MINUTES
Corporate and Community Development Committee Meeting
Held on Tuesday 17 May 2016 at 4:00pm
City of Rockingham Boardroom
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<th></th>
<th>Content</th>
<th>Page</th>
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<tbody>
<tr>
<td>17.</td>
<td>Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
<td>56</td>
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<tr>
<td>18.</td>
<td>Matters Behind Closed Doors</td>
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<td>19.</td>
<td>Date and Time of Next Meeting</td>
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<tr>
<td>20.</td>
<td>Closure</td>
<td>56</td>
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</table>
City of Rockingham
Corporate and Community Development Committee Meeting Minutes
Tuesday 17 May 2016 - Council Boardroom

1. Declaration of Opening

The Chairperson declared the Corporate and Community Development Committee Meeting open at 4:00pm, welcomed all present, and delivered the Acknowledgement of Country.

2. Record of Attendance/Apologies/Approved Leave of Absence

2.1 Councillors

Cr Leigh Liley Chairperson
Cr Lee Downham
Cr Justin Smith
Cr Kelly McManus
Cr Joy Stewart
Cr Chris Elliott Observer

2.2 Executive

Mr John Pearson A/Chief Executive Officer
Mr John Woodhouse Director Legal Services and General Counsel
Mr Michael Holland Director Community Development
Mr Gary Rogers Manager Community Infrastructure Planning
Mrs Jillian Obiri-Boateng Manager Community Support and Safety Services
Ms Julia Dick Manager Community Capacity Building
Ms Alison Oliver Manager Library and Information Services
Ms Vanisha Govender Manager Financial Services
Mr Michael Yakas Manager Customer and Corporate Support
Ms Nollaig Baker Strategic Project Coordinator – Corporate Risk
Ms Fiona Lambrick Manager Information Services
Mr Ben Searcy Manager Human Resources Development
Mr Peter Varris Manager Governance and Councillor Support
Mrs Jelette Edwards Governance Coordinator
Mr Matthew Emmott Community Infrastructure Planning Officer
Ms Sue Langley Governance Officer
Mrs Diane Zanre PA to Director Community Development

2.3 Members of the Gallery: 3

2.4 Apologies: Nil

2.5 Approved Leave of Absence: Nil
3. **Responses to Previous Public Questions Taken on Notice**

Nil

4. **Public Question Time**

4:02pm The Chairperson invited members of the Public Gallery to ask questions.

4.1 Dr Clayton Massey, Principal - Tranby College, Baldivis – Baldivis South Youth Space

The Chairperson invited Dr Massey to present his questions to the Corporate and Community Development Committee. Mr Massey asked the following questions:

1. What is the current status for the Baldivis South Youth Space being put forward?

   The Director Community Development, Mr Holland advised that the report on the agenda relates to the final design concept.

2. When did the Council make the decision to change the location from the corner of Eighty Road and Tranby Drive to the current location?

   The Chairperson advised that the question will be taken on notice.

4:07pm There being no further questions the Chairperson closed Public Question Time.

5. **Confirmation of Minutes of the Previous Meeting**

Moved Cr Stewart, seconded Cr Downham:

That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 19 April 2016, as a true and accurate record.

Committee Voting – 5/0

6. **Matters Arising from the Previous Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

4:08pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

8.1 Item CD-016/16 Rockingham Foreshore Activity Node

<table>
<thead>
<tr>
<th>Councillor:</th>
<th>Cr Justin Smith</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Interest:</td>
<td>Financial</td>
</tr>
<tr>
<td>Nature of Interest:</td>
<td>Cr Smith owns commercial property and runs his business from Suite 2, 7 Railway Terrace, Rockingham.</td>
</tr>
<tr>
<td>Extent of Interest (if applicable):</td>
<td>Not Applicable</td>
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</tbody>
</table>
## 8.2 Item CD-016/16 Rockingham Foreshore Activity Node

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Cr Stewart</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Interest</td>
<td>Financial</td>
</tr>
<tr>
<td>Nature of Interest</td>
<td>Cr Stewart owns a residential property at Unit 19,17 Rockingham Beach Road, Rockingham.</td>
</tr>
</tbody>
</table>

The Chairperson noted there were no further interests declared.

### 9. Petitions/Deputations/Presentations/Submissions

Nil

### 10. Matters for which the Meeting may be Closed

Nil

### 11. Bulletin Items

**Corporate and General Management Services Information Bulletin – May 2016**

**Corporate Services**

1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Online Records Management Training
   3.2 Automation of Records Management Processes
   3.3 Intranet Redevelopment
   3.4 Upgrade of Intramaps
   3.5 Integrated Team Plan Module
   3.6 Mobile Computing – Infringements
   3.7 Development and Implementation of a CoR (City of Rockingham) Governance Portal
   3.8 Library Management System
   3.9 Bushfire Mitigation System Upgrade
   3.10 CCTV - Waterfront Upgrade
   3.11 CCTV – Mobile Unit
   3.12 CCTV – Security Vehicle Camera
   3.13 Expansion of Private Fibre – Bungaree Park to Waterfront Village
   3.14 Warnbro Library Radio Frequency Identification (RFID) Installation
   3.15 Wi-Fi Installation to Selected City Buildings
   3.16 Multi-function device replacements
   3.17 Development of Next Generation Standard Operating Environment (SOE)
   3.18 Replacement of Reception Room Audio Visual Equipment
   3.19 Information Communication Technology Security Equipment
   3.20 Integrate Security Access Control Systems
   3.21 Implement Data Centre 1/Data Centre 2 Configuration as per Business Continuity Plan Requirements
4. Information Items
   4.1 List of Payments April 2016
   4.2 Delegated Approval of Tenders by CEO
   4.3 Development Contribution Scheme
   4.4 Rockingham Aquatic Centre
   4.5 Autumn Centre
   4.6 Mike Barnett Sports Complex
   4.7 Warnbro Community Recreation Centre
   4.8 Aqua Jetty
   4.9 Gary Holland Community Centre
   4.10 Lease Management
   4.11 Land Management

**Governance and Councillor Support**
1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Docs on Tap
   4.2 Freedom of Information (FOI) Requests
   4.3 Citizenships
   4.4 Coming Events
   4.5 Notice of Motion – Status Report

**Human Resources**
1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Wellness Programme
   3.2 Corporate Training Programme
   3.3 RESPECT Programme
   3.4 Occupational Safety and Health Programme
4. Information Items
   4.1 Recruitment and Onboarding
   4.2 Occupational Safety and Health Statistics

**Strategy and Corporate Communications**
1. Strategy and Corporate Communications Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Risk Management
   3.2 Community Engagement Framework
   3.3 Lean Six Sigma Project
   3.4 Graphic Design for Intranet
   3.5 Protection of Intellectual Property
   3.6 Journal Software subscription
4. Information Items
   4.1 Annual Customer Satisfaction Survey
   4.2 Coordinating the Development of a 10 Year minor Infrastructure Plan
   4.3 7th Generation Team Plans
   4.4 Digital Media Strategy
   4.5 Social Media
   4.6 Media Tracking
Investment Attraction
1. Investment Attraction Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Marketing City of Rockingham
   3.2 Online Forecasting Tool
   3.3 Small Business Leadership Forums and Investment Attraction Seminars
   3.4 City Centre Marketing Plan
   3.5 Business Tourism Hotel Feasibility
   3.6 Dixon Road Marketing Plan
4. Information Items
   4.1 Various Meetings
   4.2 Promotion of Rockingham
   4.3 Invest in Wanneroo – Economic Development Australia (EDA)
   4.4 LINC
   4.5 2016 Australian Coastal Councils Conference

Legal Services & General Counsel
1. Legal Services & General Counsel Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   Provision of Legal Advice
   4.1 Legal Advice – Local Government Operational Matters
   4.2 Documentation

Committee Recommendation

Moved Cr Downham, seconded Cr Stewart:
That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – May 2016 and the content be accepted.

Committee Voting – 5/0

Community Development Information Bulletin – May 2016

Community Support and Safety Services
1. Community Support and Safety Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Regional Community Services Leadership Programmes
   3.2 Social Connector Pilot
   3.3 Rockingham Connect
4. Information Items
   4.1 Youth Services
   4.2 Community Safety

Library Services
1. Library Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Rockingham Campus Community Library Transition
   3.2 Warnbro Community Library Agreement
4. Information Items
   4.1 March 2016 Library Statistics
   4.2 Mary Davies Library and Community Centre
   4.3 Rockingham Central Library
   4.4 Safety Bay Library
   4.5 Warnbro Community Library
   4.6 Spydus Library Management System

**Community Infrastructure Planning**
1. Community Infrastructure Planning Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Laurie Stanford Reserve Master Plan Implementation
   3.2 Rhonda Scarrott Reserve Master Plan Implementation
   3.3 Reserve and Open Space Master Plans
   3.4 Secret Harbour Surf Life Saving Club Redevelopment
   3.5 Eighty Road Reserve Development
   3.6 Lark Hill Northern Expansion
   3.7 Baldivis District Sporting Complex Needs and Feasibility Study and Concept Plans
   3.8 Aqua Jetty Stage 2 Feasibility and Business Modelling
   3.9 Baldivis South Community Centre
   3.10 Rockingham Youth Venue Feasibility and Concept Plans
   3.11 Baldivis South Youth Space
   3.12 Inclusive Play Space
   3.13 Youth Outdoor Recreation Space Strategy Review
   3.14 Community Purpose Site Strategy
   3.15 Enclosed Off-Leash Dog Exercise Area Design
   3.16 East Baldivis Shared Use Reserve Concept Plans
   3.17 Community Infrastructure Plan Review
   3.18 Infrastructure Planning and Development Grants
4. Information Items

**Community Capacity Building**
1. Community Capacity Building Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 New Year’s Eve Celebration 2015
   3.2 Australia Day Celebrations 2016
   3.3 Community Grants Program (CGP)
   3.4 Youth Encouragement Award
   3.5 Disability Access and Inclusion Plan (DAIP) Implementation
   3.6 Christmas Decoration Program
   3.7 Reconciliation Action Plan (RAP)
4. Information Items
   4.1 Seniors
   4.2 Rockingham Learning City Strategy 2013 - 2016
   4.3 Youth Development
   4.4 Sport, Recreation and Health and Wellbeing
   4.5 Cultural Development and Arts
   4.6 Community Capacity Building Promotions
Committee Recommendation

Moved Cr Downham, seconded Cr Stewart:

That Councillors acknowledge having read the Community Development Information Bulletin – May 2016 and the content be accepted.

Committee Voting – 5/0
12. Agenda Items

Corporate Services

Corporate Services

Financial Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CS-017/16 Rating Methodology– 2016/2017 Financial Year</th>
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<tr>
<td>File No:</td>
<td>RTV/11</td>
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<tr>
<td>Risk Register No:</td>
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<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr John Pearson, Director Corporate Services</td>
</tr>
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<td>Other Contributors:</td>
<td></td>
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<tr>
<td>Date of Committee Meeting:</td>
<td>17 May 2016</td>
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<tr>
<td>Previously before Council:</td>
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<td>Disclosure of Interest:</td>
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<td>Site:</td>
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<td>Lot Area:</td>
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<td>Attachments:</td>
<td></td>
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<tr>
<td>Maps/Diagrams:</td>
<td>Rates Modelling Summary</td>
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Purpose of Report

This report is written to endorse proposed rates in the dollar for the 2016/2017 financial year to allow for public advertising to commence.

Background

The City’s Business Plan that has been adopted indicates the level of rates needed to service current and future City requirements. This plan provided detailed financial information for the City which gave clarity to rate changes needed. The City Business Plan indicated the need to generate $79.559 million in rates in the 2016/2017 financial year.

The new yield from all rates for the 2016/2017 year is projected to be some $78.020 million excluding any specified area rates associated with Harrington Waters. A further $1.538 million is anticipated to be received in interim rates. All money from rates is used across a wide array of services.
Details

The proposed rating methodology is to apply differential rates for the 2016/2017 financial year in accordance with Section 6.36 of the Local Government Act 1995 as follows:

**Gross Rental Valuation (GRV) Properties**

Properties rated on a GRV basis make up approximately 99.4% of the total rates levied and have been classified into the following rate categories:

**GRV - Residential**

A differential general rate of 6.846 cents in the dollar applies to Residential land.

Residential land means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village and Primary Centre City Centre zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

The rate applied to GRV-Residential is the differential general rate used as the basis on which the other GRV rate categories are calculated. The GRV-Residential rate is an increase of 5% over the 2015/2016 rate in the dollar. Residential properties make up approximately 97.22% of the total GRV rates levied.

**GRV - Non Residential**

A differential rate of 8.2152 cents in the dollar applies to Non Residential land.

Non Residential land means all land other than Residential land.

The City has implemented a 20% differential rate on Non Residential properties to assist in the cost of infrastructure specifically designed to support the Non-residential sector. Non Residential properties make up approximately 2.78% of the total GRV rates levied.

**GRV - Minimum Rate**

It is proposed that the minimum rate on all GRV properties be increased from $1043 to $1095 for the 2016/2017 year.

**Unimproved Valuation (UV) Properties**

Properties rated on a UV basis make up approximately 0.54% of the total rates levied.

A general rate of 0.102 cents in the dollar applies to all UV land. UV land generates approximately 0.6% of rate yield. The UV-Improved rate is an increase of 2% on the 2015/2016 rate in the dollar.

It is proposed that the minimum rate for all UV properties be increased from $499 to $569 for the 2016/2017 year.
### Rates Modelling - Projected Yields - 2016/17 - Also compared to Prior Year

#### Values - Rate Levy

**2015/16 Year**

<table>
<thead>
<tr>
<th></th>
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<th>Gross Rental Values (GRV)</th>
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<tr>
<td></td>
<td>Rate in $</td>
<td>Minimum</td>
</tr>
<tr>
<td></td>
<td>OVER MIN.</td>
<td>ON MIN.</td>
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<td>CHARGES</td>
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<tr>
<td>GRV Residential</td>
<td>584,958,647</td>
<td>269,260,827</td>
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<td>Residential</td>
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<td>144,355,053</td>
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<td>Light Industry</td>
<td>35,725,322</td>
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#### Yields

**2016/17**

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<td></td>
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<td>Yield from Minimum</td>
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<td>GRV Residential</td>
<td>585,898,167</td>
<td>269,285,217</td>
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<td>Residential</td>
<td>7,173,064</td>
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<td>764,579,790</td>
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#### New Proposal

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</tbody>
</table>

### Rates Modelling Summary

CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 21 JUNE 2016

PRESIDING MEMBER
Implications to Consider

a. Consultation with the Community
   Nil at this stage. Advertising of rate differentials will be in accordance with section 6.36 of the Local Government Act 1995. The community has an opportunity to provide comment during this advertising process.

b. Consultation with Government Agencies
   Nil

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   Nil

e. Financial
   The endorsement of the proposed rates for 2016/2017 is anticipated to yield approximately $78.020 million. This is in line with what was required to be yielded from City Business Plan calculations.
   
   The City has received a rates revaluation from Landgate adjusting the land valuations for UV properties. UV properties are revalued annually whereas GRV properties are revalued every three years.

f. Legal and Statutory
   Adoption of rates occurs as part of the budget adoption, which is proposed to occur in June 2016. This report proposes to endorse the rate levels at this time for the purposes of public advertising.
   
   It is a requirement under section 6.36 of the Local Government Act 1995 that where a Council elects to utilise differential rates then it shall advertise its intention to do so, and call for submissions for a period of at least 21 days before any further action occurs.
   
   Further, the local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification. This will occur during the budget adoption process.
   
   In accordance with Section 6.33 (3) of the Local Government Act 1995, ministerial approval will be required to impose a differential rate that is more than twice the lowest differential general rate imposed. With proposed rates presented for endorsement by Council at this meeting, ministerial approval will not be required.

g. Risk
   Nil
Comments

City staff have presented to Council a long term City Business Plan that integrates suitable financial models. The plan indicates the need to spend significant resources on asset preservation and creation of new infrastructure to support growing populations. There are expectations by the community that the Council will act in a wide variety of fields; in the majority of cases this involves additional costs.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **APPROVES** for the purpose of public comment the following rates in the dollar and minimum rates for the 2016/2017 financial year:

**Gross Rental Valuation (GRV) Properties**

**GRV - Residential**

A differential general rate of **6.846 cents** in the dollar applies to Residential land.

Residential land means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village and Primary Centre City Centre zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

**GRV - Non Residential**

A differential rate of **8.2152 cents** in the dollar applies to Non Residential land.

Non Residential land means all land other than Residential land.

**GRV - Minimum Rate**

The minimum rate on all GRV properties is **$1095**.

**Unimproved Valuation (UV) Properties**

**UV - Minimum Rate**

A general rate of **0.102 cents** in the dollar applies to UV land.

**UV - Minimum Rate**

The minimum rate for all UV properties is **$569**.

Committee Recommendation

Moved Cr Liley, seconded Cr Downham:

That Council –

1. **APPROVES** for the purpose of public comment the following rates in the dollar and minimum rates for the 2016/2017 financial year:

   **Gross Rental Valuation (GRV) Properties**

   **GRV - Residential**

   A differential general rate of **6.7808 cents** in the dollar applies to Residential land.

   Residential land means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village and Primary Centre City Centre zones under the City of Rockingham Town Planning Scheme No. 2.
Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.

**GRV - Non Residential**


**GRV - Minimum Rate**

The minimum rate on all GRV properties is $1085.

**Unimproved Valuation (UV) Properties**

A general rate of 0.101 cents in the dollar applies to UV land.

**UV - Minimum Rate**

The minimum rate for all UV properties is $559.

2. **DIRECTS** the Chief Executive Officer to prepare the 2016/2017 Annual Budget based on these rates in the dollar and minimum rates.

Committee Voting – 4/1

(Cr Smith voted against)

**The Committee’s Reason for Varying the Officer’s Recommendation**

Subtle variations to the general rate in the dollar for GRV residential from 6.846 to 6.7808 cents in the dollar and for GRV non residential from 8.2152 to 8.13696 cents in the dollar equate to a reduction of 1% in rates from 5% to 4%. The reduction of 1% will:

1. Not hinder imperatives and strategic directions articulated in the City's Business Plan. The Business Plan was originally developed with a 4% rate increase in mind.
2. Provide financial relief to families that are facing looming increases in services and charges as a consequence of the state government's burgeoning fiscal crisis.

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Purpose of Report
To present the April 2016 Budget Review for Council’s consideration and to seek Council’s authorisation of the budget amendments arising from the review.

Background
The City of Rockingham undertakes budget reviews to monitor its financial performance against the annual budget and to review projections to the end of the financial year. This review also determines which projects will be carried over to the next budget cycle, namely the 2016/2017 Annual Budget. Three budget reviews are presented in the year: September 2015, February 2016 and April 2016. Any variations to the annual budget arising from the review process are presented for Council’s consideration and authorisation.

Details
The April 2016 Budget Review includes details of transactions during the July 2015 - April 2016 period and adjustments and carry forwards required to the annual budget. The document includes the following information:
1. Summary of Budget Position
2. Summary of Major Budget Amendments
3. Summary of Projects Carried Forward
4. Detailed Statement of Revenue and Expenditure by Department

**Implications to Consider**

a. Consultation with the Community
   Not Applicable

b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   Nil

e. Financial
   The overall effect of the various budget amendments and carry forwards is an anticipated surplus of $29.81 million, of which $30.1 million is committed to programmed works and projects, leaving a deficit of $295,403. This surplus however is subject to any changes required to the opening position as a result of the audit process.

f. Legal and Statutory
   This budget review is performed as a matter of good governance and is not required by legislation.

g. Risk
   Nil

**Comments**

The main budget amendments proposed in the Budget Review are summarised in the April 2016 Budget Review attachment under the Summary of Major Amendments.

Funds of $30.1 million have been carried forward for works and projects not expected to be completed by the end of June 2016. These projects are summarised in the April 2016 Budget Review attachment under Summary of Carry Forwards. As such, the City has a predicted closing balance of $29.81 million, of which $295,403 is a deficit.

The projects carried forward into the next budget cycle are significant, however below are some of the reasons for these major projects not being completed:

- Both Laurie Standford Reserve Redevelopment ($3.9 million) and Rhonda Scarrot Reserve Redevelopment ($3.8 million) contracts were awarded at the beginning February 2016 and the anticipated completion date of the project is March 2017.
- Eighty Road Reserve Development ($4.09 million) - tender documents are being finalised and this will go to market in August 2016, with an anticipated completion of the contract in May 2017.
The Three Bin Collection System ($5.4 million) – the bins are being purchased and this service will commence from January 2017.

Waterfront Village – Foreshore Park Redevelopment – this project is in the design phase and works is anticipated to begin in 2016/2017.

Landfill Access Road and Internal layout modification ($1.45 million) - this project is still in the planning stage with a final concept to be finalised. Construction will commence in 2016/2017.

Baldivis Road Widening ($1.75 million) - works are scheduled to commence in June 2016.

All Abilities Playground ($1.5 million) – the design phase of this project is anticipated to be completed by June 2016 and works will commence in the 2016/2017 financial year.

Various plant items ($3.9 million) - as a result of long lead times, delivery of plants have been anticipated for early in the new financial year.

The budget review reflects a closing deficit position of $295,403. However, with end-of-year closing of all operating accounts, it is reasonable to assume that the untied surplus for the 2015/2016 financial year is likely to exceed $1 million. This assumption is based on past experience and knowledge that while some individual accounts do exceed budget allocations, most don’t.

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That Council:

1. **ADOPTS** the April 2016 Budget Review; and
2. **AMENDS** the budget accordingly.

**Committee Recommendation**

Moved Cr Downham, seconded Cr Stewart:

That Council:

1. **ADOPTS** the April 2016 Budget Review; and
2. **AMENDS** the budget accordingly.

Committee Voting – 5/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Corporate Services
Financial Services

File No: FLM/88-02
Risk Register No:
Proponent/s:
Author: Mrs Vanisha Govender, Manager Financial Services
Other Contributors: Mr Brendan Birney, Assistant Accountant
Date of Committee Meeting: 17 May 2016
Previously before Council:
Disclosure of Interest:
Nature of Council’s Role in this Matter: Executive

Site:
Lot Area:
Maps/Diagrams:

Purpose of Report

Background
Nil

Details
The Monthly Financial Management Report includes the following:
1. Statement of Financial Activity by Program
2. Statement of Net Current Assets
3. Other schedules and charts for management information purposes.

Implications to Consider
a. Consultation with the Community
   Not Applicable
b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   Nil

e. Financial
   Major variances (above $250,000) between budget estimates and actual results for the month to which the statement relates are shown in the supporting documentation.

f. Legal and Statutory

g. Risk
   Nil

### Comments

Any variances identified will be reviewed within the current budget review.

### Voting Requirements

Simple Majority

### Officer Recommendation


### Committee Recommendation

Moved Cr Downham, seconded Cr McManus:


Committee Voting – 5/0

### The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
## Purpose of Report

To adopt the revised Council Policy – Equal Opportunity.

## Background

In April 2003, Council adopted the Council Policy – Equal Opportunity and Harassment. The objective of this policy is to provide an environment of fairness and equity in the workplace and provides a solid framework that has enhanced the City’s Equal Opportunity Management Plan that is reviewed every three years.

Updates and changes to legislation in the Equal Opportunity Act (WA) 1984 have necessitated the review of the existing Council policy.
Details

The Council Policy – Equal Opportunity addresses the following key elements:

1. Decisions made regarding employment of potential employees and existing employees and the training and promotion of existing employees are based on merit, equity and are bias free.
2. Employees are aware of the grounds for discrimination specified under the Equal Opportunity Act (WA) 1984, and supported to ensure these are not breached.
3. Documents relating to employment information gathering do not discriminate on any grounds.
4. Reasonable adjustments are made, where possible, to accommodate the diversity needs of all employees.
5. A fair and bias free procedure is in place to receive, investigate and resolve any grievances raised by employees.

The revised policy also commits the City to preparing and reviewing the Equal Opportunity Management Plan and submitting this to the Commissioner for Equal Opportunity every three years.

Implications to Consider

a. Consultation with the Community

Given that the proposed Council Policy – Equal Opportunity is a revision of an existing policy and there is no change to the intent or direction of the policy it was considered that consultation with the community was not required. The policy is a legislative requirement and attracts minimal public interest or impact and the community will not be disadvantaged by not having the opportunity to provide comment.

b. Consultation with Government Agencies

Not Applicable

c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

Aspiration D: Quality Leadership

Strategic Objective: Governance – Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy

The Council Policy – Equal Opportunity is classified as a General Council Policy pursuant to the Policy Framework.

e. Financial

Nil

f. Legal and Statutory

The Equal Opportunity Act (WA) 1984 requires the City to have an Equal Opportunity policy and to develop and maintain an Equal Opportunity Plan that shall be submitted to the Commissioner of Equal Opportunity at least every three years.
g. Risk (High/Extreme)

Nil

Comments

Equal Opportunity is a fundamental element of good business practice. The proposed Council Policy – Equal Opportunity outlines the City’s commitment to provide equal opportunity to employees in all aspects of employment, and comply with the requirements of the Equal Opportunity Act (WA) 1984.

The revised policy obligates all employees to treat colleagues with respect and adhere to workplace policies and procedures relating to conduct to ensure the City maintains a workplace free from discrimination.

Voting Requirements

Simple Majority

Officer Recommendation


Committee Recommendation

Moved Cr Smith, seconded Cr McManus:

That Council ADOPTS the Council Policy – Equal Opportunity -

Council Policy – Equal Opportunity

Council Policy Objective

To outline the City’s commitment to provide equal opportunity to employees in all aspects of employment, and comply with the requirements of the Equal Opportunity Act (WA) 1984.

Council Policy Scope

All employees and job applicants.

Council Policy Statement

The City provides and maintains a work environment that is free from discrimination and where all employees are treated fairly and with respect, by ensuring that:

- All decisions made regarding the employment of potential and existing employees are based on merit and equity, and are bias-free
- All decisions made regarding the training and promotion of existing employees are based on merit and equity, and are bias-free
- Employees are aware of the grounds for discrimination specified under the Equal Opportunity Act 1984, and supported to ensure these are not breached
- Documents relating to employment information gathering do not discriminate on any grounds, except if the information is being gathered for specific reports required by legislation (i.e. Diversity Questionnaire)
- Reasonable adjustments are made, where possible, to accommodate the diversity needs of all employees
- A fair and bias-free procedure is in place to receive, investigate and resolve any grievances raised by employees.
Employees must treat colleagues with respect and adhere to workplace policies and procedures relating to conduct to ensure the City maintains a workplace free from discrimination.

The City will prepare an Equal Opportunity Management Plan and submit this to the Commissioner for Equal Opportunity every three (3) years.

**Definitions**

**Employees** – any person engaged in work with the City, including employees, workers, volunteers and contractors.

**Discrimination** – treating a person unfairly. Sixteen grounds of unlawful discrimination are specified under the Equal Opportunity Act 1984.

**Grounds for Discrimination** –
- Age
- Breastfeeding
- Family responsibilities
- Family status
- Fines Enforcement Registrar’s website
- Gender history
- Impairment
- Marital status
- Political conviction
- Pregnancy
- Race
- Racial harassment
- Religious conviction
- Sex
- Sexual harassment
- Sexual orientation.

**Legislation**

- Age Discrimination Act (Cth) 2004
- Disability Discrimination Act (Cth) 1992
- Equal Opportunity Act (WA) 1984
- Gender Reassignment Act (WA) 2000
- Human Rights and Equal Opportunity Commission Act (Cth) 1987
- Racial Discrimination Act (Cth) 1976
- Sex Discrimination Act (Cth) 1984

**Other Relevant Policies/ Key Documents**

- Code of Conduct for Councillors, Employees and Committee Members
- Equal Opportunity Management Plan
- Executive Policy – Flexible Working Arrangements
- Executive Policy – Grievance Resolution
- Procedure – Grievance Resolution
- Executive Policy – Preventing Workplace Bullying, Violence and Aggression
Procedure – Preventing Workplace Bullying, Violence and Aggression
Fact Sheet – Preventing Workplace Bullying, Violence and Aggression

Responsible Division
General Management Services

Review Date
May 2019

committee Voting – 5/0

<table>
<thead>
<tr>
<th>The Committee’s Reason for Varying the Officer’s Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Implications of the Changes to the Officer’s Recommendation</th>
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</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
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## Community Development
### Community Infrastructure Planning

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-015/16 Draft Stan Twight Reserve Master Plan 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/764</td>
</tr>
<tr>
<td>Risk Register No:</td>
<td></td>
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<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Matthew Emmott, Community Infrastructure Planning Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Gary Rogers, Manager Community Infrastructure Planning</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 May 2016</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td></td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
</tr>
</tbody>
</table>

**Site:**
- Stan Twight Reserve. Reserve no. 38646, Rockingham

**Lot Area:**
- 87,000m² (Lots 753, 2769, 4052, 4119 and 4239)

**Attachments:**
- Draft Stan Twight Reserve Master Plan 2016

**Maps/Diagrams:**
1. Aerial Image: Stan Twight Reserve with existing clubrooms highlighted
2. Location Plan: Stan Twight Reserve
Corporate and Community Development Committee Minutes
Tuesday 17 May 2016
CD-015/16 PAGE 28

CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 21 JUNE 2016

PRESIDING MEMBER

1. Aerial Image: Stan Twight Reserve with existing clubrooms highlighted

2. Location Plan: Stan Twight Reserve

**Purpose of Report**

To seek Council approval of the draft Stan Twight Reserve Master Plan (STRMP) 2016 for the purpose of community consultation.

**Background**

Stan Twight Reserve is a sub district level reserve located at Hennessy Way in Rockingham, approximately two kilometres from the Rockingham City Centre. The reserve is over 87,000m² in size, and represents significant active and passive public open space for the Rockingham community. The clubhouse and change room facility was initially constructed in 1992 and had extension works completed in 1998 / 1999. Due to the current membership numbers of the clubs...
and the inadequacy in size and function of the current facility, it has been determined that the facility no longer meets the needs of the two clubs, and due to this a redevelopment of the facility in the 2021/2022 financial year is captured in the City’s Business Plan and Community Infrastructure Plan.

The Shoalwater Bay Cricket Club and the Safety Bay Football Club engaged SGL Consulting Group in 2009 / 2010 to prepare a Needs and Feasibility Study for the clubroom and change room redevelopment. Based on the outcome of this study, consideration of the future needs of both user groups, application of planning principles including consultation with state sporting bodies, and demographic data collected, the City included the Stan Twight Clubroom Redevelopment in the Community Infrastructure Plan and the Business Plan to occur in the 2021/2022 financial year.

To ensure the City has a common vision for the reserve, and so community spaces like Stan Twight Reserve are planned professionally, the development of a draft Stan Twight Reserve Master Plan (STRMP) has been completed. The draft investigates the standards of provision and the possibilities for improving the reserve to best meet the community’s current and future needs.

**Details**

The overall vision for Stan Twight Reserve is that it will remain a significant sporting and community asset for the community of Rockingham, continuing to serve the needs of current user groups and preserve the capacity to accommodate additional usage into the future. Stan Twight Reserve plays an important role in the provision of active space for the local community as well as providing a sub district cricket facility for the wider community. Based upon the research, site inspections, and consultations, the draft STRMP has been developed and aims to improve the functionality, appearance, activation, safety of the reserve and assisted facilities. This will also help to support the current and forecast growth of the users and their members and the community who use the reserve.

In response to the stakeholder requirements for the facility, which were determined during community consultation, as well as adhering to sporting association guidelines, the following key recommendations have been determined:

- Provide additional parking at the reserve;
- Improve security on the reserve specifically around the club facility;
- Remove shipping containers;
- Improve the vegetation around the reserve;
- Improve the path network around the reserve; and
- Provide permanent shade structures around the reserve.

Both clubs highlighted the inadequacy of the current clubroom as per the City’s Sports Facility Provision Council policy. There are a number of improvements required to the existing clubrooms which include;

- Clubroom with views to all playing surfaces;
- Additional change rooms with entry and exit doors facing reserve;
- IT room with entry at the rear of building;
- First aid room with entry and exit onto playing surface;
- Kitchen or Kiosk to have service window facing reserve; and
- Internal renovations on existing public toilets to allow for umpires’ change room.

The Community Infrastructure Plan 2015-2025 and Business Plan May 2016 have identified a Stan Twight Reserve Clubroom Upgrade in the 2021 / 2022 financial year. New concept plans for the clubroom upgrade were completed in November 2015.

The items recommended as per the STRMP enable the City to have an integrated approach with respect to the projects identified at Stan Twight Reserve.
Implications to Consider

a. Consultation with the Community
During the Master Planning process, Officers liaised with the reserve user groups to ensure that the Master Plan would reflect the needs of the user groups. These groups included:

- Shoalwater Bay Cricket Club;
- Safety Bay Football Club;
- Western Australian Cricket Association;
- Peel Junior Cricket Association;
- Peel Senior Cricket Association; and
- Western Australian Football Commission.

Pending Council endorsement of the draft STRMP the public will be given the opportunity to comment for a two week period, and the above user groups will be invited to provide further comment.

b. Consultation with Government Agencies
Nil

c. Strategic Community Plan
This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the Community Plan 2015-2025:

Aspiration B: Strong Community

Strategic Objective: Mobility and Inclusion: Community services, programs and infrastructure that effectively caters for all residents including seniors, youth and vulnerable populations.

Strategic Objective: Services and Facilities: Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional.

Aspiration C: Quality Leadership

Strategic Objective: Community engagement and advocacy: An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

Strategic Objective: Infrastructure: Civic buildings, sporting facilities, public places and transport infrastructure planned, designed, constructed and maintained using best practice principles and life cycle cost analysis, and implemented in line with informed population growth analysis.

Aspiration D: Sustainable Environment

Strategic Objective: Land Use and Development Control: Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle.
d. Policy

The Stan Twight Reserve Clubroom Extension Concept has been developed in line with the Councils Sports Facility Provision policy. This policy provides the City with guidelines for the development of sporting infrastructure based on State and National Sporting Association preferred infrastructure guidelines.

e. Financial

The City currently has a number of projects included for Stan Twight Reserve which have been identified in the City’s Business Plan:

<table>
<thead>
<tr>
<th>Project</th>
<th>Financial Year</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stan Twight Change rooms internal renovation</td>
<td>2018 / 2019</td>
<td>$60,000</td>
</tr>
<tr>
<td>Install PV array</td>
<td>2018 / 2019</td>
<td>$5,000</td>
</tr>
<tr>
<td>Stan Twight Reserve – upgrade to the pole lighting</td>
<td>2018 / 2019</td>
<td>$220,000</td>
</tr>
<tr>
<td>(collapsible poles)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stan Twight Reserve Replacement Playground Equipment</td>
<td>2018/2019</td>
<td>$40,000</td>
</tr>
<tr>
<td>Stan Twight Reserve clubroom upgrade (including car</td>
<td>2021 / 2022</td>
<td>$4,470,000</td>
</tr>
<tr>
<td>park)</td>
<td></td>
<td></td>
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</tbody>
</table>

The table below identifies the recommended projects and an estimate cost which will need including in the relevant team plans and business plan if the STRMP receives Council approval:

<table>
<thead>
<tr>
<th>Task</th>
<th>Cost</th>
<th>Team</th>
<th>Financial Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetation</td>
<td>$10,000</td>
<td>Parks Operations</td>
<td>2017 / 2018</td>
</tr>
<tr>
<td>Security upgrade</td>
<td>$5,000</td>
<td>Asset Services</td>
<td>2017 / 2018</td>
</tr>
<tr>
<td>Shade Shelters</td>
<td>$30,000</td>
<td>Parks Development</td>
<td>2017 / 2018</td>
</tr>
<tr>
<td>Path network</td>
<td>$20,000</td>
<td>Engineering Services</td>
<td>2021 / 2022</td>
</tr>
</tbody>
</table>

f. Legal and Statutory

The provision of items of infrastructure (including the “Stan Twight Reserve Clubroom Redevelopment”) is envisaged by Development Contribution Plan No. 2 (which is a schedule of the City of Rockingham Town Planning Scheme No. 2 TPS2).

Owners of relevant land may be required to make cost contributions towards the estimated costs of that Infrastructure. See clause 5.6 of TPS2.

The estimated costs are required to be the subject of a Development Plan Report which must be reviewed at least annually.

Lots 2769, 4052, 4119 and 4239 are Crown Land with the Management Order issued to the City of Rockingham for the purposes of recreation and public recreation. Power to lease or license is not included within the Management Order and therefore the City will be required to liaise with Department of Lands to enable the facility to be leased/licensed.

Lot 753 is owned by the City fee simple for community purposes, therefore there are no land tenure implications which may adversely impact the project.

g. Risk

Nil

Comments

Community facilities and public open spaces play a vital role in providing spaces for both active and passive recreation. These areas are valued by communities, not only for the recreational opportunities, but also for their ability to define landscapes and establish a sense of place. As such,
the draft STRMP plays an important role in ensuring the reserve remains well activated and is able to grow with community needs.

Following initial feedback from stakeholders, it is evident that the draft STRMP reflects the needs and expectations of the user groups and the community.

To ensure a strategic and integrated approach, it is essential that wider community consultation, including further liaison with reserve user groups, is undertaken prior to finalising the STRMP. Releasing the document for public comment will allow the City to amend the Master Plan, where appropriate, and make it more compatible with the needs of the community prior to finalisation and proceeding with the implementation of respective projects in the future.

### Voting Requirements

Simple Majority

### Officer Recommendation

That Council **APPROVES** the draft Stan Twight Reserve Master Plan 2016 for the purpose of community consultation.

### Committee Recommendation

**Moved Cr McManus, seconded Cr Smith:**

That Council **APPROVES** the draft Stan Twight Reserve Master Plan 2016 for the purpose of community consultation.

Committee Voting – 5/0

### The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
4:37pm Cr Smith and Cr Stewart declared a Financial Interest in Item CD-016/16 – Rockingham Foreshore Activity Node and departed the meeting.

---

**Community Development**

**Community Infrastructure Planning**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-016/16 Rockingham Foreshore Activity Node</th>
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</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/768</td>
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<tr>
<td>Risk Register No:</td>
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<td>Author:</td>
<td>Mr Matthew Emmott, Community Infrastructure Planning Officer</td>
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<td>Mr Gary Rogers, Manager Community Infrastructure Planning Mr Michael Holland, Director Community Development</td>
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<td>Disclosure of Interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
</tr>
</tbody>
</table>

| Site: | Lot 150, Rockingham Beach Road, Rockingham. Reserve No. 22568 |
| Lot Area: | 28555m² |
| Attachments: | Location Map: Location of the Rockingham Foreshore Activity Node (Indicative location highlighted in yellow approximately 3,600m²). |
| Maps/Diagrams: | |
Purpose of Report

To seek Council support for the removal of the Rockingham Youth Space (RYS) from Anniversary Park and relocation to the Rockingham Foreshore. Co-locate the RYS with the Rockingham Foreshore activity node to establish an all ages Rockingham Foreshore Activity Node.

Background

The City is responsible for the planning, design and construction of youth outdoor recreation spaces that have been identified in the City’s Community Infrastructure Plan (CIP) 2015-2025.

The City’s CIP identifies the construction years of four future outdoor youth spaces:
- Baldivis South Outdoor Youth Space 2015/2016 (neighbourhood level);
- Rockingham Outdoor Youth Space 2017/2018 (district level);
- Baldivis Outdoor Youth Space 2018/2019 (sub district level); and
- Waikiki/Warnbro Outdoor Youth Space 2025/2026 (neighbourhood level).

The RYS has been identified as a future project as part of the Anniversary Park Master Plan which was endorsed by Council at the June 2015 Council meeting. The RYS was included on the landscape plan at the north western end of the reserve running parallel with Council Avenue adjacent to the Rockingham Shopping Centre.

The Rockingham Beach Foreshore Master Plan (RBFMP) identifies a new active node with ball sports/youth facilities on area three – Wanliss Street to Governor Road. This is located on the eastern side of the extended Wanliss Street car park.

Details

The City of Rockingham’s 2016 estimated resident population is 134,719, and 5-24 year olds make up 28.8% (Forecast ID) of the total population of the City which is the age bracket of the most probable users of youth outdoor recreation spaces. Large segments of young people within the community including young women are not being engaged and catered for in the provision of outdoor recreation spaces (Youth Outdoor Recreation Space Strategy 2012).

The City is currently developing a Young Persons Strategy and it is proposed that the new strategy will focus on four priority age groups; 0-4, 5-11, 12-18, and 19-25. It makes sense that the new activity node will need to incorporate varying elements that appeal to the differing age groups of young people.
The RYS is identified in the City's Business Plan as a $1,379,000 infrastructure project with the planning and design elements due to commence in 2016/2017. As a district level facility, the space will need to service the entire City of Rockingham municipal area. This space was proposed to include skate and other youth specific facilities only.

The RBFMP identified an activity node as part of the foreshore redevelopment works with an estimated cost of $600,000-$800,000. The proposed activity node was not defined within the RBFMP, however it is suggested that this space would have incorporated fitness and exercise equipment, alternate play space, informal recreation areas as well as seating, shelters and passive rest areas.

The co-location of the RYS with the activity node on the Rockingham Foreshore will create the Rockingham Foreshore Activity Node (RFAN). This space will provide an array of activities for varying ages including: skate and youth facilities, fitness and exercise equipment, play space, and informal recreation. The space would ensure the attraction of a wide demographic including; children, youth, adults, seniors and families. This will create a vibrant and activated space in a prominent public location.

In order to provide a comprehensive district level facility it is proposed that the funding allocated for the RYS in 2017/2018 as shown in the Business Plan be increased by the above amount. Co-locating the two projects to create one high profile district level recreation facility for the community would therefore be at a cost of approximately $2.1 million. The co-location of these two spaces would provide a comprehensive range of outdoor recreation, play and fitness opportunities. These opportunities would significantly activate this area of the foreshore due to its attraction to a wide cross section of the community. Therefore the Rockingham Foreshore Activity Node (RFAN) would provide a greater array of recreation, social and fitness opportunities than what would have been provided through a standalone youth space.

The way in which youth outdoor recreation spaces are provided has evolved greatly over the years. These spaces previously focused primarily on the provision of stand-alone skate parks without any supporting infrastructure in place. The trend both nationally and internationally has now moved towards the provision of holistic youth outdoor recreation spaces. These spaces can provide a multitude of opportunities and challenges for a wider demographic of people including children, young adults, adults and families. The need to provide opportunities for young females to participate in unstructured physical activity is now widely recognised. The provision of skate parks/ramps is considered to be just one part of a youth outdoor recreation space, rather than the sole component, with activation of the spaces after construction has occurred, affording equal consideration.

District level infrastructure is provided to service multiple sub districts with a population in excess of 75,000 and/or the entire City of Rockingham municipal area with an estimated population in excess of 100,000. A district level activity area would be designed to cater for the Rockingham municipality. Generally, a maximum of five different recreation elements would be provided at the district level. For example, skate elements, half-court basketball, soccer goals, parkour, exercise equipment and advanced play equipment could all be provided at a district level facility.

Therefore it is proposed to remove the Rockingham Youth Space from the Anniversary Park Master Plan and co-locate this with the active node identified for the Rockingham Beach Foreshore to create the RFAN.

The advantages of this new proposal include;

- The location in a prominent public area, and linkage to other foreshore areas;
- The development of a district level space on a district/regional reserve;
- The allocation of resources into the development of one major space incorporating different elements to cater for a broader number of people;
- The opportunity to have the construction of the RFAN on the foreshore to compliment the timing of the stage one works as part of the implementation of the Foreshore Master Plan;
- Locating the RFAN at the foreshore rationalises the City’s funding from two separate locations for future youth facilities through the Anniversary Park Master Plan and the
implementation of the RBFMP, creating a contemporary recreation and activity hub for all ages;
- An increase in activation opportunities; and
- Public transport access in close proximity.

The location as currently shown on the RBFMP of the active node has some disadvantages which include:
- The distance of it from other activity areas (located outside the Railway Terrace to Wanliss Street foreshore area); and
- Adjacent to residences.

### Implications to Consider

**a. Consultation with the Community**

Community consultation has occurred for both the Rockingham Beach Foreshore Master Plan and the Anniversary Park Master Plan following the City of Rockingham’s Policy Framework.

Further consultation with support from officers from the City’s Community Capacity Building Team incorporating recreation, seniors and youth will assist in ensuring the location and design provides opportunities for the wider community, and the RFAN meets all Crime Prevention Through Environmental Design principles providing the most functional outdoor activity facility possible.

**b. Consultation with Government Agencies**

Nil

**c. Strategic Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the Community Plan 2015-2025:

**Aspiration B:** Services and Facilities - Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional

**Aspiration C:** Quality Leadership

**Strategic Objective:** Infrastructure: Civic Buildings, sporting facilities, public places and transport infrastructure planned, designed, constructed and maintained using best practice principles and life cycle cost analysis, and implemented in line with informed population growth analysis

**d. Policy**

Nil

**e. Financial**

The City's Business Plan and Community Infrastructure Plan identify $1,379,000 for the RYS to commence design in the 2016/2017 financial year, and construction in the 2017/2018 financial year.

The active node with ball sports/youth facilities/exercise area as part of the RBFMP is proposed at a local level space and was estimated to cost $600,000-$800,000.
Should Council agree to the two projects being co-located to create the Rockingham Foreshore Activity Node, then the Business Plan would be amended to $2.1 million for the design and construction of the RFAN. Planning and design would take place in 2016/2017 with construction occurring in 2017/2018.

f. Legal and Statutory
The Rockingham Foreshore Activity Node is a new project and is not a replacement for the Rockingham Youth Space Redevelopment which currently exists as a project in the Developer Contribution Scheme.

g. Risk
Nil

Comments
In reviewing the literature and best practice examples, the planning principles that apply for the development of new regional and district recreation and youth spaces/activity nodes is to locate them in a prominent public location close to existing infrastructure. This allows the space to receive maximum exposure, have greater activation, and assists the broader community’s expectations of safety by increasing public surveillance of the space. Examples of recently completed projects in central places are the; Esplanade Youth Plaza, City of Fremantle, the Busselton Youth and Community Activities Precinct, City of Busselton and the Geelong Youth Activity Area, City of Greater Geelong.

The co-location of the two distinct spaces on the Rockingham Foreshore enables the City to provide a space that can provide an array of facilities that will facilitate a range of activities and opportunities. Some of the facilities could provide; skate and youth activities, fitness and exercise options, play spaces, and informal recreation.

The City will develop a contemporary district level youth and all ages recreation activity node at the Rockingham Beach Foreshore. Developing the RFAN at this site will create an overall space with varying facilities available. The space will also be a key attractant to people of all ages, and will assist in enhancing and activating the Rockingham Foreshore Precinct.

Extensive consultation will be undertaken to assist in producing an activity node that offers a comprehensive range of outdoor recreation, play and fitness opportunities that would significantly activate the Rockingham Foreshore area. The RFAN would also ensure the provision of a greater array of recreation, social and fitness opportunities than what would have been provided through a standalone youth space.

If Council supports the proposed RFAN Concept, the rage cage will be retained at Anniversary Park.

Voting Requirements
Simple Majority

Officer Recommendation
That Council APPROVES the establishment of the Rockingham Foreshore Activity Node on the eastern side of the Wanliss Street Car Park on the Rockingham Foreshore.

Committee Recommendation
Moved Cr McManus, seconded Cr Downham:
That Council APPROVES the establishment of the Rockingham Foreshore Activity Node on the eastern side of the Wanliss Street Car Park on the Rockingham Foreshore.

Committee Voting – 3/0
4:38pm Cr Smith and Cr Stewart rejoined the meeting.
## Community Development
### Community Infrastructure Planning

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-017/16</th>
<th>Draft Hourglass Reserve 2016 Master Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/738</td>
<td></td>
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<td>Risk Register No:</td>
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<tr>
<td>Proponent/s:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Luke Tressler, Community Infrastructure Planning Officer</td>
<td></td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Gary Rogers, Manager Community Infrastructure Planning</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 May 2016</td>
<td></td>
</tr>
<tr>
<td>Previously before Council:</td>
<td></td>
<td></td>
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<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Site:
- **Hourglass Reserve:**
  - Lot 500, Murchison Road, Cooloongup
  - Lot 501, Murchison Road, Cooloongup
  - Lot 3085, Hinds Ct, Cooloongup

### Lot Area:
- 88,000m²

### Attachments:
- Draft Hourglass Reserve 2016 Master Plan

### Maps/Diagrams:
1. Aerial Image: Hourglass Reserve (Lots 500 and 501 Murchison Rd, Lot 3085 Hinds Ct Cooloongup)
2. Location Plan: Hourglass Reserve

1. Aerial Image: Hourglass Reserve
   (Lots 500 and 501 Murchison Rd, Lot 3085 Hinds Ct Cooloongup)
2. Locational Plan: Hourglass Reserve

Purpose of Report

To seek Council approval of the draft Hourglass Reserve 2016 Master Plan for the purposes of community consultation.

Background

Located on the corner of Murchison Road and Helena Road in Cooloongup, Hourglass Reserve is a sub district level amenity that represents a significant active and passive public open space for the Rockingham community. At 88,000m², Hourglass Reserve is one of the premier athletics and diamond sports venues within the City. It is the home ground for the Rockingham Rams Baseball Club (RRBC), Rockingham Districts Little Athletics Club (RDLAC) and the Rockingham Mandurah Athletics Club (RMAC). The club facility, located centrally on the reserve, is also utilised by the My World Child Care group and the GKR Karate Club. This reserve is only utilised during the summer season, with no winter users.

Features on the reserve include:

- 3 senior sized baseball fields with backstop fence and 2 dugouts per field;
- 2 sets of batting cages;
- 2 car parks with an estimated total of 140 bays;
- Athletics infrastructure, including:
  - 8 lane, 400m Athletics track;
  - 2 long jump pits with run up;
  - 2 discus / shot put circles;
  - 1 javelin run up;
  - 9 shade shelters; and
  - Playground.
- Club facility, featuring:
  - 2 offices (Baseball and Athletics);
  - Social room;
  - 2 external stores (Baseball and Athletics);
  - 2 kitchen / kiosks (Baseball and Athletics);
  - 4 change rooms (2 Baseball and 2 Athletics);
  - Public toilets; and
  - Bar / Servery
Three shipping containers are also located on the baseball side of the reserve, one for each field, which are being used for storage.

Officers have received numerous requests in recent years for new or upgraded infrastructure on site, including:

- Sports floodlighting (Australian Standards for training purposes);
- Improved security;
- Improved turf conditions; and
- Improved Athletics infrastructure.

The City has responded to some of these requests and in recent years and there has been a number of improvements to the infrastructure on the reserve, including:

- Improved security (window grates, security alarm, security lighting);
- Improved Athletics infrastructure (replaced soft-fall on javelin and discus / shot put);
- Improved turf on Baseball's portion of the reserve;
- Additional dugouts; and
- Improved backstop cages.

These improvements have benefitted all users of the reserve. Due to the limited use during the summer season and the high cost of any sports floodlighting system installed for either sport, the provision of sports floodlighting at this reserve is not supported.

To ensure the City has a common vision for the reserve, and to ensure community spaces like Hourglass Reserve are planned professionally, the development of a draft Master Plan, which investigated the standards of provision and possibilities for improving the reserve, has been completed.

**Details**

The overall vision for Hourglass Reserve is that it will remain a significant sporting and recreational asset for the community of Rockingham, continuing to serve the needs of current user groups and preserve the capacity to accommodate additional usage into the future. Hourglass Reserve plays an important role in the provision of active open space for the local community as well as providing a sub district athletics and baseball facility. Based upon the research, site inspections, and stakeholder engagement, a draft Hourglass Reserve Master Plan has been developed with the aim of improving the functionality, appearance, activation and safety of the reserve.

The draft Hourglass Reserve Master Plan was developed using the following process:

1. Meetings with internal and external stakeholders;
2. Investigation and assessment of Australian preferred facility guidelines;
3. Site visits;
4. Draft concept plan developed; and
5. Stakeholder feedback on draft concept plan.

The following table outlines the various internal stakeholders who were engaged during the Master Planning process and what information they were requested to provide:

<table>
<thead>
<tr>
<th>City Team</th>
<th>Information provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asset Services Team</td>
<td>• asset condition;</td>
</tr>
<tr>
<td></td>
<td>• proposed future works within the City's Asset Management Plan;</td>
</tr>
<tr>
<td></td>
<td>• potential additional projects for inclusion in the Asset Management Plan;</td>
</tr>
<tr>
<td></td>
<td>• suitability of proposed works; and</td>
</tr>
<tr>
<td></td>
<td>• potential costs and timing of proposed works outlined within Master Plan</td>
</tr>
</tbody>
</table>
An investigation into the preferred facility guidelines for the different sporting codes, the groups who utilise the reserve, has been undertaken in order to gain an understanding of what is required for the different sports to be able to operate effectively and meet these guidelines. The existing facilities at Hourglass Reserve, as well as the desired projects suggested by the user groups, were assessed against the preferred facility guidelines and a number of recommendations have resulted. These include:

1. Conducting an audit of the current parking arrangements to assess the need for additional parking;
2. Improve the condition of the athletics turf and soft-fall surfaces;
3. Improve security on the reserve and at the club facility;
4. Remove shipping containers;
5. Make improvements to the club facility; and
6. Improve existing batting cages and consider additional cages at the northern end of the reserve.

The items recommended, as per the draft Hourglass Reserve Master Plan, will enable the City to have an holistic approach in respect to the works and improvements required at Hourglass Reserve.

### Implications to Consider

**a. Consultation with the Community**

During the Master Planning process, Officers liaised with the reserve user groups to ensure that the Master Plan would reflect the needs of the user groups. These groups included:

- Rockingham Rams Baseball Club;
- Rockingham Districts Little Athletics Club;
- Rockingham Mandurah Athletics Club; and
- My World Child Care.

Pending Council endorsement of the draft Hourglass Reserve Master Plan the public will be given the opportunity to comment for a two week period, and the above user groups will be invited to provide further comment.

**b. Consultation with Government Agencies**

Nil
c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the Community Plan 2015-2025:

**Aspiration B:** Strong Community

**Strategic Objective:** Mobility and Inclusion: Community services, programs and infrastructure that effectively caters for all residents including seniors, youth and vulnerable populations.

**Strategic Objective:** Services and Facilities: Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional.

**Aspiration C:** Quality Leadership

**Strategic Objective:** Community engagement and advocacy: An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

**Strategic Objective:** Infrastructure: Civic buildings, sporting facilities, public places and transport infrastructure planned, designed, constructed and maintained using best practice principles and life cycle cost analysis, and implemented in line with informed population growth analysis.

**Aspiration D:** Sustainable Environment

**Strategic Objective:** Land Use and Development Control: Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle.

d. Policy

The draft Master Plan has been developed in line with the Council’s Sports Facility Provision Policy. This policy provides the City with guidelines for the development of sporting infrastructure based on State and National Sporting Association preferred infrastructure guidelines.

e. Financial

The City currently has a number of projects relating to Hourglass Reserve which has been included within the City’s Asset Management Plan as outlined in the table below.

<table>
<thead>
<tr>
<th>Project</th>
<th>Financial Year</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Replace CCA treated pine shelters (six shelters)</td>
<td>2016 / 2017</td>
<td>$55,000</td>
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<tr>
<td>Car park lighting upgrade (increased lighting in both car parks)</td>
<td>2017 / 2018</td>
<td>$70,000</td>
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<tr>
<td>Refurbish internal and external items including painting and new ceiling to offices/lobby</td>
<td>2016 / 2017</td>
<td>$60,000</td>
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<tr>
<td>Repaint colour bond roof</td>
<td>2019 / 2020</td>
<td>$27,000</td>
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</table>

The financial and timing implications associated with other works as outlined within the draft Hourglass Reserve Master Plan, will be finalised, in consultation with relevant City teams, after the community consultation period has been completed.

f. Legal and Statutory

Nil
g. Risk
Nil

Comments
Community facilities and public open spaces play a vital role in providing spaces for both active and passive recreation. These areas are valued by communities, not only for the recreational opportunities, but also for their ability to define landscapes and establish a sense of place. As such, the development of the draft Hourglass Reserve Master Plan is important to ensure the reserve remains relevant to the community and is well activated into the future.

Following initial feedback from external stakeholders it is evident that the draft Hourglass Reserve Master Plan reflects the needs and expectations of the majority of the user groups.

The draft Master Plan, in full consultation with relevant City teams, has resulted in the proposed works, delivery timeframe and cost estimates indicated within the draft Hourglass Reserve Master Plan.

To ensure a comprehensive and integrated approach, it is essential that wider community consultation, including further liaison with reserve user groups, is undertaken prior to finalising the Hourglass Reserve Master Plan. Releasing the document for community consultation will allow the City to amend the Master Plan where appropriate, and make it more compatible with the needs of the community prior to finalising the Master Plan.

The implementation of respective projects included would then be implemented by the relevant teams subject to budget allocation.

Voting Requirements
Simple Majority

Officer Recommendation
That Council APPROVES the draft Hourglass Reserve 2016 Master Plan for the purpose of community consultation.

Committee Recommendation
Moved Cr Downham, seconded Cr McManus:
That Council APPROVES the draft Hourglass Reserve 2016 Master Plan for the purpose of community consultation.

Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable
## Community Development
### Community Capacity Building

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-018/16 Recommendation from the Active Ageing and Care Advisory Committee Meeting held on 14 April 2016</th>
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<tbody>
<tr>
<td>File No:</td>
<td>CSV/534-05</td>
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<tr>
<td>Risk Register No:</td>
<td></td>
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<tr>
<td>Author:</td>
<td>Ms Rebekka Jarvis, Community Development Officer (Seniors)</td>
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<tr>
<td>Other Contributors:</td>
<td>Ms Julie McDonald, Coordinator Community Capacity Building</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 May 2016</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
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<tr>
<td>Nature of Council’s Role in this Matter:</td>
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<tr>
<td>Attachments:</td>
<td>Minutes of the Active Ageing and Care Advisory Committee Meeting held on 14 April 2016</td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
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</tbody>
</table>

## Purpose of Report
For Council to appoint community members to the Active Ageing and Care Advisory Committee.

## Recommendations to the Corporate and Community Development Committee

### Advisory Committee Recommendation 1 of 1:
**Appoint community members to the Active Ageing and Care Advisory Committee**

That Council *APPOINTS* the following members to the Active Ageing and Care Advisory Committee:

- Mr Ron Pease JP
- Ms Kay White
- Ms Debra Letica

### Officer Recommendation if Different to Advisory Committee Recommendation

That Council *APPOINTS* the following members to the Active Ageing and Care Advisory Committee:

- Mr Ron Pease JP
- Ms Kay White
- Mr John Dalgleish
The Officer’s Reason for Varying the Advisory Committee Recommendation

Mr Dalgleish is an active senior who has been involved with various City of Rockingham seniors’ groups, including the disbanded Active Ageing Reference Group. Mr Dalgleish has previous experience on committees and has formed the Rockingham Prostate Cancer Support Group in October 2014 with assistance from the City and Prostate Cancer Foundation of Australia. Mr Dalgleish is currently a member of the Consumer Advisory Council at Rockingham Hospital and two sub-committees. With his extensive background in hospitality, on boards and committee groups, he can easily relate to people of all backgrounds.

Ms Letica is the current Vice-Chairperson of the Community Advisory Council at the Rockingham Hospital; Carers Rep on the Disability Health Networks Core Capabilities Project; and the Health and Wellbeing Project Reference Group. Ms Letica is passionate about active ageing, health literacy and healthy lifestyles and believes this enables people to remain independent in their own homes for as long as possible.

All applications were assessed and scored against three criteria:

- experience, knowledge and skills in relation to the terms of reference;
- diversity of input in relation to the terms of reference; and
- the ability to positively contribute to the committee

Ms Letica was awarded a total of 24 points and Mr Dalgleish 26 points. Although both nominees offer a plethora of skills, experience and knowledge, the selection process based on the applications received favoured Mr Dalgleish as more able to positively contribute to the committee. He has more experience working with Council on Seniors matters and has a broader community network within Rockingham.

Background

The Governance and Meeting Framework identifies the composition of the Active Ageing and Care Advisory Committee comprises of Councillors and community members. The Committee provides recommendations to Council in accordance with their respective terms of reference which are to provide information, advice and guidance to Council on matters pertaining to seniors within the City of Rockingham.

On Tuesday 15 December 2015, Council approved the recommendation to increase the Community Membership composition from six to eight members. Thus the composition of the current membership consist of two Councillors and eight community members.

Three community members’ vacancies exist. In addition to the two additional Community Membership positions that were approved by Council, a vacant community member position already existed.

Implications to Consider

a. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the City of Rockingham Strategic Community Plan 2015-2025:

**Aspiration B:** Mobility and Inclusion

**Strategic Objective:** Community services, programs and infrastructure that effectively caters for all residents including seniors, youth and vulnerable populations.
Corporation C: Quality Leadership

Strategic Objective: Community engagement and advocacy – An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

b. Policy
The Governance and Meeting Framework identifies the composition of the Active Ageing and Care Advisory Committee comprises of Councillors and community members.

c. Financial
Nil

d. Legal and Statutory
Local Government Act 1995 Section 5.10(1)(a) A Committee is to have as its members person’s appointed by the local government to be members of the committee.

e. Voting Requirements
Absolute Majority

f. Risk
Nil

Committee Recommendation

Moved Cr Stewart, seconded Cr Downham:
That Council APPOINTS the following members to the Active Ageing and Care Advisory Committee:

- Mr Ron Pease JP
- Ms Kay White
- Ms Debra Letica

Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation

The Committee accepted the Advisory Committee recommendation noting that both nominees have the capacity to contribute to the terms of reference.

Implications of the Changes to the Officer’s Recommendation

Not Applicable
## Community Development
### Community Infrastructure Planning

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-019/16</th>
<th>Baldivis South Youth Space Final Concept</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/691</td>
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<td>Risk Register No:</td>
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<tr>
<td>Proponent/s:</td>
<td>Mr Matthew Emmott, Community Infrastructure Planning Officer</td>
<td></td>
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<tr>
<td>Author:</td>
<td>Mr Gary Rogers, Manager Community Infrastructure Planning</td>
<td></td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Michael Holland, Director Community Development</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 May 2016</td>
<td></td>
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<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Site:
Tranby Reserve (R48061), Lot 1409 Tranby Drive, Baldivis

### Lot Area:
29,104m²

### Attachments:
Baldivis South Youth Space Final Concept

### Maps/Diagrams:
1. Aerial Image Tranby Reserve
2. Baldivis South Youth Space Final Concept

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**Aerial Image: Tranby Reserve**
CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 21 JUNE 2016

PRESIDING MEMBER
Purpose of Report

To seek Council approval of the final design of the Baldivis South Youth Space located at Lot 1409, Tranby Reserve, Baldivis.

Background

On 28 April 2015, Council resolved:

That Council:

1. **SUPPORT** the establishment of the Baldivis South Outdoor Youth Space in the 2015/2016 financial year to neighbourhood level standards due to site constraints associated with a sub district facility.

2. **APPROVE** Tranby Reserve located on Lot 1409 Tranby Drive, Baldivis as the preferred location for the neighbourhood level Baldivis South Outdoor Youth Space.

Since this time, the Project Team have been working with consultants to develop the final concept of the Baldivis South Youth Space. The development of the concept included two community consultation sessions to guide what is to be included in the design of the space.

Details

In November 2015, City Officers selected and appointed landscape architects Playce to complete the consultation and design of the Baldivis South Youth Space with support from the Project Team.

**Draft Concept Development Community Consultation**

To create an holistic and contemporary public space for the community of Baldivis South, a number of consultation sessions were held in late November and early December 2015. The aim of these sessions was to target the main user groups of the space (children aged 10-15 years) by holding primary and secondary school consultation sessions with students from:

- Makybe Rise Primary School;
- Settlers Hill Primary School;
- Tranby College; and
- Baldivis Secondary College.

A community consultation session was also held with members of the broader community to target those who could not make the school sessions and those with an interest in the development of the space.

Over 200 people were involved in the draft concept development community consultation sessions, their suggestions and feedback were used to develop the draft concept, and they also assisted in identifying the various key elements to be included within the space.

Primary School students who were involved in the consultation were exceedingly enthusiastic in their responses. There was overwhelming support for:

- Places to hang out;
- Areas to have an adventure;
- A space where they can always have fun;
- Trampolines;
- Places to ride their bikes and scooters
- A skate park;
- A rock climbing wall;
- Places to do parkour; and
- A space to have events with an events calendar.
Secondary school students were eager and excited to be involved in designing the new youth space. This age group wanted:

- A space with an agility adventure course, including elements of parkour and free running with climbing walls;
- Places for outdoor gym;
- Jumping on logs, and balancing;
- Places to hang out;
- Skateable elements; and
- Monthly events in the park and a place for everyone, anytime of the year.

The open community consultation session was held at Mary Davies Library and Community Centre with members of the local community; including mums in the school community, middle aged males and younger family members. This group wanted:

- Places to hang out and be social;
- A stage for community events;
- Areas for climbing; and
- Places for adventure play.

Feedback from the consultation sessions was used to develop the draft concept of the Baldivis South Youth Space. Key elements of the space include:

- Terraced seating with social shelters;
- Rubber social area with trampolines and social seating;
- Skate plaza with rails, ledges, and manual pads;
- Sand area with parkour/climbing bars and rope play for fitness and exercise and adventurous play; and
- 3m retaining walls with climbing studs for challenging play and fitness.

**Draft Concept Community Consultation**

A second round of consultation sessions and a community consultation period were held in April 2016 to seek feedback on the draft concept plan. The draft concept of the Baldivis South Youth Space was made available to the community through the City’s website on the ‘Share Your Thoughts’ page. The aim of this consultation period was to obtain feedback on the draft concept and provide the opportunity for the community to offer suggestions on how the concept can be improved.

The consultation period was open for two weeks from Wednesday 23 March until Wednesday 6 April 2016 where the community was invited to comment on the draft concept and provide suggestions to improve the space. Property owners within a 200m radius (67 properties) received notification through a direct mail out, with the wider community advised of the community consultation period and the community consultation session through Facebook and the City’s website. City Officers held consultation sessions with the same two primary schools, and two secondary schools. A community consultation session with members of the local community was also held at the Mary Davies Library and Community Centre.

Over 150 people were involved in the secondary consultation sessions which included some individuals who were involved in the first consultation sessions. Initial feedback from all individuals was that they were extremely supportive and happy with the draft concept.

Feedback received through the consultation sessions showed that there were a number of recurring themes when the participants were asked to address their concerns with the space, the most common responses listed in order are below:

- Trampolines not big enough/not enough trampolines;
- Skate park needs to be wider;
- Graffiti/security;
• Risk of sand being thrown onto the skate park;
• Change sand to rubber soft fall.

The other question which participants were asked to address was if there was anything that had been missed in the draft concept. Again, there were a number of recurring themes; the most common responses listed in order are below:

• Drink Fountains;
• Ramps on the skate park;
• The inclusion of a half pipe/quarter pipe;
• Bins;
• A bowl in the skate park;
• A basketball ring;
• A circle swing;
• Acrobatics area; and
• Bike Racks.

The provision of toilets was an issue raised during the consultation process. In accordance with the City’s Youth Outdoor Recreation Strategy this facility is a neighbourhood level facility and as such a toilet facility has not been considered as part of the design process.

Feedback from the secondary community consultation sessions were used to make the following changes to the draft concept of the Baldivis South Youth Space to assist in the development of the final concept.

• Extended rubber area (acro-mat), to aid in creating a buffer between the skate park and the sand area;
• More scooter focused skate obstacles (ramps, jumps, quarter pipes);
• Inclusion of bins and a drink fountain;
• Improved access to the space through improved path networks; and
• The addition of an extra trampoline.

There were a small number of comments received during the community consultation sessions which raised concerns or opposed development including:

• Concerns about public surveillance;
• The site not being suitable to this type of facility, or not being the most appropriate site in Baldivis South;
• Potential for an increase in anti-social behaviour; and vandalism.

To assist in alleviating some of the concerns and opposition to the development of the space, provision of security lighting has been included in the final concept to assist with surveillance of the site. In addition, the landscape design will ensure passive surveillance is possible from the pedestrian path and the street.

As part of the draft concept community consultation, a Community Infrastructure Planning Officer met with the Principals of Tranby College and Settlers Hill Primary School on Thursday 31 March 2016. Subsequent to this meeting, the Mayor and CEO attended a meeting with the Principal of Tranby College, and Chair of the Tranby Board at which the two Tranby representatives voiced their opposition to the draft concept due to the location of the Baldivis South Youth Space.

Implications to Consider

a. Consultation with the Community

Community consultation sessions involved students from the local schools shown below:

• Makybe Rise Primary School;
- Settlers Hill Primary School;
- Tranby College; and
- Baldivis Secondary College.

The community consultation sessions and the community consultation period were advertised by the following means:

- To property owners within a 200m radius (67 properties) through a direct mail out,
- Facebook;
- The City's website; and
- The Mary Davies Library and Community Centre noticeboard and newsletter.

The Principal of Tranby College, and Chair of the Tranby Board attended a meeting with the Mayor and CEO. At this meeting, the two Tranby representatives voiced their strong opposition to the draft concept due to the location of the Baldivis South Youth Space being adjacent to Tranby College.

b. **Consultation with Government Agencies**

The City has engaged with the Department of Education through the Settlers Hills Primary School Principal as part of the community engagement process. Students from; Settlers Hill Primary School, Baldivis Secondary College, and Makybe Rise Primary School were involved in both community consultation sessions.

c. **Strategic Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

**Aspiration B:** Strong Community

**Strategic Objective:** Services and Facilities: Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional.

d. **Policy**

The Baldivis Outdoor Youth Space design was developed using the City’s Youth Outdoor Recreation Space Strategy, in particular the guidelines for the design of a neighbourhood level facility.

e. **Financial**

The City’s budget has an amount $450,000 in the 2015/2016 financial year for the implementation of the Baldivis South Youth Space.

f. **Legal and Statutory**

The provision of items of infrastructure, including the Baldivis South Outdoor Youth Space is envisaged by Development Contribution Plan No. 2 (which is a schedule of the City of Rockingham Town Planning Scheme No.2).

Owners of relevant land may be required to make cost contributions towards estimated costs of that infrastructure. See clause 5.6 of Town Planning Scheme No. 2.

Tranby Reserve is Crown Land which is under the City’s care and control administered through a Management Order. The Management Order states the reserve is to be used for the purposes of public recreation; therefore the inclusion of an outdoor youth space is permissible in this location and is consistent with the purpose of the reserve.

g. **Risk**

Nil
The development of the final concept for the Baldivis South Youth Space has involved extensive community consultation to ensure that the City is designing a space that will appeal to the main users of the space, both individuals and groups. By targeting primary and secondary school students in the initial consultation, Officers have been able to ensure that the space contains elements relevant to young people in the Baldivis South area. The space has been designed in such a way that the users will get the most enjoyment out of the space and the infrastructure that is on offer. This approach has assisted in creating a contemporary space that is strongly supported by the young people as evidenced through the secondary consultation session and the confirmed support for the draft concept.

A limited number of comments received during consultation objected to the location of the Baldivis South Youth Space. The concerns were largely based on unfounded assumptions and negative stereotypes of young people and perception of crime. There is no evidence to suggest that building a youth space will bring with it an increase in vandalism or antisocial behaviour.

The Heart Foundation through Healthy Active By Design (HABD) identifies that people’s perceptions of safety are often influenced by a range of varying factors including social, personal and environmental influences. HABD advocates that public open spaces and the infrastructure contained with them, which may include youth recreation equipment, play an important role in creating spaces that cater for multiple users. They encourage use by a diverse population and can help to develop a sense of community by providing a space where chance encounters between different community members can occur. Young people are important members of our community and currently have only one outdoor space (Rivergums Pump Track) within the Baldivis area which can facilitate these chance encounters or opportunities to develop a sense of community.

Be Active WA highlights the importance of physical activity of which the benefits can include:

- Reducing the risk of chronic diseases;
- Managing weight;
- Improving social capital, skills and networks by reducing isolation and loneliness;
- Reducing traffic congestion;
- Reducing crime;
- Assisting in the management of anxiety; and,
- Assisting young people to develop healthy musculoskeletal tissues and cardiovascular systems.

It is important that the City provides opportunities for young people to develop these connections with their own peers and other community members and to participate in unstructured physical activity, outside of the traditional sporting pursuits which assist in creating a sense of place and belonging within the wider community.

Like many community facilities which the City is in the process of designing, the community has been heavily involved in all aspects of the design of the space. This will assist in creating a sense of ownership and pride and will form a key component of the success of the facility. Many of the concerns raised by the community during the engagement process have been considered as part of the design of the facility. By using recognised guidelines and design principles such as Crime Prevention Through Environmental Design (CPTED) and Healthy Active By Design, the facility has been designed and will be constructed in such a way that the risks and concerns raised by the community can be minimised.

The location and design of the Baldivis South Youth Space have both been identified and prepared following extensive community consultation. What was evident during the consultation process was an understanding that site opportunities for this type of facility in Baldivis were extremely limited.

**Voting Requirements**

Simple Majority
Officer Recommendation

That Council **APPROVES** the final design of the Baldivis South Youth Space located at Lot 1409, Tranby Reserve, Baldivis.

Committee Recommendation

Moved Cr Downham, seconded Cr Smith:

That Council **APPROVES** the final design of the Baldivis South Youth Space located at Lot 1409, Tranby Reserve, Baldivis.

Committee Voting – 5/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable
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<thead>
<tr>
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<th>Reports of Councillors</th>
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<tr>
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<td>Nil</td>
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<td><strong>Addendum Agenda</strong></td>
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<td><strong>Motions of which Previous Notice has been given</strong></td>
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<td><strong>Notices of motion for Consideration at the Following Meeting</strong></td>
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<td><strong>Urgent Business Approved by the Person Presiding or by Decision of the Committee</strong></td>
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<td><strong>Matters Behind Closed Doors</strong></td>
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<td><strong>Date and Time of Next Meeting</strong></td>
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<td>The next Corporate and Community Development Committee Meeting will be held on <strong>Tuesday 21 June 2016</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
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<td><strong>Closure</strong></td>
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<td>There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at <strong>4:47pm</strong>.</td>
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