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</table>
1. **Declaration of Opening**

The Chairperson declared the Corporate and Community Development Committee Meeting open at **4:00pm**, welcomed all present, and delivered the Acknowledgement of Country.

2. **Record of Attendance/Apologies/Approved Leave of Absence**

2.1 **Councillors**
- Cr Joy Stewart  
- Cr Lee Downham  
- Cr Mark Jones  
- Cr Andrew Burns  
- Cr Leigh Liley  
- Cr Barry Sammels  

**Chairperson**  
**Observer**

2.2 **Executive**
- Mr Bob Jeans  
- Mr John Pearson  
- Mr Michael Holland  
- Mr Peter Doherty  
- Mr Khushwant Kumar  
- Mr Michael Yakas  
- Mr Allan Moles  
- Ms Karin Strachan  
- Mr Mark Tidman  
- Mr Ben Searcy  
- Mr Peter Varris  
- Mr Nick Brown (until 4:30pm)  
- Mr Gary Rogers  
- Mrs Jillian Obiri-Boateng  
- Ms Alison Oliver  
- Mr Dean Stoitis  
- Mrs Jelette Edwards  
- Ms Sue Langley  
- Mrs Diane Zanre  

**A/Chief Executive Officer**  
**Director Corporate Services**  
**Director Community Development**  
**Director Legal Services and General Counsel**  
**Manager Financial Services**  
**Manager Customer and Corporate Support**  
**Manager Waste Services**  
**Manager Strategy and Corporate Communications**  
**Manager Investment Attraction**  
**Manager Human Resources Development**  
**Manager Governance and Councillor Support**  
**Manager Community and Leisure Facilities**  
**Manager Community Infrastructure Planning**  
**Manager Community Capacity Building**  
**Manager Library and Information Services**  
**A/Manager Community Support and Safety Svcs**  
**Governance Coordinator**  
**Governance Officer**  
**PA to Director Community Development**

2.3 **Members of the Gallery:**  
2

2.4 **Apologies:**  
Nil

2.5 **Approved Leave of Absence:**  
Nil

3. **Responses to Previous Public Questions Taken on Notice**

Nil
4. **Public Question Time**

4:01pm The Chairperson invited members of the Public Gallery to ask questions. There were none.

5. **Confirmation of Minutes of the Previous Meeting**

Moved Cr Jones, seconded Cr Liley:

That Committee **CONFIRMS** the Minutes of the Corporate and Community Development Committee Meeting held on 17 April 2018, as a true and accurate record.

Committee Voting – 5/0

6. **Matters Arising from the Previous Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

4:01pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

4:01pm The Chairperson asked if there were any interests to declare. There were none.

9. **Petitions/Deputations/Presentations/Submissions**

Nil

10. **Matters for which the Meeting may be Closed**

4:02pm The Chairperson advised in accordance with sections 5.23(2)(b), (c) and (h) of the Local Government Act 1995 – if there are any questions or debate on Confidential Items

- CS-007/18 Approval of building purchase under delegated authority to the CEO
- CD-011/18 Recommendation from the Disability Access and Inclusion Advisory Committee Meeting held on 11 April 2018
- CD-012/18 Recommendation from the Cultural Advisory Committee Meeting held on 18 April 2018

then the Corporate and Community Development Committee will need to defer the matter for consideration at Agenda Item 18 - Matters Behind Closed Doors.

There were no questions or request for debate.
Corporate Services

CONFIDENTIAL ITEM
NOT FOR PUBLIC ACCESS
Section 5.95(3) Local Government Act 1995 (the Act)
This item may be discussed behind closed doors as per
Section 5.23(2)(c) and (h) of the Act

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CS-007/18 Approval of building purchase under delegated authority to the CEO (Absolute Majority)</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CPM/120-03</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>Mr Scott Wildgoose, Senior Projects Officer</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr John Pearson, Director Corporate Services</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>15 May 2018</td>
</tr>
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<td>Previously before Council:</td>
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<td>Executive</td>
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<td>Nature of Council’s Role in this Matter:</td>
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<td>Site:</td>
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<td>Lot Area:</td>
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<td>Attachments:</td>
<td></td>
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<tr>
<td>Maps/Diagrams:</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose of Report**
For Council to delegate authority to the Acting Chief Executive Officer for the purchase of a parcel of land in Rockingham, subject to due diligence being conducted.

**Voting Requirements**
Absolute Majority
## Officer Recommendation

That Council:

1. **DELEGATES** authority to the Acting Chief Executive Officer to purchase the subject Lot for an amount not exceeding $1,200,000
2. **ALLOCATES** $1,200,000 in the 2017/2018 budget for the purchase.

## Committee Recommendation

**Moved Cr Burns, seconded Cr Liley:**

That Council:

1. **DELEGATES** authority to the Acting Chief Executive Officer to purchase the subject Lot for an amount not exceeding $1,200,000
2. **ALLOCATES** $1,200,000 in the 2017/2018 budget for the purchase.

Committee Voting – 5/0

## The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

## Implications of the Changes to the Officer’s Recommendation

Not Applicable
**CONFIDENTIAL ITEM**

**NOT FOR PUBLIC ACCESS**

Section 5.95(3) Local Government Act 1995 (the Act)

This item may be discussed behind closed doors as per Section 5.23(2)(b) of the Act

<table>
<thead>
<tr>
<th>Community Development</th>
</tr>
</thead>
</table>

**Community Capacity Building**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-011/18 Recommendation from the Cultural Advisory Committee Meeting held on 18 April 2018 (Absolute Majority)</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>CSV/27-05</td>
</tr>
<tr>
<td>Author:</td>
<td>Mrs Ellie Efijemueh, Community Development Officer (Arts and Culture)</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mrs Donna Cochrane, Coordinator Cultural Development and the Arts</td>
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<tr>
<td>Date of Committee Meeting:</td>
<td>15 May 2018</td>
</tr>
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<td>Disclosure of Interest:</td>
<td>Executive</td>
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<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Minutes of the Cultural Advisory Committee Meeting held on 18 April 2018</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Nil</td>
</tr>
<tr>
<td>Maps/Diagrams:</td>
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</tr>
</tbody>
</table>

**Voting Requirements**

Absolute Majority

**Recommendations to the Corporate and Community Development Committee**

**Advisory Committee Recommendation 1 of 1:**

That Council **APPOINTS** Mr Jake Moanaroa and Mr Jeff Burge to the Cultural Advisory Committee until September 2018.

**Officer Recommendation if Different to Advisory Committee Recommendation**

Nil

**The Officer’s Reason for Varying the Advisory Committee Recommendation**

Nil
### Committee Recommendation

**Moved Cr Burns, seconded Cr Liley:**

That Council *APPOINTS* Mr Jake Moanaroa and Mr Jeff Burge to the Cultural Advisory Committee until September 2018.

Committee Voting – 5/0

### The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

### Implications of the Changes to the Officer's Recommendation

Not Applicable
CONFIDENTIAL ITEM
NOT FOR PUBLIC ACCESS
Section 5.95(3) Local Government Act 1995 (the Act)
This item may be discussed behind closed doors as per Section 5.23(2)(b) of the Act

Community Development
Community Capacity Building

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CD-012/18 Recommendation from the Disability Access and Inclusion Advisory Committee Meeting held on 11 April 2018 (Absolute Majority)</th>
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<tbody>
<tr>
<td>File No:</td>
<td>CSV/763-07</td>
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<tr>
<td>Author:</td>
<td>Ms Michele Gray, Community Development Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mrs Belinda Trowbridge, Coordinator Community Capacity Building</td>
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<tr>
<td>Date of Committee Meeting:</td>
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<td>Nature of Council’s Role in this Matter:</td>
<td>Minutes of the Disability Access and Inclusion Advisory Committee Meeting held on 11 April 2018</td>
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<td>Maps/Diagrams:</td>
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</table>

Voting Requirements
Absolute Majority

Recommendations to the Corporate and Community Development Committee

Advisory Committee Recommendation 1 of 1:
That Council APPOINTS Mr Gareth Goodway and Ms Jane Davies to the Disability Access and Inclusion Advisory Committee.

Officer Recommendation if Different to Advisory Committee Recommendation
That Council APPOINTS Mr Gareth Goodway and Ms Jane Davies to the Disability Access and Inclusion Advisory Committee until September 2018.
The Officer's Reason for Varying the Advisory Committee Recommendation

In line with Council Policy Governance and Meeting Framework, a review of community memberships of all advisory committees is required in the period between 1 July and 30 September in the year falling between ordinary elections, with nominations being sought from the community for all positions. The Advisory Committee recommendation has therefore been amended to clarify the duration of the appointments.

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Council APPOINTS Mr Gareth Goodway and Ms Jane Davies to the Disability Access and Inclusion Advisory Committee until September 2018.

Committee Voting – 5/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable
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   4.3 CEO Recruitment

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   4.2 Committee for Perth: Kwinana as a catalyst for economic development

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4. Information Items
   4.1 Legal Advice – Local Government Operational Matters
   4.2 SAT (State Administrative Tribunal) Matters

**Committee Recommendation**

Moved Cr Liley, seconded Cr Jones:
That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – May 2018 and the content be accepted.

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<tr>
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<td>4.3 Community Safety</td>
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<td>4.4 Compliance Community Engagement</td>
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<td><strong>Library Services</strong></td>
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<td>4. Information items</td>
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<tr>
<td>4.1 Library Services Statistics March 2018</td>
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<td>4.2 Mary Davies Library and Community Centre</td>
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<td>4.3 Rockingham Central Library</td>
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<td>4.4 Safety Bay Library</td>
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<tr>
<td>4.5 Warnbro Community Library</td>
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<td>4.6 Facebook Statistics March 2018</td>
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<td><strong>Community Infrastructure Planning</strong></td>
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<tr>
<td>1. Community Infrastructure Planning Team Overview</td>
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<td>3. Project Status Reports</td>
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<td>3.1 Baldivis District Sporting Complex</td>
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<tr>
<td>3.2 Veteran’s Memorial Skate Park (Port Kennedy) – Planning and Concept Design</td>
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<td>3.3 Baldivis Outdoor Recreation Space – Planning and Concept Design</td>
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<td>3.4 Rockingham Central (Library / Youth / Community Centre) – Planning and Concept Design</td>
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<td>3.5 Baldivis Outdoor Courts - Planning</td>
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<td>4.1 Koorana Reserve Master Plan</td>
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<td>3.2 Perth Symphony Orchestra</td>
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<td>4. Information Items</td>
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<td>4.1 Community Grants Program</td>
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<td>4.2 Community Capacity Building</td>
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<td>4.3 Reconciliation Action Plan (RAP)</td>
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<td>4.4 Seniors</td>
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<td>4.5 Youth Development</td>
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<td>4.6 Sport, Recreation and Health and Wellbeing</td>
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<tr>
<td>4.7 Cultural Development and the Arts</td>
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</table>
Community and Leisure Facilities
1. Community and Leisure Facilities Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information items
   4.1 Mike Barnett Sports Complex
   4.2 Warnbro Community Recreation Centre
   4.3 Aqua Jetty
   4.4 Rockingham Aquatic Centre
   4.5 Gary Holland Community Centre
   4.6 Autumn Centre

Committee Recommendation

Moved Cr Liley, seconded Cr Jones:
That Councillors acknowledge having read the Community Development Information Bulletin – May 2018 and the content be accepted.

Committee Voting – 5/0
### 12. Agenda Items

**Corporate Services**

#### Corporate Services

**Financial Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>CS-008/18 May 2018 Budget Review (Absolute Majority)</th>
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<tbody>
<tr>
<td>File No:</td>
<td>FLM/17-05</td>
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<tr>
<td>Proponent/s:</td>
<td></td>
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<tr>
<td>Author:</td>
<td>Mr Khushwant Kumar, Manager Financial Services</td>
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<tr>
<td>Other Contributors:</td>
<td>Miss Gemma Hodges, Senior Financial Services Officer.</td>
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<td>Date of Committee Meeting:</td>
<td>15 May 2018</td>
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<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td>Executive</td>
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<td>May 2018 Budget Review</td>
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<td>Maps/Diagrams:</td>
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</table>

**Purpose of Report**

To present the May 2018 Budget Review for Council’s consideration and to seek Council’s approval of the budget amendments arising from the review.

**Background**

The City of Rockingham undertakes budget reviews to monitor its financial performance against the annual budget and to review projections to the end of the financial year. This review also determines which projects will be carried over to the next budget cycle, namely the 2018/2019 Budget. Three budget reviews are presented in the year: September 2017, February 2018 and May 2018. Any variations to the annual budget arising from the review process are presented for Council’s consideration and authorisation.
Details

The May 2018 Budget Review includes details of transactions during the July 2017 - April 2018 period and adjustments and carry forwards required to the annual budget. The document includes the following information:

1. Summary of Budget Position
2. Summary of Major Budget Amendments
3. Summary of Projects Carried Forward
4. Summary Statement of Operating and Non-operating Revenue and Expenditure by Department

Implications to Consider

a. Consultation with the Community
   Not Applicable

b. Consultation with Government Agencies
   Not Applicable

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   Nil

e. Financial
   The overall effect of the various budget amendments and carry forwards is an anticipated surplus of $32.45 million, of which $32.38 million is committed to programmed works and projects, leaving a surplus of $67,545. The final surplus/deficit is dependent on the amount of incomplete works at the end of the financial year and will be finalised during the preparation and audit of the Annual Financial Statements.

f. Legal and Statutory
   Section 6.8(1)(b) of the Local Government Act 1995 requires a local government not to incur expenditure from municipal funds until it has been approved in advance by absolute majority by Council.

g. Risk
   All Council decisions are subject to risk assessment according to the City’s Risk Framework.
   Implications and comment will only be provided for the following assessed risks.
   
   Customer Service / Project management / Environment: High and Extreme Risks
   Finance / Personal Health and Safety: Medium, High and Extreme Risks

   Nil
Comments

Funds of $32.38 million have been carried forward for works and projects not expected to be completed by the end of June 2018. These projects are summarised in the May 2018 Budget Review attachment under Summary of Carry Forwards.

The main budget amendments proposed in the Budget Review are summarised in the May 2018 Budget Review attachment under the Summary of Major Amendments. Some of the material adjustments are explained below:

Operating Expenditure

There is an overall decrease of $394,000 in Operating Expenditure due to various expenditures however there was an increase in landfill levy for Millar Road Landfill operation for $300,000.

A major contract continued delivering waste to the landfill for longer than anticipated which increased the landfill levy.

Operating Revenue

Operating Revenue has decreased by $839,000 and includes the following:

- Decrease in estimated earning on investment reserve by $310,000
- Development application fees are estimated to decrease by $300,000
- Membership income at the Aqua Jetty is estimated to decrease by $307,000
- Casual aquatic income at the Aqua Jetty is estimated to decrease by $469,000
- Tip entry fees at Millar Road Landfill are expected to increase by $645,000 due to a major contract continuing to deliver waste to the landfill for longer than anticipated.

Non-Operating Expenditure

Non-Operating Expenditure has decreased by $3.07 million due to the following:

- Increase in Baldivis Road Expenditure (Safety Bay to Highbury Blvd) by $1.2 million.
- Decrease in expenditures on Baldivis Eighty Road – Clubroom building by $454,000
- Decrease in expenditures on the switchboard & cabling upgrade project at Tangadee Oval by $252,000
- Project for GPS tracking & Cameras on waste truck has been deferred resulting to decrease in expenditures by $250,000.
- Decrease in expenditures on the Waikiki Universal Access Ramp project by $578,000. The City is not proceeding with this project because of lack of support from the Department of Transport for Coastal Management.
- Decrease in expenditures on The Stan Twight Reserve pole lighting upgrade project by $200,000

Non-Operating Revenue

Non-operating revenue has decreased by $2.48 million due to the following:

- Transfer of $784,000 to cash reserves. These funds were approved in the March 2018 budget review but are no longer needed. As such, it has been returned to the Reserves account for future years projects.
- Decrease in proposed loan for Goddard house by $1.7 Million. The original budgeted loan for purchase of Goddard house was $3.3 million which was revised to $1.6 million.

Major Capital Projects Carried Forward

- Waterfront Village – Foreshore Park Redevelopment $10,757,960
- Baldivis South community Centre Building $2,369,000
- Baldivis District Sportsplex Stage 1 $5,572,865
Corporate and Community Development Committee Minutes
Tuesday 15 May 2018
CS-008/18

CONFIRMED AT A CORPORATE AND COMMUNITY
DEVELOPMENT MEETING HELD ON TUESDAY 19
JUNE 2018

- Nairn Drive (Blaxland) Upgrade $ 1,000,779
- Point Peron Boat Launching Facility $ 1,000,000
- Rockingham Foreshore Redevelopment $ 1,100,000
- Building – 33 Crompton Road Refurbishment $ 1,311,924

Voting Requirements
Absolute Majority

Officer Recommendation
That Council ADOPTS the May 2018 Budget Review.

Committee Recommendation
Moved Cr Liley, seconded Cr Burns:
That Council ADOPTS the May 2018 Budget Review.

Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable

4:30pm Mr Nick Brown, Manager Community and Leisure Facilities departed the meeting.

4:31pm Cr Barry Sammels, left the meeting.
Purpose of Report

The purpose of the report is to adopt the May 2018 revision of the City Business Plan 2018/2019 to 2027/2028.

Background

The City of Rockingham’s Business Plan provides a 10-year financial overview of the City’s operations. Pursuant to the Council Policy – Strategic Development Framework, the City’s Business Plan must be reviewed and adopted by Council in November and May each financial year. The last version of the City Business Plan was adopted at the November 2017 Council meeting.

Details

The May 2018 version of the City Business Plan meets the City’s statutory requirements of the Local Government Act 1995.

The City Business Plan provides allocations of financial resources to ensure that the key strategic objectives of the City are achieved. It also ensures that resources exist to safeguard standard operating functions, and ensure funding allocations are provided so capital construction programs may occur.

Of major interest to the City is its ability to finance the construction of new facilities. The project timetable for this, as demonstrated in the Business Plan, is:
The above table represents a start date only and should be read in context with the key assumptions contained in the Business Plan document and Community Infrastructure Plan (CIP). These dates may change depending on the accuracy of these assumptions.

**Implications to Consider**

a. **Consultation with the Community**
   
   Nil

b. **Consultation with Government Agencies**
   
   Nil

c. **Strategic**

   **Community Plan**
   
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   
   **Strategic Objective:** Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. **Policy**

   The Strategic Development Framework Policy requires a City Business Plan to be reviewed twice per year with formal briefings provided to Council prior to adoption. This requirement has been met.

e. **Financial**
   
   Nil
f. Legal and Statutory

This version of the City Business Plan complies with Regulation 19DA of the Local Government (Administration) Regulations 1996.

Regulation 19DA requires a local government to prepare a corporate business plan covering a period of at least four financial years each financial year. The plan must contain priorities in line with the Strategic Community Plan, internal operations planning, resource management and other integrated matters relating to long term financial planning. Regulation 19DA(6) also requires Council to make a determination on the Business Plan via absolute majority.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

There is the ability for Council to amend any part of this document as it sees appropriate. It should be remembered that the first year of the Business Plan is essentially the first year of the annual budget thus an adoption of this plan is instructing staff that Council is satisfied with the proposals as configured.

The Business Plan is divided into sections to assist in reading and dissecting the information. Functions generally termed to be standard are contained in notes 3.1 to 3.9.

Note 4.1 articulates planned loans in excess of $62 million between 2018 and 2027 to be raised and the ongoing repayments that these loans will generate.

Note 4.2 indicates cash backed reserve transfers that will need to occur. It is important to note that cash backed reserves are all formed pursuant to section 6.11 of the Local Government Act 1995 and they have many and varied purposes. Cash backed reserves are required to be restricted out of general municipal funds. Cash backed reserves for the City of Rockingham are not excessive and are similar to other like local governments in the metropolitan area.

Note 2.1 will be of most interest to Councillors as it clearly articulates the major community infrastructure program for the next 10 years and aligns this with sustainable debt. The Business Plan closely matches the proposed construction dates in the CIP. Council may resolve as it chooses to move the order or priority of these projects. Some of the infrastructure projects proposed may have a construction phase spanning more than one year. It is believed that the overall objectives of this plan, targeted towards building new infrastructure in high population growth areas, are achievable. The ability always exists to make modifications to City plans should significant unplanned difficulties be encountered.

In order for this Business Plan to remain financially viable over the 10-year timeframe, it is assumed that Council will maintain minimum rate increases of 3.6% for the first four years of this plan.

Voting Requirements

Absolute Majority

Officer Recommendation

Committee Recommendation

Moved Cr Liley, seconded Cr Stewart:
That Council **ADOPTS** the City Business Plan 2018/2019 to 2028/2029 subject to:
1. a 3.9% rate increase for the 2018/2019 financial year; and
2. an allocation in the 2018/2019 financial year of $300,000 for implementation of actions as proposed by the Safety Bay/Shoalwater Foreshore Masterplan Revitalisation Project.

Committee Voting – 2/3
(Cr Burns, Cr Downham and Cr Jones voted against)

Moved Cr Jones, seconded Cr Burns:

Committee Voting – 3/2
(Cr Liley and Cr Stewart voted against)

The Committee’s Reason for Varying the Officer’s Recommendation

*Note: Cr Liley’s reason for varying the officer recommendation was to provide opportunities to expedite actions resulting from the Safety Bay / Shoalwater Foreshore Masterplan.*

Implications of the Changes to the Officer’s Recommendation

Not Applicable

4:42pm Cr Sammels rejoined the meeting.
Purpose of Report

This report is written to approve proposed rates in the dollar for the 2018/2019 financial year to allow for public advertising to commence.

Background

The City’s Business Plan that has been adopted indicates the level of rates needed to service current and future City requirements. This plan provided detailed financial information for the City which gave clarity to rate changes needed. The City Business Plan indicated the need to generate $87.23 million in rates in the 2018/2019 financial year.

The new yield from all rates for the 2018/2019 year is projected to be some $86.27 million. This does not include interim rates which are anticipated to make up any shortfall when compared against the Business Plan requirements. All money from rates is used across a wide array of services.

Details

The proposed rating methodology is to apply differential rates for the 2018/2019 financial year in accordance with Section 6.36 of the Local Government Act 1995 as follows:
Gross Rental Valuation (GRV) Properties

Properties rated on a GRV basis make up approximately 99.4% of the total rates levied and have been classified into the following rate categories:

GRV - Residential
A differential general rate of 7.00958 cents in the dollar applies to Residential land.
“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

Dwelling has the meaning given to it in the City of Rockingham Town Planning Scheme No. 2.
The rate applied to GRV-Residential is the differential general rate used as the basis on which the other GRV rate categories are calculated. The GRV-Residential rate is an increase of 3.6% over the 2017/2018 rate in the dollar.

GRV - Non Residential
A differential rate of 8.288 cents in the dollar applies to Non Residential land.
“Non-Residential land” means all land other than Residential land.

The City has implemented a 18.2% differential rate on Non Residential properties to assist in the cost of infrastructure specifically designed to support the non-residential sector.

GRV - Minimum Rate
It is proposed that the minimum rate on all GRV properties be increased from $1118 to $1158 for the 2018/2019 year.

Unimproved Valuation (UV) Properties

A general rate of 0.1033 cents in the dollar applies to all UV land. UV land generates approximately 0.6% of rate yield. The UV-Improved rate is an increase of 4.3% on the 2017/2018 rate in the dollar.

It is proposed that the minimum rate for all UV properties remain at $630 for the 2018/2019 year.
# Corporate and Community Development Committee Minutes

**Tuesday 15 May 2018**

**CS-010/18**

**CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 19 JUNE 2018**

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## RATES MODELLING - PROJECTED YIELDS - 2018/19 - Also compared to Prior Year

<table>
<thead>
<tr>
<th>Gross Rental Values (GRV)</th>
<th>Values - Rate Levy 2018/19</th>
<th>YIELDS 2017/2018</th>
<th>Values - Rate Levy 2018/19</th>
<th>YIELDS 2018/19</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rate in $ Minimum</td>
<td>Yield from Rate in $ Minimum</td>
<td>Rate in $ Minimum</td>
<td>Yield from Minimum</td>
</tr>
<tr>
<td>CHARGES</td>
<td>CHARGES 2018/19</td>
<td>YIELDS 2017/2018</td>
<td>CHARGES 2018/19</td>
<td>YIELDS 2018/19</td>
</tr>
<tr>
<td></td>
<td>Proposed Rate in $ Minimum</td>
<td>Yield from Rate in $ Minimum</td>
<td>Proposed Rate in $ Minimum</td>
<td>Yield from Minimum</td>
</tr>
<tr>
<td>GRV Residential</td>
<td>650,373,188</td>
<td>272,227,300</td>
<td>20,054</td>
<td>650,373,188</td>
</tr>
<tr>
<td>Residential</td>
<td>6,76600</td>
<td>1118.00</td>
<td>32652</td>
<td>44,004,249</td>
</tr>
<tr>
<td>Residential Rural Improved</td>
<td>7,520,636</td>
<td>284,670</td>
<td>205</td>
<td>509,455</td>
</tr>
<tr>
<td>GRV Non Residential</td>
<td>144,170,094</td>
<td>566,026</td>
<td>57</td>
<td>11,533,608</td>
</tr>
<tr>
<td>Business</td>
<td>8,00000</td>
<td>1118.00</td>
<td>635</td>
<td>144,170,094</td>
</tr>
<tr>
<td>Light Industry</td>
<td>37,292,293</td>
<td>1,793,868</td>
<td>210</td>
<td>3,018,343</td>
</tr>
<tr>
<td>General Industry</td>
<td>12,285,234</td>
<td>332,894</td>
<td>41</td>
<td>952,819</td>
</tr>
<tr>
<td></td>
<td>852,087,425</td>
<td>275,204,698</td>
<td>20,382</td>
<td>852,087,425</td>
</tr>
<tr>
<td></td>
<td>1,127,292,123</td>
<td>60,049,473</td>
<td>22,737,076</td>
<td>1,127,292,123</td>
</tr>
</tbody>
</table>

## Unimproved Values (UV)

| UV Improved               | Values - Rate Levy 2018/19 | YIELDS 2017/2018 | Values - Rate Levy 2018/19 | YIELDS 2018/19 |
|---------------------------| Rate in $ Minimum | Yield from Rate in $ Minimum | Rate in $ Minimum | Yield from Minimum |
|                           | Proposed Rate in $ Minimum | Yield from Rate in $ Minimum | Proposed Rate in $ Minimum | Yield from Minimum |
| Improved                  | 71,340,000          | 6,848,000        | 68                         | 0.999            | 630.00          | 22,625,723         |
| Urban Farm Land           | 21,480,000          | 8,940,000        | 19                         | 0.999            | 630.00          | 22,285,119         |
| UV Vacant                 | 267,420,000         | 24,561,031       | 59                         | 0.999            | 630.00          | 270,810,034        |
|                           | 360,240,000         | 62,385,031       | 148                        | 0.999            | 630.00          | 387,770,031        |
|                           | 422,625,031         | 449,618          | 143                        | 0.999            | 630.00          | 421,505,031        |
|                           | 1,549,917,154       | 486,686          | 156                        | 0.999            | 630.00          | 1,548,787,154      |

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**CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY 19 JUNE 2018**

**PRESIDING MEMBER**
Implications to Consider

a. Consultation with the Community

Nil at this stage. Advertising of rate differentials will be in accordance with Section 6.36 of the Local Government Act 1995. The community has an opportunity to provide comment during this advertising process.

b. Consultation with Government Agencies

Nil

c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

Aspiration C: Quality Leadership

Strategic Objective: Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy

Nil

e. Financial

The approval of the proposed rates for 2018/2019 is anticipated to yield approximately $86.27 million. This is in line with what was required to be yielded from City Business Plan calculations.

UV properties are revalued annually whereas GRV properties are revalued every three years.

The proposed model increases rates by 3.6% as per the adopted Business Plan.

f. Legal and Statutory

Adoption of rates occurs as part of the budget adoption, which is proposed to occur in June 2018. This report proposes to approve the rate levels at this time for the purpose of public advertising.

It is a requirement under Section 6.36 of the Local Government Act 1995 that where a Council elects to use differential rates, then it shall advertise its intention to do so, and call for submissions for a period of at least 21 days before any further action occurs.

Further, the local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification. This will occur during the budget adoption process.

In accordance with Section 6.33(3) of the Local Government Act 1995, ministerial approval is required to impose a differential rate that is more than twice the lowest differential general rate imposed. With proposed rates presented for approval by Council at this meeting, ministerial approval is not required.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks:

Customer Service / Project Management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil
Comments

City staff have presented to Council a long term City Business Plan that integrates suitable financial models. The plan indicates the need to spend significant resources on asset preservation and creation of new infrastructure to support growing populations. There are expectations by the community that the Council will act in a wide variety of fields; in the majority of cases this involves additional costs.

Voting Requirements

Simple Majority

Officer Recommendation

That Council APPROVES for the purpose of public comment the following rates in the dollar and minimum rates for the 2018/2019 financial year:

Gross Rental Valuation (GRV) Properties

GRV - Residential

A differential general rate of 7.00958 cents in the dollar applies to Residential land.

“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.

GRV - Non Residential

A differential rate of 8.288 cents in the dollar applies to Non Residential land.

Non Residential land means all land other than Residential land.

GRV - Minimum Rate

The minimum rate on all GRV properties is $1158.

Unimproved Valuation (UV) Properties

A general rate of 0.1033 cents in the dollar applies to UV land.

UV - Minimum Rate

The minimum rate for all UV properties is $630.

Committee Recommendation

Moved Cr Burns, seconded Cr Jones:

That Council APPROVES for the purpose of public comment the following rates in the dollar and minimum rates for the 2018/2019 financial year:

Gross Rental Valuation (GRV) Properties

GRV - Residential

A differential general rate of 7.00958 cents in the dollar applies to Residential land.

“Residential land” means any land used, or designed, or adapted for use, for the purpose of a dwelling and includes vacant land within the Residential, Development, Rural, Special Rural, Special Residential, Commercial, District Town Centre, Primary Centre Waterfront Village, Primary Centre Urban Village, Primary Centre City Centre, Primary Centre City Living, Primary Centre Campus and Primary Centre Urban Living zones under the City of Rockingham Town Planning Scheme No. 2.
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Non Residential land means all land other than Residential land.

GRV - Minimum Rate
The minimum rate on all GRV properties is $1158.

Unimproved Valuation (UV) Properties
A general rate of 0.1033 cents in the dollar applies to UV land.

UV - Minimum Rate
The minimum rate for all UV properties is $630.

Committee Voting – 2/3
(Cr Downham, Cr Stewart and Cr Liley voted against)

The Committee’s Reason for Varying the Officer’s Recommendation
The reason the Committee voted against the Officer Recommendation was because the Councillors voting against the motion did not support the 3.6% rating model.

Implications of the Changes to the Officer’s Recommendation
Not Applicable
Corporate Services
Waste Services

Reference No & Subject: CS-011/18 Tender – T17/18-44 – Provision of verge waste collection services
File No: T17/18-44
Proponent/s: Mr Allan Moles, Manager Waste Services
Author: Mr Allan Moles, Manager Waste Services
Other Contributors: Mr Allan Moles, Manager Waste Services
Date of Committee Meeting: 15 May 2018
Previously before Council: 
Disclosure of Interest: 
Nature of Council’s Role in this Matter: Executive

Site: 
Lot Area: 
Attachments: 
Maps/Diagrams: 

Purpose of Report
To provide Council with details of the tender/s received for Tender T17/18-44 – Provision of verge waste collection services, document the results of the tender assessment and make recommendations regarding award of the tender.

Background
Tender T17/18-44 – Provision of verge waste collection services was advertised in The West Australian on Saturday 7 April 2018. The tender closed at 2pm, Thursday 26 April 2018 and was publicly opened immediately after the closing time.

Details
The type of works to be undertaken under the Contract shall include the provision of,

- 1 x general waste verge collection; and
- 2 x green waste verge collections per year.

The period of the contract shall be from the date of award until 30 June 2021.

A panel comprising of Manager Waste Services, Coordinator Waste Collection Services and Project and Waste Education Officer undertook tender evaluations.
Evaluation of the tender, in accordance with the advertised tender assessment criteria, produced the following weighted scores:

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th>Max. Points</th>
<th>Level of Service</th>
<th>Understanding of Tender Requirements</th>
<th>Tendered Price/s</th>
<th>Total Weighted Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>AWG Nominees Pty Ltd T/as KRS Contracting</td>
<td>11.3</td>
<td>20.0</td>
<td>6.0</td>
<td>37.3</td>
<td></td>
</tr>
<tr>
<td>All Earth Waste Collection Services Pty Ltd</td>
<td>3.8</td>
<td>5.0</td>
<td>30.0*</td>
<td>38.8</td>
<td></td>
</tr>
</tbody>
</table>

The price schedule submitted by All Earth Waste Collection Services Pty Ltd was based on a set tonnage and no price mechanism was provided for variations to the tonnages. The assessment panel therefore deemed the tendered price to be non-complying. However, it was assessed given the small number of submissions.

AWG Nominees Pty Ltd T/as KRS Contracting submitted an alternate tender submission based on a rate per tonne with the requirement to change the collection areas to balance the number of properties to be serviced and the anticipated tonnages for each area. The assessment panel did not consider that this submission was practicable.

The Contract rates will be subject to a price variation every twelve (12) months from the date of award. Such a price variation will be calculated in accordance with the variation in the Consumer Price Index (CPI) for Perth Western Australia for all groups for the 12 months preceding the last completed CPI quarter as at the date the price variation is due.

**Implications to Consider**

a. **Consultation with the Community**
   Nil

b. **Consultation with Government Agencies**
   Nil

c. **Strategic**
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the Community Plan 2015-2025:

   **Aspiration B:** Strong Community

   **Strategic Objective:** Services and Facilities - Community facilities and services that accommodate contemporary community expectation and are justified,

   **Aspiration D:** Sustainable Environment

   **Strategic Objective:** Carbon Footprint and Waste Reduction - Carbon footprint reduction and waste minimisation programs focussed on community education and awareness, and the use of new technologies proven to be environmentally acceptable and financially sustainable.

d. **Policy**
   In accordance with the City’s Purchasing Policy, for purchases above $150,000, a public tender process is to be conducted in accordance with the provision of section 3.57 of the Local Government Act 1995; and Local Government (Functions and General) Regulations 1996, Part 4, Division 2, regulation 11A(1).
e. Financial

The expenditure is included in the Waste Services operational budgets as allocated in the team plans. The price schedule submitted by AWG Nominees Pty Ltd T/as KRS Contracting is more than 250% the anticipated budget for this service.

f. Legal and Statutory


‘Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $150,000 unless sub regulation (2) states otherwise’.

Under the Local Government (Functions and General) Regulations 1996:

Regulation 18(2) - A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.

Regulation 18(5) - The local government may decline to accept any tender.

Regulation 11(2)(c)(i) - Tenders do not have to be publicly invited according to the requirements of this Division if within the last 6 months the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks
Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

Following consideration of the submissions in accordance with the tender assessment criteria, no submissions received were considered to provide best value to the City and therefore it is recommended that the City decline to award the tender.

Quotations will be sought from suitable contractors within the next six months to undertake the requirements of the contract scope of works.

Voting Requirements

Simple Majority

Officer Recommendation

That Council DECLINES the tender submissions received for Tender T17/18-44 – Provision of verge waste collection services.
### Committee Recommendation

**Moved Cr Burns, seconded Cr Jones:**

That Council *DECLINES* the tender submissions received for Tender T17/18-44 – Provision of verge waste collection services.

Committee Voting – 5/0

### The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
Purpose of Report

To seek Council’s endorsement of the draft Cultural Development and the Arts (CDATA) Strategy 2018 - 2022 for the purpose of public comment.

Background

The Community Development Network (CDN) established in Melbourne in 2000 to support the role of culture in local development distinguish ‘Arts’ and ‘Cultural development’ as being separate from each other. The network argues that the development of culture is the purpose of the work with the arts being the activity:

“We distinguish arts from culture, with the two not being interchangeable, but art being a manifestation of culture. Through the arts we can express ourselves and therefore make, or manifest, our culture.”
From the City’s perspective this involves the provision of arts and cultural experiences, events, and skills development in order to assist the people of Rockingham to create a culturally active, aware and diverse community.

The process to develop the draft CDATA Strategy has included reviewing the actions and key elements from the previous CDATA Strategy 2013-2016, reviewing relevant literature, and undertaking extensive consultation and engagement with the community. This consultation identified a number of issues including:

- A stronger Arts and Culture network locally
- Further activation of Arts centre
- Recognition of Aboriginal culture
- Public Art Strategy – ongoing curation, increased presence and promotion
- Focus on inclusivity and diversity
- Consistent program of events and exhibitions

**Details**

The Vision for the City’s draft Cultural Development and the Arts Strategy 2018-2022 is:

A culturally and artistically aware community, actively pursuing a wide range of cultural, artistic and heritage activities within a vibrant, attractive, multicultural City.

The draft Cultural Development and the Arts Strategy 2018 – 2022 identifies five key elements based on research and consultation outcomes that provide clear directions for the City over the next five years.

**Key Element 1** Cultural Development and the Arts Education and Awareness

**Key Element 2** Place-making, Activation, and Cultural Heritage

**Key Element 3** Events and Programs

**Key Element 4** Public Art and Art Collection

**Key Element 5** Rockingham Arts Centre

These Key Elements provide the synergies to deliver high quality arts, culture, heritage events, and programs to the Rockingham community. Connecting residents to arts and cultural opportunities is paramount, and is the means by which the City creates a culturally strong, diverse, and aware community for all.

At the Councilor Engagement session held on 10 April 2018, Councillors were given the opportunity to provide feedback in relation to the draft Strategy. Councillors agreed with the Five Key Elements but were definite in their support for the continuation of the Castaways Sculpture Awards. The draft strategy has been amended to maintain a commitment to Castaways Sculpture Awards.

The actions have now been incorporated into the draft Cultural Development and the Arts Strategy 2018 – 2022.

**Implications to Consider**

a. **Consultation with the Community**

Consultation was undertaken with 314 community members through surveys and focus groups including:

- Arts and culture practitioners with the Rockingham region
- Arts and culture organisations within the Rockingham region including Rockingham Arts Centre user groups.
- Creative industries and associated organisations based within Rockingham
- State peak arts bodies
- Council Advisory Committee.
b. Consultation with Government Agencies

Artsource is the peak membership body for visual artists in Western Australia.

Disability in the Arts, Disadvantage in the Arts (DADAA) works across all areas of disability and advocates arts for social change.

Writing WA is the peak body for writing and associated activities in WA.

These peak bodies are all funded by State Government.

c. Strategic Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

Aspiration B  Strong Community

Strategic Objective: Capacity Building and Wellbeing – a healthy community that volunteers, embraces lifelong learning and cultural awareness, and is involved with a diverse range of vibrant and sustainable community, sporting, cultural and artistic organisations and pursuits.

Strategic Objective: Services and Facilities – Contemporary facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and where appropriate multi-functional.

Strategic Objective: Mobility and Inclusion – Community services, programs and infrastructure that effectively cater for all residents including seniors, youth and vulnerable populations.

d. Policy

The Strategic Development Framework Policy (for Community Plan Strategies) which stipulates Councillors, staff, stakeholders and members of the community should be involved or participate in the strategic development process.

e. Financial

The costs associated with the implementation actions outlined in the Cultural Development and the Arts Strategy 2018 – 2022 will be incorporated in the relevant team plans over the strategy timeframe and where required incorporated into the City’s Business Plan.

f. Legal and Statutory

Nil

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment : High and Extreme Risks
Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments

The Cultural Development and the Arts (CDATA) Strategy 2018-2022 describes the actions to deliver high quality arts, culture, heritage events, and programs to the Rockingham community. Connecting residents to arts and cultural opportunities is paramount, and is the means by which the City creates a culturally strong, diverse, and aware community for all.
The next step in the development of the strategy is for Council to consider the draft strategy for endorsement. Public comment will then be sought over a four week period via Rockport, the City Website, copies provided to the Rockingham Arts Centre, Libraries and Administration Building and to relevant external stakeholders. Following the public comment period, all feedback will be reviewed for possible inclusion into the final Cultural Development and the Arts Strategy 2018 – 2022 to be presented to Council for approval.

### Voting Requirements

Simple Majority

### Officer Recommendation

That Council **ENDORSES** the draft Cultural Development and the Arts Strategy 2018 – 2022 for the purpose of public comment.

### Committee Recommendation

**Moved Cr Jones, seconded Cr Liley:**

That Council **ENDORSES** the draft Cultural Development and the Arts Strategy 2018 – 2022 for the purpose of public comment.

Committee Voting – 5/0

### The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

### Implications of the Changes to the Officer’s Recommendation

Not Applicable
Purpose of Report

To gain Council support for the relaunch of the Castaways Sculpture Awards in October 2019.

Background

The City’s Castaways Sculpture Awards project has been presented to the community annually for the past ten years. Initially presented each year in May, the date was changed three years ago to October to take advantage of better weather. That change involved an 18 month gap in the presentation of Castaways without any negative impacts.

The Awards have grown in both stature and popularity across the years, with evaluations illustrating attendance annually of around 17,000 – 20,000 people across the week. People attend from across the City, as well as the greater Perth metropolitan area with a significant investment of funds in the food and beverage economy locally.

The addition of a schools based competition entitled UpCycle has proved popular with both the schools and the community generally with 12 schools engaged in 2017.
Details

Castaways is usually staged on the grass areas and beach directly in front of the restaurants and Peace Pavillion area. This provides a beautiful iconic location, which already attracts the community and visitors. It provides another opportunity for people already in this area, as well as attracting people specifically to the area to the benefit of local business.

Due to the Rockingham Beach Foreshore Revitalisation project due to begin in June 2018, Castaways will not be able to be staged in this area in October 2018. As such, Officers had recommended within the Draft Cultural Development and the Arts Strategy 2018 – 2022 that Castaways not be presented in October 2018.

Councillors at the 10 April 2018 Councillor Engagement Session expressed concern regarding this and indicated their preference that it be staged in May 2019 instead at an alternate location.

Given the iconic nature of the event, the discussions of the recent Councillor Engagement Session, and the foreshore revitalisation project commencing in 2018, City officers thought it prudent to obtain a resolution from Council regarding the timing of the next Castaways event.

Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   Nil

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objectives contained in the Community Plan 2015-2025:

   **Aspiration B**
   **Strong Community**

   **Strategic Objective:** Capacity Building and Wellbeing – a healthy community that volunteers, embraces lifelong learning and cultural awareness, and is involved with a diverse range of vibrant and sustainable community, sporting, cultural and artistic organisations and pursuits.

   **Strategic Objective:** Services and Facilities – Contemporary facilities and services that accommodate contemporary community expectation and are justified, well used, cost effective and where appropriate multi-functional.

d. Policy
   Nil

e. Financial
   The 2018/19 Community Capacity Building Team Plan has an amount of $196,000 for the Castaways Sculpture Awards.

f. Legal and Statutory
   Nil

g. Risk
   All Council decisions are subject to risk assessment according to the City’s Risk Framework.

   Implications and comment will only be provided for the following assessed risks.
   
   **Customer Service / Project management / Environment : High and Extreme Risks**
   **Finance / Personal Health and Safety : Medium, High and Extreme Risks**

   Nil
Comments

While it would be possible to undertake Castaways in a much smaller format on the beach to the left of the Val Street Jetty in May 2019, the impact of ongoing construction within the area as well as the often inclement weather at that time of year would in all probability have negative impacts on the attendance at the event.

It was suggested at the Councillor Engagement Session that Castaways could be held at the Village Green or Bell Park. There are a number of practical issues (infrastructure, reticulation, trees, birds) that impact upon the usability of this community space as well as the professionalism and direction of the project for both artists and the community by moving it to a ‘park space’ as opposed to a ‘beach space’.

Most importantly, if held in May 2019, there would then be an 18 month gap until the next Castaways held in October 2020 in order to coincide with the preferred month.

The Castaways project operates on a 13-month planning cycle, that is, the planning of the next year’s event begins before the current year project is finished. It would now be unworkable to stage the next Castaways project any time before May 2019, with October 2019 providing much better planning and implementation timeframes.

If Castaways was to be presented in October 2019, it would coincide with the completion of the first stage of the Foreshore Revitalisation project. A re-launch of a bigger and better Castaways would then be the first activation of the revitalised foreshore, re-attracting people to this iconic location and local businesses. It could also serve as the introduction to a celebration festival in the Beach Plaza to further activate the new foreshore.

It is recommended that the City:

- Does not stage Castaways in the 2018/2019 financial year
- Re-launches Castaways in October 2019, as the City’s first activation of the revitalised foreshore.

Voting Requirements

Simple Majority

Officer Recommendation

That Council SUPPORTS the relaunch of the Castaways Sculpture Awards to be held in October 2019.

Committee Recommendation

Moved Cr Jones, seconded Cr Liley:

That Council SUPPORTS the relaunch of the Castaways Sculpture Awards to be held in October 2019.

Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
<table>
<thead>
<tr>
<th></th>
<th>Reports of Councillors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nil</td>
</tr>
<tr>
<td></td>
<td>Addendum Agenda</td>
</tr>
<tr>
<td></td>
<td>Nil</td>
</tr>
</tbody>
</table>
15. Motions of which Previous Notice has been given

General Management Services

General Management Services
Governance and Councillor Support

Reference No & Subject: GM-012/18
File No: CPM/50
Proponent/s: Cr Andrew Burns
Author: Mr Peter Varris, Manager Governance and Councillor Support
Other Contributors: Cr Andrew Burns
Date of Committee Meeting: 15 May 2018
Previously before Council: 15 May 2018
Disclosure of Interest: Executive
Nature of Council’s Role in this Matter: Executive

Purpose of Report
To provide advice on the following Notice of Motion by Cr Burns –
“That Council SUPPORTS the development of a policy that sets out the circumstances in which the Deputy Mayor must be available to undertake civic duties on behalf of the Mayor.”

Background
Notice was given at the 24 April 2018 Council meeting of the above proposed motion from Cr Burns. Cr Burns advised that the proposal arose as a consequence of the Mayor and Deputy Mayor being absent from the City of Rockingham at the same time during a delegation visit to the City of Ako, Japan later in the year.

Cr Burns considers that the Deputy Mayor should, where possible, remain available to ‘deputise’ for the Mayor and undertake civic duties during any period the Mayor is absent.
Details

There have been occasions in the past where the Mayor and Deputy Mayor have jointly travelled and attended intrastate and interstate meetings and conferences. There has not been any concern previously expressed regarding the simultaneous absence of both incumbents.

Section 2.9 of the Local Government Act 1995 ("the Act") states that the role of the deputy mayor is to perform the functions of the mayor when authorised to do so under section 5.34.

Section 5.34 states that if the office of the mayor is vacant, or the mayor is not available or unwilling to perform the functions of mayor, then the deputy mayor may do so.

There is currently not any Council policy at the City of Rockingham in relation to circumstances when the deputy mayor acts in the role of mayor.

Research has been undertaken into the Western Australian application of policy in guiding the circumstances when a deputy mayor fulfils the role of mayor. There are very few examples of such a policy, and in all cases reflect the statutory position of the Local Government Act 1995.

There are some examples of interstate local government policy, however these need to be read in context of the legislative framework of the relevant State. In some States, the role of deputy mayor is not recognised in legislation.

None of the policies identified specific circumstances of when a deputy mayor is expected to fulfil the role. Specifics such as the nature and duration of absence, and the application of distance and time zones in respect to unavailability were not mentioned.

Implications to Consider

a. Consultation with the Community
   Nil

b. Consultation with Government Agencies
   Nil

c. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:

   **Aspiration C:** Quality Leadership

   **Strategic Objective:** Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.

d. Policy
   There is no Council policy pertaining to the subject matter. Council support of the Notice of Motion will result in officers developing a policy draft for consideration by Council and adoption in accordance with the City’s Policy Framework.

e. Financial
   Nil

f. Legal and Statutory
   Section 2.8 of the Local Government Act 1995 (Role of mayor or president) states –

   (1) The mayor or president —

   (a) presides at meetings in accordance with this Act; and
(b) provides leadership and guidance to the community in the district; and
(c) carries out civic and ceremonial duties on behalf of the local government; and
(d) speaks on behalf of the local government; and
(e) performs such other functions as are given to the mayor … by this Act or any other written law; and
(f) liaises with the CEO on the local government’s affairs and the performance of its functions.

Section 2.9 of the Act (Role of deputy mayor or deputy president) states -
The deputy mayor … performs the functions of the mayor … when authorised to do so under section 5.34.

Section 5.34 of the Act (When deputy mayors and deputy presidents can act) states –
If —
(a) the office of mayor … is vacant; or
(b) the mayor … is not available or is unable or unwilling to perform the functions of the mayor …,
then the deputy mayor may perform the functions of mayor …, as the case requires.

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.
Implications and comment will only be provided for the following assessed risks.
Customer Service / Project management / Environment : High and Extreme Risks
Finance / Personal Health and Safety : Medium, High and Extreme Risks

Nil

Comments
The deputy mayor is elected by the Council and is expected to perform the role of mayor in accordance with s2.9 and s5.34 of the Act. The statutory role of mayor in accordance with s2.8 of the Act includes –
• Presiding at Council meetings;
• Providing leadership and guidance to the community;
• Carrying out civic and ceremonial functions;
• Speaking on behalf of the local government; and
• Liaising with the CEO.

There has not been an occasion in recent times where the Deputy Mayor has not been able to undertake any of these key functions in the circumstances of the Mayor’s absence.

It needs be noted that the City of Rockingham Standing Orders Local Law provides a mechanism to elect a presiding member to chair a meeting in the absence of the Mayor and Deputy Mayor.

The CEO can speak on behalf of the local government should the Mayor concur.

Improvements in technology enables a variety of communication methods in case of urgent business for the Mayor’s attention.

The CEO (or local Member of Parliament) can preside at Citizenship ceremonies should the need arise.

Meetings and functions can generally be rescheduled around the absence of the Mayor and Deputy Mayor.

The development of a policy as proposed by Cr Burns is not seen as necessary given the above.
**Voting Requirements**

Simple Majority

**Officer Recommendation**

The Notice of Motion by Cr Burns is not supported.

**Notice of Motion from Cr Burns**

That Council SUPPORTS the development of a policy that sets out the circumstances in which the Deputy Mayor must be available to undertake civic duties on behalf of the Mayor.

**Committee Recommendation**

Moved Cr Burns, seconded Cr Downham:

That Council SUPPORTS the development of a policy that sets out the circumstances in which the Deputy Mayor must be available to undertake civic duties on behalf of the Mayor.

Committee Voting – 4/1

(Cr Liley voted against)

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
### Reference No & Subject:
**GM-013/18** Notice of Motion – Live-streaming Council Meetings

<table>
<thead>
<tr>
<th>File No:</th>
<th>GOV/7</th>
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</thead>
<tbody>
<tr>
<td>Proponent/s:</td>
<td>Cr Matthew Whitfield</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Peter Varris, Manager Governance and Councillor Support</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>15 May 2018</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>25 August 2015 (GMS-011/15)</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Executive</td>
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<tr>
<td>Nature of Council’s Role in this Matter:</td>
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### Purpose of Report

To provide advice in respect of a the following Notice of Motion from Cr Whitfield –

1. **That Council SUPPORTS making the following meetings as accessible as possible to as many people in the community –**
   - The Monthly Council Meeting, and any special Full Council Meeting

2. **The Council Direct the CEO to live stream all of the council meetings and special council meetings from July 1st 2018 for a trial period of 6 months.**

### Background

Notice was given of Cr Whitfield’s proposed Motion at the 27 March 2018 Council Meeting with Cr Whitfield consenting to a report being provided to the May 2018 Council Meeting.

Cr Whitfield provides the following reasons for his Notice of Motion –

“In August 2015 I put forward something similar to this motion and, at the time, sound arguments were given over the cost implications as well as indications that many other councils were not offering this to residents so there was limited data.

At the time there were large cost implications and technology was not as advanced as it is today.
In light of various local government problems and council suspensions this transparent move would ensure that all residents would be able to see the Council decisions and discussions leading up to those and would ensure that a very high standard is set.

It is only correct that we should be open with residents and not everyone can attend in person and this would not only be open and transparent but would be yet another benchmark that the City of Rockingham sets for others to follow.

As an example, Facebook Live is free to use, and one person could operate the IPAD/Phone and it is not only live streamed through the city facebook page (for example) but is also available to view at any later date, there is minimal cost expense here.

Involving more residents in what happens can only be a good thing."

Details

At its meeting held 18 August 2015 the Corporate and Community Development Committee considered a report in response to a Notice of Motion from Cr Whitfield which in part sought “That the Planning and Engineering Services Committee, Corporate and Community Development Committee and full Council Meetings are all recorded in video form and made available on the City website”.

At that meeting it was noted that given the advice from Officers in the report he no longer wished to pursue this part of his Notice of Motion.

Council subsequently considered the report at its 25 August 2015 meeting without deliberating on the Officer’s recommendation in respect to the matter, specifically that Council not support the video or audio recording of Council and Committee meetings.

As stated in the August 2015 report, Committee and Council meetings are conducted under the statutory provisions laid out in the Local Government Act 1995 and the City of Rockingham Standing Orders Local Law 2001. These provisions provide an environment of openness, transparency and accountability for all involved.

The City already provides agendas, attachments, bulletins and minutes for all standing committees and Council meetings to members of the public via hard copy at the administration centre and libraries and in electronic form through the City’s website. Residents may also subscribe for access to agenda and minutes through RockPort.

The City does not audio or video record committee or Council meetings. Currently under the City of Rockingham Standing Orders Local Law 2001 clause 8.5 “Recording of Proceedings” – no person is to use any electronic, visual or vocal recording device or instrument to record the proceedings of Council or a committee without the written permission of the Council. The CEO, with the approval of Council, may record the proceedings of a Council meeting.

There are a number of concerns and challenges to be faced in respect to the live-streaming of Council meetings, and many of these are identified by law firm Mcleods, Barristers and Solicitors, in a Local Government Update paper published in 2015 (http://www.mcleods.com.au/news/local-government-updates/proposed-recording-and-live-streaming-local-government-council-and).

Principal among these are –

- Councillors are not protected by from defamation action by absolute privilege, and may feel constrained in their approach to debate and decision-making
- Comments by members of the public during public question time may result in the local government being liable in defamation for the republication of defamatory remarks, or insulting or malicious comments
- Clearly identifying speakers is critical in respect to any recording
- Editing recordings of meetings to guard against defamatory or damaging comments would be burdensome
- The views of individual council members are for practical purpose irrelevant. The only view that counts is the Council decision.
Members of the public have the ability to attend meetings on issues of interest. Members of the public may be reluctant to participate at public question time or attend a council meeting should they be recorded.

Recording of meetings could lead to council members being victimised for views held or raised in debate.

The paper concludes by not supporting live-streaming of meetings and that Council minutes should remain the basic public record of meetings.

Earlier in the year the Minister for Local Government stated in the media that he believed it was “inevitable” that local governments will take up live-streaming of council meetings, commenting that this will improve transparency and the behaviour of council members at meetings.

Several local governments currently live-stream / video record their meetings, including the City of Vincent, City of Greater-Geraldton, City of Bunbury and City of Joondalup (audio only). Several are currently investigating the introduction of live-streaming, including City of Swan, City of Melville, and City of Stirling.

<table>
<thead>
<tr>
<th>Implications to Consider</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Consultation with the Community</td>
</tr>
<tr>
<td>Nil</td>
</tr>
<tr>
<td>b. Consultation with Government Agencies</td>
</tr>
<tr>
<td>A range of Western Australian local governments were contacted in respect to their approach to livestreaming or recording of council meetings.</td>
</tr>
<tr>
<td>c. Strategic</td>
</tr>
<tr>
<td>Community Plan</td>
</tr>
<tr>
<td>This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Community Plan 2015-2025:</td>
</tr>
<tr>
<td>Aspiration C: Quality Leadership</td>
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<tr>
<td>Strategic Objective: Governance - Governance systems that enable Council to make informed and considered decisions, effectively supported by an executive informing and implementing those decisions; all within an accountable, legally compliant, transparent and ethical environment.</td>
</tr>
<tr>
<td>Strategic Objective: Community engagement and advocacy – An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.</td>
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<tr>
<td>d. Policy</td>
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<tr>
<td>The Governance and Meeting Framework policy provides guidance in the City’s approach to decision making. A decision to move to recording or livestreaming Council meetings will require an underpinning policy to protect the interests of the City.</td>
</tr>
<tr>
<td>e. Financial</td>
</tr>
<tr>
<td>Discussions with local governments that have introduced or are considering the introduction of live-streaming council meetings have indicated that costs are a minimum $30,000 set up and $1,300 per month on going costs for a permanently installed system. The City may need to consider modification to its existing microphone system to integrate with the live-stream. A wireless audio system recently installed by a local government cost approximately $40,000.</td>
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</table>
In the 2015 report to Council it was estimated that the cost to hire an audio-visual company to video record council and committee meetings is approximately between $2000 to $3500 per meeting. A ‘plug and play’ arrangement where non-permanent equipment is set up and used has yet to be costed.

f. Legal and Statutory

Section 5.23 of the Local Government Act 1995 states that the following meetings are to be open to the public –

- All council meetings
- All committee meetings that may exercise a power delegated by council

Sil

Research from other local governments indicates that the number of public accessing recordings of meetings (or ‘hits’) range from 1 to 50 hits per meeting. This is quite a low number given the cost of providing a live-stream service. The likelihood of members of the public accessing a live-stream of a City of Rockingham council meeting is unknown.

Any introduction of live-streaming of council meetings at the City of Rockingham needs to mitigate the risks identified in the McLeods paper and Council needs to consider whether the perceived transparency benefits outweigh the costs and residual risk.

Some risk can be mitigated through the following –

- Exclude the interaction of the public in the recording of meetings, e.g. not recording question time and deputations, and not directly recording the gallery
- Exclude the recording of matters behind closed doors
- Reinforcement of meeting procedure and public speaking training for councillors
- Limit the length of time a recording is available to the public
- Prohibit the republication of recordings by third parties (e.g. copyright)
- Development of a policy to guide the application of live-streaming

Any recording of council meetings should be undertaken at a professional standard. Most important is the ability to identify speakers and clearly understand what is being said. The layout of the Council Chamber means that at least three video feeds should be considered – one facing the presiding member and CEO, one facing the Councillors (this may require two cameras), and one facing the Executive. The audio feed should be integrated with the Councillor and Executive microphones.

Cr Whitfield’s Notice of Motion seeks to implement a trial of live-streaming from 1 July 2018. This is not feasible given the issues detailed above. Officers will further investigate the most appropriate approach for the City to implement live-streaming and report back to Council.

In summary, a small number of local governments currently record / live-stream their council meetings with varying levels of public access. The Minister for Local Government stated that the introduction of this type of community participation is “inevitable”, and a number of major metropolitan local governments are investigating the implementation of live-streaming services. A number of risks will need to be mitigated should the City introduce a live-streaming service.
Voting Requirements

Simple Majority

Officer Recommendation

That Council DIRECTS the Chief Executive Officer to prepare a report which –

- investigates policy options on live-streaming which mitigates the potential risks and guides its use; and

- examines cost effective options to live-stream City of Rockingham Council meetings; and that the findings be presented back to Council for further consideration within six months.

Notice of Motion from Cr Whitfield

That Council:

1. SUPPORTS making the following meetings as accessible as possible to as many people in the community -
   - the Monthly Council Meeting, and any special Full Council meeting
2. DIRECTS the CEO to live stream all of the council meetings and special council meetings from July 1st 2018 for a trial period of 6 months.

Committee Recommendation

Moved Cr Downham, seconded Cr Jones:

That Council DIRECTS the Chief Executive Officer to prepare a report which –

- investigates policy options on live-streaming which mitigates the potential risks and guides its use; and

- examines cost effective options to live-stream City of Rockingham Council meetings; and that the findings be presented back to Council for further consideration within three months.

Committee Voting – 3/2
(Cr Liley and Cr Stewart voted against)

The Committee's Reason for Varying the Officer's Recommendation

The Committee changed the officer's recommendation from six months to three months as they considered this time frame was adequate for the preparation of the report.

Implications of the Changes to the Officer’s Recommendation

Not Applicable
Community Development

Community Development
Community Capacity Building

Reference No & Subject: CD-015/18 Notice of Motion – Rockingham Volunteer Sea Rescue Group (Absolute Majority)

File No: GRS/48-02
Proponent/s: Cr Barry Sammels
Author: Mr Michael Holland, Director Community Development

Other Contributors: Mr Michael Holland, Director Community Development
Date of Committee Meeting: 15 May 2018
Previously before Council: 

Disclosure of Interest: 
Nature of Council’s Role in this Matter: Executive

Site: 
Lot Area: 
Attachments: 
Maps/Diagrams: 

Purpose of Report
To provide officer comment and advice on Cr Sammels’ Notice of Motion.

Background

Cr Sammels submitted the following motion for consideration at the 24 April 2018 Council Meeting:

“That Council APPROVES the allocation of $30,000 from the 2017/2018 Budget to the Rockingham Volunteer Sea Rescue Group (RVSRG) for the purpose of a refit to the RVSRG rescue boat.”

Details

The Rockingham Volunteer Sea Rescue Group Inc. (RVSRG) was established in 1981 and is the second most called upon sea rescue group in Western Australia. The group is staffed by 90 volunteers, averages over 200 call outs per year and is available 24 hours per day, 365 days a year. The group monitors and provides rescue/recovery to recreational boat owners and sea users.

RVSRG wishes to continue its function to save lives at sea. A refit to the groups rescue boat consisting of sandblasting, repaint, new collars and engines was required to continue operations until a new boat can be sought through State/Federal funding (DFES capital grants 2018/2019). Lotterywest do not cover repairs to existing boats. The total project cost was $85,000.
A meeting was held with City officers and the RVSRG on 7 February 2018 and as this request was not an identified City project in the 2017/2018 budget a discussion was held regarding the City's Community Grants Program (CGP) funding towards the refit. City Officers advised the RVSRG that the refit to the rescue boat was ineligible as per CGP Policy Major Grants and Infrastructure Planning and Development Grants and CGP guidelines for the following reasons:

- Grants will only be considered if the application is for fixed infrastructure such as a building or extension. A boat is not considered fixed infrastructure
- Grants will not be considered if the application is requesting retrospective funding. The refit to the rescue boat is considered retrospective as work began on the vessel in January 2018.

Over the last three years the RVSRG has received the following grants from the City:

<table>
<thead>
<tr>
<th>Year</th>
<th>Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>Infrastructure Planning Development Grant – Radio Room Extension</td>
<td>$30,000</td>
</tr>
<tr>
<td>2017</td>
<td>Operational Expenses</td>
<td>$ 7,339</td>
</tr>
</tbody>
</table>

The applicant receives funding from the Department of Fire and Emergency Services (DFES) in the amount of $56,562 for fuel. These funds are only able to be utilised for operating expenses, not towards the refit of an essential resource (boat). The volunteers also conduct various fundraising initiatives during the year to assist in the maintenance of boats and safety equipment.

As state funding was not allocated to a new rescue boat for Rockingham, RVSRG were forced to get the rescue boat refitted and pay for it themselves for the safety of volunteers and the community they are serving. To cover the costs of this refit RVSRG have been severely financially impacted.

### Implications to Consider

a. **Consultation with the Community**
   - Not Applicable

b. **Consultation with Government Agencies**
   - Not Applicable

c. **Strategic Community Plan**
   - **Aspiration A:** A Tourism Lifestyle
     - **Strategic Objective:** Safety, Appearance and Cleanliness – Attractive, appealing and welcoming foreshores, beaches and public spaces that are clean, safe and litter-free.
   - **Aspiration B:** A Strong Community
     - **Strategic Objective:** Capacity Building and Wellbeing – A healthy community that volunteers, embraces lifelong learning and cultural awareness, and is involved with a diverse range of vibrant and sustainable community, sporting, cultural and artistic organisations and pursuits.
     - Safety and Support – A community that feels safe and secure in home, work and leisure environments, and has access to a range of effective support services and partnerships when encountering challenging or difficult times.

d. **Policy**

The RVSRG would have been eligible to submit an application for a Major grant (up to $10,000) for this project under the CGP Policy. Unfortunately, the guidelines state ‘grants will not be considered if the applicant is requesting funding for retrospective payments’. Therefore, as the works have already been undertaken the request is outside the CGP guidelines.
e. Financial

As this project is not in the 2017/2018 budget, if Council approves the motion an allocation of $30,000 to RVSRG will need to be sourced from the 2017/2018 budget.

f. Legal and Statutory

Local Government Act 1995 s6.8 (1) (b) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by resolution (Absolute Majority).

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

- Customer Service / Project management / Environment: High and Extreme Risks
- Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

The RVSRG provide a valuable service to the community although in this situation the project undertaken by the RVSRG is ineligible for an Infrastructure Planning and Development Grant (IPDG) and due to the retrospective nature of the project, ineligible for a Major grant.

As the project is not identified in the 2017/2018 budget it cannot be supported. If Council do support the motion by an absolute majority voting requirement, an amount of $30,000 will need to be sourced from the 2017/2018 budget.

Voting Requirements

Absolute Majority

Officer Recommendation

Cr Sammels’ Notice of Motion is not supported.

Notice of Motion from Cr Sammels

That Council APPROVES the allocation of $30,000 from the 2017/2018 Budget to the Rockingham Volunteer Sea Rescue Group (RVSRG) for the purpose of a refit to the RVSRG rescue boat.

Committee Recommendation

Moved Cr Jones, seconded Cr Burns:

That Council APPROVES the allocation of $30,000 from the 2017/2018 Budget to the Rockingham Volunteer Sea Rescue Group (RVSRG) for the purpose of a refit to the RVSRG rescue boat.

Committee Voting – 4/1

(Cr Downham voted against)

Note: Cr Downham foreshadowed a motion should the above motion be lost to the effect that the funding for the boat refit be sourced from the funds allocated for the delegation to the City of Ako in 2018.

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
16. Notices of motion for Consideration at the Following Meeting
   Nil

17. Urgent Business Approved by the Person Presiding or by Decision of the Committee
   Nil

18. Matters Behind Closed Doors
   Nil

19. Date and Time of Next Meeting
   The next Corporate and Community Development Committee Meeting will be held on
   Tuesday 19 June 2018 in the Council Boardroom, Council Administration Building, Civic
   Boulevard, Rockingham. The meeting will commence at 4:00pm.

20. Closure
   There being no further business, the Chairperson thanked those persons present for
   attending the Corporate and Community Development Committee meeting, and declared
   the meeting closed at 5:18pm.