# Planning and Engineering Services Committee Minutes

**Monday 17 September 2018**

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# City of Rockingham
## Planning and Engineering Services Committee Meeting Minutes
### Monday 17 September 2018 - Council Boardroom

### 1. Declaration of Opening

The Chairperson declared the Planning and Engineering Services Committee Meeting open at **4:00pm**, welcomed all present, and delivered the Acknowledgement of Country.

### 2. Record of Attendance/Apologies/Approved Leave of Absence

#### 2.1 Councillors
- Cr Chris Elliott  
  - Chairperson
- Cr Barry Sammels (Mayor)
- Cr Leigh Liley  
  - (Deputising for Cr Deb Hamblin)
- Cr Katherine Summers  
  - (Arrived 4:02pm)
- Cr Joy Stewart  
  - (Observer - arrived 4:03pm)

#### 2.2 Executive
- Mr Michael Parker  
  - Chief Executive Officer
- Mr David Caporn  
  - A/Director Planning and Development Services
- Mr Peter Doherty  
  - Director Legal Services and General Counsel
- Mr Sam Assaad  
  - Director Engineering and Parks Services
- Mr Peter Ricci  
  - Manager Major Planning Projects
- Mr Brett Ashby  
  - Manager Strategic Planning and Environment
- Mr Mike Ross  
  - Manager Statutory Planning
- Ms Erica Scott  
  - A/Manager Health and Building Services
- Mr Alan Bedwell  
  - A/Manager Compliance and Emergency Liaison
- Mr Ian Daniels  
  - Manager Infrastructure Project Delivery
- Mr Manoj Barua  
  - Manager Engineering Services
- Mr Tony Bailey  
  - Coordinator Asset Maintenance
- Ms Natalie Watkinson  
  - A/Manager Land and Development Infrastructure
- Mr Adam Johnston  
  - Manager Parks Services
- Mr Peter Varris  
  - Manager Governance and Councillor Support
- Mr Aiden Boyham  
  - City Media Officer
- Mr Peter Le  
  - Senior Legal and Councillor Liaison Officer
- Ms Melinda Wellburn  
  - PA to Director Planning and Development Services

#### 2.3 Members of the Gallery: 3

#### 2.4 Apologies:
- Cr Deb Hamblin (Deputy Mayor)
- Cr Mark Jones

#### 2.5 Approved Leave of Absence: Nil
3. Responses to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

4:02pm The Chairperson invited members of the Public Gallery to ask questions.

4.1 Mr Peter Green, Cooloongup - Cape Peron

The Chairperson invited Mr Green to present his questions to the Planning and Engineering Services Committee. Mr Green asked the following questions:

(Preamble to questions) I thank Natalie, Acting Manager Land and Development Infrastructure for her assistance in clarifying an item in the Planning Bulletin earlier today.

My questions relate to Cape Peron, what's new I hear you say. The Perth-Peel 3.5 million document identifies 15 Planning Investigation Areas (PIA's) that require further investigation.

Point Peron (Mangles Bay) is identified as a Planning Investigation Area in the final South Metropolitan Peel Sub-Regional Planning Framework.

With recent decisions there is a need to consider future planning and land use options for whole of Cape Peron.

The WAPC at its August meeting recognised further consultation was required with Local Government, I ask:

(a) Has discussions taken place between DPLH and the City regarding a proposed approach to address the Investigation Area, if so,
(b) What is the proposed approach, and
(c) Will the scoping documents include community consultation, and
(d) What will be the composition of the City's investigation team?

The Chairperson advised he is aware of an exchange of correspondence between the Department and the City, however, not the outcome of that exchange and advised the questions will be taken on notice.

4.2 Mr Gareth Evans, Rockingham - PD-048/18 - Proposed Section 40 Liquor Licence - Extension of Licence Hours (Shoalwater Football Club)

The Chairperson invited Mr Evans to present his questions to the Planning and Engineering Services Committee. Mr Evans asked the following questions:

(Preamble to questions)

I submit these questions on behalf of FC Showalter in relation to the Agenda Item 12, PD-048/18 Proposed Section 40 Liquor Licence - Extension of Licence Hours (Shoalwater Football Club), in which the Club is applying to extend its licensed hours by one hour on Wednesdays.

Is the Committee aware:

(i) that FC Shoalwater have played soccer on Sundays and trained on Wednesday evenings at Shoalwater Oval for well over ten years?

(ii) that FC Shoalwater have held a liquor licence at the Clubhouse since 2 April 2017, equating to very nearly two winter seasons of operating under its liquor licence?

(iii) that neither the City of Rockingham nor FC Shoalwater have received any complaints in relation to the Club's activities since it commenced operating under its liquor licence?
(iv) that the City of Rockingham has not received any complaints regarding the Hillman Hornets Cricket Club (who use the Shoalwater Oval/Clubhouse in the summer season) relating to its liquor licence, which it is understood they have held since about Sept 2011?

(v) that in the many years playing and training at Shoalwater Oval prior to the Club obtaining a liquor licence the Club did not receive any complaints about noise or antisocial behaviour of patrons?

(vi) that, in the event of the City of Rockingham receiving any substantiated complaints regarding crowd noise or antisocial behaviour of patrons, the operating times may be changed at the discretion of the Department of Racing, Gaming and Liquor?

The Chairperson advised that each of those matters have been dealt with in the Officer's Report contained in today's Committee agenda and will be considered later in the meeting.

4:10pm There being no further questions the Chairperson closed Public Question Time.

5. **Confirmation of Minutes of the Previous Meeting**

Movd Cr Sammels, seconded Cr Summers:

That Committee **CONFIRMS** the Minutes of the Planning and Engineering Services Committee Meeting held on 20 August 2018, as a true and accurate record.

Committee Voting - 4/0

6. **Matters Arising from the Previous Minutes**

Nil

7. **Announcement by the Presiding Person without Discussion**

4:11pm The Chairperson announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8. **Declarations of Members and Officers Interests**

4:11pm The Chairperson asked if there were any interests to declare. There were none.

9. **Petitions/Deputations/Presentations/Submissions**

Nil

10. **Matters for which the Meeting may be Closed**

Nil

11. **Bulletin Items**

<p>| Planning and Development Services Information Bulletin - September 2018 |
| Health Services |
| 1. Health Services Team Overview |
| 2. Human Resource Update |
| 3. Project Status Reports |
| 3.1 FoodSafe |
| 3.2 Industrial and Commercial Waste Monitoring |</p>
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**Building Services**

1. Building Services Team Overview
2. Human Resource update
3. Project Status Reports
4. Information Items
   - 4.1 Monthly Building Permit Approvals - (All Building Types)
   - 4.2 Other Permits
   - 4.3 Monthly Caravan Park Site Approvals

**Compliance and Emergency Liaison**

1. Compliance and Emergency Liaison Team Overview
2. Human Resource Update
3. Project Status Reports
   - 3.1 Refurbishment of the New Compliance Headquarters
4. Information Items
   - 4.1 Ranger Services Action Reports
   - 4.2 Private Swimming Pool and Spa Inspection Program
   - 4.3 Emergency Management and Fire Prevention
   - 4.4 CRM
   - 4.5 Accredited Emergency Service Training
   - 4.6 Singleton Volunteer Bush Fire Brigade (SVBFB) – Emergency Rescue Helicopter
   - 4.7 SmartWatch Key Result Area: Visibility
   - 4.8 SmartWatch Key Result Area: Engagement with Community
   - 4.9 SmartWatch Key Result Area: Increasing perception of Safety
   - 4.10 Notable Statistics

**Strategic Planning and Environment**

1. Strategic Planning and Environment Team Overview
2. Human Resource Update
3. Project Status Reports
   - 3.1 Local Planning Strategy (LUP/1352)
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CONFIRMED AT A PLANNING AND ENGINEERING SERVICES
MEETING HELD ON MONDAY 15 OCTOBER 2018

PRESIDING MEMBER

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1 Correction to 4.8 - 4.8.10 should not have been included under Development Application Referrals
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### Information Items

- Advisory Committee Minutes

### Committee Recommendation

**Moved Cr Liley, seconded Cr Sammels:**

That Councillors acknowledge having read the Planning Services Information Bulletin – September 2018 and the content be accepted.

Committee Voting – 4/0

### Engineering and Parks Services Information Bulletin – September 2018

**Engineering and Parks Services Directorate**

1. Engineering and Parks Services Directorate Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Bushfire Risk

**Asset Services**

1. Asset Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Alignment of Asset Classes to A-Spec
   3.2 Drainage Condition Audit
   3.3 Asset System Data Audit
   3.4 Facility Security Plan
   3.5 Reserve Electrical Asset Mapping
4. Information Items
   4.1 Asset Maintenance Team
   4.2 Asset Maintenance – Buildings
   4.3 Asset Maintenance – Reserves

**Infrastructure Project Delivery**

1. Infrastructure Project Delivery Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Rockingham Beach Foreshore Revitalisation Stage One
4. Information Items
   4.1 Aqua Jetty 290KW Photovoltaic Array, Warnbro
   4.2 Aqua Jetty Monolith Sign, Warnbro
   4.3 Centenary Park shelter replacement, Safety Bay
   4.4 Chelmsford Reserve replacement of aged park furniture, Port Kennedy
   4.5 City Park lighting upgrade, Rockingham
   4.6 Council Administration Building disability inclusion works, Rockingham
4.7 Council Depot and Operation Centre security electric fence, Rockingham
4.8 Eva Lynch and Hourglass Reserve lighting replacement, Warnbro
4.9 Fantasy Park disc golf course, Waikiki
4.10 Golden Bay Coastal Community Centre (Louvers replacement and roofing repairs)
4.11 Golden Bay Coastal Community Centre (Rust treatment and painting)
4.12 Golden Bay Foreshore shade sails
4.13 Governor Road LED (light emitting diode) park lighting, East Rockingham
4.14 Harrington Waters exercise equipment, Waikiki
4.15 Hourglass Reserve athletic infrastructure, Cooloongup
4.16 Kingaroy Reserve play equipment and surrounds, Baldivis
4.17 Lagoon Reserve landscape upgrade, Secret Harbour
4.18 Lamorak Way Footpath (Chapel Street to Borough Road), Baldivis
4.19 Lot 206 Longbeach Rise Park Open Space, Port Kennedy
4.20 Mersey Point Timber Jetty demolition, Shoalwater
4.21 Mundijong Road and St Albans Road, Baldivis
4.22 Nairn Drive (Stage 3) Blaxland Terrace to Cottonwood Drive, Baldivis
4.23 Old Abattoir, Hillman
4.24 Palermo Cove Carpark (opposite Palisades Boulevard) lighting upgrade, Secret Harbour
4.25 Public Access Way Closure at Gulson Court, Waikiki
4.26 Rhonda Scarrott Reserve floodlighting, Golden Bay
4.27 Rockingham Aquatic Centre asbestos removal
4.28 Rockingham Lakes Oval carpark (La Guardia Loop), Port Kennedy
4.29 Singleton Volunteer Bush Fire Brigade shed extension
4.30 Secret Harbour Community Centre – Refurbishment Internal and External Items
4.31 Secret Harbour Foreshore fitness equipment
4.32 Smirk Road guarded school crossing (Tuart Rise Primary School), Baldivis
4.33 Surf Drive Reserve play equipment and seating, Secret Harbour
4.34 Townsend Reserve gazebo, Rockingham
4.35 Warnbro Recreation Centre seating and shelter

**Parks Services**
1. Parks Services Team Overview
2. Human Resource Update
3. Project Status Reports
4. Information Items
   4.1 Delegated Public Open Space Handovers
   4.2 Churchill and Bell Park Turf Planting
   4.3 Lark Hill Charity Rugby Event
   4.4 Hourglass Renovation
   4.5 Revegetation of Heritage Park Drive verge
   4.6 Feral animal control program
   4.7 Replacement of pedestrian landings, Marseille Mews lookout, Warnbro

**Engineering Services**
1. Engineering Services Team Overview
2. Human Resource Update
3. Project Status Reports
   3.1 Rockingham Future Traffic Modelling
   3.2 Integrated Transport Plan 8 Year Review
4. Information Items
   4.1 Delegated Authority for Temporary Thoroughfare Closure
Committee Recommendation

Moved Cr Liley, seconded Cr Sammels:
That Councillors acknowledge having read the Engineering and Parks Services Information Bulletin – September 2018 and the content be accepted.

Committee Voting – 4/0
## 12. Agenda Items

### Planning and Development Services

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<th>PD-048/18 Proposed Section 40 Liquor Licence - Extension of Licence Hours (Shoalwater Football Club)</th>
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<td>File No:</td>
<td>DD069.2018.00000001.001</td>
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<tr>
<td>Applicant:</td>
<td>Mr Gareth Evans (Shoalwater Football Club)</td>
</tr>
<tr>
<td>Owner:</td>
<td>City of Rockingham</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr David Banovic, Senior Planning Officer</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td>Mr David Waller, Coordinator Statutory Planning, Mr Mike Ross, Manager Statutory Planning</td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 September 2018</td>
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<tr>
<td>Previously before Council:</td>
<td>February 2017 (PDS-004/17)</td>
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<td>Disclosure of Interest:</td>
<td>Tribunal</td>
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<tr>
<td>Nature of Council's Role in this Matter:</td>
<td>Tribunal</td>
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<tr>
<td>Site:</td>
<td>Lot 501 Reserve Street, Shoalwater (Reserve 52831)</td>
</tr>
<tr>
<td>Lot Area:</td>
<td>1925m²</td>
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<tr>
<td>LA Zoning:</td>
<td>Public Open Space</td>
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<td>MRS Zoning:</td>
<td>Urban</td>
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<td>Attachments:</td>
<td>Schedule of Submissions</td>
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1. Location Plan

2. Aerial Photo
Purpose of Report

To consider an application from the Shoalwater Football Club for a Section 40 Certificate of Local Government (Section 40 Certificate) at Lot 501 Reserve Street, Shoalwater (Reserve 52831) to extend the licence hours on Wednesdays from 9:00pm to 10:00pm.

Background

In September 2011, the City granted a Section 40 Certificate for the Hillman Hornets Cricket Club to operate from the clubroom on the reserve, subject to the following conditions:

1. In the event of the City receiving any substantiated resident complaints regarding crowd noise or anti-social behaviour of patrons, the operating times may be changed at the discretion of the Department of Racing, Gaming and Liquor.
2. The business must operate at all times in accordance with the House Management Plan supplied with the application.

In February 2017, the City granted a Section 40 Certificate for the Shoalwater Football Club, which also operates from the clubroom on the reserve, subject to the following conditions:

1. The trading hours are restricted to between 6.00pm to 9.00pm on Wednesdays and 12:00 noon to 7.00pm on Sundays only.
2. The sale and supply of alcohol is restricted to members of the Shoalwater Football Club and to the guests of that member in the company of that member only.
3. Patrons arriving and departing the premises must do so in a responsible manner to ensure the amenity of neighbours is maintained at all times.
4. All rubbish within the licensed area being disposed of in a waste receptacle following club activities.
5. In the event of the City receiving any substantiated resident complaints regarding crowd noise or anti-social behaviour of patrons, the operating times may be changed at the discretion of the Department of Racing, Gaming and Liquor.
6. The House Management Policy and Code of Conduct Management Plan must be complied with at all times.

The Hillman Hornets Cricket Club use the reserve and clubroom during summer, whilst the Shoalwater Football Club use the clubroom and reserve in winter. The City has not received any complaints regarding the Hillman Hornets Cricket Club or Shoalwater Football Club relating to their liquor licenses.

Details

The applicant is seeking approval for a Section 40 Certificate to extend the licenced trading hours for the Shoalwater Football Club.

A Section 40 Certificate from the City is required to accompany any Liquor Licence application made to the Department of Racing, Gaming and Liquor. Details of the Section 40 Certificate application are below:

- The Wednesday trading hours are to be extended from 9:00pm to 10:00pm, with the consumption of alcohol to take place within the clubroom only (see Diagram 5);
- No proposed change to Sunday trading hours; and
- The revised Liquor Licence will grant permission for patrons to be served alcohol on Wednesday evenings between 6:00pm - 10:00pm and on Sundays between 12:00 noon - 7:00pm.

The applicant's (summarised) reasons for the additional hours are:

- The Club is a Masters Club (members are over 35 years of age) and most of its members routinely work long hours and cannot get to training before 7:00pm;
• Many of its members have obligations with their children after work, such as taking them to/collecting them from activities, meaning the members cannot get to training before 7:00pm;
• A number of members do not live in the Shoalwater/Rockingham area which also makes it more difficult for them to get to training before 7:00pm;
• Much needed funds that the Club can generate on its Wednesday night training night is limited due to the 9:00pm restriction; and
• The net result is that after training there is only limited time to use the bar. This makes the Club less attractive to members and prospective members.

3. View of Clubroom and Associated Facilities (looking west)
4. View of Proposed Licenced Area (looking south)

5. Proposed Licensed Area
Implications to Consider

a. Consultation with the Community

In accordance with Clause 64 of Town Planning Scheme No.2 (TPS2) the application was referred to nearby landowners, as shown on the consultation plan. During the public consultation period a total of 10 submissions were received, comprising of five (5) objections and four (4) letters of support. The City also received one (1) additional non-related submission relating to clearing of roof gutters.

6. Consultation Map

The objections received have been grouped and summarised in the table below, including the applicant's and Officer's response to the matter raised.

<table>
<thead>
<tr>
<th>Noise</th>
<th>Submission:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noise</td>
<td>(i) Concerns that noise from vehicles and club members will cause disturbance</td>
</tr>
<tr>
<td></td>
<td>Applicant's Response:</td>
</tr>
<tr>
<td></td>
<td>It is expected that noise in the additional one hour applied for would be less than earlier in the evening. Consumption of alcohol in the extra hour after 9:00pm would be restricted to inside the Clubroom. Monitoring carried out by the Club indicates that noise coming from inside the Clubroom when training has finished is at a low level and does not create unacceptable disturbance for residents.</td>
</tr>
<tr>
<td></td>
<td>There is some noise during matches and training games as a result of players calling for the ball and offering encouragement and advice to fellow players, which is an unavoidable part of playing the sport of soccer.</td>
</tr>
</tbody>
</table>
### Noise (cont…)

The current experience is that members leave the premises after training at different times. Some do not stay at all. Some stay for a short time. Others stay longer and a smaller number stay until the bar closes. As such there is a staggered departure of members with no mass exodus of members at closing time which helps to reduce any noise on leaving. If the extra hour is approved it may be that because the following day is a working day, even fewer stay until closing.

**City's Comment:**

The clubroom where alcohol is proposed to be consumed is only 18m² and will not be occupied by all members during and after training. The clubroom is located in the north western end of the building, which is setback approximately 30.5m from the nearest residential dwelling.

As the sale of liquor will be limited to within the clubroom building and given the limited number of persons that can occupy the building, it is considered that noise disturbance can be managed to limit impact.

### Amenity

**Submission:**

(i) Concerns relating to anti-social behaviour, shouting and late finishes

**Applicant's Response:**

The Club has not received complaints about unruly behaviour. The Club adheres to its Harm Minimisation Documents required by the Department of Racing, Gaming and Liquor (DRGL), one of the aims of which is to minimise disturbance to local residents. The Club has a Code of Conduct and a set of Housekeeping Rules for Bar Staff in support of this. The Club also displays notices in the Clubhouse asking people to consider local residents and to leave the premises quietly.

**City's Comment:**

The Department of Racing Gaming and Liquor, in considering applications for a Liquor Licence, determine if the application is in the public interest. The applicant is required to demonstrate the principles of harm minimisation, code of conduct and management policy, in accordance with the guidelines.

These documents provide a statement of intent on the way the licensee wishes to operate the premises and outlines the licensee's commitment to the responsible service of alcohol, harm minimisation and resolving complaints. The licence will be managed by the Shoalwater Football Club which will be responsible for ensuring anti-social behaviour does not occur.

To address this concern, it is recommended that a condition be imposed which gives the Department of Racing Gaming and Liquor the ability to change the licensing hours if any anti-social behaviour occurs.

### Other

**Submission:**

(i) Clearing of gutters

**City's Comment:**

The matter will be referred to the relevant Department for follow up.

### b. Consultation with Government Agencies

Not Applicable
c. **Strategic Community Plan**

This item addresses the Community’s Vision for the future and specifically the following Aspirations and Strategic Objectives contained in the Community Plan 2015-2025:

**Aspiration B:** A Strong Community

**Strategic Objective:** Capacity Building and Wellbeing - A healthy community that volunteers, embraces lifelong learning and cultural awareness, and is involved with a diverse range of vibrant and sustainable community, sporting, cultural and artistic organisations and pursuits.

**Aspiration D:** Sustainable Environment

**Strategic Objective:** Land Use and Development Control - Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle.

d. **Policy**

**Planning Policy 3.3.19 - Licenced Premises (PP3.3.19)**

PP3.3.19 provides guidance for the assessment and determination of Liquor Licence Applications with the City. The objectives of PP3.3.19 are to:

"(a) Provide a framework for the assessment and determination of Liquor Licence Applications, including the issuing Section 39 and 40 certificates under the Liquor Control Act 1988;

(b) Assist the Council in its consideration of applications for Development Approval which involve a liquor license;

(c) Identify appropriate locations for different types of licensed premises;

(d) Protect the safety and amenity of existing and future residents and business proprietors against anti-social behaviour; and

(e) Minimise personal harm or ill health caused to people, or any group, due to excessive consumption of liquor."

Council is required to have regard to PP3.3.19 when assessing applications for Section 40 Certificates under the Liquor Control Act 1988.

The following is an assessment of the proposal against the assessment criteria of PP3.3.19:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Provided</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Applications will generally not be supported if the proposal is likely to have a significant potential impact upon the amenity of an area or affected neighbouring properties. A significant potential impact includes circumstances in which if the application were granted:

(i) undue offence, annoyance, disturbance or inconvenience to persons who reside or work in the vicinity, or to persons in or travelling to or from an existing or proposed place of public worship, hospital, child care premises or school, would be likely to occur; or

The City has supported Section 40 Certificates for sporting clubs utilising reserves on training and game days, including on the subject reserve based on compliance with PP3.3.19.

The City considers that potential impacts on the surrounding residential amenity as a result of the extended trading Section 40 Certificate being granted can be mitigated by a condition of approval requiring the clubroom door and windows fronting Fourth Avenue being closed from 9:00pm on a Wednesday.

Yes
### Location (cont...)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>(ii)</td>
<td>the amenity, quiet or good order of the locality in which the premises or the proposed premises are, or are to be, situated would in some other manner be lessened. Licensed premises should generally have an active street front.</td>
</tr>
</tbody>
</table>

### Number of Patrons

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Premises are restricted to maximum patron numbers under the Health (Public Building) Regulations 1992, and those numbers are to be complied with at all times.</td>
<td>The Shoalwater Football Club must continue to comply with the maximum accommodation numbers under the Health (Public Building) Regulations 1992.</td>
</tr>
</tbody>
</table>

### Previous History

<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>The City will generally review the history of complaints regarding an existing licensed premises when considering an Application for Planning Approval for a &quot;Change of Use&quot; or an Extended Trading Permit.</td>
<td>Whilst a number of submissioners raised noise disturbance as an issue, a review of the City records demonstrate that there have been no complaints about noise associated with Shoalwater Football Club.</td>
</tr>
</tbody>
</table>

### Noise

<p>| | |</p>
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<tbody>
<tr>
<td>To address noise impacts from a proposed licensed premises, the City may require that an applicant submit an acoustic report, prepared by a suitably qualified acoustic consultant (as determined by the City), demonstrating that the noise likely to be emitted from the licensed premises will comply with the Environmental Protection (Noise) Regulations 1997. The report should indicate the likely noise nuisance and what sound attenuation measures will be needed to control noise emissions from the premises in accordance with the requirements of the Environmental Protection (Noise) Regulations 1997.</td>
<td>The City considers that with the implementation of noise mitigation conditions, noise emanating from the clubroom on a Wednesday night between 9:00pm to 10:00pm is unlikely to have an adverse impact on neighbouring properties, given the licensed area is within the building and setback 30.5m from the nearest residential dwelling. As previously advised, a condition should be applied requiring doors and windows to be closed after 9:00pm on a Wednesday, as recommended by the City’s Environmental Health Services.</td>
</tr>
</tbody>
</table>

### Harm Minimisation

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>The applicant will be required to demonstrate that the principles of harm minimisation have been addressed by the lodgement of a House Management Policy, Code of Conduct and Management Plan in accordance with the Department of Racing, Gaming and Liquor Guidelines.</td>
<td>The applicant has provided a House Management Policy, Code of Conduct and a Management Plan in accordance with the Department of Racing, Gaming and Liquor Guidelines.</td>
</tr>
</tbody>
</table>

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CONFIRMED AT A PLANNING AND ENGINEERING SERVICES MEETING HELD ON MONDAY 15 OCTOBER 2018

PRESIDING MEMBER
### Harm Minimisation (cont...)

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>According to the applicant, staff of the club will have successfully completed their required training and obtained the appropriate approval from the licensing authority prior to the approval of an application for a licence. The responsible service of alcohol will be required at all times.</td>
</tr>
</tbody>
</table>

### Consultation

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Where the City considers the approval of a licensed premise is likely to have a significant potential impact upon the amenity of an area or affected neighbouring properties, the application will be the subject of a process of communication in accordance with PP3.3.19.</td>
<td>The consultation process has been undertaken in accordance with the City's Community Consultation Procedure. The submissions received during the consultation period have been considered and the Officer's comments have previously addressed the submission.</td>
</tr>
<tr>
<td></td>
<td>Yes</td>
</tr>
</tbody>
</table>

### Consistency with Planning Approval

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Ensure compliance with conditions that have been placed on a Planning Approval (if appropriate).</td>
<td>Development Approval is not required by Shoalwater Football Club for use of Shoalwater Oval.</td>
</tr>
<tr>
<td></td>
<td>Not applicable</td>
</tr>
</tbody>
</table>

The proposal is considered to comply with PP3.3.19.

e. **Financial**

   Nil

f. **Legal and Statutory**

   **Town Planning Scheme No.2 (TPS2)**

   Clause 4.22 of TPS2 relates to Licensed Premises Applications. Clause 4.22.2 of TPS2 requires Council to take into account the general and specific objectives of the Scheme, the deemed provisions of TPS2 and have regard to any relevant Policy of the Council.

   The relevant considerations under the deemed provisions of TPS2 are the effect of the proposal on the amenity of the locality and any submissions received during community consultation. These matters have been discussed in the 'Consultation with the Community' section of this report. The proposal for revised liquor hours is considered to comply with TPS2.

   **Liquor Control Act 1988 (LC Act)**

   The power to grant a Liquor Licence is vested in the Department of Racing, Gaming and Liquor (licensing authority). Whilst the Council has the ability to grant a Section 40 Certificate under TPS2, the ultimate determination on whether a Liquor Licence is issued rests with the Department of Racing, Gaming and Liquor.

   Clause 33, ‘Powers of licensing authority when deciding applications’ of the LC Act gives the licensing authority absolute discretion to grant or refuse an application made under the LC Act on any ground, or for any reasons, that the licencing authority considers in the public interest.

   **Risk**

   All Council decisions are subject to risk assessment according to the City's Risk Framework.

   Implications and comment will only be provided for the following assessed risks.

   *Customer Service / Project management / Environment:* High and Extreme Risks

   *Finance / Personal Health and Safety:* Medium, High and Extreme Risks

   Nil
Comments

The Shoalwater Football Club has operated from Shoalwater Oval since August 2017, under its current liquor licence hours.

The 2017 Section 40 certificate resulted in Council specifying a closing time of 9:00pm on Wednesdays to address noise concerns raised by submissioners at the time. There has been no complaints to the City in relation the Club's activities since it commenced operating.

The City considers that the concerns regarding the potential to adversely impact the amenity of the surrounding residents, can be adequately addressed via conditions. These would include:

(i) Limiting the consumption of alcohol within the clubroom only and windows and doors be closed from 9:00pm on Wednesdays (other than to access toilets);
(ii) In the event the City receives substantiated resident complaints regarding noise or anti-social behaviour of patrons, the trading hours may be changed at the discretion of the Department of Racing, Gaming and Liquor.

The City considers the revised liquor hours is reasonable for a facility of this nature, given the in-house management measures proposed by the applicant and the limited impact one additional hour will have on residents. In order to further address concerns, conditions are recommended to minimise the impact on the amenity of adjacent owners.

Voting Requirements

Simple Majority

Officer Recommendation

That Council APPROVES the Section 40 Certificate (Club Restricted Liquor Licence) for the Shoalwater Football Club at Lot 501 Reserve Street, Shoalwater (Reserve 52831) subject to the following conditions:

1. The trading hours are restricted to between 6:00pm to 10:00pm on Wednesdays and 12:00 noon to 7:00pm on Sundays only.
2. The consumption of alcohol from 9:00pm to 10:00pm on Wednesdays shall only take place within the clubhouse premises only, subject to external windows and doors being closed at all times.
3. The sale and supply of alcohol is restricted to members of the Shoalwater Football Club and to the guests of that member in the company of that member only.
4. All rubbish within the licensed area being disposed of in a waste receptacle following club activities.
5. In the event of the City receiving any substantiated resident complaints regarding crowd noise or anti-social behaviour of patrons, the operating times may be changed at the discretion of the Department of Racing, Gaming and Liquor.
6. The House Management Policy and Code of Conduct Management Plan must be complied with at all times.

Committee Recommendation

Moved Cr Sammels, seconded Cr Liley:

That Council APPROVES the Section 40 Certificate (Club Restricted Liquor Licence) for the Shoalwater Football Club at Lot 501 Reserve Street, Shoalwater (Reserve 52831) subject to the following conditions:

1. The trading hours are restricted to between 6:00pm to 10:00pm on Wednesdays and 12:00 noon to 7:00pm on Sundays only.
2. The consumption of alcohol from 9:00pm to 10:00pm on Wednesdays shall only take place within the clubhouse premises only, subject to external windows and doors being closed at all times.
3. The sale and supply of alcohol is restricted to members of the Shoalwater Football Club and to the guests of that member in the company of that member only.

4. All rubbish within the licensed area being disposed of in a waste receptacle following club activities.

5. In the event of the City receiving any substantiated resident complaints regarding crowd noise or anti-social behaviour of patrons, the operating times may be changed at the discretion of the Department of Racing, Gaming and Liquor.

6. The House Management Policy and Code of Conduct Management Plan must be complied with at all times.

Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
**Planning and Development Services**  
**Statutory Planning Services**

<table>
<thead>
<tr>
<th>Reference No &amp; Subject:</th>
<th>PD-049/18 Karnup Locality Boundary - Public Submissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>File No:</td>
<td>LUP/405-03</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Cr Mark Jones</td>
</tr>
<tr>
<td>Owner:</td>
<td></td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Mike Ross, Manager Statutory Planning</td>
</tr>
<tr>
<td>Other Contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee Meeting:</td>
<td>17 September 2018</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>June 2018 (PD-029/18)</td>
</tr>
<tr>
<td>Disclosure of Interest:</td>
<td>Advocacy</td>
</tr>
<tr>
<td>Nature of Council’s Role in this Matter:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site:</th>
<th>Various</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot Area:</td>
<td>Approximately 146ha</td>
</tr>
<tr>
<td>LA Zoning:</td>
<td>Development; Parks and Recreation; Railways</td>
</tr>
<tr>
<td>MRS Zoning:</td>
<td>Urban; Parks and Recreation; Railways; Other Regional Roads</td>
</tr>
</tbody>
</table>
| Attachments: | 1. Option One (Merge)  
2. Option Two (Status Quo)  
3. Option Three (Rename)  
4. City Consultation Letter and Submission Response Form  
5. Schedule of Submissions |
| Maps/Diagrams: | 1. Location Plan  
2. Consultation Plan  
3. Current Karnup Locality Boundary  
4. South Metropolitan Sub-regional Planning Framework |

**Purpose of Report**

To consider three options (Attachments 1, 2 and 3) in relation to the Singleton/Karnup locality boundary changes, following public consultation.

**Background**

In June 2018, Council resolved to support three options being explored in relation to the Singleton/Karnup locality boundary changes, as follows:

(a)  "Option One – (Merge) the land known as "Vista Private Estate", including the area bounded by Mandurah Road, Paganoni Road, Mandurah Railway line and the City of Rockingham district boundary being included in the suburb of “Singleton”; or
Subject to public consultation with the following:

(a) A preferential vote being carried out to all affected owners and residents within the “Vista Private Estate” and east of Mandurah Road via letter with self-replied envelopes;

(b) Rockingham District Historical Society Inc;

(c) Singleton Residents Association; and

(d) Baldivis Residents Association.

**Details**

This report includes an analysis of the survey responses following the Council's decision to gauge a preference from residents, owners within the “Vista Private Estate” and adjacent land, together with major stakeholders.

**Implications to Consider**

a. **Consultation with the Community**

The City posted 580 surveys requesting preferred locality name to all of the owners and residents within the “Vista Private Estate” and east of Mandurah Road via letter with self-replied envelopes. Survey responses were also sought from the Rockingham District Historical Society Inc, Singleton Residents Association (SRA) and Baldivis Residents Association.
2. Consultation Plan

A total of 192 survey responses were received by the City, including 15 late submissions. This is a 33% survey response rate which is considered to be an above average return rate for a survey and is therefore a reliable sample.

A total of 104 (54%) respondents supported Option One - merge with Singleton, while Option two included 69 (36%) and Option Three included 19 (10%) of the responses. While most respondents supported a locality merge with Singleton, this view was not a majority view as Option Two (Status Quo) Karnup still had strong support and Option Three (Rename) to Paganoni had some support.

Survey results are expressed in Table 1 as percentage of the overall number of surveys sent out (580) and in Table 2 separately as a percentage of the surveys that were returned (192).

Table 1 shows that most (67%) of the surveys were not completed. Non responses (neutral) cannot be considered as tacit support for any of the options.

<table>
<thead>
<tr>
<th>Options</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option One - (Merge) Singleton</td>
<td>104</td>
<td>18%</td>
</tr>
<tr>
<td>Option Two - (Status Quo) Karnup</td>
<td>69</td>
<td>12%</td>
</tr>
<tr>
<td>Option Three - (Rename) Paganoni</td>
<td>19</td>
<td>3%</td>
</tr>
<tr>
<td>No response (Neutral)</td>
<td>388</td>
<td>67%</td>
</tr>
<tr>
<td>Total</td>
<td>580</td>
<td>100%</td>
</tr>
</tbody>
</table>

Table 1 - Percentage of the Overall Survey 580 sent

Table 2 shows that Option One (54%) rename to Singleton is the most favoured response, followed by Option Two (36%) remain as Karnup and Option Three (19%) rename to Paganoni, in that order of preference.
Table 2 - Percentage of the Survey Respondents

<table>
<thead>
<tr>
<th>Options</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option One - (Merge) Singleton</td>
<td>104</td>
<td>54%</td>
</tr>
<tr>
<td>Option Two – (Status Quo) Karnup</td>
<td>69</td>
<td>36%</td>
</tr>
<tr>
<td>Option Three – (Rename) Paganoni</td>
<td>19</td>
<td>10%</td>
</tr>
<tr>
<td>Total</td>
<td>192</td>
<td>100%</td>
</tr>
</tbody>
</table>

Table 3 includes a summary of the comments that are set out in the Schedule of Submissions (Attachment 5).

**Option One – Singleton Preferred Locality Name (104 Supporters)**

**Submission Responses (Summarised):**
1. Shops are named Singleton Village
2. Confusion to visitors and deliveries
3. We need a suburb entrance sign
4. Delivery men get lost, address is not on Google
5. Singleton Beach Shopping Centre is 300m down the road from our home and we are classed as Karnup.
6. Too complicated and constantly explaining location as no one thinks us as Karnup
7. Property sold a Singleton Village
8. People relate to Singleton as its directly adjacent
9. Karnup is not well known compared to Singleton
10. Confusing as shopping centre is ‘Singleton’
11. On building contract it listed Singleton
12. People know where Singleton is
13. Singleton Village rather than ‘Rural’ Karnup (farm)
14. Constantly dealing with undelivered parcels, lost pizza hut drivers and confused people as Karnup
15. Confused friends and in applying for insurance
16. Run a home business and loose business thinking a remote location
17. Confused rental property searches
18. Karnup has big rural blocks, mostly farming, whereas being a smaller suburb with a shopping centre called Singleton it makes more sense to combine both suburbs
19. Singleton is a more precise area to where I live
20. Say I live near Singleton
21. Associate with the beach and railway line is a logical boundary
22. Land was marketed as Singleton which is more readily identifiable
23. Karnup is a suburb more closely associated with Baldivis
24. Children attend school in Singleton
25. Nobody can find us
26. It makes more sense geographically to be included as Singleton
27. Easier for people to find area as Singleton
### Option Two – Karnup Preferred Locality Name (69 Supporters)

<table>
<thead>
<tr>
<th>Submission Responses (Summarised):</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Happy with address as Karnup</td>
</tr>
<tr>
<td>2. Land was advertised as Karnup</td>
</tr>
<tr>
<td>3. Cost of the suburb change</td>
</tr>
<tr>
<td>4. Hassle and inconvenience of updating address</td>
</tr>
<tr>
<td>5. Shopping centre should change names</td>
</tr>
<tr>
<td>6. Waste of time changing utilities, government to reflect change</td>
</tr>
<tr>
<td>7. Singleton belongs to the other side of Mandurah Road</td>
</tr>
<tr>
<td>8. Researched suburbs with “up” as wanted to live in Karnup for its association with an aboriginal name</td>
</tr>
<tr>
<td>9. Aged pensioners don’t want to incur the cost</td>
</tr>
<tr>
<td>10. Want rates and insurance costs to remain as they are</td>
</tr>
<tr>
<td>11. Satisfied with Karnup</td>
</tr>
<tr>
<td>12. No reason to change the name, no benefit.</td>
</tr>
<tr>
<td>13. Changing the name will cause more confusion</td>
</tr>
<tr>
<td>14. Bought land as Karnup</td>
</tr>
<tr>
<td>15. Karnup will grow in future years</td>
</tr>
<tr>
<td>16. Not bothered, worse things are happening</td>
</tr>
<tr>
<td>17. Need an entrance sign “Vista Estate Karnup”, no identity</td>
</tr>
<tr>
<td>18. Extra cost, rates, loan documents may have to be re-drawn up</td>
</tr>
<tr>
<td>19. Karnup is on the map</td>
</tr>
<tr>
<td>20. Bought knowing it was Karnup despite developer advertising as Singleton</td>
</tr>
<tr>
<td>21. If it’s not broken don’t fix it.</td>
</tr>
<tr>
<td>22. DHL fixed the issue with parcel deliveries when they knew it’s not a rural property</td>
</tr>
<tr>
<td>23. Wanted Singleton but changed mind to Karnup</td>
</tr>
<tr>
<td>24. Change to legal documents and household bill cost</td>
</tr>
<tr>
<td>25. If we wanted to build in Singleton we would have</td>
</tr>
<tr>
<td>26. Associate with Karnup as other family live in Karnup</td>
</tr>
<tr>
<td>27. No one asked Singleton residents if they wanted the Vista Estate to join.</td>
</tr>
<tr>
<td>28. The Singleton Residents Association consulted the community and there is no support for a merger of the Vista Estate with Singleton</td>
</tr>
<tr>
<td>29. Support Karnup but people need to know where we are. Need a sign labelled ‘Karnup’ at our entrance.</td>
</tr>
</tbody>
</table>

### Option Three – Paganoni Preferred Locality Name (19 Supporters)

<table>
<thead>
<tr>
<th>Submission Responses (summarised)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The area is in limbo, the renaming to Paganoni will give the Vista Estate an identity</td>
</tr>
<tr>
<td>2. Better estate signage at entrance is needed</td>
</tr>
<tr>
<td>3. Karnup is confusing geographically</td>
</tr>
<tr>
<td>4. Paganoni will give the Vista identity</td>
</tr>
</tbody>
</table>
Table 3 - Summary of Survey Responses

54% of respondents supported renaming to Singleton is a majority view of survey respondents but is not an indication of strong community support. The balance of respondents considered the locality should still be Karnup or changed to Paganoni.

Support for Singleton (54%) was generally based on confusion to visitors and deliveries, delivery available to Singleton but not Karnup, naming of ‘Singleton Village Shopping Centre’, association with Karnup with rural properties, being part of Singleton community through use of school, and makes more sense to combine both suburbs as it is more readily identifiable and located.

Support for Karnup (36%) was based on residents being content with their present address as Karnup, the cost and inconvenience of changing address with utilities, loans and while the estate is being advertised as Singleton there was some recognition that it was known as Karnup before purchasing. One respondent also fixed delivery issues with a delivery company once the location was clarified.

A common theme in submissions was a need for a sense of identity to avoid confusion about location, with some respondents suggesting an entrance sign with the estate name and locality.
3. Current Karnup Locality Boundary
4. South Metropolitan Sub-regional Planning Framework

The South Metropolitan Sub-regional Planning Framework identifies land within Karnup for Urban Expansion. The City will be preparing a future District Structure Plan to guide growth, employment and significant environmental attributes. Some survey respondents referred to the Vista Estate as being very different to a rural Karnup, but that perception could change based on future growth anticipated for Karnup.

b. Consultation with Government Agencies

Support of the Geographic Names Committee (GNC) is required in relation to amendments to locality boundaries. The City consulted GNC on the survey outcomes where in summary, it was advised that 54% of Survey Respondents being in favour of a change in locality from Karnup to Singleton would not be supported by GNC, as 54% does not represent overwhelming community support.

Additionally, it was advised that the Minister for Lands has previously reviewed requests to rename the portion of Karnup within the Vista Estate to the locality of Singleton. The Minister has not supported these requests.

GNC would support Option Three (new locality of Paganoni) if there was overwhelming support.

c. Strategic Community Plan

This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

**Aspiration D:** Sustainable Environment
**Strategic Objective:** Land Use and Development Control – Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle.

d. **Policy**

Policies and Standards for Geographical Naming in Western Australia (GNC Criteria)
The City is guided by the GNC Policy in respect to the renaming of Localities.

e. **Financial**

The cost of undertaking community consultation and reporting the survey outcomes is approximately $3,500.

f. **Legal and Statutory**

In accordance with the Land Administration Act 1997, the Minister for Lands has the authority for officially naming and un-naming all locality and other administrative boundaries in Western Australia.

g. **Risk**

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

   - Customer Service / Project management / Environment: High and Extreme Risks
   - Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

**Comments**

It is recommended that Council not support a locality name change and retain the locality name of Karnup, based on the following considerations:

- 54% does not represent overwhelming community support to change the locality from Karnup to Singleton as advised by GNC.
- In April 2018, the Minister for Lands advised that a suburb (locality) rename request is a major undertaking and usually originates from the local government based on 'extensive community support' and consultation; and
- The Minister for Lands has previously reviewed requests to rename the portion of Karnup within the Vista Estate to the locality of Singleton. The Minister has not supported these requests and this position has remained unchanged.
- The 2018 population forecast for Karnup was 1,986, however, Karnup will be guided by a future District Structure Plan which will identify future growth opportunities identified through the South Metropolitan Peel Sub-regional Planning Framework (March 2018). The Karnup locality, which includes the Vista Estate has population growth potential, based on land identified for Urban Expansion.

In the circumstance, the Karnup locality name should be retained in the absence of overwhelming community support for a new locality of Paganoni.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council **NOT SUPPORT** locality renaming of the land known as 'Vista Private Estate', including the area bounded by Mandurah Road, Paganoni Road, Mandurah Railway line and the City of Rockingham district boundary, and retain the land within the Karnup locality, based on the outcomes of the community consultation process not demonstrating overwhelming community support for the change.
Committee Recommendation

Moved Cr Sammels, seconded Cr Summers:
That Council **NOT SUPPORT** locality renaming of the land known as 'Vista Private Estate', including the area bounded by Mandurah Road, Paganoni Road, Mandurah Railway line and the City of Rockingham district boundary, and retain the land within the Karnup locality, based on the outcomes of the community consultation process not demonstrating overwhelming community support for the change.

Committee Voting – 4/0

The Committee's Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer's Recommendation

Not Applicable
### Purpose of Report

To consider dedication of a new road within the Golden Bay Foreshore (Reserve 27066) as identified in the approved Foreshore Management Plan.
1. Aerial Plan - Golden Bay Foreshore Reserve 27066

2. Location Plan
Background

In March 2012, the Golden Bay Structure Plan was adopted by the Western Australian Planning Commission (WAPC) replacing the previous Comprehensive Development Plan for Golden Bay.

In May 2012, Council resolved to support the Foreshore Management Plan with minor modifications as requested by the Department of Planning. The Foreshore Management Plan was prepared in consultation with the former Department of Environment and Conservation, the Department of Planning’s Coastal Planning Branch, the Department of Transport, the local community and the City.

The Foreshore Management Plan included a coastal vulnerability assessment as per State Planning Policy 2.6: State Coastal Planning.
CONFIRMED AT A PLANNING AND ENGINEERING SERVICES MEETING HELD ON MONDAY 15 OCTOBER 2018

PRESIDING MEMBER
4. Plan of adjoining Subdivision Approval (WAPC Ref# 147704)
5. Approved Foreshore Management Plan
Details

It is proposed to dedicate a new road within the Golden Bay Foreshore, which upon construction, will provide access consistent with the approved Foreshore Management Plan.

It is proposed that only the section of road within the boundary of Reserve 27066 (as highlighted grey) is to be dedicated under the LA Act. The two connecting road portions located in balance of title of Peet/Department of Housing Land (not highlighted in grey) will be transferred to the City separately, as part of a future subdivision stage of Golden Bay Estate.

6. Proposed Road Dedication (highlighted grey).
Implications to Consider

a. Consultation with the Community

The advice received from the Department of Lands is that only consultation with Government Agencies is required.

The previous consultation process undertaken in 2011 for the Golden Bay Structure Plan and Foreshore Management Plan is considered to satisfy the requirements of the Land Administration Regulations 1988 item 8(d).

b. Consultation with Government Agencies

The following government agencies are being consulted regarding dedication of the road:

(i) Department of Planning, Lands and Heritage;
(ii) Western Power;
(iii) Water Corporation;
(iv) Department of Biodiversity, Conservation and Attractions;
(v) Department of Water and Environmental Regulation;
(vi) Telstra;
(vii) ATCO Gas;
(viii) Department of Industry and Resources; and
(ix) Dampier to Bunbury Natural Gas Pipeline (DPNGP) Land Access Minister.

The submission closing period is the 19 September 2019. No objections to the road dedication have been received so far. There is an urgency in relation to the dedication, which is required before construction works commence and to avoid the City taking on maintenance responsibilities for services.

c. Strategic

Community Plan

This item addresses the Community's Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:

Aspiration D: Sustainable Environment
Strategic Objective: Land Use and Development Control - Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle.

d. Policy
Nil

e. Financial
The Minister for Lands is required to be indemnified by Council against any costs, including any claims for compensation and costs that may reasonably be incurred by the Minister in considering and granting the request to dedicate the land as road.

f. Legal and Statutory
The responsibility for determining applications for the dedication of roads rest with the Minister for Lands on advice from the Department of Planning, Lands and Heritage (State Land Services).

Land Administration Act (1997)
Section 56 of the Land Administration Act (1997) enables the Council to dedicate roads:

56. Dedication of land as road
(1) If in the district of a local government —
(a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government; or
(b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —
(i) the holder of the freehold in that land applies to the local government, requesting it to do so; or
(ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;

or

(c) and comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.

(2) If a local government resolves to make a request under subsection (1), it must
(a) in accordance with the regulations prepare and deliver the request to the Minister; and
(b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.

(3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —
(a) subject to subsection (5), by order grant the request; or
(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or

(c) refuse the request.

(4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for
compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

(5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —

(a) unallocated Crown land or, in the case of a private road, alienated land; and

(b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.

(6) If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.

Land Administration Regulations (1988)

8. Local government request to dedicate land as a road (Act s. 56)

For the purposes of preparing and delivering under section 56(2)(a) of the Act a request to the Minister to dedicate land as a road, a local government must include with the request —

(a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and

(b) if an application has been made to the local government under section 56(1)(b)(ii) of the Act, a copy of the application and details of the rateable value of all the rateable land relevant to the application; and

(c) if the request is made in respect of a private road referred to in section 56(1)(c) of the Act —

(i) written confirmation that the public has had uninterrupted use of the private road for a period of not less than 10 years; and

(ii) a description of the section or sections of the public who have had that use; and

(iii) a description of how the private road is constructed; and

(d) copies of any submissions relating to the request that the local government has received, and the local government’s comments on those submissions; and

g. Risk

All Council decisions are subject to risk assessment according to the City’s Risk Framework.

Implications and comment will only be provided for the following assessed risks.

Customer Service / Project management / Environment: High and Extreme Risks

Finance / Personal Health and Safety: Medium, High and Extreme Risks

Nil

Comments

Given the approved location of the road within the existing Golden Bay Foreshore Reserve, the City considers that the benefits attached to having a formalised road reservation, such as utility access and provision of a clear delineation for ongoing maintenance responsibilities by services providers, allows a better foundation for cost effective management. If the foreshore access is not dedicated as a road, then the City will bear the responsibility for ongoing maintenance of services.

It is therefore recommended that Council request a portion of the Golden Bay Foreshore to be dedicated as a road.
OFFICER RECOMMENDATION

That Council APPROVES a request to the Minister for Lands to dedicate a portion of Reserve 27066, Lot 2030 Marillana Drive, Golden Bay, as road in accordance with the plan below, subject to no objections from Government Agencies.
Moved Cr Summers, seconded Cr Liley:

That Council **APPROVES** a request to the Minister for Lands to dedicate a portion of Reserve 27066, Lot 2030 Marillana Drive, Golden Bay, as road in accordance with the plan below, subject to no objections from Government Agencies.

Land requested for Road Dedication 10,314m² (highlighted grey)

Committee Voting – 4/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Purpose of Report
To consider endorsing the City of Rockingham Bushfire Risk Management Plan 2018-2022.

Background
State Hazard Plan for Fire (Westplan - Fire)
Westplan - Fire requires all Local Governments with significant bushfire risk to prepare an integrated Bushfire Risk Management Plan (BRM Plan) outlining a strategy to treat bushfire related risk across all land tenures.

Community Plan Strategy – Bushfire Risk Mitigation
The City has responsibilities for planning, preparation, response and recovery relating to bushfire, as well as land use planning decision making and enforcement roles. Acknowledging this, the Chief Executive Officer prepared a Bushfire Risk Discussion paper in December 2014 that:

- Acknowledged the changing bushfire environment;
- Identified the risks to the City;
- Established key actions for further clarification; and
- Proposed to develop a Community Plan Strategy to address bushfire risk mitigation.
In August 2017, the Council adopted the Community Plan Strategy - Bushfire Risk Mitigation (CPS), which contains outcomes applicable to the BRM Plan. The purpose of this CPS is to identify and outline the City’s role in providing for improved protection against bushfires and to establish a culture of community awareness of bushfires. A City wide, tenure blind, BRM Plan, also required under Westplan - Fire, is a key element of the CPS.

Warnbro Dunes Pilot Project BRM Plan

Due to the complexities associated with the preparation of a BRM Plan for the whole Local Government area, it was decided that a pilot project BRM Plan should be undertaken within the Warnbro Dunes. This pilot project was used to iron out any issues with methodology and implementation for the City wide assessment as well as expediting attention to an area with extreme bushfire risk. In May 2015, Council endorsed the preparation of the pilot project and it has been implemented successfully since.

Details

The City’s BRM Plan is a strategic document that identifies all assets at risk from bushfire and their priority for treatment.

The aim of the BRM Plan is to document a coordinated and efficient approach towards the identification, assessment and treatment of assets (Human Settlement, Economic, Environmental and Cultural) exposed to bushfire-related risk within the City.

The BRM Plan intends to effectively manage bushfire risk within the City in order to protect people, assets and other things of local value. Specifically, the objectives of this BRM Plan are to:

- Guide and coordinate a tenure blind, multi-agency bushfire risk management program over a five year period;
- Document the process used to identify, analyse and evaluate risk, determine priorities and develop a plan to systematically treat risk;
- Facilitate the effective use of the financial and physical resources available for bushfire risk management activities;
- Integrate bushfire risk management into the business processes of local government, land owners and other agencies;
- Ensure there is integration between land owners and bushfire risk management programs and activities; and
- Monitor and review the implementation of treatments to ensure treatment plans are adaptable and risk is managed at an acceptable level.

As custodian of the BRM Plan, the City is responsible for the coordination of the development and ongoing review of the integrated BRM Plan as well as:

- Negotiation of commitment from land owners to treat risks identified in the BRM Plan; and
- As a treatment manager, implementation of treatment strategies on City owned and managed land.

The BRM Plan process is supported by an online portal called the Bushfire Risk Management System (BRMS) which provides an integrated system to spatially identify assets at risk from bushfire, plan treatments and report progress against the BRM Plan. The Department of Fire and Emergency Services (DFES) is the custodian of BRMS.

Implications to Consider

a. Consultation with the Community

A communication strategy has been developed as part of the BRM Plan (Appendix 2), which outlines:

- Objectives;
- Roles and Responsibilities; and
- Key Stakeholders; and
- A Communications Plan
Consultation has and will be undertaken in accordance with the strategy for the life of the BRM Plan.

b. **Consultation with Government Agencies**

During the consultation phase of the draft BRM Plan the City's Officers sought collaboration from numerous government agencies. Consultation has and will be undertaken in accordance with the communications strategy.

c. **Strategic Community Plan**

This item addresses the Community's Vision for the future and specifically the following Aspirations and Strategic Objectives contained in the Community Plan 2015-2025:

- **Aspiration B**: Strong Community
  
**Strategic Objective:** Safety and Support - A community that feels safe and secure in home, work and leisure environments, and has access to a range of effective support services and partnerships when encountering challenging or difficult times.

- **Aspiration D**: A Sustainable Environment
  
**Strategic Objectives:**

- Climate Change: Planning systems, infrastructure standards and community awareness programs that acknowledge, mitigate and adapt to the impacts of climate change; and
- Land Use and Development Control: Planning for population growth and guiding development and land use to ensure that future generations enjoy a sustainable city and a genuinely desirable lifestyle

**Community Plan Strategy – Bushfire Risk Mitigation**

In August 2017, the Council adopted the Community Plan Strategy - Bushfire Risk Mitigation (CPS), which contains outcomes applicable to the BRM Plan.

Community Plan Strategies are developed for each strategic objective as set out in the Council’s Strategic Community Plan 2015 – 2025, with the aim of turning the community’s aspirations into a reality. The City actively implements the aspirations through each of these strategies.

In August 2017, the Council adopted the CPS, which contains outcomes applicable to the BRM Plan. This has been discussed in the background section of this Report.

d. **Policy**

- **State Hazard Plan for Fire (Westplan - Fire)**

Westplan - Fire requires an integrated BRM Plan to be prepared for each Local Government area across Western Australia. The BRM Plan is to be in accordance with the templates and guidelines prepared by the Office of Bushfire Risk Management (OBRM) which assign the preparation responsibility to Local Government.

**Guidelines for Preparing a Bushfire Risk Management Plan (Guidelines)**

OBRM's Guidelines establish the process for developing and implementing a BRM Plan and set out the method for assessing bushfire risk. The Director of OBRM has endorsed the Guidelines as a Standard to support a consistent approach to bushfire risk management planning across Western Australia. Importantly, the Guidelines ensure that a contemporary approach to risk management, aligned to AS/NZS ISO 31000:2009 Risk Management - Principles and Guidelines, is applied to the development and implementation of any BRM Plan.

The City’s BRM Plan has been reviewed by OBRM which has confirmed that it meets the required standard as per the Guidelines, with OBRM advising that the Plan should be presented to Council for endorsement.

e. **Financial**

$500,000 allocated in City Business Plan for 2018/2019 for bushfire risk mitigation.
f. **Legal and Statutory**

*Emergency Management Act 2005*

Section 18 of the *Emergency Management Act 2005* (EM Act) enables the preparation of State Emergency Management Plans i.e. Westplan - Fire.

Section 20 of the EM Act requires that public authorities that are given roles and responsibilities under a State emergency management policy are to comply with the State emergency management policy.

g. **Risk**

*All Council decisions are subject to risk assessment according to the City’s Risk Framework.*

Implications and comment will only be provided for the following assessed risks:

- Customer Service / Project management / Environment: High and Extreme Risks
- Finance / Personal Health and Safety: Medium, High and Extreme Risks

**Risk Description:**
- Risk of bushfires on the City’s owned or managed land

**Action:**
- The City is currently developing a Community Plan Strategy to treat bushfire risk on City owned or managed land. This Strategy will align with the BRM Plan’s treatment schedule.

**Risk Assessment:**
- High Risk

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**Comments**

**Risk Profile**

A profile for each asset within the City at risk of a bushfire is provided in the table below:

<table>
<thead>
<tr>
<th>Asset Category</th>
<th>Low</th>
<th>Medium</th>
<th>High</th>
<th>Very High</th>
<th>Extreme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Settlement</td>
<td>2.3%</td>
<td>15.1%</td>
<td>18.3%</td>
<td>13.8%</td>
<td>33.9%</td>
</tr>
<tr>
<td>Economic</td>
<td>1.8%</td>
<td>1.1%</td>
<td>4.8%</td>
<td>0.5%</td>
<td>0.5%</td>
</tr>
<tr>
<td>Environmental</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.2%</td>
<td>4.1%</td>
<td>0.2%</td>
</tr>
<tr>
<td>Cultural</td>
<td>0.5%</td>
<td>0.9%</td>
<td>0.5%</td>
<td>0.2%</td>
<td>1.1%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4.6%</td>
<td>17.2%</td>
<td>23.9%</td>
<td>18.6%</td>
<td>35.8%</td>
</tr>
</tbody>
</table>

**Risk Profile**

Given the extent of rural / urban interface areas within the City (i.e. Rural / Special Rural and Special Residential properties), there are a large number of Human Settlement assets that are at extreme risk. Priorities for risk treatment have been determined by this risk profile, i.e. areas of extreme risk are considered first for treatment, then very high, then high etc. It was also necessary to prioritise within the risk levels, i.e. determining which of the higher priority risks was the most serious. This was done on the basis of the consequence and likelihood ratings and the type of asset at risk i.e. a Human Settlement asset is a higher priority than an Environmental asset.

The treatment priority for each asset has been automatically assigned by the online portal BRMS, based on the asset’s risk rating.

**Treatment Schedule**

The treatment schedule is a primary output of the BRM Plan and it sets out a broad program of coordinated multi-agency treatments to address risks identified in the BRM Plan area. Government agencies and other land managers with responsibility for implementing treatments will participate in the BRM Plan process to ensure treatment strategies are collaborative and efficient; regardless of land tenure.
The treatment schedule is not required to be finalised for OBRM and Council to endorse the BRM Plan, however, work on the schedule has commenced and the City is committed to finalising it within six months of Council approval of the BRM Plan. Given the scale of work required, however, it is acknowledged that further discussions with OBRM may be required should an extension of this deadline be necessary.

Land owners are ultimately responsible for treatments implemented on their own land. This includes any costs associated with the treatment and obtaining the relevant approvals, permits or licences to undertake an activity. Where agreed, another agency may manage a treatment on behalf of a land owner. The onus, however, is still on the land owner to ensure treatments detailed in this BRM Plan are completed.

The City will engage with the key stakeholders as identified in the supporting communication strategy. It is paramount that agreed treatments are settled upon with the specific land managers for each of the key stakeholders. The City will also be the responsible manager for treatments on City owned or managed land.

The City has recently appointed a Senior Bushfire Risk Officer, to the Engineering and Parks Services team, who will be responsible for the ongoing implementation of the BRM Plan.

Monitoring and Review
The BRM Plan contains monitoring, review and reporting processes to ensure that the BRM Plan remains current and valid.

Conclusion
The City’s BRM Plan will encourage the community to work collaboratively and self-sufficiently by providing guidance and negotiating suitable treatment strategies for mitigation of bushfire risk. The responsible land holders will, as a result of the BRM Plan process, be able to allocate resources effectively in order to lower the bushfire risk to an acceptable level. Furthermore, existing and future works programs conducted by the City, that have the potential to influence bushfire risk, will be identified, reviewed and refined and will utilise the BRM Plan risk register to prioritise resources and influence the decision making process.

The City's BRM Plan meets the required standard as per OBRM’s Guidelines, and is recommended for Council endorsement.

**Voting Requirements**

Simple Majority

**Officer Recommendation**


**Committee Recommendation**

Moved Cr Liley, seconded Cr Sammels:


Committee Voting – 4/0

**The Committee’s Reason for Varying the Officer’s Recommendation**

Not Applicable

**Implications of the Changes to the Officer’s Recommendation**

Not Applicable
Purpose of Report

To amend the composition of the Coastal Facilities Advisory Committee (CFAC) due to the resignation of the representative of Department of Transport - Marine Safety.

Recommendations to the Planning and Engineering Services Committee

Advisory Committee Recommendation 1 of 1: Change of Membership Composition of Coastal Facilities Advisory Committee

That Council **AMENDS** the composition of the Coastal Facilities Advisory Committee to the following:

- 2 Councillors
- 2 community members
- 1 representative from Department of Biodiversity, Conservation and Attractions
- 1 representative from Department of Primary Industries and Regional Development
- 1 representative from Mangles Bay Fishing Club
- 1 representative from Rockingham Volunteer Sea Rescue Group
- 1 representative from The Cruising Yacht Club

Officer Recommendation if Different to Advisory Committee Recommendation

Nil
The Officer’s Reason for Varying the Advisory Committee Recommendation

Nil

Background

The Coastal Facilities Advisory Committee composition is currently:

- 2 Councillors
- 2 community members
- 1 representative from Department of Biodiversity, Conservation and Attractions
- 1 representative from Department of Transport - Marine Safety
- 1 representative from Department of Primary Industries and Regional Development
- 1 representative from Mangles Bay Fishing Club
- 1 representative from Rockingham Volunteer Sea Rescue Group
- 1 representative from The Cruising Yacht Club

The Department of Transport - Marine Safety has advised that it will no longer have a representative available to attend the CFAC meeting due to resource constraints. The Department will continue to work alongside the City and remain available to answer any queries. Considering that the Department has advised it will continue to support the City and CFAC, the resignation is expected to have minimal effect on the operation and success of the Committee.

Implications to Consider

a. Strategic
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   **Aspiration C:** Quality Leadership
   **Strategic Objective:** Community Engagement and Advocacy - An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

b. Policy
   The Governance and Meeting Framework Council Policy underpins the review and appointment of memberships on advisory committees.

c. Financial
   Nil

d. Legal and Statutory
   Section 5.8, 5.9 and 5.10 of the Local Government Act 1995 (the Act) specify requirements in respect to establishment of committees, type of committees that a local government can create and appointments of committee members.

e. Voting Requirements
   Absolute Majority

f. Risk
   All Council decisions are subject to risk assessment according to the City’s Risk Framework. Implications and comment will only be provided for the following assessed risks.
   - Customer Service / Project management / Environment: High and Extreme Risks
   - Finance / Personal Health and Safety: Medium, High and Extreme Risks
   - Nil
Committee Recommendation

Moved Cr Liley, seconded Cr Sammels:
That Council AMENDS the composition of the Coastal Facilities Advisory Committee to the following:
- 2 Councillors
- 2 community members
- 1 representative from Department of Biodiversity, Conservation and Attractions
- 1 representative from Department of Primary Industries and Regional Development
- 1 representative from Mangles Bay Fishing Club
- 1 representative from Rockingham Volunteer Sea Rescue Group
- 1 representative from The Cruising Yacht Club

Committee Voting – 4/0

The Committee’s Reason for Varying the Officer’s Recommendation
Not Applicable

Implications of the Changes to the Officer’s Recommendation
Not Applicable
Purpose of Report
To review the Terms of Reference for the RoadWise Advisory Committee.

Recommendations to the Planning and Engineering Services Committee

Advisory Committee Recommendation 1 of 1: Change of Terms of Reference of RoadWise Advisory Committee

That Council ADOPTS following Terms of Reference for the RoadWise Advisory Committee:

“To provide input and advice into the development, implementation and performance of the City of Rockingham Community Plan Strategy - Road Safety, linked to the ‘Towards Zero’ State Road Safety Strategy 2008-2020.” as the revised Terms of Reference for the RoadWise Advisory Committee.”

Officer Recommendation if Different to Advisory Committee Recommendation

That Council ADOPTS following Terms of Reference for the RoadWise Advisory Committee:

“To provide input and advice into the development, implementation and performance of the ‘City of Rockingham Road Safety Action Plan’ linked to the ‘Towards Zero’ State Road Safety Strategy 2008-2020.” as the revised Terms of Reference for the RoadWise Advisory Committee.”

The Officer’s Reason for Varying the Advisory Committee Recommendation

The State ‘Towards Zero’ strategy is applicable to the whole State including the City. It is the overarching document that is able to guide the road safety activities of the City. Administration does not consider that a City specific strategy is required to supplement the State strategy.

It is considered that the City should develop and implement a definitive action plan to assist the City in achieving the strategic outcomes as provided in ‘Toward Zero’ and allow the City to monitor its progress against these outcomes.

CONFIRMED AT A PLANNING AND ENGINEERING SERVICES MEETING HELD ON MONDAY 15 OCTOBER 2018
PRESIDING MEMBER
The action plan will enable the RoadWise Committee members to focus on specific strategic outcomes.

**Background**

The current Terms of Reference for the RoadWise Advisory Committee is:

“To provide input and advice into road safety matters with the outcome of having a safe and efficient transport network within the City of Rockingham.”

The proposed changes to the RoadWise Advisory Committee Terms of Reference will align the role of the Committee to the State Road Safety Strategy ‘Towards Zero’. The change will enable the Committee to align its objectives to the Towards Zero State Road Safety Strategy through the development, implementation and monitoring of City specific road safety outcomes.

**Implications to Consider**

a. **Strategic**
   Community Plan
   This item addresses the Community’s Vision for the future and specifically the following Aspiration and Strategic Objective contained in the Community Plan 2015-2025:
   
   **Aspiration C:** Quality Leadership
   
   **Strategic Objective:** Community Engagement and Advocacy - An engaged and informed community that participates in local decision making and can rely upon the Council to advocate on its behalf when important issues challenge the best interests of the City and its residents.

b. **Policy**
   The Governance and Meeting Framework Council Policy underpins the review and appointment of memberships on advisory committees.

c. **Financial**
   Nil

d. **Legal and Statutory**
   Section 5.8, 5.9 and 5.10 of the Local Government Act 1995 (the Act) specify requirements in respect to establishment of committees, type of committees that a local government can create and appointments of committee members.

e. **Voting Requirements**
   Simple Majority

f. **Risk**
   All Council decisions are subject to risk assessment according to the City’s Risk Framework.
   Implications and comment will only be provided for the following assessed risks.
   
   **Customer Service / Project management / Environment:** High and Extreme Risks
   **Finance / Personal Health and Safety:** Medium, High and Extreme Risks
   
   Nil

**Committee Recommendation**

Moved Cr Sammels, seconded Cr Summers:

That Council **ADOPTS** following Terms of Reference for the RoadWise Advisory Committee:

“To provide input and advice into the development, implementation and performance of the ‘City of Rockingham Road Safety Action Plan’ linked to the ‘Towards Zero’ State Road Safety Strategy 2008-2020.” as the revised Terms of Reference for the RoadWise Advisory Committee.”

Committee Voting – 4/0

CONFERMED AT A PLANNING AND ENGINEERING SERVICES MEETING HELD ON MONDAY 15 OCTOBER 2018

PRESIDING MEMBER
The Committee’s Reason for Varying the Officer's Recommendation

Not Applicable

Implications of the Changes to the Officer’s Recommendation

Not Applicable
<table>
<thead>
<tr>
<th></th>
<th>Reports of Councillors</th>
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<tr>
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<td>Nil</td>
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<thead>
<tr>
<th></th>
<th>Addendum Agenda</th>
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<tbody>
<tr>
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<thead>
<tr>
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<th>Motions of which Previous Notice has been given</th>
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<tr>
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<thead>
<tr>
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<th>Notices of Motion for Consideration at the Following Meeting</th>
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<tbody>
<tr>
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<thead>
<tr>
<th></th>
<th>Urgent Business Approved by the Person Presiding or by Decision of the Committee</th>
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<tbody>
<tr>
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<td>Nil</td>
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<thead>
<tr>
<th></th>
<th>Matters Behind Closed Doors</th>
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<tr>
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<th>Date and Time of Next Meeting</th>
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<tr>
<td></td>
<td>The next Planning and Engineering Services Committee Meeting will be held on <strong>Monday 15 October 2018</strong> in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
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<th>Closure</th>
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<td>There being no further business, the Chairperson thanked those persons present for attending the Planning and Engineering Services Committee meeting, and declared the meeting closed at <strong>4:27pm</strong>.</td>
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