MINUTES

Corporate and Engineering Services Committee Meeting

Held on Tuesday, 19 March 2013 at 4:00pm
City of Rockingham Boardroom
# City of Rockingham
## Corporate and Engineering Services Committee Meeting Minutes
### 4:00pm Tuesday 19 March 2013

<table>
<thead>
<tr>
<th>CONTENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Declaration of Opening</td>
</tr>
<tr>
<td>2. Record of Attendance/Apologies/Approved Leave of Absence</td>
</tr>
<tr>
<td>3. Responses to Previous Public Questions Taken on Notice</td>
</tr>
<tr>
<td>4. Public Question Time</td>
</tr>
<tr>
<td>5. Confirmation of Minutes of the Previous Meeting</td>
</tr>
<tr>
<td>6. Matters Arising from the Previous Minutes</td>
</tr>
<tr>
<td>7. Announcement by the Presiding Person without Discussion</td>
</tr>
<tr>
<td>8. Declaration of Member’s and Officer’s Interest</td>
</tr>
<tr>
<td>9. Petitions/Deputations/Presentations/Submissions</td>
</tr>
<tr>
<td>10. Matters for which the Meeting may be Closed</td>
</tr>
<tr>
<td>11. Bulletin Items</td>
</tr>
<tr>
<td>Corporate and General Management Services Information Bulletin – March 2013</td>
</tr>
<tr>
<td>Engineering and Parks Services Information Bulletin – March 2013</td>
</tr>
<tr>
<td>12. Agenda Items – Corporate and Engineering Committee</td>
</tr>
<tr>
<td>Corporate Services</td>
</tr>
<tr>
<td>Engineering and Parks Services</td>
</tr>
<tr>
<td>EP-005/13 Tender T12/13-45 – Period Cleaning of Various Facilities within the City</td>
</tr>
<tr>
<td>EP-006/13 Budget Amendment to bring forward Projects from 2013/14 within the Current Business Plan</td>
</tr>
<tr>
<td>13. Reports of Councillors</td>
</tr>
<tr>
<td>14. Addendum Agenda</td>
</tr>
<tr>
<td>15. Motions of which Previous Notice has been Given</td>
</tr>
<tr>
<td>CS-005/13 Notice of Motion to Bring Forward Construction of Lark Hill Stage 2</td>
</tr>
<tr>
<td>16. Notices of Motion for Consideration at the Following Meeting</td>
</tr>
<tr>
<td>17. Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
</tr>
<tr>
<td>18. Matters Behind Closed Doors</td>
</tr>
<tr>
<td>19. Date and Time of Next Meeting</td>
</tr>
<tr>
<td>20. Closure</td>
</tr>
</tbody>
</table>
1. **Declaration of Opening**

The Chairperson declared the Corporate and Engineering Services Committee Meeting open at **4:06pm** and welcomed all present.

2. **Record of Attendance/Apologies/Approved Leave of Absence**

2.1 **Councillors**

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Barry Sammels</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Cr Allan Hill</td>
<td></td>
</tr>
<tr>
<td>Cr Ron Pease</td>
<td></td>
</tr>
<tr>
<td>Cr Chris Elliott</td>
<td>Deputising for Cr Lorraine Dunkling</td>
</tr>
</tbody>
</table>

2.2 **Executive**

<table>
<thead>
<tr>
<th>Executive</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Bob Jeans</td>
<td>A/Chief Executive Officer</td>
</tr>
<tr>
<td>Mr Chris Thompson</td>
<td>Director Engineering and Parks Services</td>
</tr>
<tr>
<td>Mr John Pearson</td>
<td>Director Corporate Services</td>
</tr>
<tr>
<td>Mr John Woodhouse</td>
<td>Director Legal Services and General Counsel</td>
</tr>
<tr>
<td>Mr Scott Lambie (from 4:08pm)</td>
<td>Manager Engineering Services</td>
</tr>
<tr>
<td>Mr Gary Rogers</td>
<td>Manager Procurement and Projects</td>
</tr>
<tr>
<td>Mr Kelton Hincks</td>
<td>Manager Asset Services</td>
</tr>
<tr>
<td>Mr James Henson</td>
<td>Manager Parks Development</td>
</tr>
<tr>
<td>Mr Cadell Buss</td>
<td>Manager Economic Development</td>
</tr>
<tr>
<td>Mr Ben Searcy</td>
<td>Manager Human Resource Development</td>
</tr>
<tr>
<td>Ms Karin Strachan</td>
<td>Manager Strategy Coordination</td>
</tr>
<tr>
<td>Mr Allan Moles</td>
<td>Manager Financial Services</td>
</tr>
<tr>
<td>Mr Peter Varris</td>
<td>Manager Governance and Councillor Support</td>
</tr>
<tr>
<td>Ms Sue Varriss</td>
<td>Secretary Governance and Councillor Support</td>
</tr>
<tr>
<td>Ms Bridget Sanders</td>
<td>Governance Assistant</td>
</tr>
</tbody>
</table>

2.3 **Members of the Gallery:**

1

2.4 **Apologies:**

Cr Lorraine Dunkling

2.5 **Approved Leave of Absence:**

Nil

3. **Responses to Previous Public Questions Taken on Notice**

Nil
4. **Public Question Time**

4:06pm The Chairperson invited members of the Public Gallery to ask questions. There were none.

5. **Confirmation of Minutes of the Previous Meeting**

Moved Cr Pease, seconded Cr Elliott:

That Council **CONFIRM** the Minutes of the Corporate and Engineering Services Committee Meeting held on 19 February 2013, as a true and accurate record.

Committee Voting – 4/0

6. **Matters Arising from the Previous Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

4:07pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

4:07pm The Chairperson asked if there were any interests to declare. There were none.

9. **Petitions/Deputations/Presentations/Submissions**

Nil

10. **Matters for which the Meeting may be Closed**

Nil

4:08pm Mr Scott Lambie joined the meeting.

11. **Bulletin Items**

**Corporate and General Management Services Information Bulletin – March 2013**

**Corporate Services**

1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Mobile Computing (AIM) Licensing Fees
   3.2 Minutes and Agenda Software
   3.3 Online Records Management Training
   3.4 Retention and Disposal Project
   3.5 Document Migration
   3.6 Telephone System Replacement
   3.7 GIS Developments – SLIP & Custodial Module
   3.8 Building Licence Software
   3.9 Civil Drainage Software
| 3.10 | VM Licencing                      |
| 3.11 | WiFi Installation                |
| 3.12 | Electronic Meeting Papers        |

4. Information Items
- 4.1 List of Payments February 2013
- 4.2 Change of Basis of Rates

**Governance and Councillor Support**
1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
   - 3.1 Electronic Meeting Papers and Decision Making Process
4. Information Items
   - 4.1 National Sea Change Taskforce Newsletter

**Human Resources**
1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   - 3.1 Employee Wellness Programme
   - 3.2 Corporate Training Programme
   - 3.4 Leadership & Management Programme
   - 3.5 Values Programme
   - 3.6 Occupational Safety & Health Program
4. Information Items

**Economic Development**
1. Economic Development Team Overview
2. Human Resource Update
3. Project Status Reports
   - 3.1 Leadership Forums
   - 3.2 Social Media
   - 3.3 Global Friendship
4. Information Items
   - 4.1 NBN Rollout
   - 4.2 Media Tracking

**Strategy Coordination**
1. Strategy Coordination Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   - 4.1 Establishing linkages between the Community Plan, the Specific Purpose Plans and the Team Plans
   - 4.2 2012 Customer Satisfaction Survey
   - 4.3 Coordinating the development of a 10 year infrastructure plan
   - 4.4 4th Generation Team Plans
   - 4.5 Coordinating the development and implementation of a Development Contribution Scheme
   - 4.6 New Ideas Incentive Scheme
   - 4.7 City Scoreboard
   - 4.8 Climate Change Response Strategy
   - 4.10 Integrated Risk Management Framework for the City of Rockingham
CONFIRMED AT A CORPORATE & ENGINEERING SERVICES MEETING HELD ON TUESDAY, 16 APRIL 2013

Corporate and Engineering Services Committee Minutes
Tuesday 19 March 2013

PAGE 6

CONFIRMED AT A CORPORATE & ENGINEERING SERVICES MEETING HELD ON TUESDAY, 16 APRIL 2013

PRESIDING MEMBER

4.11 LGMA Challenge
4.12 Other initiatives that the Strategy Coordination team is involved with

Legal Services & General Counsel
1. Legal Services & General Counsel Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Provision of Legal Advice
   4.2 Oversight of Systems and Documentation
   4.3 Legal Capacity Building

Committee Recommendation

That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – March 2013 and the contents be accepted.

Committee Voting – 4/0

Engineering and Parks Services Information Bulletin – March 2013

Engineering Services
1. Engineering Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Delegated Authority for approval of Directional Signage
   4.2 Delegated Authority for Thoroughfare Closures
   4.3 Local Area Traffic Management and Road Safety Design Projects 2012/13
   4.4 Delegated Authority for approval of Engineering Drawings - Subdivisions
   4.5 Delegated Authority for acceptance of As-Constructed Engineering Drawings - Subdivisions
   4.6 Delegated Authority to approve the release of Bonds for private subdivisional works
   4.7 Handover of Subdivisional Roads
   4.8 Delegated Authority for the payment of Crossover Subsidies
   4.9 Mundijong Road Extension (Auslink Funded)

Engineering Operations
1. Engineering Operations Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Road Construction Program Roads to Recovery 2012/13
   4.2 Road Construction Program Main Roads Grant 2012/13
   4.3 Footpath Construction Program Municipal Works 2012/13
   4.4 Road Maintenance Program 2012/13
   4.5 Passenger Vehicle Fleet Program 2012/13
   4.6 Light Commercial Vehicles Program 2012/13
   4.7 Heavy Plant Program 2012/13

Parks Development
1. Parks Services Team Overview
2. Human Resource Update
3. **Project Status Reports**
   3.1 Greening Plan Review
   3.2 Tamworth Swamp Management Plan Review
   3.3 Feral Cat /Fish Control Implementation Strategy

4. **Information Items**
   4.1 Groundwater Monitoring
   4.2 Mundijong Road Environmental Offsets
   4.3 Lake Richmond Heritage Listing
   4.4 Little Penguin Research Project
   4.5 Beautiful Gardens Competition
   4.6 Delegated Subdivision Public Open Space Handovers
   4.7 Delegated Public Open Space Approvals
   4.8 Memorial Seat Approvals

**Asset Management**
1. Asset Management Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Access Audit
4. Information Items
   4.1 Asset Management Improvement Strategy
   4.2 Asset Systems Management
   4.3 Lease Management
   4.4 Engineering and Parks Financial Control

**Building Maintenance**
1. Building Maintenance Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Mike Barnett Ventilation Awning Installation
4. Information Items
   4.1 Building Maintenance
   4.2 Graffiti Removal

**Procurement and Capital Projects**
1. Procurement and Capital Projects Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Coastal Management Consultants (Sand Drift/Erosion Problems)
   3.2 Coastal Infrastructure Facilities Consultant (Jetties/Boat Ramp Planning)
   3.3 Lighting Consultants (Technical Planning/Design, Underground Power Program)
   3.4 Major Project Property Development Planning (Design Modifications/Tender Planning/Structural Testing)
4. Information Items
   4.1 Delegated Written Notification of Successful Tenders
   4.2 Delegated Approval of Tenders by CEO
   4.3 Delegated Release of Retention/Bank Guarantees
   4.4 Proposed Shoalwater North Underground Power Project
   4.5 2012 Public Area Lighting and Arterial Lighting
   4.6 Lark Hill Wind Turbine
   4.7 Bent Street Boat Launching Facility – Proposed Navigation Channel
   4.8 Point Peron Boat Launching Facility – Design, Demolition and Replacement
4.9  Aqua Jetty – Replace/Upgrade HVAC Services
4.10 Bell Park Toilet – Replacement including Curfew Lockout System
4.11 Baldivis Library and Community Centre – Design
4.12 Aqua Jetty – Solar Heating
4.13 Baldivis Old School – Redevelopment
4.14 Hymus Street Coastal Protection
4.15 Repair Rock Armour at Various Boat Launching Facilities
4.16 Challenger Court Electrical System Upgrade
4.17 Aqua Jetty Swimming Club Office
4.18 Secret Harbour Surf Life Saving Club – Renovation
4.19 Baldivis Oval – Floodlighting
4.20 Kent Street Arts Facility

**Waste & Landfill Services**
1. Waste & Landfill Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Waste kerbside collection
   4.2 240 litre bin recycling service
   4.3 240 litre bin recycling participation statistics
   4.4 Destroyed and stolen refuse bins
   4.5 Landfill statistics
   4.6 Education and promotion
   4.7 Landfill power station

**Committee Recommendation**

That Councillors acknowledge having read the Engineering and Parks Services Information Bulletin – March 2013 and the contents be accepted.

Committee Voting – 4/0
12. Agenda Items

Corporate Services

Corporate and Engineering Services

Corporate and Engineering Services

Corporate Services

File No: FLM/88
Proponent/s: Mr Allan Moles, Manager Financial Services
Author: Mr Allan Moles, Manager Financial Services
Other Contributors: Mr Allan Moles, Manager Financial Services
Date of Committee Meeting: 19 March 2013
Previously before Council:
Disclosure of Interest:
Nature of Council’s Role in this Matter: Executive

Site: Lot Area:
Maps/Diagrams:

Purpose of Report

Background
Nil

Details
The monthly Financial Management Report includes the following:
1. Statement of Financial Activity by Program
2. Statement of Net Current Assets
3. Other schedules and charts for management information purposes.
Implications to Consider

a. Consultation with the Community
   Not Applicable

b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

d. Policy
   Nil

e. Financial
   Major variances (above $250,000) between budget estimates and actual results for the month to which the statement relates are shown in the supporting documentation.

f. Legal and Statutory

Comments

The numerous variances identified have been reviewed within the current budget review.

Voting Requirements

Simple Majority

Officer Recommendation


Committee Recommendation


Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
Corporate and Engineering Services Committee Minutes
Tuesday 19 March 2013

CONFIRMED AT A CORPORATE & ENGINEERING SERVICES MEETING HELD ON TUESDAY, 16 APRIL 2013

PRESIDING MEMBER

### Purpose of Report

Provide Council with details of the tenders received for Tender T12/13-45 – Period Cleaning of Various Facilities within the City, document the results of the tender assessment and make recommendations regarding award of the tender.

### Background

Tender T12/13-45 – Period cleaning of various facilities within the City was advertised in the West Australian on Saturday, 5 January 2013. The tender closed at 2.00pm, Wednesday 23 January 2013 and was publicly opened immediately after the closing time.

### Details

The scope of works to be undertaken consists of the cleaning of 55 facilities within the City including public toilets, change rooms and occupied buildings for a period of 24 months.
Tender submissions were received from:

<table>
<thead>
<tr>
<th>Company</th>
<th>Annual Price (excl GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>JasNeat</td>
<td>$284,723</td>
</tr>
<tr>
<td>Brigade FM</td>
<td>$304,368</td>
</tr>
<tr>
<td>Cleandustrial Services</td>
<td>$324,174</td>
</tr>
<tr>
<td>OCE Corporate</td>
<td>$344,320</td>
</tr>
<tr>
<td>Plus 8 Group</td>
<td>$379,770</td>
</tr>
<tr>
<td>Golden West Corporate</td>
<td>$395,285</td>
</tr>
<tr>
<td>Glad Clean</td>
<td>$411,205</td>
</tr>
<tr>
<td>DMC Cleaning</td>
<td>$465,024</td>
</tr>
<tr>
<td>Karen Dennison</td>
<td>$479,742</td>
</tr>
</tbody>
</table>

A panel comprising Manager Asset Services, Building Maintenance Coordinator and the Procurement Coordinator undertook tender evaluations.

Evaluation of the tender, in accordance with the advertised tender assessment criteria, produced the following weighted scores:

<table>
<thead>
<tr>
<th>Weighted Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Criteria</td>
</tr>
<tr>
<td>Level of Service</td>
</tr>
<tr>
<td>Performance and Experience of Tenderer</td>
</tr>
<tr>
<td>Tenderers Resources</td>
</tr>
<tr>
<td>Tendered Price/s</td>
</tr>
<tr>
<td>Total Weighted Scores</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Weighted Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Criteria</td>
</tr>
<tr>
<td>Level of Service</td>
</tr>
<tr>
<td>Performance and Experience of Tenderer</td>
</tr>
<tr>
<td>Tenderers Resources</td>
</tr>
<tr>
<td>Tendered Price/s</td>
</tr>
<tr>
<td>Total Weighted Scores</td>
</tr>
</tbody>
</table>

The period of the contract shall be from the date of award for a period of 24 months.

Subject to the mutual agreement of both the Principal and the Contractor, and with the absolute discretion of either party not to extend, the Contract may be extended for a maximum of up to 24 additional calendar months, in periods not greater than 12 calendar months.
Implications to Consider

a. Consultation with the Community
   Not Applicable

b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:

   **Aspiration 6:** Civic buildings, public places and transport infrastructure of contemporary design, constructed and maintained using best practice principles.

d. Policy
   Purchasing Policy and Procurement Standard applies. To provide compliance with section 3.57 of the Local Government Act 1995; and Local Government (Functions and General) regulations 1996, Part 4, Division 2, regulation 11A(1).

e. Financial
   Expenditure will be in accordance with the Engineering and Parks operational budgets as allocated in the 2013/2014 and 2014/2015 operational budgets.

f. Legal and Statutory

Comments

Following consideration of the submissions and in accordance with the tender assessment criteria all companies demonstrated a capacity to do the works, however, the submission received from Cleandustrial Services Pty Ltd is considered the best value to the City and are therefore recommended as the preferred tenderer.

Voting Requirements

Simple Majority

Officer Recommendation

That Council **ACCEPT** the tender submitted from Cleandustrial Services Pty Ltd, 19 Parkinson Lane, Kardinya for Tender T12/13-45 – Period cleaning of various facilities within the City in accordance with the tender documentation for the contract period being from the date of award for a period 24 months.

Committee Recommendation

That Council **ACCEPT** the tender submitted from Cleandustrial Services Pty Ltd, 19 Parkinson Lane, Kardinya for Tender T12/13-45 – Period cleaning of various facilities within the City in accordance with the tender documentation for the contract period being from the date of award for a period 24 months.

Committee Voting – 4/0
<table>
<thead>
<tr>
<th><strong>The Committee’s Reason for Varying the Officer’s Recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Implications of the Changes to the Officer’s Recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>
### Corporate and Engineering Services
#### Engineering and Parks Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>EP-006/13 Budget Amendment to bring forward Projects from 2013/14 within the Current Business Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>RDS/19-02</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Scott Lambie, Manager Engineering Services</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Ms Lynette Reeves, Engineering Finance Officer</td>
</tr>
<tr>
<td></td>
<td>Mr Allan Moles, Manager Financial Services</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>19 March 2013</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td></td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td></td>
</tr>
</tbody>
</table>

### Site:
- Lot Area:  

### Attachments:
- Maps/Diagrams:
  1. Plan depicting proposed Water Corporation pipe alignment through the Mandurah Road / Dixon Road intersection
  2. Cross Section Plan depicting proposed Water Corporation pipes relative to existing and proposed road pavement at Mandurah Road / Dixon Road intersection
  3. Locality plan of Telephone Lane proposed road construction
  4. Locality plan of Sixty Eight Road proposed road construction

---

1. Design Plan showing alignment of pipes through proposed intersection works
2. Design cross section showing location of pipes relative to existing and proposed road pavement

3. Locality Plan for the proposed road construction within Telephone Lane, Baldivis
4. Locality Plan for the proposed road construction within Sixty Eight Road, Baldivis

**Purpose of Report**

To request Council amend the 2012/13 Budget in order to bring forward projects from the 2013/14 proposed budget, so as to provide for an amended works program for the Engineering Operations outside workforce to replace the unavoidably delayed Mandurah Road / Dixon Road construction project.

**Background**

Successfully funded under the National Blackspot program, the traffic signals at the Mandurah Road / Dixon Road intersection are to be modified to provide turning arrows for right turn movements out of Dixon Road and Gilmore Avenue as well as provide new turning pockets and through lane configuration. Engineering Services has been working on this project diligently, with civil designs close to complete, signal designs undergoing approval process within Main Roads and various roadside infrastructure removed or relocated in preparation. The project was programmed to commence construction in April 2013, with completion by the end of the financial year.

Since late 2012, the Water Corporation has been working closely with the City planning the installation of major mains pipe infrastructure, required to provide reliable servicing of water and sewer for the greater Baldivis / Karnup area. The mains pipe alignment proposed by the Water Corporation was to follow the Mandurah Road alignment using an existing infrastructure corridor located outside the road reserve as defined in the Metropolitan Regional Scheme (MRS) with sleeves installed under any required road crossings. In late February 2013, a meeting was held between the City and the Water Corporation where the City was advised that the Water Corporation’s environmental application to use the infrastructure corridor had been rejected by the assessment panel due to the corridor area now being within a declared Bush Forever site within the Rockingham Regional Park.

This setback left only one further option available for the Water Corporation, which was for the mains pipe infrastructure to be installed within the existing Mandurah Road road reserve, resulting in the location of some of the pipe infrastructure under the future carriageway widening proposed as part of the Mandurah Road / Dixon Road intersection upgrade. The Water Corporation
representatives indicated that the best case scenario for the finalisation of designs, pipe manufacturing and installation ready for road construction to commence was the end of May, leaving insufficient time for the City to complete the road construction works before the end of June.

Details

As this delay is unavoidable for the City, approval has been granted by Main Roads WA to extend the project funding into the 2013/14 financial year.

One key concern for the City however is the ability to balance a deliverable works program both within the 2012/13 and 2013/14 budget years. With the majority of the Mandurah Road / Dixon Road intersection upgrade work being forced in 2013/14, this will result in an over committed construction program within that year while leaving capacity within the current 2012/13 program. It is therefore proposed to bring forward two road construction projects from the City Business Plan, identified within 2013/14.

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Work Type</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Lane (Millar Road - 250 metres south)</td>
<td>Construct, widen, seal</td>
<td>$165 000</td>
</tr>
<tr>
<td>Sixty Eight Road (Baldivis Road to Kwinana freeway)</td>
<td>Construct, widen, seal</td>
<td>$208 000</td>
</tr>
</tbody>
</table>

Bringing forward these two projects will replace the delayed Mandurah Road / Dixon Road intersection project within the remaining portion of 2012/13 while providing construction capacity within 2013/14.

Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   Main Roads were notified of the delays expected with the Mandurah Road / Dixon Road project and have approved the extension in time for project delivery.

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   Aspiration 6: Civic buildings, public places and transport infrastructure of contemporary design; constructed and maintained using best practice principles.

d. Policy
   Nil

e. Financial
   A budget amendment of $373,000 is required to enable the two projects to be brought forward from the 2013/14 proposed budget. $303,000 will be funded from Roads to Recovery grant income with the balance of $70,000, to be partly offset by the current budget surplus of $61,829. An adjustment will be made to the 2012/2013 budget during the May 2013 Budget Review to reflect the carry forward project.

f. Legal and Statutory
   Nil

Comments

The budget amendment is sought in order to provide an amended works program for the Engineering Operations outside workforce, replacing the unavoidably delayed Mandurah Road / Dixon Road construction project that is now likely to be substantially completed within the 2013/14 budget year in order to allow for the critical Water Corporation work to be sufficiently progressed.
Voting Requirements

Absolute Majority

Officer Recommendation

That Council **AMEND** the 2012/13 Budget to reflect the following:

<table>
<thead>
<tr>
<th>GL Account</th>
<th>Work Order</th>
<th>Account Description</th>
<th>Adopted Budget</th>
<th>Current Budget</th>
<th>Amendment</th>
<th>New Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>22695.9995</td>
<td>Telephone Lane (Millar 250m south) Construct,</td>
<td>0</td>
<td>0</td>
<td>165000</td>
<td>165000</td>
</tr>
<tr>
<td></td>
<td>22695.1601</td>
<td>widen and seal</td>
<td>0</td>
<td>0</td>
<td>-133000</td>
<td>-133000</td>
</tr>
<tr>
<td>New</td>
<td>22696.9995</td>
<td>Sixty Eight Road (Baldivis to Freeway) Construct,</td>
<td>0</td>
<td>0</td>
<td>208000</td>
<td>208000</td>
</tr>
<tr>
<td></td>
<td>22696.1601</td>
<td>widen and seal</td>
<td>0</td>
<td>0</td>
<td>-170000</td>
<td>-170000</td>
</tr>
</tbody>
</table>

Committee Recommendation

That Council **AMEND** the 2012/13 Budget to reflect the following:

<table>
<thead>
<tr>
<th>GL Account</th>
<th>Work Order</th>
<th>Account Description</th>
<th>Adopted Budget</th>
<th>Current Budget</th>
<th>Amendment</th>
<th>New Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>22695.9995</td>
<td>Telephone Lane (Millar 250m south) Construct,</td>
<td>0</td>
<td>0</td>
<td>165000</td>
<td>165000</td>
</tr>
<tr>
<td></td>
<td>22695.1601</td>
<td>widen and seal</td>
<td>0</td>
<td>0</td>
<td>-133000</td>
<td>-133000</td>
</tr>
<tr>
<td>New</td>
<td>22696.9995</td>
<td>Sixty Eight Road (Baldivis to Freeway) Construct,</td>
<td>0</td>
<td>0</td>
<td>208000</td>
<td>208000</td>
</tr>
<tr>
<td></td>
<td>22696.1601</td>
<td>widen and seal</td>
<td>0</td>
<td>0</td>
<td>-170000</td>
<td>-170000</td>
</tr>
</tbody>
</table>

Committee Voting – 4/0

The Committee's Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
13. Reports of Councillors

Nil

14. Addendum Agenda

Nil

15. Motions of which Previous Notice has been given

---

Corporate and Engineering Services
Corporate Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CS-005/13 Notice of Motion to Bring Forward Construction of Lark Hill Stage 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/222</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>Cr Chris Elliott</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr John Pearson, Director Corporate Services</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>19 March 2013</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td></td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td></td>
</tr>
</tbody>
</table>

Site:
Lot Area:
Attachments:
Maps/Diagrams:

---

Purpose of Report

To provide officer comment and advice on Cr Chris Elliott’s Notice of Motion.

Background

Councillor Elliott submitted the following motion for consideration at the February Ordinary Council meeting:

“That Council, during the next available planning Business Plan cycle, consider opportunities to bring forward the construction of Lark Hill Stage 2 in the 2013/2014 - 2023/2024 Business Plan”
Details

The current Business Plan has Lark Hill Stage 2 construction due to occur in 2025/2026.

Implications to Consider

a. Consultation with the Community
   Not Applicable

b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   Aspiration 5: Community facilities and services delivered in a timely manner, able to meet expectations and serve new and growing neighbourhoods

d. Policy
   Nil

e. Financial
   Nil

f. Legal and Statutory
   Nil

Comments

The City Business Plan is reviewed twice annually. At each review all matters are considered and project timeframes are reviewed given changing circumstance; however, prioritisation of projects is provided by supporting documents such as the Community Infrastructure Plan and Developer Contributions Scheme. As such should Cr Elliot’s motion be successful it will be considered with these priorities in mind.

Given all projects are considered at every Business Plan review, Cr Elliott’s motion is in keeping with current practice. It should be noted that significant water allocation issues need to be overcome prior to any construction of Lark Hill Stage 2 and will be the topic of further reports about this project as it progresses in the Business Plan cycle.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, during the next available planning Business Plan cycle, CONSIDER opportunities to bring forward the construction of Lark Hill Stage 2 in the 2013/2014 - 2023/2024 Business Plan.

Notice of Motion from Cr Chris Elliott

That Council, during the next available planning Business Plan cycle, CONSIDER opportunities to bring forward the construction of Lark Hill Stage 2 in the 2013/2014 - 2023/2024 Business Plan.
### Committee Recommendation

That Council, during the next available planning Business Plan cycle, **CONSIDER** opportunities to bring forward the construction of Lark Hill Stage 2 in the 2013/2014 - 2023/2024 Business Plan.

Committee Voting – 4/0

### The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
<table>
<thead>
<tr>
<th></th>
<th>Notices of motion for Consideration at the Following Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nil</td>
</tr>
<tr>
<td>17.</td>
<td>Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
</tr>
<tr>
<td></td>
<td>Nil</td>
</tr>
<tr>
<td>18.</td>
<td>Matters Behind Closed Doors</td>
</tr>
<tr>
<td></td>
<td>Nil</td>
</tr>
<tr>
<td>19.</td>
<td>Date and Time of Next Meeting</td>
</tr>
<tr>
<td></td>
<td>The next Corporate and Engineering Services Committee Meeting will be held on <strong>Tuesday 16 April 2013</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
</tr>
<tr>
<td>20.</td>
<td>Closure</td>
</tr>
<tr>
<td></td>
<td>There being no further business, the Chairperson thanked those persons present for attending the Corporate and Engineering Services Committee meeting, and declared the meeting closed at <strong>4:20pm</strong>.</td>
</tr>
</tbody>
</table>