MINUTES

Corporate and Community Development Committee Meeting

Held on Tuesday 9 December 2014 at 4:00pm
City of Rockingham Boardroom
# City of Rockingham

**Corporate and Community Development Committee Meeting Minutes**

4:00pm Tuesday 9 December 2014

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</tr>
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<td>20</td>
<td>Closure</td>
<td>32</td>
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City of Rockingham  
Corporate and Community Development  
Committee Meeting Minutes  
Tuesday 9 December 2014 - Council Boardroom

1. **Declaration of Opening**
   
The Chairperson declared the Corporate and Community Development Committee Meeting open at **4.05pm**, welcomed all present, and recited the Acknowledgement of Country.

2. **Record of Attendance/Apologies/Approved Leave of Absence**
   
2.1 **Councillors**
   
   Cr Leigh Liley  
   Cr Matthew Whitfield  
   Cr Justin Smith  
   Cr Barry Sammels (Mayor)  
   Cr Joy Stewart  

2.2 **Executive**
   
   Mr Andrew Hammond  
   Mr John Pearson  
   Mr John Woodhouse  
   Mr Michael Holland  
   Mr Ben Searcy  
   Ms Vanisha Govender  
   Mr Ashley Pittard  
   Mrs Jillian Obiri-Boateng  
   Ms Jane Elton  
   Ms Tracey Bottrell  
   Mr Peter Melling  
   Mr Peter Varris  
   Mrs Diane Zanre  

2.3 **Members of the Gallery:**  
   Nil

2.4 **Apologies:**  
   Nil

2.5 **Approved Leave of Absence:**  
   Nil

3. **Responses to Previous Public Questions Taken on Notice**
   
   Nil

4. **Public Question Time**
   
   **4:06pm** The Chairperson invited members of the Public Gallery to ask questions. There were none.
5. **Confirmation of Minutes of the Previous Meeting**

Mov ed Cr Sammels, seconded Cr J Smith:

That Committee **CONFIRM** the Minutes of the Corporate and Community Development Committee Meeting held on 18 November 2014, as a true and accurate record.

Committee Voting – 5/0

6. **Matters Arising from the Previous Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

4:07pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

Cr Joy Stewart declared the following Declaration of Interest:

8.1 Item CD-043/14 Recommendation from the City Safe Advisory Committee Meeting held on 13 November 2014.

Councillor/Officer: Cr Stewart

Type of Interest: Impartiality

Nature of Interest: Cr Stewart’s son is in the process of setting up a shark net business with a South African company.

Extent of Interest (if applicable): Not Applicable

9. **Petitions/Deputations/Presentations/Submissions**

Nil

10. **Matters for which the Meeting may be Closed**

Nil

11. **Bulletin Items**

**Corporate and General Management Services Information Bulletin – December 2014**

**Corporate Services**

1. Corporate Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Retention and Disposal Project
   3.2 Integrated team plan and risk management module
   3.3 Mobile Computing – Infringements
   3.4 Mobile Computing – Asset Management / Inspections
   3.5 Purchasing Card Module
   3.6 Online Application Lodgement System (OLA)
   3.7 Intranet Redevelopment
3.8 Closed-Circuit Television (CCTV) – Stage 2
3.9 Closed-Circuit Television (CCTV) – Stage 3 and 4
3.10 Service Management Processes
3.11 Replacement of DC1 and DC2 Servers and VMware Upgrade
3.12 Upgrade to System Centre Configuration Manager (SCCM)
3.13 Finalisation of Quality of Service (QOS) and IP Addressing
3.14 Redevelopment of Standard Operating Environment (SOE)
3.15 IntraMaps 8 Upgrade
3.16 Implement Radio Frequency Identification (RFID) Safety Bay Library
3.17 Integrate Security Access Control Systems
3.18 Implement DC1/DC2 configuration as per Business Continuity Plan requirements

4. Information Items
4.1 List of Payments November 2014
4.2 Rockingham Aquatic Centre
4.3 Rockingham Child Care Service
4.4 Autumn Centre
4.5 Challenger Court
4.6 Warnbro Community Recreation Centre
4.7 Mike Barnett Sports Complex
4.8 Aqua Jetty
4.9 Gary Holland Community Centre
4.10 Lease Management

**Governance and Councillor Support**
1. Governance and Councillor Support Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Global Friendship
   4.2 Freedom of Information Requests
   4.3 Premiers’ Australia Day Awards
   4.4 Annual Meeting of Electors
   4.5 Citizenships
   4.6 Local Government Legislation Amendment Bill 2014

**Human Resources**
1. Human Resources Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Employee Wellness Programme
   3.2 Corporate Training Programme
   3.3 Leadership and Management Programme
   3.4 Values Programme
   3.5 Occupational Safety and Health Programme
   3.6 People with Disability Employment Project
   3.7 Online Learning Management Systems
   3.8 Health Surveillance Project
   3.9 Workforce Development Plan
4. Information Items
   4.1 Recruitment and Onboarding
   4.2 Occupational Safety and Health Statistics
### Strategy and Corporate Coordination

1. **Strategy Coordination Team Overview**
2. **Human Resource Update**
3. **Project Status Reports**
   - 3.1 Update of Climate Change Response Strategy and implementation of Key Actions
   - 3.2 Risk Management Training and Printing
   - 3.3 Community Engagement Framework
   - 3.4 Re-development of Strategic Community Plan
   - 3.5 Implementation and printing of 2015-2025 Strategic Community Plan
4. **Information Items**
   - 4.1 Annual Customer Satisfaction Survey
   - 4.2 Coordinating the development of a 10 year infrastructure plan
   - 4.3 5th Generation Team Plans
   - 4.4 Coordinating the implementation of a Development Contribution Scheme
   - 4.5 City Scoreboard
   - 4.6 Roll-out of Risk Analysis Framework
   - 4.7 Social Media
   - 4.8 Media Tracking
   - 4.11 Other initiatives that the Strategy and Corporate Communications team is involved with

### Investment Attraction

1. **Investment Attraction Team Overview**
2. **Human Resource Update**
3. **Project Status Reports**
   - 3.1 Regional Leadership Forums
   - 3.2 Business Improvement District Feasibility
   - 3.3 City Centre Marketing Plan
   - 3.4 Online Forecasting Tool
4. **Information Items**
   - 4.1 Various meetings
   - 4.2 Northern Waterfront Fact Sheet
   - 4.3 Fact Sheet for existing and prospective businesses on Dixon Road
   - 4.4 Potential Site for a White Water Park
   - 4.5 Rockingham Development Snapshot brochure
   - 4.6 Feature Article in the West Australian
   - 4.7 BOUNCEinc

### Legal Services & General Counsel

1. **Legal Services & General Counsel Team Overview**
2. **Human Resource Update**
3. **Project Status Reports**
4. **Information Items**
   - Provision of Legal Advice
   - 4.1 Legal Advice – Local Government Operational Matters
   - 4.2 Documentation
   - 4.3 SAT (State Administrative Tribunal) Matters
   - Oversight of Systems and Documentation
   - 4.4 Executive Policy – Withdrawal of Parking Infringements
   - 4.5 Policy – Local Law – Various activities
CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY, 20 JANUARY 2015

Legal Capacity Building
4.6 Training - Avoiding ethical landmines - the role of the in-house lawyer and lessons from past scandals
4.7 Training – Introduction to dealings with Crown land
4.8 Training – Introduction to Local Government
4.9 Local Government Lawyers

Committee Recommendation

Moved Cr Sammels, seconded Cr J Smith:
That Councillors acknowledge having read the Corporate and General Management Services Information Bulletin – December 2014 and the content be accepted.

Committee Voting – 5/5

Community Development Information Bulletin – December 2014

Community Support and Safety Services
1. Community Support and Safety Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Regional Community Services Leadership Programmes
   3.2 Social Connector Project
   3.3 Rockingham Connect
4. Information Items
   4.1 Youth Services
   4.2 Community Safety

Library Services
1. Library Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 October 2014 Library Statistics
   4.2 Mary Davies Library and Community Centre Update
   4.3 Safety Bay Library Update
   4.4 Warnbro Community Library Update
   4.5 Manager Library and Information Services Update

Community Infrastructure Planning
1. Community Infrastructure Planning Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Coastal South Sporting Infrastructure Assessment
   3.2 Baldivis Library and Community Centre
   3.3 Regional Cycling Facilities Feasibility Study
   3.4 Golden Bay Primary School – Shared Use Open Space Development and Agreement
   3.5 Secret Harbour Surf Life Saving Club Redevelopment (SHSLSC)
   3.6 Baldivis Primary School Shared Use Reserve
   3.7 Lot 1507 Active Public Open Space Development
   3.8 Baldivis District Sporting Complex Feasibility Study and Concept Plans
   3.9 Active Ageing Precinct Master Plan
   3.10 Rockingham Youth Venue – Feasibility Planning
| 3.11 Public Open Space and Community Purpose Site Strategy |
| 3.12 Laurie Stanford Reserve – Management and Business Planning |
| 3.13 Secret Harbour Community Library – Feasibility Study and Concept Plan |
| 3.14 Sport Reserve Floodlighting Program |
| 3.15 Aquatic Facilities Strategy |
| 3.16 Community Infrastructure Plan |
| 3.17 Rhonda Scarrott Reserve Master Plan Implementation |
| 3.18 Laurie Stanford Reserve Master Plan Implementation |
| 3.19 Play Space Strategy |
| 3.20 Reserve and Open Space Master Plans |
| 3.21 Dog Exercise Areas |
| 3.22 Karnup Community Infrastructure Plan |
| 3.23 Reserve and Open Space Master Plans |
| 3.24 Dog Exercise Areas |

4. Information Items
   4.1 Infrastructure Planning and Development Grants 2014/2015 Round 2
   4.2 Rockingham Swimming Club Clubroom Development – Aqua Jetty
   4.3 Inclusive Play Space

**Community Capacity Building**

1. Community Capacity Building Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 New Year’s Eve Celebration 2014
   3.2 Australia Day Celebrations 2015
   3.3 Community Grants Program (CGP)
   3.4 Youth Encouragement Award (YEA)
   3.5 Infrastructure Planning and Development Grants (IPDG)
   3.6 Disability Access and Inclusion Plan (DAIP)
   3.7 Christmas Decorations Program
   3.8 Murdoch Partnership Agreement – Chair of Education
   3.9 Reconciliation Action Plan (RAP)
   3.10 Challenger Precinct Masterplan

4. Information Items
   4.1 Seniors
   4.2 Youth Development
   4.3 Sport and Recreation
   4.4 Learning City’s Strategy
   4.5 Outdoor Event Applications
   4.6 Cultural Development and Arts
   4.7 Cultural and Linguistically Diverse (CaLD)
   4.8 Place Activation/Sponsor Recognition

**Committee Recommendation**

Moved Cr J Smith, seconded Cr Whitfield:

That Councillors acknowledge having read the Community Development Information Bulletin – December 2014 and the content be accepted.

Committee Voting – 5/0
12. Agenda Items

Corporate Services

Corporate Services

Financial Services

Reference No & Subject: CS-039/14 Adoption of City Business Plan 2015/2016 to 2024/2025

File No: CPM/7
Risk Register No: 135
Proponent/s: Mr John Pearson, Director Corporate Services
Author: Other Contributors:

Date of Committee Meeting: 9 December 2014
Previously before Council:
Disclosure of Interest: Executive
Nature of Council’s Role in this Matter:

Site:
Lot Area:
Attachments: City Business Plan 2015/2016 to 2024/2025
Maps/Diagrams:

Purpose of Report

The purpose of the report is to adopt the City Business Plan 2015/2016 to 2024/2025.

Background

A City Business Plan is prepared twice each financial year which is updated with the latest information and predictions. As a matter of course, this plan will be updated again in April 2015 with key information which is supplied through the team plans which are currently under construction.

Details

The City Business Plan provides allocations of financial resources to ensure that the key strategic objectives of the City are achieved. It also ensures that resources exist to safeguard standard operating functions, and ensures funding allocations are provided so capital construction programs can occur.
Of major interest to the City is its ability to finance the construction of new facilities. This is particularly relevant in high population growth areas. The project timetable for this is:

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
<th>Start Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldivis- Outdoor Youth Space</td>
<td>450,000</td>
<td>2015</td>
</tr>
<tr>
<td>All Abilities Playground</td>
<td>1,500,000</td>
<td>2015</td>
</tr>
<tr>
<td>Baldivis 80 Road - Clubrooms and Playing Fields</td>
<td>3,350,000</td>
<td>2015</td>
</tr>
<tr>
<td>Singleton - Laurie Stanford Reserve Redevelopment</td>
<td>4,450,000</td>
<td>2015</td>
</tr>
<tr>
<td>Golden Bay - Rhonda Scarrot Reserve Redevelopment</td>
<td>4,550,000</td>
<td>2015</td>
</tr>
<tr>
<td>Baldivis North Primary Shared Use Reserve</td>
<td>320,000</td>
<td>2016</td>
</tr>
<tr>
<td>Secret Harbour - Community Library</td>
<td>1,850,000</td>
<td>2016</td>
</tr>
<tr>
<td>City Centre - Youth Venue</td>
<td>5,100,000</td>
<td>2016</td>
</tr>
<tr>
<td>Baldivis Major Sports Complex - Clubrooms and Playing Fields</td>
<td>15,000,000</td>
<td>2016</td>
</tr>
<tr>
<td>Baldivis South - Community Centre</td>
<td>3,850,000</td>
<td>2017</td>
</tr>
<tr>
<td>Baldivis Major Sports Complex - Recreation Centre</td>
<td>14,000,000</td>
<td>2017</td>
</tr>
<tr>
<td>Baldivis South - Outdoor Sports Hardstand</td>
<td>600,000</td>
<td>2017</td>
</tr>
<tr>
<td>Baldivis South - Outdoor Youth Space</td>
<td>600,000</td>
<td>2017</td>
</tr>
<tr>
<td>Port Kennedy - Outdoor Sports Hardstand</td>
<td>600,000</td>
<td>2017</td>
</tr>
<tr>
<td>Warnbro - Outdoor Youth Space</td>
<td>600,000</td>
<td>2017</td>
</tr>
<tr>
<td>Port Kennedy - Lark Hill Sportsplex Expansion</td>
<td>15,000,000</td>
<td>2017</td>
</tr>
<tr>
<td>City Centre - Outdoor Youth Space</td>
<td>1,300,000</td>
<td>2017</td>
</tr>
<tr>
<td>Waterfront Village - Foreshore Park Redevelopment</td>
<td>10,000,000</td>
<td>2017</td>
</tr>
<tr>
<td>Warnbro - Aquajetty Expansion</td>
<td>12,000,000</td>
<td>2018</td>
</tr>
<tr>
<td>Baldivis East High School Reserve Shared Use</td>
<td>6,900,000</td>
<td>2019</td>
</tr>
<tr>
<td>Safety Bay - Stan Twight Reserve Clubroom Upgrade</td>
<td>3,350,000</td>
<td>2020</td>
</tr>
<tr>
<td>City Centre - Aquatic Facility Redevelopment</td>
<td>24,000,000</td>
<td>2021</td>
</tr>
</tbody>
</table>

**Implications to Consider**

a. **Consultation with the Community**
   - Nil

b. **Consultation with Government Agencies**
   - Nil

c. **Strategic**

   **Community Plan**
   
   This item addresses the Community’s Vision for the future and specifically the following Aspirations contained in the Community Plan 2011:

   **Aspiration 5:** Community facilities and services delivered in a timely manner, able to meet expectations and serve new and growing neighbourhoods.

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

d. **Policy**

   The Strategic Development Framework Policy requires a City Business Plan to be reviewed twice per year with formal briefings provided to Council prior to adoption. This requirement has been met.
e. Financial

There are significant financial implications related to the adoption of this document. Numerous assumptions need to be made along with the creation of policy positions in order to achieve the outcomes proposed in this plan.

Revenue

Historically the City had significant revenue issues based on a number of factors:

1. Rates increases had historically been kept at unsustainably low levels
2. Landfill revenues had been subsidising low level rate increases
3. The City is significantly reliant on residential land for rates, lacking diversity of rating categories on which to diversify the rating base. It should be noted that much of this issue is beyond the control of the City.

To correct these matters, approximately five years ago the City embarked on a rating strategy that increased rates significantly above traditional levels to ensure a stronger rate base to support infrastructure and service delivery to a rapidly growing community. This also reduced the City’s reliance on landfill revenues to sustain City operations. To this end, landfill revenues are now fully planned pursuant to section 3.59 of the Local Government Act 1995 and have been quarantined accordingly.

Further, the City has created a liability on the balance sheet of $6.4 million to cater for post closure remediation costs at the facility. The City also has approximately $14 million in cash backed reserves to cover any matters that require financial support related to the landfill facility and to fund post closure remediation costs. The City Business Plan as presented earmarks surplus landfill revenues for infrastructure creation across the City however this can only occur after landfill requirements have been met.

Operating revenue for the City is currently $123 million with a further $33.5 million received in non-operating grants and contributions. To sustain the plan, predicted operating revenue will need to increase at approximately 7% per annum and given the predicted population growth within the City, this is considered to be reasonable. In effect, the plan estimates growth in rate revenue to be approximately 9% however 2% of this is related to natural population growth.

Given the current Community Infrastructure Plan is under review, grant revenue has been prepared based on historical receipts rather than direct project correlation. This will be refined with further plans. Developer contributions from the Developer Contributions Scheme will also be refined with the adjustment in project timelines and will definitely require adjustment once the reviewed Community Infrastructure Plan has been finalised.

Debt Levels

For the previous five years the City has been financially occupied with reducing debt levels to manageable levels and ensuring that facilities have had recurrent and growing revenue to sustain asset management requirements. New infrastructure has also been created.

Traditionally, debt levels have been measured by way of ratios, usually measured against revenues. To this end, one could theoretically be increasing debt held on an organisation’s balance sheet and provided the revenues are increasing higher than the debt created, your representative debt ratios would improve.

The City has not increased debt on the balance sheet over the previous five years except for underground power to which identified service charges have been levied. Coupled with this, the City has increased its recurrent revenue position which now creates a position where sensible debt is able to be used to fund urgently needed infrastructure.

The current Business Plan proposes to implement a sensible debt management policy that ensures debt is able to be used to create infrastructure but does not inhibit City operations. It is proposed to implement a modified Gross Debt to Operating Revenue Ratio benchmark that caters for City of Rockingham specific needs.
Gross debt is the amount of debt liability (the principal) on the balance sheet of an organisation at any given time. Operating revenue is literally just that, the total ordinary, recurrent revenue that an organisation would expect to receive throughout a given period (typically a financial year). For the purposes of City of Rockingham needs, it is proposed to describe operating revenue as total operating revenue (this will include all Developer Contributions Scheme funds however it will exclude operating revenue from the landfill), plus 75% on the net landfill surplus. Net landfill surplus is the surplus of landfill running costs (revenue minus expenses). With the calculation of this ratio it is not recommended to exceed a 45% ratio. It is the officer’s opinion that this places the City debt level at medium risk levels. That is to say that should there be a sudden or unusual revenue shock there is capacity for the City to still pay debt as this ratio would increase but not to such an extent that the City is unlikely to be able to meet its debt repayment obligations.

The proposed plan intends to maximise debt to build new infrastructure as soon as plausible, recognising the timeframes needed to ensure that projects can be properly planned. As such, debt levels and the corresponding ratios are demonstrated in the table below. The years 2017 and 2018 are at the peak of recommended borrowing levels and the ability for the City to borrow funds beyond this level is not recommended. As 2017 draws closer, the ratio in this year will be closely monitored and further refined.

<table>
<thead>
<tr>
<th>Year</th>
<th>Gross Debt</th>
<th>City of Rockingham Gross Debt to Op Revenue Ratio</th>
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</thead>
<tbody>
<tr>
<td>2015</td>
<td>29,100,000</td>
<td>25.6%</td>
</tr>
<tr>
<td>2016</td>
<td>43,600,000</td>
<td>36.7%</td>
</tr>
<tr>
<td>2017</td>
<td>61,200,000</td>
<td>47.6%</td>
</tr>
<tr>
<td>2018</td>
<td>59,200,000</td>
<td>44.6%</td>
</tr>
<tr>
<td>2019</td>
<td>52,300,000</td>
<td>36.9%</td>
</tr>
<tr>
<td>2020</td>
<td>45,600,000</td>
<td>29.9%</td>
</tr>
<tr>
<td>2021</td>
<td>60,700,000</td>
<td>37.3%</td>
</tr>
</tbody>
</table>

Debt interest rate levels have been estimated to be between 5% and 6.5% for the next six years. Should interest rates be higher than predicted, some capacity exists to absorb this. It should also be noted that whilst gross debt is one measure of debt serviceability, the plan also uses a debt servicing ratio. This ratio describes the amount of operating revenue that is used per annum to service debt and is an instrument used to quickly demonstrate the way debt servicing (repayment of debt) has been structured. As in previous years it is recommended that this ratio not exceed 8%. The proposed plan also succeeds in achieving this.

**Infrastructure and Services**

The plan attempts to provide financial resources for all City functions and thus there needs to be an understanding between cost of service delivery and the ability to construct new infrastructure. Once a new facility is constructed, the operating costs will then need to be absorbed into annual cost allocations to deliver services. The revised Community Infrastructure Plan will provide greater clarity regarding new infrastructure needs particularly towards the latter years of this plan. These then need to be compared to available funds to construct the facility. Every attempt is made to ensure adequate funds are available given known variables.

f. **Legal and Statutory**

Regulation 19DA of the Local Government (Administration) Regulations 1996 specifies the requirements associated with the adoption of a Corporate Business Plan.
Specifically these requirements include the need to:

(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district;

(b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and

(c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.

A local government is to review the current corporate business plan for its district every year.

The intent for compliance with this regulation is intended to occur at the next review of the City business plan. At this stage the team plans and the City Business Plan will be presented to Council together.

g. Risk

Risk Implications of Implementing Officer Recommendation

Nil

Risk Implications of Not Implementing Officer Recommendation

Low

Comments

This plan is not presented with a view towards gaining full statutory compliance with the requirements of regulation 19AD of the Local Government (Administration) Regulations 1996. This will occur at the April 2015 version of the business plan. At that time, all team plans will have been completed and will have informed the final document. The purpose of this version is to provide the information to be adopted by Council that allows staff to prepare necessary documentation to ensure the April 2015 plan is as accurate as possible.

There is the ability for Councillors to amend any part of this document as they see appropriate. It should be remembered that the first year of the Business Plan is essentially the first year of the annual budget thus an adoption of this plan is instructing staff that Council is satisfied with the proposals as configured. The Business Plan is divided into sections to assist in reading and dissecting the information. Functions generally termed to be standard are contained in notes 3.1 to 3.9 and 5.1 to 5.6. These give clarity as to what is proposed to be achieved by the various teams within the City over the coming years.

Notes 4.1 and 4.2 articulate the planned loans to be raised and cash backed reserve transfers than will need to occur. It is important to note that cash backed reserves are all formed pursuant to section 6.11 of the Local Government Act 1995 and they have many and varied purposes. Cash backed reserves are required to be restricted out of general municipal funds. For reasons of financial planning these reserves have been used to:

1. Support existing legislative requirements (e.g. requirements to have reserves created and maintained to support specified area rates or developer contributions)
2. Support planned future needs (e.g. strategic master planning or city centre development)
3. Support well planned and good governance practices (e.g. employee leave liability reserve, legal expenses reserve or waste and landfill reservation reserve).

With the exception of point 1 noted above, Council may resolve to increase or decrease reserves at its discretion. It should be noted that the cash backed reserves for the City of Rockingham are not excessive and are similar to other like local governments in the metropolitan area.
Note 2.1 will be of most interest to Councillors as it clearly articulates the major community infrastructure program for the next six years and aligns this with sustainable debt. Council may resolve as it chooses to move the order of priority of these projects. It should be noted that Note 2.1 demonstrates the start year only and not the completion year. Some of the infrastructure projects proposed may have a construction phase spanning more than one year.

It is believed that the overall objectives of this plan, targeted towards building new infrastructure in high population growth areas, are achievable and sustainable. The ability always exists to make modifications to City plans should significant unplanned difficulties be encountered.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council *ADOPT* the City Business Plan 2015/2016 to 2024/2025.

**Committee Recommendation**

Moved Cr Sammels, seconded Cr Whitfield:

That Council *ADOPT* the City Business Plan 2015/2016 to 2024/2025.

Committee Voting – 5/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable

*NOTE: The Chief Executive Officer and Committee acknowledged the good work from Mr John Pearson and the Financial Services Team in compiling the Business Plan.*
### Purpose of Report

To receive the monthly Financial Management Report for October 2014.

### Background

Nil

### Details

The monthly Financial Management Report includes the following:

1. Statement of Financial Activity by Program
2. Statement of Net Current Assets
3. Other schedules and charts for management information purposes.

### Implications to Consider

a. **Consultation with the Community**
   
   Not Applicable

b. **Consultation with Government Agencies**
   
   Not Applicable
c. Strategic

Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:

Aspiration 15: Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

d. Policy

Nil

e. Financial

Major variances (above $250,000) between budget estimates and actual results for the month to which the statement relates are shown in the supporting documentation.

f. Legal and Statutory


g. Risk

Risk Implications of Implementing Officer Recommendation

Nil

Risk Implications of Not Implementing Officer Recommendation

High:
  • Non-compliance with relevant legislation

Comments

Any variances identified have been reviewed within the current budget review.

Voting Requirements

Simple Majority

Officer Recommendation


Committee Recommendation

Moved Cr Sammels, seconded Cr Whitfield:


Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
Purpose of Report

That Council reject the Volunteer Task Force Incorporated request to exercise its option to extend the current lease for a further term of five years.

To seek Council approval to enter into a lease for a term of five years with the Volunteer Task Force Incorporated for a 1,480m² portion of Reserve Number 23303, Lot 1679 (No.197) Safety Bay Road, Safety Bay, at a rental of $1 for the term of the lease.

Background

Volunteer Task Force Incorporated held a lease over a 1,045m² portion of Reserve 23303 (Wilson Park) from 1 January 2008 to 31 December 2012 with an option to extend the lease for a further term of five years from 1 January 2013. Volunteer Task Force Incorporated exercised its option to renew for the further term in accordance with the lease however, it was noted that the option to renew clause provides that the City, as the lessor, will “consider” approving the option to renew. In this instance, it was considered prudent to decline the option to renew and instead provide the Volunteer Task Force Incorporated with a new lease in line with current community leasing
standards. The lease has been held over as a monthly tenancy in accordance with the lease since the day after the expiry of the initial term on 1 January 2013.

The original 2008 lease was for an area of 1,045m² and included a single brick and colour bond building and lawn area. In 2008 the lessee installed a large Colourbond workshop and concrete driveway/hardstand and in August 2014 the lessee installed a gazebo attached to the side of the workshop. The lessee has, for the entire duration of the lease, utilised an actual space of 1,480m², which has been fenced since commencement of the lease in 2008.

**Details**

The lease will be for a term of five years and the lessee will be required to maintain gardens and fit out in line with current community leasing standards. Volunteer Task Force Incorporated will be able to apply for grants through the City’s Community Grants Scheme to assist with expenses relating to maintenance and outgoing charges of the leased property.

1. Location plan of Reserve 23303

2. Aerial photo showing comparison between original lease area (outlined yellow) and proposed lease area (outlined red)
The new lease will be for an area of 1,480m$^2$ as this represents the area that is currently utilised by the lessee. Reserve 23303 is also the location of the City’s Safety Bay Library, the Safety Bay Child Health Clinic and the Safety Bay Girl Guide hall and shed. The proposed 435m$^2$ increase to the area leased to Volunteer Task Force Incorporated does not encroach on any neighbouring property or any other premises sharing the Reserve.

Under Management Order 59/51 Reserve 23303 is a Class “A” reserve that has been vested to the City for the purpose of “community centre and children’s playground”. Subject to the written approval of the Minister, Management Order 59/51 grants the City with the power to lease the whole or any portion of the Reserve for any term not exceeding 21 years from the date of the lease.

**Implications to Consider**

a. **Consultation with the Community**

The Volunteer Task Force Incorporated was consulted regarding proposed boundary extension and is agreeable to the amendment.

b. **Consultation with Government Agencies**

Upon Council approval, the extension and variation of lease will require consent from the Minister for Lands.

c. **Strategic**

**Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:

**Aspiration 7:** Community facilities and service that are well utilised, accessible and cost effective, and where appropriate, multi-functional.

d. **Policy**

Nil

e. **Financial**

The City will receive $1 rent for the term of the lease. Volunteer Task Force Incorporated will be required to pay all rates, cleaning and sewerage charges, as well as all water, electricity and gas consumption charges associated with the leased area. It will also be responsible for maintenance and insurance expenses relating to the occupation of the leased property.

f. **Legal and Statutory**

Section 3.58 of the Local Government Act 1995 (the Act) relates to the disposal of property, including leasing and covers the requirement to give public notice and the consideration of submissions in respect of proposals.

Local Government (Functions and General) Regulations 1996, Regulation 30(2)(b)(i), permits exemptions to the application of Section 3.58 of the Act. Exemptions are permitted for organisations of a charitable, benevolent, religious, cultural, educational, recreational, sporting or similar nature, whether incorporated or not and where the members of which are not entitled or permitted to receive any pecuniary profit from the organisation’s transactions.

The regulation is applied to this lease as Volunteer Task Force Incorporated is an incorporated, charitable and benevolent body.

g. **Risk**

**Risk Implications of Implementing Officer Recommendation**

Nil

**Risk Implications of Not Implementing Officer Recommendation**

Low:

- Negative publicity and damage to the City’s reputation.
Comments

The Volunteer Task Force Incorporated is an incorporated association which uses the premises as a regional headquarters to manage the activity of local volunteers. According to section 3.1 of the 2004 adopted Constitution, the objects of the Volunteer Task Force Incorporated are to:

1. provide a home maintenance and home support service to assist persons in need;
2. provide information to the community on community orientated groups and charitable organisations whose activities and areas of interest supplement those of the Association;
3. cooperate with other government and non-government organisations in achieving these objects;
4. foster community sharing by maintaining a commitment to the philosophy of volunteerism; and
5. provide charitable assistance to persons in need.

The Volunteer Task Force Incorporated provides a valuable service to the local community in formally organising volunteers to assist local residents who require physical assistance in and around the home through the provision of gardening, cleaning, minor home maintenance and also social support through the provision of transport services and access to social programs. It has invested a substantial sum of money into the improvement and ongoing maintenance of the property and approval of the lease will provide security of tenure allowing the organisation to continue its work within the community.

Due to the position of the workshop on the premises it would be unreasonable to request the lessee to only occupy that area as prescribed by the original lease. Increasing the new lease boundary to include a further 435m² will bring the lease in line with the actual area utilised by the lessee. In addition, the proposed lease represents acceptable land use as it is on land zoned ‘Civic and Cultural’ and the Reserve has been vested to the City for the purpose of ‘community centre and children’s playground’.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. **REJECT** the Volunteer Task Force Incorporated request to exercise its option to extend the current lease for a further term of five years.
2. **APPROVE** a lease for a term of five years with the Volunteer Task Force Incorporated for a 1,480m² portion of Reserve Number 23303, Lot 1679 (No.197) Safety Bay Road, Safety Bay, at a rental of $1 for the term of the lease.

Committee Recommendation

Moved Cr J Smith, seconded Cr Whitfield:

That Council:

1. **REJECT** the Volunteer Task Force Incorporated request to exercise its option to extend the current lease for a further term of five years.
2. **APPROVE** a lease for a term of five years with the Volunteer Task Force Incorporated for a 1,480m² portion of Reserve Number 23303, Lot 1679 (No.197) Safety Bay Road, Safety Bay, at a rental of $1 for the term of the lease.

Committee Voting – 5/0
<table>
<thead>
<tr>
<th>The Committee’s Reason for Varying the Officer's Recommendation</th>
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</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Implications of the Changes to the Officer’s Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
</tr>
</tbody>
</table>
Purpose of Report

For Council to set the level of fees and allowances payable to elected members within the range determined by the Western Australian Salary and Allowances Tribunal (the Tribunal) in June 2014.

Background

In February 2013, the Salaries and Allowances Act 1975 and Local Government Act 1995 were amended in order to empower the Tribunal to determine the fees, allowances and reimbursements payable to local government elected members. The new fee structure came into effect on 1 July 2013.

The City of Rockingham was classified by the Tribunal as a Band 1 local government and for the 2013/2014 financial year the fee structure was within the following ranges:
CONFIRMED AT A CORPORATE AND COMMUNITY DEVELOPMENT MEETING HELD ON TUESDAY, 20 JANUARY 2015  

The Tribunal also determined that a combined Information Communication and Technology (ICT) Allowance would be set between a minimum of $500 and a maximum allowable $3,500.

At its meeting held 23 July 2013 Council resolved the following:

That Council:

1. APPROVE the following fees, allowances and expense reimbursements:

   **Annual Attendance Fees**

<table>
<thead>
<tr>
<th>Councillors</th>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Attendance Fees (per meeting)</td>
<td>600</td>
<td>750</td>
</tr>
<tr>
<td>Committee Meeting and Attendance Fees</td>
<td>300</td>
<td>375</td>
</tr>
<tr>
<td>Annual Meeting Allowance (in lieu of attendance fees)</td>
<td>24,000</td>
<td>30,000</td>
</tr>
</tbody>
</table>

   **Deputy Mayor**

<table>
<thead>
<tr>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Allowance</td>
<td>12,500</td>
</tr>
</tbody>
</table>

   **Mayor**

<table>
<thead>
<tr>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Attendance Fees</td>
<td>600</td>
</tr>
<tr>
<td>Annual Meeting Allowance (in lieu of attendance fees)</td>
<td>24,000</td>
</tr>
<tr>
<td>Annual Allowance</td>
<td>50,000</td>
</tr>
</tbody>
</table>

   The annual allowance for the Mayor is inclusive of the cost of provision of vehicle in line with the light vehicle fleet policy (if utilised).

   **Travel and Childcare Expense Reimbursement**

   Applicable to attendance at electors meetings, civic receptions, and Council workshops convened and / or facilitated by the City.

   **ICT Allowance**

   $ 3,500

2. INCORPORATE the schedule of fees, allowance and expense reimbursements as an appendix to the Meeting and Governance Framework Policy.

**Details**

In July 2014 the Tribunal published its most recent determination on fees and allowances for local government elected council members. The City of Rockingham has remained a Band 1 local government and the following fees and allowance have been set by the Tribunal:

<table>
<thead>
<tr>
<th>Councillors</th>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Attendance Fees (per meeting)</td>
<td>600</td>
<td>773</td>
</tr>
<tr>
<td>Committee Meeting and Attendance Fees</td>
<td>300</td>
<td>386</td>
</tr>
<tr>
<td>Annual Meeting Allowance (in lieu of attendance fees)</td>
<td>24,000</td>
<td>30,900</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deputy Mayor</th>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Allowance</td>
<td>1,500</td>
<td>21,887.50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mayor</th>
<th>Minimum $</th>
<th>Maximum $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Attendance Fees</td>
<td>600</td>
<td>1,159</td>
</tr>
<tr>
<td>Annual Meeting Allowance (in lieu of attendance fees)</td>
<td>24,000</td>
<td>46,350</td>
</tr>
<tr>
<td>Annual Allowance</td>
<td>50,000</td>
<td>87,550</td>
</tr>
</tbody>
</table>
There has been no change in respect to the minimum and maximum range for the ICT Allowance, being $500 to $3,500.

**Implications to Consider**

a. **Consultation with the Community**
   
   Nil

b. **Consultation with Government Agencies**
   
The Salaries and Allowances Tribunal sets the bands and ranges for fees and allowances for local government elected members.

c. **Strategic**
   
   **Community Plan**
   
   This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:

   **Aspiration 15:** Governance systems that ensure decision making and resource allocation is accountable, participative and legally and ethically compliant.

   **Note:** At the time of writing the Community Plan 2014 had yet to be adopted by Council.

d. **Policy**
   
The approved allowances and reimbursements is incorporated into the Meeting and Governance Framework Policy as an appendix for information purposes only.

e. **Financial**
   
   Should Council resolve to adopt the recommendation there will need to be a minor amendment to the following budgets –

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Proposed</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elected Member Sitting Fees</td>
<td>$315,000</td>
<td>$324,450</td>
<td>$9,450</td>
</tr>
<tr>
<td>Mayoral Allowance</td>
<td>$85,000</td>
<td>$87,550</td>
<td>$2,550</td>
</tr>
<tr>
<td>Deputy Mayor Allowance</td>
<td>$21,250</td>
<td>$21,887.50</td>
<td>$637.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$421,250</td>
<td>$433,887.50</td>
<td>$12,637.50</td>
</tr>
</tbody>
</table>

   An amendment will be made through the December 2014 budget review. Fee increases will be back paid from 1 July 2014, the date determined by the Tribunal.

   The Mayoral Allowance is inclusive of any costs associated with the provision of a City owned vehicle, should the Mayor choose to utilise such vehicle access.

e. **Legal and Statutory**
   
   Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal to determine the fees and allowances payable and expenses reimbursable to Local Government elected members.

   Sections 5.98 to 5.99A of the Local Government Act 1995 (the Act) authorises the payment of fees and allowances and the reimbursement of expenses to elected members.

   Section 5.63 of the Act is to the effect that a Councillor needs not make a declaration in respect to an interest relating to a fee, reimbursement of an expense or an allowance specified under sections 5.98, 5.98A, 5.99 and 5.99A of the Act.

g. **Risk**
   
   **Risk Implications of Implementing Officer Recommendation**
   
   Nil
Risk Implications of Not Implementing Officer Recommendation
Nil

Comments

In undertaking this determination, the Tribunal has been mindful of the magnitude and complexity of the local government sector. Local governments in Western Australia accounted for a total operating and capital expenditure of approximately $4.63 billion in 2012/2013. There are approximately 16,000 full time equivalent employees in the local government sector and 1,229 elected councillors representing local governments which range in geographic area from 1.5 square kilometres to 371,696 square kilometres. Under our system of government, councils are responsible at a strategic level for the planning and delivery of a broad range of services affecting the everyday lives of Western Australians in this diverse range of local governments.

The Tribunal has acknowledged that the state government’s reform agenda for metropolitan local governments will necessitate a further review of local government bands.

The 2013 Tribunal determination was made with a focus on the legislative role for Councillors and Mayors under the Local Government Act 1995 and the increased responsibilities that have evolved through contemporary practice. The City of Rockingham oversees one of the fastest growing local government districts in Australia. With the high population growth, broad demographic and socio-economic profile of the resident community, Council continues to address many complex and challenging issues.

Given the size of the City and the complexity of the decision-making required, it is appropriate for the fees and allowances be set at the maximum allowable under the Band determined by the Tribunal.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council:

1. **APPROVE** the following fees, allowances and expense reimbursements from 1 July 2014:
   
   **Annual Attendance Fees**
   
   Councillors $30,900
   
   Mayor $46,350
   
   **Annual Allowances**
   
   Mayor $87,550
   
   Deputy Mayor $21,887.50
   
   The annual allowance for the Mayor is inclusive of the cost of provision of vehicle in line with the light vehicle fleet policy (if utilised).
   
   **Travel and Childcare Expense Reimbursement**
   
   Applicable to attendance at electors meetings, civic receptions, and Council workshops convened and / or facilitated by the City.
   
   ICT Allowance $3,500
   
2. **AMEND** the schedule of fees, allowance and expense reimbursements appendix to the Meeting and Governance Framework Policy accordingly.
Committee Recommendation

Moved Cr Whitfield, seconded Cr J Smith:
That Council:

1. **APPROVE** the following fees, allowances and expense reimbursements from 1 July 2014:

   **Annual Attendance Fees**
   - Councillors $30,900
   - Mayor $46,350

   **Annual Allowances**
   - Mayor $87,550
   - Deputy Mayor $21,887.50

   The annual allowance for the Mayor is inclusive of the cost of provision of vehicle in line with the light vehicle fleet policy (if utilised).

   **Travel and Childcare Expense Reimbursement**
   Applicable to attendance at electors meetings, civic receptions, and Council workshops convened and / or facilitated by the City.
   - ICT Allowance $3,500

2. **AMEND** the schedule of fees, allowance and expense reimbursements appendix to the Meeting and Governance Framework Policy accordingly.

   Committee Voting – 5/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable
Purpose of Report

To review the recommendation of the City Safe Advisory Committee of 13 November 2014 in relation to investigating the viability of installing a shark barrier at a Rockingham beach location.

Recommendations to the Corporate and Community Development Committee

Advisory Committee Recommendation 1:

Item 5.1 Shark Nets

That Council INVESTIGATE the matter of having shark barriers within the City of Rockingham and a report be placed before Council.

Background

Concern was expressed at the 10 July 2014 meeting of the City Safe Advisory Committee (CSAC) regarding the number of shark sitting’s off various Rockingham beaches, and discussion centred on the viability of installing a shark barrier at an appropriate Rockingham beach location.

At the meeting of 11 September 2014 the Mayor advised the CSAC that the Environmental Protection Authority (EPA) refused the state government’s proposal on baited drum lines at WA beaches. He further advised that he had met with Eco Barriers, a shark net provider who provided a quote to the City to cover an area in front of Churchill Park.
The cost to purchase and install a barrier would be $220,000, with maintenance and inspection of the barrier costing $10,000 per year payable by the City. To lease the barrier, the cost would be $100,000 per year with a minimum lease period of three (3) years. This information has been referred to the engineering team for review.

At the meeting of 9 October 2014 information with regard to shark barriers was briefly discussed. The Committee sent a request for further information, research and/or action regarding the possibility of installing shark barriers to the Marine Infrastructure Advisory Committee (MIAC) who meet bi-monthly, with the following action minuted:

**Action:**
*That this matter is referred to the Marine Infrastructure Advisory Committee (MIAC) and the City Safe Advisory Committee is advised of the outcome.*

This action was tabled at the MIAC meeting held 13 November 2014, and it remained unclear as to whether comment on the installation of shark barriers at Rockingham beach/es is within the terms of reference of MIAC.

The City did provide a submission last year when the State Government was seeking responses from coastal LGAs for the trial of the installation of shark nets at selected sites along the WA coast last year. The City was not selected.

Following further discussion the Committee moved:
*That Council investigate the matter of having shark barriers within the City of Rockingham and a report be placed before Council*.

**Implications to Consider**

<table>
<thead>
<tr>
<th>a.</th>
<th>Strategic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Plan</td>
<td>This item addresses the Community’s Vision for the future and specifically the following Aspiration contained in the Community Plan 2011:</td>
</tr>
<tr>
<td>Aspiration 2:</td>
<td>A safe community where residents feel secure, relaxed and comfortable within their home, work and social environments.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>b.</th>
<th>Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
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</table>

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<tr>
<th>c.</th>
<th>Financial</th>
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<tbody>
<tr>
<td>If the recommendation to investigate the matter of shark barriers is endorsed, funds would need to be identified and allocated as part of the quarterly budget review process to engage a consultant to undertake specific research and community and stakeholder consultation.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>d.</th>
<th>Legal and Statutory</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the City of Rockingham Local Government Property Local Law 2001 1.4 Application states ‘this local law applies throughout the district and in the sea adjoining the district for a distance of 200 metres seawards from the low water mark at ordinary spring tides (Government Gazette 8 January 2002).</td>
<td></td>
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</table>

<table>
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<tr>
<th>e.</th>
<th>Voting Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simple Majority</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>f.</th>
<th>Risk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk Implications of Implementing Officer Recommendation</td>
<td>Low</td>
</tr>
<tr>
<td>Risk Implications of Not Implementing Officer Recommendation</td>
<td>Low</td>
</tr>
</tbody>
</table>
Officer Recommendation if Different to Advisory Committee Recommendation

That Council NOT SUPPORT the investigation of having shark barriers installed within the City of Rockingham.

The Officer’s Reason for Varying the Advisory Committee Recommendation

While there is ongoing comment in all types of media at both local and state level regarding sharks, and the options for increased safety from shark attack, there was no mention of either in the 2013 City of Rockingham Customer Satisfaction Survey. Additionally there was no mention of sharks, or a need for increased shark safety measures documented within the outcomes from the community consultations regarding the City's Draft Community Plan.

City of Rockingham Community Safety staff also did not receive any comments regarding sharks or shark barriers during their interactions with local residents at the recent Safety and Children’s Expo event. Additionally at this time there does not appear to be mention of the issue in the completed online surveys for the Community Safety Strategy.

Specific community consultation would be required to establish the level of community concern in regard to this issue. The 1City of Rockingham Property Local Law 2001 states ‘this local law applies throughout the district and in the sea adjoining the district for a distance of 200 metres seawards from the low water mark at ordinary spring tides (Government Gazette 8 January 2002)’. Although this gives the City some measure of jurisdiction in relation to any shark net in the ocean within 200 metres it would be essential to undertaken 2consultation with both the Department of Transport and Department of Fisheries as both are key stakeholders in relation to this concept.

The City of Rockingham Economic Development Strategy 2014-2017 outlines ten key recommendations. Key Recommendation 2 outlines a detailed design and master planning exercise to be undertaken along the foreshore from the Val St Jetty to Bell Park (Foreshore Redevelopment Masterplan), focusing on:

“a design that is sympathetic to, and makes maximum use of the north facing sheltered beach, and the significant shaded areas within the two parks.”

The Foreshore Redevelopment Masterplan will involve significant community consultation, with the first workshop for Councillors and the Executive Management team planned for 27 November 2014. Following this there will be a public information session on 3 December 2014, and a marquee inviting public comment on the foreshore on Sunday 7 December 2014. These consultation sessions will supply ample opportunity for concerns to be tabled in relation to sharks and increased shark safety measures that may be implemented.

While it is noted that the Foreshore Redevelopment Masterplan does not include Secret Harbour, Port Kennedy and Waikiki foreshores, Key Recommendation 5 of the Economic Development Strategy does focus on the potential of these foreshore precincts.

Considering the focus on Rockingham beaches of the Economic Development Strategy and the planned public engagement regarding these areas, a separate investigation into sharks and increased shark safety does not appear necessary at this time.

Committee Recommendation

Moved Cr Sammels, seconded Cr J Smith:

That Council INVESTIGATE the matter of having shark barriers within the City of Rockingham and a report be placed before Council.

Committee Voting – 5/0

1 Typographical error, should read ‘City of Rockingham Property Local Law 2001 1.4 Application states’
2 Typographical error, ‘consultation’ not consolation.
The Committee’s Reason for Varying the Officer’s Recommendation

The Committee sought further investigation into the matter so that Council can make a more informed decision.

Implications of the Changes to the Officer’s Recommendation

Not Applicable
13. **Reports of Councillors**  
Nil

14. **Addendum Agenda**  
Nil

15. **Motions of which Previous Notice has been given**  
Nil

16. **Notices of motion for Consideration at the Following Meeting**  
Nil

17. **Urgent Business Approved by the Person Presiding or by Decision of the Committee**  
Nil

18. **Matters Behind Closed Doors**  
Nil

19. **Date and Time of Next Meeting**  
The next Corporate and Community Development Committee Meeting will be held on **Tuesday 20 January 2015** in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.

20. **Closure**  
*Before the meeting closed, Cr Stewart wanted to congratulate all officers who were involved in the Christmas Lights switch on for such a very successful event.*

There being no further business, the Chairperson wished all Councillors, staff and their families a Merry Christmas and thanked those persons present for attending the Corporate and Community Development Committee meeting, and declared the meeting closed at 4:45pm.