City of Rockingham
Corporate and Community Development Committee Meeting Minutes
4:00pm Tuesday 18 September 2018

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<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.</td>
<td>Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
</tr>
<tr>
<td>18.</td>
<td>Matters Behind Closed Doors</td>
</tr>
<tr>
<td>19.</td>
<td>Date and Time of Next Meeting</td>
</tr>
<tr>
<td>20.</td>
<td>Closure</td>
</tr>
</tbody>
</table>
# City of Rockingham

## Corporate and Community Development Committee Meeting Minutes

**Tuesday 18 September 2018 - Council Boardroom**

### 1. Declaration of Opening

The Chairperson declared the Corporate and Community Development Committee Meeting open at **4:00pm**, welcomed all present, and delivered the Acknowledgement of Country.

### 2. Record of Attendance/Apologies/Approved Leave of Absence

#### 2.1 Councillors

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Joy Stewart</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Cr Lee Downham</td>
<td></td>
</tr>
<tr>
<td>Cr Andrew Burns</td>
<td></td>
</tr>
<tr>
<td>Cr Leigh Liley</td>
<td></td>
</tr>
</tbody>
</table>

#### 2.2 Executive

<table>
<thead>
<tr>
<th>Executive</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Michael Parker</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Mr John Pearson</td>
<td>Director Corporate Services</td>
</tr>
<tr>
<td>Mr Peter Doherty</td>
<td>Director Legal Services and General Counsel</td>
</tr>
<tr>
<td>Mr Khushwant Kumar</td>
<td>Manager Financial Services</td>
</tr>
<tr>
<td>Mr Michael Yakas</td>
<td>Manager Customer and Corporate Support</td>
</tr>
<tr>
<td>Mr Gerry Anderson</td>
<td>A/Manager Waste Services</td>
</tr>
<tr>
<td>Ms Karin Strachan</td>
<td>Manager Strategy, Tourism, Marketing and Communications</td>
</tr>
<tr>
<td>Mr Mark Tidman</td>
<td>Manager Investment Attraction</td>
</tr>
<tr>
<td>Mr Peter Varris</td>
<td>Manager Governance and Councillor Support</td>
</tr>
<tr>
<td>Mr Nick Brown</td>
<td>Manager Community and Leisure Facilities</td>
</tr>
<tr>
<td>Mr Gary Rogers</td>
<td>Manager Community Infrastructure Planning</td>
</tr>
<tr>
<td>Ms Mary-Jane Rigby</td>
<td>Manager Community Support and Safety Services</td>
</tr>
<tr>
<td>Mrs Jillian Obiri-Boateng</td>
<td>Collaborative Manager Community Capacity Bldg</td>
</tr>
<tr>
<td>Ms Julia Dick</td>
<td>Collaborative Manager Community Capacity Bldg</td>
</tr>
<tr>
<td>Ms Alison Oliver</td>
<td>Manager Library and Information Services</td>
</tr>
<tr>
<td>Mrs Jelette Edwards</td>
<td>Governance Coordinator</td>
</tr>
<tr>
<td>Mr Aiden Boyham</td>
<td>City Media Officer</td>
</tr>
<tr>
<td>Mr Peter Le</td>
<td>Senior Legal and Councillor Liaison Officer</td>
</tr>
<tr>
<td>Ms Sue Langley</td>
<td>Governance Officer</td>
</tr>
<tr>
<td>Mrs Diane Zanre</td>
<td>PA to Director Community Development</td>
</tr>
</tbody>
</table>
2.3 Members of the Gallery: Nil

2.4 Apologies:
Cr Mark Jones

2.5 Approved Leave of Absence: Nil

3. Responses to Previous Public Questions Taken on Notice
Nil

4. Public Question Time

4:01pm The Chairperson invited members of the Public Gallery to ask questions. There were none.

5. Confirmation of Minutes of the Previous Meeting

Moved Cr Burns, seconded Cr Liley:

That Committee CONFIRMS the Minutes of the Corporate and Community Development Committee Meeting held on 21 August 2018, as a true and accurate record subject to the following amendment:

Item GM-023/18 Advisory Committee Membership – Review Appointments
Correction of typographical error in the Recommendation – Deputy representative to Mrs Sylvia Reed on the Heritage Reference Group should read Ms Linley Graham.

Committee Voting – 4/0

6. Matters Arising from the Previous Minutes
Nil

7. Announcement by the Presiding Person without Discussion

4:01pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. Declarations of Members and Officers Interests

4:02pm The Chairperson asked if there were any interests to declare. There were none.

9. Petitions/Deputations/Presentations/Submissions
Nil

10. Matters for which the Meeting may be Closed
Nil

11. Bulletin Items

Corporate and General Management Services Information Bulletin – September 2018

Corporate Services
1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Team Plan and Budgeting Module
   3.2 Rock Port Enhancements
   3.3 Implementation of a Contracts Register
   3.4 Implementation of Online timesheets
   3.5 Major review and upgrade of the website
   3.6 Server operating system upgrade
   3.7 Implement Performance and Personal Development Module
   3.8 Electronic Floodlight Pre-payment Solution Trial
   3.9 Landfill Capping of Cells 12 to 15

4. Information Items
   4.1 List of Payments August 2018
   4.2 Monthly Financial Management Report July 2018
   4.3 Awarding of Tenders by CEO - Delegated Authority
   4.4 Development Contribution Scheme
   4.5 Leased/Licensed Property Maintenance Grants
   4.6 Lease Management

Governance and Councillor Support
1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Review of Local Laws
   3.2 Optimisation of Tablet Technology for Business Papers
   3.3 Review of Council Policy, Code of Conduct, Guides
4. Information Items
   4.1 Ipswich City Council – Queensland CCC Findings
   4.2 Proposed Social Media Policy
   4.3 Freedom of Information (FOI) Requests
   4.4 Citizenships
   4.5 Pioneers’ Luncheon
   4.6 Coming Events
   4.7 Notice of Motion – Status Report

Human Resources
1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Wellness Programme
   3.2 Corporate Training Programme
   3.3 RESPECT Programme
   3.4 Occupational Safety and Health (OSH) Programme
   3.5 Leadership and Management Programme
4. Information Items
   4.1 Recruitment
   4.2 Occupational Safety and Health Statistics

Strategy, Tourism, Marketing and Communications
1. Strategy, Tourism, Marketing and Communications Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Implementation and Printing of Community Plan 2019-2029
   3.2 Tourism and Marketing
CONFIRMED AT A CORPORATE AND COMMUNITY
DEVELOPMENT MEETING HELD ON TUESDAY 16
OCTOBER 2018

PRESIDING MEMBER

3.3 Mobile Servicing Facility
3.4 Digital Platform Development
3.5 Project Management Framework
3.6 Governance Portal

4. Information Items
   4.1 Organisational Performance Measurement
   4.2 Community Engagement
   4.3 Team Plans
   4.4 Social Media
   4.5 Media Tracking

Investment Attraction
1. Investment Attraction Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Commercial Business and Property Investment Attraction - General
   3.2 Commercial Business and Property Investment Attraction - Defence
   3.3 Small Business Support
   3.4 Economic Development Strategy
   3.5 Rockingham Renaissance Technopole

4. Information Items
   4.1 Various Meetings

Legal Services & General Counsel
1. Legal Services & General Counsel Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   Provision of Legal Advice
   4.1 Legal Advice – Local Government Operational Matters
   4.2 SAT (State Administrative Tribunal) Matters

Committee Recommendation

Moved Cr Liley, seconded Cr Burns:
That Councillors acknowledge having read the Corporate and General Management Services
Information Bulletin – September 2018 and the content be accepted.

Committee Voting – 4/0

Community Development Information Bulletin – September 2018

Community Support and Safety Services
1. Community Support and Safety Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Youth and Community Support Services
   4.2 Rockingham Connect Community Transport Project
   4.3 Community Safety
   4.4 Compliance Community Engagement

Library Services
1. Library Services Team Overview
2. Human Resource Update
CONFIRMED AT A CORPORATE AND COMMUNITY
DEVELOPMENT MEETING HELD ON TUESDAY 16
OCTOBER 2018

PRESIDING MEMBER

3. Project Status Reports
4. Information items
   4.1 July 2018 Library Services Statistics
   4.2 Mary Davies Library and Community Centre
   4.3 Rockingham Central Library
   4.4 Safety Bay Library
   4.5 Wambro Community Library
   4.6 July 2018 Library Facebook Statistics

Community Infrastructure Planning
1. Community Infrastructure Planning Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Baldivis District Sporting Complex – Master Planning
   4.2 Koorana Reserve Master Plan – Design
   4.3 Port Kennedy Skate Park – Detailed Design
   4.4 Baldivis South Community Centre - Construction

Community Capacity Building
1. Community Capacity Building Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Perth Symphony Orchestra
4. Information Items
   4.1 Community Grants Program
   4.2 Volunteering
   4.3 Disability Access and Inclusion Plan and Strategy 2016-2019
   4.4 Seniors
   4.5 Early Years, Children and Learning Community
   4.6 Youth Development
   4.7 Sport, Recreation and Health and Wellbeing
   4.8 Cultural Development and the Arts

Community and Leisure Facilities
1. Community and Leisure Facilities Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information items
   4.1 Mike Barnett Sports Complex
   4.2 Aqua Jetty
   4.3 Gary Holland Community Centre
   4.4 Wambro Community Recreation Centre
   4.5 Autumn Centre
   4.6 Rockingham Youth Centre

Committee Recommendation

Moved Cr Liley, seconded Cr Burns:
That Councillors acknowledge having read the Community Development Information Bulletin – September 2018 and the content be accepted.

Committee Voting – 4/0
12. Agenda Items

General Management Services

General Management Services
Human Resource Development

Reference No & Subject: GM-030/18 Christmas/New Year Administration Centre Closure 2018/2019
File No: CPM/3
Proponent/s: Mr Ben Searcy, Manager Human Resource Development
Author:
Other Contributors:
Date of Committee Meeting: 18 September 2018
Previously before Council:
Disclosure of Interest: Executive
Nature of Council’s Role in this Matter:

Site:
Lot Area:
Attachments:
Maps/Diagrams:

Purpose of Report
Council consideration of closing the City of Rockingham Administration Centre over the 2018/2019 Christmas/New Year period.

Background
The City of Rockingham normally closes the Administration Centre over the Christmas/New Year Period, a practice commenced over ten years ago. City staff access accrued rostered days off, annual leave or leave without pay for those days other than the public holidays specified in the relevant Enterprise Agreement.

Past statistics show that there is a significant decline in customer demand during the period.

The closure of local government administration offices during this period is commonplace in the metropolitan area.
Details

In considering the forthcoming 2018/2019 Christmas/New Year period it is proposed that the Administration Centre be closed from 4:30pm, Friday 21 December 2018 to and including Tuesday 1 January 2019, reopening Wednesday 2 January 2019. The closure period is shown in the following calendar:

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 31 Closure</td>
<td>Jan 1 New Year’s Day Public Holiday</td>
<td>Jan 2 Re-opens</td>
<td>Jan 3 Open</td>
<td>Jan 4 Open</td>
<td>Jan 5</td>
<td>Jan 6</td>
</tr>
</tbody>
</table>

Arrangements will be made for out-services such as libraries and the Operations Centre to ensure that an appropriate level of service is maintained for the community.

Implications to Consider

a. Consultation with the Community
   Advertisements will be placed in the local newspapers, Council website, notice boards and social media platforms advising the closure dates for City services.

b. Consultation with Government Agencies
   Nil

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality leadership
   
   **Strategic Objective:** Governance – Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   Nil

e. Financial
   Employees will access leave entitlements for the additional days’ leave during the period.

f. Legal and Statutory
   The relevant clauses of the Rockingham Enterprise Agreements will be followed.

g. Risk
   All Council decisions are subject to risk assessment according to the City’s Risk Framework.
   
   Implications and comment will only be provided for the following assessed risks.
   
   **Customer Service / Project management / Environment:** High and Extreme Risks
   **Finance / Personal Health and Safety:** Medium, High and Extreme Risks

   Nil
Comments

The period between Christmas and New Year is traditionally a quiet time with a reduced demand for over the counter customer service and with supporting advertising, the Administration Centre closure has minimal impact on service delivery to the community.

Rangers, Smart Watch and other essential service teams will continue to work on a rostered basis and nominated staff will be available for emergency situations. Arrangements will be made with staff who are required to attend events to ensure the events are appropriately resourced and on-call arrangements are in place with specific staff across the organisation.

Voting Requirements

Simple Majority

Officer Recommendation

That Council APPROVES the closure of the Administration Centre of the 2018/2019 Christmas/New Year period it is proposed that the Administration Centre be closed from 4:30pm, Friday 21 December 2018 to and including Tuesday 1 January 2019, reopening Wednesday 2 January 2019.

Committee Recommendation

Moved Cr Liley, seconded Cr Burns:

That Council APPROVES the closure of the Administration Centre of the 2018/2019 Christmas/New Year period it is proposed that the Administration Centre be closed from 4:30pm, Friday 21 December 2018 to and including Tuesday 1 January 2019, reopening Wednesday 2 January 2019.

Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
General Management Services
Strategy, Tourism, Marketing and Communications

Reference No & Subject: GM-031/18
City of Rockingham Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029)

File No: CPM/80

Proponent/s: Ms Karin Strachan, Manager Strategy, Tourism, Marketing and Communications

Author: Mr Michael Parker, Chief Executive Officer

Other Contributors:

Date of Committee Meeting: 18 September 2018

Previously before Council: 24 July 2018, GM-019/18

Disclosure of Interest:

Nature of Council’s Role in this Matter: Executive

Site:

Lot Area:

Attachments: Schedule of comments received

Maps/Diagrams:

Purpose of Report

To seek Council endorsement of the City of Rockingham Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029) following a 28-day community consultation.

Background

The City of Rockingham Strategic Community Plan (2015-2025) was adopted by Council on 21 November 2014, and met all the requirements that are stipulated in the Local Government Act 1995 (the Act).

The Act requires a full review of the Strategic Community Plan four (4) years from when it is adopted. The development of the City of Rockingham Strategic Community Plan (2019-2029) is a result of this requirement.

The City held a series of “Planning for the future” workshops and conducted surveys to determine from the community what their vision and aspirations were for the City for the next 10-20 years. From the inputs received, the draft Community Plan Vision, Community Aspirations and Strategic Objectives (2019-2029) were developed and submitted on 17 July 2018 for Council endorsement of a 28-day community consultation period. The consultation period has now concluded. A total of 25 individuals responded, with some of them providing more than one comment.
Details

More than 500 sets of inputs were received from the community during the initial consultation process. The groups and surveys that provided inputs into the process include the following:

- Community members – a total of seven workshops were held at various venues across the City (10,000 random sample invites were sent to the community to attend these workshops)
- The City’s business community (organised in conjunction with Rockingham Kwinana Chamber of Commerce)
- Rockingham Youth Advisory Council
- Kolbe College and Rockingham High School Students
- The Disability Access and Inclusion Advisory Committee (DAIAC) - members were asked to provide their inputs
- Members of the community at the Salvation Army in Rockingham
- Visitors to the City Libraries (by providing comments on questions in a survey book)
- An online survey to the Rock Port community
- A public survey on Facebook
- Rock Port working group online forum and workshop

Workshops were facilitated by Mr. Michael Smith from Black House Pty. Ltd., who is an expert facilitator, with the ability of effectively extracting the community’s aspirations from the conversations that were held. Mr. Smith also facilitated the workshops for the development of the previous two Strategic Community Plans for the City.

A Councillor workshop was held on 1 May 2018. The purpose of this workshop was to present the outcomes from the community workshops and surveys, and to identify the priority areas for the community. A representative from each of the community workshops was in attendance to support the outcomes of their workshops. There was a strong level of alignment with the feedback presented and what the Councillors believed should be the key focus areas for the City for the next ten years.

The draft Community Plan Vision, Community Aspirations and Strategic Objectives (2019–2029) represented the result of this overall process.

City staff did not participate in the workshop discussions, to ensure that the outcomes were totally driven by the community. During the consultation period, two staff comments were received which clarified some of the wording that was used.

The 28-day period of community consultation on the draft Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029) has concluded. Below follows a summary of topics identified based on the comments received, and the officer response. See attachment for the full schedule of comments received.

<table>
<thead>
<tr>
<th>Topics identified</th>
<th>Officer response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various comments relating to Point Peron and its development as a premier tourist destination (18 comments)</td>
<td>In June 2018, Council resolved to support the lobbying of State Government Departments to establish a transparent and collaborative consultation process to determine the best and most sustainable long-term future use and management of Cape Peron that aligns with the City’s Community Strategic Aspirations for Environment and Tourism. In August 2018, Council resolved to support the classification of Cape Peron Reserve being transferred to Class A, subject to the designated purposes of the Reserve being</td>
</tr>
<tr>
<td>Topics identified</td>
<td>Officer response</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Clearly defined through a transparent and collaborative consultation process, which will determine the most sustainable long-term future land uses for Cape Peron. The City is advocating for the above by corresponding and meeting with the State Government Departments and politicians that have responsibility for the land which comprises Cape Peron.</td>
<td></td>
</tr>
<tr>
<td>Enhance signage at key tourism locations (1 comment)</td>
<td>This matter will be considered during the development of the City’s Tourist Destination Strategy</td>
</tr>
</tbody>
</table>
| Comment relating to the word “Business Acumen” in Aspiration 4, and that not all people would be familiar with this word (1 comment) | The wording of Aspiration 4 has as a result of this comment been changed from:  
**Aspiration 4: Deliver Quality Leadership and Business Acumen**  
**to:**  
**Aspiration 4: Deliver Quality Leadership and Business Expertise**                                                                                       |
| Comments relating to changes or additions of wording of the Strategic Objectives (4 comments) | The suggested changes have been incorporated into the wording of the Strategic Objectives as indicated below:  
**Change # 1:**  
The description for Aspiration 3, Strategic Objective 4 has been changed from:  
**Sustainable waste solutions:**  
*Embrace technologies to assist with the responsible and sustainable disposal of waste*  
**to:**  
**Sustainable waste solutions:**  
*Incorporate new opportunities that support responsible and sustainable disposal of waste*  
**Change # 2:**  
The description for Aspiration 1, Strategic Objective 4 has been changed from:  
**Marketing and Promotion:**  
*Develop and implement effective marketing approaches to promote the City as a destination of choice for visitors, investors and businesses*  
**to:**  
**Marketing and Promotion:**  
*Develop and implement effective marketing approaches to promote the City as a destination* |
<table>
<thead>
<tr>
<th>Topics identified</th>
<th>Officer response</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>of choice for the local community, visitors, investors and businesses.</td>
</tr>
<tr>
<td></td>
<td>Change # 3: The description for Aspiration 1, Strategic Objective 3 has been changed from:</td>
</tr>
<tr>
<td></td>
<td>Aboriginal heritage and inclusion: Strengthen relationships with Aboriginal people which foster mutual respect and support. to: Strengthen relationships with Aboriginal people which foster mutual respect and support, and cultural awareness.</td>
</tr>
<tr>
<td></td>
<td>Change # 4: The description for Aspiration 1, Strategic Objective 5 has been changed from:</td>
</tr>
<tr>
<td></td>
<td>Community Capacity Building: Empower the community to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts to: Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.</td>
</tr>
<tr>
<td></td>
<td>The vision does not incorporate elements such as “Quality leadership and Business Acumen” or “Youth” (4 comments).</td>
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<tr>
<td></td>
<td>The Vision is holistic in nature and incorporates the elements of the Aspirations and their underlying Strategic Objectives directly as well as indirectly.</td>
</tr>
<tr>
<td>Some comments regarding the development of liveable suburbs, with consideration of the upgrade and maintenance of verges and cycle ways, housing diversity, a new skate park and the planting of trees (5 comments)</td>
<td>The installation and maintenance of our cycle paths and tree planting on our verges form part of the City Business Plan and the Infrastructure Asset Management Plan. Annual planning for new infrastructure such as skate parks is done through the Community Infrastructure Plan. These comments will be considered with the next annual update of the relevant plans.</td>
</tr>
<tr>
<td></td>
<td>The City is proactively involved in ensuring housing diversity that reflects the City’s demographics through the application of Liveable Neighbourhoods which sets density targets for new development areas that are applied to new structure plans and subdivision applications. The City is also currently preparing a Housing and Settlement Strategy.</td>
</tr>
</tbody>
</table>
### Topics identified

<table>
<thead>
<tr>
<th>Officer response</th>
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<tbody>
<tr>
<td>that will be identifying housing requirements to meet its needs</td>
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</tr>
<tr>
<td>The City’s Greening Plan aims to plant 15,000 trees and the City is also in the process of developing a Sustainability Strategy which will address these comments.</td>
<td></td>
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</tbody>
</table>

**Request for more community education regarding the uses and value of our trees, and identifying the need to encourage other methods of transport that are not dependent on fossil fuels, such as cycling and electric vehicles (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
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<tbody>
<tr>
<td>The City has incorporated into its social media posts more educational information on the value of trees and on the use of other means of transport (See Facebook posts published on 13 August, 14 August, 20 August, 30 August, 3 September and 6 September 2018).</td>
<td></td>
</tr>
</tbody>
</table>

**Suggestion around the order in which the Aspirations appear (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>The Aspirations have not been listed in order of priority. All four Aspirations are of equal importance.</td>
<td></td>
</tr>
</tbody>
</table>

**Comment in relation tracking and measuring the achievement of the Vision, Aspirations and Strategic Objectives (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Vision, Aspirations and Strategic Objectives will be achieved through the implementation of the identified Community Plan Strategies and Relevant Plans. This will be tracked on an ongoing basis.</td>
<td></td>
</tr>
</tbody>
</table>

**Building more assets is a waste of tax payers’ money (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>This comment has been noted.</td>
<td></td>
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</table>

**Council should not increase rates as much as they do (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
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<tbody>
<tr>
<td>This comment has been noted.</td>
<td></td>
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</table>

**Support for the Wanliss street marina (1 comment)**

<table>
<thead>
<tr>
<th>Officer response</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>This comment has been noted.</td>
<td></td>
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</tbody>
</table>

### Implications to Consider

a. **Consultation with the Community**

   The community was actively engaged through a series of community workshops and surveys between February and May 2018, followed by a Councillor’s workshop which involved ten community representatives that were selected from each of the community workshops.

   Public comment was invited on the draft Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029) for a period of 28 business days. The consultation period closed on Friday 31 August 2018.

b. **Consultation with Government Agencies**

   Nil

c. **Strategic**

   **Community Plan**

   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
Aspiration C: 
Quality Leadership

Strategic Objective: 
Community Engagement and Advocacy: An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

d. Policy
City of Rockingham Strategic Framework Policy (2010) sets out the requirements for the Major Review of the Community Plan which is to happen every four years.

e. Financial
The Strategy and Corporate Communications team had a 2017/2018 budget of $70,000 for the development of the Strategic Community Plan (2019-2029). $63,772 of this amount was spent. An amount of $10,000 has been included in the 2018/2019 budget for the final design and printing of the Strategic Community Plan booklet.

f. Legal and Statutory
Regulation 19C (Section 5.56 of the Local Government Act 1995), states that Local Government Strategic Community Plans are required to cover at least 10 financial years, be reviewed every 4 years and should clearly set out the vision, aspirations and objectives of the community in the district. The capacity of the Local Government's current resources and anticipated future resources should also be considered within this plan, as well as the region's demographic trends. A key requirement for the development of such a plan is that the electors and ratepayers are consulted during its development.

g. Risk
All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks
Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

Following endorsement by Council of the draft Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029), it was advertised for public comment for a period of 28 business days. The Rock Port working group and the workshop attendees were also consulted on the draft.

Once adopted, the City’s Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029) will be activated through the Community Plan Strategies, the Asset Management Plan and the Community Infrastructure Plan. The consolidated document which contains all these essential strategic elements will be known as the Strategic Community Plan (2019-2029). Any relevant Community Plan Strategies associated with the previous Strategic Community Plan (2015-2025) will also be consolidated into the Strategic Community Plan (2019-2029). The identified actions will also be incorporated into the ten-year team plans, and the annual budget.

Ongoing annual measurement of implementation will be conducted.

Voting Requirements

Simple Majority
Officer Recommendation

That Council **APPROVES** the *Rockingham Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029).*

Committee Recommendation

Moved Cr Liley, seconded Cr Burns:

That Council **APPROVES** the *Rockingham Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029).*

**Rockingham Community Plan Vision, Community Aspirations and Strategic Objectives (2019 – 2029)**

**Our Community's Vision for the Future:**
- be home to a welcoming and inclusive community that understands, represents and preserves its unique sense of purpose and place
- be recognised and admired as a contemporary and vibrant destination, renowned for its natural beauty and world class coastal and marine environments
- offer a safe, relaxed and friendly tourism lifestyle, underpinned by a diverse range of community facilities, services and cultural activities all linked with a first class public transport system
- prosper from investment that generates employment opportunities, created by a diverse and robust economic base including retail, services, tourism, education, defence, horticulture and light and heavy industrial activities
- continue to reduce our carbon footprint and the generation of waste
- manage and use our land and marine environments in a manner that preserves them and recognises that the climate is changing.

**Aspiration 1: Actively Pursue Tourism and Economic Development**
- Coastal destination
- MICE (meetings, incentives, conferences and events)
- Investment attraction
- Marketing and promotion
- Attractions and events
- Infrastructure investment – local, regional and state
- Business development

**Aspiration 2: Grow and Nurture Community Connectedness and Wellbeing**
- Youth development and involvement
- Accessibility
- Aboriginal heritage and inclusion
- Community engagement
- Community capacity building
- Community safety and support
- Services and facilities
Aspiration 3: Plan for Future Generations

- Infrastructure planning
- Responsive planning and control of land use
- Climate change adaptation
- Sustainable waste solutions
- Alternative energy applications
- Preservation and management of bushland and coastal reserves
- Liveable suburbs

Aspiration 4: Deliver Quality Leadership and Business Expertise

- Effective governance
- Revenue sources
- Leadership in sustainability
- Strategic and sustainable financial planning
- Management of current assets
- Benchmarking and optimising performance
- Key stakeholder partnerships

Aspiration 1: Actively Pursue Tourism and Economic Development

Coastal destination:
Promote the City as the premier metropolitan coastal tourism destination.

MICE (meetings, incentives, conferences and events):
Identify and attract conferences and high profile business and sporting events to the City to develop its profile as a destination of choice for event organisers.

Investment attraction
Attract local and international investment to the City to contribute to the local economy.

Marketing and promotion:
Develop and implement effective marketing approaches to promote the City as a destination of choice for the local community, visitors, investors and businesses.

Attractions and events:
Seek to host iconic community events and attractions that will entice residents and visitors throughout the year.

Infrastructure investment – local, regional and state:
Lobby local, state and federal stakeholders to establish infrastructure and development opportunities for the City.

Business development:
Support business development initiatives throughout the City.

Aspiration 2: Grow and Nurture Community Connectedness and Wellbeing

Youth development and involvement:
Engage and encourage youth to become actively involved in contributing to the wellbeing of our community.
Accessibility
Ensure that the City’s infrastructure and services are accessible to seniors and to people with a disability.

Aboriginal heritage and inclusion:
Strengthen relationships with Aboriginal people which foster mutual respect and support, and cultural awareness.

Community engagement:
Facilitate comprehensive community engagement on issues facing the City, ensuring that residents can provide input into shaping our future.

Community capacity building:
Empower the community across all ages and abilities to be culturally aware and involved with a diverse range of community initiatives that incorporate volunteering, sport, culture and the arts.

Community safety and support:
Provide support to residents and visitors so they feel safe and secure at home and outdoors.

Services and facilities:
Provide cost effective services and facilities which meet community needs.

Aspiration 3: Plan for Future Generations

Infrastructure planning:
Plan and develop community, sport and recreation facilities which meet the current and future needs of the City’s growing population.

Responsive planning and control of land use:
Plan and control the use of land to meet the needs of the growing population, with consideration of future generations.

Climate change adaptation:
Acknowledge and understand the impacts of climate change, and identify actions to mitigate and adapt to those impacts.

Sustainable waste solutions:
Incorporate new opportunities that support responsible and sustainable disposal of waste.

Alternative energy applications:
Embrace new technology and apply alternative energy solutions to City facilities and services.

Preservation and management of bushland and coastal reserves:
Encourage the sustainable management and use of the City’s bushland and coastal reserves.

Liveable suburbs:
Plan for attractive sustainable suburbs that provide housing diversity, quality public open spaces, walkways, amenities and facilities for the community.

Aspiration 4: Deliver Quality Leadership and Business Expertise

Effective governance:
Apply systems of governance which empower the Council to make considered and informed decisions within a transparent, accountable, ethical and compliant environment.

Revenue sources:
Identify and implement strategies to introduce alternative revenue sources for the City.
Leadership in sustainability:
Provide community education on the management of waste, and provide opportunities for community involvement in sustainability programs.

Strategic and sustainable financial planning:
Undertake long-term resource planning and allocation, with prioritised spending on core services, infrastructure development and asset management.

Management of current assets:
Maintain civic buildings, sporting facilities, public places and road and cycle way infrastructure based on best practice principles and life cycle cost analysis.

Benchmarking and optimising performance:
Explore opportunities to review, enhance and optimise performance through local government benchmarking programs and community feedback mechanisms.

Key stakeholder partnerships:
Foster relationships and partnerships with key stakeholders to achieve enhanced community outcomes.

Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable
**Purpose of Report**

To seek Council approval for the City to enter into a new sublease, and delegate authority to the CEO to negotiate and secure the sublease with Murdoch University for the purposes of operating the Rockingham Central Library from its current location for a period of up to ten years.

**Background**

The Rockingham Central Library is located at the Murdoch University campus on Dixon Road, Rockingham. The City secured a sublease for a period of up to four years commencing on 27 January 2016 and commenced operation of the public library service on 8 February 2016. The current sublease expires on 26 January 2019 with an option to renew for a further year from this date under the same sublease conditions. The last date to exercise this option is 26 October 2018.

Previously the library operated as part of a tripartite agreement with Murdoch University, Western Australian Department of Training South Metropolitan College of TAFE (Challenger Institute of Technology) and the City of Rockingham. The partnership with these organisations was dissolved when TAFE pulled out and the City took over operation of the library in order to maintain a public library service at that site.
Details

At the time the original sublease was negotiated the City recognised the need to continue providing a public library service in the Rockingham district. Given the short timeframe and lack of an alternative venue Murdoch University agreed to a short term sublease only which gave the City time to develop a new plan. In 2018 the City purchased a building at 18 Goddard Street for the purposes of a youth space and library. This building remains as an alternative venue pending the opportunity to enter into a longer term lease with Murdoch University.

Planning and construction of a new library building, closer to the city centre, has been included in the Community Infrastructure Plan (CIP) however this position will be updated in the upcoming Community Infrastructure Plan 2018-2028.

Initial discussions have taken place with Murdoch University and it is supportive of entering into a new sublease for a period of five years with a five year option to renew. The City would be requesting a minor change to the current conditions, being the removal of an area currently licenced to Murdoch University, however the remaining conditions of the sublease are acceptable and allow for the City to maintain the library service in the way it requires. The relationship with Murdoch is strong and the City is keen to maintain that.

The library has remained well utilised by the Rockingham community. Circulation, visitation and membership figures are comparable to the other City libraries, attendance at events by adults is the highest of the four branch libraries with a focus having been placed on activation for that sector of the community. There has been a steady increase in attendance at events for children and a larger focus is also being placed on youth events which is seeing increased attendance. Utilisation of the library by local school children is high with study groups regularly using the various study spaces on the first floor and facilities being offered to assist with their study needs, particularly during exam periods.

Based on figures for the 2017/2018 financial year the library maintained the following statistics:

| Total Circulation (loans, returns, renewals and holds) | 236,543 |
| Reference enquiries answered | 26,906 |
| New members registered | 2,360 |
| Total physical visits | 129,689 |
| Total number of programs for children | 212 |
| Total number of programs for adults | 89 |
| Total children attending programs | 3,977 |
| Total adults attending programs | 3,103 |

Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   Nil

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1 Correction of typographical error.
c. Strategic
Community Plan
This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

**Aspiration B:** Strong Community

**Strategic Objective:** Services and Facilities - Community facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and, where appropriate, multi-functional

d. Policy
Nil

e. Financial
The current sublease is based on a peppercorn rent and the City reimburses Murdoch University for all pre-planned maintenance on an agreed schedule. A new sublease would be negotiated on a like-for-like basis.

f. Legal and Statutory
The current sub-lease expires 26 January 2019 although if the City was to exercise the option to renew it would expire on 26 January 2020. The option to renew for a further one year expires 26 October 2018.

Written confirmation has been received from Murdoch University that it is willing to negotiate a longer term lease in lieu of the one year extension and has agreed on some minor changes to the terms and conditions.

Local Government Act s5.42(1) A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

g. Risk
All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

Entering into a new longer term sublease will offer a number of long term benefits to the City which far outweigh the benefits of a move to the building in Goddard Street.

The cost to fit out the building at 18 Goddard Street including demolition and rebuilding of the interior, the need to purchase furniture and library shelving, and extensive ICT infrastructure upgrades is estimated at $600,000 - $700,000. By remaining in the current location some minor upgrades would be required in order to better utilise the facility however these would be minimal compared with a move to Goddard Street.

The Rockingham Volunteer Centre is located within the Rockingham Central Library. With no other locations currently identified as being available or appropriate for this function the option to retain this building has wider implications for City operations.

The development of the Renaissance Technopole on the Murdoch Rockingham site is expected to reinvigorate and activate the campus. Having a library on site is of benefit to the Technopole and it would be expected that this would bring higher usage of the library and its facilities.
Rockingham Central Library has undergone significant change in the time the City has maintained the facility. The library has increased services for the community including additional programs for children, youth and adults and a change of the library layout has created more open space and more spaces for the community to use for their diverse needs. Entering into a new, longer term sublease will allow the staff to build on the work to date and continue to develop the library service to meet the demands of the community.

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That Council:

1. **APPROVES** entering into a new sublease with Murdoch University in order to operate the Rockingham Central Library for a period of up to ten years.

2. **DELEGATES** to the CEO authority to enter negotiation with Murdoch University to secure a sublease for the Rockingham Central Library.

**Committee Recommendation**

Moved Cr Burns, seconded Cr Liley:

That Council:

1. **APPROVES** entering into a new sublease with Murdoch University in order to operate the Rockingham Central Library for a period of up to ten years.

2. **DELEGATES** to the CEO authority to enter negotiation with Murdoch University to secure a sublease for the Rockingham Central Library.

Committee Voting – 4/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Community Development
Community Infrastructure Planning

<table>
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<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-023/18 Community Sporting and Recreation Facilities Fund 2019/2020 Application Assessment and Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>GRS/8-08</td>
</tr>
</tbody>
</table>
| Proponent/s:          | 1. City of Rockingham  
                          2. Rockingham Bowling Club                                                                              |
| Author:               | Ms Carly Kroczek, Senior Community Infrastructure Planning Officer                                    |
| Other Contributors:  | Mr Matthew Emmott, Community Infrastructure Planning Officer  
                          Mrs Claire O’Neill, Community Infrastructure Project Officer  
                          Mr Gary Rogers, Manager Community Infrastructure Planning                                             |
| Date of Committee Meeting: | 18 September 2017                                                                                 |
| Previously before Council: |                                                                                                    |
| Disclosure of Interest: | Executive                                                                                           |
| Nature of Council’s Role in this Matter: |                                                                                                    |
| Site:                 | 1. Lots 4, 103, 104, 105 Eighty Road  
                          2. Lot 4240, Royal Palm Drive, Warnbro  
                          3. Lot 5001 Kent Street, Rockingham                                                                |
| Lot Area:             |                                                                                                      |
| Attachments:          |                                                                                                      |
| Maps/Diagrams:       | 1. Baldivis District Sporting Complex location  
                          2. Koorana Reserve location  
                          3. Rockingham Bowling Club location                                                                  |

Purpose of Report

To seek Council approval to submit three funding applications to the Department of Local Government, Sporting and Cultural Industries, Community Sporting and Recreation Facilities Fund.

Background

The Community Sporting and Recreation Facilities Fund (CSRFF) is a funding program offered by State Government through the Department of Local Government, Sports and Cultural Industries (DLGSCI). The program provides financial assistance to community groups and local governments to develop infrastructure for sport and recreation. The program aims to maintain or increase participation in sport and recreation, with an emphasis on physical activity through the rational development of good quality, well-designed and well-utilised facilities.
Applicants must be an incorporated, not for profit sporting, recreation or community organisation, or a local government entity. Projects must be developed on land which is a Crown reserve, land owned by a public authority, or municipal property.

Applications for an annual or forward planning grant are accepted once per calendar year.

Projects with a total cost between $200,001 and $500,000 are eligible to apply in the annual grant round for up to one third of the total project cost, to a maximum grant amount of $166,666.

Projects with a total cost over $500,000 are eligible to apply for a forward planning grant for up to one third of the total project cost, to a maximum grant amount of $2,000,000.

All applications are required to be submitted to the relevant local government authority for initial review, assessment and prioritisation using the criteria developed by the DLGSCI.

Subject to Council approval, applications are then submitted to DLGSCI for assessment. Applications for the 2019/2020 annual and forward planning grants close on Friday 28 September 2018.

Details

Three applications are being considered for submission to the DLGSCI. Two applications for the forward planning grant, both from the City of Rockingham and one application for an annual grant from the Rockingham Bowling Club.

A summary of each application is provided below.

1. City of Rockingham – Baldivis District Sporting Complex

The Baldivis District Sporting Complex (BDSC) is included in the City’s Community Infrastructure Plan (CIP) and subsequent funding has been allocated through the Business Plan. The completion of the BDSC is a high priority project for the City, with detailed planning work nearing completion.

Once operational, the complex will provide approximately 8 hectares of additional active open space, a district pavilion, indoor recreation centre and outdoor hardcourts, as well as a youth recreation space.

The BDSC is being developed in multiple stages, with the first stage encompassing all civil works, establishment of services and the installation of reticulation and turf to the playing areas. The construction of the district pavilion will occur soon after, and will be the subject of a future CSRFF application.

The forward planning grant application to be submitted to DLGSCI in this round relates to the civil works, as well as installation of irrigation and turf. Subsequent applications will be submitted in future grant rounds for the construction of the pavilion, indoor recreation centre and outdoor hardcourts.

![Figure 1: Baldivis District Sporting Complex location](image-url)
2. City of Rockingham – Koorana Reserve Master Plan

The Koorana Reserve Master Plan was recently endorsed by Council and is included in the City's CIP, with subsequent funding allocated through the Business Plan. Once completed, the project will double the amount of available active reserve space and will provide upgraded facilities which will support female participation in soccer and cricket.

The expansion of the active reserve, as well as the provision of more car parking, floodlighting and change rooms will support the growth of the current winter tenant, and also enable a well-established, rapidly growing summer club to permanently relocate to the reserve.

The forward planning grant to be submitted to DLGSCI is for the construction of the new active reserve, installation of floodlighting and pavilion redevelopment.

![Figure 2: Koorana Reserve Master Plan location](image)

3. Rockingham Bowling Club Inc. – Synthetic green replacement

Rockingham Bowling Club Inc (RBC) was established in 1948, and the Club's primary objective as stated in its constitution is to "foster the games of lawn bowls, carpet bowls, darts and pool, and promote social and recreational fellowship amongst members." It has a current membership of 477 seniors.

The club facility is leased from the City, and is located on Lot 5001 Kent Street, Rockingham.

![Figure 3: Rockingham Bowling Club location (green outlined in yellow to be replaced)](image)

The RBC has submitted a grant application for an annual grant to assist with the cost of replacing the "B" green, one of three greens on the site.
The “B” green was installed in 2002 and needs to be replaced based on the expected lifespan of the product and an inspection completed by a greens contractor in 2014. At the time of inspection, attempts were made to repair the surface. These works were unsuccessful and the green has continued to deteriorate. It has since been deemed unusable for inter-club competition.

The Club has considered alternatives such as repair rather than replacement, and grass rather than synthetic. The replacement of the synthetic turf is considered the best option based on the high maintenance cost of grass, improved environmental sustainability by reducing water consumption and the surface being available all year round.

All three greens are required to continue to host other clubs for competition. The RBC Committee is concerned that it will experience a significant loss of membership and subsequent revenue if the green is not replaced, leading to a strain on the continued operation of the club. This could cause the venue to be unavailable for the numerous community groups which utilise the venue for community bowling events, and other ongoing events such as darts and bingo.

Following replacement of the synthetic surface, the bowling green will provide improved opportunities to host games for both club and community members.

**Implications to Consider**

a. **Consultation with the Community**

Officers met with representatives from the following State Sporting Associations during the preparation of the City’s applications:

- Western Australian Cricket Association;
- Western Australian Football Association;
- Netball WA; and
- Football West.

b. **Consultation with Government Agencies**

As required by CSRFF guidelines, applicants have liaised with representatives of the DLGSCI. Applications will be forwarded to the DLGSCI for assessment subject to Council approval.

c. **Strategic**

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

**Aspiration B: A Strong Community**

**Strategic Objective:** Services and Facilities – Community facilities and services that accommodate contemporary community expectation and are justified, well-used, cost-effective and, where appropriate, multifunctional.

d. **Policy**

As per the City’s Leasing Policy, Consent for Addition or Alteration of Leased Premises has been approved by the City Properties Team for the Rockingham Bowling Club project.

e. **Financial**

Funding for the implementation of the Baldivis District Sporting Complex and Koorana Reserve Master Plan is included within the City’s Business Plan.

Applications will be submitted to the DLGSCI requesting $2,000,000 for the Baldivis District Sporting Complex and $1,072,033 for the Koorana Reserve Master Plan respectively.

Rockingham Bowling Club Inc. was awarded a $30,000 Infrastructure Planning and Development Grant in Round 1 of the City’s 2017/18 Community Grants Program. This funding was awarded subject to the approval of CSRFF funding application or the confirmation of an alternative source of funding.
f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework. Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

All applications received have been assessed and then ranked using the prescribed assessment criteria. A summary of each assessment is detailed below.

1. Baldivis District Sporting Complex

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<th>Criteria</th>
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<td>Planned approach</td>
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<td>Sustainability</td>
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The need for additional active open space within Baldivis is well documented. The need is clearly demonstrated and expressed by local clubs and the community. The City finalised the purchase of land in 2017, which was necessary to ensure community needs were being addressed.

Since the completion of the land acquisition process, a significant amount of planning for the BDSC has taken place, with input from key stakeholders and proposed user groups. Further consultation will take place throughout the course of the project to ensure the community is kept informed and has multiple opportunities to provide input.

An accessibility audit has been completed on the proposed site layout, ensuring the completed complex will be highly accessible. The design reflects contemporary community expectations, allowing flexibility and the capacity for multiple user groups to occupy the complex at any one time.

The project is financially viable with funding confirmed through the City’s Business Plan. The site layout and development approach takes into consideration best value for money and use of municipal funds.

The project will increase physical activity through the provision of approximately 8 hectares of active open space, offering opportunities for existing clubs to increase membership and for new clubs to establish in the area.

The project is well planned and needed by the municipality and is considered the highest priority for the City.
2. Koorana Reserve Master Plan

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The City of Rockingham is located in a major growth region in the south of the Perth Metropolitan area. As well as providing infrastructure in new growth areas, the City needs to ensure infrastructure in established areas is suitable to cater for growth and changes in sporting requirements.

The City of Rockingham has many active sporting reserves, however a number of these are single oval, neighbourhood level reserves that do not have the capacity to accommodate multiple playing spaces. Koorana Reserve presents an opportunity for the City to provide an expanded active reserve space capable of accommodating multiple senior playing fields in an efficient and cost effective manner.

The Koorana Reserve Master Plan plays an important role in maximising the potential of the reserve to cater to the current user groups, and provides a well-planned approach in supporting the growth of the City’s sporting clubs. The master plan has also been developed to ensure that the reserve remains well activated and is able to grow with community needs. In addition to supporting the growth of both user groups, the upgrade will ensure a unisex design to accommodate increased use by both male and female participants.

The project is financially viable with funding confirmed through the City’s Business Plan and project design money included in the City’s 2018/2019 Budget.

This is a well-planned project, needed by the municipality and subject to Council endorsement will be submitted as the City’s second priority application.

3. Rockingham Bowling Club – Synthetic green replacement

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</tr>
<tr>
<td>Sustainability</td>
<td>✓</td>
<td></td>
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</table>
The RBC has submitted a comprehensive application demonstrating thorough planning, significantly reducing the risk of budget or management issues on the project.

Evidence has been provided of planning for the future maintenance and replacement of all three greens. This future schedule is identified to be fully funded by the Club.

Financial statements verify the Bowling Club’s stated capacity to fund its cash contribution and a 5% contingency, while still retaining sufficient operational funds.

RBC have previously submitted an application for funding to the DLGSCI. This application was unsuccessful and following discussions with the Department, the club have chosen to resubmit their application. The project is heavily reliant on grant funding and it is likely the project will be delayed if their CSRFF application is not successful. The Club has identified that both City of Rockingham and DGLSCI funding will be required for the project to be completed. As a result, the City’s IPDG funding was conditionally approved, subject to the award of CSRFF funding or the Club identifying an alternative source of funding.

This is a well-planned project that is needed by the applicant and subject to Council approval will be submitted as the City’s third priority application.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council **APPROVES** the submission of the following applications to the Department of Local Government, Sport and Cultural Industries 2019/2020 Community Sport and Recreation Facilities Fund in the following priority order:

- Baldi\(\text{v}i\) District Sporting Complex (site civil works, turf and irrigation) application as first priority
- Koorana Reserve Master Plan application as second priority
- Rockingham Bowling Club synthetic green replacement application as third priority

**Committee Recommendation**

Moved Cr Liley, seconded Cr Burns:

That Council **APPROVES** the submission of the following applications to the Department of Local Government, Sport and Cultural Industries 2019/2020 Community Sport and Recreation Facilities Fund in the following priority order:

- Baldi\(\text{v}i\) District Sporting Complex (site civil works, turf and irrigation) application as first priority
- Koorana Reserve Master Plan application as second priority
- Rockingham Bowling Club synthetic green replacement application as third priority

Committee Voting – 4/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
<table>
<thead>
<tr>
<th></th>
<th>Reports of Councillors</th>
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<tbody>
<tr>
<td>13</td>
<td>Nil</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Addendum Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Nil</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Motions of which Previous Notice has been given</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>Nil</td>
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<table>
<thead>
<tr>
<th></th>
<th>Notices of motion for Consideration at the Following Meeting</th>
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</thead>
<tbody>
<tr>
<td>16</td>
<td>Nil</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Urgent Business Approved by the Person Presiding or by Decision of the Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Nil</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Matters Behind Closed Doors</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>Nil</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Date and Time of Next Meeting</th>
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<tbody>
<tr>
<td>19</td>
<td>The next Corporate and Community Development Committee Meeting will be held on <strong>Tuesday 16 October 2018</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
</tr>
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<thead>
<tr>
<th></th>
<th>Closure</th>
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<tbody>
<tr>
<td>20</td>
<td>There being no further business, the Chairperson thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at <strong>4:12pm</strong>.</td>
</tr>
</tbody>
</table>