MINUTES
Corporate and Community Development Committee Meeting
Held on Tuesday 11 December 2018 at 4:00pm
City of Rockingham Boardroom
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<tr>
<td>18.</td>
<td>Matters Behind Closed Doors</td>
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<td>19.</td>
<td>Date and Time of Next Meeting</td>
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<td>20.</td>
<td>Closure</td>
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CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 15 JANUARY 2019

PRESIDING MEMBER
1. Declaration of Opening

The Chairperson declared the Corporate and Community Development Committee Meeting open at 6:00pm, welcomed all present, and delivered the Acknowledgement of Country.

2. Record of Attendance/Apologies/Approved Leave of Absence

2.1 Councillors

Cr Joy Stewart Chairperson
Cr Lee Downham
Cr Mark Jones
Cr Leigh Liley
Cr Chris Elliott Observer

2.2 Executive

Mr Michael Parker Chief Executive Officer
Mr John Pearson Director Corporate Services
Mr Michael Holland Director Community Development
Mr Peter Doherty Director Legal Services and General Counsel
Mr Khushwant Kumar Manager Financial Services
Mr Michael Yakas Manager Customer and Corporate Support
Mr Allan Moles Manager Waste Services
Ms Nollaig Baker A/Manager Strategy, Tourism, Marketing and Communications
Mr Ben Searcy Manager Human Resources Development
Mr Nick Brown Manager Community and Leisure Facilities
Mr Gary Rogers Manager Community Infrastructure Planning
Ms Mary-Jane Rigby Manager Community Support and Safety Services
Mrs Jillian Obiri-Boateng Collaborative Manager Community Capacity Bldg
Ms Julia Dick Collaborative Manager Community Capacity Bldg
Ms Alison Oliver Manager Library and Information Services
Mrs Jelette Edwards Governance Coordinator
Mr Aiden Boyham City Media Officer
Ms Sue Langley Governance Officer
Mrs Diane Zanre PA to Director Community Development
Ms Tamara Clarkson Senior Projects Officer (Office of the CEO)
Mr Peter Le Senior Legal and Councillor Liaison Officer
Mr Tom Kettle Administration Officer – Governance and Councillor Support
2.3 Members of the Gallery: Nil
2.4 Apologies:
   Cr Andrew Burns
   Cr Barry Sammels (Deputy for Cr Burns)
2.5 Approved Leave of Absence: Nil

3. Responses to Previous Public Questions Taken on Notice
   Nil

4. Public Question Time
   4:00pm The Chairperson invited members of the Public Gallery to ask questions. There were none.

5. Confirmation of Minutes of the Previous Meeting
   Moved Cr Liley, seconded Cr Jones:
   That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 20 November 2018, as a true and accurate record.
   
   Committee Voting – 4/0

6. Matters Arising from the Previous Minutes
   Nil

7. Announcement by the Presiding Person without Discussion
   4:01pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. Declarations of Members and Officers Interests
   4:01pm The Chairperson asked if there were any interests to declare. There were none.

9. Petitions/Deputations/Presentations/Submissions
   Nil

10. Matters for which the Meeting may be Closed
    Nil

11. Bulletin Items
    Corporate and General Management Services Information Bulletin – December 2018
    Corporate Services
    1. Corporate Services Team Overview
    2. Human Resource Update
    3. Project Status Reports
       3.1 Team Plan and Budgeting Module
       3.2 Implementation of a Contracts Register
3.3 Implementation of Online timesheets
3.4 Major review and upgrade of the website
3.5 Server operating system upgrade
3.6 Implement Performance and Personal Development Module
3.7 Landfill Capping of Cells 12 to 15

4. Information Items
4.1 List of Payments November 2018
4.2 Monthly Financial Management Report September 2018
4.3 Amendment to Rate Record – Non-Rateable Land s6.26 (2) of the Local Government Act
4.4 Change of Basis of Rates
4.5 Awarding of Tenders by CEO - Delegated Authority
4.6 Development Contribution Scheme
4.7 Excisions

**Governance and Councillor Support**

1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Review of Local Laws
   3.2 Optimisation of Tablet Technology for Business Papers
   3.3 Review of Council Policy, Code of Conduct, Guides
4. Information Items
   4.1 Local Government Act Review
   4.2 Global Friendship
   4.3 City of Rockingham Email Address for Councillors
   4.4 Freedom of Information (FOI) Requests
   4.5 Citizenships
   4.6 Coming Events
   4.7 Notice of Motion – Status Report

**Human Resources**

1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Wellness Programme
   3.2 Corporate Training Programme
   3.3 RESPECT Programme
   3.4 Occupational Safety and Health (OSH) Programme
   3.5 Leadership and Management Programme
4. Information Items
   4.1 Recruitment
   4.2 Occupational Safety and Health Statistics

**Strategy, Tourism, Marketing and Communications**

1. Strategy, Tourism, Marketing and Communications Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Implementation and Printing of Community Plan 2019-2029
   3.2 Tourism and Marketing
   3.3 Mobile Servicing Facility
   3.4 Digital Platform Development
CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 15 JANUARY 2019

PRESIDING MEMBER

3.5 Project Management Framework
3.6 Governance Portal
4. Information Items
   4.1 Organisational Performance Measurement
   4.2 Community Engagement
   4.3 Team Plans
   4.4 Social Media
   4.5 Media Tracking

Investment Attraction
1. Investment Attraction Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Commercial Business and Property Investment Attraction - General
   3.2 Commercial Business and Property Investment Attraction - Defence
   3.3 Small Business Support
   3.4 Economic Development Strategy
   3.5 Rockingham Renaissance Technopole
4. Information Items
   4.1 Various Meetings

Legal Services & General Counsel
1. Legal Services & General Counsel Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   Provision of Legal Advice
   4.1 Legal Advice – Local Government Operational Matters
   4.2 SAT (State Administrative Tribunal) Matters

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – December 2018 and the content be accepted.

Committee Voting – 4/0

Community Development Information Bulletin – December 2018

Community Support and Safety Services
1. Community Support and Safety Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Youth and Community Support Services
   4.2 Rockingham Connect Community Transport Project
   4.3 Community Safety
   4.4 Compliance Community Engagement

Library Services
1. Library Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information items
   4.1 Library and Information Services October 2018 Statistics
   4.2 Mary Davies Library and Community Centre
   4.3 Rockingham Central Library
   4.4 Safety Bay Library
   4.5 Warnbro Community Library
   4.6 Library and Information Services October 2018 Facebook Activity

Community Infrastructure Planning
1. Community Infrastructure Planning Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information items
   4.1 Baldivis District Sporting Complex – Master Planning
   4.2 Koorana Reserve Master Plan – Design
   4.3 Port Kennedy Skate Park – Tender
   4.4 Baldivis South Community Centre - Construction
   4.5 Cooloongup Skate Park – Concept design

Community Capacity Building
1. Community Capacity Building Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Perth Symphony Orchestra
4. Information Items
   4.1 Community Grants Program
   4.2 Volunteering
   4.3 Disability Access and Inclusion Plan and Strategy 2016-2019
   4.4 Reconciliation Action Plan (RAP)
   4.5 Seniors
   4.6 Early Years, Children and Learning Community
   4.7 Youth Development
   4.8 Sport, Recreation and Health and Wellbeing
   4.9 Cultural Development and the Arts

Community and Leisure Facilities
1. Community and Leisure Facilities Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information items
   4.1 Mike Barnett Sports Complex
   4.2 Aqua Jetty
   4.3 Gary Holland Community Centre
   4.4 Rockingham Aquatic Centre
   4.5 Warnbro Community Recreation Centre
   4.6 Autumn Centre

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:
That Councillors acknowledge having read the Community Development Information Bulletin – December 2018 and the content be accepted.

Committee Voting – 4/0
12. Agenda Items

General Management Services

General Management Services
Strategy, Tourism, Marketing and Communications

Reference No & Subject: GM-049/18 Design Project – City of Rockingham Entry Statements

File No: CPM/184

Proponent/s: Ms Karin Strachan, Manager Strategy, Tourism, Marketing and Communications

Author:

Other Contributors: Mr Peter Ricci, Manager Major Planning Projects

Date of Committee Meeting: 11 December 2018

Previously before Council:

Disclosure of Interest: Executive

Nature of Council’s Role in this Matter:

Site:

Lot Area:

Attachments:

Maps/Diagrams:

1. Mandurah Road Entry Statement
2. Patterson Road Entry Statement
3. Kulija Road Entry Statement

Purpose of Report

The purpose of the report is to seek approval from Council for the City to proceed with developing entry statements designs for the Safety Bay Road, Mandurah Road and Patterson Road entries to the City.

Background

Entry statements are an important element of branding and place-making for local government. They can provide an initial sense of community, reflect the values attached to a local government area and offer an introduction to what makes the area unique.

The City of Rockingham has four primary entry roads being Patterson Road, Kulija Road, Safety Bay Road and Mandurah Road.
Each entry road currently has a different entry statement approach - from the elevated and distinctive signage and landscaping treatment on Kulija Road to no signage on Safety Bay Road. The existing entry statements on Patterson Road and Mandurah Road are dated and suffer from a clutter of competing signs and structures (see images on the following page).

1. Mandurah entry statement next to the bushfire sign and info stands a little bit further on – Mandurah Road, just before Singleton

2. Patterson Road – Near the corner of Patterson Road/Office Road and information stand
The Officers of the City are keen to address the disparate approach to entry statements and facilitate an outcome which displays a consistent and recognisable theme. Given that the Kulija Road entry statement is recognised as meeting the City’s branding and place-making objectives, it is proposed that the new entry statements for the other three locations be variants to the Kulija Road approach to suit the location.

The Officers of the City are seeking to engage a consultant to design and provide a cost estimate for new entry statements for Patterson Road, Safety Bay Road and Mandurah Road.

The consultant will be required to provide the City with three conceptual design options for each location from which a preferred option will be selected. The conceptual designs should include proposed built (including lighting) and landscape elements.

The proposed materials and construction technique should consider the external environment and be durable/robust. The consultant should also consider which site is best suited to accommodate the entry statement along with its position within the road reserve. The designs will conform to all relevant Main Roads WA and Australian Standards requirements. Main Roads WA will be required to assess the concept proposals with regards to their proposed placement.

The conceptual design options will be presented at a Councillor Engagement Session to invite feedback. As far as possible, preliminary cost estimates will accompany the concept designs.

Following the Councillor Engagement Session, the detailed designs will be finalised (including footing details, all materials, planting palette, reticulation, structural requirements and any other relevant consideration), along with full specifications and a refined cost estimate.

### Implications to Consider

- **Consultation with the Community**
  
  Not Applicable

- **Consultation with Government Agencies**
  
  Main Roads WA will be consulted on an ongoing basis.

- **Strategic**
  
  **Community Plan**
  
  This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:
Aspiration A: Tourism Lifestyle
Strategic Objective: Safety, Appearance and Cleanliness – Attractive, appealing and welcoming foreshores, beaches and public spaces that are clean, safe and litter free.

d. Policy
Not Applicable

e. Financial
An amount of $50,000 will be allocated in the March 2019 quarterly budget review for the purpose of developing the designs. Once the final designs have been selected and costed, capital will be allocated through the Business Plan process.

f. Legal and Statutory
Not Applicable

g. Risk
All Council decisions are subject to risk assessment according to the City’s Risk Framework.
Implications and comment will only be provided for the following assessed risks.
- Customer Service / Project management / Environment: High and Extreme Risks
- Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments
Entry Statements at all four entrances to the City will promote and enhance the City’s brand going forward, especially in the context of establishing a Tourism and Marketing approach for the City.

Aspiration 1 of the 2019-2029 Strategic Community Plan, which will be effective from 1 January 2019, addresses Tourism and Economic Development, both of which will be enhanced by such entry statements.

It is recommended that Council approves the project to prepare entry statement designs.

Voting Requirements
Simple Majority

Officer Recommendation

That Council APPROVES the development of entry statement signage designs for the Safety Bay Road, Mandurah Road and Patterson Road municipal boundaries, based on the theme of the Kulija Road entry statement.

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Council APPROVES the development of entry statement signage designs for the Safety Bay Road, Mandurah Road and Patterson Road municipal boundaries, based on the theme of the Kulija Road entry statement.

Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
PRESIDING MEMBER
The **Ward Boundaries and Councillor Representation Review 2018 Discussion Paper** presented the following options for consideration –

- **Option 1 – No Wards / Ten Councillors**
- **Option 2 – Two Wards / Ten Councillors**
  - East Ward – Baldivis Ward plus Singleton and Golden Bay – 4 Councillors
  - West Ward – Rest of City – 6 Councillors
- **Option 3 – Three Wards / Ten Councillors**
  - East Ward – current Baldivis Ward – 3 Councillors
  - North Ward – East Rockingham, Rockingham, Hillman, Cooloongup, Peron, Garden Island and Shoalwater, Safety Bay, Waikiki – 4 Councillors
  - South Ward – Comet Bay Ward including all of Port Kennedy and Warnbro – 3 Councillors
- **Option 4 – Four Wards / Ten Councillors**
  - Safety Bay Ward – Safety Bay, Waikiki, Warnbro and Port Kennedy - 3 Councillors
  - Rockingham Ward – East Rockingham, Rockingham, Hillman, Cooloongup, Peron, Garden Island and Shoalwater - 2 Councillors
  - Comet Bay Ward – Karnup, Keralup, Singleton, Golden Bay, Secret Harbour - 2 Councillors
  - Baldivis Ward – Baldivis suburbs only - 3 Councillors
- **Option 5 – Four Wards / Eleven Councillors**
  - Safety Bay Ward – Shoalwater, Safety Bay, Waikiki, Warnbro – 3 Councillors
  - Rockingham Ward – East Rockingham, Rockingham, Hillman, Cooloongup, Peron, Garden Island - 2 Councillors
  - Comet Bay Ward – Karnup, Keralup, Singleton, Golden Bay, Secret Harbour, Port Kennedy – 3 Councillors
  - Baldivis Ward – Baldivis suburbs only - 3 Councillors
- **Option 6 – Three Wards / Nine Councillors**
  - East Ward – current Baldivis Ward – 3 Councillors
  - North Ward – East Rockingham, Rockingham, Hillman, Cooloongup, Peron, Garden Island and Shoalwater, Safety Bay, Waikiki – 3 Councillors
  - South Ward – Comet Bay Ward including all of Port Kennedy and Warnbro – 3 Councillors

The **Ward Boundaries and Councillor Representation Review 2018 Discussion Paper** was out for public consultation for seven weeks, 3 August to 21 September 2018.

There were nine submissions received and these are noted later in the report. There was no strong preference shown for any of the options from these submissions.

Council is required to consider the options from the Discussion Paper, the submissions received and make a recommendation to the LGAB so that changes can be implemented with sufficient time for the orderly preparations for the 2019 Ordinary local government elections. The LGAB will then make its decision on the Ward Boundaries and Councillor Representation Review which is then presented to the Minister for Local Government for his approval.
Cr Jones submitted an Alternate Motion with a model based on the following parameters –

**Scenario 9 - Three Wards / Eleven Councillors**

- Baldivis Ward (3 Councillors) – comprising the suburb of Baldivis only.
- Comet Bay Ward (3 Councillors) – comprising the suburbs of Golden Bay, Karnup, Keralup, Port Kennedy Singleton and Secret Harbour.
- Rockingham/Safety Bay Ward (5 Councillors) – comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro.

At the November 2018 Council meeting, Cr Elliott raised a further model to be considered, similar to that raised by Cr Jones, with the exception that Port Kennedy reside with on the Rockingham/Safety Bay Ward, and in doing so, shift one councillor from Comet Bay Ward to Rockingham/Safety Bay Ward as follow –

**Scenario 10 - Three Wards / Eleven Councillors**

- Baldivis Ward (3 Councillors) – comprising the suburb of Baldivis only.
- Comet Bay Ward (2 Councillors) – comprising the suburbs of Golden Bay, Karnup, Keralup, Singleton and Secret Harbour.
- Rockingham/Safety Bay Ward (5 Councillors) – comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Port Kennedy, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro.

## Implications to Consider

### a. Consultation with the Community

Clause 7 of Schedule 2.2 of the Local Government Act 1995 requires that before carrying out a review a local government has to give local public notice advising the review is to be carried out and that submissions may be made within a six week period.

Public notice was given through local newspapers, the City’s Website and social media platforms. Submissions were open from 3 August and closed Friday 21 September 2018.

Nine submissions were received. The submissions and City's response are noted below -

<table>
<thead>
<tr>
<th>Submission</th>
<th>Officer Comment</th>
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<tbody>
<tr>
<td>1 03/08/2018 Share Your Thoughts</td>
<td>I wish to choose option 4 Noted.</td>
</tr>
<tr>
<td>2 14/08/2018 Email Share Your Thoughts</td>
<td>“I would like to voice my support for Option 3: Create Three Wards. I believe these changes would not only make the ward electoral system fairer and more representative, but also make the system simpler to understand for electors and potential candidates. Specifically, changes proposed under Option 3 ensure that the Councillor: Elector representation ratios for each ward fall within a 10% deviation from the average for the whole City of Rockingham. This is a thoroughly fairer and more representative change. The more extreme version of this would be Option One: No Wards, however there are issues with this proposal as there are no safeguards for ensuring all Councillors don’t come from a concentrated area. This Noted. Option 3 (Three Wards/Ten Councillors) is neither fairer nor more representative than other options presented. It is not simpler for electors and candidates than other options presented (with the exception of Option 1 – No Wards). Nor does it provide simplicity for Option 3 provides an interim solution through to 2025. Two of the three wards move outside the accepted deviations for 2027, which will necessitate a further review prior to that time.</td>
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<tr>
<td>Submission</td>
<td>Officer Comment</td>
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<tr>
<td>3 14/08/2018 Email Share Your Thoughts</td>
<td>Noted. Option 1 – No Wards is the 'least complicated' option and would remove the need for further reviews. Councillors are required to consider and make decisions based on the whole of the district. Depending on the number of candidates for a 'No Ward' election, costs for elections may potentially increase due to the size of the ballot paper, candidate profiles, etc.</td>
</tr>
<tr>
<td>4 14/08/2018 Share Your Thoughts</td>
<td>Noted. Option 6 (Three Wards/Nine Councillors) reduces the number of elected members from ten to nine.</td>
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<tr>
<td>5 17/08/2018 Share Your Thoughts</td>
<td>Noted. The names of the Wards in the Discussion Paper were for illustrative purposes only. Calculations for a Four Ward/Eight Councillor scenario did not meet the +/-10% deviation thresholds.</td>
</tr>
<tr>
<td>6 25/08/2018 Share Your Thoughts</td>
<td>Noted. Option 5 (Four Wards/Eleven Councillors) provides a solution up to 2027, at which time it is projected that Baldivis will shift outside the acceptable deviation. Additional costs for Councillor support will result (Sitting fees, allowances, etc).</td>
</tr>
<tr>
<td>7 31/08/2018 Share Your Thoughts</td>
<td>Noted. Option 6 (Three Wards/Nine Councillors) will result in some cost savings for the City. The Wards move to an acceptable deviation arrangement by 2027. There will be some loss of community of interest by reducing from four to three wards.</td>
</tr>
<tr>
<td>8 13/09/2018 Share Your Thoughts</td>
<td>Noted. Option 1 – No Wards is the 'least complicated' option and would remove the need for further reviews. Councillors are required to consider and make decisions based on the whole of the district. Depending on...</td>
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contact any of the Councillors without having to figure out which ward they are in and who is their representative. Having no wards will also bring the community together rather than each Councillor having to lobby for their own patch when they all form part of the one City. This option will further help in avoiding further reviews of Councillor to constituent ratios and potentially achieving further savings in terms of time and money for the City.

the number of candidates for a ‘No Ward’ election, costs for elections may potentially increase due to the size of the ballot paper, candidate profiles, etc.

Noted. Option 6 (Three Wards/Nine Councillors) will result in some cost savings for the City. The Wards move to an acceptable deviation arrangement by 2027. There will be some loss of community of interest by reducing from four to three wards. Councillors are required to represent and make decisions considering the whole of the district.

The models raised by Cr Jones and Cr Elliott have not been subject to community consultation.

b. Consultation with Government Agencies

The Local Government Advisory Board has been consulted in respect to requirements of carrying out a review of Ward boundaries and Councillor representation.

The Advisory Board has further advised the following –
“... the City of Rockingham is not required to go out for a second round of public consultations.

The Act does not specify how a review is to be carried out, therefore the Board will assess if the review meets the following requirements of the Act:

- the review was advertised;
- the community had at least 6 weeks to make submissions;
- submissions were considered by the council; and
- the review appropriately considered the prescribed matters in accordance with clause 8 of Schedule 2.2 of the Act.

Where the Board does not believe that a review has correctly taken into account the prescribed matters to be considered, it may request the local government to make a proposal that correctly takes those matters into account."

As a consequence, the models proposed by Cr Jones and Cr Elliott become valid proposals for consideration should Council wish to increase its elector member base to 11.

c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

Aspiration C: Quality Leadership

Strategic Objective: Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.
d. Policy

Nil

e. Financial

There are administrative costs to implement the preferred option from the Ward Boundary and Councillor Representation Review, including cost of gazettal of the changes. These costs will be accommodated within current budget allocations and are likely to be less than $2,500.

There will be direct and indirect costs should Council increase in size to eleven. Direct costs include -

- Sitting Fees and ICT Allowance: $34,400
- Travel Allowance (estimate): $1,500
- Councillor Development, Training: $5,000
- Digital Tablet Device: $1,800
- Business Cards, Badges, etc: $1,000

Total (estimate): $43,700

f. Legal and Statutory

Schedule 2.2 of the Local Government Act 1995 (the Act) specifies the requirements for ward boundary and Councillor representation reviews.

In particular, clause 6(3) of the Act stipulates that a local government is to carry out a review at any time when requested by the Advisory Board.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks:

- Customer Service / Project management / Environment: High and Extreme Risks
- Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

It is appropriate to apply an assessment of the models proposed by Cr Jones (Scenario 9) and Cr Elliott (Scenario 10) against the criteria applied to those options contained within the Ward Boundaries and Councillor Representation Review Discussion Paper.

**Scenario 9 - Three Wards / Eleven Councillors**

Baldivis Ward (3 Councillors) – comprising the suburb of Baldivis only.

Comet Bay Ward (3 Councillors) – comprising the suburbs of Golden Bay, Karnup, Keralup, Port Kennedy Singleton and Secret Harbour.

Rockingham/Safety Bay Ward (5 Councillors) – comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro.
Scenario 9 - Community of interest

Communities of interest would be slightly weakened as there would be some dilution from the combining of the Rockingham and Safety Bay areas into one ward (comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro). However there would be a stronger community of interest with all of Waikiki in the Rockingham/Safety Bay Ward (currently split between two wards).

There would be a stronger community of interest for Comet Bay Ward as electors from Karnup and Keralup already use facilities in Golden, Bay, Singleton and Secret Harbour. Port Kennedy would also be a stronger community of interest being all in Comet Bay Ward (currently split between two wards).

The community of interest in Baldivis will be strengthened as it would be focused solely on Baldivis North and South suburbs.

Scenario 9 - Physical and topographical features

The three wards would be split via suburb boundaries, main roads and Lake Richmond. The boundaries are clearly defined. The boundaries would also ensure ease of data modelling for elector forecasting.

Scenario 9 - Demographic Trends

Baldivis Ward will have the highest population growth of the three wards. It will have the majority of new housing developments with younger people and families. The growth in Comet Bay Ward will also have new housing developments with young families. Increasing representation in these two wards recognises this growth. Growth in the Rockingham/Safety Bay Ward will be slower until the proposed higher density living options become realised.
Scenario 9 - Economic factors

The ward boundaries reflect the different areas of trade. Each proposed ward has its own major shopping complex and light commercial area.

Scenario 9 - Ratio of Councillors to electors

Forecast 2019

<table>
<thead>
<tr>
<th>Wards</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
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<td>Comet Bay</td>
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<tr>
<td>Rockingham/Safety Bay Ward</td>
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<td>5</td>
<td>1.8134</td>
<td>-7.38</td>
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<tr>
<td>City Total</td>
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</tbody>
</table>

Forecast 2021

<table>
<thead>
<tr>
<th>Wards</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis</td>
<td>23346</td>
<td>3</td>
<td>1.7782</td>
<td>2.85</td>
</tr>
<tr>
<td>Comet Bay</td>
<td>23494</td>
<td>3</td>
<td>1.7831</td>
<td>2.23</td>
</tr>
<tr>
<td>Rockingham/Safety Bay Ward</td>
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<td>City Total</td>
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</table>

Forecast 2023

<table>
<thead>
<tr>
<th>Wards</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis</td>
<td>25963</td>
<td>3</td>
<td>1.8654</td>
<td>-3.08</td>
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<td>Comet Bay</td>
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</table>
Forecast 2025

Baldivis Ward – Baldivis suburbs only - 3 Councillors  
Comet Bay Ward – Golden Bay, Karnup, Keralup, Port Kennedy, Secret Harbour and Singleton. – 3 Councillors  
Rockingham/Safety Bay Ward – Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro. - 5 Councillors

<table>
<thead>
<tr>
<th>Forecast 2025 Wards</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis</td>
<td>28232</td>
<td>3</td>
<td>1:9411</td>
<td>-7.73</td>
</tr>
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<td>Comet Bay</td>
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Forecast 2027

Baldivis Ward – Baldivis suburbs only - 3 Councillors  
Comet Bay Ward – Golden Bay, Karnup, Keralup, Port Kennedy, Secret Harbour and Singleton. – 3 Councillors  
Rockingham/Safety Bay Ward – Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro. - 5 Councillors

<table>
<thead>
<tr>
<th>Forecast 2027 Wards</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis</td>
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<td>1:10109</td>
<td>-11.64</td>
</tr>
<tr>
<td>Comet Bay</td>
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<td>1:8871</td>
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<td>1:9055</td>
<td></td>
</tr>
</tbody>
</table>

The Councillor to elector ratios for election years 2019, 2021, 2023 and 2025 are all within the Local Government Advisory Board tolerances of +/- 10%. In year 2027 Baldivis Ward is slightly outside the requirements.

Scenario 9 - Strengths

• The proposal provides potentially four elections cycles prior to another review of boundaries and representation.
• The Ward boundaries would be based on suburb boundaries. There are no suburbs split between wards.
• Including Karnup and Keralup into Comet Bay Ward strengthens community of interest.
• Additional representation in Baldivis Ward and Comet Bay Ward reflects population growth.
• There would be a reduction to only three elections every two years.

Scenario 9 - Weaknesses

• Communities of interest would be weakened from the current four ward arrangement with the combining of Rockingham and Safety Bay Wards.
• All wards need to be abolished to create the three new wards.
• Councillor representation would increase to 11 with resultant increase in elected member costs.
• The trend in local government has been to reduce total elected member representation.
• The proposal was not subject to the rigour of community consultation.
• An informational campaign will be required to assist electors understand the significant change from the status quo.
Transition to the three ward / eleven councillor (Scenario 9) option could be achieved with the following approach –

<table>
<thead>
<tr>
<th>Ward</th>
<th>Current</th>
<th>Election 2019</th>
<th>Election 2021</th>
<th>Election 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2021 x1</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2025 x1</td>
<td>Ret. 2023 x2</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2021 x1</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2025 x1</td>
<td>Ret. 2023 x2</td>
</tr>
<tr>
<td>Rockingham Ward</td>
<td>Ret. 2019 x2</td>
<td>Rockingham/ Safety Bay</td>
<td>Rockingham/ Safety Bay</td>
<td>Rockingham/ Safety Bay</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Ward</td>
<td>Ward</td>
<td>Ward</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x3</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2025 x1</td>
<td>Ret. 2023 x2</td>
</tr>
<tr>
<td>Safety Bay Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2023 x2</td>
<td>Ret. 2025 x3</td>
<td>Ret. 2023 x2</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Whole City</td>
<td>Ret. 2019 x5</td>
<td>Ret. 2021 x5</td>
<td>Ret. 2023 x6</td>
<td>Ret. 2021 x5</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x5</td>
<td>Ret. 2023 x6</td>
<td>Ret. 2025 x5</td>
<td>Ret. 2023 x6</td>
</tr>
<tr>
<td></td>
<td>Councillors =10</td>
<td>Councillors =11</td>
<td>Councillors =11</td>
<td>Councillors =11</td>
</tr>
</tbody>
</table>

The option proposed in the Alternate Motion in essence increased both Baldivis Ward and Comet Bay Wards from two to three councillors each, and the combining of Rockingham and Safety Bay Wards reduces the combined representation from six to five. This means that the 2019 election for the proposed Rockingham/Safety Bay Ward will be for two vacancies (currently three members). It is proposed that the Councillors with two years of their term remaining will transition to the revised wards that reflect their current position.

**Scenario 10 - Three Wards / Eleven Councillors**

Baldivis Ward (3 Councillors) – comprising the suburb of Baldivis only.

Comet Bay Ward (2 Councillors) – comprising the suburbs of Golden Bay, Karnup, Keralup, Singleton and Secret Harbour.

Rockingham/Safety Bay Ward (6 Councillors) – comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Port Kennedy, Rockingham, Safety Bay, Shoalwater, Waikiki and Warnbro.
Scenario 10 - Community of interest
As per Scenario 9, however it is agreed that Port Kennedy would reside more appropriately in Rockingham/Safety Bay Ward.

Scenario 10 - Physical and topographical features
As per Scenario 9 however the author agrees that the scientific park in Port Kennedy provides a physical boundary between Comet Bay Ward and Rockingham/Safety Bay Ward.

Scenario 10 - Demographic Trends
As per Scenario 9.

Scenario 10 - Economic factors
As per Scenario 9.
**Scenario 10 - Ratio of Councillors to electors**

**Forecast 2019**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>20612</td>
<td>3</td>
<td>1.6871</td>
<td>9.30</td>
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<tr>
<td>Comet Bay Ward</td>
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<td>1.6917</td>
<td>-8.68</td>
</tr>
<tr>
<td>Rockingham/Safety Bay Ward</td>
<td>48880</td>
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<td>1.8147</td>
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</tr>
<tr>
<td>City Total</td>
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<td>1.7575</td>
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**Forecast 2021**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>23346</td>
<td>3</td>
<td>1.7782</td>
<td>2.85</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
<td>15248</td>
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<td>1.7624</td>
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<td>Rockingham/Safety Bay Ward</td>
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<tr>
<td>City Total</td>
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<td>11</td>
<td>1.8010</td>
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</tr>
</tbody>
</table>

**Forecast 2023**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>25963</td>
<td>3</td>
<td>1.8654</td>
<td>-3.08</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
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<td>1.8135</td>
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<td>1.8353</td>
<td>-0.50</td>
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<tr>
<td>City Total</td>
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**Forecast 2025**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>28232</td>
<td>3</td>
<td>1.9411</td>
<td>-7.73</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
<td>17156</td>
<td>2</td>
<td>1.8578</td>
<td>-1.79</td>
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<td>Rockingham/Safety Bay Ward</td>
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<tr>
<td>City Total</td>
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</table>
## Forecast 2027

<table>
<thead>
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<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>30327</td>
<td>3</td>
<td>1:10109</td>
<td>-11.64</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
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<td>2</td>
<td>1:9057</td>
<td>0.02</td>
</tr>
<tr>
<td>Rockingham/Safety Bay Ward</td>
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<td>1:8527</td>
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<tr>
<td>City Total</td>
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<td>1:9055</td>
<td></td>
</tr>
</tbody>
</table>

The Councillor to elector ratios for election years 2019, 2021, 2023 and 2025 are all within the Local Government Advisory Board tolerances of +/- 10%. In year 2027 Baldivis Ward is slightly outside the requirements.

### Scenario 10 - Strengths

- As per Scenario 9.

### Scenario 10 - Weaknesses

- As per Scenario 9.

Transition to the three ward / eleven councillor (Scenario 10) option could be achieved with the following approach –

<table>
<thead>
<tr>
<th>Current</th>
<th>Election 2019</th>
<th>Election 2021</th>
<th>Election 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x2</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x1</td>
<td>Ret. 2025 x1</td>
</tr>
<tr>
<td>Comet Bay Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x1</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Ret. 2023 x1</td>
<td>Ret. 2025 x1</td>
</tr>
<tr>
<td>Rockingham Ward</td>
<td>Ret. 2019 x2</td>
<td>Ret. 2021 x3</td>
<td>Rockingham/Safety Bay</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x1</td>
<td>Rockingham/Safety Bay</td>
<td>Ret. 2023 x3</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x2</td>
<td>Ret. 2023 x3</td>
<td>Ret. 2025 x3</td>
</tr>
<tr>
<td>Safety Bay Ward</td>
<td>Ret. 2019 x1</td>
<td>Ret. 2021 x3</td>
<td>Ret. 2023 x3</td>
</tr>
<tr>
<td></td>
<td>Ret. 2021 x2</td>
<td>Ret. 2023 x3</td>
<td>Ret. 2025 x3</td>
</tr>
<tr>
<td>Whole City</td>
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<td>Ret. 2021 x5</td>
<td>Ret. 2023 x6</td>
</tr>
<tr>
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<td>Ret. 2021 x5</td>
<td>Ret. 2023 x6</td>
<td>Ret. 2025 x5</td>
</tr>
<tr>
<td></td>
<td>Councillors =10</td>
<td>Councillors =11</td>
<td>Councillors =11</td>
</tr>
</tbody>
</table>

An argument has been posed that a move to an odd number of Councillors will reduce the need for the Mayor to use a casting vote (due to an equality of votes). It is a relatively rare occurrence for the presiding member to be obliged to exercise a casting vote. It presumes that all Councillors will be present. This will not always be the case. It needs to be noted that having more than eleven Councillors will bring to consideration the concept of “Special” majorities as per section 1.10 of the Act.

The officer recommendation is based on the objective of undertaking minimal change to achieve at least a four election cycle with the required councillor to elector ratios, without the cost of an additional elected member. This will preserve the strong communities of interest within the existing four ward structure and adjust the councillor representation to reflect the predicted population growth.

Option 4 maintains the four ward concept with minor adjustments so as to not divide suburbs between Wards. Keralup and Karnup would shift from Baldivis Ward to Comet Bay Ward. All of Port Kennedy and Waikiki would be incorporated into Safety Bay Ward. Shoalwater would shift from Safety Bay Ward to Rockingham Ward.
Councillor representation would alter, reducing Rockingham Ward to two councillors and increasing Baldivis Ward to three.

The option provides a medium/long term (ten year) solution based on current predictions in staying within the required tolerances in councillor/elector representation.

**Option 4 – Ten Councillors / Four Wards**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Area Description</th>
<th>Councillors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety Bay</td>
<td>Safety Bay, Waikiki, Warnbro and Port Kennedy</td>
<td>3</td>
</tr>
<tr>
<td>Rockingham</td>
<td>East Rockingham, Rockingham, Hillman, Cooalongup, Peron, Garden Island and Shoalwater</td>
<td>2</td>
</tr>
<tr>
<td>Comet Bay</td>
<td>Karnup, Keralup, Singleton, Golden Bay, Secret Harbour</td>
<td>2</td>
</tr>
<tr>
<td>Baldivis</td>
<td>Baldivis suburbs only</td>
<td>3</td>
</tr>
</tbody>
</table>

**Forecast 2025**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
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<td>Safety Bay</td>
<td>29730</td>
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<td>Comet Bay</td>
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<td>10.73</td>
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<td>Baldivis</td>
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<td>City Total</td>
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</tbody>
</table>

Four Wards Forecast for 2025 with silent electors removed

**Forecast 2027**

<table>
<thead>
<tr>
<th>Ward</th>
<th>Number of Electors</th>
<th>Number of Councillors</th>
<th>Councillor/Elector Ratio</th>
<th>Ratio Deviation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety Bay</td>
<td>29971</td>
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<td>-0.30</td>
</tr>
<tr>
<td>Rockingham</td>
<td>21193</td>
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<td>1:10597</td>
<td>-6.39</td>
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<td>Comet Bay</td>
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<td>9.07</td>
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<td>1:10109</td>
<td>-1.49</td>
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<tr>
<td>City Total</td>
<td>99605</td>
<td>10</td>
<td>1:9961</td>
<td></td>
</tr>
</tbody>
</table>

Four Wards Forecast for 2027 with silent electors removed

The transition would result in minimal change for the electors. A benefit will be that this can be implemented in the 2019 Ordinary local government elections, by not filling one Rockingham Ward vacancy and including an additional vacancy in Baldivis Ward for a four year term. This would maintain the 50% ward vacancy / council vacancy per election cycle required by the Local Government Act 1995.

Option 4 is commended to Council for referral to the Local Government Advisory Board.
Voting Requirements

Absolute Majority

Officer Recommendation

That Council ENDORSES the following key recommendations to the Local Government Advisory Board:

(a) **AMENDS** the existing Ward Boundaries as follows –
   Baldivis Ward – comprising the suburb of Baldivis only.
   Comet Bay Ward – comprising the suburbs of Karnup, Keralup, Singleton, Golden Bay, and Secret Harbour.
   Safety Bay Ward – comprising the suburbs of Safety Bay, Waikiki, Warnbro and Port Kennedy.
   Rockingham Ward – comprising the suburbs of East Rockingham, Rockingham, Hillman, Coooolongup, Peron, Garden Island and Shoalwater.

(b) **ESTABLISHES** the Elected Member Representation as follows: three elected members representing Baldivis Ward; two elected members representing Comet Bay Ward; two elected members representing Rockingham Wards; and three elected members representing Safety Bay Ward.

(c) **DECLARES** the following offices of councillor vacant at the 2019 Ordinary local government elections: two councillor offices vacant in Baldivis Ward for four year terms; one councillor office vacant in Comet Bay Ward for a four year term; one councillor office vacant in Safety Bay Ward for a four year term; and one councillor office vacant in Rockingham Ward for a four year term.
Committee Recommendation

Moved Cr Jones, seconded Cr Stewart:
That Council ENDORSES the following key recommendations to the Local Government Advisory Board:

(a) **ABOLISHES** the existing Ward Boundaries;
(b) **CREATES** three (3) new Wards entitled Baldivis, Comet Bay and Rockingham/Safety Bay with boundaries and nomenclature in accordance with the following map –

Baldivis Ward – comprising the suburb of Baldivis only.

Comet Bay Ward – comprising the suburbs of Golden Bay, Karnup, Keralup, Singleton and Secret Harbour.

Rockingham/Safety Bay Ward – comprising the suburbs of Cooloongup, East Rockingham, Garden Island, Hillman, Peron, Rockingham, Safety Bay, Shoalwater, Waikiki, Wambro and Port Kennedy.

(c) **ESTABLISHES** the Elected Member Representation as follows: three elected members representing Baldivis Ward; two elected members representing Comet Bay Ward; and six elected members representing Rockingham/Safety Bay Ward.
(d) **DECLARES** the following offices of councillor vacant at the 2019 Ordinary local government elections: two councillor offices vacant in Baldivis Ward for four year terms; one councillor office vacant in Comet Bay Ward for four year terms; and three councillor offices vacant in Rockingham/Safety Bay Ward for four year terms.

Committee Voting – 3/1
Cr Downham voted against

**The Committee’s Reason for Varying the Officer’s Recommendation**

Note: Cr Jones submitted an alternate motion which was supported by the Committee which included the following reasons for varying the officer’s recommendation -

*Having an additional Councillor to increase the number from ten to eleven will be beneficial due to the increase in population and it will also reduce the possibility of the Mayor having to use a casting vote.*

*Ward boundaries will always be difficult to manage and suit everyone, however reducing the number of wards from four to three will create better communities of interest without separating suburbs. It will also create clearer delineation between wards. This appears to be the best alternative unless other Councillors support a ‘No Ward’ scenario.*

**Implications of the Changes to the Officer’s Recommendation**

The implications of changing the officer’s recommendation would include -

- Reduction of ward boundaries from 4 to 3
- Increasing number of Councillors from 10 to 11
- Majority of Councillors representing 1 of the 3 wards
- Change in ward boundary names.
## Final Baldivis District Sporting Complex Master Plan (December 2018)

**Reference No & Subject:** CD-030/18

**File No:** CPR/954-06

**Proponent/s:**
- Ms Carly Kroczek, Senior Community Infrastructure Planning Officer
- Mr Gary Rogers, Manager Community Infrastructure Planning
- Mr Michael Holland, Director Community Development

**Author:** Ms Carly Kroczek, Senior Community Infrastructure Planning Officer

**Other Contributors:**
- Mr Gary Rogers, Manager Community Infrastructure Planning
- Mr Michael Holland, Director Community Development

**Date of Committee Meeting:**
- 11 December 2018

**Previously before Council:**
- 11 December 2018

**Disclosure of Interest:**
- Executive

**Nature of Council’s Role in this Matter:**
- Executive

**Site:**
- Lot 4, Lot 103, Lot 104 and Lot 105 Eighty Road

**Lot Area:**
- Combined total of 19.41 hectares

**Attachments:**
- Baldivis District Sporting Complex Master Plan (November 2018)

**Maps/Diagrams:**
1. Baldivis District Sporting Complex Location Plan
2. Baldivis District Sporting Complex Aerial Photo
3. Baldivis District Sporting Complex Master Plan Layout
4. Baldivis District Sporting Complex Artist’s Impression
1. Location Plan

2. Aerial Photo of the Site

**Purpose of Report**

To seek Council adoption of the Baldivis District Sporting Complex Master Plan (November 2018) to enable the project to proceed to detailed design.
Background

In June 2017, the City purchased Lot 4 and Lots 103,104 and 105 Eighty Road for the purpose of constructing the Baldivis District Sporting Complex (BDSC).

Following the purchase of the land, the City undertook a number of additional site investigations which were used to inform the development of the master plan. These included flora and fauna assessments, tree survey, groundwater investigations and servicing investigations.

In December 2017, following a competitive tender process, the City appointed Hames Sharley to lead a consultancy team to develop the Baldivis District Sporting Complex Master Plan (BDSCMP) and subsequent civil detailed designs. The BDSCMP has now been finalised and is presented to Council for adoption prior to proceeding to detailed design.

Details

A project team was established to oversee the development of the BDSC from initiation to completion. Strategic oversight is provided by the Executive Liaison Panel which consists of the Director Community Development (project sponsor), Director Engineering and Parks Services and Director Corporate Services. The Project Control Group (PCG), tasked with the operational management of the project consists of representatives from the following departments:

- Community Infrastructure Planning (project lead);
- Infrastructure Project Delivery;
- Engineering Services;
- Land and Development Infrastructure;
- Parks Services;
- Asset Services;
- Strategic Planning and the Environment
- Strategy and Communications; and
- Community and Leisure Facilities.

A technical reference group, with membership consisting of Health and Building Services, Community Safety and Support Services, City Properties and Community Capacity Building was established to provide further technical advice into the development of the master plan where required.

The vision for the BDSC, is to provide an innovative, contemporary, multipurpose sport and recreation facility that can accommodate a wide range of sport and recreation activities. The BDSC will act as an organised sport and informal recreation hub and significantly contribute towards improving the health and wellbeing of Baldivis and the wider Rockingham community.

Six key design principles were identified to guide the BDSCMP. These are:

- Site Responsive: Preserve and enhance the site’s natural characteristics by facilitating a development response that utilises natural topography and existing vegetation
- Diverse and Inclusive: Promote equity, access and inclusion for people of all ages, genders, cultures and abilities through provision of safe, affordable and attractive facilities.
- Flexible and Efficient: Promote flexibility by providing a site layout that caters for multiple users and changing recreation needs. Maximise efficiency through careful consideration of the functional relationships between different clubs/user groups
- Integrated and Connected: Promote active/healthy transport by ensuring that the BDSC is connected to the surrounding neighbourhood and other public open spaces.
- Defined Community Hub: Provision of high quality, well maintained facilities and supporting infrastructure that enhance the amenity of the area.
Safe and Secure: Provide a design response that ensures the BDSC is safe and secure for users, spectators and visitors throughout both the day and night.

The BDSCMP was informed by extensive site investigations and was developed in three parts:

- **Part 1 – Site Analysis Report**: Incorporated a detailed analysis of the site and its surrounds, population growth, demographics, benchmarking, plus sport and recreation trends.
- **Part 2 – Development Options Report**: Using the information gathered in Part 1, three development options were prepared and tested against the visions and principles.
- **Part 3 – Master Plan Report**: The preferred development option identified in Part 2 was further refined and developed. Detailed investigations were undertaken as part of this stage and included traffic impact assessment, bushfire management planning, accessibility review, tree retention assessment and review, preliminary bulk earthworks planning, site servicing planning and liaison with relevant authorities. The final BDSCMP includes a landscape master plan and built form concepts.

Once completed, the BDSC will provide the following key components (refer to Figure 3 – Master Plan Layout below):

- **Active reserve space**: consisting of one primary oval with dimensions of 160m x 135m (shown as ‘K’), with the remainder of the 8.4 hectares of active reserve space (shown as ‘M’) designed as a large, flexible area that can accommodate a range of sports including those that require a rectangular pitch, as well as football and cricket. This area also includes two cricket pitches, one synthetic and one turf block. The primary oval will be lit to 100 lux, with portions of the western playing fields lit to 50 lux to facilitate training.
- **Outdoor hardcourts**: 18 outdoor hardcourts have been included in the design. The courts will be multi-marked for netball and tennis. There is capacity within the design for all 18 courts to be lit to 250 lux in the future, however it is proposed that a maximum of 12 courts will be lit as part of this project. Basketball will be incorporated into the indoor recreation centre.
- **Central pedestrian spine**: links all areas and facilities along the north-south axis, ensuring the facilities are accessible to all. The spine sits above the playing fields providing multiple spectator viewing points.
- **Nature play and outdoor youth space**: a subdistrict level youth space is proposed for inclusion at the BDSC. The youth space is located alongside the nature playground, providing a play space for a wide range of ages and abilities. These areas are overlooked by the café that is proposed for inclusion at the indoor recreation centre.
- **Indoor recreation centre**: is the primary community facility onsite and is the centrepiece of the BDSCMP. It consists of 3 indoor courts line marked for multiple sports (for example volleyball, basketball and netball), community activity rooms, change rooms and a café/kiosk. It is proposed that the change rooms located within the recreation centre will also serve the southern portion of the western playing fields.
- **District pavilion**: the pavilion will service the primary oval as well as the northern portion of the western playing fields. The building is divided into two distinct components, social amenities to the south and change rooms and maintenance office to the north. This arrangement will enable the City to manage the change rooms separately to the social space, which may be leased to a local sporting club. City staff responsible for maintenance of the complex will be based in this building.
- **Junior pavilion**: the junior pavilion will primarily service the outdoor courts and the southern portion of the western playing fields.
- **Maintenance shed**: will be used to store machinery and equipment needed to maintain the site.
- **Car parking**: across the site, 430 formal bays will be provided. There is provision for another 60-70 informal bays south of the hardcourts. The maintenance shed will have provision for 4 bays for staff parking only. The site has been designed to enable overflow parking to be accommodate on the western playing fields if large events are held at the complex.
- **Future development area**: an 800 – 1000m² area that could accommodate a future commercial node.

3. Master Plan Layout

4. Artist’s Impression of the Master Plan
Implications to Consider

a. Consultation with the Community

The City consulted with the Balddivis Football and Netball Club, White Knights Cricket Club and Rockingham Districts Netball Club prior to the commencement of the BDSCMP, once the draft site layout was received and again once the building concepts and site layout was further refined. Comments from the clubs have been incorporated into the final master plan where possible, however some items will require the clubs to financially contribute to the project as the requested items (such as fencing of ovals to facilitate paid entry) are outside the City's level of provision.

Officers met with the Western Australian Cricket Association, Western Australian Football Commission and Netball WA to present and seek comment on the draft master plan.

The draft BDSCMP was advertised for public comment from Wednesday 10 October until Wednesday 31 October. A period of 22 calendar days. The opportunity to comment was promoted through:

- The City's Facebook page on 11 October, 15 October and 29 October;
- Email to residents who have elected to be included on the project database;
- Mail out to 352 people who own a property within close proximity to the site;
- Email to Rock Port members who subscribed to the ‘new infrastructure’ and strategic planning categories;
- Advertisement in the Weekend Courier on 12 October and Sound Telegraph on 17 October;
- Hero banner on the City's website from 11 October – 19 October
- Inclusion of the administration building foyer presentation;
- Media release sent to local media outlets;
- Presentation to the City’s Sports Advisory Committee on 22 October; and
- Presentation to the City’s Junior Council.

In addition, a community presentation on the BDSCMP was held on Tuesday 16 October. The presentation was attended by approximately 35 community members.

At the close of the public comment period, 20 submissions were received. One late submission was received five days after the closing date. The submission was from a consultant acting on behalf of the owners of Lot 106 Eighty Road. This property is currently the subject of a rezoning proposal being assessed by the City’s Statutory Planning team, therefore the submission has been included in the summary below.

The comments received has been summarised and grouped in the table below, including the City’s response to the comment.

<table>
<thead>
<tr>
<th>1. Traffic Impacts</th>
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<tbody>
<tr>
<td>Concerns regarding the potential increase in traffic travelling along Kendall Boulevard and the impact this will have on the residents in this area.</td>
</tr>
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</table>

City Comment

A traffic impact assessment has been prepared for the master plan. It has confirmed that vehicle volumes will increase, however the road network will have capacity to accommodate these increases. The preliminary road design shows three separate access and egress points which allow both left and right hand turns. This will assist in dispersing traffic across all three entries, rather than encouraging all traffic to enter through the proposed Kendall Boulevard round-a-bout. The car park layout, which separates parking into three separate nodes to service the key areas of the complex, will also disperse vehicles across the three entry points.
| Predicted increase in traffic flow should result in the reversal of the closure of the Eighty and Sixty Eight Road intersection. |
| City Comment |
| The intersection of Nairn and Sixty Eight Road will ultimately be a roundabout to be constructed by the Developer. The timing of which is likely to be 5-10 years away. Eighty Road will sweep up to a roundabout on Nairn with the termination of Eighty Road becoming a cul-de-sac servicing only the Mother Teresa Catholic College. There will be no impact on traffic travelling south on Eighty Road from the BDSC. |

| The intersection of Eighty Road and Safety Bay Road is difficult to transit at the best of times, it would be great to have a new round-a-bout at this location. |
| City Comment |
| The structure plan for the area has identified the intersection as a T-intersection. There is no long term plan to modify the intersection. The City will continue to monitor the safety performance of the intersection on a regular basis. |

| Requests for an access road into the complex from Mandurah Road. |
| City Comment |
| A connection to Mandurah Road is not supported as it would require the purchase of additional land and removal of native vegetation. The BDSC has been developed to primarily service the Baldivis population. Locating access and egress points into the complex on the eastern side, rather than the western side, will better service the Baldivis community as the majority of users live to the east and will be entering from this side. |

| Concerns regarding the management of traffic entering and exiting the complex during peak times and the potential for traffic jams and parking issues along Eighty Road. |
| City Comment |
| The BDSCMP allows for three separate access and egress points. This will ensure that traffic along Eighty Road is not disrupted and those leaving the venue will be able to do so without being impeded for any length of time. All access and egress points will allow left and right turns, and Eighty Road will be modified to provide those travelling either north or south to enter via a dedicated slip lane which will not disrupt traffic movement along Eighty Road. |

### 2. Parking

| Insufficient parking to accommodate peak times (e.g. winter netball and football) |
| City Comment |
| The Traffic Impact Assessment developed as part of the BDSCMP identified the demand for car parking. These figures were determined by undertaking a desktop study of existing car parking provision ratios of fields, pitches and courts and identifying the number of players per field, field type, number of fields and peak times. The master plan provides the minimum level of parking identified in this study, as well as an additional 60-70 informal bays for overflow parking. |

| Users of the complex parking in residential streets due to traffic congestion and insufficient parking provision. |
| City Comment |
| Parking has been provided to meet the requirements identified in the traffic impact assessment. The City can assist with education and compliance should this be required. |

| Is there any possibility of extra parking on the playing fields during large events or does this damage the field? |
| City Comment |
| Should a major event be held that requires additional parking than is formally available on site, arrangements could be made for temporary access to the western playing fields. |
3. Noise Emissions and Light Spill

Concerns about the frequency and the late hour the facility will be potentially used for, together with the associated noise nuisance and the impact the noise generated from the proposed facility and hiring of parties and/or other uses will have on properties opposite the development.

City Comment

The social space for club rooms will be designed to direct the majority of any internal noise to the western side of the District Pavilion to reduce the level of noise emissions to the residential areas. An acoustic assessment will be undertaken during detailed design to ensure noise emissions are reduced where possible through material selection and placement of building openings (doors, windows etc.)

Creation of an earth bund on the eastern side of the facility along Eighty Road to ensure that noise impacts from spectators is reduced.

City Comment

The site will retain a number of large trees along the eastern boundary and this will be supplemented by additional planting to assist with screening and noise containment. An acoustic assessment will be undertaken as part of the detailed design process to identify other noise mitigation measures that can be implemented.

The outdoor hardcourts will have substantial lighting and noise impacts on Lot 106. Specific studies should be undertaken to determine the extent of the impact and confirm an appropriate response. At a minimum these measures should include a noise bund and wall along the boundary between the two properties. If this cannot be adequately addressed, the lighting of the hardcourts should be postponed until such time as an acceptable screening is established.

City Comment

It is acknowledged that the proposed use of the outdoor courts may result in light and noise emissions. However, there is currently a 65m buffer between the base of the courts and the dwelling to the south. A light spill analysis and acoustic assessment will be undertaken during detailed design and specific mitigation measures will be implemented where required. The current earthworks design does also identify a bund along part of the southern boundary which will be further landscaped.

Concerns that potential light spill will increase the background light in the area.

City Comment

The detailed design of the flood lighting will comply with AS 4282 in relation to spill light and glare beyond the property. Tree retention and the planting of new trees along the site boundary will assist in containing any potential light spill.

If LED lights are used, the potential negative impacts of ‘blue light’ on the adjacent community and the environment.

City Comment

The detailed design of the flood lighting will comply with AS 4282 in relation to spill light and glare beyond the property. This standard does not cover any real or perceived impact from blue or ‘white LED 5000K’ sports lighting sources proposed.

Will the northern car park be lit up at night?

City Comment

The hours the lights will be operational will be confirmed during detailed design, the City currently has two options to control the timing of the lighting and this will be explored further during detailed design.
## 5. Property Value

Increase in traffic and noise will negatively impact property prices.

**City Comment**

Property value is not a planning consideration.

### 6. Zoning

The location was not zoned for this type of building.

**City Comment**

As a community-based sport and recreation development the proposed development constitutes ‘Public Works’. Department of Planning, Lands and Heritage has advised that rezoning of the site is not necessary as development is in accordance with the *Public Works Act 1902*.

### 7. Liquor License

Concern that residents will not be informed if clubs submit an application for a liquor license for the proposed district pavilion.

**City Comment**

Residents will be provided the opportunity to comment on any future application for a liquor license in accordance with the City's planning policies and procedures.

### 8. Demand/Need and Potential Uses

Why is another large sporting complex being proposed when the development of Lark Hill is not yet complete?

**City Comment**

The Baldivis District Sporting Complex is required to provide necessary infrastructure to the existing and future populations of Baldivis. There is a shortage of active reserve space within Baldivis now and community profiling, along with the forecast population growth warrants the development of the complex.

Concerns that the complex is suitable for only three sports (netball, football and cricket) and is not multipurpose.

**City Comment**

The main users of the outdoor spaces (courts and playing fields) have been identified through a needs assessment. These groups do not have sufficient space or supporting amenities to support the current membership or allow for growth. Although the master plan shows cricket and football fields, they can accommodate other sports including rectangular or diamond sports. The outdoor hardcourts can accommodate both competitive netball and casual tennis, and the indoor recreation centre could be used for a range of activities including volleyball, badminton, basketball and indoor soccer.

Concern regarding the frequency of 'special' events and the negative impact this would have on surrounding residents.

**City Comment**

The site has the capacity to host special events, however the predicted usage by local sporting clubs would limit these opportunities. It is expected that the majority of use will be for community level sport and recreation.
What will happen to Arpenteur Park?

City Comment

Arpenteur Park will be retained and be made available to existing sport and recreation clubs within the Baldivis area or new clubs wishing to establish. The Arpenteur Park Master Plan is included in the Community Infrastructure Plan for future implementation.

Why is track and field not considered?

City Comment

Athletic facilities are provided at the Peckham Reserve (Baldivis South Sports Pavilion), approximately 1km south of the BDSC.

I believe the majority of these facilities are giving us what we already have. There is already a cricket facility at Arpenteur Park and I believe a football pitch. There is a football pitch at Baldivis oval and cricket match was played at the new Baldivis South Sports Pavilion. We have a few schools that already have these facilities and believe we should be sharing these resources.

City Comment

Existing reserves in Baldivis are insufficient to meet the demands of the growing football and cricket clubs in this area. Moving those sports to the new Baldivis District Sporting Complex, will enable other sports to establish in the area and use the facilities which are no longer being occupied by cricket and football. The City does have shared use agreements with local schools, however the City cannot control access to additional amenities such as toilets and change rooms, therefore making these facilities unsuitable for senior training and competition.

9. Aquatic Facilities

I think it very short sighted not to include some sort of swimming pool.

We are disappointed that the indoor recreation centre does not include a swimming pool. If it was modelled on the Kwinana Recquatic Centre it would better serve the community.

City Comment

The City has two existing district aquatic facilities located within 5-8km of Baldivis that offer a variety of water spaces for recreation and programmed swimming. In addition, the standards of provision for aquatic facilities identified in the Community Infrastructure Plan state that one district aquatic facility should be provided per 75,000 – 150,000 people. The 2018 population is forecast at 139,531, therefore the current level of provision is adequate.

10. Commercial Opportunities

Would there be potential treatment rooms for rent at the new complex?

City Comment

Potential for commercial opportunities may be explored in the future based on demand.

I would like to see a public bar, separate to a café and perhaps a couple of retail units which could include sportswear and equipment shop and maybe sports physio.

City Comment

Potential for commercial opportunities may be explored in the future based on demand.

11. Fencing Detail

Opposed to the use of colour bond fencing as perimeter fencing.

City Comment

Colour bond fencing will not be used around the perimeter of the site. Final fencing detail will be confirmed during detailed design.
Opposed to the use of garrison fencing and preference for an open style fencing.

**City Comment**

Final fencing material to be confirmed in detailed design.

Is there already sufficient fencing around the boundary of the site or is it proposed to upgrade all of it? Can you please advise the height and style of fencing surrounding the outdoor hardcourts?

**City Comment**

The condition of existing fencing will be assessed prior to detailed design and if possible, will be retained, otherwise it will be replaced as part of the scope of works. Fencing detail surrounding the outdoor courts will be confirmed during detailed design, however will be of a suitable height to prevent balls from entering adjacent courts, fields or carparks.

**12. Indoor Recreation Centre Design**

Will the indoor recreation centre have markings and net fixing points for badminton?

**City Comment**

Yes, the indoor recreation centre can provide for badminton and will be determined during detailed design.

I’d like to propose that the largest of the three multipurpose rooms at the new facility have a spring floor. Such a floor is preferred for high impact activities such as dance, gymnastics, wrestling, martial arts and others.

**City Comment**

The existing floor plan for the Indoor Recreation Centre is a concept only. The potential to incorporate a sprung floor in one of the multi-purpose rooms could be explored further in detailed design.

**13. Outdoor Hardcourts**

Will tennis be included in the design of the outdoor hardcourts?

**City Comment**

Yes, courts suitable for social tennis will be included.

**14. Consultation**

I didn’t get asked what I wanted to be included in this facility yet plans are already drawn. Just about every sport from AFL to darts and everything in between should have been considered and polled to see who would participate before this master plan was drawn.

**City Comment**

The development of the BDSCMP was based on the outcomes of previous strategic planning and needs assessment. Key stakeholders have been consulted during the development of both the needs assessments and BDSCMP. The flexibility of the design means that the facility can cater for a multitude of indoor and outdoor sports in all capacities, be it formal competition, social sport or informal use.

**14. Financial**

Are we getting good value from the contractor/contractors building this project?

**City Comment**

The costs for the development of the complex will be finalised through an open and competitive tender process for all elements of the development. These contracts will be managed so cost efficiencies are realised wherever possible, and to ensure the best long-term sustainable outcomes are realised.
b. Consultation with Government Agencies

The Western Australian Planning Commission (WAPC) was consulted prior to the development of the master plan to identify planning approvals that may be required. The advice received from WAPC confirmed the works were deemed as public works under the Public Works Act 1902 and planning approval under the Metropolitan Region Scheme was not required.

WAPC has also been consulted in regards to amalgamating all four lots into one large lot. The application for subdivision has been submitted and the outcome is currently pending.

The Department of Water and Environmental Regulation (DEWR) has been consulted for both the lodging of the application for a clearing permit and the allocation of license to extract ground water. The groundwater license has been obtained. The application has been advertised for public comment and the outcome of the assessment process is pending.

The Australian Government department, the Department of the Environment and Energy (DotEE) is currently assessing the City’s referral under the Environment Protection and Biodiversity Conservation Act (1999). The application has been advertised for public comment and the outcome of the assessment process is pending.

Officers met with a representative from the Department of Local Government Sport and Cultural Industries (DLGSCI) to discuss the potential for an application to be submitted to the Community Sport and Recreation Facilities Fund. An application has been submitted and the outcome is pending.

c. Strategic Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

- **Aspiration B:** Strong Community
  - **Strategic Objective:** Services and Facilities - Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate multifunctional.

- **Aspiration D:** Quality Leadership
  - **Strategic Objective:** Infrastructure – Civic buildings, sporting facilities, public places and transport infrastructure planned, designed, constructed and maintained using best practice principles and life cycle cost analysis, and implemented in line with informed population growth analysis.

d. Policy

The pavilions shown in the BDSCMP have been designed in accordance with the City’s Sports and Community Facility Provision Policy. If clubs wish to vary the scope of works and include items which are over and above the level of provision outlined in the Policy, they will be required to financially contribute to the project as outlined in the City’s Executive Policy - Community or Sporting Group Contributions to Infrastructure.

The BDSCMP includes infrastructure items which are outside the City’s standards of provision. These includes fencing around the primary oval to facilitate paid entry to football games and the inclusion of a bar and commercial kitchen. If the clubs wish to pursue these items, they will be required to contribute as per the City’s Executive Policy – Community or Sporting Group Contributions to Infrastructure.

e. Financial

The BDSCMP consists of three projects, the Baldivis District Sporting Complex, the Baldivis Indoor Recreation Centre and the Baldivis Outdoor Youth Space. There is a combined total for all three projects of $47,752,000 allocated through the City’s annual budget and Business Plan as follows:
The cost estimate received as part of BDSCMP estimates a combined total of $49,087,258 for the design and construction of all three projects. The estimate includes construction contingencies, separate preliminaries for each project component, as well as detailed design costs and escalations.

The proposed construction and contract management methodology will reduce the need for separate preliminary costs and allow for procurement and contract management efficiencies. The scope of the future contracts for design and construction, which proposes to combine multiple projects, such as all building designs in one contract, instead of releasing four single design tenders, should provide competitive tender outcomes.

The City has submitted an application to the Community Sport and Recreation Facilities Fund (CSRFF) operated by the DLGSCI. The application requesting $2,000,000 is for the bulk earthworks and establishment of the playing fields. The outcome of this application will be known in early 2019. Future CSRFF applications will be prepared and submitted to coincide with the project implementation.

All three projects which make up the BDSCMP, receive funding through the Development Contributions Plan (DCP). The 2017 Development Contribution Plan Report estimates that approximately $16.9M will be received through developer contributions over the life of the DCP.

f. Legal and Statutory

Under the state Environmental Protection Act 1986, native vegetation cannot be cleared unless done under the authority of a clearing permit or an exemption applies. As this project involves the clearing of native vegetation, the City has applied for a Native Vegetation Clearing Permit from the Department of Water and Environment Regulation to enable construction of the BDSC to commence.

Under the Commonwealth Environment Protection and Biodiversity Conservation Act (1999) (EPBC Act) any action that has or is likely to have a significant impact on Matters of National Environmental Significance must be referred to the Australian Government Minister for the Environment. As construction of the BDSC will result in clearing potential breeding and foraging habitat for Carnaby’s Black Cockatoo, Baudin’s Cockatoo and Forest Red-tailed Black Cockatoo (listed under the EPBC Act as Endangered, Endangered and Vulnerable, respectively), the proposed action has been referred to the federal Department of the Environment and Energy for assessment.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework. Implications and comment will only be provided for the following assessed risks:

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil
Comments

The BDSCMP has responded to the constraints of the site, including the natural topography, adjacent conservation category wetlands and takes into consideration the impacts, both positive and possibly negative on local residents. It demonstrates the City’s commitment to the environment by integrating existing trees, including those with significant environmental benefits into the design.

The BDSCMP provides for a district level sporting complex, with significant multipurpose active reserve spaces and associated infrastructure. The indoor recreation will provide for competitive sport and offer fitness and casual recreation programs to the wider community. The outdoor hardcourts will be open to the general community outside of competition days to ensure casual recreation opportunities are provided.

The site has been designed to ensure the wider community, who are not involved in competitive sport, can access and use the facilities. The placement of the nature playground and youth space at the front of the complex, not only aligns with Crime Prevention Through Environmental Design (CPTED) principles, but also provides a connection with the indoor recreation centre and proposed café to encourage use during off peak times.

The retention of a large component of natural bushland in the north western corner of the site, not only achieves significant environmental outcomes, but also provides a space for the community to access for walking and general unstructured play and exploration. The perimeter path provides an opportunity for an informal jogging track.

The BDSCMP has been reviewed by a qualified access consultant to ensure the facilities and the site are accessible to all members of our community.

Following Council adoption of the BDSCMP, detailed design of the civil works will commence immediately.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ADOPTS** the Baldivis District Sporting Complex Master Plan (November 2018).

Committee Recommendation

Moved Cr Downham, seconded Cr Liley:

That Council **ADOPTS** the Baldivis District Sporting Complex Master Plan (November 2018).

Committee Voting – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
## Community Development Infrastructure Planning

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-031/18 Amendment to 2018-2028 Community Infrastructure Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CSV/1931-05</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Ms Carly Kroczek, Senior Community Infrastructure Planning Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Gary Rogers, Manager Community Infrastructure Planning</td>
</tr>
<tr>
<td></td>
<td>Mrs Claire O'Neill, Community Infrastructure Project Officer</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>11 December 2018</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>CD-025/18 (23 October 2018)</td>
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<tr>
<td>Disclosure of Interest:</td>
<td></td>
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<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
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### Purpose of Report

For Council to consider amending the Baldivis South Outdoor Court project in the 2018 - 2028 Community Infrastructure Plan.

### Background

In line with the Strategic Development Framework the Community Infrastructure Plan (CIP) was subject to an annual review and endorsed by Council on 23 October 2018. The 2018 CIP identified that the current provision of outdoor courts to service the Baldivis community was inadequate and that additional multipurpose courts were required. The project was included within the CIP as Baldivis South Outdoor Courts for delivery in 2027/28.

### Details

The CIP is reviewed each year using demographic data and other information which is available at the time the review is conducted. The City has commenced the 2019 CIP review and undertaken a preliminary project review. In completing this review, it was identified that the Baldivis North Sub-Area requires additional outdoor hardcourts to meet community need.
The review identified that the most cost effective and prudent way forward would be to alter the scope of the existing Baldivis South Outdoor Courts project, to increase the level of provision from a neighbourhood facility to a subdistrict facility. This would mean the project would continue to meet the existing need for outdoor courts suitable for competitive sports such as tennis, netball or basketball in the Baldivis South Sub-Area, but through an expansion of scope and change in location, would also meet the needs of the Baldivis North Sub-Area.

It is proposed to amend the 2018 CIP as follows:

- Change the project name from ‘Baldivis South Outdoor Courts’ to ‘Baldivis Outdoor Courts’;
- Change the catchment area from Baldivis South Sub-Area to both the Baldivis North and South Sub-Areas; and
- Change the location of the outdoor courts from Baldivis South to Baldivis North.

Individual project reviews are usually incorporated into one annual review of the CIP presented to Council in October of each year. However, as the proposed amendment to Town Planning Scheme No.2 – Schedule No.11 Development Contribution Plan No.2 is the subject of a report being considered by Council in December (PD-065/18), it is necessary that the CIP is amended outside the normal annual review cycle to ensure both documents align.

### Implications to Consider

| a. Consultation with the Community | Nil |
| b. Consultation with Government Agencies | Nil |
| c. Strategic | Nil |
| Community Plan | This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025: |
| **Aspiration B:** Strong Community | **Strategic Objective:** Mobility and Inclusion: Community services, programs and infrastructure that effectively cater for all residents including seniors, youth and vulnerable populations

Services and Facilities: Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional |
| **Aspiration C:** Quality Leadership | **Strategic Objective:** Infrastructure: Civic Buildings, sporting facilities, public places and transport infrastructure planned, designed, constructed and maintained using best practice principles and life cycle cost analysis, and implemented in line with informed population growth analysis |
| **Aspiration D:** Sustainable Environment | **Strategic Objective:** Land Use and Development Control: Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle |
| d. Policy | State Planning Policy 3.6 – Development Contributions for Infrastructure (SPP 3.6) states that where a local government is seeking contributions for community infrastructure, that it needs to be supported by a community infrastructure plan for the area. Following Council’s approval to amend the Baldivis South Outdoor Courts project, the 2018 CIP will updated to reflect the change. |
e. **Financial**

The change in scope and location of the Baldivis South Outdoor Court has not resulted in any changes to the cost estimate outlined in the CIP.

f. **Legal and Statutory**

The change to the project scope of the Baldivis South Outdoor Courts and subsequent amendment to the CIP meet the requirements of SPP 3.6. Amending the CIP will ensure the proposed amendment to Town Planning Scheme No.2 – Schedule No.11 Development Contribution Plan No.2 are consistent.

g. **Risk**

*All Council decisions are subject to risk assessment according to the City’s Risk Framework.*

Implications and comment will only be provided for the following assessed risks.

- Customer Service / Project management / Environment: High and Extreme Risks
- Finance / Personal Health and Safety: Medium, High and Extreme Risks

**Nil**

### Comments

The minor amendment to Baldivis South Outdoor Courts project outside the normal annual CIP review cycle is required to ensure there is consistency between the CIP and the Development Contribution Plan No.2. Amending the scope of an existing project, rather than adding a new project to the CIP is seen as the most efficient and effective way of meeting the identified need for outdoor hardcourts to service both the Baldivis North and South Sub-Areas.

No other amendments have been made to the 2018 CIP. The 2019 CIP will be presented to Council in October 2019 as per the Strategic Development Framework.

### Voting Requirements

**Simple Majority**

### Officer Recommendation

That Council **ADOPTS** an amendment to the 2018-2028 Community Infrastructure Plan, as follows:

- Change the project name from ‘Baldivis South Outdoor Courts’ to ‘Baldivis Outdoor Courts’
- Change the catchment area from Baldivis South Sub-Area to both the Baldivis North and South Sub-Areas
- Change the location of the outdoor courts from Baldivis South to Baldivis North

### Committee Recommendation

Moved Cr Jones, seconded Cr Downham:

That Council **ADOPTS** an amendment to the 2018-2028 Community Infrastructure Plan, as follows:

- Change the project name from ‘Baldivis South Outdoor Courts’ to ‘Baldivis Outdoor Courts’
- Change the catchment area from Baldivis South Sub-Area to both the Baldivis North and South Sub-Areas
- Change the location of the outdoor courts from Baldivis South to Baldivis North

Committee Voting – 4/0

### The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
13. **Reports of Councillors**
   
   Nil

14. **Addendum Agenda**
   
   Nil

15. **Motions of which Previous Notice has been given**
   
   Nil

16. **Notices of motion for Consideration at the Following Meeting**
   
   Nil

17. **Urgent Business Approved by the Person Presiding or by Decision of the Committee**
   
   Nil

18. **Matters Behind Closed Doors**
   
   Nil

19. **Date and Time of Next Meeting**
   
   The next Corporate and Community Development Committee Meeting will be held on **Tuesday 15 January 2019** in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.

20. **Closure**
   
   There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting and wished everyone a Merry Christmas, a safe and healthy New Year, and declared the meeting closed at **4:17pm**.