City of Rockingham

MINUTES

Corporate & Engineering Services Committee Meeting

Held on

Tuesday 6 December 2011

4:00pm

Council Boardroom
Council Administration Building
Civic Boulevard, Rockingham
City of Rockingham
Corporate & Engineering Services Committee Meeting
4:00pm Tuesday 6 December 2011

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18. Matters Behind Closed Doors

19. Date and Time of Next Meeting

20. Closure
### City of Rockingham
### Corporate & Engineering Services Committee Meeting
### 4:00pm Tuesday 6 December 2011

**MINUTES**

#### 1. Declaration of Opening

The Chairman declared the Corporate and Engineering Services Committee Meeting open at 4:05pm and welcomed all present.

#### 2. Record of Attendance/ Apologies/ Approved Leave of Absence

<table>
<thead>
<tr>
<th>2.1 Councillors</th>
<th>2.2 Executive</th>
</tr>
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<tbody>
<tr>
<td>Cr Barry Sammels</td>
<td>Mr Bob Jeans</td>
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<tr>
<td>Cr Lorraine Dunkling</td>
<td>Mr Chris Thompson (from 4:10pm)</td>
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<td>Cr Allan Hill</td>
<td>Mr Michael Yakas</td>
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<td>Cr Ron Pease</td>
<td>Mr Ian Daniels</td>
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<tr>
<td>Cr Chris Elliott (from 4:08pm)</td>
<td>Mr Gary Rogers</td>
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<tr>
<td>Observer</td>
<td>Manager Engineering Services</td>
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<tr>
<td>Chairperson</td>
<td>Mr Allan Moles</td>
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<td>Mr Kelton Hincks</td>
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<td></td>
<td>Mrs Jelette Edwards</td>
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<td>Ms Sue Langley</td>
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<td></td>
<td>A/Chief Executive Officer</td>
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<td>A/Director Corporate Services</td>
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<td>Manager Capital Works</td>
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<td>Manager Accounting Services</td>
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<td>Manager Asset Services</td>
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<td>A/Manager Executive Services</td>
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<td>Secretary Executive Services</td>
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</table>

#### Members of the Public: Nil

#### Press: 1

#### 2.3 Apologies: Nil

#### 2.4 Approved Leave of Absence: Nil

#### 3. Responses to Previous Public Questions Taken on Notice

Nil
4. Public Question Time
Nil

5. Confirmation of Minutes of the Previous Corporate and Engineering Services Committee Meeting

Moved Cr Hill, seconded Cr Dunkling
That Council CONFIRM the Minutes of the Corporate and Engineering Services Committee Meeting held on 15 November 2011, as a true and accurate record.
Committee Voting – 4/0

6. Matters Arising from the Previous Corporate and Engineering Services Committee Meeting Minutes
Nil

7. Announcement by the Presiding Person without Discussion
The Chairman announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

4:08pm  Cr C Elliott attended the Corporate & Engineering Services Committee Meeting.

8. Declarations of Members and Officers Interests
Nil

9. Petitions/ Deputations/ Presentations/ Submissions
Nil

10. Matters for which the Meeting may be Closed
Nil

4:10pm  Mr C Thompson attended the Corporate & Engineering Services Committee Meeting.

11. Bulletin Items

Corporate & Executive Services Information Bulletin - December 2011

Corporate Services
1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Minutes and Agenda Software
   3.2 Customer Request Management System
   3.3 Mobile Computing (AIM) Licensing Fees
   3.4 Disaster Recovery Solution
4. Information Items
   4.1 Change of Basis of Rates

**Executive Services**
1. Executive Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Review of City of Rockingham Local Laws
4. Information Items
   4.1 Fire Attendance by COR Appliances & Crews
   4.2 Emergency Management and Recovery
   4.3 Newsletter - National Sea Change Taskforce

**Human Resources**
1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Health & Wellbeing Programme
   3.3 Advanced Diploma of Management
   3.4 Leadership & Management Programme
   3.5 Outside Workforce Enterprise Agreement
4. Information Items
   4.1 Hotel Development
   4.2 Media Tracking for November 2011

**Economic Development**
1. Economic Development Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Printing and Graphic Design Services
   3.2 Leadership Forum
   3.3 Communication Guide
   3.4 Image Library
   3.5 Social Media Strategy
   3.6 Global Friendship Activity Timeline
4. Information Items
   4.1 Hotel Development
   4.2 Media Tracking for November 2011

**Strategy Coordination**
1. Strategy Coordination Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Establishing linkages between the Community Plan, the Specific Purpose Plans and the Team Plans
   4.2 2011 Customer Satisfaction Survey
   4.3 Co-ordinating the development of a 10 year infrastructure plan
   4.4 Co-ordinating the development and implementation of a Development Contribution Scheme
   4.5 Operational Team Plans
   4.6 New Ideas Incentive Scheme
4.7 City Scoreboard
4.8 Climate Change Response Plan
4.10 Other Initiatives Managed by the Strategy Co-ordination Group

**Committee Recommendation:**
That Councillors acknowledge having read the Corporate and Executive Services Information Bulletin – December 2011 and the contents be accepted.

Committee Voting - 4/0

<table>
<thead>
<tr>
<th>Engineering &amp; Parks Services Information Bulletin - December 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Engineering Services</strong></td>
</tr>
<tr>
<td>1. Engineering Services Team Overview</td>
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<td>2. Human Resource Update</td>
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<td>3. Project Status Reports</td>
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<td>4. Information Items</td>
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<tr>
<td>4.1 Delegated Authority for approval of Directional Signage</td>
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<td>4.2 Delegated Authority for Thoroughfare Closures</td>
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<td>4.3 Local Area Traffic Management and Road Safety Design Projects 2011/2012</td>
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<tr>
<td>4.4 Delegated Authority for approval of Engineering Drawings - Subdivisions</td>
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<td>4.5 Delegated Authority for acceptance of As-Constructed Engineering Drawings - Subdivisions</td>
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<td>4.6 Delegated Authority to approve the release of Cash Bonds for private subdivisional works</td>
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<td>4.7 Handover of Subdivisional Roads</td>
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<tr>
<td>4.8 Mundijong Road Extension (Auslink Funded)</td>
</tr>
</tbody>
</table>

**Engineering Operations**

1. Engineering Operations Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
4.1 Road Construction Program Roads to Recovery 2011/12
4.2 Road Construction Program Main Roads Direct Grant 2011/12
4.3 Road Construction Program Main Roads Grant 2011/12
4.4 Road Construction Program Federal Black Spot 2011/12
4.5 Road Construction Program State Black Spot 2011/12
4.6 Road Construction Program Municipal Works 2011/12
4.7 Road Resurfacing Program Municipal Works 2011/12
4.8 Footpath Construction Program Municipal Works 2011/2012
4.9 Road Maintenance Program 2011/12
4.10 Passenger Vehicle Fleet Program 2011/12
4.11 Light Commercial Vehicles Program 2011/2012
4.12 Heavy Plant Program 2011/2012

**Parks Development**

1. Parks Services Team Overview
2. Human Resource Update
3. Project Status Reports
3.1 Warnbro Foreshore Car Park Shoring
Corporate & Engineering Services Committee Minutes
Tuesday 6 December 2011

CONFIRMED AT A CORPORATE & ENGINEERING SERV I CES MEETING HELD ON TUESDAY, 21 FEBRUARY 2012

PRESIDING MEMBER

4. Information Items
   4.1 Groundwater Monitoring
   4.2 Goddard Street Landscaping
   4.3 Kent Street Community Arts Centre Project
   4.4 Delegated Subdivision Public Open Space Handovers
   4.5 Memorial Seat Approvals

Asset Management
1. Asset Management Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Road reserve and footpath survey
4. Information Items
   4.1 Asset Management Improvement Strategy
   4.2 Asset Management Systems
   4.3 Lease Management
   4.4 Engineering Financial Control

Building Maintenance
1. Building Maintenance Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Building condition survey
4. Information Items
   4.1 Building Maintenance

Capital Projects
1. Capital Projects Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Coastal Management Consultants (Sand Drift/Erosion Problems)
   3.2 Coastal Infrastructure Facilities Consultant (Jetties/Boat Ramp Planning)
   3.3 Lighting Consultants (Technical Planning/Designs, Underground Power Program)
   3.4 Major Project Property Development Planning (Design Modifications/Tender Planning/Structural Testing)
   3.5 Hymus Street Erosion Strategy
4. Information Items
   4.1 Delegated Written Notification of Successful Tender
   4.2 Delegated Release of Retention/Bank Guarantee’s
   4.3 Proposed Shoalwater North Underground Power Project
   4.4 2011 Public Area Lighting & Arterial Lighting
   4.5 Lark Hill Wind Turbine
   4.6 Bent St Boat Launching Facility – Proposed Navigation Channel
   4.7 Point Peron Boat Launching Facility
   4.8 Waikiki Foreshore Protection Works – RLGIP
   4.9 Museum Roof Replacement
   4.10 Operations Centre - Roof replacement to the workshop
   4.11 Aqua Jetty - Replace/Upgrade HVAC services
4.12 Aqua Jetty - Gym/main entry carpet replacement
4.13 Bert England Lodge - Compliance
4.14 Safety Bay Yacht Club - Asbestos roof replacement
4.15 Bell Park Toilet - Replacement including curfew lockout
4.16 Francis St Toilets - Internal/external renovations
4.17 Aquatic Centre - Renewal of toilets/unisex/change rooms
4.18 Challenger Court - Master metering & replacement distribution boards
4.19 Baldivis Library - Design
4.20 Aqua Jetty - Solar heating
4.21 Baldivis Old School - Redevelopment

**Waste & Landfill Services**

1. Waste & Landfill Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Waste kerbside collection
   4.2 240 litre bin recycling service
   4.3 240 litre bin recycling participation statistics
   4.4 Destroyed and stolen refuse bins (domestic only)
   4.5 Landfill statistics
   4.6 Education / promotion
   4.7 Power station
   4.8 T11/12-48 Supply and laying of a geosynthetic clay liner to cells 9, 10 and 11 at the Millar Road Landfill Facility, Baldivis
   4.9 T11/12-35 Purchase and collection of scrap metal from the Millar Road Landfill Facility, Baldivis

**Committee Recommendation:**

That Councillors acknowledge having read the Engineering and Parks Services Information Bulletin – December 2011 and the contents be accepted.

Committee Voting – 4/0

**Agenda items**
## Purpose of Report

To receive the monthly Financial Management Report for October 2011.

## Background

Nil
3. **Details**

The monthly Financial Management Report includes the following:

1. Statement of Financial Activity by Program
2. Statement of Net Current Assets
3. Other schedules and charts for management information purposes.

4. **Implications to consider**

   a. **Consultation with the Community**
      
      N/A

   b. **Consultation with Government agencies**
      
      N/A

   c. **Strategic**
      
      **Community Plan**
      
      This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:

      **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

   d. **Policy**
      
      Nil

   e. **Financial**
      
      Major variances (above $250,000) between budget estimates and actual results for the month to which the statement relates are shown in the supporting documentation.

   f. **Legal and Statutory**
      

5. **Comments**

   Nil

6. **Voting requirements**

   Simple Majority

7. **Officer recommendation**


8. **Committee Recommendation**


   Committee Voting – 4/0
9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
Corporate and Engineering Services
Corporate Services

Reference No & Subject: CS-043/11  List of Payments for November 2011
File no: FLM/157
Proponent/s: Ms Vanisha Govender, Financial Accountant
Miss Narelle Fisher, Senior Accounts Payable Officer
Author:
Other contributors: 6 December 2011
Date of Committee meeting:
Previously before Council:
Disclosure of interest:
Nature of Council’s role in this matter: Executive Function

Site:
Lot area:
Attachments: List of Payments for November 2011
Maps/diagrams:

1. **Purpose of Report**
To present a list of payments made under Delegated Authority for confirmation of Council.

2. **Background**
Nil

3. **Details**
Nil
4. **Implications to Consider**

a. **Consultation with the Community**
   
   N/A

b. **Consultation with Government agencies**
   
   N/A

c. **Strategic**

   **Community Plan**

   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

d. **Policy**

   Nil

e. **Financial**

   Nil

f. **Legal and Statutory**

   Regulation 13 (1) & (3) of the Local Government (Financial Management) Regulations 1996 requires a list of payments made under Delegated Authority to be prepared each month and presented to the Council at the next ordinary meeting of Council.

5. **Comments**

   The payment listing for November 2011 is not a complete list of payments due to the month-end being closed early to enable documents to be prepared for the early Council meeting. The balance of the November payment listing will be included in the report for the next Council meeting.

6. **Voting Requirements**

   Simple Majority

7. **Officer Recommendation**


8. **Committee Recommendation**


   Committee Voting - 4/0
9. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

10. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
1. **Purpose of Report**

Council consideration of setting the meeting date for the Annual Meeting of electors.

2. **Background**

Council each financial year is required to hold a General Meeting of Electors of the district as required by section 5.27 of the Local Government Act 1995.

3. **Details**

Subject to acceptance by Council of the Annual Report 2010/11, the date for the annual meeting of electors can be set. It should be noted that Council at its April 2003 meeting resolved to hold the Annual Electors Meeting on the first Tuesday in December each year at 7.00pm in the Reception Area of the Council Administration Building.
With the change to 6:00pm for Council meetings, Council may wish to again consider holding this year's Annual Meeting of Electors at 6:00pm in order to standardise evening meeting times.

4. **Implications to Consider**

a. **Consultation with the Community**
   
   Advertising will be carried out in both the Sound Telegraph and Weekend Courier, Council Website, Libraries and Council Notice Board advising the community of the date and time of the Annual Electors Meeting.

b. **Consultation with Government Agencies**
   
   Nil

c. **Strategic**

   Community Plan
   
   This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative, legally and ethically compliant.

d. **Policy**

   Nil

e. **Financial**

   Funds totalling $1000 have been allocated in the 2011/12 budget for the cost of advertising the Annual Meeting of Electors.

f. **Legal and Statutory**

   Section 5.27 of the Local Government Act 1995, states the follows:

   5.27  
   (1) A general meeting of the electors of a district is to be held once every financial year.
   
   (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
   
   (3) The matters to be discussed at general electors’ meetings are to be those prescribed.

   Section 5.29 requires the giving of at least 14 days public notice of the holding of the meeting and each Council member.

5. **Comments**

   The annual general meeting of electors for 2009/10 was held in the Reception area of Council’s Administration Building on Monday 4 April 2011 at 6:00pm. It is proposed that the annual meeting of electors for the financial year ended 2010/11 be held on Tuesday, 31 January 2012 at 6.00pm and the venue be the Reception Area, Council Administration Building.

6. **Voting Requirements**

   Simple Majority

7. **Officer Recommendation**

   That Council **APPROVE** the holding of the annual meeting of electors for financial year 2010/11 on Tuesday, 31 January 2012 at 6:00pm, in the Reception area of the Council Administration Building.
8. Committee Recommendation

That Council **APPROVE** the holding of the annual meeting of electors for financial year 2010/11 on Tuesday, 31 January 2012 at 6:00pm, in the Reception area of the Council Administration Building.

Committee Voting – **4/0**

9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
Corporate and Engineering Services

Executive Services

Reference No & Subject: ES-040/11 Annual Report 2010/11
Proponent/s: City of Rockingham
Author: Mr Ned Fimmano, Manager Executive Services
Other Contributors:
Date of Committee Meeting: 6 December 2011
Previously before Council:
Disclosure of Interest: Executive Function
Nature of Council’s Role in this Matter:
Site:
Lot Area:
Attachments: Copy of Annual Report 2010/11
Maps/Diagrams:

1. Purpose of Report


2. Background

Section 5.54 of the Local Government Act 1995 requires Council to accept the Annual Report no later than 31 December each year.

If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

As the auditor's report has now been received, Council is in a position to accept the Annual Report for 2010/11.
3. **Details**

A draft of the Annual Report for 2010/11 has been prepared and a copy is attached for Councillors information.

The report contains all the items required by Section 5.53 of the Local Government Act 1995.

Copies of the Annual Report will be available prior to the Annual Meeting of Electors to be held on Tuesday, 31 January 2012 at 6:00pm.

4. **Implications to Consider**

a. **Consultation with the Community**

   Advertising will be carried out in both the Sound Telegraph and Weekend Courier, Council website, Libraries and Council Notice Board advising the community of the availability of the Annual Report.

b. **Consultation with Government Agencies**

   N/A

c. **Strategic**

   Community Plan

   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative, legally and ethically compliant.

d. **Policy**

   Nil.

e. **Financial**

   Funds totalling $1,000 have been allocated in the 2011/12 budget for the cost of advertising the availability of the Annual Report.

f. **Legal and Statutory**

   Compliance with Sections 5.53, 5.54 and 5.55 of the Local Government Act 1995.

   5.53 (1) The local government is to prepare an annual report for each financial year.

   (2) The annual report is to contain -

   (a) a report from the Mayor or President;

   (b) a report from the Chief Executive Officer;

   (c), (d) deleted

   (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;

   (f) the financial report for the financial year;

   (g) such information as may be prescribed in relation to the payments made to employees;

   (h) the auditor’s report for the financial year;

   (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
CONFIRMED AT A CORPORATE & ENGINEERING SERVICES MEETING HELD ON TUESDAY, 21 FEBRUARY 2012

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5. Comments

As the draft Annual Report for 2010/11 contains all the requirements of Section 5.54 of the Local Government Act 1995, Council is in a position to accept such report.

In accordance with Section 5.55 of the Local Government Act 1995 local public notice of the availability of the Annual Report will be given.

6. Voting Requirements

Absolute majority

7. Officer Recommendation

That Council:


3. **GIVE** local public notice of the availability of the Annual Report as soon as practicable, in accordance with Section 5.55 of the Local Government Act 1995.

8. Committee Recommendation

That Council:


3. **GIVE** local public notice of the availability of the Annual Report as soon as practicable, in accordance with Section 5.55 of the Local Government Act 1995.

Committee Voting – 4/0
9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
Corporate and Engineering Services
Executive Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>ES-041/11 Memorandum of Understanding - Incident Control Vehicle</th>
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<tbody>
<tr>
<td>File No:</td>
<td>EMS/29-02</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>Fire &amp; Emergency Services Authority of WA (FESA)</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Ned Fimmano, Manager Executive Services</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
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<tr>
<td>Date of Committee Meeting:</td>
<td>6 December 2011</td>
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<td>Previously before Council:</td>
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<td>Disclosure of Interest:</td>
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<td>Nature of Council’s Role in this Matter:</td>
<td>Executive Function</td>
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<tr>
<td>Attachments:</td>
<td>Memorandum of Understanding – Incident Control Vehicle</td>
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<td>Maps/Diagrams:</td>
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1. **Purpose of Report**

To provide Council with outcomes of the Strategic Review into Incident Control Vehicles by the Fire and Emergency Services Authority of WA (FESA) and the proposal by FESA to allocate an Emergency Services Levy Grant Scheme Funded Incident Control Vehicle to the City of Rockingham.

2. **Background**

To ensure funding support for Incident Control Vehicles (ICV) is effective and appropriate, a comprehensive “Strategic Review” including a “Resource to Risk” assessment was undertaken by FESA which included the following Terms of Reference:

- To review the location and placement of Incident Control Vehicle from a regional and strategic perspective to optimise service delivery to the community.
- Define the operational role of a Incident Control Vehicle including multi-agency capabilities
- Define the broad specification for an Incident Control Vehicle
Through a comprehensive “Resource to Risk” assessment including capability (human and physical) identify suitable Brigades/ Units to operate Incident Control Vehicles

3. Details

Incident Control Vehicles are considered an essential resource/facility in the discharge of command, control, and coordination at incidents, in particularly those involving large numbers of resources, multiagency and where no suitable established facility/building is available.

The ICV Working Group concluded that the proposed vehicle is suitable to be utilised in all of FESA Hazard Management Agency (HMA), Combat and Support roles by providing support functions to the Incident Management Team (IMT) including a communications platform with basic mapping and resource management capability.

In addition in very major incidents (i.e. mid to top level 3) these vehicles can and in the future will increasingly be utilised to support Divisional Commanders, Staging Areas, Air Operations, or Incident Management Teams located in an Incident Management Centre. ICV also are utilised by FESA and Local Government as support agencies at multiagency events to enable effective command and coordination of FESA/Local Government resources.

The availability of ICV at some larger event would:

- significantly assist resource management and coordination,
- support communications at the incident,
- facilitate communication of critical incident information through to higher levels, and
- facilitate onsite mapping functions

Criteria for Need

Incident Control Vehicles are required at Level 2 incidents and above (some cases top end level one incidents), with one or more of the following occurring or about to occur:

- Incident Management Team has been formed.
- Incident/event expected to continue for an extended period (i.e. three plus hours).
- Resources onsite or enroute will require sectorisation.
- Incident is complex and/or has potential to become significant.

Risk Analysis

The provision of ICV is seen as time critical in areas of high to very high risk where there is the potential for an incident to rapidly develop and impact on areas with a large population base (eg high risk rural/urban interfaces).

The risk analysis used to identify the possible location of ICV has been based on the following:

- From a bushfire perspective the analysis has reviewed the likelihood and consequence, based on the data and mapping from the Bush Fire Threat Analysis (BFTA). The BFTA is an assessment of the comparative risk resulting from bushfires throughout Western Australia. The BFTA was developed in accord with the principles of Australian Standard AS/NZ 4360 (1999) and has factored in data that includes likelihood, ignition factors, suppression response, fire behaviour, weather, terrain, fuel type, fuel age and values at risk;
- An assessment of Natural Hazard threats based on likelihood and consequence of Floods, Cyclones, Storms etc.
- Identify a method to classify locations, regions or other areas of similar risk, then develop parameters for locating ICV's based on levels of risk for consideration and to support decision making processes.
- The availability of volunteer personnel who have the ability to mobilise the ICV in support of an all hazard approach within their primary area which will involve other local government areas, as well in support of operations across local government and regional boundaries;
- Review of the travel capability and coverage of ICV locations based on risk based response requirement.
Consider recommendations from the 2009 Victorian Bushfires Royal Commission and if these impact on the provision if ICV.

An all hazard approach is to be implemented for ICV mobilisation, including mobilisation across local government, brigade/unit and regional boundaries if and as required.

The ICV is a vehicle that can be utilised at all incidents/events and other emergency operations with the role of providing support functions to the FESA Incident Management Team.

The travel times used in the analysis for ICV are based on travel time from the “home location” and are based on incidents/events which have no warning period which may enable the prepositioning of resources.

An Incident Control Vehicle travelling under emergency conditions would average 60 km/h on sealed roads and 30 km/h on unsealed roads within the metropolitan area and average 80 km/h on sealed roads and 60 km/h on unsealed roads in country regions was used for this analysis.

The BFTA has taken into account all the factors associated with bushfire events.

Personnel crewing the ICV will be drawn from volunteer brigades/units within the local area, with some locations developing specialist communications brigades/units.

Summary of Major Findings

The major findings contained within the review are as follows:

- There are a sufficient number of incidents rated as AIIMS Level Two or above to justify the provision of ICV in areas where the level of risk is assessed as medium or above.
- The ICV Review Working Group have identified for ICV to be effective in the future they will be available and required to respond to all FESA Hazard Management Agency’s (HMA), Combat and Support roles, across all services.
- Existing locations for ICV have generally been based on local assessments. This review has enabled a strategic assessment to be undertaken identifying areas of possible over servicing and under servicing.
- The current fleet of local government owned vehicles assigned to Bush Fire Brigades are generally in an average to poor condition with the average age in excess of 17 years. These ICV have mostly been configured on small to medium sized buses.
- ICV required at some natural events such as storm and tempest events can generally be prepositioned from a location due to available lead time.
- The current fleet of local government owned vehicles assigned to SES units are generally in fair condition with an average age in excess of 16 years. Of these five are converted caravans and one is an ex-ambulance.
- The current fleet of FESA owned vehicles assigned to groups/regions/units are generally in fair condition with an average age in excess of eight years. Of these three are converted caravans, four are converted vans and two are buses.
- Currently there are 29 ICV of varying types and configurations being utilised across the state. Excluding the CFRS ICV located at Belmont 28 are assigned to a FESA Regional Office, BFB, SES or specialist communication/support brigades/units. These ICV have been located based on local requirements and individual service requirements pre FESA and this review.
- For ICV’s to be safe, effective and able to respond in a timely manner they need to be constructed on cab chassis and not on a towed platform.
- The ICV Review Working Group have identified the vehicle specification to be utilised with the role of providing a mobile facility and support functions to the Hazard Management Agency’s (HMA) Incident Management Team and/or a Combat/Support agencies command structure.
- Due to the high reliance on technology in a modern ICV, all future FESA supplied ICV should be subject to a seven year technology modernisation/review program (i.e. the vehicles are assessed to ensure the systems, equipment and technology meet the operational requirements).
In the context of the state risk analysis and the above findings, the approved strategic locations of ICVs are as follows:

**INCIDENT CONTROL VEHICLES**

<table>
<thead>
<tr>
<th>Location</th>
<th>Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany</td>
<td>FESA</td>
</tr>
<tr>
<td>Belmont</td>
<td>FESA</td>
</tr>
<tr>
<td>Broome</td>
<td>(New)</td>
</tr>
<tr>
<td>Bunbury</td>
<td>(FESA)</td>
</tr>
<tr>
<td>Esperance</td>
<td>Geraldton (FESA)</td>
</tr>
<tr>
<td>Karratha</td>
<td>(New)</td>
</tr>
<tr>
<td>Manjimup</td>
<td>(New)</td>
</tr>
<tr>
<td>Mundaring</td>
<td></td>
</tr>
<tr>
<td>Narrogin</td>
<td></td>
</tr>
<tr>
<td>Northam</td>
<td>(FESA)</td>
</tr>
<tr>
<td>Rockingham</td>
<td></td>
</tr>
<tr>
<td>Serpentine/Jarrahdale</td>
<td></td>
</tr>
<tr>
<td>Swan</td>
<td></td>
</tr>
<tr>
<td>Wanneroo</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** FESA ICVs funded through the CWIP not ESL Grants.

**Memorandum Of Understanding**

Unlike general fire fighting appliances allocated to local governments for specific communities or areas of responsibility, Incident Control Vehicles by their very nature are a strategic resource. To enable appropriate community protection these need to be available over a specific geographical area, much of which maybe outside of the allocated local government boundaries. To address this matter and afford appropriate community protection a memorandum of understanding (MOU) will need to be entered into prior to a vehicle being delivered to the City of Rockingham. The attached draft MOU is designed to provide clarity for both the City of Rockingham and FESA, and also ensures the needs of the greater community are met. This includes the understanding that regardless of the fire danger or current incidents, FESA may respond Incident Control Vehicles to incidents outside the local government or regional boundaries.

**4. Implications to Consider**

a. Consultation with the Community
   
   Nil

b. Consultation with Government Agencies
   
   Consultation has taken place with FESA representatives.

c. Strategic Community Plan
   
   This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 15:** Governance - Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant

d. Policy
   
   In accordance with Council Policy “Rules Governing the Operation of Bush Fire Brigades.”

e. Financial
   
   Costs will be met from the Emergency Services Levy Grant Funding. There will be no cost to Council

f. Legal and Statutory
   
5. **Comments**

Both the Chief Bush Fire Control Officer and the two Volunteer Brigades have been consulted in this matter and it is recommended that the proposal for an Emergency Services Levy Grant Scheme funded Incident Control Vehicle to the City of Rockingham be accepted.

6. **Voting Requirements**

Simple Majority

7. **Officer Recommendation**

That Council:

1. **ACCEPT** the proposal from Fire and Emergency Services Authority of WA for the location and placement of an Incident Control Vehicle at the Baldivis Fire Station.

2. **APPROVE** the Chief Executive Officer signing the Memorandum of Understanding between the Fire and Emergency Services Authority of Western Australia and the City of Rockingham for the provision of an Emergency Service Levy Grant Scheme funded Incident Control Vehicle.

Committee Voting – 4/0

8. **Committee Recommendation**

That Council:

1. **ACCEPT** the proposal from Fire and Emergency Services Authority of WA for the location and placement of an Incident Control Vehicle at the Baldivis Fire Station.

2. **APPROVE** the Chief Executive Officer signing the Memorandum of Understanding between the Fire and Emergency Services Authority of Western Australia and the City of Rockingham for the provision of an Emergency Service Levy Grant Scheme funded Incident Control Vehicle.

9. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

10. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
1. **Purpose of Report**

Council consideration of setting the Committee Meeting dates and Ordinary Council Meeting dates for the 2012 year.

2. **Background**

It is customary to set the Council meeting schedule so that meeting dates are known and advertising to the public carried out before the next calendar year. Council meetings are typically held on the fourth Tuesday of every month at 6:00pm in the Council Chambers. Community Development Committee meetings are typically held on the second Monday of every month at 4:00pm in the Council Boardroom. The Planning Services Committee typically meets on the third Monday of every month at 4:00pm in the Council Boardroom. The Corporate and Engineering Services Committee meetings are typically held on the third Tuesday of every month at 4:00pm in the Council Boardroom.
3. **Details**

There will be some exceptions to the typical meeting days which are stipulated below and the reasons why:

- The Council is in recess during January and no Committee or Council Meetings are held unless the need arises for a Special Meeting of Council.
- The Community Development meeting is changed to Tuesday 10 April 2012 due to the Monday being Easter Monday public holiday.
- In December the dates are moved two weeks forward for the Council Meeting to accommodate the Christmas period. The Planning Committee meeting will be held on 3 December, Corporate and Engineering Services Committee meeting will be held on 4 December and Community Development Committee meeting will be held on 5 December to accommodate the earlier Council Meeting date due to the Christmas season.

4. **Implications to Consider**

a. **Consultation with the Community**

Advertising will be carried out in the Sound Telegraph and Weekend Courier, Council Website, Libraries and Council Notice Board advising the community of the dates and times of the Committee Meetings and Council Meetings.

b. **Consultation with Government Agencies**

Nil

c. **Strategic**

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

*Auspersion 15: Governance systems that ensure decision making and resource allocation is accountable, participative, legally and ethically compliant.*

d. **Policy**

Nil

e. **Financial**

Nil

f. **Legal and Statutory**

Section 5.25(1)(g) of the Local Government Act 1995 (the Act) states - “the giving of public notice of the date and agenda for council or committee meetings;”

Regulation 12(1) of the Local Government (Administration) Regulations 1996 states - “At least once each year a local government is to give local public notice of the dates on which and the time and place at which -

(a) the ordinary council meetings; and
(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.”
5. **Comments**

The Council and Committee dates proposed are in keeping with the dates set in previous years. The only changes are the Community Development Committee meeting held in April due to the Easter Monday public holiday, and the Council Meeting and Committee meetings are earlier to accommodate the Christmas period.

6. **Voting Requirements**

Simple Majority

7. **Officer Recommendation**

That Council *APPROVE* the following Council and Committee dates for 2012:

1) **Council Meetings**

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>No meeting</td>
<td>May 22</td>
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<tr>
<td>April</td>
<td>24</td>
<td>August 28</td>
<td>December 11</td>
</tr>
</tbody>
</table>

2) **Community Development Committee**

4:00pm Mondays (except for Tuesday in April and a Wednesday in December)

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Date</th>
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<tr>
<td>April</td>
<td>10 (Tues)</td>
<td>August 13</td>
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</table>

**Planning Services Committee**

4:00pm Mondays

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
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<td>April</td>
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**Corporate & Engineering Services Committee**

4:00pm Tuesdays

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<tr>
<td>April</td>
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<td>August 21</td>
<td>December 4</td>
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</table>

8. **Committee Recommendation**

That Council *APPROVE* the following Council and Committee dates for 2012:

1) **Council Meetings**

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
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<tbody>
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### 2) Community Development Committee

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<td>November</td>
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#### 4:00pm Mondays (except for Tuesday in April and a Wednesday in December)

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</table>

### Planning Services Committee

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<th>Month</th>
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<tbody>
<tr>
<td>January</td>
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<td>December</td>
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#### 4:00pm Mondays

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<th>Date</th>
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<td>November</td>
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<td>December</td>
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### Corporate & Engineering Services Committee

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<tr>
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<tr>
<td>January</td>
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<td>March</td>
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<td>December</td>
<td>4</td>
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</tbody>
</table>

#### 4:00pm Tuesdays

### 9. The Committee's Reason for Varying the Officer's Recommendation

Not applicable

### 10. Implications of the Changes to the Officer’s Recommendation

Not applicable
<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>ED-014/11 Global Friendship Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>ECD/74</td>
</tr>
<tr>
<td>Author:</td>
<td>Ms Nollaig Baker, Economic Development Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>17 November 2011</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>The role of the Committee is to make recommendations to Council on:</td>
</tr>
<tr>
<td>Terms of Reference:</td>
<td>• Promoting awareness of the social and economic importance of the Global Friendships program to the community;</td>
</tr>
<tr>
<td></td>
<td>• Planning and arranging visits to and from global affiliates;</td>
</tr>
<tr>
<td></td>
<td>• Measuring the performance and effectiveness of individual Global Friendships in terms of community and economic development benefit;</td>
</tr>
<tr>
<td></td>
<td>• New Global Friendship proposals; and</td>
</tr>
<tr>
<td></td>
<td>• Reviewing the performance and effectiveness of each Global Friendship every four years to assess the degree of activity, value to Council and associated benefits for the City of Rockingham.</td>
</tr>
<tr>
<td>Composition:</td>
<td>3 Councillors, 6 Committee Members</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Executive Support – Economic Development Team</td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Minutes of the Global Friendship Committee Meeting held on 17 November 2011</td>
</tr>
<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
<td></td>
</tr>
</tbody>
</table>
1. **Receipt of Minutes**

That Council receive the minutes of the Global Friendship Committee meeting held on 17 November 2011 for information.

2. **Recommendations to Standing Committee**

There are no recommendations arising from the Global Friendship Committee meeting.

3. **Committee Recommendation**

That Council *RECEIVE* the minutes of the Global Friendship Committee meeting held on 17 November 2011 for information.

Committee Voting – 4/0

4. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

5. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
1. **Receipt of Minutes**

That Council receive the minutes of Rockingham Tourism Festival Committee meeting held on 29 November 2011 for information.

2. **Recommendations to Standing Committee**

There are no recommendations arising from the Rockingham Tourism Festival Committee meeting.

3. **Committee Recommendation**

That Council receive the minutes of Rockingham Tourism Festival Committee meeting held on 29 November 2011 for information.

Committee Voting - 4/0
4. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

5. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
**Corporate and Engineering Services**

**Advisory & Occasional Committee Minutes**

**Economic Development Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>ED-016/11 REDAC Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>ECD/68</td>
</tr>
<tr>
<td>Author:</td>
<td>Ms Desiree Turner, Project Officer Economic Development</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>6 December 2011</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>To advise Council on the content and review of the Economic Development Implementation Plan.</td>
</tr>
<tr>
<td>Terms of Reference:</td>
<td>1 Councillor, Chief Executive Officer, 5 Community Members</td>
</tr>
<tr>
<td>Composition:</td>
<td>Executive Support - Economic Development Team</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Minutes of the REDAC Committee held on 29 November 2011</td>
</tr>
</tbody>
</table>

**1. Receipt of Minutes**

That Council receive the minutes of the REDAC Committee meeting held on 29 November 2011 for information.

**2. Recommendations to Standing Committee**

There are no recommendations arising from the REDAC Committee meeting.

**3. Committee Recommendation**

That Council **RECEIVE** the minutes of the REDAC Committee meeting held on 29 November 2011 for information.

Committee Voting – 4/0

**4. The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

**5. Implications of the Changes to the Officer’s Recommendation**

Not applicable
## Reference No & Subject: EP-074/11 Marine Infrastructure Advisory Committee

File no: COM/71  
Author: Mr Matthew Donaldson, Coastal Engineering Officer  
Mr Gary Rogers, Manager Capital Projects  
Date of Committee meeting: 13 October 2011  
Terms of reference: To advise Council on Marine Infrastructure matters  
Composition: 2 Councillors, 13 Community members  
State Government representatives  
Executive Support Engineering & Parks Services Division: Manager Capital Projects & Coastal Engineering Officer  
Disclosure of interest: Executive Function  
Attachments: Minutes of Marine Infrastructure Advisory Committee Meeting held on 13 October 2011  
Maps/diagrams:  

### 1. Receipt of Minutes

That Council receive the minutes of the Marine Infrastructure Advisory Committee meeting held on 13 October 2011 for information.

### 2. Recommendations to Standing Committee

There are no recommendations to the standing committee

### 3. Committee Recommendation

That Council **RECEIVE** the minutes of the Marine Infrastructure Advisory Committee meeting held on 13 October 2011 for information.

Committee Voting – 4/0
4. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

5. Implications of the Changes to the Officer’s Recommendation

Not applicable
**Corporate and Engineering Services**

**Advisory & Occasional Committee Minutes**

**Engineering & Parks Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>EP-075/11 Rockingham Committee RoadWise Advisory Committee</th>
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</thead>
<tbody>
<tr>
<td>File No:</td>
<td>RDS/15-05</td>
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<tr>
<td>Author:</td>
<td>Mr Scott Lambie, Traffic Services Coordinator</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>6 December 2011</td>
</tr>
<tr>
<td>Terms of Reference:</td>
<td>To provide input and advice into road safety matters with the outcome of having a safe and efficient transport network in the City of Rockingham.</td>
</tr>
<tr>
<td>Composition:</td>
<td></td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
<td></td>
</tr>
</tbody>
</table>

**1. Receipt of Minutes**

That Council receive the minutes of the Rockingham RoadWise Advisory Committee meeting held on Monday 14 November 2011 for information.

**2. Recommendations to Standing Committee**

There are no recommendations to the standing committee.

**3. Committee Recommendation**

That Council **RECEIVE** the minutes of the Rockingham RoadWise Advisory Committee meeting held on Monday 14 November 2011 for information.

Committee Voting – 4/0
4. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

5. Implications of the Changes to the Officer’s Recommendation

Not applicable
## Purpose of Report

To seek Council approval for a six month extension of existing Extractive Industries Licences to various landowners / operators within the City of Rockingham.

## Background

At the April 2007 meeting, Council considered a report in relation to the renewal of Extractive Industries Licences and resolved as follows:

*That Council take the following action:*

City of Rockingham; Italia Stone Group; Hendertin Pty Ltd; Don Ashby; WA Limestone; Alcoa of Australia Ltd; Jacaranda Springs Private Estate Pty Ltd; Caversham Land Company Pty Ltd

Mr Darren Dropulich, Senior Project Engineer

6 December 2011

CES126/4/07 April 2007

Executive Function

<table>
<thead>
<tr>
<th>Reference no &amp; Subject</th>
<th>EP-076/11 Extension of Existing Extractive Industries Licences</th>
</tr>
</thead>
<tbody>
<tr>
<td>File no:</td>
<td>ECD/14</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>City of Rockingham; Italia Stone Group; Hendertin Pty Ltd; Don Ashby; WA Limestone; Alcoa of Australia Ltd; Jacaranda Springs Private Estate Pty Ltd; Caversham Land Company Pty Ltd</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Darren Dropulich, Senior Project Engineer</td>
</tr>
<tr>
<td>Other contributors:</td>
<td>Mr Ned Fimmano, Manager Executive Services</td>
</tr>
<tr>
<td>Date of Committee meeting:</td>
<td>6 December 2011</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>CES126/4/07 April 2007</td>
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<td>Disclosure of interest:</td>
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<td>Nature of Council’s role in this matter:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Site:</td>
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<td>Lot area:</td>
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<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Maps/diagrams:</td>
<td></td>
</tr>
</tbody>
</table>
1. Approve the issue of an Extractive Industries Licence to the following companies (entities), listed in accordance with the City of Rockingham Extractive Industries Local Law 2000 and conditions, as listed in each of the companies (entities) respective Metropolitan Region Scheme Approval to Commence Development, for a period of five years, expiring on 31 December 2011:

<table>
<thead>
<tr>
<th>Licensee</th>
<th>Site Location</th>
<th>Licensee Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Rockingham</td>
<td>Lot 1 Mundijong Road, Baldivis</td>
<td>City of Rockingham PO Box 2142</td>
</tr>
<tr>
<td>Licence No. 28/3732</td>
<td></td>
<td>Rockingham WA 6967</td>
</tr>
<tr>
<td>Roadstone Quarries</td>
<td>Lot 1355 Scotty Millar Road,</td>
<td></td>
</tr>
<tr>
<td>Licence No. 28/0716</td>
<td>Baldivis</td>
<td>Roadstone Quarries</td>
</tr>
<tr>
<td></td>
<td></td>
<td>55 Miguel Road, Bibra Lake WA 6163</td>
</tr>
<tr>
<td>Mr Don Ashby</td>
<td>Lot 11 Paganoni Road, Karnup</td>
<td>Mr Don Ashby</td>
</tr>
<tr>
<td>Licence No. 28/3833</td>
<td></td>
<td>206 Gordon Road, Mandurah WA 6210</td>
</tr>
<tr>
<td>Jacaranda Springs</td>
<td>Lot 1263 Baldivis Road, and</td>
<td></td>
</tr>
<tr>
<td>Licence No 28/1375</td>
<td>Lot 569 Corner Sixty Eight</td>
<td></td>
</tr>
<tr>
<td>Caversham Land Company</td>
<td>Road &amp; Baldivis Road, Baldivis</td>
<td></td>
</tr>
<tr>
<td>Licence No 28/1375</td>
<td></td>
<td>Rocla Quarry Products</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PO Box 469, Cloverdale WA 6985</td>
</tr>
<tr>
<td>WA Limestone</td>
<td>Location 2170 Millar Road,</td>
<td>WA Limestone</td>
</tr>
<tr>
<td></td>
<td>Baldivis</td>
<td>PO Box 1404, Bibra Lake WA 6965</td>
</tr>
<tr>
<td>Hendertin Pty Ltd</td>
<td>Lots 290 &amp; 291 Kerosene Lane,</td>
<td>WA Limestone</td>
</tr>
<tr>
<td></td>
<td>Baldivis</td>
<td>PO Box 1404, Bibra Lake WA 6965</td>
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<td></td>
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<td>Hendertin Pty Ltd</td>
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<td></td>
<td></td>
<td>41 Spearwood Avenue, Bibra Lake WA 6163</td>
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<tr>
<td></td>
<td></td>
<td>Rinker Australia Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PO Box 1269, Bentley WA 6983</td>
</tr>
<tr>
<td></td>
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<td>Rinker Australia Pty Ltd</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PO Box 1269, Bentley WA 6983</td>
</tr>
</tbody>
</table>

2. Undertake a review of licence fees for extractive industries and report back to a later meeting of the Corporate & Engineering Services Committee.

As these current Extractive Industries Licences expire on 31 December 2011, renewals for the Licences are required to allow the Proponents to continue the extraction of materials from their site.

3. Details

The City has received Extractive Industries Licence renewal applications from the following licensees:

<table>
<thead>
<tr>
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<tr>
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<td>Lot 1 Mundijong Road, Baldivis</td>
<td>City of Rockingham PO Box 2142</td>
</tr>
<tr>
<td>Licence No. 1/2007</td>
<td></td>
<td>Rockingham WA 6967</td>
</tr>
<tr>
<td>Italia Stone Group</td>
<td>Lot 1355 Baldivis Road, Baldivis</td>
<td></td>
</tr>
<tr>
<td>Licence No. 2/2007</td>
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<td>Italia Stone Group</td>
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<td>Hendertin Pty Ltd</td>
<td>Lots 290 &amp; 291 Kerosene Lane,</td>
<td></td>
</tr>
<tr>
<td>Licence No. 4/2007</td>
<td>Baldivis</td>
<td>Hendertin Pty Ltd</td>
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<td>41 Spearwood Avenue, Bibra Lake WA 6163</td>
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<td>Mr Don Ashby</td>
<td>Lot 11 Paganoni Road, Karnup</td>
<td>Mr Don Ashby</td>
</tr>
<tr>
<td>Licence No. 5/2007</td>
<td></td>
<td>206 Gordon Road, Mandurah WA 6210</td>
</tr>
</tbody>
</table>
The City can renew existing Licences under Clause 4.3 of the City of Rockingham Extractive Industries Local Law 2000.

However, a review of the Extractive Industries Local Law 2000 has been undertaken by Executive Services and Council resolved at the November 2011 Council meeting to adopt the City of Rockingham Extractive Industries Amendment Local Law 2011. It is anticipated that the updated Amendment Local Law will be gazetted in early December 2011.

One of the proposed amendments is to align the Local Law with budgets that run in financial years rather than calendar years. Existing Extractive Industries Licences have previously been granted based on calendar years, however the intent is to now issue new or renewed Licences with an expiry date of 30 June.

4. Implications to consider

a. Consultation with the Community
   Nil

b. Consultation with Government agencies
   Nil

c. Strategic
   Community Plan
   This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:–

   **Aspiration 11:** Planning for population growth to ensure that future development and land-uses contribute to a sustainable city that provides for a genuinely desirable lifestyle.

   **Aspiration 14:** Economic development opportunities that make visiting, living, working and investing in the City of Rockingham an attractive proposition.

d. Policy
   Nil

e. Financial
   The anticipated gazettal of the Extractive Industries Amendment Local Law 2011 requires the payment of the Annual Licence Fee by 30 June each year. With the proposal to extend the existing Extractive Industries Licences to 30 June 2012, each Licensee will be required to pay a pro-rata Licence Fee for the first six months of 2012.
The Fees and Charges set for the 2011/12 Budget in relation to Annual Licence Fees are determined by the anticipated tonnage of material to be extracted from each site for the period of 1 January to 31 December 2012:

- Less than 50,000 cu.m - $2,000 (excl. of GST)
- Greater than 50,000 cu.m - $3,000 (excl. of GST)

f. Legal and Statutory

Extractive Industries Licences are administered through the City of Rockingham Extractive Industries Local Law 2000.

5. Comments

The City has received renewal applications from Extractive Industries licensees whose Licences are due to expire on 31 December 2011, which can be considered under Clause 4.3 of the Extractive Industries Local Law 2000. However, due to the review of this Local Law, in particular the amendment to align the Local Law with budgets that run in financial years rather than calendar years, it is proposed that the current applications received for Extractive Industries Licence renewals be postponed until June 2012 and the existing Licences be extended by six months to 30 June 2012, subject to the same conditions for each Licence.

Following the gazettal of the Extractive Industries Amendment Local Law 2011, the current renewal applications received will be considered at the June 2012 Council meeting with a view to issuing Licence renewals based on financial years, rather than the current calendar years.

6. Voting requirements

Simple Majority

7. Officer recommendation

That Council APPROVE the extension of existing Extractive Industries Licences to 30 June 2012, subject to the same conditions for each Licence and payment of a pro-rata Licence Fee for the first six months of 2012 (i.e. 50% of the full Annual Licence Fee), for the licensees as follows and consider the renewal of these Licences at the June 2012 Council meeting.

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<td>City of Rockingham</td>
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<td>City of Rockingham PO Box 2142 Rockingham WA 6967</td>
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<td>Italia Stone Group</td>
<td>Lot 1355 Baldivis Road, Baldivis</td>
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<tr>
<td>Hendertin Pty Ltd</td>
<td>Lots 290 &amp; 291 Kerosene Lane, Baldivis</td>
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<tr>
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<tr>
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<td>Lot 11 Paganoni Road, Karnup</td>
<td>Mr Don Ashby 206 Gordon Road Mandurah WA 6210</td>
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<tr>
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<tr>
<td>WA Limestone</td>
<td>Loc. 2170 Millar Road, Baldivis</td>
<td>WA Limestone 41 Spearwood Avenue Bibra Lake WA 6163</td>
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<td>Licence No. 6/2007</td>
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<tr>
<td>Alcoa of Australia Ltd</td>
<td>Lot 12 St Albans Road, Baldivis</td>
<td>Alcoa Kwinana Refinery PO Box 161 Kwinana WA 6167</td>
</tr>
<tr>
<td>Licence No. 28/926</td>
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</tbody>
</table>
8. Committee Recommendation

That Council **APPROVE** the extension of existing Extractive Industries Licences to 30 June 2012, subject to the same conditions for each Licence and payment of a pro-rata Licence Fee for the first six months of 2012 (i.e. 50% of the full Annual Licence Fee), for the licensees as follows and consider the renewal of these Licences at the June 2012 Council meeting.

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<tr>
<td>Mr Don Ashby Licence No. 5/2007</td>
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<td>Mr Don Ashby 206 Gordon Road</td>
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<td></td>
<td>Mandurah WA 6210</td>
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<tr>
<td>WA Limestone Licence No. 6/2007</td>
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<td>Bibra Lake WA 6163</td>
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<td>Lot 12 St Albans Road, Baldivis</td>
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<td>Kwinana WA 6167</td>
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<td>Jacaranda Springs Private Estate Pty Ltd Licence No. 18/2007</td>
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<td>ABN Group PO Box 389 Osborne Park WA 6917</td>
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</table>

Committee Voting – 4/0

9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
### 1. Purpose of Report

For Council to consider the recommendations from the Traffic Study and Risk Assessment reports for the Woodbridge Second Access and advise the Rockingham Kwinana Development Office (RKDO) of Council’s comment.

### 2. Background

The Rockingham Regional Hospital and Woodbridge Residential Estate are currently only accessible via Elanora Drive which is connected to the district road network at Ennis Avenue under traffic signal control. The route of the South West Metropolitan Railway (SWMR) to Mandurah is situated within the Garden Island Highway reservation to the Rockingham railway station (at the corner of Ennis Avenue) and then within the eastern side of the Ennis Avenue reservation. The construction of the SWMR has further exacerbated access to the hospital and the estate by effectively cutting off...
any potential emergency access / egress that may have been available from the Garden Island Highway and Ennis Avenue road reservations.

The works associated with the construction of the SWMR and the proposed upgrade of the Rockingham Regional Hospital raised awareness and the urgency to review the access to the existing hospital and the broader Woodbridge Estate. A Ministerial Working Party comprising of the then Member for Peel (Norm Marlborough MLA), representatives from State and Local Government and local residents was set up by the then Minister for Planning and Infrastructure (Alannah MacTiernan MLA) in early 2005 to address the provision of an additional road access.

The Ministerial Working Party was originally chaired by Norm Marlborough MLA, however since his resignation from Parliament, it was being chaired by the Mayor of the City of Rockingham, Councillor Barry Sammels.

The Ministerial Working Party held its final meeting on 22 February 2010 where it endorsed Northern Entry Option B as its preferred route, as indicated in the attached minutes, and resolved the following actions:

- Submit a comprehensive report via the Rockingham Kwinana Development Office (RKDO) to the Rockingham Kwinana Planning and Development Taskforce for State Government funding consideration.
- Submit an application to the Environmental Protection Authority (EPA) for approval of the Northern Option B.

An interim report into the history of the Woodbridge Second Access Study was presented to the RKDO Taskforce meeting held on 12 March 2010 and a subsequent walking tour of the preferred Northern Entry Option B route was undertaken on 26 March 2010 with Hon Phil Edman MLC (RKDO Chairman), Mayor Barry Sammels and officers from the City and RKDO.

The RKDO noted that the Ministerial Working Party's brief was to just consider the best route for a second access road. The Ministerial Working Party was not requested, nor did it, consider the need for a second access road. The RKDO proposed undertaking two studies to consider the question of the need for another access road to the Woodbridge Estate.

The first study undertaken was a traffic study of the Ennis Avenue / Elanora Drive intersection to determine if a second access road was required to accommodate future traffic volumes.

The second study undertaken was a risk assessment to determine if the risks associated with having a single access road for the residents, hospital and ambulance service represented an unacceptably high risk and, if so, whether a second access road would address this risk.

The study reports referred to above are available on request.

3. Details

The RKDO engaged Shawmac Consulting Engineers to undertake the traffic study of the Ennis Avenue / Elanora Drive intersection. Risk Point was engaged to undertake the risk assessment in relation to having a single access road into the Woodbridge Estate.

Traffic Study

The objective of the study was to assess warrants for a second access road into the Woodbridge Estate based on the analysis of the performance of Elanora Drive and the Ennis Avenue / Elanora Drive intersection under different traffic horizons and access arrangements.

The following tasks were undertaken as part of the study:

- Current and future land use trip generation from the existing Woodbridge Estate based on existing land use characteristics and future potential land use development was assessed.
- The regional traffic forecast volumes from the Main Roads WA regional model for horizon years 2011, 2021 and 2031 were obtained and used as a basis of modelling future operation of the subject network and intersections.
Traffic generated by the study precinct was assigned to the network under two scenarios. The first assumed the existing road network with single access to Ennis Avenue, while the second considered a possible future network with access to both Ennis Avenue and Dixon Road.

Based on predicted desire lines ascertained from existing movements and modelling, turning movements for the existing Ennis Avenue / Elanora Drive intersection and the future Dixon Road / Day Road / Second Access Road intersection were determined.

The operational performance of Elanora Drive, the existing Ennis Avenue / Elanora Drive intersection and the future Dixon Road / Day Road / Second Access Road intersection was modelled for each traffic horizon.

The crash history for the existing Ennis Avenue / Elanora Drive intersection was assessed and future crash potential arising from increased traffic volumes on Elanora Drive and the Ennis Avenue / Elanora Drive intersection was predicted.

The study concluded that:

- By 2021, the performance of the existing Ennis Avenue / Elanora Drive intersection is expected to suffer, following the expansion of the Rockingham Regional Hospital together with the expected growth in regional traffic on Ennis Avenue.
- With a second access road constructed from the eastern end of Elanora Drive to intersect with the existing Dixon Road / Day Road intersection, the Ennis Avenue / Elanora Drive intersection would operate at satisfactory levels in 2031.
- The current crash history at the Ennis Avenue / Elanora Drive intersection indicates an over-representation of rear end crashes. With expected increases in traffic volumes entering the intersection and increasing congestion, it is expected that crash frequency would also increase.
- The provision of a second access road to the Woodbridge Estate is expected to reduce congestion at the Ennis Avenue / Elanora Drive intersection and positively affect the crash patterns by reducing the frequency of rear end crashes.

Risk Assessment

The objectives of the risk assessment were to:

- Identify risks and threats to the community due to the single road access into the Woodbridge Estate.
- Analyse threats for likelihood of occurrence and consequence to the community.
- Develop the risk register.
- Consider and discuss potential risk treatment or mitigation options to address the risks that are more likely to occur and have unacceptable consequences.

The risk assessment involved interviews by Risk Point with key stakeholders and senior emergency management staff, followed by a workshop held on 20 April 2011. The workshop outcomes identified the likely risks, their impacts and existing mitigation measures, both preventative and reactive.

The risk assessment identified only one unacceptable risk, being the situation where the Estate needed evacuation and, at the same time, evacuation could not occur due to the closure of the Ennis Avenue / Elanora Drive intersection. It was only when these two events occurred at the same time that the danger this represented was considered unacceptable. The workshop attendees considered the likelihood of this event to be so improbable as to not require any further consideration.

The closure of the Ennis Avenue / Elanora Drive intersection will prevent access to the Rockingham Regional Hospital, especially for ambulances responding to emergency situations. However, the emergency personnel at the workshop advised that alternative strategies were currently in place.
that would deal with this scenario, as alternative ambulance depots would respond or patients would be taken to other hospitals.

The risk assessment did identify two events that had the potential to require evacuation and closure of the intersection. One event was a major bushfire in the adjoining section of the Regional Park, while the other was a hazardous material spill at the intersection which would also require an evacuation of the Estate.

A major bushfire in the Regional Park could threaten life and property, while the smoke generated from the fire also had the potential to close the intersection. The question of whether a second access road, which would have to be built through the Regional Park, would resolve this situation was considered. With the situation of a fire in the Regional Park, it is highly likely that the second access road would also have to be closed and it was considered that a second access road would not resolve this risk.

A hazardous material spill also has the potential to close the intersection and require evacuation of the Estate. It was identified that a hazardous material spill was highly improbable and one that occurred in close proximity to the intersection, forcing its closure, and requiring evacuation of the Estate was even more highly improbable. It was concluded that in this event, the Estate could be evacuated via an existing pedestrian footbridge over the railway to Hillman then through the various tracks in the Regional Park.

The risk assessment concluded that a major bushfire was the only likely event that presented a danger to life and property, which could potentially leave just the pedestrian footbridge to Hillman as the only means for evacuation. However, the risk assessment also concluded that a second access road was unlikely to be of benefit should such a bushfire occur.

4. Implications to consider

a. Consultation with the Community
   The risk assessment workshop included representation from community members who were also members of the Ministerial Working Group.

b. Consultation with Government agencies
   The risk assessment workshop included a representative from Fire Emergency Services Association (FESA) and pre-workshop interviews were undertaken with officers from FESA, Main Roads WA and Department of Environment & Conservation.

c. Strategic Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 5:** Community facilities and services delivered in a timely manner, able to meet expectations and serve new and growing neighbourhoods.

d. Policy
   Nil

e. Financial
   Nil

f. Legal and Statutory
   Nil
5. **Comments**

Following endorsement of the Northern Entry B Option as the Ministerial Working Group’s preferred route, the RKDO arranged for two studies to consider the question of the need for a second access road into the Woodbridge Estate. The reports of the Traffic Study and Risk Assessment have been referred to the City for consideration.

Whilst the traffic study concluded that the performance of the existing Ennis Avenue / Elanora Drive intersection is expected to suffer by 2021 (with a Degree of Saturation of 1.047 for the PM peak period), the modelling indicates that the intersection will already be approaching full saturation (DoS of 0.995) for the 2011 PM peak period. The Degree of Saturation is a ratio of demand to capacity, with a value of 1.0 meaning that demand and capacity are equal and no further traffic is able to progress through the intersection. Values over 0.90 are typically regarded as suffering from traffic congestion, with queues of vehicles beginning to form.

Based on this determination, the provision of the second access road should be considered immediately from a traffic safety perspective. This is reinforced by the traffic study itself, where it also concluded that the provision of a second access road is expected to reduce congestion at the Ennis Avenue / Elanora Drive intersection and positively affect the crash patterns by reducing the frequency of rear end crashes.

With regards to the risk assessment, the report primarily focused on risks associated with a major bushfire in the adjoining section of the Regional Park and other identified risks were not investigated to the same extent. Consequently, the risk assessment conclusion that a second access road was unlikely to be of benefit should a bushfire occur is potentially flawed.

6. **Voting requirements**

Simple Majority.

7. **Officer recommendation**

That Council

1. **NOTIFY** the Rockingham Kwinana Development Office that is still supports the provision of a second access into the Woodbridge Estate and requests that further independent risk assessment be undertaken with a greater emphasis beyond the risk of fire.

2. **ACKNOWLEDGE** that the Elanora Drive/Ennis Avenue intersection currently approaches full saturation at it’s PM Peak.

3. **REQUEST** the Rockingham Kwinana Development Office to actively pursue the delivery of this important project to alleviate traffic problems and provide the community with security of an alternate access during emergency situations.

8. **Committee Recommendation**

That Council

4. **NOTIFY** the Rockingham Kwinana Development Office that is still supports the provision of a second access into the Woodbridge Estate and requests that further independent risk assessment be undertaken with a greater emphasis beyond the risk of fire.

5. **ACKNOWLEDGE** that the Elanora Drive/Ennis Avenue intersection currently approaches full saturation at it’s PM Peak.

6. **REQUEST** the Rockingham Kwinana Development Office to actively pursue the delivery of this important project to alleviate traffic problems and provide the community with security of an alternate access during emergency situations.

Committee Voting – 4/0
9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
Confidential at a Corporate & Engineering Services meeting held on Tuesday, 21 February 2012

Corporate and Engineering Services
Engineering & Parks Services

**Reference No & Subject:**

- **File No:** CRY1
- **Proponent/s:** Scott Lambie – Coordinator Traffic Services
- **Author:** Scott Lambie – Coordinator Traffic Services
- **Other Contributors:**
- **Date of Committee Meeting:**
- **Previously before Council:**
- **Disclosure of Interest:**
- **Nature of Council’s Role in this Matter:** Advocacy
- **Site:** SLK 0.0 – 0.65 Crystaluna Drive, Golden Bay
- **Lot Area:**
- **Attachments:**
- **Maps/Diagrams:** Locality plan

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**EP-078/11 Support for Speed Limit Change - Crystaluna Drive, Golden Bay**

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**CONFIRMED AT A CORPORATE & ENGINEERING SERVICES MEETING HELD ON TUESDAY, 21 FEBRUARY 2012**

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**PRESIDING MEMBER**
1. **Purpose of Report**

To recommend a reduction of the current posted speed limit on a section of Crystaluna Drive in Golden Bay.

2. **Background**

Due to an increase in the development of residential properties being constructed at the eastern end of Crystaluna Drive, Golden Bay, the City's Engineering Services have identified safety concerns with direct property access on to a 60km/h speed zoned road with restricted sight lines due to the natural undulating terrain.

3. **Details**

The section of Crystaluna Drive for which the speed limit reduction is proposed can be found within the suburb of Golden Bay. The approximate location is from SLK (straight line kilometer) 0.0 (beginning at Mandurah Road) to SLK 0.65 where the existing 60km/h speed zone reduces to the urban default speed zone of 50km/h.

With an increase in the development of residential properties adjacent to this section of road, the current speed limit is now considered by Engineering Services inappropriate for direct property access. This is primarily due to restricted sight lines at this locality and the construction of a cap road system not being required at the time of development approval.

After a formal request to Main Roads to have the existing 50km/h speed zone extended a further 165 metres to the east, Main Roads undertook an on-site investigation and provided confirmation that the requested speed reduction on Crystaluna Drive was justified. It was noted however that the proposed changes would reduce the remaining section of 60km/h speed zone to a length of under 600 metres, which would no longer comply with Australian Standard recommendations. As a consequence, Main Roads has requested Council endorsement to have the entire length of Crystaluna Drive speed zoned at 50km/h.

4. **Implications to Consider**

a. **Consultation with the Community**

Nil

b. **Consultation with Government Agencies**

The City's Engineering Services has been in close communication with Main Roads officers with regard to the speed limit on Crystaluna Drive. The Commissioner of Main Roads is the sole authority that determines speed limits on all public roads and also the signing and pavement markings associated with road treatments, however as this section of Crystaluna Drive is under the control and management of the City of Rockingham, Main Roads has requested Council support before implementing the change in speed zoning.

c. **Strategic Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

**Aspiration 2:** A safe community where residents feel secure, relaxed and comfortable within their home, work and social environments.

d. **Policy**

Nil
e. **Financial**
   
   No significant cost incurred to the city.

f. **Legal and Statutory**
   
   Road Traffic Act 1974 (Regulations) Section 111 (2) (a) (iii) allows for the Governor of Western Australia to make regulations empowering Main Roads to erect traffic signs and traffic control devices.

   Main Roads Act 1930 section 16 (1b) and (1c) The Commissioner is deemed to always having the authorization to operate traffic signs and traffic control signals and similar devices.

   Local Government Act 1995 Section 9.46 (1) provides that roads vested under the control and management of a local government are to be considered property of the local government.

5. **Comments**

   The City’s Engineering Services officers have inspected the site and could not find any significant reason that would suggest an extended 50km/h speed zone would not be appropriate for the identified section of Crystaluna Drive. This finding was also supported by Main Roads who conducted their own assessment and concluded that the proposed speed limit of 50km/h appeared reasonable for the current road environment.

6. **Voting Requirements**

   Simple Majority.

7. **Officer Recommendation**

   That Council **SUPPORT** the implementation of a single posted speed limit of no higher than 50km/h for the entire length of Crystaluna Drive, Golden Bay.

   Committee Voting - 4/0

8. **Committee Recommendation**

   That Council **SUPPORT** the implementation of a single posted speed limit of no higher than 50km/h for the entire length of Crystaluna Drive, Golden Bay.

9. **The Committee’s Reason for Varying the Officer’s Recommendation**

   Not applicable

10. **Implications of the Changes to the Officer’s Recommendation**

    Not applicable
1. Purpose of Report

Provide Council with details of the Tenders received for Tender T11/12-48 Supply and Laying of Geo-Synthetic Clay Liner to Cells 9, 10 & 11 at the Millar Road Landfill facility, Baldivis, document the results from the assessment of the tender and make recommendations regarding how the tender should proceed.

2. Background

Tenders were advertised in the West Australian on Saturday, 22 October 2011 for tender T11/12-48 Supply and Laying of Geo-synthetic Clay Liner to Cells 9, 10 & 11 at the Millar Road Landfill facility, Baldivis. Tenders closed at 2.00pm, Wednesday, 9 November 2011 and were publicly opened immediately after the closing time.
3. **Details**

Tenders were received from the following companies:

**Company**

Jaylon Environmental Systems

Advanced Lining Technology Australia

Earthtec Pty Ltd

Ertec Pty Ltd

A panel comprising of the City's Manager Waste and Landfill Operations, Landfill Waste Coordinator and Contracts Coordinator undertook tender evaluations.

4. **Implications to Consider**

a. **Consultation with the Community**

Not applicable

b. **Consultation with Government Agencies**

Not applicable

c. **Strategic**

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:

**Aspiration 12:** Carbon footprint reduction and waste minimisation programs centred upon public awareness and the use of new technologies.

d. **Policy**

Purchasing policy applies. To provide compliance with the Local Government Act 1995; Section 3.57 and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 11 (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $100,000 unless sub-regulation (2) states otherwise.

e. **Financial**

The 2011/12 total budget allocation for this tender is $1,200,000 in GL 410123.0001.

f. **Legal and Statutory**

In accordance with Local Government Act 1995 Section 3.57 and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 18 (5), The local government may decline to accept any tender.

Council has the ability to delegate authority to the CEO in accordance with Section 5.42 (1) of the Local Government Act 1995.
5. **Comments**

As part of the tender assessment it became apparent that the majority of the submissions received at close of tender did not address all the requirements of the project.

With respect to these omissions it was believed that some contractors making submissions for the supply and installation of the Geo-Synthetic Liner had formulated their price on a reduced scope and consequently the indicative rates for all activities were significantly understated.

To ensure fairness and in order to satisfy the veracity of the City’s tender process it is recommended that all tenders be rejected.

It is recommended that the tender for the supply and installation of the Geo-Synthetic Liner be re-advertised with correct documentation and that Council delegate authority to the Chief Executive Officer to accept the most advantageous tender within the budget constraints.

6. **Voting Requirements**

Absolute majority

7. **Officer Recommendation**

That Council:

1. **REJECT** all the tenders for T11/12-48 - Supply and Laying of Geo Synthetic Clay Liner to Cells 9, 10 and 11 at the Millar Road Landfill, as they are not in accordance with the correct scope of works and therefore don’t meet Council requirements.

2. **RE-ADVERTISE** the tender for the statutory period.

3. **DELEGATE** in accordance with Sections 5.42 and 5.44 of the Local Government Act 1995, delegate authority to the Chief Executive Officer to accept the most advantageous tender within the budget constraints for the Supply and Laying of Geo Synthetic Clay Liner to Cells 9, 10 and 11 at the Millar Road Landfill.

Committee Voting - 4/0

8. **Committee Recommendation**

That Council:

1. **REJECT** all the tenders for T11/12-48 - Supply and Laying of Geo Synthetic Clay Liner to Cells 9, 10 and 11 at the Millar Road Landfill, as they are not in accordance with the correct scope of works and therefore don’t meet Council requirements.

2. **RE-ADVERTISE** the tender for the statutory period.

3. **DELEGATE** in accordance with Sections 5.42 and 5.44 of the Local Government Act 1995, delegate authority to the Chief Executive Officer to accept the most advantageous tender within the budget constraints for the Supply and Laying of Geo Synthetic Clay Liner to Cells 9, 10 and 11 at the Millar Road Landfill.

9. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

10. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
1. **Purpose of Report**

To provide Officer comment and recommendation on Cr Hill’s Notice of Motion for the development of a street sign policy.

2. **Background**

**Notice of Motion**

At its ordinary Meeting held on the 22nd November 2011, the following Notice of Motion was received from Cr Hill:

**MOTION:**

That a policy be developed to standardise street signage, which should include colour and a City logo/crest.
Reason for MOTION:

1. Because of the high visibility of signage (which is one of the reasons where they are located) that some uniformity is needed.
2. They should not be changed without guidelines or a policy.

3. Details

The City recently undertook a City wide asset pick up of it’s road to road reserve network to update ROMAN Road database.

From this pick up it has been determined that the City currently has 55,000 street signs.

4. Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   Consultation with Government Agencies is not required.

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:
   
   **Aspiration 2:** A safe community where residents feel secure, relaxed and comfortable within their home, work and social environments.

d. Policy
   Nil

e. Financial
   The City has 55,000 street signs currently, it is estimated that the cost to purchase a new street sign is approximately $150 each with $80 installation costs. The City’s 2012 budget includes monies for the maintenance of street signs.

f. Legal and Statutory
   Nil

5. Comments

Over the past fifteen years the City has used many different variations on street signs. Currently the City is installing street signs that only include the street name and do not include any emblem, logo or crest. The development of a policy is supported which will enable a full investigation into street signs within our City and with what other local governments currently undertake and will be presented in a report to Council in the next three to four months.

6. Voting Requirements

Simple Majority

7. Officer Recommendation

That Council **DEVELOP** a policy to standardise street signage which should include colour and a City logo/crest.
8. Committee Recommendation

That Council DEVELOP a policy to standardise street signage which should include colour and a City logo/crest.

Committee Voting – 4/0

9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
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<td><strong>13.</strong> Reports of Councillors</td>
<td>Nil</td>
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<td><strong>14.</strong> Addendum Agenda</td>
<td>Nil</td>
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<td><strong>15.</strong> Motions of which Previous Notice has been given</td>
<td>Nil</td>
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<td><strong>16.</strong> Notices of motion for Consideration at the Following Meeting</td>
<td>Nil</td>
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<td><strong>17.</strong> Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
<td>Nil</td>
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<td><strong>18.</strong> Matters Behind Closed Doors</td>
<td>Nil</td>
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<td><strong>19.</strong> Date and Time of Next Meeting</td>
<td>The next Corporate and Engineering Services Committee Meeting will be held on <strong>Tuesday 21 February 2012</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
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<td><strong>20.</strong> Closure</td>
<td>There being no further business, the Chairman wished those present a very Merry Christmas and safe New Year, and declared the meeting closed at 4:26pm.</td>
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