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<tr>
<td>20.</td>
<td>Closure</td>
<td>44</td>
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</tbody>
</table>
1. **Declaration of Opening**

The Chairman declared the Community Development Committee Meeting open at 4.05pm and welcomed all present.

2. **Record of Attendance/Apologies/Approved Leave of Absence**

2.1 **Councillors**

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Leigh Liley</td>
<td>Chairperson</td>
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<td>Cr Joy Stewart</td>
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<tr>
<td>Cr Deb Hamblin</td>
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<td>Cr Lorraine Dunkling</td>
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<td>Cr Ron Pease</td>
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2.2 **Executive**

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Mr Andrew Hammond</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Mr Michael Holland</td>
<td>A/Director Community Development</td>
</tr>
<tr>
<td>Ms Genevieve Rowles</td>
<td>Manager Community Safety</td>
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<tr>
<td>Mr Nick Brown</td>
<td>Manager Community and Leisure Facilities</td>
</tr>
<tr>
<td>Mrs Jillian Obiri-Boateng</td>
<td>Coordinator Community Capacity Building</td>
</tr>
<tr>
<td>Mrs Alicia Kilminster</td>
<td>Coordinator Youth Services</td>
</tr>
<tr>
<td>Mrs Natalie Venables</td>
<td>Community Infrastructure Planning Officer</td>
</tr>
<tr>
<td>Mrs Sue Heal</td>
<td>A/PA to Director Community Development</td>
</tr>
</tbody>
</table>

2.3 **Apologies:**

Nil

2.4 **Approved Leave of Absence:**

Nil

3. **Responses to Previous Public Questions Taken on Notice**

Nil

4. **Public Question Time**

Nil
5. **Confirmation of Minutes of the Previous Community Development Committee Meeting**

**Moved Cr Dunkling, seconded Cr Stewart**

That Council **CONFIRM** the Minutes of the Community Development Committee Meeting held on 12 March 2012, as a true and accurate record.

Committee Voting – 4/0

6. **Matters Arising from the Previous Community Development Committee Meeting Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

The Chairman announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

Nil

9. **Petitions/Deputations/Presentations/Submissions**

Nil

10. **Matters for which the Meeting may be Closed**

Nil

11. **Bulletin Items**

**Community Development Information Bulletin – April 2012**

**Community Support Services**

1. Community Support Services Team Overview
2. Human Resource update
3. Project Status Reports
   3.1 Regional Community Services Leadership Management Programmes
   3.2 Urban Art
   3.3 Rockingham Connect
4. Information Items
   4.1 Community Support Services General
   4.2 Youth Services
   4.3 Out of School Hours Care (OSHC)

**Library Services**

1. Library Services Team Overview
2. Human Resource update
3. Project Status Reports
4. Information Items
   4.1 Library Interior Layout Workshop
   4.2 Young People’s Services – Safety Bay Library
   4.3 Public Libraries as “Third Place”
### Community Infrastructure Planning
1. Community Infrastructure Planning Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 City of Rockingham Public Open Space Strategy
   - 3.2 Baldivis District Sporting Complex Feasibility Study and Concept Plan
   - 3.3 Secret Harbour Community Library Feasibility Study and Concept Plan
   - 3.4 Rockingham Arts Centre
   - 3.5 Baldivis Library and Community Centre
   - 3.6 Secret Harbour Surf Life Saving Club redevelopment
   - 3.7 Baldivis Group Settlement School Buildings – Conservation Works
   - 3.8 Aquatic Facilities Strategy
   - 3.9 Community Infrastructure Plan
   - 3.10 Community Purpose Site Strategy
   - 3.11 Youth Outdoor Recreation Space Strategy
   - 3.12 Regional Cycling Facilities Feasibility Study
4. Information items

### Community Capacity Building
1. Community Capacity Building Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 Rockingham City Football Club
   - 3.2 Rockingham Regional Environmental Centre
   - 3.3 Rockingham Rams Football Club
   - 3.4 Community Grants Program (CGP)
   - 3.5 Infrastructure Planning and Development Grants (IPDG)
   - 3.6 Disability Access and Inclusion Plan
   - 3.7 Bert England Lodge – Management and Governance
   - 3.8 Rockingham Active Ageing Precinct Master Plan
4. Information items
   - 4.1 Reconciliation Action Plan
   - 4.2 Community Garden
   - 4.3 Active Ageing
   - 4.4 Challenger Court – Aged Persons Unit
   - 4.5 Challenger Lodge
   - 4.6 Youth Development
   - 4.7 Sport and Recreation
   - 4.8 Community Capacity Building Events
   - 4.9 Rockingham Early Years Group
   - 4.10 Rockingham Education and Training Advisory Committee (RETAC)
   - 4.11 Events Advisory Group
   - 4.12 Culture Development and the Arts

### Community Safety
1. Community Safety Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 CCTV Camera System – Upgrades and Migration to IP Based Platform
4. Information items
   - 4.1 Security - Operational
   - 4.2 Community Safety General
<table>
<thead>
<tr>
<th>Community and Leisure Facilities</th>
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<tbody>
<tr>
<td>1. Community and Leisure Facilities Team Overview</td>
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<td>2. Human Resource update</td>
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<tr>
<td>4.1 Rockingham Child Care Services</td>
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<tr>
<td>4.2 Rockingham Aquatic Centre</td>
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<td>4.3 Rockingham Autumn Centre</td>
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<td>4.4 Gary Holland Community Centre</td>
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<td>4.5 Aqua Jetty, Warnbro Community and Mike Barnett Sports Complex Management Committee Minutes 21 March 2012</td>
</tr>
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<td>4.6 Aqua Jetty Manager’s Report - February 2012</td>
</tr>
<tr>
<td>4.7 Warnbro Community Y Manager’s Report – February 2012</td>
</tr>
<tr>
<td>4.8 Mike Barnett Sports Complex Manager’s Report – February 2012</td>
</tr>
</tbody>
</table>

**Committee Recommendation**

That Councillors acknowledge having read the Community Development Information Bulletin – April 2012 and the contents be accepted.

Committee Voting – 4/0
Community Development Committee Minutes
Tuesday 10 April 2012

12. Agenda Items

Community Capacity Building

Community Development
Community Capacity Building Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CCB-017/12 Leisure Tourism Traders Licence Applications: Personal Trainers</th>
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<tbody>
<tr>
<td>File No:</td>
<td>CSV/28</td>
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<tr>
<td>Proponent/s:</td>
<td>Ms Mary-Jane Rigby, Senior Community Development Officer - Sport &amp; Recreation</td>
</tr>
<tr>
<td>Author:</td>
<td></td>
</tr>
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<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>10 April 2012</td>
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<tr>
<td>Previously before Council:</td>
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<tr>
<td>Disclosure of Interest:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Variety of Sites</td>
</tr>
</tbody>
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1. Purpose of Report

For Council to approve the Leisure & Tourism Trader applications from Mr Steven Prout (Rogue Fitness) and Mr Ted Blackshaw (Baldivis Health & Fitness) to operate personal training and group fitness businesses at a variety of reserves and parks around Rockingham.

2. Background

The Policy relating to Leisure and Tourism Traders on Council Reserves provides guidelines to prospective applicants for a commercial Leisure and Tourism Traders Licence to operate on reserves vested in Council, to be issued with a licence under the City of Rockingham’s Property Local Law 2001.

The Policy States:

*The approval process and conditions applied to any Traders Licence issued to commercial operators on designated reserves vested in Council needs to be clearly defined and adequately policed in order to ensure compliance.*
The provision of Leisure and Tourism Traders licences on Council reserves is necessary to minimise any potential conflict between operators and other reserve users, adjoining residents and/or local businesses, as well as ensuring there is no environmental damage associated with such commercial operations. Licences are required by Leisure and Tourism Traders whether they are providing an on-going operation, or involved in a one-off event organised on a Council reserve. This is to ensure that all operators receive due consideration and comply with Council and other statutory requirements.”

Physical activity is fundamental to active living and in turn the well being of our community. Active living is supported by the places where people live through pedestrian and cycle paths, sport and recreation facilities, public open spaces, parks and reserves, foreshores and beaches. Outdoor fitness sessions are becoming increasingly popular across Australia with participation rates increasing as of 2009. The growing trend of outdoor physical activity is attracting group fitness operators and personal trainers to offer their skills to the community utilising available public open space. Anecdotally, there are a large number of trainers operating across Rockingham parks and reserves without appropriate licences. The benefit to the City to educate and encourage these operators to comply with local laws and apply for a Leisure and Tourism Traders licence, enables the City to effectively manage the use of reserves, additionally it ensures operators have the relevant qualifications and insurance to safely train community members on public open space.

The City currently has 3 licensed personal trainers in Rockingham as listed:
1. Body Prep- City Park and Churchill Park
2. 24/7- Village Green and Rockingham Foreshore
3. Instinctive Personal Training- Lark Hill Sportsplex and Secret Harbour Foreshore

The following two applicants were contacted by Senior Community Development Officer - Sport & Recreation following reports they were operating on selected reserves. Each applicant claimed to be unaware of the requirement to obtain a license, however willingly arranged a time to meet to discuss their applications.
1. Mr Steven Prout of Rogue Fitness
2. Mr Ted Blackshaw of Baldivis Health & Fitness

A requirement of any proposed Leisure and Tourism Trader application is that the proposal is tabled through the City's Development Assessment Unit (DAU) which has cross-departmental representation from the City. The applications are assessed taking into account any potential conflict between operators and other reserve users, adjoining residents and/or local businesses, and planning conflicts. Additionally they ensure there is no environmental damage associated with such commercial operations, as well as any local laws, Local Government Act 1995 and other relevant legal and statutory obligations the City has.

Following the Rogue Fitness application being tabled at DAU, the chair advised that future personal training applications were no longer required to be assessed via DAU providing relevant officers across the City were given opportunity to comment on the applications.

3. Details

1. Rogue Fitness- Mr Steven Prout
   i) Locations: Waikiki Beach Foreshore, Point Peron, Len Pike Park, Siracusa Park, Apex Reserve, Shoalwater oval, Naval Memorial Park
      Day/Time: Monday, Wednesday, Friday 6am -7am & 6pm – 7pm
      Details: Boot camp group fitness training
   ii) Location: Naval Memorial Park / Point Peron
      Day/Time: Saturday 7:30am – 9pm (pending client bookings)
      Details: Personal Training Programs

Mr Prout submitted a formal Leisure and Tourism Traders application in January 2012 to operate a Group Fitness and Personal training business at a variety of locations. Following meeting with
Senior Community Development Officer - Sport & Recreation, it was advised that Mr Prout re-submit his application with amendments to clarify the locations, days and times requested due to several locations clashing with sporting club ground allocation bookings. The above listed locations are all currently available during requested times. Mr Prout operates his boot camps as a 6 week program using multiple locations for his training, utilising the varied natural environments to increase the difficulty of his sessions for his clients. He believes this enhances the attractiveness of his program compared to other programs, and is more enjoyable and accessible to the community.

Mr Prout has provided documentation including copies of public liability insurance and fitness industry training qualifications. A copy of a national police clearance is yet to be received, though is in the process.

The application was tabled at the City’s Development Assessment Unit (DAU) on Tuesday 28 February 2012. DAU considered the application and provided no comment on the application. Standard conditions apply to this application.

- The City may cancel the approval, or amend the hours of operation, should noise complaints be received.
- The City may request that the applicant cancel operation should the reserve/foreshore receive a booking during proposed operating times.
- Any future locations to be used are to be communicated to and agreed by the Senior Community Development Officer - Sport & Recreation.
- Planned and routine maintenance of the reserve will take precedence over any other reserve usage granted. Reticulation schedule may vary and may not be changed.

DAU considered the application and any potential impacts to residents and environment.

DAU provided recommendation that the City issue a Leisure Tourism Traders Licence to Rogue Fitness subject to the above conditions and an alternative location be sought to Stan Twight Reserve.

2. Baldivis Health & Fitness- Mr Ted Blackshaw
   
i) Location: Baldivis Central Park- Corner Tamworth Boulevard and Baldivis Road
   
   Day/Time: Monday, Wednesday 6 - 7pm Saturday 8:30-10:30am, Sunday 8 - 9am

Mr Blackshaw submitted a formal Leisure & Tourism trading application on 12 March 2012. He attended one meeting with Senior Community Development Officer-Sport & Recreation to discuss the details of his application. Mr Blackshaw also submitted a letter on 7 March to the Community and Leisure Facilities Management Team requesting assistance and support of 3 acres of land, installation of 30m x10m shed for all year round indoor fitness use, including parking suitable to cater for 50 cars be supplied in the Baldivis area. Mr Blackshaw has many years experience in the fitness industry and has been advised of suitable options to pursue for the future growth of his business.

Mr Blackshaw has provided all required documentation including copies of public liability insurance, expansive fitness industry training qualifications, site plans and working with children check,

The following standard conditions will apply to this application.

- The City may cancel the approval, or amend the hours of operation, should noise complaints be received.
- The City may request that the applicant cancel operation should the reserve/foreshore receive a booking during proposed operating times.
- Any future locations to be used are to be communicated to and agreed by the Senior Community Development Officer - Sport & Recreation.
- Planned and routine maintenance of the reserve will take precedence over any other reserve usage granted. Reticulation schedule may vary and may not be changed.
### 4. Implications to Consider

| a. Consultation with the Community | Nil |
| b. Consultation with Government Agencies | Nil |
| c. Strategic | Community Plan |
| | This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:- |
| Aspiration 1: | An involved and engaged community enjoying a lifestyle that caters for all residents, including those with specific or special needs. |
| Aspiration 4: | A healthy community engaging in positive and rewarding lifestyles with access to a range of passive and active recreational and personal development opportunities. |
| Aspiration 14: | Economic development opportunities that make visiting, living, working and investing in the City of Rockingham an attractive proposition |
| | - Applications will be checked for consistency with any existing development plans, beach classification, gazetted or priority uses, other existing uses, potential conflict and any perceived beneficial or adverse impacts. If the proposal is in direct conflict with any identified use or beach classification, then the application must be automatically rejected. |
| | - Council reserves the right to withdraw permission for the use of the site, to alter the location of the site and/or vary conditions of use in relation to any Leisure and Tourism Licence issue. |
| e. Financial | Leisure and Tourism Traders licence $66 and associated operating expenses to be paid by the proponent as per Policy, should they choose the daily fee of $11 or monthly fee of $110 or yearly fee $1100. |
| | Failure to provide relevant documentation and obtain a permit to trade in thoroughfares and public places under the above law is an offence. |
| | Any person who commits an offence under this Local Law is liable, upon conviction, to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued. |

### 5. Comments

The increase in personal trainers wishing to utilise community public open space to facilitate group fitness and personal training sessions is expected to grow in the future. Under the current Leisure and Tourism Traders Policy (March 2010) and application process, the City can strategically
approve these traders to ensure reserves, parks foreshores and beaches are managed effectively in
gard to private business operators. The approval of personal trainers to operate in selected
locations also assists the City to effectively promote the activation of our public open space to the
community, encouraging a healthier active lifestyle in partnership with private operators.

6. Voting Requirements

Simple Majority

7. Officer Recommendation

That Council:

1. **APPROVE** the application of a Leisure and Tourism Traders Licence to Mr Steven Prout of
   Rogue Fitness to operate personal training and group fitness at the locations of:
   - Waikiki Beach Foreshore
   - Point Peron
   - Len Pike Park
   - Siracusa Park
   - Apex Reserve
   - Shoalwater Oval
   - Naval Memorial Park

2. **APPROVE** the application of a Leisure and Tourism Traders Licence to Mr Ted Blackshaw
   of Baldivis Health & Fitness to operate group fitness and personal training at the location of
   Baldivis Central Park, Corner Tamworth Boulevard and Baldivis Road.

8. Committee Recommendation

That Council:

1. **APPROVE** the application of a Leisure and Tourism Traders Licence to Mr Steven Prout of
   Rogue Fitness to operate personal training and group fitness at the locations of:
   - Waikiki Beach Foreshore
   - Point Peron
   - Len Pike Park
   - Siracusa Park
   - Apex Reserve
   - Shoalwater Oval
   - Naval Memorial Park

2. **APPROVE** the application of a Leisure and Tourism Traders Licence to Mr Ted Blackshaw
   of Baldivis Health & Fitness to operate group fitness and personal training at the location of
   Baldivis Central Park, Corner Tamworth Boulevard and Baldivis Road.

3. **APPROVE** delegated authority to the Chief Executive Officer to determine
   applications for any permit or licence under the City of Rockingham Property Local
   Law 2001 and City of Rockingham Activities in Thoroughfares and Public Places

   Committee Voting – 4/0

9. The Committee's Reason for Varying the Officer's Recommendation

To provide a more responsive approval process for permit and licence applicants.

10. Implications of the Changes to the Officer's Recommendation

Absolute majority required to approve delegated authority to the Chief Executive Officer.
1. Purpose of Report

To gain Council approval for provision of mobile skate elements to the basketball court on Hillman Oval for a pilot period of six months.

2. Background

Following a period of anti-social behaviour and vandalism at Hillman Hall, a project to repair and upgrade Hillman Hall was undertaken in December 2007. A mobile skate element known as a funbox was situated on the basketball court at the rear of the Hall.

At the meeting of 17 December 2007 Council endorsed:

“That Council takes the following action: Immediately remove the semi-mobile skateboard ramp from this location and investigate an alternative location which meets the principles of crime prevention through environmental design (CPTED)”

Upgrade to the hall and surrounding fencing was also endorsed at this time.

Late in 2011 a letter was received from a local young Hillman resident requesting a skate park in Hillman. The letter indicated there was little for young people in Hillman to do and that it is too far to walk to other skate parks. The letter acknowledged the previous difficulties:

“We should have a skate park in Hillman because when we had the old little ramp on the basketball court near the Hillman Hall all the kids did graffiti and smashed glasses and now the big kids have left the suburb. P.S. can you please try to put it at the Hillman Hall oval?”
There were a number of mobile skate elements removed from the old Golden Bay skate park when the new skate park was built. These elements have since been refurbished and it is proposed locate these elements to Hillman and activate this space for young people.

3. **Details**

Following receipt of the letter from the local young person, research regarding availability of activity nodes in the Hillman area, use and suitability of the requested site and consultation with the surrounding community was undertaken.

The only activity node for young people in the Hillman area is Hillman Oval and the basketball court. There is no other activity for young people on the oval except for a young children’s playground. The next closest node is the Cooloongup Skate Park which is across the very busy Ennis Avenue.

Consideration of the basketball court as a site for some of these mobile elements on a pilot basis took into account the introduction of CPTED principles at the Park since removal of the original elements. Large trees from the western edge of the park have been removed providing good surveillance from Ennis Avenue. Hillman Hall has been fenced as has the Rockingham City Community Garden.

When considering suitability it was determined that there are parking, bins, public transport and a playground available at this site. The Deli provides an opportunity for young people to access drinks and food.

Consultation with Hillman residents living adjacent to the proposed space was then undertaken. Support was received from the Hillman Residents Association and from the Rockingham City Community Garden which shares the site following a presentation to their committee meetings. Additionally the Principal of the adjacent Hillman Primary School was supportive as was the proprietor of the Hillman Deli.

Letters were sent to 54 residents whose homes either back onto the reserve or are directly across the street. Three responses were received. Of these responses two of the three expressed concerns regarding possible hoon behaviour. When provided with information regarding the six month pilot period, formation of a user group, increased security patrols and Youth Worker outreach, the two respondents indicated a willingness to see how the pilot progressed.

The other respondent was very anxious regarding hoon and drug taking behaviour. This respondent also expressed concern to the Hillman Residents Association and remains concerned.

The refurbished skate elements from Golden Bay have been viewed by local young people and four elements chosen as suitable for a range of ages and uses across skate boards, scooters and BMX bikes. This number of elements will also leave space under the basketball hoop for local young people to play one-on-one and small pick-up games of basketball.

4. **Implications to Consider**

a. **Consultation with the Community**

   Face to face consultations were held with
   - Principal Hillman Primary School
   - Proprietor Hillman Deli
   - Hillman Residents Association
   - Rockingham City Community Garden
   - A letter was sent to 54 houses adjacent to Hillman Park with 3 responses

b. **Consultation with Government Agencies**

   Nil
c. **Strategic**

**Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

**Aspiration 1:** An involved and engaged community enjoying a lifestyle that caters for all residents, including those with specific or special needs.

**Aspiration 4:** A healthy community engaging in positive and rewarding lifestyles with access to a range of passive and active recreational and personal development opportunities.

d. **Policy**

The City of Rockingham Youth Strategy 2011-2015 contains a recommendation that states:

*Work with local stakeholders to support endeavours aimed at increasing physical activity among young people.*

e. **Financial**

Nil

f. **Legal and Statutory**

Nil

5. **Comments**

Young people in Rockingham have previously reported feeling devalued by their community, don’t have a strong connection to that community and search for activities that interest and engage them. At the same time many young people feel a strong connection to a self-identified place, be that a park, a beach, a particular building or the suburb they live in. For young people in Hillman, Hillman oval appears to be the place they identify with, and value.

Hillman Oval is also valued by the wider community in Hillman and is developing as a hub which offers a variety of ways to connect to place and engage with community. Family connection to the area is strengthened by the proximity to the primary school and through the activities provided by Hillman Hall, fairs and events provided by the Hillman Residents Association, the playground and the newly developed Rockingham City Community Garden.

That local young people have identified the addition of skate elements at the Oval as a way of strengthening their connection to place is important in building the Oval as an intergenerational hub. Responding positively to their request in terms of skate elements and place will assist in building a sense of ownership among local young people, which is important in encouraging positive use of this space. Additionally it would demonstrate that the City acknowledges their interest in their community and values their active involvement in planning for their own place within that community.

While there was a small number of local residents who initially expressed concern (3/54 households) further discussion with two of those resulted in a willingness to accept the six month trial period with the identified management plan in place. A review in the fifth month of the trial period will include report statistics from the City’s security service, complaints from residents, a follow up letter to the 54 households originally consulted, the school, deli, Residents Association and Rockingham Community City Garden as well as the User group and local young people. This will ensure that the community and local young people are involved in the ongoing planning for and management of the Hillman Oval community hub.

6. **Voting Requirements**

Simple Majority
<table>
<thead>
<tr>
<th>7. Officer Recommendation</th>
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<tbody>
<tr>
<td>That Council <strong>APPROVE</strong> the installation of skate ramps on the basketball court at Hillman Oval for a trial period of six months and an evaluation of the results presented to Council one month prior to the end of the pilot.</td>
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<tr>
<th>8. Committee Recommendation</th>
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<td>Committee Voting – 4/0</td>
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<tr>
<th>9. The Committee’s Reason for Varying the Officer’s Recommendation</th>
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<tbody>
<tr>
<td>Not applicable</td>
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<table>
<thead>
<tr>
<th>10. Implications of the Changes to the Officer’s Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not applicable</td>
</tr>
</tbody>
</table>
1. Purpose of Report

To seek Council approval for installation of an outdoor table tennis table in the Village Square adjacent to the Gary Holland Community Centre.

2. Background

The City’s Community Plan, Health and Wellbeing Plan, Youth Strategy and Active Ageing Strategy all contain aspirations or key recommendations aimed at improving physical health within Rockingham by providing opportunities for community members to participate in a broad range of physical activity options. For many of our community members, organised sport is not engaging and gym memberships or exercise classes are not within the family budget. For these community members accessible use of public open space in non-formal physical activity is more appropriate and meaningful. In order to increase this type of community based physical activity the City has invested in a variety of options including accessible parks and playgrounds, skate parks, the Anniversary Park rage cage and park based exercise equipment.

Research into other activities of this type has identified outdoor table tennis as an easily played and engaging alternative. Therefore the City has investigated this further as an option for Rockingham.

The installation of an outdoor table tennis table will activate a key community space and provide physical activity opportunities for all age groups within the community.
Consideration of possible locations for such a table looked at public spaces within Rockingham that are not currently activated and have an appropriate surface, adequate space to play and nearby community group willing to manage the accompanying equipment.

Public Outdoor Ping Pong (POPP) specialises in the provision of extremely durable and easily installed outdoor table tennis tables. They have been successfully activated in other Local Governments such as Fremantle in Kings Square in William Street, as well as the Northbridge Piazza, the Aquatic Centre in Inglewood and in Trinity at Alkimos.

POPP tables are constructed of 10mm steel, as is the net, weigh over 700kg and are stitch-welded. The tables come with an anti-corrosion primer and two polyurethane top coats. Commonly they become an art canvas through the application of artwork on the sides and top. Also provided are four securing footings which can be used to dyna-bolt or chem-anchor to the ground, however due to the weight of the tables this is rarely used. Installation is included and a relatively simple process.

The opportunity to use the table as an urban art canvas to be repainted each year is a recognised way to engage the community and activate the space. An initial urban art project and coaching availability would be utilised to launch and activate the table.

The table will offer the local community the opportunity to engage in a healthy physical activity in a spontaneous manner. There is also the ability to form informal networks of teams and competitions amongst neighbours, friends and family groups. Additionally there is the opportunity to encourage intergeneration mentoring with young people engaging with senior members of the community in order to learn how to play or improve their skills.

Location considerations include:

- Hillman – we thought the table alone would be out of place.
- Rockingham Foreshore – Although it is a great opportunity for broader activation, it would be too windy and the area is well utilised.
- Gary Holland Community Centre – The space is currently under-utilised and enjoys physical activity synergies with the nearby Village Green. The Centre provides the adequate surface for installation and is a less windy alternative. Also Tourism Rockingham which manages the Gary Holland Community Centre is also prepared to manage the bats and balls. The Village Square adjacent to the Gary Holland Community Centre is a very useable space entirely suited to an outdoor table tennis table.

Cleaning of the table would be placed on the Gary Holland Community Centre schedule.
An asset management plan will be prepared and will require the table to be treated as per the manufacturer's instructions and the application of anti-graffiti coating annually as part of the annual urban art paint out.

### 4. Implications to Consider

#### a. Consultation with the Community

Verbal feedback from Tourism Rockingham indicated a positive response to discussions regarding the placement of the table and a willingness to manage the bats and balls.

Consultation with over 600 young people in 2011 on the subject of youth outdoor recreation spaces confirmed that the provision of activities such as outdoor table tennis ranked in the top 5 activities wanted by young people.

The need for more youth activities was also mentioned in the 2011 Customer Satisfaction Survey.

#### b. Consultation with Government Agencies

Discussions and visit to City of Fremantle to view their successfully managed and activated outdoor table tennis table indicated it is a positive use of public open space and that the table is used regularly. It was beneficial to have someone available to place bats and balls out daily to ensure usability. The City of Fremantle has not done any formal evaluation, though anecdotally they have been successful.

#### c. Strategic Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:

- **Aspiration 1:** An involved and engaged community enjoying a lifestyle that caters for all residents, including those with specific or special needs.
- **Aspiration 4:** A healthy community engaging in positive and rewarding lifestyles with access to a range of passive and active recreational and personal development opportunities.

#### d. Policy

There will be no fee to use the facility – free service.

City of Rockingham to produce a Memorandum of Understanding with Visitor Information Centre for management of bats and balls.

#### e. Financial

The POPP table costs $6,675 plus GST. Delivery to Rockingham and installation will be $450 plus GST. Funds will be sourced through the 2011/12 the Local Youth Activation Initiatives funds identified within the Community Capacity Building Team Plan. In 2011/12 not all these funds were expended due to staff turnover contributing to a reduced plan and expected unexpended funds for the year. With the launch of the Youth Strategy and a full staff complement a twelve month plan has been identified for the 2012/13 year.

The operating funds of $7,892 (including GST costs) will be transferred to capital expenditure account 22037 in the next quarterly budget review. There will be no income from the activity and maintenance will be the responsibility of Asset Management Team.

The paint and repaint of the tables will be the responsibility of Community Capacity Building. The repaint will be managed as community art projects with the initial and ongoing paint project being covered by Youth Development.

Maintenance and cleaning of the table will be covered within the Park Structure maintenance budget and graffiti removal budget. Costs to be considered will include annual cleaning costs of $1,176 and Graffiti removal if necessary at $115 per hour.
f. Legal and Statutory
Nil

5. Comments

Social, environmental, cultural, economic and behavioural factors can impact people’s decision making in regard to their health and wellbeing. Consideration of these imperatives and building into the community opportunities that take them into account in terms of providing healthy lifestyle alternatives is imperative in assisting the community to participate physically in their environment.

The fact that the concept of outdoor table tennis fits with many of the City’s Strategies reinforces the need to install this community infrastructure.

The provision of informal physical lifestyle opportunities within easily accessible community hubs is one way of increasing participation in healthy lifestyle choices.

The City already provides a number of different informal physical activity opportunities including the outdoor gym equipment. The addition of an outdoor table tennis table will add to the physical capital available to the community and encourage their participation. Additionally it will activate a currently under-used space within the City’s key Village Green hub.

6. Voting Requirements
Absolute Majority

7. Officer Recommendation

That Council APPROVE the installation of an outdoor table tennis table in the Village Square adjacent to the Gary Holland Community Centre.

8. Committee Recommendation

That Council APPROVE the installation of an outdoor table tennis table in the Village Square adjacent to the Gary Holland Community Centre.

   Committee Voting – 4/0

9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
## Community Safety

### Community Development Advisory and Occasional Committee Minutes

**Community Safety Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CSA-003/12</th>
<th>Bush Fire Advisory Committee Meeting, 6 December, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>File No:</strong></td>
<td>EMS/19</td>
<td></td>
</tr>
<tr>
<td><strong>Author:</strong></td>
<td>Jo Harriman, Community Safety, Events and Administration Officer</td>
<td></td>
</tr>
<tr>
<td><strong>Other Contributors:</strong></td>
<td>Helen Edwards, Fire and Emergency Services Administration Officer</td>
<td></td>
</tr>
<tr>
<td><strong>Date of Committee Meeting:</strong></td>
<td>10 April 2012</td>
<td></td>
</tr>
<tr>
<td><strong>Terms of Reference:</strong></td>
<td>To advise Council on bush fire prevention matters.</td>
<td></td>
</tr>
<tr>
<td><strong>Composition:</strong></td>
<td>1 Councillor, 10 Community Members</td>
<td></td>
</tr>
<tr>
<td><strong>Executive Support – Community Development, Community Safety Team</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Disclosure of Interest:

**Nature of Council’s Role in this Matter:**

Executive Function

### Attachments:

1. Minutes of the Bush Fire Advisory Committee Meeting held on 6 December, 2011

### Maps/Diagrams:

1. 

---

1. **Receipt of Minutes**

   That Council receive the minutes of Bush Fire Advisory Committee meeting held on 6 December, 2011 for information.

2. **Recommendations to the Community Development Committee**

   There are no recommendations arising from the Bush Fire Advisory Committee meeting.

3. **Committee Recommendation**

   That Council **RECEIVE** the minutes of Bush Fire Advisory Committee meeting held on 6 December, 2011 for information. 
   
   Committee Voting – 4/0

4. **The Committee's Reason for Varying the Officer's Recommendation**

   Not applicable

5. **Implications of the Changes to the Officer’s Recommendation**

   Not applicable
Community Development Advisory and Occasional Committee Minutes
Community Safety Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CSA-004/12 Local Emergency Management Advisory Committee Meeting, 19 December 2011</th>
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<tr>
<td>File No:</td>
<td>EMS/16-04</td>
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<tr>
<td>Author:</td>
<td>Jo Harriman, Events and Administration Officer</td>
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<td>Other Contributors:</td>
<td>Helen Edwards, Fire and Emergency Administration Officer</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>10 April 2012</td>
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<tr>
<td>Terms of Reference:</td>
<td>To formulate and oversee the City of Rockingham Emergency Management Plan.</td>
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<tr>
<td>Composition:</td>
<td>1 Councillor, 18 Community Members</td>
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<td>Executive Support – Community Development, Community Safety Team</td>
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<td>Disclosure of Interest:</td>
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<td>Nature of Council’s Role in this Matter:</td>
<td>Executive Function</td>
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<td>Attachments:</td>
<td>1. Minutes of the Local Emergency Management Advisory Committee dated 19 December 2011</td>
</tr>
<tr>
<td></td>
<td>2. Kwinana Industries Council Report from KiMA Exercise</td>
</tr>
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</table>

1. **Receipt of Minutes**

That Council receive the minutes of Local Emergency Management Advisory Committee meeting held 19 December, 2011 for information.

2. **Recommendations to the Community Development Committee**

There are no recommendations arising from the Local Emergency Management Advisory Committee meeting.

3. **Committee Recommendation**

That Council **RECEIVE** the minutes of Local Emergency Management Advisory Committee meeting held 19 December, 2011 for information. Committee Voting – 4/0

4. **The Committee's Reason for Varying the Officer's Recommendation**

Not applicable

5. **Implications of the Changes to the Officer's Recommendation**

Not applicable
Community Development Advisory and Occasional Committee Minutes
Community Safety Services

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CSA-005/12 Bush Fire Advisory Committee, 6 March 2012</th>
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<tr>
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<td>Attachments:</td>
<td>1. Minutes of the Bush Fire Advisory Committee meeting dated 6 March 2012</td>
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<td>Maps/Diagrams:</td>
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</table>

1. **Receipt of Minutes**

That Council receive the minutes of Bush Fire Advisory Committee meeting held on 6 March, 2012 for information.

2. **Recommendations to the Community Development Committee**

There are no recommendations arising from the Bush Fire Advisory Committee meeting.

3. **Committee Recommendation**

That Council *RECEIVE* the minutes of Bush Fire Advisory Committee meeting held on 6 March, 2012 for information. Committee Voting – 4/0

4. **The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

5. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
### Community Development

#### Community and Leisure Facilities

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CLF-007/12 Deed of Licence with the Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPR/21</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Mark Toomath, Coordinator Leisure Facilities</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr Ben Roser, Asset Management Project Officer</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>10 April 2012</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>March 2009 (CO13/3/09)</td>
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<td>Disclosure of Interest:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Nature of Council's Role in this Matter:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Site:</td>
<td>Georgetown Drive Clubrooms, Georgetown Drive Reserve</td>
</tr>
<tr>
<td>Lot Area:</td>
<td>Portion of Lot 2671 Georgetown Drive, Waikiki (Reserve 37830)</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Georgetown Drive Reserve and Clubrooms Aerial View</td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
<td>Georgetown Drive Reserve and Clubrooms Aerial View</td>
</tr>
</tbody>
</table>

### 1. Purpose of Report

To seek Council's endorsement to enter into a new Deed of Licence with the Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc for the use of the Clubrooms on a portion of Reserve number 37830 at Georgetown Drive Reserve.

### 2. Background

The Georgetown Drive Clubrooms were previously licensed to the Safety Bay Football Club Inc, Guides Western Australia and the Safety Bay Cricket Club Inc. In 2009, the Safety Bay Football Club Inc relocated to Stan Twight reserve and Guides Western Australia withdrew from the licence during the previous licence term. Also in 2009, the Warnbro Strikers Soccer Club Inc relocated from Currie Street reserve to Georgetown Drive reserve to enable a turf rehabilitation program to be undertaken at Currie Street and also to develop a closer relationship with the Safety Bay High School soccer academy.
In March 2009, Council resolved the following.

“That Council take the following action:

Enter into a Deed of Variation of Management Licence with the Safety Bay Cricket Club Inc and the Warnbro Strikers Soccer Club Inc for the remainder of the term of the existing licence at Georgetown Reserve clubrooms, which expires on 1 July 2012.”

3. Details

A review of the agreement, including terms and conditions of licence as well as identifying financial responsibility for the maintenance of the facility has been completed. It is intended that standard legal documentation will be prepared including, but not limited to, the following key aspects:

- Period of agreement and the option to renew
- Rental charges and rent review
- Outgoings including utility charges and the Emergency Services Levy
- Insurance
- Care of the premises including repairs, damage and general maintenance
- Alterations to the premises
- Conduct of business by the Lessee
- Default
- Damage or destruction of the property
- Assignment, subletting and charges

As per the previous agreement, the Clubs have expressed their desire to become the Licensee over Georgetown Reserve Clubrooms. The Clubrooms are of brick and iron construction and single level in design comprising a combination of toilets, change rooms, a main clubroom, kitchen/kiosk facilities and a store room that provides a generally modern level of clubroom facilities.

The Georgetown Clubrooms are shown below.
4. Implications to Consider

a. Consultation with the Community
   Not applicable

b. Consultation with Government Agencies
   Not applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:-
   **Aspiration 07:** Community facilities and services that are well utilised, accessible and cost effective, and where appropriate multifunctional

d. Policy
   Nil

e. Financial
   The Clubs are to be charged an annual rental fee of $110.00 exclusive of GST in accordance with other similar management licences throughout the City for sporting groups. The costs associated with preparing the legal documentation will be met by the Licensee. The legal document will also include terms and conditions of the agreement, along with the financial and maintenance responsibilities of both the licensor and licensee.

f. Legal and Statutory
   The site can be made available for community purposes as per the Local Government Act 1995 Section 3.58 and the Local Government (Functions and General) Regulations 1996 Regulation 30. Section 3.58 deals with the disposal (including a lease) of property and covers the requirement to give public notice and the consideration of submissions in respect of proposals.
   Regulation 30 provides for the exemption to the requirement of Section 3.58. Sporting or recreational bodies are included within this exemption, as the Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc meet this criteria the agreement is exempt from the provisions of Section 3.58.

5. Comments

The Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc are well administered and have dedicated committees keen to continue operating at Georgetown Drive reserve and provide the opportunity for community participation. The City has previously demonstrated its commitment to the clubs based at the reserve through the provision of additional floodlighting and upgrading the facilities in response to the growth of the clubs and the associated increase in training requirements. The provision of a five (5) year agreement with a further five (5) year option to renew will provide certainty for the Club and allow them to effectively plan future activities.

6. Voting Requirements

Simple Majority
7. Officer Recommendation

That Council ENTER into a new Deed of Licence with the Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc for the use of the Georgetown Drive Clubrooms, situated on a portion of Lot 2671 (Reserve 37830) Georgetown Drive, Waikiki, with the following conditions:

1. Annual Rental of $110.00 + GST (indexed by CPI), throughout the term of the agreement; and
2. Term of five (5) years with a further five (5) year option to renew, subject to review.

8. Committee Recommendation

That Council ENTER into a new Deed of Licence with the Warnbro Strikers Soccer Club Inc, Safety Bay Cricket Club Inc and Safety Bay Junior Cricket Club Inc for the use of the Georgetown Drive Clubrooms, situated on a portion of Lot 2671 (Reserve 37830) Georgetown Drive, Waikiki, with the following conditions:

1. Annual Rental of $110.00 + GST (indexed by CPI), throughout the term of the agreement; and
2. Term of five (5) years with a further five (5) year option to renew, subject to review.

Committee Voting – 4/0

9. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
1. **Purpose of Report**

To seek Council’s approval to enter into a Management Licence Agreement with Rockingham Regional Arts Inc. (RRA) for the continued occupation of the Arts/Culture Space within the Gary Holland Community Centre (GHCC).

2. **Background**

In September 2008, the RRA was selected as the preferred arts organisation for the occupation and activation of the Arts/Culture Space at the GHCC. Consequently, the City entered in a management agreement for a period of three years between March 2009 and March 2012.

Upon entering into an agreement with the City, key aims and objectives for the RRA within this area were:

1. To promote personal and professional development in Arts and Culture in the City of Rockingham.
2. To provide a diverse range of accessible Arts and Crafts workshops to cater for the whole community.
3. To provide informative talks on the topics of Art and Culture.
4. To facilitate local and regional Arts and Cultural exhibitions and work with the assistance of the City’s Coordinator Arts and Culture to attract national and state touring Art and Cultural exhibitions.

5. To provide opportunities for artists in residence programs.

6. To work to positively develop Arts and Culture in the City of Rockingham.

3. Details

The RRA is an incorporated organisation with an adopted constitution and has been active in Rockingham since 2004. During that time the organisation has been a very active part of the arts and cultural community through involvement in diverse projects including a number of direct partnerships with the City of Rockingham.

The organisational membership consists of artists with experience working in a range of mediums including the Visual Arts, Literary Arts and Performing Arts and experience as both professional, practising artists and educators. The President of the RRA and other members of the Executive Committee are artists and have experience in establishing and managing community art spaces/art galleries, and many have run private arts based businesses. Ultimately, these were determining factors in the RRA being selected as the preferred art organisation for occupation of the Art/Cultural Space in September 2008.

The organisation have demonstrated a good understanding of the finances needed for occupation and activation of the Arts/Culture Space, and have also identified possible sources of funding to assist with these costs. The RRA identified that they already possess numerous materials that will assist with the establishment of various activities in the Art/Cultural Space during the initial Gary Holland Community Centre activation period. Over a three year period the organisation have demonstrated they can meet the yearly rental amount of $2,000 and also demonstrated an understanding of initiatives required to generate income through activation of the licensed space. The RRA also understand the multipurpose nature of the Gary Holland Community Centre and the important relationship between the Arts/Culture Space and other aspects of the Centre.

The RRA have delivered activities that include the ‘RRA Glass with an Artist’ a monthly presentation, ‘Plein Air’ Competitions, Art Exhibitions and Competitions, Live Drawing, Art Classes, Workshops, and Artist in Residence programs. Through these programs the RRA have demonstrated an ability to plan for and take active steps towards implementing future activities that recognise the wide range of artistic mediums prevalent throughout the local community.

Art/Culture Space – the space is highlighted ‘Rockingham Regional Arts’ below

The Arts/Culture Space located on the first floor consists of a 65m² workshop space, an adjoining 5m² office and an associated storage space. The room fronts onto Kent Street, has floor to ceiling
glass windows and a glass door providing access to a small walled off balcony. The room is accessible from the foyer by one main door which is situated opposite the buildings main stair case. The caged RRA storage is situated within the shared storage area (labelled ‘store’ in diagram 1) and is accessible by an internal door. A third internal door provides internal access to the RRA office (labelled ‘office’ in diagram 1), which also has access to the foyer via another door. In addition to the stairs, the first floor is serviced by a large elevator providing disability access. Art and culture space patrons also have access to the kitchenette and to male, female and disabled toilets all of which are situated on the first floor.

RRA is requesting to enter into a management license agreement of one year from March 2012 to March 2013 and thereafter on a yearly basis until terminated by either party by providing a minimum of three months’ notice of termination in writing.

As per the previous agreement the RRA will remain exempt from maintenance costs associated with the GHCC and the Art and Culture Space, however they are responsible for cleaning (and associated costs) within the licensed area. The RRA will also be exempt from all rates, taxes, rubbish removal, electricity, gas and water consumption charges, however they are responsible for all costs associated with provision of telephone and internet services within the space. The RRA is not responsible for maintaining building insurance cover however they are required to provide evidence of their public liability insurance (to a level of not less than $10 million) and contents insurance.

4. Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   The Management License will require consent from the Minister for Lands.

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 7:** Community facilities and services that are well utilised, accessible and cost effective, and where appropriate, multi-functional

d. Policy
   Nil

e. Financial
   The RRA will be invoiced an annual management fee of $2,000 excluding GST. This fee will be reviewed annually in accordance with increases with the Consumer Price Index.

   The 2010/2011 Annual Budget for the GHCC had a Total Operating Deficit of $174,448. (Including annual contracted management fees of $105,000)

   As per the Department of Regional Development and Land’s requirements, income from the tenancy will be used to reduce the operating deficit of the GHCC.

f. Legal and Statutory
   Section 3.58 of the Local Government Act 1995 deals with the disposal (including a lease) of property and covers the requirement to give public notice and the consideration of submissions in respect of proposals.

   Regulation 30 of the Local Government (Functions and General) Regulation 1996 provides for the exemption to the requirement of Section 3.58. Cultural, educational, recreational, sporting or other like nature are included within this exemption. As the RRA is considered a cultural body, the lease is exempt from the provisions of Section 3.58.
5. Comments

The RRA have largely delivered on the key aims and objectives outlined in section 2, areas for development have recently been discussed and will be actioned for the forthcoming year. They have experienced minor difficulties in the past 12 months, however a change in President and a series of meetings with the City has helped re-focus and reinvigorate the organisation.

The RRA have benefitted greatly from an increase in members in recent months, furthermore, the installation of new technical equipment through assistance from the City will enable the RRA to widen activity capabilities. Given the RRA standing and reach within the community, they remain the most logical choice to continue occupation and activation of the Arts/Cultural Space within the GHCC.

A reduction in contract length from 36 months to 12 months was suggested by the RRA owing to minor difficulties they have experienced in recent times, a commitment to another 36 month agreement may not be the most pragmatic of choices. A 12 month agreement gives both the City and RRA flexibility with future decisions in light of the new Community Arts Facility opening later this year.

6. Voting Requirements

Simple majority

7. Officer Recommendation

That Council ENTER into a Management Licence Agreement with Rockingham Regional Arts Inc. for the 65sqm portion of Lot 300 Gary Holland Community Centre with the following conditions:

1. Annual rental of $2,000 per annum, excluding GST for the first year and $2,000, plus CPI increase, plus GST for all years thereafter;
2. Term of 12 months from March 2012 to March 2013 and thereafter on a yearly basis until terminated by either party by providing a minimum of three months’ notice of termination in writing; and
3. That Rockingham Regional Arts Inc. provides the City of Rockingham with a Management Plan on a bi-annual basis.

8. Committee Recommendation

That Council ENTER into a Management Licence Agreement with Rockingham Regional Arts Inc. for the 65sqm portion of Lot 300 Gary Holland Community Centre with the following conditions:

1. Annual rental of $2,000 per annum, excluding GST for the first year and $2,000, plus CPI increase, plus GST for all years thereafter;
2. Term of 12 months from March 2012 to March 2013 and thereafter on a yearly basis until terminated by either party by providing a minimum of three months’ notice of termination in writing; and
3. That Rockingham Regional Arts Inc. provides the City of Rockingham with a Management Plan on a bi-annual basis.

Committee Voting – 4/0

9. The Committee's Reason for Varying the Officer’s Recommendation

Not applicable

10. Implications of the Changes to the Officer’s Recommendation

Not applicable
Community Development
Advisory and Occasional Committee Minutes
Community and Leisure Facilities

**Reference No & Subject:** CLF-009/12 Lark Hill Sportsplex Management Committee Meeting Minutes, 21 March 2012

**File No:** RCS/164-02

**Author:** Mr Mark Toomath, Coordinator Leisure Facilities

**Other Contributors:**

**Date of Committee Meeting:** 10 April 2012

**Terms of Reference:** To guide the ongoing management and promotion of the Lark Hill Sportsplex, and facilitate communication between key stakeholders to ensure the optimum use of the City’s premier sport and recreation facility

**Composition:** 2 Councillors, 6 Community Members

**Executive Support – Corporate Services**

**Community and Leisure Facilities**

**Disclosure of Interest:**

**Nature of Council’s Role in this Matter:** Executive Function

**Attachments:** Minutes of Meeting held 21 March 2012

**Maps/Diagrams:**

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**1. Receipt of Minutes**

That Council receive the minutes of Lark Hill Sportsplex Management Committee meeting held on 21 March 2012 for information.

**2. Recommendations to the Community Development Committee**

There are no recommendations arising from the Lark Hill Sportsplex Management Committee meeting.

**3. Committee Recommendation**

That Council RECEIVE the minutes of Lark Hill Sportsplex Management Committee meeting held on 21 March 2012 for information. Committee Voting – 4/0

**4. The Committee’s Reason for Varying the Officer’s Recommendation**

Not applicable

**5. Implications of the Changes to the Officer’s Recommendation**

Not applicable
### Community Development Committee Minutes

**Tuesday 10 April 2012**

Confirmed at a Community Development meeting held on Tuesday 7 May 2012

<table>
<thead>
<tr>
<th>13. Reports of Councillors</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. Addendum Agenda</td>
<td>Nil</td>
</tr>
<tr>
<td>15. Motions of which Previous Notice has been Given</td>
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## Community Infrastructure Planning

### Community Development

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<th>Community Infrastructure Planning</th>
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**Reference No & Subject:**

<table>
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<th>CIP-005/12 Notice of Motion – Golden Bay Active Public Open Space</th>
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| File No: CSV/1931 |
| Proponent/s: Cr Chris Elliott |
| Author: Mr Michael Quirk, Manager Community Infrastructure Planning |
| Other Contributors: |
| Date of Committee Meeting: 10 April 2012 |
| Previously before Council: |
| Disclosure of Interest: Executive Function |
| Nature of Council’s Role in this Matter: Executive Function |

| Site: Lot 195 Tangadee Road, Golden Bay |
| Lot Area: 3.5 ha |
| Attachments: |
| Maps/Diagrams: |
| 1. Rhonda Scarrott Reserve and Future Golden Bay Primary School Site |
| 2. Future Golden Bay Primary School Landscape Concept Plan |
1 – Rhonda Scarrott Reserve and Future Golden Bay Primary School Site

2 – Future Golden Bay Primary School Landscape Concept Plan

1. **Purpose of Report**

To provide Officer comment and advice on Cr Elliott’s Notice of Motion.

2. **Background**

Councillor Elliott submitted the following motion for consideration at the Ordinary Council Meeting in March 2012:

“That Council develop a portion of Lot Number 195 Tangadee Road, Golden Bay on the future Golden Bay Primary School site within the next two years for the purposes of a sports playing field prior to the construction of the school in order to alleviate the shortage of active public open space in the surrounding area.”
Councillor Elliott’s rationale for the motion is based upon the active reserve demands associated with local sport and recreation groups that have grown rapidly in recent years, and the perceived inadequacy of existing public open spaces to cater for such demands.

3. Details

Golden Bay Comprehensive Development Plan

In March 2010, the City approved (under delegated authority) a minor modification to the Golden Bay Comprehensive Development Plan to create Stage 1 that included the creation of a 3.5 ha Primary School site co-located with Rhonda Scarrott Reserve. This site was included by the proponent following a request by the Department of Education as an option to alleviate pressure on the Comet Bay and Secret Harbour Primary Schools. Whilst Stage 1 was granted subdivision approval in April 2010 the proposed Golden Bay Primary School site remains undeveloped and the Department is yet to commence any site planning.

Active Public Open Space Provision

There are currently three active reserves that support seven (7) sport and recreation groups within the suburbs of Secret Harbour, Golden Bay and Singleton as follows:

- Secret Harbour Oval (shared use) – Secret Harbour Dockers Football Club and Secret Harbour Tee Ball Association
- Rhonda Scarrott Reserve – Secret Harbour Dockers Football Club and Baldivis White Knights Cricket Club
- Laurie Stanford Reserve – Peel Junior Soccer Association, Peel Thunderbirds Football Club, Peel Football Umpires Association and Singleton Cricket Club

Whilst it is evident that these reserves are under pressure given the range of community demands, including school use and community events, the City has taken measures to better accommodate sport and recreation activities in the short term. This includes the construction of changerooms/storage/kiosk, extension of the playing surface to accommodate senior level sport and installation of floodlighting at Rhonda Scarrott Reserve. More recently, the City’s Community Capacity Building Team has introduced utilisation of suitably sized and located passive reserves for training and pre-season purposes as a strategy to maintain the quality of turf on active reserves throughout the season.

The Secret Harbour Dockers Football Club with membership of approximately 650 people is the main club experiencing issues with inadequate access to active reserves and supporting infrastructure. The Club is now utilising passive reserves for training overflow, investigating access to the Coastal Community Centre for club social functions and installing demountable changerooms/toilets at Rhonda Scarrott Reserve. Such management options may provide adequate solutions in the short term, however infrastructure improvements are required in the medium term.

Community Infrastructure Plan

In recognition of population growth within the City’s southern coastal suburbs the Community Infrastructure Plan, endorsed at the Ordinary Council Meeting in May 2011, identifies two key active reserve projects:

- Rhonda Scarrott Reserve Active Public Open Space Development – $1,227,000 in 2015/16
  Upgrade to existing amenities at Rhonda Scarrott Reserve to include a dedicated clubroom facility, improved car parking and contribution towards shared use reserve construction.
- Laurie Stanford Reserve Master Plan – $5,054,000 in 2015/16
  Redevelopment of community buildings, playing fields and supporting amenities at Laurie Stanford Reserve to better meet general community demands.

In particular, the proposed upgrades to Rhonda Scarrott Reserve include a contribution to the development of a shared use reserve upon construction of the proposed Golden Bay Primary School. This plan was developed in consultation with the Department of Housing, as proponent of the Golden Bay Comprehensive Development Plan, and has been identified with the Rhonda
Scarrott Reserve Landscape Master Plan submitted as part of the Public Open Space Schedule. Notably, the proposed upgrades also respond to current car parking issues and the demand for clubroom space.

The timing of these projects has been determined by the availability of capital funds within the City Business Plan and the higher priority of other projects including the Baldivis Library and Community Centre and Secret Harbour Surf Life Saving Club Redevelopment.

4. Implications to Consider

a. Consultation with the Community
   
   Nil

b. Consultation with Government Agencies
   
   Any proposal to develop a portion of Lot 195 Tangadee Road, Golden Bay will require extensive dialogue and subsequent agreement with the Department of Education as the landowner. Preliminary discussions with the Department has confirmed that construction of the Golden Bay Primary School is yet to be scheduled and will certainly be beyond 2015 as the five new primary schools scheduled for construction in 2014 have already been announced. Further dialogue with the Department will be necessary to determine specific timeframes for construction of the Golden Bay Primary School, to investigate their willingness or otherwise to allow pre-development of a playing field and to negotiate in-principle terms for any future shared use agreement.

c. Strategic
   
   Community Plan
   
   This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   **Aspiration 4:** A healthy community engaging in positive and rewarding lifestyles with access to a range of passive and active recreational and personal development opportunities.

   **Aspiration 5:** Community facilities and services delivered in a timely manner, able to meet expectations and serve new and growing neighbourhoods.

d. Policy
   
   Nil

e. Financial
   
   Whilst a portion of the $1,227,000 for the Rhonda Scarrott Active Public Open Space (POS) Development project in 2015/16 has been allocated for a contribution towards shared use reserve construction there are no funds in the City Business Plan for construction of the entire playing field on the proposed Golden Bay Primary School site. As the site is not controlled by the City no detailed planning has taken place and the specific cost of pre-funding construction of a playing field has not been determined.

   It should be noted that given a large portion the proposed playing field is located on land controlled by the Department of Education the project is unlikely to receive any substantial grant funding through the Department of Sport & Recreation Community Sporting and Recreation Facilities Fund (CSRFF). Therefore, the proposed playing field construction would need to be primarily funded by Council with some reimbursement from the Department of Education.

f. Legal and Statutory
   
   Amendment No.114 to Town Planning Scheme No.2 proposes the introduction of a Development Contribution Plan which will require owners to contribute financially to the provision of certain community infrastructure when undertaking the subdivision or development of land within the City. The Amendment was adopted for Final Approval at the Ordinary Council Meeting in December 2011 and is currently awaiting approval from the Minister for Planning. Clause 16 of the proposed Development Contribution Plan requires
the City, at least annually, to review the timing and priority of community infrastructure. This provides scope for the City to consider changes to the timing of infrastructure provision, such as the construction of a playing field on the Golden Bay Primary School site, however this should be undertaken as part of a broader review of City’s Community Infrastructure Plan and Business Plan.

In addition, any construction of a playing field on land owned by the Department of Education will require the negotiation of a capital funding agreement to ensure any relevant pre-funded amount is reimbursed to the City. A shared use agreement will also need to be negotiated in-principle for management of and access to the site.

5. Comments

Whilst the development of a playing field on part of Lot 195 Tangadee Road, Golden Bay may alleviate immediate active reserve demands within the Secret Harbour/Golden Bay/Singleton area any such proposal is entirely dependent on the Department of Education as a key landowner. Given that the Department has not commenced any site planning the development of a playing field may be difficult in isolation of other site infrastructure such as buildings and carparks. On this basis, the commencement of formal dialogue with the Department in the first instance will be necessary to determine whether such a proposal is feasible.

Should the Department be willing to consider such a proposal the City will then need to undertake a more comprehensive feasibility study on the project. In the first instance a concept plan and associated capital cost estimate would need to be prepared to enable the financial implications to be considered within the context of Council’s identified priorities in the Community Infrastructure Plan and City Business Plan. Statutory implications would also need to be investigated given that the Rhonda Scarrott Active POS Development has been included within the Development Contributions Plan and associated Scheme Amendment.

It is considered that the effective management of active reserves within Secret Harbour/Golden Bay/Singleton area may provide an alternative to bringing forward the construction of a playing field at Rhonda Scarrott Reserve. A review of ground allocations across the three active reserves within the local area, as well as improved utilisation of passive reserves and other sites such as Comet Bay College for pre-season and training purposes, may enable local sport and recreation demands to be satisfied until the works at Rhonda Scarrott Reserve and Laurie Stanford Reserve are completed in 2015/16 as per the City Business Plan. Other supporting measures such as the availability of local community centres to meet club social activities and effective turf management practices would need to form part of an overall strategy. Also, it is the City’s understanding that the accommodation of social activities through the construction of a clubroom is an equally high priority for the local sporting clubs. The construction of additional car parking has also previously been identified as a high priority by surrounding residents given the significant traffic management issues evident during peak times at Rhonda Scarrott Reserve. Therefore, further consultation with both sporting clubs and local residents is required to better determine whether playing field construction is indeed the highest capital works priority.

Upon these necessary investigations being completed a comprehensive report would be presented to Council prior to consideration of the City Business Plan in November 2012.

6. Voting Requirements

Simple Majority

7. Officer Recommendation

That Council DIRECT the Chief Executive Officer, in conjunction with the Department of Education, to investigate the feasibility of constructing a playing field on part of Lot 195 Tangadee Road, Golden Bay prior to the establishment of the future primary school and prepare a report to Council prior to the City Business Plan review in November 2012.
8. Cr Elliott’s Notice of Motion

That Council develop a portion of Lot Number 195 Tangadee Road, Golden Bay on the future Golden Bay Primary School site within the next two years for the purposes of a sports playing field prior to the construction of the school in order to alleviate the shortage of active public open space in the surrounding area.

9. Committee Recommendation

That Council **DIRECT** the Chief Executive Officer, in conjunction with the Department of Education, to investigate the feasibility of constructing a playing field on part of Lot 195 Tangadee Road, Golden Bay prior to the establishment of the future primary school and prepare a report to Council prior to the City Business Plan review in November 2012.

Committee Voting – 4/0

10. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

11. Implications of the Changes to the Officer’s Recommendation

Not applicable
Community Development Committee Minutes  
Tuesday 10 April 2012

Community Safety

Community Development
Community Safety Services

Reference No & Subject: CSA-006/12  Removal of Police Officers from Rockingham PCYC

File No: CSV/70

Proponent/s: Ms Genevieve Rowles  Manager Community Safety

Author: Mr Michael Holland  A/Director Community Development

Other Contributors: Ms Jillian Obiri Boateng  Coordinator Community Capacity Building

Date of Committee Meeting: 10 April 2012

Previously before Council:

Disclosure of Interest:

Nature of Council's Role in this Matter: Advocacy

Site:

Lot Area:

Attachments:

Maps/Diagrams:

1. Purpose of Report

To review information pertaining to the WA Police proposal to remove Police Officers from Police and Citizen Youth Centres (PCYC), in the interest of two motions for consideration proposed by Cr Ron Pease at the March 2012 Council meeting.

2. Background

At the 27 March 2012 Council Meeting under Notices of Motion for Consideration at the Following Meeting (20.2), Cr Pease proposed the following two motions in response to the removal of Police Officers from Police and Citizen Youth Centres.

That Council:-

1. **OPPOSE** the removal of Police Officers from Police and Citizen Youth Centres as has been proposed by the Commissioner for Police.

2. **DIRECT** the Chief Executive Officer to communicate Council's position to the Minister for Police, Commissioner for Police, Leader of the Opposition and further place the matter...
CONFIRMED AT A COMMUNITY DEVELOPMENT
MEETING HELD ON TUESDAY 7 MAY 2012

3. Details

During June 2011, at a PCYC meeting of board members, the uptake of a new model for WA Police was announced. Commissioner Karl O'Callaghan stated that the current situation in Policing and reviews conducted both at a State and Federal level into current arrangements for PCYC facilities, demonstrated the need for Police human resources to be directed to front line duties rather than filling a predominately administrative role as was reported to be the case with PCYCs.

Currently 17 of the 24 PCYC Centres throughout the state are staffed by a mix of sworn (uniform) and unswnorn (non-uniform) WA Police staff, with support from staff employed by The Federation of PCYC. Over coming months, WA Police will withdraw all 29 sworn and unswnorn officers from administrative duties at PCYC Centres, at the directive of Police Commissioner Karl O'Callaghan. It has been stated by WA Police and PCYC that the positions to be vacated by Police Officers at PCYC will remain and will be filled by an unswnorn person.

The model being utilised by WA Police, acknowledges an increased national and state focus on youth at risk and a year ago saw the establishment of a Youth Policing Division designed to address youth policing issues and expand multi-agency youth initiatives. This division will assist in the transition away of Officers from PCYC’s and assist in embedding the roles of Youth Liaison Officers working across a district. Officers will be deployed to Police Districts in consultation with the local District Superintendent and operate where they can best engage youth at risk and prolific youth offenders.

There is also a stated intention that Youth Liaison Officers will maintain close links with PCYC and Officers and Centre Managers will continue to work together to engage at risk youth, in identifying programs and targeting prolific and priority offenders. The removal of Police Officers from PCYC is also intended to increase Youth Liaison Officer’s direct contact and work with identified youth at risk, as they discontinue running activities at the club that don’t target at risk youths, administration duties, club management and fundraising.

It is evident from the latest round of publicity in March 2012, that WA residents hold strong views on proposed changes and that there is widespread support for PCYC and front line Police Officers. This issue has generated much discussion and debate in the community. An example of the passion behind both sides of the debate is the commitment of Fremantle Councillor and long-time PCYC supporter, Mr Bill Massie, whom has set up an online petition (link available on PCYC WA website) to Premier Colin Barnett and Minister for Police Rob Johnson, requesting them to leave Police Officers in PCYC. On the other side of the debate community members are acknowledging the demands on WA Police and the necessity to provide additional frontline Officers.

The issue has recently been debated in Parliament with Mr Ian Blayney, MLA Member for Geraldton, presenting a grievance on 8 March to the Minister for Police, Mr Rob Johnson. Other vocal political supporters include the Leader of the Opposition, Mark McGowan, Shadow Minister for Police, Michelle Roberts MLA, Member for Albany, Peter Watson MLA and Member for Collie-Preston, Michael Murray MLA, all of whom support the Police staying in PCYCs. Premier Colin Barnett stated in Parliament that “the government wants PCYC to continue to operate and to continue to provide services, encouragement and support for young people.”

In early March 2012, Commissioner O'Callaghan stated on 6PR radio that he had recently received “permission to transfer the salary money that we [WA Police] spend on club managers directly to the PCYC so that the PCYC can employ their own club managers.” PCYC are awaiting confirmation in writing as to the amount and conditions attached to this commitment to The Federation in terms of achieving funding support to assist during the transition period. To assist in this process The Federation have recently employed Paul Ferguson Operations Manager, who brings with him a wealth of expertise and experience.

Possible Advantages in Removing Police Officers from Rockingham PCYC

- Police Officers can be allocated to front line duties where a need for additional resources has been identified.
Youth Liaison Officers will be dedicated to working with youths, identified to be at risk, in one on one projects and school projects, providing an opportunity to forge positive relationships.

Administration, club management, fundraising and projects for the general community through PCYC will be removed from the responsibility of sworn Officers and will provide Officers with more opportunities to engage and target identified young offenders.

Presents PCYC with an opportunity to re-evaluate its future direction in WA as a leading youth service provider.

Youth Liaison Officers will work across Police districts and expand the geographical area of service.

Utilisation of a recognised strategy to address the long term decreases in recruiting numbers for WA Police and the high attrition rate of current members.

Innovative and successful programs for at risk youth will continue to be run and supported by WA Police Officers. For example the Weld to Life program, winner of the Australian Crime and Violence Prevention Award in 2009, which provides the opportunity for selected local young people, often those at significant risk of offending or repeat offending to access the technical skills of a Certificate 1 in Metal and Engineering and Certificate 1 in Wider Opportunities for Work, will continue to be offered at the Rockingham PCYC.

Utilisation of a recognised strategy to address the long term decreases in recruiting numbers for WA Police and the high attrition rate of current members.

Innovative and successful programs for at risk youth will continue to be run and supported by WA Police Officers. For example the Weld to Life program, winner of the Australian Crime and Violence Prevention Award in 2009, which provides the opportunity for selected local young people, often those at significant risk of offending or repeat offending to access the technical skills of a Certificate 1 in Metal and Engineering and Certificate 1 in Wider Opportunities for Work, will continue to be offered at the Rockingham PCYC.

Ongoing success of PCYC programs will be dependent on the provision of well trained, respected and positive leaders.

Possible Disadvantages in Removing Police Officers from Rockingham PCYC:

- Reduction in number of positive opportunities for young people, both not at risk and at risk, to engage with Police Officers.
- Financial implications for PCYCs after the transition period to secure funding for positions vacated by Police, which may result in added pressure to fundraising activities to maintain staffing levels whilst striving to keep clubs solvent.
- Removal of a component of learning for young people around respect for the law.
- Reduction in the number of programs run through PCYC.
- Traditional framework, roles and responsibilities of the PCYC are challenged as the change management process is undertaken.

4. Implications to Consider

a. Consultation with the Community
   - Nil
b. Consultation with Government Agencies
   - Nil
c. Strategic
   - Community Plan
     This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

   - **Aspiration 2:** A safe community where residents feel secure, relaxed and comfortable within their home, work and social environments.
   - **Aspiration 4:** A healthy community engaging in positive and rewarding lifestyles with access to a range of passive and active recreational and personal development opportunities.

d. Policy
   - Nil
5. **Comments**

While the issue of the adequacy of Police numbers within the City has long been prevalent within the community, the removal of one sworn Officer from the Rockingham PCYC does not necessarily indicate an improvement in Police numbers within the community. The question needing to be addressed involves consideration of whether the removal of a Senior Constable from the Rockingham PCYC would result in the addition of a sworn Officer of equal rank to the numbers of Officers at Rockingham Police Station. Additionally the training, role and availability of the projected Police Youth Liaison Officers within Rockingham is not clear.

In order for the Rockingham PCYC to continue to operate as a respected community and youth activity provider if the sworn Officer was withdrawn the Police would need to provide adequate funds to employ respected staff/Police representation. For example a skilled Manager would be required to continue to provide professional resourcing of the Rockingham PCYC.

If the removal of the sworn Officer from Rockingham PCYC went ahead Council would need to advocate strongly with WA Police for the resource to be committed at the Rockingham Police Station, significant further information to understand the ready availability of the proposed Youth Liaison Officers both within the community and for the current offender reduction programs currently provided at Rockingham PCYC, which have been highly awarded.

Therefore it is relevant to advocate the importance of retaining the sworn Officer at the Rockingham PCYC, or ensuring provision of adequate resources to continue the functionality of the PCYC as a highly respected and well utilised place in the Rockingham community is required.

6. **Voting Requirements**

Simple Majority

7. **Officer Recommendation**

That Council:

1. **ADVOCATE** to relevant stakeholders for the retention of adequate Police and management resources at the Rockingham PCYC and within the Rockingham community.

2. **DIRECT** the CEO to write to relevant stakeholders notifying them of this priority.

8. **Cr Pease’s Notice of Motion**

That Council:-

1. Oppose the removal of Police Officers from Police and Citizen Youth Centres as has been proposed by the Commissioner for Police.

2. Direct the Chief Executive Officer to communicate Council’s position to the Minister for Police, Commissioner for Police, Leader of the Opposition and further place the matter before the WA Local Government Association’s Annual General Meeting in August 2012 seeking the support of all Local Governments in Western Australia.
9. **Committee Recommendation**

That Council:

1. **ADVOCATE** strongly to relevant stakeholders for the retention of adequate Police and management resources at the Rockingham PCYC and within the Rockingham community.
2. **DIRECT** the CEO to write to relevant stakeholders notifying them of this priority.

Committee Voting – 4/0

10. **The Committee's Reason for Varying the Officer's Recommendation**

Not applicable

11. **Implications of the Changes to the Officer's Recommendation**

Not applicable
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<th>Notices of Motion for Consideration at the Following Meeting</th>
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<td>17.</td>
<td>Urgent Business Approved by the Person Presiding or by Decision of the Committee</td>
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<td>18.</td>
<td>Matters Behind Closed Doors</td>
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<td>19.</td>
<td>Date and Time of Next Meeting</td>
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<td>The next Community Development Committee Meeting will be held on <strong>Monday 7 May 2012</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
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<td>20.</td>
<td>Closure</td>
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<td>There being no further business, the Chairman thanked those persons present for attending the Community Development Committee meeting, and declared the meeting closed at 4.45pm.</td>
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