MINUTES
Corporate and Community Development Committee Meeting
Held on Tuesday 21 March 2017 at 4:00pm
City of Rockingham Boardroom
## City of Rockingham
### Corporate and Community Development Committee Meeting Minutes
4:00pm Tuesday 21 March 2017

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<td>Corporate and General Management Services Information Bulletin – March 2017</td>
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<td>Corporate Services</td>
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<td>CS-003/17 Tender T16/17-67 – Collection and Processing of Recyclable Material and Green Waste</td>
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<td>CS-004/17 Budget Review – February 2017 <em>(Absolute Majority)</em></td>
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<td>General Management Services</td>
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<td>GMS-007/17 Defence Related Economic Development Opportunities</td>
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<td>CD-004/17 Seniors Strategy 2017-2021</td>
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<td>15. Motions of which Previous Notice has been Given</td>
</tr>
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<td>16. Notices of Motion for Consideration at the Following Meeting</td>
</tr>
<tr>
<td>17. Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
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<td>18.</td>
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City of Rockingham  
Corporate and Community Development Committee Meeting Minutes  
Tuesday 21 March 2017 - Council Boardroom

<table>
<thead>
<tr>
<th>1. Declaration of Opening</th>
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<tbody>
<tr>
<td>The Chairperson declared the Corporate and Community Development Committee Meeting open at <strong>4:03pm</strong>, welcomed all present, and delivered the Acknowledgement of Country.</td>
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<table>
<thead>
<tr>
<th>2. Record of Attendance/Apologies/Approved Leave of Absence</th>
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<tbody>
<tr>
<td><strong>2.1 Councillors</strong></td>
</tr>
<tr>
<td>Cr Leigh Liley</td>
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<tr>
<td>Cr Lee Downham</td>
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<tr>
<td>Cr Justin Smith</td>
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<tr>
<td>Cr Kelly McManus</td>
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<tr>
<td>Cr Joy Stewart</td>
</tr>
<tr>
<td><strong>2.2 Executive</strong></td>
</tr>
<tr>
<td>Mr Andrew Hammond</td>
</tr>
<tr>
<td>Mr Michael Holland</td>
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<tr>
<td>Mr Peter Doherty</td>
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<tr>
<td>Ms Vanisha Govender</td>
</tr>
<tr>
<td>Mr Michael Yakas</td>
</tr>
<tr>
<td>Mr Nick Brown</td>
</tr>
<tr>
<td>Mr Allan Moles</td>
</tr>
<tr>
<td>Ms Karin Strachan</td>
</tr>
<tr>
<td>Mr Mark Tidman</td>
</tr>
<tr>
<td>Mr Ben Searcy</td>
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<tr>
<td>Mr Peter Varris</td>
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<tr>
<td>Mr Gary Rogers</td>
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<tr>
<td>Ms Mary-Jane Rigby</td>
</tr>
<tr>
<td>Mrs Jillian Obiri-Boateng</td>
</tr>
<tr>
<td>Ms Alison Oliver</td>
</tr>
<tr>
<td>Mrs Jelette Edwards</td>
</tr>
<tr>
<td>Ms Sue Langley</td>
</tr>
<tr>
<td>Mrs Diane Zanre</td>
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<tr>
<td>Mr Dean Stolits</td>
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<tr>
<td><strong>2.3 Members of the Gallery:</strong> 14</td>
</tr>
<tr>
<td><strong>2.4 Apologies:</strong></td>
</tr>
<tr>
<td><strong>2.5 Approved Leave of Absence:</strong> Nil</td>
</tr>
</tbody>
</table>
3. **Responses to Previous Public Questions Taken on Notice**  
Nil

4. **Public Question Time**  

<table>
<thead>
<tr>
<th>Time</th>
<th>Action</th>
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</table>
| 4:04pm| The Chairperson invited the Chief Executive Officer to address the members of the gallery.  
Mr Hammond advised that some proposed questions relating to Item CS-003/17 - Tender T16/17-67 – Collection and Processing of Recyclable Material and Green Waste may be construed as canvassing the Councillors in breach of the rules of tender and as a consequence could disqualify tender submissions.  
Mr Hammond requested those companies with any queries or questions relating to this item, to provide them in writing to the CEO. Copies of the questions and responses will be distributed to all Councillors as well as all tenderers prior to the March 2017 Council meeting.  
The Chairperson invited members of the Public Gallery to ask questions. There were none. |

5. **Confirmation of Minutes of the Previous Meeting**  

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6. **Matters Arising from the Previous Minutes**  
Nil

7. **Announcement by the Presiding Person without Discussion**  

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8. **Declarations of Members and Officers Interests**  

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</table>
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The Chairperson invited members of the Public Gallery to ask questions. There were none. |

9. **Petitions/Deputations/Presentations/Submissions**  
Nil

10. **Matters for which the Meeting may be Closed**  
Nil
11. Bulletin Items

Corporate and General Management Services Information Bulletin – March 2017

Corporate Services
1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Integrated Team Plan and Budgeting Module
   3.2 eGovernance Portal
   3.3 Automation records management processes
   3.4 Facility Booking Module
   3.5 Online Zoning Statements
   3.6 AV Upgrades
   3.7 ICT Security Infrastructure
   3.8 Upgrade LAN Switches
   3.9 Replace Multi-Function Machines
   3.10 Introduce Three Bin Collection System
   3.11 Waste Audit
   3.12 School Recycling Program
   3.13 Bin Tagging Program
   3.14 Construction of Cell 16 and Leachate Dams
   3.15 Landfill Access Road and Associated Infrastructure
   3.16 Construction of Cell 17
   3.17 Landfill Capping of Cells 12 and 13
4. Information Items
   4.1 List of Payments February 2017
   4.2 Monthly Financial Management Report January 2017
   4.3 Awarding of Tenders by CEO - Delegated Authority
   4.4 Development Contribution Scheme
   4.5 Autumn Centre
   4.6 Rockingham Aquatic Centre
   4.7 Warnbro Community Recreation Centre
   4.8 Mike Barnett Sports Complex
   4.9 Aqua Jetty
   4.10 Gary Holland Community Centre
   4.11 Lease Management
   4.12 Lease Consents and Maintenance Grants
   4.13 Excisions
   4.14 Waste Collection Services; Waste Diversion Percentage
   4.15 Landfill Services; Tip Passes
   4.16 Landfill Services; Landfill Statistics

Governance and Councillor Support
1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Freedom of Information (FOI) Requests
<p>| | |</p>
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<th></th>
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<td>4.2</td>
<td>Global Friendship Committee 20th Anniversary</td>
</tr>
<tr>
<td>4.3</td>
<td>Australian Coastal Councils Association Inc. Newsletter</td>
</tr>
<tr>
<td>4.4</td>
<td>Citizenships</td>
</tr>
<tr>
<td>4.5</td>
<td>Coming Events</td>
</tr>
<tr>
<td>4.6</td>
<td>Notice of Motion – Status Report</td>
</tr>
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</table>

**Human Resources**

1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Wellness Programme
   3.2 Corporate Training Programme
   3.3 RESPECT Programme
   3.4 Occupational Safety and Health Programme
   3.5 Leadership and Management Programme
4. Information Items
   4.1 Recruitment and Onboarding
   4.2 Occupational Safety and Health Statistics

**Strategy and Corporate Communications**

1. Strategy and Corporate Communications Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Risk Management
   3.2 Governance Portal – Rock Port
   3.3 Protection of Intellectual Property
   3.4 Implementation of Digital Media Strategy
4. Information Items
   4.1 Organisational performance measurement
   4.2 Community Engagement
   4.3 8th Generation Team Plans
   4.4 Social Media
   4.5 Media Tracking

**Investment Attraction**

1. Investment Attraction Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Marketing City of Rockingham
   3.2 Online Forecasting Tool
   3.3 Small Business Leadership Forums and Investment Attraction Seminars
   3.4 Hotel Attraction Project
4. Information Items
   4.1 Various Meetings
   4.2 Lot 55 (14) Trafalgar Gardens, Port Kennedy
   4.3 City Centre Precinct

**Legal Services & General Counsel**

1. Legal Services & General Counsel Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   Provision of Legal Advice
   4.1 Legal Advice – Local Government Operational Matters
   4.2 Documentation
   4.3 Training

Committee Recommendation

Moved Cr Stewart, seconded Cr Smith:
That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – March 2017 and the content be accepted.

Committee Voting – 5/0

Community Development Information Bulletin – March 2017

Community Support and Safety Services
1. Community Support and Safety Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Regional Community Services Leadership Programmes
   3.2 Social Connector Pilot
4. Information Items
   4.1 Youth and Community Support Services
   4.2 Rockingham Connect Community Transport Project
   4.3 Community Safety

Library Services
1. Library Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Warnbro Library Shared Use Agreement
4. Information Items
   4.1 January 2017 Library Services Statistics
   4.2 Mary Davies Library and Community Centre
   4.3 Rockingham Central Library
   4.4 Safety Bay Library
   4.5 Warnbro Community Library
   4.6 January 2017 Library Facebook Statistics

Community Infrastructure Planning
1. Community Infrastructure Planning Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Rockingham Foreshore Activity Node – Planning and Concept Design
   3.2 Rockingham Central (Library / Youth / Community Centre) - Planning and Concept Design
   3.3 East Baldivis Recreation Reserve – Shared Use Planning and Concept Design
   3.4 Baldivis Outdoor Recreation Space Planning
   3.5 Baldivis District Sporting Complex Planning
4. Information Items
   4.1 Laurie Stanford Reserve Master Plan Implementation
   4.2 Rhonda Scarrott Reserve Master Plan Implementation
   4.3 Baldivis South Sports Pavilion
   4.4 Baldivis South Youth Space Development
   4.5 Secret Harbour Inclusive Play Space
   4.6 Mike Barnett Netball Courts Upgrade
   4.7 Baldivis South Community Centre
   4.8 Baldivis Enclosed Dog Park 16
   4.9 Singleton Youth Space Replacement

Community Capacity Building
1. Community Capacity Building Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 KidSport
   3.2 Perth Symphony Orchestra
4. Information Items
   4.1 Community Grants Program
   4.2 Community Capacity Building
   4.3 Reconciliation Action Plan (RAP) 2014-2017
   4.4 Seniors
   4.5 Youth Development
   4.6 Sport, Recreation and Health and Wellbeing
   4.7 Cultural Development and the Arts

Committee Recommendation

Moved Cr Stewart, seconded Cr McManus:
That Councillors acknowledge having read the Community Development Information Bulletin – March 2017 and the content be accepted.

Committee Voting – 5/0
12. **Agenda Items**

**Corporate Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CS-003/17 Tender T16/17-67 – Collection and Processing of Recyclable Material and Green Waste</th>
</tr>
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<tbody>
<tr>
<td>File No:</td>
<td>T16/17-67</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Allan Moles, Manager Waste Services</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>21 March 2017</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td></td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
</tr>
<tr>
<td>Site:</td>
<td></td>
</tr>
<tr>
<td>Lot Area:</td>
<td></td>
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<tr>
<td>LA Zoning:</td>
<td></td>
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<td>MRS Zoning:</td>
<td></td>
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<tr>
<td>Attachments:</td>
<td>Schedule of Rates for Tender T16/17-67</td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
<td></td>
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**Purpose of Report**

To provide Council with details of the tenders received for Tender T16/17-67 – Collection and Processing of Recyclable Material and Green Waste, document the results of the tender assessment and make recommendations regarding award of the tender.

**Background**

Tender T16/17-67 – Collection and Processing of Recyclable Material and Green Waste was advertised in the West Australian on Saturday, 3 December 2016. The Tender closed at 2.00pm, Wednesday, 18 January 2017 and was publicly opened immediately after the closing time.
The introduction of the Better Bins Program was a key element included in the Waste Collection Strategy adopted by the City in January 2015 and included a three bin collection system. The new waste collection service is based on three bins being –

- a 140 litre (red lid) general waste bin collected weekly by the City;
- a 360 litre (yellow lid) recycling bin collected fortnightly by a contractor; and
- a 240 litre (lime green lid) green waste bin collected fortnightly on the alternate week by a contractor.

The type of works to be undertaken under the Contract shall include the collection and processing of recyclable material and green waste from properties within the City, to facilitate the introduction of a three bin waste collection system under the Better Bins program.

The period of the contract shall be from the 26 June 2017 until 25 June 2025.

Submissions were received from:

<table>
<thead>
<tr>
<th>Company</th>
<th>Max. Points</th>
<th>Level of Service 30 Pts</th>
<th>Understanding Tender Requirements 30 Pts</th>
<th>Tendered Price/s 40 Pts</th>
<th>Total Weighted Scores 100 Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suez Recycling &amp; Recovery Pty Ltd trading as Suez Recycling &amp; Recovery</td>
<td>28.0</td>
<td>25.0</td>
<td>39.0</td>
<td>92.0</td>
<td></td>
</tr>
<tr>
<td>Cleanaway Pty Ltd</td>
<td>27.0</td>
<td>22.5</td>
<td>40.0</td>
<td>89.5</td>
<td></td>
</tr>
<tr>
<td>Rico Enterprises Pty Ltd ATF Rico Family Trust trading as Solo Resource Recovery (Alternate)</td>
<td>17.5</td>
<td>15.0</td>
<td>35.2</td>
<td>67.7</td>
<td></td>
</tr>
<tr>
<td>Rico Enterprises Pty Ltd ATF Rico Family Trust trading as Solo Resource Recovery</td>
<td>17.5</td>
<td>15.0</td>
<td>34.9</td>
<td>67.4</td>
<td></td>
</tr>
<tr>
<td>JJ Richards &amp; Sons Pty Ltd – Option 1 (Green waste processing - SMRC)</td>
<td>20.0</td>
<td>15.0</td>
<td>19.2</td>
<td>54.2</td>
<td></td>
</tr>
<tr>
<td>JJ Richards &amp; Sons Pty Ltd – Option 2 (Green waste processing – C-Wise)</td>
<td>20.0</td>
<td>10.0</td>
<td>23.7</td>
<td>53.7</td>
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</table>

The Contract rates will be subject to a price variation every twelve (12) months from the date of award. Such a price variation will be calculated in accordance with the variation in the Consumer Price Index (CPI) for Perth Western Australia for all groups for the 12 months preceding the last completed CPI quarter as at the date the price variation is due.
## Implications to Consider

<table>
<thead>
<tr>
<th></th>
<th>Consultation with the Community</th>
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<tbody>
<tr>
<td></td>
<td>Nil</td>
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<thead>
<tr>
<th></th>
<th>Consultation with Government Agencies</th>
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<tr>
<td></td>
<td>Nil</td>
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<thead>
<tr>
<th></th>
<th>Strategic</th>
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<tbody>
<tr>
<td></td>
<td>Community Plan</td>
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<tr>
<td></td>
<td>This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:</td>
</tr>
<tr>
<td></td>
<td><strong>Aspiration D:</strong> Sustainable Environment</td>
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<tr>
<td></td>
<td><strong>Strategic Objective:</strong> Carbon Footprint and Waste Reduction - Carbon footprint reduction and waste minimisation programs focussed on community education and awareness, and the use of new technologies proven to be environmentally acceptable and financially sustainable.</td>
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<thead>
<tr>
<th></th>
<th>Policy</th>
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<tr>
<td></td>
<td>In accordance with the City’s Purchasing Policy, for purchases above $150,000, a public tender process is to be conducted in accordance with the provision of section 3.57 of the Local Government Act 1995.</td>
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<thead>
<tr>
<th></th>
<th>Financial</th>
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<tr>
<td></td>
<td>Expenditure related to the collection and processing of recyclable material and green waste will be in accordance with the Waste Services operations budget as allocated in the annual Budget and Team Plans and is funded by Waste Collection charges. The annual expenditure is anticipated to be approximately $3 million.</td>
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<tr>
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<th>Legal and Statutory</th>
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<td></td>
<td>‘Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $150,000 unless sub regulation (2) states otherwise’.</td>
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<tr>
<th></th>
<th>Risk</th>
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<tr>
<td></td>
<td>All Council decisions are subject to risk assessment according to the City’s Risk Framework.</td>
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<tr>
<td></td>
<td>Implications and comment will only be provided for the following assessed risks:</td>
</tr>
<tr>
<td></td>
<td>Customer Service / Project Management / Environment: High and Extreme Risks</td>
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<tr>
<td></td>
<td>Finance / Personal Health and Safety: Medium, High and Extreme Risks</td>
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<td></td>
<td>Nil</td>
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</table>

## Comments

Of the tenders received, only Suez Recycling & Recovery Pty Ltd trading as Suez Recycling & Recovery operates the facilities for both the processing of recyclables and green waste. Cleanaway Pty Ltd operates the facility for the processing of recyclables and is subcontracting the green waste processing. All other tenders are subcontracting both the processing of recyclable material and green waste.
The price for green waste processing offered by Cleanaway Pty Ltd and JJ Richards & Sons Pty Ltd (Option 2) is variable depending on the level of contamination and highly contaminated loads may be rejected. The price offered by Suez Recycling & Recovery Pty Ltd trading as Suez Recycling & Recovery and Rico Enterprises Pty Ltd ATF Rico Family Trust trading as Solo Resource Recovery is fixed regardless of contamination levels.

The alternate offer from Rico Enterprises Pty Ltd ATF Rico Family Trust trading as Solo Resource Recovery provided a $0.01 reduction in the price of collections on the basis of an alternate rise and fall formula. In lieu of an annual CPI adjustment the alternate is based on a quarterly adjustment using indexes for fuel, labour, materials and capital.

Following consideration of the submissions in accordance with the tender assessment criteria all companies demonstrated a capacity to undertake the works, however, the submission received from Suez Recycling & Recovery Pty Ltd trading as Suez Recycling & Recovery is considered the best value to the City with less financial risk and is therefore recommended as the preferred tenderer.

**Voting Requirements**

Simple Majority

**Officer Recommendation**


**Committee Recommendation**

Moved Cr McManus, seconded Cr Smith:


Committee Voting – 4/1

(Cr Downham voted against)

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Purpose of Report

To present the February 2017 Budget Review for Council's consideration and to obtain authorisation of the budget amendments arising from the review.

Background

The City undertakes budget reviews to monitor its financial performance against the annual budget and to review projections to the end of the financial year. Three budget reviews are presented in the 2016/2017 financial year; September 2016, February 2017 and May 2017. Any variations of the annual budget arising from the review process are presented for Council’s consideration and authorisation.

The February 2017 Budget Review is a mandatory review and needs to be submitted to the Department of Local Government and Communities once it has been approved by Council.

Details

The February 2017 Budget Review includes details of transactions during the July 2016 – February 2017 period and adjustments required to the annual budget. The document includes the following information:
1. Summary of Budget Position
2. Summary of Major Amendments
3. Summary Statement of Operating and Non-Operating Revenue and Expenditure by Department

### Implications to Consider

a. **Consultation with the Community**
   
   Nil

b. **Consultation with Government Agencies**
   
   Nil at this stage. This budget review, once adopted by Council, will be submitted to the Department of Local Government and Communities pursuant to Regulation 33A(4) of the Local Government (Financial Management) Regulations 1996.

c. **Strategic**
   
   **Community Plan**
   
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. **Policy**
   
   Nil

e. **Financial**
   
   The overall effect of the various budget amendments is a deficit of $53,091.

f. **Legal and Statutory**

   Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires local governments to undertake a budget review between 1 January and 31 March in each financial year. Within 30 days of the review being completed it is to be presented to Council. Council is to consider the review submitted and is to determine (by absolute majority) whether to adopt the review, any parts of the review or any recommendations made in the review. Within 30 days after Council has made a determination, a copy of the review and documentation is to be provided to the Department of Local Government and Communities.

   Section 6.8(1)(b) of the Local Government Act 1995 requires a local government not to incur expenditure from municipal funds until it has been approved in advance by absolute majority by Council.

g. **Risk**
   
   **All Council decisions are subject to risk assessment according to the City’s Risk Framework.**

   Implications and comment will only be provided for the following assessed risks.

   Customer Service / Project management / Environment : High and Extreme Risks
   
   Finance / Personal Health and Safety : Medium, High and Extreme Risks

   Nil
Comments

The main amendments proposed in the Budget Review are summarised in the February 2017 Budget Review attachment under the Summary of Major Amendments (page 4).

Some of the material amendments included in the budget review are summarised below.

Operating Expenditure

Operating expenditure has increased by $10.03 million and includes the following major amendments:

- Depreciation has increased by $12.0 million. This is due to the revaluation of the City’s assets in the 2015/2016 financial year which is a mandatory requirement of the Australian Accounting Standards. Depreciation does not have a cash impact and as such is written back.

- Kerbside green waste collection expenditure has decreased by $2.07 million. This new service was budgeted to occur for a full year. Kerbside green waste collection is scheduled to commence in the last week of June 2017.

- Non-putrescible waste collection expenditure has decreased by $400K. This saving is a result of lower than expected outcome with the new non-putrescible waste collection contract.

- An allocation of $500k has been provided to cover transition expenses associated with the transition of the Aqua Jetty management to an in-house service.

Operating Revenue

Operating Revenue has increased by $23K and includes the following major amendments:

- Approval of a grant for $455K from Lotterywest for Secret Harbour Inclusive Play Space.

- Increase in Roads to Recovery Grant of $855K as a result of an increase in the number of Road to Recovery projects.

- Decrease of Landfill Internal Charges of $992K due to a decrease in projected income for the current financial year. This will result in a corresponding decrease in internal charge expense.

- Federal grant application of $225K for Close Circuit Television (CCTV) cameras.

Non-Operating Expenditure

Non-operating expenditure has increased by $151K and includes:

- Secret Harbour All Inclusive Play Space has increased by $300K. This is to accommodate additional costs of the appointment of an independent superintendent and additional construction contingency costs.

- Purchase of additional CCTV cameras for $225K.

Non-Operating Revenue

Non-operating revenue which relates to reserve funds transfer has decreased by $1.46 million. The City proposed to access reserve funds from the Developer Contribution reserve when the budget was adopted in June 2016. These funds were however transferred in the 2015/2016 financial year.

Other budget amendments are relatively standard and as would be expected.

Voting Requirements

Absolute Majority
**Officer Recommendation**

That Council *ADOPTS* the February 2017 Budget Review.

**Committee Recommendation**

Moved Cr Smith, seconded Cr Stewart:
That Council *ADOPTS* the February 2017 Budget Review.

Committee Voting – 5/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Reference No & Subject:

File No: GMS-007/17
Proponent/s: Defence Related Economic Development Opportunities
Author: ECD/24
Other Contributors: Mark Tidman, Investment Attraction Manager
Date of Committee Meeting: Andrew Hammond, Chief Executive Officer
Previously before Council: 21 March 2017
Disclosure of Interest: Date of Committee Meeting:
Nature of Council’s Role in this Matter: Executive

Site:
Lot Area:
Attachments:
1. Memorandum of Friendship between the City of Rockingham and France.
2. Memorandum of Understanding between the delegation for the development of the Limoges Metropole and Limousin Technopole and the French Australian Chamber of Commerce and Industry of Western Australia (FACCI WA) and The City of Rockingham Western Australia.
3. Site diagram of Murdoch University

Maps/Diagrams:
Purpose of Report

For Council to consider endorsing the following economic development initiatives:

1. Promotion of the “Rockingham Renaissance” branding association and theme
2. Establishment of a defence related research and development innovation hub based at the Rockingham Murdoch Campus
3. Development of a strategic economic development alliance with the City of Cherbourg France.
Background

Over the past 12 months a number of events have taken place that could underpin the long term economic growth and sustainability for Rockingham. Due to the geographic proximity of HMAS Stirling, the City is in a unique position to capitalise upon one of the largest industrial projects ever undertaken in Australia being the $195 billion Australian defence contract of which approximately $50 billion will be for the building of the new Australian submarines.

This significant economic opportunity is based on and around the following:

- The Australian Government committing to spend $195 billion on Defence
- The French involvement within the defence sector
- The demand for highly technical (hi-tech) research and development
- Industry and the demand for hi-tech services and manufacturing hi-tech products.

This opportunity is as a result of the Australian Government appointing DCNS, the French group to build 12 new submarines, the sustainability and maintenance of these submarines over a 60 year term, and the demand for specialised technologies in relation to these vessels.

DCNS is a global organisation with 40% owned by the French Government and provides international hi-tech know-how via its industrial resources. Innovative strategic partnerships are usually formed with host countries.

The agreement made between the Australian Government and DCNS was based upon the transfer of skills and intellectual property to Australian organisations. This means the submarines are not being built in France but DCNS will be providing the know-how to the relevant submarine building Australian groups.

To enable DCNS to transfer this know-how successfully they require a research and development industry innovation hub / Technopole framework that can facilitate this transfer collaboratively across all sectors of industry both in France and Australia. This gives manufacturers the ability to fully engage with universities, government entities, and all related service providers.

The hi-tech components of the submarine can be developed anywhere in Australia and transferred to the location where the submarine is being assembled. The majority of these components are physically small and do not require any heavy industry or port infrastructure for their production.

Once the submarines have been built they will be based at HMAS Stirling. While it is possible to maintain these vessels in Adelaide, it is more likely the Navy will require this to be done at Henderson being in close proximity to the home base.

The supply chain technology companies that deliver product to DCNS confirm that it is preferable to have their organisation based where the maintenance is likely to occur. In addition to the practical aspects of being closely located to the base, the ongoing investment in maintenance capital is four times that of the initial build investment.

In light of the above a clear and focused strategy has been adopted by the City as a result of this “one off” window. The City has made every approach within its means to form relationships with numerous government, educational and industry groups in Western Australia, the Eastern States and France. These relationships are now well established.

To promote the City and to attract major investment to the region, the City has undertaken the following:

- The development of the “Renaissance Rockingham” brand
- The production of an investment prospectus – A French invitation to form a relationship with the City
- The temporary use of an office located in the Perth CBD with the French Australian Chamber of Commerce in industry (FACCI). This is used to develop relationships with French industries, government and investors
- A delegation to France to:
  - Obtain an MOU with ESTER Technopole in Limoges (the French based hi-tech Park)
  - Meet and develop relationships with industries operating within the hi-tech Park
  - Meet with DCNS the French Submarine builder
  - Meet with the major supply chain industries providing services and product to DCNS.

As a result of these activities the City has entered into and/or has received:

- Confirmation from the Attorney General the Hon Michael Mischin MLA which supports the City's initiative to create a French Technology, business and innovation hub and to develop a strategic economic development alliance with Cherbourg, France
- A memorandum of friendship between the City of Rockingham and FACCI
- Discussions leading to an “in principle” agreement with four WA universities. This is to provide specialised defence, maritime, innovation and technology curriculum to the industry innovation hub via their Perth based campuses
- Discussions with Murdoch University for the purposes of utilising the Rockingham Campus as an industry innovation hub
- The formation of a Perth based taskforce to underpin Federal, State, Local Government, University and industry interests
- Discussions with defence, maritime and innovation groups who have an interest in being involved with the industry innovation hub
- Discussions with investors to assist with funding of the industry innovation hub and other external investment opportunities in particular hi-tech manufacturing.

Details

Rockingham Renaissance Branding

The City has brought together the various components of the French involvement on the likelihood of significant economic activity that will emerge for the length of the French contract. The establishment of the “Renaissance Rockingham” brand was developed and adopted as a promotional slogan/banner.

This “Renaissance Rockingham” theme represents the “birth” of a new uplifted economy capitalising upon opportunities arising from engagement with the French. This theme has been carried forward through the investment prospectus invitation and the Memorandum of Friendship.

Populist media and anecdotal elitist diatribe has sometimes portrayed Rockingham as a low socio economic area bereft of economic opportunity or attractive lifestyle.

This portrayal is unfair, ill-informed and quite simply wrong. The City faces challenges in the areas of employment and investment as do most outer suburban Cities across Australia, however enjoys some significant points of difference in terms of economic development, one of them being of course, the proximity of HMAS Stirling.

The Renaissance branding provides the City with an excellent opportunity to promote the region in a "new and positive light" on the basis of future defence related economic development activity.

The overall aim of the “Rockingham Renaissance” project is to establish a sustained brand association between the City of Rockingham and “everything French”. In essence, it is proposed that the City becomes the Western Australian gateway to all French related investment, both defence and otherwise.
Industry innovation Hub

DCNS the French submarine builder has confirmed that they will create the capacity required in technical knowhow and expertise in Australia, so as to facilitate local companies becoming involved in the assembly of the submarines.

Meetings with DCNS leaders in Paris have confirmed that a research and innovation hub is seen as being an ideal conduit for this collaboration and technology transfer. It is extremely important that the City develops a thorough understanding of the cultural norms and societal nuances that are relevant in dealing with French related companies, not-for-profits and government organisations. Such an understanding will reinforce the City’s desire to become the “gateway” previously mentioned.

The City has entered into a Memorandum of Understanding with the Scientific and Technological Exchanges and Space Research (ESTER) Technopole which has set some guiding principles in establishing cross-cultural links and in better understanding the French research and development and innovation model particularly in the areas that link defence related technology with academic research, product commercialisation and the establishment of industry hubs. It is proposed to establish a research and development hub based upon the French Technopole model structured in such a way that would satisfy the criteria set by State and Federal funding programs but still analogous with the French industry / research and development model.

1. It is proposed that the City support the establishment of an incorporated association set with the mission of creating a research and development hub linking government, industry and academia and focussing, but not limited to, French based defence economic development opportunity.

The Rockingham Murdoch University campus is an ideal base for such an entity and preliminary discussions with Murdoch have proven to be positive and cooperative.

Cherbourg

Cherbourg is recognised as a major centre for submarine and ship building activity in France.

The State Government recently sent a trade delegation to France to explore economic development opportunities arising from the DCNS contract. It became evident to the delegation that the City of Rockingham had already established significant strategic relationships with major DCNS stakeholders in France and therefore has recommended and endorsed the City as the WA local government that should develop a strategic economic development alliance with Cherbourg.

This relationship would be limited to defence related economic development opportunities and aim to establish and maintain key networks between City officials and defence industry stakeholders both government and business. A successful relationship would reinforce the “French Gateway” approach already proposed.

Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   State Government

c. Strategic
   Community Plan

   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

   Aspiration A: Tourism Lifestyle
**Strategic Objective:** Investment Attraction – A strategic and focussed approach to attracting major investment to the City’s coastal nodes, City Centre and inland settlements that promotes quality retail, commercial and residential development, improved civic infrastructure and leisure tourism experiences for residents and visitors.

**Economic Development Strategy:**

**Key recommendation 1**

The City’s major economic development focus and priority resource allocation be directed towards projects and activities that:

- are unique and attractive to prospective investors
- come under the control, management and influence of the Local Government
- call within the capabilities and expertise of the City as a corporation to deliver successfully
- provide increased revenue streams for the City as a corporation
- benefit the community at large
- will facilitate measurable new investment realistically linked to those projects and activities.

**Key recommendation 3**

Develop an investment attraction prospectus that highlights the features and benefits of the Rockingham City Centre Precinct and implement a strategic marketing campaign that raises the media profile of the area and targets relevant government and semi-government departments and private developers.

**Key recommendation 4**

Develop an investment attraction prospectus that highlights the features and benefits of the Dixon Road Precinct, focussing upon the commercial opportunities that will flow from the significant increase in vehicle movements generated by the new freeway access road, and implement marketing campaign targeting prospective developers.

**Key recommendation 6**

Review the Learning Cities Strategy to incorporate the objective of facilitating and encouraging a partnership between Murdoch University and the Department of Defence, and more specifically, between the Sir Walter Murdoch School of Public Policy and International Affairs and HMAS Stirling with a view to establishing a range of professional Masters Degrees and other Graduate programs in global strategic studies, international economics, resource security, political economics and counter-terrorism, at the Rockingham Campus.

d. **Policy**

Nil

e. **Financial**

A proposal for a financial contribution to the proposed Research and Development Hub will be presented to Council within the next two months. All other financial implications are of an ongoing operational nature and contained with existing budgets.

f. **Legal and Statutory**

Nil
g. Risk

All Council decisions are subject to risk assessment according to the City's Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks
Finance / Personal Health and Safety : Medium, High and Extreme Risks

The risk for the City in not pursuing the “Strategic Economic Development Alliance” will have Major economic impacts with the loss of potential long-term economic benefits.

City officers have been investigating and pursuing the very many opportunities arising from the DCNS announcement for approximately 12 months. Given the massive size and scale of the project, the challenge has been to distil the opportunities from an amorphous and somewhat vague list of projects down to a discrete set of achievable projects that might:

- Bolster small to medium business enterprises
- Attract investment and new commercial enterprise
- Create Employment
- Promote Rockingham in a positive light
- Reactivate the Murdoch Campus on Dixon Road.

This proposal has close alignment with key recommendations of the Economic Development Strategy and is considered to be a “once in a lifetime” economic development opportunity that could establish Rockingham as the gateway to all WA based French / Defence related economic development opportunity.

Much more work is required in establishing the body that will oversee the creation of the Research and Development Hub, and a proposal will be put to Council in the coming months that details structure, timing, major stakeholders and funding requirements.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **ENDORSES** the “Rockingham Renaissance” concept.
2. **SUPPORTS** the establishment of a research and development industry innovation hub at the Murdoch University Campus.
3. **SUPPORTS** the establishment of a defence related strategic economic development alliance between the City of Rockingham and the City of Cherbourg, France.

Committee Recommendation

Moved Cr Smith, seconded Cr Downham:

That Council:

1. **ENDORSES** the “Rockingham Renaissance” concept.
2. **SUPPORTS** the establishment of a research and development industry innovation hub at the Murdoch University Campus.
3. **SUPPORTS** the establishment of a defence related strategic economic development alliance between the City of Rockingham and the City of Cherbourg, France.

Committee Voting – 5/0
<table>
<thead>
<tr>
<th>The Committee’s Reason for Varying the Officer’s Recommendation</th>
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Community Development

Community Development
Community Capacity Building

Reference No & Subject: CD-004/17 Seniors Strategy 2017-2021
File No: CSV/2562-02
Proponent/s: Mr Dean Stoitis, Senior Project Officer
Author:
Other Contributors: Mrs Jillian Obiri-Boateng, Manager Community Capacity Building
Ms Rebekka Jarvis, A/Coordinator Community Capacity Building

Date of Committee Meeting: 21 March 2017
Previously before Council: 20 December 2016, CD-042/16
Disclosure of Interest:
Nature of Council’s Role in this Matter: Executive

Site:
Lot Area:
Attachments: Seniors Strategy 2017-2021
Maps/Diagrams:

Purpose of Report
For Council to consider the final Seniors Strategy 2017-2021 following the public comment period for adoption.

Background
Seniors are an important part of the Rockingham community. The City with the support of the Department of Local Government and Communities (formerly Department of Communities) implemented the World Health Organisations (WHO) “Age Friendly Cities” Framework in 2009. This framework involved considering eight senior needs when planning, which are:

1. Outdoor Spaces and Buildings;
2. Housing;
3. Community Support and Health Services;
4. Transportation;
5. Communication and Information;
6. Civic Participation and Employment;
7. Respect and Social Inclusion;

In 2009, Council endorsed the Active Ageing Strategy 2009-2014 with the City’s role being split between leading, supporting and facilitating the implementation of the strategy actions.

The City’s Strategic Community Plan 2015 - 2025 identified as an action the development and implementation of a strategy to guide the City to accommodate the future needs of our seniors.

A seniors strategy discussion paper was provided to a Councillor Engagement Session on 14 June 2016, where the strategic discussion informed the development of key elements that provide direction for the next five years. Research and consultation has been conducted and implementation actions have been developed in line with the key elements. This information has been the basis of the draft Seniors Strategy 2017-2021 that was presented at the Councillor Engagement Session on 6 December 2016.

## Details

On 20 December 2016, Council adopted the draft Seniors Strategy 2017-2021 for a 56 day public comment period, extended from the usual 28 days to accommodate the Christmas and New Year’s Season and School holiday periods.

The draft strategy was advertised for public comment from Tuesday 3 January to Tuesday 28 February 2017. This document was communicated to an extensive number of seniors, community members and industry organisations. Further detailed consultation information exists within the below Consultation with the Community and Government Section of this report.

The City received a total of 44 comments from nine residents, two organisations and the City’s Seniors Advisory Committee (SAC) members. This included two positive comments on the draft strategy. These comments consisted of strategic, operational and document clarification/improvement feedback. Officer responses have been developed for all comments that were received during the public comment period.

The public comments and the Officer responses are below.

Most of the comments received had already been addressed within the strategy or were not the business of local government. Those comments requiring additions or alterations to the strategy are shown in blue text and italics in the following table.

### Table 1: Comments Requiring Additions/Alterations to the Seniors Strategy 2017 – 2021.

<table>
<thead>
<tr>
<th>Public Comment</th>
<th>Officer Response</th>
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<tbody>
<tr>
<td><strong>Key Element 1: Advocate for Improved Community Health and Support Services</strong></td>
<td></td>
</tr>
<tr>
<td>1. GPs are bad at speaking to patients eg talk too fast, their English is inadequate and they receive no age or dementia training</td>
<td>The communication abilities of GP’s is not a City responsibility</td>
</tr>
<tr>
<td>2. Support for Seniors who are caring for children and grandchildren at home.</td>
<td>Strategy actions 5.4 and 5.5 address the positive contribution carers and seniors make towards the community (5.4)</td>
</tr>
<tr>
<td><strong>Key Element 2: Improve Awareness of Public and Community Transport</strong></td>
<td></td>
</tr>
<tr>
<td>3. Invite different taxi and public transport companies to come to expos and workshops</td>
<td>Addressed at action 2.4.</td>
</tr>
<tr>
<td>4. Transperth need to provide more buses to Rockingham Hospital. The current bus service is not utilised because it takes them 25 mins from the train station to the hospital.</td>
<td>Public transport buses are the responsibility of Transperth. Action 2.1 addresses informing seniors on how to submit requests to Transperth to change bus frequency.</td>
</tr>
<tr>
<td>Public Comment</td>
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</tr>
<tr>
<td><strong>Key Element 2: Improve Awareness of Public and Community Transport</strong></td>
<td></td>
</tr>
<tr>
<td>5. Transperth need to install a bus stop at the City’s Autumn Centre and reroute the 555 past the centre and to exit at Market Street.</td>
<td>Re-routing a bus is a Transperth responsibility. This comment has been forwarded to Transperth for a response.</td>
</tr>
<tr>
<td>6. Agree with most of the draft Seniors Strategy. We have 2 scooters (gophers) that are used most days. They are our means of transport. These gopher stations would be a waste of money. No one wants to be waiting to get their gopher charged up. We believe a larger bus would be useful to put larger gophers on for longer trips.</td>
<td>Noted. Requests for gopher charging stations have been received by the City. Mobility aids that meet set criteria are able to access Transperth public transport. The resident was informed of this.</td>
</tr>
<tr>
<td>7. Free taxi services within the Rockingham/Peel Region.</td>
<td>Taxi services are managed by the state government and delivered by the taxi industry. The City has no control of taxi service fees.</td>
</tr>
<tr>
<td>8. Free local bus services in and around Rockingham, ie that service the communities of Rockingham Park, Shoalwater, Palm Beach etc.</td>
<td>Local bus services are a responsibility of Transperth. The City’s Rockingham Connect Community Transport Service provides a low cost service for residents that meet eligibility criteria.</td>
</tr>
</tbody>
</table>

**Key Element 3: Support Ageing in Place**

| 9. Update “Development of Seniors Housing Strategy” within State Context section of strategy. Add/update Section 3.6.4 Housing. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021 as per Table 1 of the Council report. |
| Add local government housing responsibility feedback. | Addressed within Section 4.3 Key Element Support Ageing In Place. |
| Alternative explanation of Ageing in Place current situation at a federal and state level within Section 3.6.4 Housing. | This comment will inform the Seniors Strategy 2017-2021 as per Table 1 of the Council report. |

10. Affordability of houses is an issue. Eg: Cheaper to buy 2 bed house and land in Safety Bay than housing in Bethanie Waters Aged Care Facility. Seniors are asset rich, cash poor and reverse mortgages are not available. To get a loan to build a granny flat, seniors have to deed a portion of their property to relatives. The City does not have enough care facilities. People have to be able to go to a care facility in their own neighbourhood/City not go to other areas. Seniors need to have access to friends, familiarity, connections etc. to avoid social isolation. | The City has a restricted ability to directly impact on housing affordability. These two issues are a priority within Key Element 3 – Support Ageing In Place. |
| The City does not have enough care facilities. People have to be able to go to a care facility in their own neighbourhood/City not go to other areas. Seniors need to have access to friends, familiarity, connections etc. to avoid social isolation. | This is addressed at actions 3.1, 3.3 and 3.43.4)
<table>
<thead>
<tr>
<th>Public Comment</th>
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<tbody>
<tr>
<td><strong>Key Element 3: Support Ageing in Place</strong></td>
<td></td>
</tr>
<tr>
<td>11. Home modifications such as grab rails and doorway modifications for wheelchairs are needed</td>
<td>Addressed at action 3.3</td>
</tr>
<tr>
<td>12. Non smoking areas are needed for residents of Housing Authority accommodation</td>
<td>Public housing is a state government responsibility. The resident was informed to direct this request to the Housing Authority.</td>
</tr>
<tr>
<td>13. Could the Council set up a task force to get able bodied people to arrange jobs around the house at a reasonable price.</td>
<td>Home maintenance services are already provided via service providers such as Home and Community Care (HACC), My Aged Care and People Who Care</td>
</tr>
<tr>
<td>14. To enable seniors to remain living at home • Free regular House Cleaning • Free Gardening • Free Home maintenance - ie Painting, repairs,</td>
<td>Home maintenance services and the fees charged are the responsibility of service providers such as Home and Community Care (HACC), My Aged Care and People Who Care.</td>
</tr>
<tr>
<td><strong>Key Element 4: Deliver Well Planned, Sustainable and Contemporary Infrastructure</strong></td>
<td></td>
</tr>
<tr>
<td>15. Petrol fuelled remote control vehicles are causing bad smells within parks The control of dogs within parks should be improved</td>
<td>This is not a strategic issue but an operational issue. Provisions exist within the City’s Local Government Property Local Law 2011 and Dog Act 1976 and City rangers patrol parks to respond to these concerns.</td>
</tr>
<tr>
<td>16. Establish extra centres around the Rockingham Area. Similar to the Autumn Centre. Walk in centres similar to the Autumn Centre.</td>
<td>The Autumn Centre already exists within Rockingham. Existing community halls and multiuse community centres are able to be used for seniors activities.</td>
</tr>
<tr>
<td>17. Outdoor “Under The Stars” cinema with free movie during the Summer months.</td>
<td>The City currently conducts free outdoor cinemas.</td>
</tr>
<tr>
<td>18. Performing production theatre, with discounted shows for Seniors.</td>
<td>The Rockingham Theatre Company conduct performances for the community and offer concession tickets.</td>
</tr>
<tr>
<td>19. Caravan Park with access to the beach.</td>
<td>Cee and See Caravan Park (Rockingham Beach Road) is located on the beach.</td>
</tr>
<tr>
<td>20. Need for additional well distributed network of dog beaches with access for seniors and people with a disability</td>
<td>The City has 10 dog beaches. Action 4.11 addresses this issue as does action 4.7 within the City’s Disability Access and Inclusion Strategy</td>
</tr>
<tr>
<td></td>
<td>Public Comment</td>
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<tr>
<td>21</td>
<td>Be aware of carer burn out</td>
</tr>
<tr>
<td>22</td>
<td>Groups are increasingly having difficulty recruiting volunteers.</td>
</tr>
</tbody>
</table>
| 23 | The quality and training of carers was questioned as a person can now do a Certificate 3 in 5 weeks. Other concerns are:  
• Low knowledge, training and numbers of carers on the floor.  
• There is a lack of respect for seniors under care, especially for people with dementia.  
• There are more carers who now cannot speak English. They should ask the question ‘did you understand what I said?’  
• Cultural barriers exist e.g. they do not provide the same level of respect towards seniors. Patients are shouted at.  
• There should be no male carers in female wards.  
• Dementia training should be at least 3 months for carers. There should be customer services training for other organisations so they know how to deal with seniors, people with dementia etc.  
• Clients will not speak up if they are being mistreated by carers.  
• There is no body to police carers who are out with clients and who leave clients to their own devices |
<p>|    | Training and quality control of senior’s carers is not a City responsibility.                                                                                                                                                                                                                                                                         | Specific issues should be directed to the carer’s employer or training provider.                                                                                                                                                              |
| 24 | Develop an accessible sheet/pamphlet to help communicate with seniors and people with dementia                                                                                                                                                                                             | Action 5.4 addresses this issue.                                                                                                                                                                                                                                                                       |
| 25 | Improve asset management practices. Review asset management practices to include WHO Global Age Friendly City Guide for infrastructure planning and maintenance programs                                                                                                                                                                               | City infrastructure is designed to meet current accessibility legislation, standards and relevant WHO guidelines.                                                                                                                                                                                      |
| 26 | Informally “very impressed with the document and outcomes”                                                                                                                                                                                                                                                                                           | Noted                                                                                                                                                                                                                                                                                                    |
| 27 | Support the needs of the senior lesbian, gay, bisexual, transgender and other sexual and gender minorities (LGBT+) community                                                                                                                                                                   | This comment is addressed at, and will inform the Seniors Strategy 2017-2021.                                                                                                                                                                                                                           |</p>
<table>
<thead>
<tr>
<th><strong>Key Element 6: Facilitate Technology and Appropriately Expand Communications with Seniors</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>28.</strong> There is growing pressure from Centrelink for seniors to use My Gov website and not to come into their office or telephone them for pension queries. MyGov is difficult and challenging to use and there are extended waiting periods at Centrelink offices and on the telephone.</td>
</tr>
<tr>
<td><strong>29.</strong> Intergenerational technology sessions are best delivered by seniors (such as through a Seniors IPAD group) rather than other people. This is because “seniors get seniors”</td>
</tr>
<tr>
<td><strong>30.</strong> There is a need for an Android user group. This would run similar to and can be supported by the iPad group. There are costs to establish a new Android users group.</td>
</tr>
<tr>
<td><strong>31.</strong> Getting seniors on computers if they don’t already have one is a waste of time. This is because tablets are much easier for seniors to understand and use.</td>
</tr>
<tr>
<td><strong>32.</strong> Technology groups and individuals need access to Wi-Fi to get them connected and set up.</td>
</tr>
<tr>
<td><strong>33.</strong> The libraries do 1 to 1 sessions rather than group classes. Group classes have many benefits (connections, becoming teachers themselves etc.) and are recommended rather than 1 to 1.</td>
</tr>
</tbody>
</table>
| **34.** The City of Rockingham could offer  
• Free or discounted Mobile Phones and Plans for Seniors.  
• Free or discounted PCs or Laptops for Seniors.  
• Free Internet access in the home.  
• Internet Training for Seniors in their homes. This would include:  
  ▪ Setting up and training for Seniors to pay bills online.  
  ▪ Internet Banking.  
  ▪ Gmail.  
• Information and Training on the use of special Websites. Ex. Heritage.com | WA Seniors Card holders can access discounted phones and plans. Addressed at actions 6.1 and 6.7 |
<table>
<thead>
<tr>
<th>Public Comment</th>
<th>Officer Response</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>35.</strong> Hearing services are quite corrupt. Hearing pieces are very expensive. Providers charge what they think people can get away with, rather than what it costs. This can lead to social isolation, dementia etc. Some companies use inappropriate tactics that result in additional costs for seniors eg Banks charge for hard copy versions of statements and direct them to use online banking if they wish to have this information for free.</td>
<td>These services/products are market driven and they are not a City responsibility.</td>
</tr>
</tbody>
</table>

### Key Element 6: Facilitate Technology and Appropriately Expand Communications with Seniors

| 36. Concern with short time (glance) and low frequency of Rockingham Smart Watch Services requests past their property. | The resident was informed of the City’s Smart Watch Services. |
| 37. Rankings referred to throughout the strategy were not clear (eg was 10 good or bad ?) which made reading the document hard. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021 as per Table 1 of the Council report. |
| 38. Not sure what the 6 specific incomplete actions were from the previous Active Ageing Strategy 2009-2014 that was referred to within the Seniors Strategy 2017-2021. | The strategy states that these six were incomplete due to the actions being the responsibility of an external organisation or State Government department. |
| 39. Research is missing in the strategy. Eg what constitutes healthy living such as physical and mental wellbeing and social connection. | Healthy living research is referenced at Strategy Key Elements 1, 3 and 5. |
| 40. The Seniors Strategy was concise and very detailed but it was a long document. | To assist people to easily and efficiently read this draft strategy an executive summary and a table of contents have been included. |
| 41. At the end of the document add City of Rockingham address info, instead of 'City of Rockingham where the coast comes to life”. Add this document is available in alternative formats on request. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021. |
| 42. Page 11 ~ 3.4.4. Should have “The National Framework for Action on Dementia 2015 - 2019 identified the need to develop dementia friendly communities in Australia”. “Creating Dementia - Friendly Communities. A Toolkit for Local Government” should be mentioned. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021. |
| 43. Page 21 - The Way Forward the last line should have added ”refer to page 7” added. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021. |
| 44. Page 29 under New Implementation Actions – Investigate gifting City end of life IT. This is not ‘new’ as it has been happening for years. | This comment is addressed at, and will inform the Seniors Strategy 2017-2021. |
Implications to Consider

a. Consultation with the Community

Following Council endorsement at the 20 December 2016 meeting, the draft Seniors Strategy 2017-2021 was publicly advertised for a 56 day period. This period occurred between Tuesday 3 January and Tuesday 28 February 2017. The community was made aware of this draft document and public comment period by:

- City staff met twice (19 December 2016 and 9 February 2017) with the City’s Seniors Advisory Committee to obtain their feedback on the draft strategy
- Members of the City’s Aboriginal Advisory Group being emailed with information on the public comment period, a hyperlink to the draft strategy and how to submit comments
- A public notice within the Wednesday 4 January 2017 edition of the Sound Telegraph Newspaper and the Friday 6 January 2017 edition of the Weekend Courier Newspaper
- Information about the public comment period with instructions, links and invitation to make a comment were promoted through the ‘Share Your Thoughts’ page on the City’s website
- Information about the public comment period with instructions and links to make a comment were promoted through the Seniors page on the City’s website
- Two hard copy versions of the draft strategy were available to read at the City’s four libraries
- Two emails were sent to the 675 seniors on the City’s electronic distribution list. This contained information on the public comment period, a hyperlink to the draft strategy and how to submit comments
- A letter was posted to 1739 seniors on the City’s hard copy distribution list. This contained information on the public comment period, how to obtain the draft strategy and submit comments. Another reminder was included in the February 2017 Senior’s postal mail out.
- An email was sent to ten seniors care and retirement/aged care providers that contained information on the public comment period, a hyperlink to the draft strategy and how to submit comments
- An A3 poster was displayed at the Autumn Centre and two hard copy versions of the draft strategy were made available to centre users. The poster contained information on the public comment period and how to submit comments.
- An email was sent to 260+ members of the City’s Best Community Network. The Best Community Network is a collective of organisations and individuals that support seniors eg Silver Chain, Community First. This email contained information on the public comment period, a hyperlink to the draft strategy and how to submit comments.
- Social media through two Facebook posts (6 January and 24 February 2017) and a Twitter tweet (6 January). The Facebook post contained information about the public comment period and a hyperlink to the Share Your Thoughts page and
- City Managers involved in the consultation phase of the draft strategy were emailed with information on the public comment period, a hyperlink to the draft strategy and how to submit comments
b. Consultation with Government Agencies

The draft strategy was sent to the:

- Department of Local Government and Communities
- Housing Authority
- Department of Health
- Disability Services Commission
- Council of the Ageing – WA
- Seniors Recreation Council of WA
- Alzheimer’s Australia – WA

Housing Authority and Alzheimer’s Australia WA submitted comments.

c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

**Aspiration B:** A Strong Community

**Strategic Objective:** Mobility and Inclusion: Community services, programs and infrastructure that effectively cater for all residents including seniors, youth and vulnerable populations.

d. Policy

The Strategic Development Framework Policy (for Community Plan strategies) which stipulates Councillors, staff, stakeholders and members of the community should be involved and participate in the strategic development process.

e. Financial

The costs associated with the implementation actions outlined in the Seniors Strategy 2017-2021 will be incorporated into relevant Team Plans over the next five years and where required incorporated into the City’s Business Plan.

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

- Customer Service / Project management / Environment : High and Extreme Risks
- Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The adoption of the Seniors Strategy 2017-2021 will accommodate the needs of the City’s seniors over the next five years. This strategy aims for seniors to live a safe, fulfilling and enjoyable life as part of an Age Friendly community where they are connected and are able to access valued, affordable and innovative community services, programs and infrastructure.

International, national, state and local research has been conducted and extensive consultation has been undertaken with seniors and key organisations to understand their future needs.
The public comment period was an opportunity to test and ensure that the City is strategically focusing resources and efforts in the priority areas of life for seniors in the future. The outcome of this public comment period was that no strategic changes are required to the six key elements and actions contained within the Seniors Strategy 2017-2021.

**Voting Requirements**

Simple Majority

**Officer Recommendation**


**Committee Recommendation**

Moved Cr Smith, seconded Cr Stewart:


Committee Voting – 5/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
## Community Development
Community Infrastructure Planning

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-005/17 Sports and Community Facility Provision Policy (Draft)</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>RCS/220</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Ms Carly Kroczek, Senior Community Infrastructure Planning Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Gary Rogers, Manager Community Infrastructure Planning</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>21 March 2017</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
</tr>
<tr>
<td>Site:</td>
<td></td>
</tr>
<tr>
<td>Lot Area:</td>
<td></td>
</tr>
<tr>
<td>Attachments:</td>
<td>Council Policy – Sports Facility Provision Policy (existing)</td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
<td></td>
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</tbody>
</table>

### Purpose of Report
To advise Council of the outcomes of the review of the Sports Facility Provision Policy and to seek endorsement of the revised Sports and Community Facility Provision Policy (Draft) to enable the policy to be advertised for public comment.

### Background
The Sports Facility Provision Policy (SFPP) has been in effect since 25 May 2015 (see attached). A review was recently conducted to ensure the policy was effective, being implemented as intended and provided strong links to the City’s strategic planning framework.

### Details
The review of the SFPP found that the policy was being applied to a broad range of facilities, not just sporting facilities as was the original intent of the policy. The application of the policy to community facilities such as community centres was found to be well justified and consistent with the City’s Community Infrastructure Plan. The review also identified that the links with the City’s strategic planning framework could be strengthened.
The SFPP has subsequently been amended and it is proposed that the policy be renamed to reflect the current application. Along with the name change from Sports Facility Provision Policy to Sports and Community Facility Provision Policy, the following key changes have been made to the draft policy:

- The policy objective has been amended to include reference to the inclusion of community as well as sporting facilities;
- The policy scope has been amended. The policy will now apply to projects within the Community Infrastructure Plan and Asset Management Plan;
- The policy statement has been amended to ensure stronger links with the Community Infrastructure Plan (2016 – 2026). This includes utilising the Community Infrastructure Plan hierarchy to determine the size of a facility, in conjunction with national and state sporting association guidelines;
- The Executive Policy and Guidelines section has been amended to include the requirement for an executive policy and procedure to be established to guide the implementation of club contributions;
- The requirement to have leased and non-leased spaces separately serviced has been included;
- The requirement for draft facility concept plans to be presented to Council for approval.

In addition to the above key changes, the policy has been reworded and reformatted to improve readability. A copy of the current Sports Facility Provision Policy has been provided as an attachment for comparison purposes.

**Implications to Consider**

a. **Consultation with the Community**
   
   In line with the City’s Policy Framework, as the changes proposed within the document are considered to be substantial, following Council’s endorsement of the draft policy, the document will go out for public comment for 14 days.

b. **Consultation with Government Agencies**
   
   Not Applicable

c. **Strategic**
   
   **Community Plan**
   
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

   **Aspiration B:** Strong Community

   **Strategic Objective:** Services and Facilities: Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and where appropriate, multifunctional.

d. **Policy**
   
   The Council Policy – Policy Framework is applicable to the review of the Sports Facility Provision Policy. Substantial amendments are proposed to the existing policy, including a name change to Sports and Community Facility Provision Policy. As per the requirements outlined in the Policy Framework, the policy will be advertised for a period of 14 days following Council endorsement.

e. **Financial**
   
   Not Applicable
f. Legal and Statutory
   Not Applicable

g. Risk
   All Council decisions are subject to risk assessment according to the City's Risk Framework.
   Implications and comment will only be provided for the following assessed risks.
   
   Customer Service / Project management / Environment: High and Extreme Risks
   Finance / Personal Health and Safety: Medium, High and Extreme Risks
   
   Nil

**Comments**

The proposed amendments and renaming of the policy to the Sports and Community Facility Provision Policy reflect the current application and strengthen the links with the City’s Community Infrastructure Plan. The proposed changes will provide the basis for reviewing the existing Sports Facility Provision - Executive Policy and Standards and Dimensions Guidelines which are used to inform architectural briefs. Following Council endorsement of the draft policy, the public will be offered the opportunity to comment. At the conclusion of the public comment period, the policy will be amended where appropriate and returned to Council for final approval.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council *ENDORSES* for public consultation the amended Sports and Community Facility Provision Policy.

**Committee Recommendation**

Moved Cr Downham, seconded Cr Smith:

That Council *ENDORSES* for public consultation the amended Sports and Community Facility Provision Policy as follows–

**Sports and Community Facility Provision Policy**

**Council Policy Objective**

The Sports and Community Facility Provision Policy will establish the standard of provision for renewal or establishment of sporting and community facilities throughout the City of Rockingham.

**Council Policy Scope**

This policy applies to all infrastructure projects within the Community Infrastructure Plan and major renewal projects within the Asset Management Plan.

**Council Policy Statement**

**Facility Hierarchy**

The City’s Community Infrastructure Plan, adopted annually by Council, establishes the facility hierarchy approach for the Sports and Community Facility Provision Policy. The hierarchy is outlined in the definitions.
Facility Provision Principles

The planning and development of sports and community facilities within the City will be consistent with the Community Infrastructure Plan principles. These principles are adopted annually by Council as part of the Community Infrastructure Plan review.

The size and scale of sporting facilities will be guided by the City’s Community Infrastructure Plan hierarchy, national and state sporting association preferred facility guidelines and where relevant, laws and dimensions of the game.

The size and scale of community facilities will be guided by the City’s Community Infrastructure Plan hierarchy, a needs assessment and feasibility study.

Draft facility concept plans will be presented to Council for approval.

Where advised by Corporate Services, community and sporting facilities will be designed to provide for separately leased and non-leased areas. The non-leased areas will be separately serviced.

User Group / Club Contribution

The City will provide a standard level of infrastructure and fit out of the facilities to ensure that core community or sporting outcomes can be achieved. Non-standard components of the facility design will be the responsibility of the user groups/clubs.

Executive Policy and Guidelines

The Chief Executive Officer will ensure that policies, guidelines and procedures are implemented to establish the scale, form and function of sports and community facility provision, as well as user group financial contributions.

Definitions

Regional: Catchment may extend beyond 25 kilometres and services the entire City area, as well as bordering local governments.

District: Catchment defined by the municipal boundary with a radius of over 10 kilometres

Sub-District: Services a distinct cluster of neighbourhoods bordered by urban or natural barriers. Catchment area radius is between three and 10 kilometres.

Neighbourhood: Catchment radius of one to three kilometres, with the area generally defined by urban barriers such as major roads.

Local: Catchment area is generally defined by distinct residential estates of varying sizes.

Standard: basic components and fit out of a facility, outlined in the Sports and Community Facility Provision Standards and Dimensions Guidelines, which ensure core community and sporting outcomes can be achieved.

Non-Standard: components or fit out of a facility which are outside the Sports and Community Facility Provision Standards and Dimensions Guidelines.

Leased: means community or sporting facilities which are subject to a lease, license or other exclusive use agreement between the City and the respective group, club or organisation.

Non-leased: functional areas of a building which are the responsibility of the City of Rockingham. These may include public toilets and information technology rooms.

Renewal: restores, rehabilitates or replaces existing asset.

Legislation

Building Act 2011

Building Code of Australia (BCA) 2016

State Planning Policy 3.6
Other Relevant Policies / Key Documents
Community Infrastructure Plan (2016 – 2026)
Infrastructure Asset Management Plan 2014
Disability Access and Inclusion Plan (2016)
Disability Access and Inclusion Strategy (2016)
Town Planning Scheme No.2

Responsible Division
Community Development

Review Date
Review every five years

Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable
13. Reports of Councillors
   Nil

14. Addendum Agenda
   Nil

15. Motions of which Previous Notice has been given
   Nil

16. Notices of motion for Consideration at the Following Meeting
   Nil

17. Urgent Business Approved by the Person Presiding or by Decision of the Committee
   Nil

18. Matters Behind Closed Doors
   Nil

19. Date and Time of Next Meeting
   The next Corporate and Community Development Committee Meeting will be held on **Wednesday 19 April 2017** in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.

20. Closure
   There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at **4:36pm**.