Governance and Councillor Support  
ロッキングハム市総務部長

**Hiroyuki Takami**  
高見博之  
DG, Community Service Dep  
赤穂市市民部長

**Sarah Blake**  
サラ・ブレイク  
Community member of the Global Friendship  
Committee  
ロッキングハム市国際友好委員会委員

**Daisuke Fujimoto**  
藤本大祐  
Director, Public Liaison Div  
赤穂市市民対話課長

**Kez Wickham St George**  
ケズ・ウィツカム・セントジョージ  
Community delegation member and new community member of the  
Global Friendship Committee  
ロッキングハム市民訪問団・ロッキングハム市国際友好委員会新委員

**Shinya Hiromura**  
廣村晋也  
Director, Secretariat & Public  
Relations Div  
赤穂市秘書広報担当課長

**Carolyn McAndrew**  
キャロリン・マクアンドリュー  
Community delegation member  
ロッキングハム市民訪問団

入  
口

Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.2 - Artmile International Collaborative Learning slides**





# Artmile International Collaborative Learning

“Co-create a Future” with children in the countries/regions  
participating in TOKYO 2020 Olympic and Paralympic Games



November 2018  
Japan Art Mile Foundation



# Artmile International Collaborative Learning

JAM implements “Artmile International Collaborative Learning (AICL)”,  
aiming at cultivating future generation  
who respect diverse cultures, have a global perspective,  
take actions to create a peaceful and sustainable world,  
in collaboration with people with different backgrounds.

## AUSPICES

- Ministry of Education, Culture, Sports, Science and Technology
- Ministry of Foreign Affairs



文部科学省



外務省

Ministry of Foreign Affairs of Japan

## COOPERATION

- Japan International Cooperation Agency



# What is the AICL project

## ■Name of project

Artmile International Collaborative Learning

“Co-create a Future” with children in the countries/regions participating in TOKYO 2020 Olympic and Paralympic Games

## ■Purpose of project

To cultivate future generation who will create a peaceful and sustainable world through the international collaborative learning.

## ■Aim of learning

To nurture children/youth who will change the society and create the next era through thinking about what their future ought to be, finding problems and discussing solutions, and expressing their outcomes as a mural, in this project based learning.

## ■Goal of learning

To co-create a mural (1.5m by 3.6m) by drawing halves with a message that they want to appeal to the world.

JAM will display the murals in 2020 and convey their messages to the whole world.



# Process of the AICL project

Start in June

1 MEET



1. Meet partners and introduce themselves.  
Exchange what they want to learn together.

Communicate on Artnile online forum

2 SHARE & 3 UNITE



2. Share what our future ought to be,  
find problems and discuss the solution.  
3. Unite their thoughts and make a  
message to appeal to the world.

4 CREATE



4. Create a mural by drawing  
halves, expressing their  
message into a visible way.  
(mural size: 1.5m by 3.6m)

End in March

5 APPRECIATE



5. Reflect the whole learning.  
Appreciate how one self has  
grown and changed.

**Mural  
Exhibition**



**"Friendship in Peace"**  
Japan & Pakistan, 2015

- Cross-cultural understanding
  - Critical thinking
  - Responsible behavior
  - Global collaboration
  - Creative expression
- Develop a global competency for  
creating a future through AICL



# Implementing Schedule of the AICL project

2018

Nov- Advocate the project

Jan-Feb Accept applications

2019

Mar Select eligible schools, match Japanese schools with schools overseas

----- Activity starts in each school -----

April Make a common schedule, Pick up a learning theme from **SDGs**  
 May Research on the theme

----- Collaborative learning starts -----

Jun **[MEET]** Introduce oneself, Exchange the researchJul-Aug **[SHARE]** Share issues to discuss on the theme

Sep Discuss the issues and find solutions

Oct **[UNITE]** Unite the both thoughts and make a message  
 to appeal to the world

Nov-Dec **[CREATE]** Decide a mural design, a Japanese school  
 draws a half and sends it to their partner abroad

Jan-Feb Their partner completes the mural and sends it back to Japan

Mar **[APPRECIATE]** Reflect the whole activities  
 and evaluate oneself

Celebrate TOKYO 2020 Olympic and Paralympic Games  
 with a message "Co-create Peace and Sustainable Future"





# Application for the AICL project

“Co-create a Future” with children in the countries/regions participating in TOKYO 2020 Olympic and Paralympic Games

Organizer	Japan Art Mile Foundation
Auspices	Ministry of Foreign Affairs, Ministry of Education, Culture, Sports, Science and Technology
Cooperation	Japan International Cooperation Agency (JICA), Tokyo Metropolitan Government
Target	Eligible schools from Olympic Paralympic participating countries/regions (assumed 206)
Cost	No registration fee yet actual shipping cost for sending a completed mural back to Japan
Application term	January - February, 2019 *Selected participating schools will be notified by email in March-April
Application form	Information and download file for the form available at the website < <a href="http://artmile.jp">http://artmile.jp</a> >
Contact	<a href="mailto:jam@artmile.jp">jam@artmile.jp</a>

## JAM's support

- Find a partner school
- Provide online platform
- Guide international collaborative learning
- Support teachers along the progresses



# Japan Art Mile Foundation

Name	Japan Art Mile Foundation		
Address	2-16 Ohmachi Ako Hyoto, Japan (postal cord) 678-0205		
Contact	jam@arttile.jp	Tel: (81) 791-43-5629	Fax: (81) 791-43-5640
URL	http://artmile.jp    Facebook : https://www.facebook.com/artmile.jp		

## Achievement

- Participants: 43,906 students from 67 countries/regions
- Murals: 722 pieces

## Awards

[2008] Earth Day Award at United Nations  
[2017] Foreign Minister's Commendations for FY 2017



# JAM's other activities

JAM has done various activities including but not limited to the AICL project.



Mural painting event at World Cultural Heritage



Supportive project for Great East Japan Earthquake



Artmile MURAMID Exhibition in Egypt



Artmile Environment Youth Summit in Indonesia



Artmile Mural Exhibition at 21st Century Museum



Artmile Mural Exhibition at UNESCO in Paris



Artmile Mural Exhibition at TICAD 5 (Artmile bus)



UNESCO World Conference on ESD

Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.3 - Official Meeting 2 – Agenda and speech notes**

## Meeting ②

Presentation by Ako City, Q and A Session  
 Wednesday 12 December 2018 at 9:30am-11:30am  
 City office 6F conference room

<b>1.</b>	<b>Declaration of Opening (9:30am)</b>
<b>2.</b>	<b>Record of Attendance</b>
	<b>2.1 Members (Rockingham)</b> Barry Sammels Mayor Andrew Burns Councillor of the City of Rockingham Peter Varris Manager Governance and Councillor Support Sarah Blake Community member of the Global Friendship Committee Kez Wickham St George Community delegation member and new community member of the Global Friendship Committee Carolyn McAndrew Community delegation member <b>2.2 Members (Ako)</b> Motohide Akashi Mayor Hiroyuki Takami DG, Community Service Dep Masanori Hashimoto Director, General Affairs Div Shinji Motoie Manager, Information Policy Div Kosuke Matsui Officer, Information Policy Div Hiroyuki Kasahara Director, Industry & Tourism Div Kenichi Takasago Officer, Industry & Tourism Div Hisanori Matsumoto Director, Social Welfare Div Masato Minaka Director, Ako Disposal and Recycling Centre Kazuyuki Mandai Manager, Ako Disposal and Recycling Centre Shinya Hiromura Director, Secretariat & Public Relations Div Daisuke Fujimoto Director, Public Liaison Div <b>2.3 Interpreter</b> Rika Nishimura Interpreter Michiko Saito Board, Ako International Friendship Association <b>2.4 Observer</b> Noriko Hirata Regional Director, Government of W.A Kobe Office Masayuki Ishizu Manager, Hyogo International Association
<b>3.</b>	<b>Presentation by Ako City , Agenda Items (9:40am~10:30am )</b>
	<b>3.1 Peace-Loving City (~9:50am)</b>  <b>3.2 Information Policy of the City of Ako (~10:00am)</b>  <b>3.3 Sightseeing and Industries in the City of Ako (~10:10am)</b>



	<p>3.4 District Welfare Officer Regime and Basic Consulting and Supporting Center for Handicapped Persons (～10:20am)</p> <p>3.5 Refuse disposal and recycling activity in the City of Ako (～10:30am)</p>
3.	プレゼンテーション (9:40am～10:30am )
	<p>3.1 平和都市について (～9:50am)</p> <p>3.2 赤穂市の情報化施策について (～10:00am)</p> <p>3.3 赤穂市の観光と産業について (～10:10am)</p> <p>3.4 民生委員制度と障がい者基幹相談支援センターについて (～10:20am)</p> <p>3.5 赤穂市のごみ処理とリサイクル事業について (～10:30am)</p>
4.	Q and A Session, Agenda Items (10:30am～11:30am )
	<p>3.1 Peace-Loving City</p> <p>3.2 Information Policy of the City of Ako</p> <p>3.3 Sightseeing and Industries in the City of Ako</p> <p>3.4 District Welfare Officer Regime and Basic Consulting and Supporting Center for Handicapped Persons</p> <p>3.5 Refuse disposal and recycling activity in the City of Ako</p>
4.	質疑応答 (10:30am～11:30am )
	<p>3.1 平和都市について</p> <p>3.2 赤穂市の情報化施策について</p> <p>3.3 赤穂市の観光と産業について</p> <p>3.4 民生委員制度と障がい者基幹相談支援センターについて</p> <p>3.5 赤穂市のごみ処理とリサイクル事業について</p>
5.	Closure (11:30am)



## Meeting ②

Interpreter Michiko Salto  
通訳: 斉藤満知子  
Board, Ako International Friendship Association  
赤穂市国際交流協会理事

Interpreter Rika Nishimura  
通訳: 西村理香

**Motohide Akashi**  
明石元秀  
Mayor of the City of Ako  
赤穂市長

**Barry Sammels**  
バリー・サメルズ  
Mayor of the City of Rockingham  
ロッキンガム市長

**Hiroyuki Takami**  
高見博之  
DG, Community Service Dep  
赤穂市市民部長

**Andrew Burns**  
アンドリュー・バーンズ  
Councillor of the City of Rockingham  
ロッキンガム市議会議員

**Masanori Hashimoto**  
橋本政範  
Director, General Affairs Div  
赤穂市行政課長

**Peter Varris**  
ピーター・バリス  
Manager Governance and Councillor Support  
ロッキンガム市総務部長

**Shinji Motoie**  
本家信治  
Manager, Information Policy Div  
赤穂市情報政策係長

**Sarah Blake**  
サラ・ブレイク  
Community member of the Global Friendship  
Committee  
ロッキンガム市国際友好委員会委員

**Kosuke Matsui**  
松井宏亮  
Officer, Information Policy Div  
赤穂市情報政策係職員

**Kez Wickham St George**  
ケズ・ウィッカム・セントジョージ  
Community delegation member and new community member of  
the Global Friendship Committee  
ロッキンガム市民訪問団・ロッキンガム市国際友好委員会新委員

**Hiroyuki Kasahara**  
笠原裕之  
Director, Industry & Tourism Div  
赤穂市産業振興担当課長

**Carolyn McAndrew**  
キャロリン・マクアンドリュウ  
Community delegation member  
ロッキンガム市民訪問団

**Kenichi Takasago**  
高砂賢一  
Officer, Industry & Tourism Div  
赤穂市産業観光課職員

**Noriko Hirata**  
平田典子  
Regional Director, Government of W.A  
Kobe Office  
西オーストラリア州政府代表部 神戸事務所長

**Hisanori Matsumoto**  
松本久典  
Director, Social Welfare Div  
赤穂市社会福祉課長

**Masayuki Ishizu**  
石津雅之  
Manager, Hyogo International  
Association  
兵庫県国際交流協会交流・協力課長

**Masato Minaka**  
三中正登  
Director, Ako Disposal and  
Recycling Centre  
赤穂市美化センター所長

**Daisuke Fujimoto**  
藤本大祐  
Director, Public Liaison Div  
赤穂市市民対話課長

**Kazuyuki Mandai**  
萬代一幸  
Manager, Ako Disposal and  
Recycling Centre  
赤穂市美化センター業務係長

**Shinya Hiromura**  
廣村晋也  
Director, Secretariat & Public  
Relations Div  
赤穂市秘書広報担当課長

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口

## **1 Peace-loving City**

My name is Masanori Hashimoto. I'm the Director of General Affairs Division. It's a pleasure to meet you.

Now, according to the program, let me explain our activities for Peace-loving City. Please look at the document at your hand.

In the City of Ako, we have been promoting the projects of "Peace".

Let me explain some activities of them.

First, I'll explain the "Exhibition of Peace by Denuclearization".

Every year, we make a public "Exhibition of Peace by Denuclearization" to refer to the disaster of war so that all citizens may recognize and promote a better understanding of peace. The City of Ako approved the bill of "Resolution on Declaration of Peace-loving City by Denuclearization" without division on December 25, 1985. Safe, bright and peaceful living is hoped not only by all citizens of Ako but also by all people in the world, and all nuclear weapons in the world should be abolished for the sake of truly permanent peace which is the common human hope.

These are declared and desired openly by the City of Ako.

For your reference, more than 90% cities have made the same kind of declaration in Japan which is only one victim country of atomic air raids.

According to this declaration of "Peace-loving City by Denuclearization", we make a public "Exhibition of Peace by Denuclearization" every year since 1987. This is a good chance to observe documents related with the war and to feel the real misery of war so that visitors can have a chance of thinking about war and peace. This year we held the 32th "Exhibition of Peace by Denuclearization" in August.

At the "Exhibition of Peace by Denuclearization", there were exhibited some documents about atomic bomb borrowed from "Eternal Peace Commemorating Museum" of Hiroshima. Some actual articles during the wartime borrowed from the Museum of Collection of Folk Material in Ako. Every year the exhibition is held for four days in the gallery of the

Library of Ako, where about 250 persons visit. We think that the importance of peace can be appealed steadily and constantly.

Next, I'll explain "Study Meeting of Peace".

"Study Meeting of Peace" is held for learning by experience on site so that participants can have a good chance to think about the high value of peace, fear of war and abolishment of nuclear weapon. About thirty students, who wish to study, are invited from the 5th and 6th grade classes to go to the City of Hiroshima for visiting the "Eternal Peace Commemorating Park" and the "Eternal Peace Commemorating Museum". They are expected to feel the fearfulness of atomic bombs by watching the related documents and listening to the explanations as well. "Study Meeting of Peace" has been arranged fourteen times since 2005. More than 400 students took part in the "Study Meeting of Peace" in total. Because it is important for the next generation to think about peace and war, the visiting members are collected from the 5th and 6th grade students. They are requested to report their impressions. We can find that they are impressed by the fearfulness of atomic bombs and the value of precious peace.

Next, I'll explain joining in the "Conference of Mayors of Peace-loving Cities".

The "Conference of Mayors of Peace-loving Cities" has been taking various actions to realize a peaceful world without any nuclear weapons in cooperation with the cities united in the belief that the disaster by atomic bomb shall not repeat again. The City of Ako joined in the "Conference of Mayors of Peace-loving Cities" in 2009 because we think that the actions of the "Conference" are significant in cooperation with the cities and citizens in the world. More than 99% of all the municipal corporations joined in Japan. We heard that the Rockingham City joined in the "Conference" this year.

The "Conference" has been promoting various kinds of activities, but the City of Ako do not actually join in them. Nevertheless, we think that it is most important to be one of the "Conference" members because more

than 99% of all the municipal corporations joined in Japan. The City of Ako will continue the individual activities of "Exhibition of Peace by Denuclearization" and "Study Meeting of Peace" as I explained before.

These are all about the activities performed by the City of Ako for peace.

Kosuke Matsui

## 2 Information Policy of the City of Ako

(Page 1)

Good morning, everyone. Today, I'm happy to explain to you the "Information Policy of the City of Ako". Now, let's me start.

(Page 2)

First, I'll explain the spreading and promoting conditions of electronic applications.

We have been operating the Electronic Application System together with the Hyogo Prefecture and 20 cities and towns since 2006. But the system is for general use so that some sections are utilizing some other particular systems in addition. Present, we are applying the system for about 25 applications. For example, Reservation of Library Books, Local Tax Return Procedure, Electronic Bid, Application for Donation, Certificate Issuance Service at Convenience Stores, Application for Issuance of Residence Certificate, etc.

Please look at the graph. This graph shows the number of electronic applications in 2017. The total number of electronic applications is about 50,000 in 2017. Most of the electronic applications are Reservation of Library Books and Local Tax Return Procedure. Regarding Electronic Bid, the number of applications is few, but most of the expensive construction has been done by Electronic Bid. On the other hand, other electronic applications are rarely used; because in these applications it is hard to feel the merits of electronic application, such as having to receive certificates at the city office later.

As mentioned above, it is hard to say that electronic applications have been spreading at the present time.

(Page 3)

Next, I'll explain the problems for spread of electronic applications. There are roughly four problems.



The first problem is that there are electronic applications that are hard to feel the merits. For example, in case of Application for Issuance of Residence Certificate, it is required to mail the attached documents or receive the certificates at the city office or pay their fee. The solution for this problem is to make partial amendment of the relevant laws and reduce the number of the attached documents required for the procedure. Another point is to add the payment methods of the fee, such as enabling fee payment on the system. As for the amendment of the laws, there is an actual movement to amend the relevant laws and, we are going to amend the relevant regulations by keeping pace with the national movement.

The second problem is that it is not easy for elderly people and handicapped persons to use the system. In order to solve this problem, it is necessary to start to prepare the Internet environment for citizens in public facilities and to improve usability of the system.

The third problem is that the system is not well-known among citizens. A certain time has passed since system operation started, and recently we have not been able to conduct public relations activities of electronic applications sufficiently. We think that we must put more energy again in public relations activities using HP, SNS and Public Relations Magazine. The last problem is that the system has not been effectively utilized by city officials. Some sections are trying to utilize the system, but some other sections are not trying to do so. In order to raise awareness about electronic applications, we need to conduct system operation training for city officials.

We will solve these problems one by one and try to spread of electronic applications.

(Page 4)

Next, we would like to introduce the Certificate Issuance Service at convenience stores as one example of the electronic applications.

We provide service that can issue certificates at convenience stores and

supermarkets using the "My Number Card".

The "My Number Card" is a plastic card containing photograph of the individual. Cardholders can verify their "My number" and identification only with the card. Also, the electronic certificates can be stored in the card. In this service, the system uses this electronic certificate to verify the identity.

This service has three merits. The first merit is that the citizens can issue the certificates at any time from 6:30 to 23:00, including Saturday, Sunday and public holidays.

The second merit is that the citizens can use this service at 53,000 convenience stores and supermarkets all over Japan, which are offering this service.

The third merit is that there is no need for city officials to process electronic applications.

As mentioned above, this service has the merits, but to use it requires the "My number card". Therefore, how to increase the number of the cardholders is a problem.

(Page 5)

At last, our future policy is as follows:

- To promote electronic applications.  
We are going to improve the convenience of citizens and the efficiency of our work.
- To investigate utilizing methods of "My Number Card".  
We are going to elevate the service for citizens by making effective use of the card.
- To promote joint use of various systems with other local governments.  
We are going to reduce the operation cost of the system, to standardize work, to improve information security, and to secure the continuity of our work at the time of disasters.
- To promote paperless office.

We are going to reduce papers to be used in the city office and to save the storage spaces for papers.

- To promote "Open Data".

We are going to open data kept by the city on the Internet so that the problems in the districts can be solved and transparency and reliability of administration can be secured.

- To utilize the advanced technology such as AI, IoT, Cloud Computing, etc.

We are going to utilize the newest ICT technology and to increase the service for citizens and to improve the efficiency of our work.

So far I have explained very simply the efforts of information policy. I hope today's explanation will be useful for you. Thank you for your listening. (End)

HiroYuki Kasahara  
Kenichi Takasago

### **3 Sightseeing in the City of Ako**

In the City of Ako there are many historical heritages represented the ruins of Ako Castle. Ako is blessed with abundant sightseeing locations such as the Ako hot spring and the wonderful shoreline of the Inland Sea National Park which is famous for its scenic beauty. About 2.7 million tourists visited Ako when the Japanese TV station NHK broadcast its yearlong drama "Genroku Ryouran" which was based on the Japanese time-honored samurai story "Chushingura". The number of annual tourists recently has been about 1.5 million people each year.

In fiscal year 2004 we formulated the "Ako Tourism Action Program". Through this program, we are not only attempting to strengthen existing Ako city images such as "Chushingura" and "Salt Town", but by developing or rediscovering the new charm of Ako, we aim to grow the city into a tourist city with diverse attractions. This program is planned for 3 year terms which are then reviewed, and is now in the final year of its fifth term.

In "the Ako Salt Promotion Project" launched in fiscal year 2016, we are engaged in a variety of projects including the development of new special products, the production of PR videos for inbound tourism. This project is positioned as a part of Ako City's comprehensive strategy based on the national regional creation strategy.

### **Industries in the City of Ako**

The main industries of Ako City are agriculture, fishery, industrial, commercial.

In the field of agriculture, Ako city mainly produces paddy rice

utilizing the temperate climate of the Seto Inland Sea, and also cultivates mandarin oranges.

In the field of fishery, oyster cultivation is very active. "Sakoshi oysters" cultured in Sa-koshi Bay in the city are famous all over Japan.

The former main industry of Ako city was a salt-making industry using salt fields. As a result of the modernization of the salt production industry, the site of the vast salt fields remained as real estate resources. As a result of rezoning the land for industrial use, various industries such as electric machinery, chemistry, ceramics and modernized salt production industry were brought into Ako City.

Commercial shopping streets are formed around the southern area of the city. However, as a result of the advancement of large-scale dealers in recent years, the closing of small stores mainly in shopping streets has been accelerating, and the number of shops and the number of employees in both wholesale and retail trade are on a downward trend.



#### **4 District Welfare Officer Regime and Basic Consulting and Supporting Center for Handicapped Persons**

My name is Hisanori Matsumoto. I'm the Director of Social Welfare Division.

Now, I would like to explain the living conditions of senior citizens in the City of Ako and the district welfare officer regime.

The population in the City of Ako is about 48,000, which has been decreasing since 2001. But the population of senior citizens has been increasing up to about 15,000 now, which is about 31% of the total population. The senior citizens have many kinds of worries and uneasiness about living and health conditions and many other diverse affairs. If they can go to a free clinic for any trouble, they are happy. But some senior citizens cannot go to a clinic depending on their conditions of mind and body. Sometimes it is too late to take care of them. It is too difficult for school, police and administration to notice the family violences.

The district welfare officers are trying to find the problems happening privately and to keep watch in the districts, so that they can have a familiar talk with the aged if necessary. At first the district welfare officers used to have the duty to save poor people and take preventive measures to reduce poverty. After the Second World War, they have been expected to take care of children, handicapped persons, and moreover senior citizens and widows by widening their scope of activity. They are now kind consultants for people in the district and acting as a bridge between the people and the City of Ako or persons concerned with welfare.

In the City of Ako, 106 districtwelfare officers are active having households of 50 upto 330 per officer. They grasp informations of the households of single aged persons in the districts on duty and hold them in common with the Administraton of the City of Ako. Once a

month they visit every house of the aged living alone and give them lunches, have talk with them, and get informations about troubles and health conditions, and report them to the due administrative agencies. Moreover they are active at the events where the aged gather such as the respect-for-age association, and check if the aged are safe or not when a typhoon is coming.

The service term of district welfare officer is three years. They are to be reelected next year, but there is a problem of the insufficient number of the volunteers because many people do not wish to be the district welfare officers. We have been making efforts to maintain this system of district welfare officers by explaining the important roles of district welfare officers, reducing their feeling of uneasiness and speaking highly of their noble role, and by backing up by the City of Ako.

Continually we would like to explain the conditions of handicapped persons and the basic consulting and supporting center for handicapped persons.

As for the population depending on the kind of pocket books, the physically handicapped persons are 1,792, the intellectually handicapped persons are 494 and the mentally handicapped persons are 220, and the total number is 2,506 at the end of March in 2018. Physically handicapped persons are decreasing in number, but both of the intellectually handicapped persons and mentally handicapped persons are increasing in number year by year.

The basic consulting and supporting center for handicapped persons was opened in April last year where the handicapped people can consult about life and job. We have arranged one spiritual health worker. The number of consulted cases is about 60 per month such as reductions of and exemption from taxes and applications. One case is that the consulting about the troubles of living house and/or about jobs takes much time to solve.

In case a handicapped person wants a job, we introduce the supporting center for handicapped persons to find and transfer to new works, or the employment and life supporting center for handicapped persons depending on the kind of difficulties and their degrees. There are two types of A-type and B-type for the supporting center to find and transfer to new works. In case of the A-type, the handicapped persons have difficulty to get general work but they can work according to the contract of employment supported appropriately and the minimum wages are guaranteed for them. In case of the B-type, the chance for productive activities can be proposed for the handicapped persons who can not get general work, and the minimum wages is not guaranteed for them.

For the handicapped person who need care all the time, there is a facility where they can enjoy daily activities and have cares of bathing, discharging, eating and creating activities such as drawing pictures.

We arranged the chance to visit for study the supporting center for handicapped persons for the enterprises in the City of Ako in November this year. We are hoping that in this occasion many people can develop their understanding the handicapped persons, which will result in employing many more handicapped persons, and that enterprises can propose more paying jobs to be performed in the supporting center. The Handicapped persons are expecting that their products shall be purchased by enterprises.

## **5 Refuse disposal and recycling activity in the City of Ako**

My name is Masato Minaka. I'm the Director of Ako Disposal and Recycle Center.

### **Introduction**

The total amount of refuse disposed by the beautification center was about 17,000 tons. This figure means that a citizen exhausted about 1kg of refuse per day. The total amount of disposed refuse decreased by about 2% compared with last year. This is related with the control activities such as the 3R (Reduce, Reuse, Recycle) activity promoted by citizens and with decreasing population. The amount of refuse shall be decreasing little by little because the population is supposed to decrease.

Let's me explain the conditions of refuse disposal in the City of Ako.

In the City of Ako, citizens separate the refuse into eight kinds and dispose them to the refuse accumulation station on the appointed date depending on the kinds of the refuse. The beautification center gathers refuse and carries out its disposal.

The eight kinds of refuse are as follows:

(1)"Refuse to burn": garbage from kitchen, paper, rubber, plastics, leathers, clothes, etc.

They are gathered twice a week. About 14,400 tons are disposed in a year.

(2)"Refuse not to burn": ceramics, glasses, metallic products, etc.

They are gathered once a month. About 560 tons are disposed in a year. They are separated crushed to be recycled in the beautification center. If it cannot be recycled, they are filled in the ground.

(3) "Large size refuse": furniture, bicycle, household appliances, stove, *futon*, etc.

They are gathered once a month. About 800 tons are disposed in a year. They are crushed into small pieces and separated. Wood and clothes are burned. The metallic parts are recycled.

The following (4) ~ (8) items are gathered with the purpose of recycling and separated at the beatification center, and compressed to the condition of bales for easier storage and transportation. They are handed over to the disposing company.

(4) "Drink can, bottle, spray can". 450 tons in a year.

(5) "Corrugated cardboard, packing paper". 70 tons in a year.

(6) "Paper-made container packing": daily necessities, foodstuffs, cake box, wrapping

paper, board, paper cup, etc. 120 tons in a year.

(7) "Plastic container packing": tray for food, pack, bottle, cup, Styrofoam, etc. 250 tons in a year.

(8) "PET bottle." 90 tons in a year.

Others are grass in parks and roads, trimmed trees, and earth and sand, etc. 360 tons.

in a year. Total weight of all refuse is 17,000 tons in a year.

Next, let me explain recycling of refuse.

Except the refuse to burn (1), metal and glass of (2), (3) and (4) are separated, and about 30% of the refuse are recycled. Almost all "corrugated cardboard, packing paper" of (5) are recycled.

We received your question about the recycle of plastic refuse. Because our small disposing facility has a burner of old type, we do not use plastic refuse as resources again and we do not generate electricity by use of exhausting caloric power.

(6) "Paper-made container packing", (7) "plastic container packing" and (8) "PET bottle"



are recycled up to about 80% of the collected refuse based on the law of "container packing recycling".

Other wooden refuse such as trimmed trees are processed to chips to be used as the fuel for thermal generation. In addition, about 20 % of the ash after burning up is used as the material for cement after the desalinization process.

In the City of Ako, some self-governing communities and/or volunteer groups collect newspapers, magazines, corrugated cardboards and clothes in their districts, and hand over them to disposing companies for recycling. The City of Ako serves communities and/or volunteer groups grants, depending on the amount of refuse, which are used as action funds. These activities are voluntary projects established by the residents in the district and the City of Ako is supporting them because their activities are useful for activating the districts and for recycling of refuse. Old magazines and others are recycled by 1,220 tons in a year thanks to these actions.

### **Recycling activities which might be strange in Australia with rich mineral resources:**

The used electrical appliances of small size such as cell-phone, personal computer, telephone, digital camera, etc. have the precious metals and heavy metals. There are collection boxes only for the electrical appliances in the City of Ako, for example, in the city hall and other nine places. About 1.8 tons of the electrical appliances were collected in cooperation of citizens and handed over to the disposing company in 2017.

We do not know how much precious metals and heavy metals can be obtained from the collected electrical appliances, but this year we have started to take part in the "Tokyo 2020 Extracting from city mines! All people's medal projects" which are developed all over Japan in order to make Tokyo Olympic medals.

## Summary of refuse processing in the City of Ako (in 2017), (ton)

Classification	A Brought In	B Burned up	C Final disposal (filling up)	D Recycled refuse (Recycle rate) (D/A × 100)
1. Refuse to burn (garbage from kitchen, paper, rubber, plastics, leathers, clothes)	14,400	14,400		
2. Refuse not to burn (ceramics, glasses, metallic products)	560	610	600	630 (35 %)
3. Large size refuse (furniture, bicycle, <i>futon</i> )	800			
4. Can, bottle (drink can, bottle, spray can)	450			
5. Corrugated cardboard, packing paper	70			70 (100 %)
6. Paper-made container packing (paper box, wrapping paper, board)	120	90		370 (80 %)
7. Plastic container packing	250			
8. PET bottle	90			
Others (grass in parks and roads, trimmed trees, earth and sand)	360		170	160 (45 %)
Ash after burning up and others			1,350	400 (23 %)
Total	17,100	15,100	2,120	1,630 (9.5 %)
Refuse collected by self-governing communities: newspapers, magazines, corrugated cardboards, milk packing, clothes				1,220
Grand total Formula for calculation $2,850 / (17,100 + 1,220) \times 100$				2,850 (15.5 %)

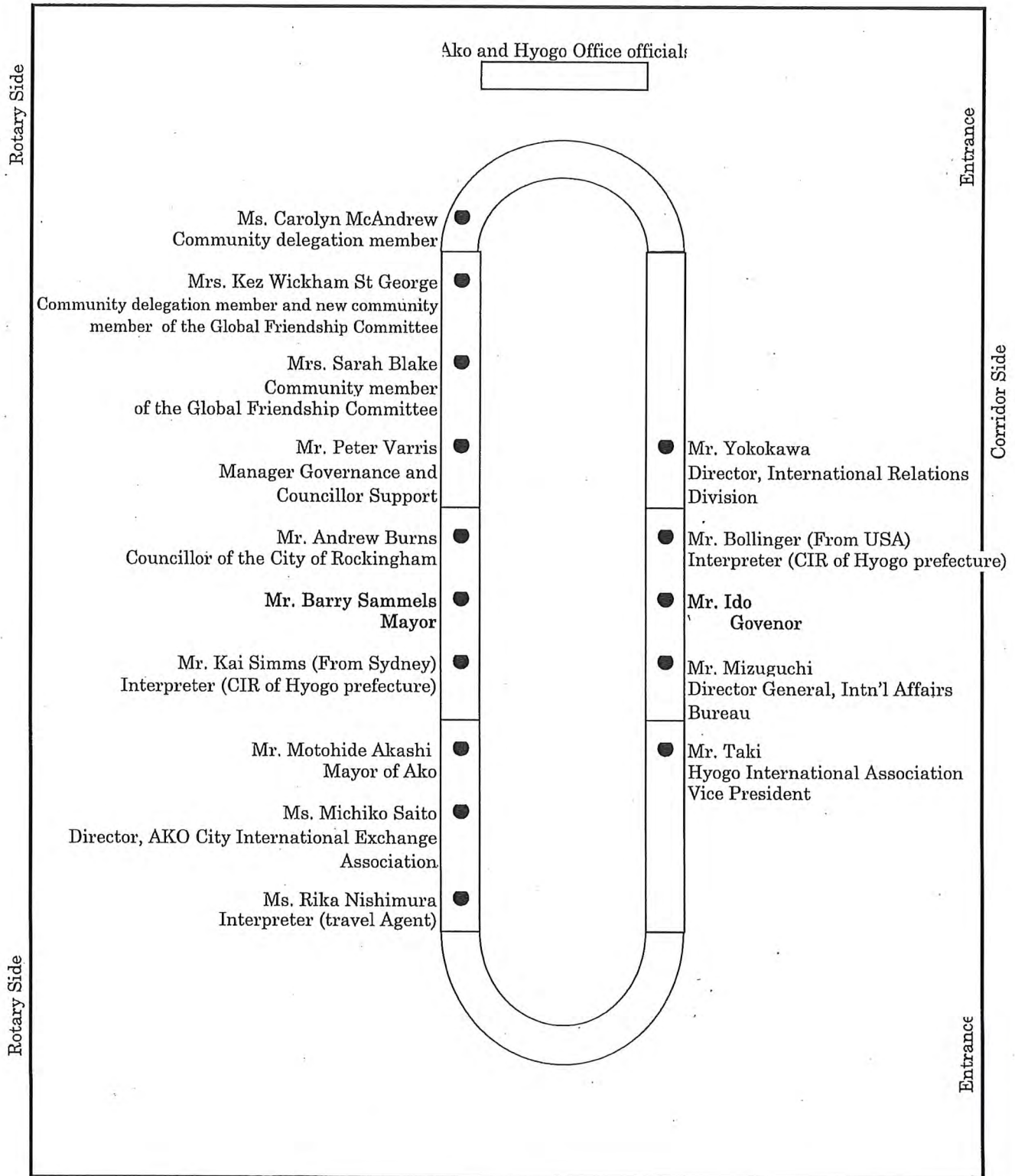
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## **Attachment 1.4 - Kobe Seating Arrangements – Governor Ido visit**

# Rockingham mayor's visit team Seating arrangement for the Courtesy Call to Governor Ido

Date: Dec. 13th 13:40~14:10  
Elevator Hall



Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.5 - Letter – Premier Mark McGowan to Governor Ido**



# Mark McGowan MLA

Member for Rockingham  
Premier of Western Australia



@ mark.mcgowan@mp.wa.gov.au 9592 7422

Ref: GovernorToshizoldo27112018

Governor Toshizo Ido  
Governor of Hyogo Prefecture  
10-1, Shimoyamate-dori  
5-Chome, Chuo-ku  
KOBE HYOGO 650-88567  
JAPAN

*Toshi*  
Dear His Excellency Governor Toshizo Ido,

## Sister City Relationships

I understand that 2018 marks the 21<sup>st</sup> year of the sister city relationship between Rockingham and Ako. As a former Councillor at the City of Rockingham I was involved in the decision making process for Rockingham to become a sister city with the City of Ako in Hyogo Prefecture.

Now as the State Member for Rockingham and the Premier of Western Australia I would like to see this relationship between Rockingham and Ako continue to thrive along with other sister city relationships involving cities in Hyogo Prefecture.

A delegation from Rockingham will be visiting Ako to investigate the city's approach and solutions to various local government matters including climate change, Mayors for Peace, economic development, tourism, employment, aged care and disability services, rubbish disposal, recycling and future cultural exchanges.

The delegation from Rockingham comprises of:

- Mayor Barry Sammels
- Councillor Andrew Burns
- Mr Peter Varris – City of Rockingham officer
- Mrs Sarah Blake – Global Friendship Committee member
- Mrs Kez Wickham St George – Global Friendship Committee member and community representative
- Ms Carolyn McAndrew – community representative

I hope the visit provides improvements to and positive outcomes for both communities.

Yours sincerely,

HON. MARK MCGOWAN MLA  
Member for Rockingham  
Premier of Western Australia

27<sup>th</sup> November 2018

Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.6 - Schedule for Gishi procession**

## Schedule for "Gishi"(Forty -Seven Royal Retainers)-procession

Time	Action	Place
7:45	Meeting, greeting, explanation of schedule	City hall (Room No.204)
7:55	Dressing up, taking souvenir pictures	City hall (Room No.204)
9:50	1. Souvenir pictures of the front gate group & the back gate group respectively 2. Practice of walking in procession	South entrance of City hall East open ground
10:15	Go to "Kagakuji" Temple on foot	
10:30	Attending the Buddhist service	"Kagakuji" Temple
11:00	Go to "Ooishi" Shrine on foot	
11:30	Attending the ceremony	"Ooishi" Shrine
12:35	Lunch and rest at the History Museum	Lecture room
13:00	Departure from History Museum	
13:10	Stand by at the starting point of "Ootemon"	Main gate of Ako Castle
13:30	Departure of the parade	Refer to another paper for the order of players in row.
14:50 ~ 14:55	Parade (in front of main seat of "Gishisai") (Shout of victory)	"Iki-tsugi" open ground
15:00	Ending of the parade ※ Interview after the parade	"Iki-tsugi" open ground
15:15	Go to City hall on foot Undressing to change clothes	6F Large meeting room
15:45	Breaking up	



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## **Attachment 1.7 - Schedule for Dashi parade**

## Schedule for "Dashi"(Festival cars to show the famous scenes of "Chuusingura")

Time	Action	Place
8:00	Meeting (to be punctual for the meeting)	Chamber of commerce & industry 4F large hall
8:05	Dressing, makeup, memorial picture, previous arrangement of acting	(Lunch boxes shall be prepared.) The players may have lunch any time while waiting.
10:30	Welcome the attendant guests Cooperation for taking pictures	
12:00	Go back to the Chamber of commerce & industry	
12:30	Departure from the Chamber of commerce by bus	Get off at the Royal Hotel
12:45	Go to the parking of History Museum on foot	
12:50	Standing by on the cars. Lead & practice of acting	Parking of History Museum
13:10	Move to the main gate of Ako castle, which is the	starting point of parade.
13:20	Departure of the parade	Main gate of Ako castle
13:23	Broadcasting by microphone	Broadcasting seat in front of the main gate
13:47	Contact with the attendant guests Cooperation for taking pictures, delivery of presents.	Chirdori Street (Contact zone with guests)
14:20	Second departure of the parade	
14:25	Broadcasting by microphone	Broadcasting seat at Central Street
14:38	Broadcasting by microphone	"Iki-tsugi" open ground  (Main broadcasting seat)
14:41	Ending of parade. Turn left at the junction of three roads. Move to the Chamber of commerce and industry. Contact with the attendant guests, taking memorial	



	pictures, etc.	
15:30	Undressing to change clothes. Putting them in order. (Breaking up)	Chamber of commerce and industry

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## **Attachment 1.8 – Delegate Report – Sarah Blake**

City of Rockingham Official Delegation to City of Ako, Japan Report on Findings	
<b>Topic</b>	<b>Community Interaction &amp; Development</b>
<b>Author</b>	Sarah Blake, Community Delegate
<b>Date</b>	<b>5<sup>th</sup> January 2019</b>

## 1.0 Purpose

To report on the opportunities to further the sister city relationship between the City of Rockingham and the City of Ako in the area of Community Interaction & Development.

I would like to thank the City for the opportunity to attend as a community representative and hope my contribution assists in future decision making. I would like to extend a congratulations to those involved in organising this delegation – the team from the City put in enormous work to provide a comprehensive and full program. It was noted by our translator that this delegation was setting a high standard compared to other groups she had worked with. In particular Mayor Sammels and Peter Varris represented our City with professionalism, expert knowledge and a capacity to respectfully engage across cultures. Thank you.

## 2.0 Background

- 2.1 The Global Friendship committee was keen to understand the connections between ordinary, everyday citizens of both cities and assess both the viability and opportunities for an active relationship.
- 2.2 Engaging with the community is a critical way to keep the relationship alive and meaningful for everyone, so we were curious about what level of interest there was from the community and how interactions might easily occur.
- 2.3 With a background in community assessment in the cross-cultural context I was keen to bring an analytical and unbiased view to considering challenges and opportunities to enable us to strategically consider our future relationship.
- 2.4 The following meetings took place and gave insight into community interaction and development, please note that this list does not reflect all meetings but rather focuses on those relevant to this above topic.
  - 2.4.1 - **11<sup>th</sup> Dec:** Ako City Tabuchi Museum of Art – an informal meeting took place between a local artist and Kez Wickham St George.
  - 2.4.2 - **11<sup>th</sup> Dec:** Visited Weaving Facility – traditional weaving as emerging industry
  - 2.4.3 - **11 Dec:** Round Table Meeting 1 – participants from Ako included; the Mayor, Director General Community Service Department, Director Public Relations, Director Public Liaison, Officers for Environment, Education, Sports Promotion and the President of the Ako International Association.
  - 2.4.4 - **12<sup>th</sup> Dec:** Round Table Meeting 2 – Mayor, Officers for General Affairs, Information Policy, Industry & Tourism, Social Welfare, Ako Disposal & Recycling, Public Liaison with topics covered including Mayors for Peace, Digital Technology, Community Development & Interaction, Employment, Economic Development, Tourism, Aged Care and Disability services and Rubbish Disposal & Recycling.
  - 2.4.5 - **12<sup>th</sup> Dec:** Community Service Delivery Visits – Work facility for the disabled 'MINORI DAICHI' and Sport Therapy Centre "Masters Club"



2.4.6 - **12 Dec:** Interaction with Daimyo Gyoretsu Society (a community group focused on culture and traditions)

2.4.7 - **13<sup>th</sup> Dec:** Kansai University of Social Welfare

2.4.8 - **13<sup>th</sup> Dec:** Governor of Hyogo Prefecture

2.4.9 - **13<sup>th</sup> Dec:** Dinner hosted by International Friendship Association

2.4.10 - **13<sup>th</sup> Dec:** Community Event – Sky Lantern Release

2.4.11 - **14<sup>th</sup> Dec:** Ako Gishi Festival – full day event

2.4.12 - **14<sup>th</sup> Dec:** Introduced to the Head of the Fire Department and local fire fighters who are keen to connect with our local services.

2.4.13 - **15<sup>th</sup> Dec:** Ako Children's Choir, meet with coordinators, musicians and parents who all support the Children's Choir.

### 3.0 Current Situation

- 3.1 There are some key differences between the approach by Ako City and ours in terms of community engagement, driven in part by the different functions of the respective institutions.

The City of Ako is responsible for delivery of services that would, in the Australian context, be separated between Local and State arms of government. This means that some of the issues that are of interest would in fact be beyond the immediate scope of our city. However, there are significant opportunities for multi-agency approaches to issues that link all arms of government. This in fact has previously been highlighted by the current state government in terms of the Sister State relationship.

The City of Ako is also dealing with significantly different population challenges. They have not experienced the population growth we have and their average age of residents is significantly higher than our average age.

Nevertheless, there are many shared issues including community interaction and development challenges.

Participating in the delegation gave me new insights in the unique dynamics of community engagement in Ako and what this may mean for us as a city. It was clear to me that we are entering a new phase of partnership with a keen interest in measuring the effectiveness of the relationship and demonstrating clearly the benefits for the broader community. The City of Ako was really interested to hear more about the CoRs Customer Response Survey as a means of reflecting both on general service delivery and ensure that a wide range of voices were heard, not just the loud few.

- 3.2 Engaging with the Elderly and or Disability Sector

With a population of 48,000 and 31,000 elderly or seniors the City of Ako has much we can learn from their need to plan for and service their aging population.

This is in contrast to the demographics of Rockingham and shows that we are dealing with different types of population challenges.

One of the consequences of this has seen a low uptake of computer and internet in homes. This has implications for how the City of Ako delivers most of their communication through mail or site visits. This has also presented some challenges for how the city seeks to engage with their population to ensure transparency in terms of communication and decision making.

This is a contrast from here in Rockingham, with increasing calls for only electronic communication. I think it is really interesting to consider how Elderly people prefer to

communicate within both cities and there are great opportunities to learn from each other.

Nevertheless, accessibility of electronic communication poses a potential challenge on how we as a Sister City can connect with the general.

There is a strong focus on assisting elderly to be able to stay living in their own homes. Our visits to the University and the Sports Therapy Centre (which is one of 4+ in the city), demonstrated great examples of how private and government can work effectively together to support a community.

One of the challenges they spoke about was the issue of Family Violence against Elders (Elder Abuse). With recent federal and state government focus on this issue and a need for us to also explore this issue, it would be interested to hear more of their responses to this challenge.

Whilst Rockingham does not have the same population we are nevertheless dealing with issues of Family Violence and the issue of Elder violence in increasingly recognised as a major issue at all levels of government.

The City also spoke about the relatively low number of people living with a disability (2506) however they said the whilst physical disabilities are decreasing, mental health challenges are increasing.

### 3.3 Youth Focus

The City of Ako, unlike CoR, has responsibility for Education as well as youth services and sport. They are really focused on trying to keep their youth local and want to establish better employment options for them for a vibrant future. For this reason, the City of Ako shared the commitment to placing youth issues at the forefront on considerations.

Key areas of interests communicated by the city and also by the youth whilst we attended the University included:

**Sport** – they key activities include Football (Soccer) and Baseball however a wide range of sporting programs operate across the city. In efforts to encourage community participation, tourism and sport the city supports an annual marathon (which are becoming incredibly popular in Japan) and have designed a “walking Ako app” which is a walking trail for visitors to the region.

**The Environment** – the young people were particularly interested in caring for the environment and more specifically are interested in climate change. They loved to hear stories about Australia’s flora and Fauna, but were practically interested in the environmental activities being undertaken. It was great to see a local Scout group and at the University the students undertake projects that actively support the environment, growing sustainable produce and small markets for community as a way of supporting and learning about community development.

**Arts & Culture** – Ako Children’s’ Choir has had a long-standing relationship with our city and it was wonderful to visit the Choir, hear them practice and meet the parents to hear how participating has influenced them. Participants all expressed a deep gratitude for the opportunity to come to Rockingham and have said that it has left a lasting impression, interestingly many of these people have gone on to holiday in the area. It was also really great to see the young people getting involved and really interested in the culture celebrations. The young people were particularly interested in hearing more about some of our cultures and traditions, especially to hear more about Aboriginal Australia.

The City and others from the community whom we met were consistent in the messaging that the Sister City relationship has been critical in helping to provide their youth with experiences of what it is to participate in inter-cultural communication and reflecting on what this means for a global world. They see collaborations between education, schools, childcare and youth groups and services as critical to helping



promote peace and empowering people with the capacity to work in more complex and global environment.

### 3.4 Volunteering

It was really interesting to hear more about how the City of Ako engages with and relies on volunteers to support the community. They are finding it harder to get volunteers for the roles that are required. They have recently been promoting volunteering and the nobility of the action in an effort to increase participating. We talked about shared challenge of getting volunteers particularly in sporting clubs and not for profits, but also explored that many parents were dealing with a range of competing demands such as both parents working, a high number of FIFO and Defence families.

### 3.5 Mayors for Peace

The Mayors for Peace is a new program which the City of Rockingham has recently joined following encouragement from the City of Ako. During the second-round table meeting we were briefed on this initiative and heard why they are so excited that we are also promoting peace. We learnt that the City sponsors an annual Study of Peace program to provide students with an opportunity to “experience and feel the fear of war”. This study program includes Peace Art and the Study of Peace activities. Participants produce reflections on their experiences and these are gathered as resources.

As new members to this global movement it was interesting to hear ways we can make this commitment real and meaningful locally. Here in Rockingham we have such a strong relationship with the Navy and there are many immigrants, new Australians and visitors who have experienced the impact of war and I would love to see ways that we could promote peace locally and globally.

## 4.0 Opportunities Identified / Issues of Interest

- 4.1 The key insight or wow moment for me was to see and understand that there is actually huge potential for all sorts of local groups and services to connect with a global counterpart. However, this needs to be driven by community with each city acting as a bridge or conduit between. Everyone we spoke to we so supportive, interested and excited about finding ways forward. They just weren't sure how to help make it happen.

To attend the Lantern Ceremony on the eve of the Gishi Festival was a magic moment. To stand in a field of thousands of people focusing on the lanterns was not just beautiful but highlighted us all coming together. It didn't matter that we didn't share the same language – we laughed, smiled, families shared stories, kids ran around – we were all united.

To be able to participate in the Gishi Festival was an honour, but it was also an amazing opportunity for our city. Through our participation, Rockingham received local, prefecture and national media attention. We as a group were feature in newspapers and an interview with a news show went National. Given the timing of the direct flights to Japan from Perth this was a great time to be raising the profile of our city.

- 4.2 There were a range of opportunities which I identified as potential points of interest, these include:

- 4.2.1 Story snap shots of interest to be shared on CoR social media “Voices from our Sister City”
- 4.2.2 Special interest exchange programs with specific focus including: Camping/Adventure, Art & Culture, Environmental, Small Business Growth.
- 4.2.3 Exchange or research projects jointly supported by local, state and federal government in support of fostering specific outcomes. This might include a



University Exchange, Educational Exchange with a focus on Childcare or Elder Care.

- 4.2.4 Multimedia exchange projects with a focus on youth.
  - 4.2.5 Identification of Tourism Packages which local organisations could create and offer such as Golf Trips, marathon or walking adventures, Hot Spring or Spa Trips and even Foodie Tours.
  - 4.2.6 Sharing our annual calendar of events of our respective websites to assist in collaborative promotion of opportunities.
  - 4.2.7 Health or Community Service specific delegations – encouraging industries to connect to create shared learning opportunities. This might include Mental Health, Elder Care, Education with local business provided with opportunities to showcase and promote what they do. This would need to be supported by State Government.
  - 4.2.8 Creating connections between local handmade industries such as weavers, small homemade business and other artists.
  - 4.2.9 Creating easy ways to connect via social media including some shared hashtags such as #sistercityAkoRockingham
  - 4.2.10 Supporting local schools and services to understand opportunities to connect with our sister city
  - 4.2.11 Opportunity for connections between local services such as Volunteer Fire Brigades and even linking with the Red Cross and the Emergency Response program which was recently trailed in Rockingham.
  - 4.2.12 Rockingham was chosen as the only Australian participant in the Artmile International Collaborative Learning exchange. This is a great story to share and build upon.
- 4.3 Participating as part of the delegation was an invaluable insight into the potential of the City Sister relationship. Prior to this, I was uncertain if the Sister City model was relevant in this new era of globalisation. I think global relationships are critical for the brand of our city, for encouraging investment, business and tourism and for nurturing the cultural and people connections so that people are respectful and celebrate our diversity.

Having seen first-hand some of how the City of Ako operates, the issues that are important to the community, city and prefecture and the enthusiasm and passion to keep this relationship alive and strong, I feel confident that the investment is viable. Having said that, I also think I now have a better understanding of the role of the City of Rockingham and its Global Friendship Committee in fostering and making real and valuable this partnership.

I think that CoR plays an important conduit role between community, the not for profit sector, business and service delivery. Nevertheless, it will also be critical that local groups take the lead and responsibility for make the most of the opportunities to connect with and learn from their global Ako counter parts.

I also think that we have an opportunity to better share the stories and connections with our Sister City to help people better understand the benefits. It is the stories, the emotion that can help build tangible outcomes.

Given the Sister State relationship between Hyogo Prefecture and Western Australia and the recently announced direct flights, I think the timing is great to foster partnerships between private, government and community. There might be potential for the CoR to inquire and facilitate those connections so that they benefit us all directly.



## **5.0 Proposed Way Forward**

- 5.1 That the Global Friendship Committee consider participating more actively in community events to promote visually the Sister City Relationship in partnership with other groups. This might include 2 major events per year.
- 5.2 That a project be funded or supported through that develops visual stories that capture the spirit of the Sister City relationship and that these be shared on social media and the Cities Website via the Global Friendship page. This could take the form of a 'contest', sponsored activity or even a small tendered project. The time frame for delivery should be prior to June 2019 and should include a minimum of 8 stories.
- 5.3 That the Global Friendship Committee directly invite key identified services or groups to an information session about how and why they might like to connect with their Ako counterpart. This may be an information event that occurs once all the findings are assessed.
- 5.4 That the Global Friendship Committee and the Ako International Relationship Association work to establish easy ways for communication to flow such as exchange of Facebook sites, Instagram addresses and hashtags so that the language barrier doesn't become such as blockage. The results of this can be shared with the wider community perhaps via links online.
- 5.5 That the Global Friendship Committee identifies a number of potential projects for joint collaboration between business, organisations or tiers of government. Once a shortlist is provided then a briefing should be provided to the relevant state minister for consideration.
- 5.6 That the Global Friendship Committee designs more SMART measures to demonstrate the value and contribution that this Sister City relationship provides so that the community can better understand how it directly benefits them. This will ensure that we have increased accountability, we can better monitor relevancy and plan strategically. These could be provided for consideration within months.
- 5.7 During the next Ako Children's Choir visit the CoR approaches a local choir group and invites them to perform the 'I love Ako' song.
- 5.8 That once a year the CoR features the Ako City Calendar of events and does a post or something similar of 'why visit Ako' so that we can encourage joint promotion of our cities as holiday destinations.
- 5.9 That the CoR encourages connections between local schools and Artmile International Collaborative Learning initiative. This may include providing some guidance and support regarding communication.
- 5.10 That the CoR considers developing a Resource Kit (or Communication Protocols) for Community Groups, organisations or businesses whom may wish to establish connections with their Ako counter parts. This could be produced jointly with Ako and creates support for communication, cultural and technology challenges.

## **6.0 Future Contact Details & Attachments**

- 6.1 Attachment A – Contacts provided
- 6.2 Attachment B - Email Correspondence Received
- 6.3 All photos have been provided to the city via Dropbox so that originals are available.

Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.9 - Delegate Report – Carolyn McAndrew**



City of Rockingham Official Delegation to City of Ako, Japan Report on Findings	
<b>Topic</b>	<b>Technology and General Observations</b>
<b>Author</b>	Carolyn McAndrew
<b>Date</b>	15 <sup>th</sup> January 2019

## 1.0 Purpose

This report serves to share my experiences as an official delegation member to Rockingham's sister city Aka in Japan in December 2018.

In my report, I shall highlight some of my most memorable experiences, my observations on some of the areas we visited, my thoughts on the similarities and differences of the two cities, some suggestions to further promote the necessity of the relationship and what I view as a way forward for the sister city relationship.

Rockingham has been in a sister city relationship with Ako Japan since 1997. To date, it was agreed that this relationship has been mostly administrative in function. This year both cities wish to enhance and increase this relationship to be more mutually productive and rewarding, which is one of the critical areas being focused on by this delegation.

## 2.0 Background

Initially my topic to investigate was technology; however, it became very apparent from the onset that the level of technology between Ako and Rockingham was vastly different.

Where technology is concerned the general assumption is that Japan is far more advanced than most parts of the world. Perhaps in the larger cities, this may be the case; however, in most of the outer and smaller towns & provinces, this couldn't be further from the truth.

From the Council offices to the other venues we visited it was quite apparent the use of technology in Ako was nowhere near the level we are used to and take for granted in Rockingham. Walking through the council building and past the various departments, we could see the office was still very dependent on paper systems, which included banks of printers & photocopiers we would have considered obsolete. There were rooms & vast areas dedicated to the storing and filing of copious amounts of paperwork.

During the meetings we attended the delegation from Rockingham all had iPads with notes and articles they could quickly and easily pull up and reference. While it appeared none of the Ako councilors had electronic devices.

At the school there was not a smart board or smart TV in sight only blackboards, even the teacher's desks seemed devoid of any technology.

With an ageing and declining population, Ako is struggling to maintain its revenue and supply adequate facilities. Their budget is measly compared to Rockingham's budget and infrastructure. I'm sure this has a great impact on what resources can be utilised and by whom.



Given the apparent shortfall in my appointed topic, I felt my report would be entirely lacking in any real insight into Technology and how it could be used to further the Sister City relationship.

Therefore, as the only member of the delegation from the community without any affiliation to the council or councillors and agendas of my own, I thought I would report on my personal observations of the delegation trip and the sister city relationship in general.

### **3.0 Current Situation**

I had the unique opportunity to witness first had the actuality of the Sister City relationship, the merit of the delegations visit and the overall prospect of the benefits of a continued relationship with Ako.

I must say from the minute of our arrival I was overwhelmed by our reception, the feeling of warmth and respect towards us with a genuine desire to foster good relations between our two cities. Which actually made my heart ache a little given the level of negativity and disinformation that have been incited in the Rockingham community towards this relationship.

After all travelling together in economy class for 18 hours we arrived at our hotel at 1.40am Tuesday morning. The hotel was clean and comfortable and provided everything we needed, far from luxurious though and considered amongst the most budget hotel chain in Japan.

Our first duty began at 9 am on Tuesday morning and the day concluded at 9 pm, this was the start of the most exhausting, but rewarding week of twelve-hour days sometimes longer I've experienced.

We toured an Art Gallery, the University, a carpet making industry where they used the exact tools and equipment that have been used for centuries. Facilities for the disabled and rehabilitation amenities with a particular focus on their ageing population. Most of our time was spent at the council chambers attending meetings, touring the premises and meeting some of the councilors and staff. We travelled by bus to Kobe the capital of the Hyogo Prefecture to meet with the Governor on his request.

We had the chance to observe a wide variety of their infrastructure, situations and people from the councillors and Mayor, businesses both large and small to the community citizens. On one occasion we were privileged enough to be invited into a local home to share a meal with its occupants and a few others from the community, we ate traditional Japanese food, not the tourist dishes but authentic cuisine and once again were treated with honor, kindness and respect. To me, this would be the highlight of the trip, even our inclusion into the Gishi festival and the celebrations surrounding it, which I had been most looking forward to paled in comparison to that small house and community members who showed us such warmth and hospitality.

Our inclusion in the Gishi Festival was again a nod to the respect they had for us. We were honored to be the only foreigners from outside Japan to have been asked to participate in the parade, which was quite an affirmation of trust.

During the week I had the opportunity to witness both the mayor and the councillors in several situations, from formal dinners and official meetings to greeting the citizens we had the pleasure to meet. I must say I was suitably impressed. I was particularly mindful of the Mayor, given the negativity by some of his role on the council. I hadn't really known the Mayor before this trip apart from a few official occasions. Having the opportunity to witness a representative of our Community at that level held in such esteem by not only the officials and councilors but the people of the city was inspiring. On the formal and official occasions, the Mayor showed what a true leader, diplomat and gentleman he was, then interacting on a different level with community members. Mothers of



children who had previously visited Rockingham were genuinely pleased to see him again or meet him for the first time. The warm way he greeted them, laughed with them and listened to their stories was overwhelming. The fact that our Mayor has been in the position for such a long time only served as an enhancement to his role and a testament to his character. I have to say the role of a Mayor has many different facets, all of which require a certain level of knowledge and diplomacy. It's not a role to be taken lightly and is not a job that just anyone could do.

The friendship Committee as had the councillors worked tirelessly in the lead up to and the duration of our visit. We received handmade gifts and tokens from the committee members and had the majority of our meals prepared by the ladies of the committee, they had gone out of their way to make us comfortable and very welcome. I was speaking to one of the Ako delegation members about how wonderful and positive our experience had been and mentioned that I have no idea how we could ever reciprocate such hospitality and kindness. Her reply to me was that they were trying to ensure that we were made to feel as welcome and honored as they were when they visited Rockingham.

#### **4.0 Opportunities Identified / Issues of Interest**

I was particularly enthralled by the council meetings, the discussions which took place and the opportunities that were presented. Just learning about how another culture deals with the exact same issues that we do, learning how they deal with these issues and perhaps learning a new way of dealing with them ourselves. We are at a basic level precisely the same; what separates us is societal based and resource limiting. However, the amount that could be gained from cross-collaboration is limitless and priceless.

An example of this could be the Rehabilitation Centre who had purpose-built equipment to help keep the ageing population mobile and active. While our population isn't quite so ageing as Ako, we could certainly benefit from taking better care of our seniors; perhaps something could be established at the Autumn Centre to complement the existing benefits.

The Art Gallery we visited was a great example of how to showcase art and the local artists. They say art and music are universal, what better way to exchange on an even platform than through the arts. We discussed a joint project involving the artist Jin Goto and our own artist/author Kez Wickham St George. A project that will bring recognition to both cities locally and internationally. If such a collaboration can be achieved in one encounter just imagine the possibilities that could present themselves.

#### **5.0 Proposed Way Forward**

During our visit to Ako, we came across many opportunities to enhance our relationship.

**\* During the first meeting, held on Tuesday 11th December the topics were:**

1: Future Ako-Rockingham Exchange

To really get to know a community and how it functions, one should be completely immersed in the environment; unfortunately, a whirlwind trip of a week only scraped the surface. Perhaps we could have a Councilor exchange program similar to the one the education department has with teachers. One councilor from each Country could 'swap' with the other for a period of one or two months. Anything less than a month I think would not accomplish the desired outcome. Obviously, their roles in the Council need to be comparative and only suitable applicants considered.

- The chosen applicants would each stay in the others accommodation (Family permitting), and work environment. This would allow a far better understanding of procedural, organisational and even mundane operations that would normally be overlooked.
- Each participant would then present a report to both Cities of their findings. Their host city they are visiting.
  - How they found the experience
  - What they learnt
  - What they're taking away
  - Any improvements they think would be of benefit.
- Once they returned home, a similar report on their findings.
- This allows both cities the opportunity to improve or implement new strategies they may have never considered.

## 2: Sporting Exchange

Sport is another example of breaking language and other barriers, every country has sport or games, and every city has areas or disciplines their community excel in. Perhaps we could intertwine the two cities in an event or competition. Park Run is a classic example of cross-relationships, with participants who attend a ParkRun in their hometown will often plan their holiday to include Park Runs in other cities.

Alternatively, as the Wallaby's and All Blacks have the Bledisloe Cup, Ako and Rockingham could find a mutually decided upon discipline and hold an Annual or Bi Annual event in alternating cities.

## 3: Responding to climate change

I firmly believe that the youth are our future; they are our legacy and our furtherance; therefore it should be fundamental that the best way forward should include them.

Taking the new Environmental programs being established in schools one step further;

- Students in participating schools could develop a research program. The subject allowing the children to function as a team covering topics such as:
  - Investigations
  - Findings
  - Future predictions
  - Ways forward,
  - Reporting
  - Possible implementation and how it would improve the situation.
- Each group would then present their results and findings to their peers, parents and educators in an eisteddfod type program, serving to also educate the audience in one of our most crucial issues.
- The best report or result judged by experts in the field and broken down into categories. This process would be duplicated in Ako.
- The overall winners from each city, presenting their report to an audience from the sister city. This exchange could be carried out via way of an internet exchange between the two cities at a formal function attended by dignitaries in each country.
- The council would sponsor this event, each category would have an individual winner, receiving acknowledgement and plaque/trophy etc.
- Publicity for which should be high and perhaps sought outside the participating cities.



This event would attain a two-fold gain, firstly in enhancing the relationship between the two cities and their citizens. Plus, an even more significant potential of implementation of an otherwise undiscovered resource or utility to aid with the global issue of climate change.

**\* The 2nd Meeting held on Wednesday 12th December included the topics of:**

**4: Peace Loving City**

Following on with the youth idea, hatred and bigotry are learned behaviors usually based on fear, misinformation, assumption and a lack of understanding. If we teach our children not to hold room for such ideas and to truly understand something before making a judgement, it will go a long way towards obtaining a modicum of peace in every country.

The best example of this I have seen was in a Primary school where they teamed up 'Buddies' from different grades to get to know each other.

Something along those lines would be ideal for each city to have children participate in each year.

- Classes from each city corresponding with each other.
- Celebrating and learning with each other.
- Understanding the other's culture therefore a greater reasoning behind some actions.

Given my earlier comments about the technology differences this may prove a little more difficult, perhaps good old-fashioned Pen Pals or Care Packages, the children could share a bit of themselves with the other city. Some of our schools have similar relationships with interstate schools; undoubtedly, there would be language barriers initially but what better way to learn a language than through conversation.

This correspondence would be over the duration of a year. At the conclusion of the year, the children can decide to keep in touch with each other privately or not. Then the next year a new group of people, or as some social experiments go, the progression of a few years.

Friendship is contagious, from friendship circles, siblings and even parents, which could lead to many more future collaborations. The best way to make Peace is to make Friends!

**5: Student Exchange Program.**

With youth again, the current exchange programs work exceptionally well; however, the duration could be longer, again a month rather than a week would be much more beneficial to glean a greater understanding of each culture.

I recently had a young girl from Japan stay with us for a week; it seemed she'd hardly arrived than she had to return.

I know exchange programs can be costly and sometimes out of reach for many students. However, a cost-shared is a cost divided.

The price could be broken down into three equal portions:

1. The Council via way of sponsorship
2. A contribution from a local Rotary Club, who have grants they offer to tender
3. The individuals portion.

This would allow a greater number of applicants who otherwise could not participate.

This opportunity could be open to senior students studying Tourism or another equally relevant topic. Year 12 students have a period of time between their exams and graduation where they're no longer required to attend school. This period would be ideal.

## **6.0 List of Meetings / Future Contact Details /**

Collaboration discussions between Jin Goto and Kez Wickham St George in regard to a poetry and short story book to be published through myself at Picardie Press.

This collaboration also involves Michiko Saito who is assisting with translations and distribution once the project is complete.

### **Attachments**

List any relevant attachments, further reading, reference documents here



Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.10 - Delegate Report – Kez Wickham-StGeorge**

[Type text]

## City of Rockingham Official Delegation to City of Ako, Japan

Topic: Cultural & Arts  
Author: Kez Wickham St George  
Date: 18 December 2018

### 1.0 Purpose

To encourage any / all opportunities for Ako to host an Artist or Author from Rockingham. For  
Rockingham's many different arts societies to host an artist from Ako.  
To encourage collaboration with one another, in their field of expertise digitally.  
To gather digital information for all of the above to take place.

### 2.0 Background

- 2.1 As Ako is our sister city, the collaboration of all the Arts could only be a true mix of international creativity.
- 2.2 To bring the two cities Ako & Rockingham into a close relationship with the Arts & Culture
- 2.4 A discussion between myself and the exhibiting artist /children's author resulted in a discussion and then verbal agreement on the exhibiting artist and myself working together on a poetry book.

### 3.0 Current situation

The total experience of visiting Ako city was one of joy. Coming from an artist's/ Authors perspective, and that was the reason I was in Ako. The welcome I received from the arts & authors of Ako was one of 'How may we

[Type text]

work together'. As a team, we were welcomed with our suggestions on all subjects such as tourism plus the future of our sister city.

3.2 The idea of hosting a member of our arts Society in Ako was received with open arms, as was the suggestion we in Rockingham do the same.

3.3 The scene has been set, by an open armed approach by Ako to my suggestion of collaboration by hosting one another or by digital approach.

#### 4. Opportunities identified. Issues of interest

##### 4.1 Kobe Sake Brewery.

The original Lord of the province home from 18<sup>th</sup> century and the Sake factory had encompassed some of the modern technology, but it had not lost their traditional ways or their identity. I found it most pleasing where tradition had not been taken over by new age.

4.1 A small ladies co-op rug weaving factory & shop, two senior women teaching the old traditional ways loom weaving to the younger ones, selling on line and word of mouth.

Very little crime in streets and No graffiti, shop owners could leave their good out at night with no fear of major theft or destruction to property.

4. 2. An opportunity for a young student studying wine making or boutique brewer.

Gallery assistant. A position at Art gallery to learn different hanging techniques and or canvas securing techniques. Rockingham could reciprocate by hosting an artist and exhibiting their work, showing them how we exhibit art work.

#### 5.1 Proposed way forward

Tourism specifically designed for Ako and its sea, islands, sea industry.

Artists exchange groups (funded) by grants ect.

Murdoch / College /University exchange students program (funded)

Culinary & presentation skills. Exchange with students grants or funded.

All exchanges of skills are taken for an eight week time slot.

Funded by family, schools and fund raising activities in Rockingham.

[Type text]

Grants made public and professional assistance given to those applying for any of the above.

## 6.1 List of meetings. Future Contact details

Ako city of Tabuchi Museum of art.

Met with exhibiting artist Jin. After consideration a verbal agreement on Jin applying his art skills to my Poetry & prose book to be launched in 2019

Meeting Yasuma Shiwaku Discussion of exchange of artists in all genres to be followed up by City

City office conference room

Discussion on any future Ako-Rockingham exchange (Sports & climate change)

City office Q & A time. Mayors for Peace meeting. Also meeting on digital communication, community, employment, economic development, tourism, rubbish disposal & recycling. Aged care, disabilities.

Kansai university on education..social welfare. nursing education

Sake brewery. Viewing of Traditional house and 18<sup>th</sup> century sea transportation. Making of Saki including tradition & modern facilities. Traditional art off story telling. Sky lantern festival.

Ako Gishi festival. Taking part of the 47<sup>th</sup> Ronin festival, Rockingham committee in Ako asked to take part. Dressed in traditional costume. Interviewed by national TV and national / local newspapers

Children's choir meet up.

Two hour time slot arranged Daisuke Fujimoto director of citizens' affairs dep. Teaching an art technique to 4 ladies from Ako community hall & 4 ladies from the Saki factory, on how to create a pour painting.



[Type text]





Report on the Official Delegation to City of Ako, Japan 10 – 16 December 2018



## **Attachment 1.11 - Delegate Report – Cr Andrew Burns**

City of Rockingham Official Delegation to City of Ako, Japan Report on Findings	
<b>Topic</b>	<b>Tourism Development</b>
<b>Author</b>	Andrew Burns, Councillor - City of Rockingham
<b>Date</b>	<b>March 2019</b>

## 1.0 Purpose

To report on the opportunities to further the Sister City relationship between the City of Rockingham and the City of Ako in the area of Tourism Development.

## 2.0 Background

- 2.1 The City of Rockingham and the City of Ako have been joined in a Sister City relationship for 20 years and during that time a number of delegations from both City's have visited one another. The benefits to the residents of the City of Rockingham in maintaining the Sister City relationship has been questioned on numerous occasions.
- 2.2 One of the key purposes of the City of Rockingham Delegation visit to Ako was to determine the future of the Sister City relationship and to investigate a number of key areas including; tourism, art and cultural exchange, services for seniors, response to climate change, collaboration between City officers and wider community involvement in the Sister City relationship.
- 2.3 During the visit a number of meetings were held with key stakeholders such as; the Ako City Council and Senior Executive, the Ako Tourism Association, the Hyogo International Association, the Ako Chamber of Commerce and Industry, key business leaders and the Governor of the Hyogo Prefectural Government.

## 3.0 Current Situation

- 3.1 The City of Ako is located in southwestern Hyogo Prefecture and has a population of approximately 50,000 residents.
- 3.2 With a population of more than five and a half million residents, Hyogo is the 7th most populous prefecture in Japan. There are 47 Prefectures in total.
- 3.3 The State of Western Australia and the Hyogo Prefecture have maintained a Sister State relationship since 1981. A number of other City's within Hyogo maintain Sister City relationships with Australian Cities, but only Rockingham is located within Hyogo's Sister State.
- 3.4 Other Sister City relationships within Hyogo Prefecture include; Adelaide, South Australia - Himeji, Ballarat, Victoria - Inagawa, Blue Mountains, New South Wales - Sanda, Brisbane, Queensland - Kobe, Federation Council, New South Wales - Miki.



- 3.5 To commemorate the 10th anniversary of the Western Australia Hyogo Prefecture Sister State relationship, Hyogo Prefectural Government established a Cultural Centre in Perth in 1992. The Centre promotes Japanese language, culture and exchange by providing a large resource library and conducting various seminars, workshops and activities to cater for all age groups and interests.
- 3.6 When the Sister City relationship was formed 20 years ago, the City of Rockingham and City of Ako were very similar in terms of population and demographic. Since then the City of Rockingham has grown substantially, whereas the City of Ako is dealing with a declining and aging population.
- 3.7 Despite this, there are still many similarities. Both City's lie on the coast, have numerous nature based attractions, are the location of historically significant events, are a little over an hour from the nearest major airport, and tourism industries that have the capacity to grow. Both City's also face the problem of promoting nature based tourism, whilst having heavy industry on the City's doorstep.
- 3.8 Across Australia tourism is flourishing. Increasing prosperity among Asian markets, better aviation access, including direct flights between Perth and Tokyo, and a competitive exchange rate are driving growth in overseas visitors.
- 3.9 During the 2018 calendar year, WA saw a growth in visitor numbers from eight markets in which Tourism WA is active: Switzerland (+19.8%), **Japan (+12.6%)**, India (+11.0%), Germany (+7.3%), Indonesia (+5.3%), Hong Kong (+4.2%), China (+4.0%) and UK (+1.0%).
- 3.10 Between 2012–13 and 2017–18, tourism GDP has grown 31% compared with 20% for the economy as a whole. This has seen tourism grow from a 2.9% share of national GDP to a 3.1% share during a period of continuous economic growth.
- 3.11 Tourism is Australia's largest service export, contributing \$37.4 billion to the economy in 2017–18. This represents a 9.3% share of all goods and service exports, and places the industry third overall behind iron ore and coal. The export value of tourism comes from spending by international visitors on Australian goods and services. In contrast, spending by Australian residents travelling overseas, are counted as imports.
- 3.12 At the time of writing this report, the City of Rockingham Tourist Destination Strategy is still in draft form and is yet to be endorsed by Council.
- 3.13 The purpose of the City of Rockingham Tourist Destination Strategy is to establish the City's strategic direction and priority actions that would inform the Rockingham region's future direction with tourism and marketing. The State Government's renewed focus on tourism and the focus on emerging markets presents a great opportunity for Rockingham to undertake increased activities in tourist destination marketing.

#### 4.0 Opportunities Identified / Issues of Interest

- 4.1 Although the City of Ako itself is reasonably small when compared to Rockingham in terms of population size, it is part of Hyogo Prefecture that has a population of more



than five and a half million people. The Hyogo Prefecture has a mature economy with a mix of industries including agriculture, forestry, manufacturing, IT, and tourism.

- 4.2 Maintaining a Sister City relationship with Ako, is a stepping stone into the much larger visitor potential of Hyogo Prefecture.
- 4.3 Being an active contributor to the Sister State relationship between Western Australia and Hyogo Prefecture will also continue to benefit the City of Rockingham because of the importance placed on the relationship by both the Hyogo Prefectural Government and the West Australian State Government. An example of which is the attendance of the Japanese Consul-General, Toru Suzuki at past City of Rockingham events of relevance.
- 4.4 Although Rockingham has a much larger population, Ako has a much larger tourism industry. The city is home to a number of hotels and large scale tourist attractions such as the Ako Castle Ruins, Kagakuji Temple, Oishi Shrine, Ako Marine Science Museum, the Ako City Museum of History, numerous hot springs, and the Hyogo Ako Seaside Park. The Rockingham tourism industry can learn from our Japanese counterparts as we continue to develop our local attractions.
- 4.5 The Gishi Festival attracts in excess of 80,000 people to the City of Ako, with spectators and participants coming from across Japan. This annual event provides a large boost to the local economy, but also presents a number of challenges as the City more than doubles in size for the duration of the festival. As Rockingham seeks to hold larger and larger events each year, our tourism operators and City officers can look to our Sister City for inspiration and answers to some issues.
- 4.6 Tourism is a resilient industry. Tourism GDP continued to grow, albeit more slowly during the Global Financial Crisis in 2008 and has continued to outperform the economy as a whole since. As the long term effects of the end of the mining boom are felt in Western Australia, tourism continues to be an increasingly important industry.
- 4.7 As tourism grows in importance, it also becomes more competitive with a growing number of Local Governments increasing their investment in the industry. Rockingham has unique experiences to offer, but so do many other locations. Our Sister City status is highly regarded in Japan, and is a selling point for Rockingham over our neighbours and competitors.
- 4.8 The draft Rockingham Destination Tourism Strategy sets out Ecotourism & Adventure, Day Trippers, Visiting Friends and Relatives as three of the main focus areas. These areas have also been identified as important by the Ako Tourism Association for their own marketing and promotion efforts. As a result there is an opportunity for collaboration and learning between the City officers and the Tourism Associations in both Rockingham and Ako.
- 4.9 The Japan Art Mile Association are based in Ako. The association coordinates an international mural program whereby primary school students across Japan paint one half of a 3 metre long mural and then send it along with all required materials to another school somewhere in the world. Prior to painting the mural, the school exchange letters, videos and small gifts as they learn about each other's cultures,

countries and schools. In 2018 the only school in Australia who was invited to take part was from Rockingham. The same school are participating again in 2019 with the completed mural to be on display at the Tokyo 2020 Olympics. There are many activities such as this that occur as a result of the Sister City relationship. The City needs to do more to promote these stories to increase awareness of the positive impact they have on our communities.

## **5.0 Proposed Way Forward**

5.1 More collaborative work needs to be done in order to capture maximum benefit to the local tourism industry from the existing Sister City and Sister State relationships the City of Rockingham are part of. This includes;

### **5.2 Tourism Association Actions**

- Establishing a connection between Tourism Rockingham and the Ako Tourism Association to facilitate the exchange of marketing ideas and materials. Both associations working towards ensuring greater awareness of the others market.
- Collaborating and learning from the tourism marketing efforts of the Ako Tourism Association who face similar challenges to Tourism Rockingham.
- Utilising our connection with Ako to introduce Rockingham to the tourism associations of the other cities within the Hyogo Prefecture.
- Continuing to build on the established relationship between the State of Western Australia and Hyogo Prefecture.
- Establishing a relationship with the Hyogo Cultural Centre and the Australia Japan Association so that the Sister City relationship is promoted to the Japanese community within Western Australia.

### **5.3 City of Rockingham Actions**

- Establishing a Community Grants Program as part of the Global Friendship Program, or extend the existing Community Grants Program to offer financial assistance to sporting clubs, groups and associations to visit their counterparts in Ako and to encourage reciprocal visits to Rockingham.
- Continuing to work with local schools to foster exchange programs.
- Continuing to work with the Hyogo Cultural Centre, and the Australia Japan Association in Perth to ensure the relationship is promoted to the Japanese community within Western Australia.
- Using the annual Gishi Festival that commemorates the story of the forty-seven ronin as the inspiration or guide for a Rockingham festival that celebrates the history of the local area. This could include the discovery of the South West of Western Australia at Safety Bay by Frederik de Houtman in



1616, the Catalpa story or, one of the many other stories from Rockingham's past.

- Enhancing the annual International Food Festival by integrating the Sister City relationship. Such integrations could include coordinating with the City of Ako and the Hyogo Cultural Centre to invite traditional Japanese Chefs to attend the event.
- Working alongside the existing Rockingham arts community to ensure greater promotion of the ongoing collaboration and exchange between artists of Rockingham and Ako to further establish Rockingham as a centre of culture and arts.

## **6.0 List of Meetings / Future Contact Details /**

6.1 In addition to the complete list of meetings in the full report, I held discussions with the following people who expressed an interest in the potential for the future of tourism development and collaboration between the City of Rockingham and the City of Ako.

- Shingo Tanabe,  
Chairman, Ako Tourism Association &  
CEO, Ako Park Hotel
- Oki Yoshio,  
Chairman, Ako Chamber of Commerce and Industry &  
President of OOKI Industrial Co Ltd
- Kunio Miyamoto,  
President, Ako International Friendship Association
- Masahisa Tominaga,  
Vice-Chairperson, Ako International Friendship Association
- Yuki Araki,  
Board Member, Ako International Friendship Association
- Motohide Uesugi,  
Board Member, Ako International Friendship Association
- Kazushige Taki,  
Vice-Chairperson, Hyogo International Association
- Hidekazu Moriyasu,  
Executive Director General, Hyogo International Association

- Junko Ishimitsu  
Director - International Affairs Promotion Department, Hyogo International Association
- Masayuki Ishizu,  
Manager International Exchange and Cooperation Division Hyogo, International Association
- Midori Kanazawa,  
Professor - Graduate School of Education, Kansai University of Social Welfare
- Atsuko Shiwaku,  
President, Japan Art Mile Foundation
- Yasumasa Shiwaku,  
Vice-President, Japan Art Mile Foundation
- Shizuka Kasutani,  
Chief Coordinator, Japan Art Mile Foundation
- Toyoyuki Yamashita,  
President, Hamada Construction Inc

6.2 Since returning from the trip in December 2018, I have continued correspondence with the Ako Tourism Association, the Ako Chamber of Commerce and Industry, the Ako International Friendship Association and the Hyogo International Association. All four groups are keen to continue the relationship and have committed to welcoming any visitors from Rockingham to Ako.

6.3 Members of the Ako Tourism Association are planning a visit to Rockingham in the near future.

<b><u>Attachments</u></b>
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Sources / Further Reading

- Ako Tourism Association: [www.ako-kankou.jp](http://www.ako-kankou.jp)
- City of Ako: [www.city.ako.lg.jp](http://www.city.ako.lg.jp)
- City of Rockingham: [www.rockingham.wa.gov.au](http://www.rockingham.wa.gov.au)
- Hyogo Prefectural Government Cultural Centre: [www.hyogo.com.au](http://www.hyogo.com.au)
- Tourism Research Australia: [www.tra.gov.au](http://www.tra.gov.au)
- Tourism Rockingham: [www.rockinghamvisitorcentre.com.au](http://www.rockinghamvisitorcentre.com.au)
- Tourism WA: [www.tourism.wa.gov.au](http://www.tourism.wa.gov.au)



# City of Rockingham

## MINUTES

### **Christmas Festival Occasional Committee Meeting**

Held on Friday 5 April 2019 at 10am  
City of Rockingham Committee Room



<b>8.</b>	<b>Agenda Items</b>
<b>8.1</b>	<b>Christmas Lights Festival</b>  Committee were provided with a copy of the draft Scope of Works for the Christmas Festival and Street Parade. The committee were supportive of the identified route and location of the Christmas Festival.  The Committee provided feedback on the scope of works and where asked to forward any additional comments via email in relation to the Clause 1.2.5 and Clause 1.2.6 of the Scope of Works by COB Monday 8 April 2019.  The Committee enquired about additional bus services. Executive Support advised that additional bus services would be considered and promoted accordingly in the lead up to the event. Concerns with parking was addressed and Executive Support advised that parking that was provided at Dixon Road reserve in 2018 was not utilised by the public.
<b>8.2</b>	<b>2019 Christmas Lights Display</b>  The Committee were shown the area that was being considered for the Christmas Lights installation. Until this area is complete it would be hard to define exactly what was required for the Christmas Lights Display for 2019 and once a Contractor was appointed this would be finalised in consultation with the Contractor.  It was confirmed that the display would remain up until after the 26 January 2020.
<b>9.</b>	<b>Other Business</b>
<b>10.</b>	<b>Date and Time of Next Meeting</b>
	The next Christmas Festival Occasional Committee Meeting to be advised
<b>11.</b>	<b>Closure</b>
	There being no further business, the Chairperson thanked those persons present for attending the Christmas Festival Occasional Committee meeting, and declared the meeting closed at <b>10.50am</b> .






# City of Rockingham

## MINUTES

### **Cultural Advisory Committee Meeting**

Held on Wednesday 17 April 2019 at 4.15pm  
City of Rockingham Committee Room

<div style="text-align: center;"> <b>City of Rockingham</b>  <b>Cultural Advisory Committee Meeting Minutes</b>  <b>Wednesday 17 April 2019 – Committee Room</b> </div> <div style="text-align: right;">  </div>																	
<b>1.</b>	<b>Declaration of Opening</b>																
	The Chairperson declared the Cultural Advisory Committee Meeting open at <b>4:20pm</b> , welcomed all present, and delivered the Acknowledgement of Country.																
<b>2.</b>	<b>Record of Attendance/Apologies/Approved Leave of Absence</b>																
	<p><b>2.1 Members</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Ms Meg Salazaar</td><td style="width: 50%;">Chairperson</td></tr> <tr> <td>Ms Lorri Skinner</td><td>Community Member</td></tr> <tr> <td>Ms Emma Costello</td><td>Community Member</td></tr> <tr> <td>Mr Jake Moanaroa (arrived 4:27pm)</td><td>Community Member</td></tr> </table> <p><b>2.2 Executive</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Ms Jillian Obiri-Boateng</td><td style="width: 50%;">Collaborative Manager Community Capacity Building</td></tr> <tr> <td>Ms Donna Cochrane</td><td>Coordinator Cultural Development and the Arts</td></tr> <tr> <td>Ms Elizabeth Green-Mackinlay</td><td>Community Development Officer (Cultural Development and the Arts)</td></tr> </table> <p><b>2.3 Guest/Observer:</b> Nil</p> <p><b>2.4 Apologies:</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Mr Leonardo Martella</td><td style="width: 50%;">Community Member</td></tr> </table> <p><b>2.5 Absent</b></p> <p>Cr Katherine Summers</p> <p><b>2.6 Approved Leave of Absence:</b> Nil</p>	Ms Meg Salazaar	Chairperson	Ms Lorri Skinner	Community Member	Ms Emma Costello	Community Member	Mr Jake Moanaroa (arrived 4:27pm)	Community Member	Ms Jillian Obiri-Boateng	Collaborative Manager Community Capacity Building	Ms Donna Cochrane	Coordinator Cultural Development and the Arts	Ms Elizabeth Green-Mackinlay	Community Development Officer (Cultural Development and the Arts)	Mr Leonardo Martella	Community Member
Ms Meg Salazaar	Chairperson																
Ms Lorri Skinner	Community Member																
Ms Emma Costello	Community Member																
Mr Jake Moanaroa (arrived 4:27pm)	Community Member																
Ms Jillian Obiri-Boateng	Collaborative Manager Community Capacity Building																
Ms Donna Cochrane	Coordinator Cultural Development and the Arts																
Ms Elizabeth Green-Mackinlay	Community Development Officer (Cultural Development and the Arts)																
Mr Leonardo Martella	Community Member																
<b>3.</b>	<b>Terms of Reference</b>																
	To provide advice and guidance on cultural development and the arts, whilst representing the community's needs and aspirations in line with the City's Cultural Development and the Arts Strategy.																

<b>4.</b>	<b>Confirmation of Minutes of the Previous Meeting</b>
	<p><b>Moved Ms Emma Costello, seconded Ms Lorri Skinner:</b></p> <p>That Committee <b>CONFIRMS</b> the Minutes of the Cultural Advisory Committee Meeting held on 20 February 2019, as a true and accurate record.</p> <p style="text-align: right;">Carried</p>
<b>5.</b>	<b>Matters Arising from the Previous Minutes</b>
	Nil
<b>6.</b>	<b>Declarations of Members and Officers Interests</b>
	<p><b>4:25pm</b> The Chairperson asked if there were any interests to declare.</p> <p>There were none.</p>
<b>7.</b>	<b>Petitions/Deputations/Presentations/Submissions</b>
	Nil
<b>8.</b>	<b>Agenda Items</b>
	<p><b>8.1 Open Studios 2019</b></p> <p>4:27pm Mr Moanaroa joined the meeting.</p> <p>Executive support provided a summary of the Open Studios Project and highlighted the importance of providing opportunities to local artists to engage with the community, display and sell artwork.</p> <p>The nine expressions of interest received were presented to the committee to assess the responses and provide suggestions of the most suitable candidates.</p> <p>The responses collected from the committee will assist in the selection of the artists for Open Studios 2019.</p> <p><b>8.2 Notice of Motion – Signage for Rockingham Arts Centre and Gary Holland Community Centre</b></p> <p>Executive Support advised the committee that following the report as part of the Notice of Motion for signage at the Gary Holland Community Centre and the Rockingham Arts Centre, it was recommended that this be incorporated into the impending review of the Rockingham Arts Centre.</p> <p>Executive Support advised that the Request for Quote was currently being circulated with a closing date of 3 May 2019. Upon appointment, the review will be a ninety day process.</p> <p><b>8.3 AKO Global Friendship Group</b></p> <p>A meeting was held with Executive Support Officers from both the Cultural Advisory Committee and the AKO Global Friendship Group. It was confirmed that both committees were supportive of a relationship.</p> <p>Discussions between the Executive Support Officers have begun and Ms Obiri-Boateng will attend the next meeting to discuss ideas for working collaboratively between the committees.</p> <p><u>Action:</u></p> <p><b><i>Executive support will attend the next AKO Global Friendship Group meeting and report back at the next Cultural Advisory Committee Meeting on Wednesday 19 June 2019.</i></b></p>

	<p><b>8.4 Rockingham Arts Networking Group Meetings</b></p> <p>Executive Support outlined that the role of the City as part of the Rockingham Arts Networking Meetings is to provide a venue to facilitate the meetings. The meetings are designed to be community led.</p> <p>Executive Support sought suggestions from the committee to further engage creative multi-disciplinary community members.</p> <p>Ms Skinner suggested that face-to-face meetings with an information sheet containing consistent information about the Arts Networking Meetings would be beneficial, including a step-by-step to access the Facebook Group.</p> <p>The committee confirmed that an information sheet would be helpful to extend to their networks for circulation.</p> <p><u>Action:</u></p> <p><b><i>Executive support to create an information sheet about the Rockingham Arts Networking Group. The information sheet is to be sent through digitally to the committee for circulation.</i></b></p> <p><b>8.5 Selection Process – City initiated Projects</b></p> <p>Executive Support outlined the process of awarding public artwork as dictated by the City's procurement policy.</p> <p>It was highlighted that the need to update policy and procedure to enhance artist engagement and accessibility was being discussed.</p> <p>Ms Skinner questioned the decision making process regarding the artistic merit of public art works. Executive Support commented that discussions regarding an art consultant on retainer were taking place.</p> <p><b>8.6 Aboriginal Cultural Centre</b></p> <p>Executive Support outlined that the want for an Aboriginal Cultural Centre in the City of Rockingham has been expressed both by the Aboriginal Advisory Committee and the broader community.</p> <p>Executive Support outlined that the Reconciliation Action Plan will include an action to engage a consultant to conduct a feasibility study on best practise in the development of an Aboriginal Cultural Centre, taking into consideration a variety of factors.</p> <p>Executive Support advised that a Community Development Officer – Aboriginal Liaison, as part of D50 Legislation, had been recently employed. The Officer will provide wider connections in the community further enhancing cultural relationships with the City.</p>
<b>9.</b>	<b>Other Business</b>
	<p><b>9.1 Sculptural Recycling</b></p> <p>Ms Skinner discussed a large scale beach sculpture, she had recently seen, encouraging the public to recycle plastic bottles. Considering the new Foreshore development, she mentioned it was a practical and artistic way of promoting recycling in the community.</p>
<b>10.</b>	<b>Date and Time of Next Meeting</b>
	<p>The next Cultural Advisory Committee Meeting will be held on <b>Wednesday 19 June 2019</b> in the Committee Room, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4.15pm.</p>

11.	<b>Closure</b>
	There being no further business, the Chairperson thanked those persons present for attending the Cultural Advisory Committee meeting, and declared the meeting closed at <b>5:29pm.</b>






# City of Rockingham

## MINUTES

### **Disability Access and Inclusion Advisory Committee Meeting**

Held on Wednesday 10 April 2019 at 9am  
City of Rockingham Committee Room

City of Rockingham		
Disability Access and Inclusion Advisory Committee Meeting Minutes		
Wednesday 10 April 2019 – Committee Room		
		
1.	Declaration of Opening	
	The Chairperson declared the Disability Access and Inclusion Advisory Committee Meeting open at <b>9.05am</b> , welcomed all present, and delivered the Acknowledgement of Country.	
2.	Record of Attendance/Apologies/Approved Leave of Absence	
	<div><div>2.1</div><div>Members</div><div><div>Cr Joy Stewart</div><div>Chairperson</div></div><div><div>Cr Mark Jones</div><div></div></div><div><div>Ms Linda Lee</div><div>Community Representative</div></div><div><div>Ms Fiona Allen (from 9.08am)</div><div>Community Representative</div></div><div><div>Ms Jane Davies</div><div>Community Representative</div></div><div><div>Mr Gareth Goodway</div><div>Community Representative</div></div><div><div>Ms Stephenie Fielding</div><div>Community Representative</div></div></div> <div><div>2.2</div><div>Executive</div><div><div>Ms Jillian Obiri-Boateng</div><div>Collaborative Manager Community Capacity Building</div></div><div><div>Mr Ryan Gibson</div><div>Coordinator Planning and Design</div></div><div><div>Ms Michele Gray</div><div>Community Development Officer</div></div></div> <div><div>2.3</div><div>Guest/Observer:</div><div><div>Mr Brett McDonald</div><div>Coordinator Autumn Centre</div></div></div> <div><div>2.4</div><div>Apologies:</div><div><div>Ms Alison Kelly</div><div>Community Representative</div></div><div><div>Ms Rhonda Taylor</div><div>Community Representative</div></div><div><div>Ms Julia Daker</div><div>Community Representative</div></div></div> <div><div>2.5</div><div>Absent</div><div>Nil</div></div> <div><div>2.6</div><div>Approved Leave of Absence:</div><div>Nil</div></div>	
3.	Terms of Reference	
	To represent the Community by providing advice/support to Council with regard to the implementation of the Disability Access and Inclusion Plan/Strategy and to provide advice to improve City controlled disability access and inclusion within the City of Rockingham.	

<b>4.</b>	<b>Confirmation of Minutes of the Previous Meeting</b>
	<p><b>Moved Cr Mark Jones, seconded Mr Gareth Goodway:</b></p> <p>That Committee <b>CONFIRMS</b> the Minutes of the Disability Access and Inclusion Advisory Committee Meeting held on 13 February 2019, as a true and accurate record.</p> <p style="text-align: right;">Carried</p>
<b>5.</b>	<b>Matters Arising from the Previous Minutes</b>
	Nil
<b>6.</b>	<b>Declarations of Members and Officers Interests</b>
	<p><b>9.07am</b> The Chairperson asked if there were any interests to declare.</p> <p>There were none.</p>
<b>7.</b>	<b>Petitions/Deputations/Presentations/Submissions</b>
	Nil
<b>8.</b>	<b>Agenda Items</b>
	<p><b>9.08am Ms Fiona Allen arrived at the meeting.</b></p> <p><b>8.1 Autumn Centre</b></p> <p>Mr Brett McDonald, Coordinator Autumn Centre, provided the group with an overview of the services and programs available at the centre for seniors, as well as adults with disability. Key points of discussion included:</p> <ul style="list-style-type: none"> <li>• There are currently 1800 members and numbers are increasing steadily. The centre offers 45 different groups and activities. The annual membership fee is currently \$36.</li> <li>• The centre aims to prevent people from becoming socially isolated as they age, and to help people reconnect if they have become isolated.</li> <li>• Members play an active role in the centre as facilitators of programs and activities. There is minimal staff, so a focus is placed on members stepping up to make things happen.</li> <li>• Volunteer numbers have increased in the past 18 months from 10 to approximately 35. Volunteers are encouraged to build relationships with members and invest time getting to know them.</li> <li>• There is a 2 for 1 deal available in the dining room to encourage people with disability attending with carers. Membership is not required to access the dining room.</li> <li>• Work is getting underway to start planning for how the centre will evolve to meet community needs and expectations for the next 25 years.</li> </ul>

	<p><b>8.2 Disability Access and Inclusion Plan and Strategy 2016-2019: Progress Update</b></p> <p>Ms Michele Gray provided an update regarding key areas of recent progress.</p> <p><u>Review and Renewal of DAIP and DAIS</u></p> <p>Hard copies of the DAIS and DAIP are available for members to take if they would like. Members are encouraged to familiarise themselves with the documents ahead of the upcoming review process.</p> <p>Mrs Belinda Trowbridge, Coordinator Community Capacity Building is attending a DAIP Review workshop hosted by the Department of Communities. Detailed project planning for the review is underway and will be finalised soon.</p> <p><u>Hearing Loop Promotions</u></p> <p>Promotional material has been developed to further promote the portable hearing loops available at City facilities. This includes a pull up banner, which will rotated through various City locations throughout the year. Additionally, postcard flyers will be made available to local hearing services to reach their clients.</p> <p><u>Beach Access Enhancements at Singleton</u></p> <p>The City has been investigating opportunities to enhance access to the City's southern beaches. Work is being progressed at Singleton beach to enable people a more accessible journey from the carpark to the end of the dunes so they can at least get to a point where they can see the ocean and the beach. This is being achieved through the installation of an improved footpath, new fencing and use of new beach access matting. The location selected for these improvements has good car parking, toilet facilities, playgrounds and picnic facilities.</p> <p><u>Beach Walkers</u></p> <p>The City recently purchased two beach walkers, which provide support for people to walk along the beach or other natural terrains. They will be promoted to the community once hosting arrangements have been finalised.</p> <p><b>8.3 Future Meetings – Guest Speakers/Presentations</b></p> <p>Members discussed possible guest speakers, presentations and agenda items for future meetings. The following suggestions were put forward at the meeting:</p> <ul style="list-style-type: none"><li>• Infrastructure projects being planned and delivered.</li><li>• Inclusion Solutions, presentation to inspire ideas and set the scene for the development of the next DAIP and DAIS.</li></ul> <p>Additionally, Cr Joy Stewart read out some suggestions that had been forwarded by Ms Alison Kelly, including:</p> <ul style="list-style-type: none"><li>• Measures to ensure that the upcoming Council elections are accessible</li><li>• Update on the Rockingham Foreshore development in regards to accessibility</li><li>• Presentations to inform development of new DAIP, including information about other local governments and DAIP strategies, the role of the Advisory committee in regards to the planning process, gaining targeted input from bodies such as Autism Australia and the use of a community survey.</li></ul> <p><u>Actions:</u></p> <ol style="list-style-type: none"><li>1. Executive Support to circulate a link to the Department of Communities <i>DAIP Annual Progress Report</i>. This report is released annually, and summarises key actions and achievements through the DAIP program.</li></ol>
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<b>9.</b>	<b>Other Business</b>
	<p><b>9.1 Community Representative – Vacant Position</b></p> <p>It was noted that Ms Rhonda Taylor recently submitted her resignation as a member of the advisory committee. Executive Support will call for nominations to fill the position.</p>
<b>10.</b>	<b>Date and Time of Next Meeting</b>
	<p>The next Disability Access and Inclusion Advisory Committee Meeting will be held on <b>Wednesday 12 June 2019</b> in the Board Room, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 9.00am.</p>
<b>11.</b>	<b>Closure</b>
	<p>There being no further business, the Chairperson thanked those persons present for attending the Disability Access and Inclusion Advisory Committee meeting, and declared the meeting closed at <b>10.45am</b>.</p>






# City of Rockingham

## MINUTES

### **Seniors Advisory Committee Meeting**

Held on Thursday 11 April 2019 at 10am  
City of Rockingham Committee Room

<p style="text-align: center;"><b>City of Rockingham</b></p> <p style="text-align: center;"><b>Seniors Advisory Committee Meeting Minutes</b></p> <p style="text-align: center;"><b>Thursday 11 April 2019 – Committee Room</b></p> 													
<b>1.</b>	<b>Declaration of Opening</b>												
	The Chairperson declared the Seniors Advisory Committee Meeting open at <b>10.05am</b> , welcomed all present, and delivered the Acknowledgement of Country.												
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<b>2.1</b>	<p><b>Members</b></p> <table> <tr> <td>Cr Joy Stewart</td><td>Chairperson</td></tr> <tr> <td>Cr Andrew Burns</td><td></td></tr> <tr> <td>Ms Lorraine Dunkling</td><td>Community Representative</td></tr> <tr> <td>Mr Ron Pease JP</td><td>Community Representative</td></tr> <tr> <td>Ms Margaret Steele</td><td>Community Representative</td></tr> <tr> <td>Ms Valerie Turnell</td><td>Community Representative</td></tr> </table>	Cr Joy Stewart	Chairperson	Cr Andrew Burns		Ms Lorraine Dunkling	Community Representative	Mr Ron Pease JP	Community Representative	Ms Margaret Steele	Community Representative	Ms Valerie Turnell	Community Representative
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	To provide information, advice and guidance to Council on matters pertaining to seniors within the City of Rockingham.												
<b>4.</b>	<b>Confirmation of Minutes of the Previous Meeting</b>												
	<p><b>Moved Ms Val Turnell, seconded Ms Margaret Steele:</b></p> <p>That Committee <b>CONFIRMS</b> the Minutes of the Seniors Advisory Committee Meeting held on 31 January 2019, as a true and accurate record.</p> <p style="text-align: right;">Carried</p>												

<b>5.</b>	<b>Matters Arising from the Previous Minutes</b>
	Nil
<b>6.</b>	<b>Declarations of Members and Officers Interests</b>
	<p><b>10.07am</b> The Chairperson asked if there were any interests to declare.</p> <p>There were none.</p>
<b>7.</b>	<b>Petitions/Deputations/Presentations/Submissions</b>
	<p><b>7.1 Autumn Centre</b></p> <p>Mr Brett McDonald provided an overview of the Autumn Centre, including:</p> <ul style="list-style-type: none"> <li>• The centre's membership rate has increased significantly with a record number of 1,830 currently. This number is likely to continue to increase until the end of the membership year on 30 June 2019.</li> <li>• The Autumn Centre's net promoter score has increased significantly from 17.5 in August 2017, to 50.2 in March 2018 and 65 in March 2019, indicating that members are happy with the services that they receive at the centre.</li> <li>• The number of volunteers used in the centre has increased from 10 to 35 which has assisted the centre to provide better services to their members and group leaders.</li> <li>• There are currently 45 different groups and activities taking place at the centre, offering members a wide range of options to take part and connect with other seniors. Centre staff worked with group leaders to make better use of the centre space and booking times which have freed up opportunities for further activities and groups to be developed.</li> <li>• Centre staff have also worked with fitness instructors to standardise and streamline ways of operating and bringing in uniformed class prices for all fitness activities. All fitness classes now cost \$4.50 per class and all fitness instructors now operate on the same agreement. Other benefits include fitness instructors now handling money directly (rather than centre staff doing it on their behalf), thereby creating more opportunities for instructors to engage and interact with members.</li> <li>• Changes will be made to the kitchen equipment in the next financial year to enable the centre to provide food that might be more appealing to younger seniors (e.g. burgers and chips, wraps etc.), whilst still catering for older seniors who might still prefer more traditional lunches (e.g. roast meat and vegetables).</li> <li>• A total of 1,667 printed surveys were sent to members in March 2019, with 431 members responding. Of these, 35% of surveys returned noted that a lack of parking remains an issue. Internal discussions will continue to explore different options to address parking. The centre also actively encourages members to consider using alternative modes of transport by: <ul style="list-style-type: none"> <li>○ hosting the E-bike, Trike and Scooter Expo in November 2018</li> <li>○ installing mobility scooter charging stations</li> <li>○ promoting Rockingham Connect Community Transport Service to transport disadvantaged members.</li> </ul> </li> <li>• The centre will be closed for renovations between 17 April and 29 April 2019. Examples of work to be undertaken include installing new carpets throughout the centre, fixing rain damage in roofs, painting walls, extending the foyer to enable two customers to be served at a time etc.</li> <li>• The centre now provides frozen home cooked meals to its members. Not only does this provide a valuable service to seniors, but also enables the centre to reduce waste.</li> </ul> <p>Cr Stewart thanked Mr McDonald for the update.</p>

<b>8.</b>	<b>Agenda Items</b>
	<p><b>8.1 Mobility Scooter Charging Stations</b></p> <p>Executive Support informed the committee that four new mobility scooter charging stations are now available in the City, thanks to a partnership between the City and RECHARGE Scheme. The recharge points allows mobility scooter (gopher) users to recharge their batteries at various locations, should the need arise whilst they are out and about. The RECHARGE Scheme provides a national database of locations where mobility scooter users can safely charge their batteries.</p> <p>The four new charging stations were installed by Vicinity Centres at the Rockingham Centre and complement two existing charging points at the Autumn Centre.</p>
<b>9.</b>	<b>Other Business</b>
	<p><b>9.1 Podiatry funding</b></p> <p>Ms Val Turnell raised her concern over the fact that funding will be pulled from podiatry services for seniors and that there seems to be much confusion about this amongst podiatry providers.</p> <p><b>9.2 Reflections: Age Is Just A Number</b></p> <p>Cr Andrew Burns passed on his congratulations to Executive Support for the successful event 'Reflections: Age Is Just A Number' held on Wednesday 3 April 2019 at Gary Holland Community Centre.</p> <p>The event, with MC Graham Mabury OAM, challenged stereotypes of seniors and highlighted their wisdom, kindness and contribution to the community instead.</p> <p><b>9.3 WA ScamNet</b></p> <p>Ms Margaret Steele expressed her concern over the amount of scams that seniors fall for. Consumer Protection will be invited to present to the committee at a future date.</p> <p><b>9.4 Mature Adults Learning Association (MALA)</b></p> <p>Ms Margaret Steele noted that MALA is doing currently very well, with 90 seniors attending the previous series.</p> <p><b>9.5 Primemovers</b></p> <p>Ms Margaret Steele noted that due to the popularity of Primemovers in Rockingham with over 100 people regularly attending, another Primemovers class has now commenced in Port Kennedy.</p> <p><b>9.6 Pearls of the Sound Winner</b></p> <p>Cr Stewart congratulated Ms Margaret Steele for being the 2019 Pearl of the Sound Winner, recognising the difference to the community that her efforts make.</p>
<b>10.</b>	<b>Date and Time of Next Meeting</b>
	<p>The next Seniors Advisory Committee Meeting will be held on <b>Thursday 6 June 2019</b> in the Committee Room, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 10.00am.</p>

<b>11.</b>	<b>Closure</b>
	There being no further business, the Chairperson thanked those persons present for attending the Seniors Advisory Committee meeting, and declared the meeting closed at <b>10.50am.</b>