City of Rockingham

MINUTES

Community Development Standing Committee Meeting

Held on

Monday 11 October 2010

4:00pm

Committee Room 1
Council Administration Building
Civic Boulevard, Rockingham
City of Rockingham
Community Development Standing Committee Meeting
4:00pm Monday 11 October 2010

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Community Development Standing Committee Meeting  
4:00pm Monday 11 October 2010

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<tr>
<td>1. Declaration of opening</td>
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<td>The Chairman declared the Community Development Standing Committee Meeting open at 4.04pm and welcomed all present.</td>
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<td>2. Record of attendance / apologies / approved leave of absence</td>
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</table>
| **2.1 Councillors**  
  Cr L Liley  
  Cr L Dunkling  
  Cr A Prince  
  Cr J Stewart |
| **2.2 Executive**  
  Ms G Thornton Director Community Development  
  Mr J Pearson Acting Chief Executive Officer  
  Mr M Quirk Manager Community Infrastructure Planning  
  Mr T Burgoyne Manager Community Support Services  
  Ms G Rowles Manager Community Safety  
  Mr N Brown Manager Community & Leisure Facilities  
  Mr M Holland Manager Community Capacity Building  
  Ms K Rowlinson Acting Secretary to Director Community Development |
| **Members of the Public:**  
  1 |
| **Press:**  
  Nil |
| **2.3 Apologies:**  
  Nil |
| **2.4 Approved Leave of Absence:**  
  Nil |
### 3. Responses to previous public questions taken on notice

Nil.

### 4. Public question time

Nil.

### 5. Confirmation of minutes of the previous Community Development Standing Committee meeting

Moved Cr Dunkling, seconded Cr Stewart:

That Council **CONFIRM** the Minutes of the Community Development Standing Committee Meeting held on 13 September 2010, as a true and accurate record.

Committee Voting – 4/0

### 6. Matters arising from the previous Community Development Standing Committee meeting minutes

Nil.

### 7. Announcement by the presiding person without discussion

The Chairman announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

### 8. Declarations of members and officers interests

Nil.

### 9. Petitions / deputations / presentations / submissions

Nil.

### 10. Matters for which the meeting may be closed

Nil.

### 11. Bulletin items

#### 11.1 Community Development Information Bulletin – October 2010

- Community Support Services
  - 1. Community Support Services Team Overview
  - 2. Human Resource update
  - 3. Project Status Reports
  - 4. Information items
    - 4.1 Community Participation
    - 4.2 Personal Health and Wellbeing
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Library Services

1. Library Services Team Overview
2. Human Resource update
3. Project Status Reports
4. Information items
   - 4.1 City of Rockingham Annual Report 2009-2010
   - 4.2 E-Book Readers and E-Books
   - 4.3 Update – Broadband for Seniors Kiosk at Safety Bay Library
   - 4.4 Ngala Presentation by Manager Library Services
   - 4.5 Children’s Book Week 2010

Community Infrastructure Planning

1. Community Infrastructure Planning Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 Baldivis District Library & Community Centre
   - 3.2 Golden Bay Skate Park Redevelopment
   - 3.3 Settlers Hills Skate Park Development
   - 3.4 Rockingham Youth Venue
   - 3.5 Lawrie Stanford Reserve Master Plan
   - 3.6 Trails Master Plan
   - 3.7 Secret Harbour Surf Life Saving Club Redevelopment Feasibility Study
   - 3.8 Rockingham Aquatic Facility Provision Strategy
   - 3.9 Kent Street Community Arts Centre
4. Information items

Community Capacity Building

1. Community Capacity Building Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 Development of a Comprehensive Aged Care Precinct Master Plan
   - 3.2 Rockingham City Football Club
   - 3.3 Community Grants Program (CQP)
   - 3.4 Disability Access and Inclusion
4. Information items
   - 4.1 Cultural Place Design/Activation
   - 4.2 Culture & Art Awards/Exhibitions
   - 4.3 Reconciliation Action Plan
   - 4.4 Community Gardens
   - 4.5 Active Ageing
   - 4.6 Youth Development - Youth Arts/Events
   - 4.7 Youth Development - Youth Recreational Activities
   - 4.8 Sport & Recreation
   - 4.9 City of Rockingham – Chair in Education 2009/10 Report

Community Safety

1. Community Safety Team Overview
2. Human Resource update
3. Project Status Reports
   3.1 CCTV System
   3.2 Community Safety Crime Prevention Partnership Plan
   3.3 Community Security Service
   3.4 Graffiti Management
   3.5 Mobile CCTV Grant
   3.6 Neighbourhood Watch
   3.7 Rekeying of City Buildings
   3.8 Rapid Removal of Graffiti Vandalism off Private Property Grant
   3.9 Safety for Seniors
   3.10 Seniors Security Subsidy Scheme

4. Information items
   4.1 Rangers – Professional Development
   4.2 Ranger Action Reports
   4.3 Rangers – Pet Management
   4.4 Rangers – Application for the keeping of more than two dogs
   4.5 Rangers – Parking Infringements
   4.6 Rangers - Prosecutions

Community & Leisure Facilities Services
1. Community & Leisure Facilities Team Overview
2. Human Resource update
3. Project Status Reports
4. Information items
   4.1 Promotion Strategies Child Care Services
   4.2 Rockingham Autumn Centre
   4.3 Rockingham Aquatic Centre
   4.4 Aqua Jetty Manager’s Report August 2010
   4.5 Warnbro Community Manager’s Report August 2010
   4.6 Aqua Jetty & Warnbro Community Y Management Minutes

Appendices

**Committee Recommendation:**

That Councillors acknowledge having read the Community Development Information Bulletin – October 2010 and the contents be accepted.

Committee Voting - 4/0

12. **Agenda items**
### Community Infrastructure Planning

#### 2010/11 Community Group Capital Grants Scheme

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<td>GRS/10</td>
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<td>Proponent/s:</td>
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<td>1. Bowls Safety Bay</td>
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<td>2. Baldivis Equestrian &amp; Pony Club</td>
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<td>3. Coastal Sharks Rugby League Club</td>
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<td>4. Rockingham Swimming Club</td>
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<td>5. Comet Bay Bowling Club</td>
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<td>6. Rockingham Golf Club</td>
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<tr>
<td>Author:</td>
<td>Michael Quirk, Manager Community Infrastructure Planning</td>
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<td>Other contributors:</td>
<td>Ross James, Sport &amp; Recreation Officer (Club Development)</td>
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<tr>
<td></td>
<td>Alice Kavanagh, A/Community Infrastructure Planning Officer</td>
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<td>11 October 2010</td>
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<td>October Annually</td>
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<td>Nature of Council’s role in this matter:</td>
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<td>Lot area:</td>
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1. **Purpose of Report**

To seek Council endorsement of recommendations in relation to Community Group Capital Grants (CGCG) scheme applications for the development, modification, upgrading, and/or extension of sport and recreation facilities.

2. **Background**

The CGCG scheme provides local sport and recreation groups with the opportunity to improve facilities located on Council land for the benefit of their club and the broader community. Towards this end, Council makes an allocation in the budget each year for the purposes of assisting community groups to fund eligible capital works projects on a cost-share basis. Applications for funding are limited to twice per year with a second round of funding only occurring when all first round funds are not allocated.

Projects must have the capacity to promote and increase physical activity in the community, and funding assistance is limited to no more than one half of the completed value of the capital works up to a maximum of $30,000. Applicants who are failing to meet the requirements of any outstanding debts to Council, including fee-for-service charges and self-supporting loan repayments, are ineligible for grants under the CGCG scheme. Officers provide local sport and recreation groups with assistance during the preparation of grant applications, and subsequently assess each application utilising the Department of Sport & Recreation 'Key Principles of Facility Provision' guidelines.

Community group projects that have previously received financial support through Council’s CGCG scheme include the installation of a home run fence at Rockingham Districts Softball Club and installation of air conditioning units at Rockingham Little Athletics Club in 2009/10, a court fencing upgrade at Singleton/Golden Bay Tennis Club and purchase of cricket wicket covers at Rockingham Mandurah Cricket Club in 2008/09, and patio extensions at Rockingham Districts Baseball Club and installation of window coverings at Rockingham Rams Football Club in 2007/08.

3. **Details**

The following applications have been received for consideration under the 2010/11 CGCG scheme:

1. **Bowls Safety Bay - Installation of Floodlighting to “B” Green**

An application has been received requesting a CGCG allocation of $9,032.00 toward the installation of floodlighting to the “B” green at Safety Bay Bowling Club based on a total project cost of $30,097.00 (GST inclusive). The project may realise the following benefits:

- Increasing the number of members who can participate in bowls by allowing use of the green in the evening
- Enabling better management of the “A” green by redirecting some usage to the newly lit playing surface
- Increasing the number of local community members that can participate in bowls by allowing improved access to greens in the evening

The club is also seeking a supplementary grant through the Department of Sport & Recreation Community Sporting & Recreation Facilities Fund (CSRFF) Small Grants scheme (summer round), and this application was endorsed at the Ordinary Council Meeting in August 2010 (Report CD69/8/10).

2. **Baldivis Equestrian & Pony Club - Installation of Showjumping Breakaway Cups and Wings**
An application has been received requesting a CGCG allocation of $3441.75 toward the installation of showjumping breakaway cups and wings at Baldivis Equestrian & Pony Club based on a total project cost of $6,883.50 (GST inclusive). The project may realise the following benefits:

- Increasing the safety of both participants and horses from the dangers of unsafe jumps, and pre-empting the need for such infrastructure to be mandatory
- Providing the community with up to standard apparatus ensuring that competitive jumping is able to be facilitated at the club
- Further improving equestrian facilities in Baldivis to ensure ongoing sustainability and retention of activities closely linked to rural lifestyles

3. **Coastal Sharks Rugby League Club - Installation of Scoreboard**

An application has been received requesting a CGCG allocation of $8742.00 (GST inclusive) toward the installation of an electronic scoreboard for the Coastal Sharks Rugby League Club at Lark Hill Sportsplex based on a total project cost of $21,078.40 (GST inclusive). The project may realise the following benefits:

- Providing the infrastructure necessary to attract State representative and other high profile matches to the Lark Hill Sportsplex
- Providing various social, physical activity and economic benefits to the broader community by attracting up to 2000 spectators to State level competition (including both local residents and those from throughout the Perth metropolitan area)
- Providing the club with increased revenue (bar and gate takings) due to increased facility patronage

Whilst this type of project is eligible for CGCG funding it should be noted that the application from the Club has been submitted after the commencement of the works. Under the current CGCG policy such projects of a retrospective nature are considered ineligible, however the rationale for the application is the significant cost increase between the initial quotation and the final project cost.

4. **Rockingham Swimming Club - Extension to Club Office at Aqua Jetty**

An application has been received requesting a CGCG allocation of $27,595 toward extensions to the Rockingham Swimming Club office at Aqua Jetty based on a total project cost of $55,190.00 (GST inclusive). The project may realise the following benefits:

- Ensuring that the club provides members and volunteers with safe working conditions and practices
- Providing the club and other community groups with a facility to meet before and after training, and to prepare and store essential post training meals that aid recovery
- Providing the club with a facility to display uniforms and equipment which will raise revenue through the sale of merchandise

5. **Comet Bay Bowling Club - Installation of Synthetic Surrounds to New Green and Extension of Club Rooms**

An application has been received requesting a CGCG allocation of $17,444 toward installation of synthetic surrounds to new green and extension of club rooms at the Comet Bay Bowling Club based on a total project cost of $34,888.00 (GST inclusive). The project may realise the following benefits:

The proposed development to install synthetic surrounds to the new green and extension of club rooms may benefit both the club and the local community by:
CONFIRMED AT A COMMUNITY DEVELOPMENT MEETING HELD ON MONDAY, 8 NOVEMBER 2010  

- Providing improved access and amenity to the new synthetic green, and subsequently attracting increased usage by both club and community members
- Providing increased capacity within the existing clubrooms to cater for the expected increased membership base until such time as further capital improvements are scheduled at Lawrie Stanford Reserve

6. Rockingham Golf Club – Development of a Junior Clubroom

An application has been received requesting a CGCG allocation of $30,000 toward the development of a junior clubroom at the Rockingham Golf Club based on a total project cost of approximately $250,000.00. The project may realise the following benefits:

- Ensuring that junior members have an area separate from the main clubroom/bar area for the purposes of training, meetings, and socialising
- Providing the club with a vital amenity to attract more junior golfers, and subsequently increase physical activity amongst young people within the City of Rockingham
- Further improving the facilities at Rockingham Golf Club as a high quality public recreation facility for local residents

4. Implications to consider

a. Consultation with the Community

The CGCG scheme is made available to all local sport and recreation clubs throughout the City of Rockingham with the policy/application form distributed to all those on the City’s database. In addition, a CGCG/CSRFF information workshop was held on 9 June 2010 with Officers from the City's Community Development Division then available to discuss any project specific queries.

b. Consultation with Government agencies

The Bowls Safety Bay ‘installation of floodlighting’ project has previously been discussed with the Department of Sport & Recreation in relation to the CSRFF Small Grants application that was submitted in August 2010. The Rockingham Golf Club CGCG and CSRFF applications have been assessed directly utilising the Department of Sport & Recreation ‘Key Principles of Facility Provision’ guidelines. This assessment identified that the current facility proposal is not sustainable due to inadequate information relating to project justification, management planning, access and opportunity, and financial viability.

c. Strategic

Council’s Strategic Plan 2006 - 2011 (Functional Area 2 - Social & Cultural Development) specifically details the intent to ‘develop partnerships and alliances to meet the social and cultural needs of the community’. In addition, Council’s Community Development Plan 2007 - 2012 (Key Focus Area 2 - Infrastructure Development) includes the objective to ‘plan, develop and manage community facilities that meet the social, recreation, education, housing and transport needs of the community’.

d. Policy

All projects receiving CGCG funding are to be carried out in accordance with Council’s CGCG Policy (last updated September 2007). It should be noted that the Coastal Sharks Rugby League Club have requested a grant of a retrospective nature, which is an exclusion under the current policy, and therefore Council will be operating outside of this policy if the project is to be supported.

e. Financial

Council may make a CGCG allocation in the budget each year to assist local community groups to finance capital works on Municipal Land on a cost-share basis. An amount of
$100,000 has been included within the 2010/11 budget, and following the allocation of these first round funds there will be a remaining account balance of $43,759. This will enable a second round of the CGCG scheme in early 2011 to coincide with the Department of Sport & Recreation CSRFF Small Grants scheme.

f. Legal and Statutory

All relevant projects are to be considered at Council’s Development Assessment Unit (DAU) and will be required to comply with all statutory requirements, including obtaining necessary planning and building approvals prior to project commencement.

5. Comments

The CGCG applications received for consideration under the 2010/11 CGCG scheme have been assessed by the City’s Community Infrastructure Planning and Community Capacity Building Teams, as follows:

1. **Bowls Safety Bay – Installation of Floodlighting to “B” Green**

   Given the ability for this floodlighting project to maximise existing bowling green infrastructure, and increase both club and community use, it is considered appropriate for Council to provide CGCG funding up to the amount of $9,032.00. This allocation is subject to the successful one third contribution through the Department of Sport & Recreation CSRFF scheme, and on the basis that Council’s CGCG contribution does not exceed 50% of the total project cost.

2. **Baldivis Equestrian and Pony Club – Installation of Showjumping Breakaway Cups and Wings**

   Given that these infrastructure improvements will improve participant safety, and ensure the Club meets the impending mandatory safety requirements, it is considered appropriate for Council to provide CGCG funding up to the amount of $3441.75 subject to Council’s contribution not exceeding 50% of the total project cost.

3. **Coastal Sharks Rugby League Club – Installation of Scoreboard**

   It is acknowledged that the Club fully intended to complete this project without a funding contribution from Council until such time as the unanticipated cost escalation from $3,500 to $8,742. In addition, the benefits of the scoreboard installation to both the Club and the Lark Hill Sportsplex are consistent with the objectives of the CGCG scheme. However, whilst the Club has requested an $8,742 grant to cover the entire scoreboard installation cost it is recommended that only the difference between the original cost and final cost of installation be provided. The allocation of CGCG funding up to the amount of $5,242 is well below 50% of the $21,078 total project cost. Given the unanticipated nature of this CGCG application it is considered appropriate for Council to consider grant funding despite its reciprocal nature.

4. **Rockingham Swimming Club – Extension to Club Office at Aqua Jetty**

   Given the significant benefits for Club members, some resultant benefits for other aquatic related community groups and the uncertain timeframe for Aqua Jetty Stage Two it is considered appropriate for Council to provide CGCG funding up to the amount of $27,595 for the extension of the club office. This allocation is subject to the Club confirming other external funding sources identified within their application, and is to Council’s contribution not exceeding 50% of the total project cost.

5. **Comet Bay Bowling Club – Installation of Synthetic Surrounds to New Green and Extension of Club Rooms**

   Given the membership growth pressures being faced by the Club and the extended timeframe for major redevelopments at Lawrie Stanford Reserve it is considered appropriate for Council to provide CGCG funding up to the amount of $10,930 for the extension of club rooms and associated works. This funding amount is less than the $17,444 requested and should be directed towards the
extension to the clubrooms. The installation of synthetic surrounds is not supported as it is considered to be a component of the new synthetic green installation which successfully received $30,000 through the CGCG scheme in 2009/10. This CGCG allocation is subject to Council’s contribution not exceeding 50% of the total project cost.

6. Rockingham Golf Club – Development of a Junior Clubroom

Whilst the Club has prepared CGCG and CSRFF applications, and a facility concept plan, for this project it is evident that further planning is required prior to considering the allocation of funding. The application received does not have sufficient detail regarding the specific project cost, the proposed capital funding model, project justification, facility management, and access/opportunity. The club has indicated its intention to seek external funds for this project, including the preparation of an application for the Department of Sport & Recreation CSRFF scheme, however there is an unrealistic expectation that matching one-third funds will be available through both Council and the Federal Government. The project has been discussed with the Rockingham Golf Club General Manager and it was agreed that until such time as the project cost and capital funding model can be confirmed it is inappropriate to support the allocation of CGCG funding. On this basis, relevant Officers from the City’s Community Development Division shall be available to assist the club with further forward planning for the junior clubroom project if required.

6. Voting requirements

Normal

7. Officer recommendation

That Council:

1. **APPROVE** the allocation of an amount up to $9,032 through the CGCG scheme for Bowls Safety Bay to install floodlighting on their ‘B’ green, subject to Council’s contribution not exceeding 50% of the total project cost

2. **APPROVE** the allocation of an amount up to $3,441.75 through the CGCG scheme for Baldivis Equestrian and Pony Club to purchase of new breakaway cups and wings (show jumping), subject to Council’s contribution not exceeding 50% of the total project cost

3. **APPROVE** the allocation of an amount up to $5,242 through the CGCG scheme for the Coastal Sharks Rugby League Club to complete the installation of an electronic scoreboard, subject to Council’s contribution not exceeding 50% of the total project cost

4. **APPROVE** the allocation of an amount up to $27,595 through the CGCG scheme for the Rockingham Swimming Club to complete an extension to the club office at Aqua Jetty, subject to Council’s contribution not exceeding 50% of the total project cost and confirmation of other necessary funding sources

5. **APPROVE** the allocation of an amount up to $10,930 through the CGCG scheme for the Comet Bay Bowling Club to complete clubroom extensions and associated works, subject to Council’s contribution not exceeding 50% of the total project and the confirmation of other necessary funding sources

6. **NOT SUPPORT** the Rockingham Golf Club CGCG application, and associated CSRFF application, for the development of junior clubrooms on the basis that further facility planning must be undertaken including but not limited to the confirmation of all capital funding sources
8. **Committee recommendation**

That Council:

1. **APPROVE** the allocation of an amount up to $9,032 through the CGCG scheme for Bowls Safety Bay to install floodlighting on their ‘B’ green, subject to Council’s contribution not exceeding 50% of the total project cost

2. **APPROVE** the allocation of an amount up to $3,441.75 through the CGCG scheme for Baldivis Equestrian and Pony Club to purchase of new breakaway cups and wings (show jumping), subject to Council’s contribution not exceeding 50% of the total project cost

3. **APPROVE** the allocation of an amount up to $5,242 through the CGCG scheme for the Coastal Sharks Rugby League Club to complete the installation of an electronic scoreboard, subject to Council’s contribution not exceeding 50% of the total project cost

4. **APPROVE** the allocation of an amount up to $27,595 through the CGCG scheme for the Rockingham Swimming Club to complete an extension to the club office at Aqua Jetty, subject to Council’s contribution not exceeding 50% of the total project cost and confirmation of other necessary funding sources

5. **APPROVE** the allocation of an amount up to $10,930 through the CGCG scheme for the Comet Bay Bowling Club to complete clubroom extensions and associated works, subject to Council’s contribution not exceeding 50% of the total project and the confirmation of other necessary funding sources

6. **NOT SUPPORT** the Rockingham Golf Club CGCG application, and associated CSRFF application, for the development of junior clubrooms on the basis that further facility planning must be undertaken including but not limited to the confirmation of all capital funding sources

   Committee Voting - 4/0

9. **The Committee’s reason for varying the officer’s recommendation**

   Not applicable.

10. **Implications of the changes to the officer’s recommendation**

   Not applicable.
1. **Purpose of Report**

To seek Council appointment of five (5) community members to the Active Ageing & Care Advisory Committee.

2. **Background**

**Active Ageing and Care Advisory Committee**

In order to assist Council to build the capacity of the Rockingham community through engagement including seniors, Council has established an Active Ageing and Care Advisory Committee in 2006.
Membership of the Committee will comprise of people with interest, knowledge and expertise in seniors planning, facilitating and implementation of the Active Ageing Strategic Direction.

As required by the Governance and Meeting Framework Policy 2009, all community memberships of Advisory Committees will be reviewed in the period between 1 July and 30 September in the year falling between ordinary elections with all new membership proposals being considered by Council no later than the October Ordinary Council meeting of that year.

**Purpose of the Committee**

To advise and guide Council through recommendations on the City’s active ageing strategic direction in accordance with agreed active ageing principles.

**City of Rockingham Active Ageing Principles**

Active Ageing is:

A dynamic life concept that optimizes opportunities for participation and decision-making in civic life in the community and society

Values older people and encourages them to:

- Value themselves,
- Maintain their dignity and independence,
- Optimise a sense of Health, Security, Participation and Belonging,
- Access least restrictive options, and
- Fulfil their responsibilities.

**Membership**

Membership of the Committee shall comprise of 10 voting members consisting of:

- three Councillors of the City of Rockingham,
- five community representatives with an interest in the provision of services to the aged within the City,
- two representatives of not-for-profit service providers operating within the City and having as principal interest the provision of accommodation and/or services to the aged.

The Committee is to be supported by Officers of the City nominated by the Chief Executive Officer to act in a non-voting role.

**Terms of Reference**

It was determined that it was essential to have on the committee people known for their expertise in Ageing policy and planning, aged care services, seniors needs and contemporary active ageing programs. From a Community Development perspective this approach of obtaining a core group of dedicated experts in several fields provides a strong strategic planning base that can be enhanced with input from external information gathering from the broader community as and when required. It was felt that explaining the Active Ageing concept and gaining an interest of identified persons prior to inviting them to formally express interest was a more productive methodology. Adopt the approach of inviting identified representatives from the Active Ageing and Care Industry to submit formal expressions of interest for membership of the Active Ageing and Care Advisory Committee.

**3. Details**

The Active Ageing & Care Advisory, community members & not-for-profit positions were advertised in both local papers, with existing members written to and invited to re-apply.

Three nominations were received for community members and two for not-for-profit. The nominees include Vicki-Marie Pollard, Ross Bradshaw, Sussan Shave, Janice Thair and Valerie Turnell. Their details are attached.
The applications were assessed by the relevant officers and the candidates are very suitable for the positions on the Advisory Committee.

4. Implications to consider

a. Consultation with the Community
   The Active Ageing & Care Advisory, community members & not-for-profit positions were advertised in both local papers.

b. Consultation with Government agencies
   Not applicable.

c. Strategic

d. Policy
   In accordance with the Governance and Meeting Framework Policy 2009 - Item 5.1 Active Ageing and Care Advisory Committee.

e. Financial
   Nil

f. Legal and Statutory
   In accordance with the Local Government Act 1995 – Section 5.10 Appointment of Committee Members.

5. Comments

From a community and Not-for-Profit representative perspective this approach of obtaining a core group of dedicated experts in several fields provides a strong strategic planning base that can be enhanced with input from external information gathered from the broader community as and when required

6. Voting requirements

Absolute Majority.

7. Officer recommendation

That Council APPOINT the following community representatives to the Active Ageing & Care Advisory Committee for a two year term of office commencing 26 October 2010:

- Ms Vicki Marie Pollard
- Mr Ross Bradshaw
- Ms Sussan Shave
- Ms Janice Thair
- Ms Valerie Turnell
8. **Committee recommendation**

That Council *APPOINT* the following community *members* to the Active Ageing & Care Advisory Committee for a two year term of office commencing 26 October 2010:

- Ms Vicki Marie Pollard *(Not for Profit Service Provider)*
- Mr Ross Bradshaw *(Not for Profit Service Provider)*
- Ms Sussan Shave *(Community Member)*
- Ms Janice Thair *(Community Member)*
- Ms Valerie Turnell *(Community Member)*

Committee Voting – 4/0

9. **The Committee’s reason for varying the officer’s recommendation**

The Committee members wished to differentiate which members of the Advisory Committee were from the Not for Profit sector and those who are Community Members.

10. **Implications of the changes to the officer’s recommendation**

The changes to the recommendation are for the purpose of clarity and do not change the intent of the recommendation.
1. **Purpose of Report**

To seek Council appointment of six (6) community members to the Sports Advisory Committee.

2. **Background**

The Sports Advisory Committee comprises of elected members and community members and provides recommendations to Council in line with their terms of reference.

Council Policy Governance and Meeting Framework 2009 states the Terms of Reference of the Sports Advisory Committee to be (5.21): To maintain a coordinated approach between Council and local sporting bodies and address issues relevant to sport development in Rockingham. The
Committee comprises two (2) Councillors and Council appoints six (6) Community Members who represent a strategic vision and wide range of interest.

The Sports Advisory Committee operates under the following earlier draft of Terms of Reference being:

**Contractual Agreements:** To advise Council on the content, form and intent of standard documents and agreements that are entered into from time to time with sporting groups and associations to secure land, buildings or other sporting or recreation facilities.

**Strategy and Policy Development:** To advise Council on all policy and strategy development matters relevant to the delivery of sporting and recreational facilities and services within the City.

**Resource Allocation:** To advise Council on the allocation of resources for capital works and distribution of funds to sporting associations.

**Stakeholder Engagement:** To facilitate communication, consultation and information sharing between the City of Rockingham and sport and recreation stakeholders.

**Grounds Allocation:** To undertake the seasonal ground allocation process.

**General:** To advise Council on issues relevant to and impacting on sport and recreation generally within the City of Rockingham.

The length of tenure for Community representatives is two (2) years with meetings being held quarterly.

The Governance and Meeting Framework Policy states that ‘in the interests of continuity and retention of knowledge, all community memberships of advisory committees will be reviewed in the period between 1 July and 30 September in the year falling between ordinary elections’.

### Details

The Sports Advisory Committee, community member positions were advertised in both local papers, with existing members written to and invited to reapply.

Eight nomination forms were received. The nominees include:

- **Bob Chalmers** represents Rockingham-Mandurah Little Athletics Association. Bob has 40 years of coaching experience, from 5-80 year olds and has coached athletes to the national level and is a committee member of senior and little athletics. Through his prior experience on advisory committees together with involvement with Olympic and Commonwealth relays, he feels he can contribute to the advisory committee through his many years of experience. Bob’s vision for community sport and recreation for the City of Rockingham is that the City has the best facilities for all sports across all levels including athletes with disabilities.

- **Peter Ackland** represents Australian Rules Football with two years experience as club president, 10 years in a coaching role and two years of umpiring experience. Peter feels that he can bring the ingredients from his experiences, such as from successfully guiding the Warnbro Swans Football Club who are financially sound and well regarded within the football community. His vision for community sport and recreation within City of Rockingham is the provision of strong, healthy, financial sporting clubs.

- **Shane Ellis** represents Baldivis Little Athletics, Rockingham-Mandurah Athletics Club and Rockingham Raptors T-Ball. Shane is the founder, president and coach of Baldivis Little Athletics, has coaching experience at Rockingham-Mandurah Athletics and Raptors T-Ball and holds the position of Recreation Coordinator for Department of Corrective Services. Shane feels he has a commitment to see sport grow and develop into the future, with a vast knowledge of developing proposals and submissions to government. His vision for community sport & recreation within City of Rockingham is to see the development of more sporting fields within the Rockingham area in particular full size fields in the Baldivis and Secret Harbour area. Having all sporting bodies working
together to ensure the development of athletics in all sports through a joint talent identification program encouraging young athletes to get involved in many sports.

**David Slowley** represents yachting and other on water sports. His experience involves being a past Commodore of The Cruising Yacht Club, past president of Rockingham Volunteer Sea Rescue Group and current member of Marine Infrastructure Advisory Committee. David has been a member of committees for many years, organised many water related events mainly in Cockburn sound and is contributing as a founder member of the Rockingham Marina action group with Phil Edman. His vision for community sport and recreation within the City of Rockingham is to popularise the water sports, which will in turn attract more International, National and State championships to Rockingham.

**John Triscari** represents basketball with a special interest in wheelchair basketball. John has been actively involved in the Rockingham sporting community for the past 25 years. John has also taught health & physical education in the local community bringing with him a sound knowledge of disabled sport coaching at local, district, state and international level.

**Carolyn Wilson** represents several sports including surf lifesaving, netball and Australian rules football. Carolyn is the Director of Surf Sports at Secret Harbour Surf Club, has netball coaching and umpiring experience and is the Chairperson of the Comet Bay High School Board. As a mother of three involved in surf lifesaving, netball and football, Carolyn feels she has a broad view of sport in relation to community requirements. Carolyn’s vision for community sport and recreation within the City of Rockingham is to support sport and their clubs with appropriate available venues, making each club responsible for the members, assist with sport and recreation involvement that fosters teamwork, friendship, fitness and mental health.

**Rob Bates** represents swimming, surf life saving and football. Rob has been actively involved in the community, previously sitting on advisory committees and various sports committees. Rob has been a patrolling member of Secret Harbour Surf Lifesaving Club and Junior Football Coach for under 10’s and 15’s at the Warnbro Football Club and held a previous role as Vice-President of the Rockingham Swimming Club. Rob feels he has a full understanding on how clubs operate, bringing an unbiased neutral prospective to the forums and discussions across all areas of the community whether being for sport or recreational areas of the community. He also runs his own business within the community giving him a full understanding of funding and financials. Rob’s vision for community sport and recreation within the City of Rockingham lies with the development of youth. A vision of increased participation for all youth whether it be in sport or other organised activities, with the value being they can participate and learn life skills. Fostering an encouraging environment for youth to reach their full potential and having programs across all activities and clubs to develop youth to the elite level of their chosen sport or recreational activity.

**Clive Higgins** currently represents Rockingham City Football Club Inc. Clive has been involved on many committees including Sports Advisory Committee, five years as President Secret Harbour Pirates TeeBall, Committee member of Teeball Association of Western Australia, Committee member on part of Australian Insurance Law Association, Insurance Institute of WA, Rockingham Basketball & Recreation Association & Perth Insurance Club. With seven children having an interest in many sports, Clive has been involved across sporting groups over the last 30 years. Clive can offer a balanced approach to the growth of all sports and is keen to offer his business acumen skills, sports promotional skills & business planning skills to the committee. Clive’s vision for community sport and recreation within the City of Rockingham is to have as many people as possible actively engaged in a range of recreational pursuits for as long as they can in a manner that positively promotes the City and the people that live in it.

Following the review of all Advisory Committees in 2009 the focus of the Sports Advisory Committee will have a more strategic outlook for the provision and opportunity of sport and recreation within the City of Rockingham. Six positions for community memberships are required for the two year tenure.
4. Implications to consider

a. Consultation with the Community
   The Sports Advisory Committee, community member positions were advertised in both local
   papers.

b. Consultation with Government agencies
   Not applicable.

c. Strategic
   Council’s Strategic Plan 2006 – 2011 (Functional Area 2 – Social & Cultural Development)
   specifically details the intent to develop partnerships with Government, Private Sector, and
   the Community to obtain common goals in providing facilities and services in relation to
   social and cultural needs.

d. Policy
   In accordance with the Governance and Meeting Framework Policy 2009 – Item 5.21 Sports
   Advisory Committee.

e. Financial
   Nil

f. Legal and Statutory
   In accordance with the Local Government Act 1995 – Section 5.10 Appointment of
   Committee Members.

5. Comments

At the completion of the advertised period eight nominations were received with all nominees have
vast experience across various sports and recreation. The nominees are proactive and have a vision
for community sport and recreation within the City of Rockingham. Upon review of the nominations,
the following nominees are recommended to Council for the appointment to the Sports Advisory
Committee:

- Mr Bob Chalmers
- Mr Peter Ackland
- Mr Rob Bates
- Mr David Slowley
- Mr Clive Higgins
- Ms Carolyn Wilson

The above nominees are recommended to Council for appointment to the SAC based on their
experience, knowledge and ability to advocate on behalf of sporting and recreational groups in the
Rockingham community.

Furthermore, Councils acknowledgement of outgoing Committee members will be conveyed to each
in a letter of appreciation.

6. Voting requirements

Absolute Majority.
7. **Officer recommendation**

That Council *APPOINT* the following community representatives to the Sports Advisory Committee for a two-year term of office commencing 26 October 2010:

- Mr Bob Chalmers
- Mr Peter Ackland
- Mr Rob Bates
- Mr David Slowley
- Mr Clive Higgins
- Ms Carolyn Wilson

8. **Committee recommendation**

That Council *APPOINT* the following community representatives to the Sports Advisory Committee for a two-year term of office commencing 26 October 2010:

- Mr Bob Chalmers
- Mr Peter Ackland
- Mr Rob Bates
- Mr David Slowley
- Mr Clive Higgins
- Ms Carolyn Wilson

Committee Voting – 4/0

9. **The Committee’s reason for varying the officer’s recommendation**

Not applicable.

10. **Implications of the changes to the officer’s recommendation**

Not applicable.
Community Development
Occasional & Advisory Committee Minutes
Community Capacity Building

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<td>File no:</td>
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<td>City of Rockingham Sports Advisory Committee</td>
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<td>Proponent/s:</td>
<td></td>
<td>Andrea Clark, Community Development Officer (Sport &amp; Recreation)</td>
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<td>Author:</td>
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1. Receipt of Minutes

That Council receive the minutes of the Sports Advisory Committee meeting held 6 September 2010.

2. Recommendations to Standing Committee

2.1 Recommendation 1: Endorse the renewal of leases for Baldivis Football Club and Baldivis Tennis Club

The Sports Advisory Committee discussed the two licences that were up for renewal, which included the Baldivis Tennis Club and the Baldivis Football Club. The Baldivis Tennis Club licensee has the
option to renew for a further ten (10) year term commencing 1 October 2010. The Baldivis Football Club licensee has the option to renew for a further five (5) year term commencing 1 October 2010.

Advisory Committee recommendation:
That Council ENDORSE the renewal of leases for a further five (5) year term for the Baldivis Football Club, and a five year lease with an option of renewing for a further five (5) year term for the Baldivis Tennis Club.

Implications to consider

a. Strategic

Council's Strategic Plan 2006 – 2011 (Functional Area 2 – Social & Cultural Development) specifically details the intent to develop partnerships with Government, Private Sector, and the Community to obtain common goals in providing facilities and services in relation to social and cultural needs.

b. Policy

In accordance with the Governance and Meeting Framework Policy - Item 5.21 Sports Advisory Committee.

c. Financial

Nil

d. Legal and Statutory

Nil

e. Voting requirements

Normal

2.2 Recommendation 2: Endorse the Key Focus Areas of the Sports Advisory Committee

Upon review of all Advisory Committees, the Sports Advisory Committee met on Monday 6 September to review its Terms of Reference. Copies of these meeting minutes are attached (Refer 6.3).

The Sports Advisory Committee (SAC) discussed the strategy and policy development with a focus on a strategic approach to sport and recreation within the City of Rockingham:

The following Terms were discussed by the Sports Advisory Committee as:

Strategy and Policy Development: To advise Council on relevant policy and strategy development matters pertaining to the delivery of sporting and recreational facilities and services within the City.

Grounds Allocation: To advise Council on strategies for active and passive spaces in City of Rockingham that contribute to future direction of recreation and sports.

Resource Allocation: To advise Council on the allocation of Sport and Recreation resources for capital works and distribution of funds to sporting associations.

Contractual Agreements: To receive advice and subsequently inform Council on the content, form and intent of standard documents and agreements that are entered into from time to time with sporting groups and associations to secure land, buildings or other sporting or recreation facilities.
**General:** To advise Council on issues relevant to and impacting on sport and recreation generally within the City of Rockingham.

The SAC also recommended the inclusion of quarterly meetings and length of tenure of memberships as part of the adopted Key Focus Areas.

The quarterly agendas will be guided with respect to the Minutes 6.3 “Strategy and Policy Development”.

**Advisory Committee recommendation:**

That Council **ENDORSE** the following amended Terms of Reference for the Sports Advisory Committee:

- **Strategy and Policy Development:** To advise Council on relevant policy and strategy development matters pertaining to the delivery of sporting and recreational facilities and services within the City.
- **Grounds Allocation:** To advise Council on strategies for active and passive spaces in City of Rockingham that contribute to future direction of recreation and sports.
- **Resource Allocation:** To advise Council on the allocation of Sport and Recreation resources for capital works and distribution of funds to sporting associations.
- **Contractual Agreements:** To receive advice and subsequently inform Council on the content, form and intent of standard documents and agreements that are entered into from time to time with sporting groups and associations to secure land, buildings or other sporting or recreation facilities.

**General:** To advise Council on issues relevant to and impacting on sport and recreation generally within the City of Rockingham.

The SAC also recommended the inclusion of quarterly meetings and length of tenure of memberships as part of the adopted Key Focus Areas.

The quarterly agendas will be guided with respect to the Minutes 6.3 “Strategy and Policy Development”.

**Implications to consider**

**a. Strategic**

Council’s Strategic Plan 2006 – 2011 (Functional Area 2 – Social & Cultural Development) specifically details the intent to develop partnerships with Government, Private Sector, and the Community to obtain common goals in providing facilities and services in relation to social and cultural needs.

**b. Policy**

In accordance with the Governance and Meeting Framework Policy 2009 – Item 5.21 Sports Advisory Committee.

**c. Financial**

Nil

**d. Legal and Statutory**

Nil

**e. Voting requirements**

Normal
The Governance and Meeting Framework 2009 provides Council endorsed Terms of Reference for the Sports Advisory Committee as “(5.21): To maintain a coordinated approach between Council and local sporting bodies and address issues relevant to sport development in Rockingham”

In light of this, it is recommended that the Terms identified by the Sports Advisory Committee be adopted as Key Focus Areas within the already prescribed Terms of Reference.

3. Committee recommendation

That Council:

1. **RECEIVE** the minutes of the Sports Advisory Committee meeting held 6 September 2010.

2. **ENDORSE** the renewal of leases for a further five (5) year term for the Baldivis Football Club, and a five year lease with an option of renewing for a further five (5) year term for the Baldivis Tennis Club.

3. **ENDORSE** the following **Key Focus Areas** for the Sports Advisory Committee:

   **Strategy and Policy Development**: To advise Council on relevant policy and strategy development matters pertaining to the delivery of sporting and recreational facilities and services within the City.

   **Grounds Allocation**: To advise Council on strategies for active and passive spaces in City of Rockingham that contribute to future direction of recreation and sports.

   **Resource Allocation**: To advise Council on the allocation of Sport and Recreation resources for capital works and distribution of funds to sporting associations.

   **Contractual Agreements**: To receive advice and subsequently inform Council on the content, form and intent of standard documents and agreements that are entered into from time to time with sporting groups and associations to secure land, buildings or other sporting or recreation facilities.

   **General**: To advise Council on issues relevant to and impacting on sport and recreation generally within the City of Rockingham.

The SAC also recommended the inclusion of quarterly meetings and length of tenure of memberships as part of the adopted Key Focus Areas.

The quarterly agendas will be guided with respect to the Minutes 6.3 “Strategy and Policy Development”.

Committee Voting - 4/0

4. The Committee’s reason for varying the officer’s recommendation

The Committee identified the points listed as Key Focus Areas that fall under the Terms of Reference of the Sports Advisory Committee as defined in the Governance and Meeting Framework Policy 2009.

5. Implications of the changes to the officer’s recommendation

The matter of the Key Focus Areas falling under the Terms of Reference is to be conveyed to the members of the Advisory Committee.
### Purpose of Report

To seek Council’s endorsement and support for the continuation of a contract with Surf Life Saving Western Australia for the provision of a professional lifeguard service at Secret Harbour Beach on a three year basis.

### Background

In December 1998, Council approved the introduction of a pilot scheme for professional lifeguard services at Secret Harbour Beach and given the success of this initiative it was agreed to continue these lifeguard services in following summers to the safety of beach users. Throughout this period Secret Harbour Pty Ltd contributed an amount equalling 50% of the annual lifeguard contract costs.
In June 2008, given the increased patronage and hazardous conditions at Secret Harbour Beach it was recommended by Surf Life Saving Western Australia (SLSWA) that the number of lifeguards be increased from one to two. Secret Harbour Pty Ltd was requested to provide a contribution of 50% of the cost of employing two lifeguards for the 2008/09 season. The Developer agreed to continue this ongoing support and contributed $13,800 subject to the City of Rockingham acknowledging that Secret Harbour Pty Ltd has no responsibility or obligation for contributing towards the cost of the lifeguard services, that the City is responsible for the safety of the beaches, that the Secret Harbour Pty Ltd contribution will be stepped down as they plan their exit from the development, that any contribution requested for the 2009/10 summer season will be reduced to that of 50% of the contribution made in the previous year, and that contributions for subsequent years will be reduced in a similar manner.

In the review of the 2008/09 lifeguard service, five main areas were identified showing the effectiveness of the lifeguard patrols. The five areas reviewed included usage rates, preventative actions, rescues, first aid responses & contract compliance. In 2009 Council accepted the offer from Surf Life Saving Western Australia to provide a two lifeguard service at Secret Harbour Beach, resolving to take the following action:

Accept the offer from Surf Life Saving Western Australia to provide a two lifeguard service at Secret Harbour Beach from 1 December 2009 to 1 February 2010, between the hours of 8.00am and 4.00pm Monday to Friday (excluding public holidays), at a cost of $32,151.29 excluding GST.

Council has supported the paid lifeguard system since inception in 1998 and each year the SLSWA prepares reports, submissions and contracts for the Council to enter into. In 2010/11 it is timely for Council to consider the benefits of entering into a three year contract with SLSWA.

3. Details

The statistics of beach usage at Secret Harbour indicates that there is a large proportion of people drawn to the area over the summer period. This factor along with the hazardous conditions of the beach requires Council's consideration of resources now and into the future. The forever changing nature of the beach conditions requires lifeguards, paid or voluntary, to be proficient in their patrols. The paid lifeguard system during the summer months gives Council peace of mind through fully qualified lifeguards whom have access to and use of quality lifesaving equipment, state of the art communication systems, up-to-date training courses and access to a helicopter for rescues or investigating unconfirmed shark sightings. Council has supported the paid lifeguard concept for the past 12 years supporting what is essentially Council's core business of community safety and community development.

In April 2010, the City's Manager Community Infrastructure Planning and Community Development Officer (Sport & Recreation) met with the SLSWA Operations Manager and Beach Services Coordinator to review the lifeguard service during the 2009/10 season. The 2009/10 summer season was recorded to be one of the busiest in years. Possibly due to the hot summer and Global recession, more people were seen to be visiting beaches. The SLSWA season report identified the following key outcomes:

- A total of 63,574 beach patrons are estimated to have utilised Secret Harbour Beach during 1 December 2009 to 1 February 2010 between the hours of 8.00am and 4.00pm. This compares to 47,146 in 2008; 31,690 in 2007 and 12,147 beach patrons in 2006. The lifeguard records the number of beach users every hour.

- A total of 1579 preventative actions were implemented by lifeguards during the 2009/10 season compared to 1231 preventative actions during the 2008/09 season and 951 in 2007/08. The Lifeguard’s primary role is prevention, if this system fails then a reactive response to the incident is developed and executed.

- A total of 36 rescues took place during the 2009/10 season compared to 6 rescues in 2008/09 and 12 rescues in 2007/08.
A total of 58 first aid responses were provided during the 2009/10 season compared to 42 in 2008/09 and 12 in 2007/08. With the two lifeguard system, it enables the beach to remain patrolled whilst the other lifeguard administers first aid options to patrons.

Continual improvements in a range of areas have benefited the delivery of the service. These improvements include accommodation, service levels, lifeguard numbers, beach inspector training, Australian lifeguard network, four wheel drive training, Westpac lifesaver rescue helicopter, surfcom relocation and shark management.

The 2010/11 pricing quotation for the proposed contract with SLSWA equals $33,437.34 excluding GST. A contribution will be sourced from Secret Harbour Pty Ltd, following the 50% reduction schedule and therefore equalling $3,450 towards the lifeguard services.

Added benefits for 2010 onwards include:

- A Lifeguard First Responder Scheme will be trialled in the 2010/11 season. This Standard Operating Procedure relates to occasions when the local ambulance service contacts a Beach Lifeguard unit to request the assistance of Lifeguard First Responder at an incident that lifeguard is not already attending.
- Lifeguards will have full access to the Rescue Water Craft (RWC) for the 2010 season onwards. An extra jetski will be based at Secret Harbour Surf Life Saving Club, saving/in turn equalling $10,000 worth.
- Lifeguards will be trained in Advanced Emergency Care

Secret Harbour Surf Lifesaving Club weekend patrol times for the 2010/11 season will commence on 3 November and finish on 27 November, providing complementary professional lifeguard service. Given the increased beach patronage and often hazardous conditions at Secret Harbour, it is considered vital to continue the provision of this professional lifeguard service in combination with the excellent voluntary service provided by Secret Harbour Surf Life Saving Club.

4. Implications to consider

a. Consultation with the Community
   Not applicable.

b. Consultation with Government agencies
   Not applicable.

c. Strategic
   Council's Strategic Plan 2006 – 2011 (Functional Area 2 – Social & Cultural Development) specifically details the intent to develop partnerships with Government, Private Sector, and the Community to obtain common goals in providing facilities and services in relation to social and cultural needs.

d. Policy
   Nil

e. Financial
   SLSWA has provided a draft Contract of Services for the continuation of a lifeguard service at Secret Harbour Beach in 2010/11 including two personnel, at a cost of $33,437.34 excluding GST. This amount will need to be allocated in the draft 2010/11 within Account Number 2001425.1726.066 (Professional Lifeguard Service – Consultants Fees). In addition, given that Secret Harbour Pty Ltd contribution will be reduced to 50% of the contribution made in 2009/10 and amount of $3,450 will need to be allocated within Account Number 300110.4036.034 (Revenue Foreshore and Beaches – Contribution Lifeguard Services).
Subsequently, the total net cost incurred by Council for the lifeguard contract in 2010/11 will be $29,987.34.

f. **Legal and Statutory**


5. **Comments**

The 2009/10 end of season report prepared by SLSWA for the professional lifeguard service at Secret Harbour Beach reaffirms the importance for Council to continue this service for the 2010/11 season. The identified benefits of the two lifeguard system and increased beach patronage at Secret Harbour, known to have hazardous beach conditions, requires the continuation of the service.

6. **Voting requirements**

Normal.

7. **Officer recommendation**

That Council

1. **ACCEPT** the offer from Surf Life Saving Western Australia to provide a two lifeguard service at Secret Harbour Beach from 1 December 2010 to 1 February 2011, between the hours of 8.00am and 4.00pm Monday to Friday (excluding public holidays), at a cost of $33,437.34 excluding GST.

2. **AUTHORISE** the Mayor and Chief Executive Officer to sign and seal the Contract of Services between Surf Life Saving Western Australia and the City of Rockingham for the period 1 December 2010 to 1 February 2011.

3. **REQUEST** a contribution of $3,450 from Secret Harbour Pty Ltd towards the 2010/11 professional lifeguard service contract between Surf Life Saving Western Australia and the City of Rockingham.

8. **Committee recommendation**

That Council

1. **ACCEPT** the offer from Surf Life Saving Western Australia to provide a two lifeguard service at Secret Harbour Beach from 1 December 2010 to 1 February 2011, between the hours of 8.00am and 4.00pm Monday to Friday (excluding public holidays), at a cost of $33,437.34 excluding GST.

2. **AUTHORISE** the Mayor and Chief Executive Officer to sign and seal the Contract of Services between Surf Life Saving Western Australia and the City of Rockingham for the period 1 December 2010 to 1 February 2011.

3. **REQUEST** a contribution of $3,450 from Secret Harbour Pty Ltd towards the 2010/11 professional lifeguard service contract between Surf Life Saving Western Australia and the City of Rockingham.

Committee Voting - 4/0

9. **The Committee’s reason for varying the officer’s recommendation**

Not applicable.
10. Implications of the changes to the officer’s recommendation

Not applicable.
## Purpose of Report

To seek Council appointment of seven (7) community members to the Cultural Advisory Committee.

## Background

Discussions have been held internally in relation to the review of the Advisory Committees. It was considered for the Cultural Advisory Committee that the key areas of strategic thinking with diverse cultural and arts experience would be the most suitable attributes in selection of the nominated community members.
The new Cultural Advisory Committee would provide strategic Culture & Arts Development advice in line with the City's new strategic directions and engagement with the City of Rockingham of 100,000 community members.

As required by the Governance and Meeting Framework Policy 2009, all community memberships of Advisory Committees will be reviewed in the period between 1 July and 30 September in the year falling between ordinary elections with all new membership proposals being considered by Council no later than the October Ordinary Council meeting of that year.

### 3. Details

The Cultural Advisory Committee comprises of one elected member and seven community member positions. Call for nominations were advertised in both local papers, with existing community members invited to re-nominate.

Ten nominations were received. The nominees include:

- **Milton Blanch** is a representative from the Performing (entertainment) Arts sector. Milton is a member of the Rockingham Museum, Warnbro Writers Group, and St Brendan's Anglican Church. He is the Rockingham Town crier. Milton has extensive experience in the promotion of community arts and cultural events and has a particular interest in the fostering of youth art and cultural events, the feasibility of establishing a Rockingham City Orchestra, the introduction of a festival week, and the combining of traditional cultural events with sporting and other community events.

- **Katy Kell** is a creative artist and a professional author of books for young adults. She has presented numerous creative writing workshops at schools within the Rockingham region, including appearances on behalf of the Rockingham Regional Arts and Toe in the Ocean Writers festival. Katy believes she could offer helpful insights into the programs necessary to the nurturing of young writing talent. As an illustrator, she believes she can make a contribution on visual arts and programs for engaging wide community involvement in the arts.

- **Pamela Ryder** represents the Soroptimists International of Rockingham and the National Council of Women of WA (Inc). Pamela’s role as Arts Adviser to the National Council of Women of WA enables her to maintain a wide-ranging focus over the western Australian cultural landscape. She also emphasizes support for the local art scene through her work as Publicity officer for Soroptimists International of Rockingham. Pamela is a currently serving member of the Cultural Advisory Committee.

- **Beth Philipps** represents the Rotary Club of Rockingham. Beth was the Rotary delegate for the revolving ball public art project at Flinders Lane, and as a proof reader for the Waterfront Pioneer Rotary Walk Plaques project. She was coordinator for the Sunday Mart feather banner project, and is a member of both Safety Bay Red Cross and Probus Club. She has been a member of community consultative committees for many years.

- **Roger Jenkins** is a local live music promoter and currently operates True Blue Promotions, showcasing local and touring acts. Roger is founding life member of the local ‘West Coast Blues Club’ and is a currently serving member of the Cultural Advisory Committee.

- **Tehani Wessely** is a representative in the Literary Arts sector and works as teacher-librarian at Kolbe College. She has the editor/publisher for Fablecroft press, a publisher of Australian speculative fiction. She has liaised with Rockingham Community Library to launch an edition of her publications. She was a serving member of the RADF committee in Taroom, Queensland, where she assessed and awarded grants for local cultural & arts events.

- **Peter Aplin** is interested in the maritime development of the area and has been a member of the Rockingham & Shoalwater Cricket Club and the Cruising Yacht Club. Peter is currently a serving member of the Cultural Advisory Committee.

- **Gillian Peebles** is a representative of the Visual Arts sector. Gillian has exhibited her artworks at Rockingham’s Colonial Art gallery as well as judging art awards and conducting art
lessons/workshops for the Rockingham Council for Arts & Craft (RCAC) and Rockingham, Visual Arts groups. She was previously a RCAC committee member and executive committee member from 1994 to 2001. Gillian is an establishing member of the Rockingham Regional Arts (Inc) and held the executive role of President from 2004 to 2010. She is currently a serving member of the Cultural Advisory Committee.

Stella Onderwater is a creative artist and is a member of the management committee for the Rockingham Regional Environment Centre and a member of the centre’s events and fundraising committee. She is coordinator of the “Wastebasket” recycling program and the centre’s Sustainability shop. Stella has exhibited her artworks in the Castaways Sculpture Awards in 2009 and 2010.

Sue Sacchero is a practicing textile artist and quilter. Sue has worked as a dress designer, art and textile design teacher, arts administrator and educational administrator, as well as managing a human resource company and in senior mining management. She has a particular interest in community relations and Indigenous communities. She is an active member of the Safety Bay Library Book Club, as well as maintaining an interest in dance and theatre. Sue expresses her interest in making a contribution to the cultural development of the community.

4. Implications to consider
   a. Consultation with the Community
      Nominations were advertised in both local papers for the Cultural Advisory Committee.
   b. Consultation with Government agencies
      Not applicable.
   c. Strategic
      Council’s Strategic Plan 2006 – 2011 (Functional Area 2 – Social & Cultural Development) specifically details the intent to develop partnerships with Government, Private Sector, and the Community to obtain common goals in providing facilities and services in relation to social and cultural needs.
   d. Policy
      In accordance with the Governance and Meeting Framework Policy 2009 – Item 5.8 Cultural Advisory Committee.
   e. Financial
      Nil
   f. Legal and Statutory
      In accordance with the Local Government Act 1995 – Section 5.10 Appointment of Committee Members.

5. Comments
With the review of Advisory Committees in 2009 the focus of the Cultural Advisory Committee will have a more strategic approach to Culture and Arts development within the City of Rockingham.

It is considered that the future vibrant dynamics of the Cultural Advisory Committee would represent a diversity of creative and cultural experiences as well as representation from the areas of Creative Industries and Cultural Arts Administration, in order to present as comprehensive a view of the cultural and arts landscape of the City as possible.

Upon review of the nominations, the following nominees are recommended to Council for the appointment to the Cultural Advisory Committee:

- Mr Milton Blanch
CONFIRMED AT A COMMUNITY DEVELOPMENT MEETING HELD ON MONDAY, 8 NOVEMBER 2010

- Ms Katy Kell
- Ms Pamela Ryder
- Ms Beth Philipps
- Ms Tehani Wessely
- Ms Gillian Peebles
- Ms Sue Sacchero

The above nominees are recommended to Council for appointment to the Cultural Advisory Committee based on their creative arts knowledge, skills, experience and ability to provide advice in line with the new strategic directions for the Culture & Arts development on behalf of the City of Rockingham community.

In addition, Council’s acknowledgement of the work of outgoing members will be conveyed to each in a letter of appreciation.

6. Voting requirements

Absolute Majority.

7. Officer recommendation

That Council APPOINT the following community representatives to the Cultural Advisory Committee for a two-year term of office commencing 26 October 2010:
- Mr Milton Blanch
- Ms Katy Kell
- Ms Pamela Ryder
- Ms Beth Philipps
- Ms Tehani Wessely
- Ms Gillian Peebles
- Ms Sue Sacchero

8. Committee recommendation

That Council APPOINT the following community representatives to the Cultural Advisory Committee for a two-year term of office commencing 26 October 2010:
- Mr Milton Blanch
- Ms Katy Kell
- Ms Pamela Ryder
- Ms Beth Philipps
- Ms Tehani Wessely
- Ms Gillian Peebles
- Ms Sue Sacchero

Committee Voting - 4/0

9. The Committee’s reason for varying the officer’s recommendation

Not applicable.

10. Implications of the changes to the officer’s recommendation

Not applicable.
1. **Purpose of Report**

To request Council to enter into a further five (10) year lease agreement with a further 10 year option of renewal with the Baldivis Tennis Club Inc for use of Peel Estate Lot 1376.

2. **Background**

The Baldivis Tennis Club Inc ("the Licensee") currently has a license agreement with the City of Rockingham ("the Licensor") over the use of Peel Estate Lot 1376 that was issued for a period of ten (10) years from 1 October 2000. The Licensee had the option to renew for a further ten (10) year term from and including 1 October 2010.

Following the appointment of the Lease/Property Officer who is responsible for the leases and licenses of Council owned premises, a comprehensive review of leases was undertaken including,

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**CONFIRMED AT A COMMUNITY DEVELOPMENT MEETING HELD ON MONDAY, 8 NOVEMBER 2010**

**PRESIDING MEMBER**
the review of the Baldivis Tennis Club Inc lease. As a result, it is necessary for Council to consider offering a lease extension.

3. Details

The current lease agreement between the City of Rockingham and Baldivis Tennis Club Inc is due to expire on 30 September 2010. The club has formally expressed its desire to enter into a new agreement.

4. Implications to consider

a. Consultation with the Community
The Baldivis Tennis Club Inc has been consulted and has indicated through formal letter its intention to employ its option to renew its lease. The Sports Advisory Committee was also consulted and has supported the extension of the lease agreement at the 6 September 2010 meeting.

b. Consultation with Government agencies
Not applicable.

c. Strategic
Council’s Strategic Plan 2006 – 2011 details in Functional Area 2 the intent to develop partnerships with government, education sector, private sector and the community to work to common goals in providing facilities and services in relation to social and cultural needs. Baldivis Tennis Club Inc is consistent with this intent.

d. Policy
Nil

e. Financial
The Club is to be charged an annual administration fee of $110, inclusive of GST, in accordance with other new sport and recreation leases and licenses. The costs associated with preparing the lease documentation will be met by the Licensee. The legal documentation prepared will include terms and conditions of the lease and identify the Licensee’s financial responsibilities for the maintenance of the facility.

f. Legal and Statutory
The Baldivis Tennis Club Inc facility is an asset of the City of Rockingham, under the management control of the Club.

Council owns the site freehold and the site can be made available for community purposes as per the Local Government Act 1995 Section 3.58 and of the Local Government (Functions and General) Regulations 1996 Section 30. Section 3.58 deals with the disposal (including a license) of property and covers the requirements to give public notice and the consideration of submissions in respect of proposals.

Regulation 30 provides for exemptions to the requirements of Section 3.58. One exemption is to lease the property to sporting bodies. As the Baldivis Tennis Club Inc is a sporting body, the Lease is exempt from the provisions of Section 3.58.

5. Comments

The Baldivis Tennis Club Inc continues to provide a popular venue for tennis in the Baldivis area. It remains a good example of the advantages afforded to groups that share Council facilities.

The provision of a ten (10) year lease extension will provide certainty for the group and allow it to effectively plan its current and future activities.
The matter was discussed by the Sports Advisory Committee which supported the extension of the lease agreement at its 6 September 2010 meeting.

<table>
<thead>
<tr>
<th>6. <strong>Voting requirements</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. <strong>Officer recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council <strong>ENDORSE</strong> the extension of the existing Lease agreement with the Baldivis Tennis Club Inc, commencing 1 October 2010 for a period of ten (10) years for the use of Peel Estate Lot 1376.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. <strong>Committee recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council <strong>ENDORSE</strong> the extension of the existing Lease agreement with the Baldivis Tennis Club Inc, commencing 1 October 2010 for a period of ten (10) years for the use of Peel Estate Lot 1376.</td>
</tr>
</tbody>
</table>

Committee Voting - 4/0

<table>
<thead>
<tr>
<th>9. <strong>The Committee’s reason for varying the officer’s recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Not applicable.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. <strong>Implications of the changes to the officer’s recommendation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Not applicable.</td>
</tr>
</tbody>
</table>
1. **Purpose of Report**

To request Council to enter into a further five (5) year lease agreement with the Baldivis Football Club Inc for use of Peel Estate Lot 310.

2. **Background**

The Baldivis Football Club Inc (“the Licensee”) currently has a license agreement with the City of Rockingham (“the Licensor”) over the use of Peel Estate Lot 310 that was issued for a period of five (5) years from 1 October 2005. The Licensee had the option to renew for a further five (5) year term from and including 1 October 2010.

Following the appointment of the Lease/Property Officer who is responsible for the leases and licenses of Council owned premises, a comprehensive review of leases was undertaken including,
the review of the Baldivis Football Club Inc lease. As a result, it is necessary for Council to consider offering a lease extension.

3. Details

The current lease agreement between the City of Rockingham and Baldivis Football Club Inc is due to expire on 30 September 2010. The club has formally expressed their desire to enter into a new agreement.

4. Implications to consider

a. Consultation with the Community

The Baldivis Football Club has been consulted and has indicated through formal letter its intention to employ its option to renew its lease. The Sports Advisory Committee was also consulted and has supported the extension of the lease agreement at the 6 September 2010 meeting.

b. Consultation with Government agencies

Not applicable.

c. Strategic

Council’s Strategic Plan 2006 – 2011 details in Functional Area 2 the intent to develop partnerships with government, education sector, private sector and the community to work to common goals in providing facilities and services in relation to social and cultural needs. Baldivis Football Club Inc is consistent with this intent.

d. Policy

Nil

e. Financial

The Club is to be charged an annual administration fee of $110, inclusive of GST, in accordance with other new sport and recreation leases and licenses. The costs associated with preparing the lease documentation will be met by the Licensee. The legal documentation prepared will include terms and conditions of the lease and identify the Licensee’s financial responsibilities for the maintenance of the facility.

f. Legal and Statutory

The Baldivis Football Club Inc facility is an asset of the City of Rockingham, under the management control of the Club.

Council owns the site freehold and the site can be made available for community purposes as per the Local Government Act 1995 Section 3.58 and of the Local Government (Functions and General) Regulations 1996 Section 30. Section 3.58 deals with the disposal (including a license) of property and covers the requirements to give public notice and the consideration of submissions in respect of proposals. Regulation 30 provides for exemptions to the requirements of Section 3.58. One exemption is to lease the property to sporting bodies. As the Baldivis Football Club Inc is a sporting body, the Lease is exempt from the provisions of Section 3.58.

5. Comments

The Baldivis Football Club Inc continues to provide a popular venue for football in the Baldivis area. It remains a good example of the advantages afforded to groups that share Council facilities.
The provision of a five (5) year lease extension will provide certainty for the group and allow it to effectively plan its current and future activities.

The matter was discussed by the Sports Advisory Committee which supported the extension of the lease agreement at its 6 September 2010 meeting.

6. Voting requirements

Normal.

7. Officer recommendation

That Council ENDORSE the extension of the existing Lease agreement with the Baldivis Football Club Inc, commencing 1 October 2010 for a period of five (5) years for the use of Peel Estate Lot 310.

8. Committee recommendation

That Council ENDORSE the extension of the existing Lease agreement with the Baldivis Football Club Inc, commencing 1 October 2010 for a period of five (5) years for the use of Peel Estate Lot 310.

Committee Voting - 4/0

9. The Committee’s reason for varying the officer’s recommendation

Not applicable.

10. Implications of the changes to the officer’s recommendation

Not applicable.
Community Development
Occasional & Advisory Committee Minutes
Community Safety

<table>
<thead>
<tr>
<th>Reference no &amp; Subject:</th>
<th>CSA-001/10 City Safe Advisory Committee Meeting Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>File no:</td>
<td>COM/55</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>City of Rockingham City Safe Advisory Committee</td>
</tr>
<tr>
<td>Author:</td>
<td>Genevieve Rowles, Manager Community Safety</td>
</tr>
<tr>
<td>Other contributors:</td>
<td></td>
</tr>
<tr>
<td>Date of Committee meeting:</td>
<td>11 October 2010</td>
</tr>
<tr>
<td>Terms of Reference:</td>
<td>To oversee the all of Council approach to crime prevention and community safety.</td>
</tr>
<tr>
<td>Composition:</td>
<td>3 Councillors, 9 Community Members</td>
</tr>
<tr>
<td></td>
<td>Community Development Division – Community Safety Team</td>
</tr>
<tr>
<td>Disclosure of interest:</td>
<td></td>
</tr>
<tr>
<td>Nature of Council’s role in this matter:</td>
<td>Executive Function</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Minutes of Meeting held on 9 September 2010</td>
</tr>
<tr>
<td>Maps/diagrams:</td>
<td></td>
</tr>
</tbody>
</table>

1. **Receipt of Minutes**

That Council receive the Minutes of the City Safe Advisory Committee Meeting held on 9 September 2010.

2. **Recommendations to Standing Committee**

There were no recommendations arising from the Rockingham City Safe Advisory Committee Meeting.
3. Committee recommendation

That Council RECEIVE the Minutes of the City Safe Advisory Committee Meeting held on 9 September 2010.

Committee Voting - 4/0

4. The Committee’s reason for varying the officer’s recommendation

Not applicable.

5. Implications of the changes to the officer’s recommendation

Not applicable.
1. **Purpose of Report**

For Council to appoint members to the City Safe Advisory Committee.

2. **Background**

The Rockingham City Safe Advisory Committee was established in 2005 and members were initially ratified in November 2005 and again in November 2007 at the Council Meeting. The City Safe Administrative Structure has been established to allow for the logical focus for "City Safe" within the City as well as acting as a conduit for information flow, planning, implementation and reporting of whole of City initiatives.
As required by the Governance and Meeting Framework Policy, all community memberships of Advisory Committees will be reviewed in the period between 1 July and 30 September in the year falling between ordinary elections with all new membership proposals being considered by Council no later than the October Ordinary Council meeting of that year.

### 3. Details

An expression of interest advertisement was placed in the Weekend Courier on 20 August and the Sound Telegraph 25 August 2010 requesting individuals to apply to join the committee.

The following nominations were received:

- **Ms Celine Lowe** has lived and worked in the Rockingham community since 1971, and has previously been a member of the City Safe Advisory Committee since its formation. Celine is an active Justice of the Peace at Rockingham Courthouse, VRO Court and Traffic Court.

- **Mr Matthew Abrahamson** has extensive experience in dealing with people of an Aboriginal background, in identifying issues and brokering solutions. The Aboriginal Justice agreement has three broad outcomes – safe and sustainable communities; reduction in the number of victims of crime; and reduction in the overrepresentation of Aboriginal people in the criminal justice system. Where similar initiatives exist, the AJA attempts to provide input from the perspective of the Aboriginal community.

- **S/Sgt Greg Medhurst** is the Officer in Charge of the Police Transport Southern, based at Rockingham Train station. Greg brings years of Policing intelligence and local knowledge to the Committee, as well as vital intelligence regarding antisocial behaviour on the Mandurah train line.

- **Mrs Dale Kerferd** has previously been a member of the City Safe Advisory committee since 2007. She is the former president, and now life member of the Chamber of Commerce, and has lived in the Rockingham area since 1970. Dale brings years of local knowledge and represents the interests of Rockingham businesses on the Committee.

- **S/Sgt Mark Longman** is the Office in Charge of the Rockingham Police station. Mark’s knowledge of local crime, statistics and the local area is second to none. Senior Sergeant Longman has been a member of the City Safe Advisory Committee since his appointment to Officer in Charge in early 2010.

- **Mrs Margaret Duff** has been a member of the City Safe Advisory Committee since 2007, she brings a local knowledge, being a point of contact for Residents in Rockingham’s southern suburbs. Margaret has been actively supportive in the production of the City of Rockingham Community Safety Crime Prevention Partnership Plan and has expressed a keen interest in Community Safety in the Rockingham area.

- **Mr Roy Sankey** is an active community member, sitting on many Rockingham Committee’s, including the City Safe Advisory Committee, Road wise Advisory Committee, Active Ageing Community Reference Group, as well as being Neighbourhood Watch Suburb Manager for Port Kennedy. Roy brings a strong knowledge of the Rockingham area, with a passion for community safety and crime prevention.

- **Mr Robert Cooper** has been an active City Safe Volunteer for thirteen years, and has a highly developed working knowledge of community safety and crime prevention programs run throughout the City. For the past six years Bob has been the Neighbourhood Watch Suburb Manager for Rockingham and delivers Burglary cocooning information to affected residents weekly. Bob is active in many City of Rockingham Committee’s, including the City Safe Advisory Committee, and Active Ageing Community Reference Group, and brings a local knowledge, having lived in Rockingham for twenty seven years.

- **Ms Julie Woodhouse** is the Director for Schools for the Greater Rockingham region, Julie hopes to bring an education perspective to the Committee, and for the opportunity to influence the development of a clear strategic intent to align agencies and communities to build a safe
community targeted educative process. Julie brings a broad knowledge base of the educative context of the Rockingham region.

### 4. Implications to consider

- **Consultation with the Community**
  Expressions of interest were advertised in the Weekend Courier and the Sound Telegraph on 20 and 25 August 2010.

- **Consultation with Government agencies**
  Nil

- **Strategic**
  Nil

- **Policy**
  In accordance with the Governance and Meeting Framework Policy – Section 5.6 City Safe Advisory Committee.

- **Financial**
  Nil

- **Legal and Statutory**
  In accordance with the Local Government Act 1995 – Section 5.10 which provides for the appointment of Committee Members.

### 5. Comments

The principle purpose of the City Safe Advisory Committee is to provide strategic advice to Council through the Community Development Committee and for the unification of a number of safety, enforcement and security services within the City's operations into a single management and reporting structure. All candidates nominated bring key skills and knowledge to fulfil the objectives of the Committee.

### 6. Voting requirements

Absolute majority

### 7. Officer recommendation

That Council **APPOIN**t the following persons to the City Safe Advisory Committee as community representatives:
- Ms Celine Lowe
- Mr Matthew Abrahamson
- S/Sgt Greg Medhurst
- Mrs Dale Kerferd
- S/Sgt Mark Longman
- Mrs Margaret Duff
- Mr Roy Sankey
- Mr Robert Cooper
- Ms Julie Woodhouse
8. Committee recommendation

That Council **APPOINT** the following persons to the City Safe Advisory Committee as community representatives:
- Ms Celine Lowe
- Mr Matthew Abrahamson
- S/Sgt Greg Medhurst
- Mrs Dale Kerferd
- S/Sgt Mark Longman
- Mrs Margaret Duff
- Mr Roy Sankey
- Mr Robert Cooper
- Ms Julie Woodhouse

Committee Voting - 4/0

9. The Committee’s reason for varying the officer’s recommendation

Not applicable.

10. Implications of the changes to the officer’s recommendation

Not applicable.
<table>
<thead>
<tr>
<th>Reference no &amp; Subject:</th>
<th>Autumn Centre Strategic Development Committee Membership Structure</th>
</tr>
</thead>
<tbody>
<tr>
<td>File no:</td>
<td>CSV/575</td>
</tr>
<tr>
<td>Proponent/s:</td>
<td>City of Rockingham</td>
</tr>
<tr>
<td>Author:</td>
<td>Mr Nick Brown, Manager Community &amp; Leisure Facilities</td>
</tr>
<tr>
<td>Date of Committee meeting:</td>
<td>11 October 2010</td>
</tr>
<tr>
<td>Previously before Council:</td>
<td>CD77/9/10</td>
</tr>
<tr>
<td>Site:</td>
<td></td>
</tr>
<tr>
<td>Lot area:</td>
<td></td>
</tr>
<tr>
<td>Attachments:</td>
<td>Autumn Centre Strategic Development Committee Membership Structure Discussion Paper</td>
</tr>
<tr>
<td>Maps/diagrams:</td>
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</tbody>
</table>

**1. Purpose of Report**

For Council to approve the recommended membership structure of the Autumn Centre Strategic Development Committee.
2. **Background**

The City of Rockingham Autumn Centre is a Council funded facility, which provides social, recreational and support services for people over the age of fifty five, their partners and mature aged people with disabilities and their carers. The City of Rockingham operates the Centre to promote active aging and wellness for the community by providing high quality affordable passive and active social and recreational opportunities and a range of other community services.

The Autumn Centre Strategic Development Committee last met on Thursday, 12 August 2010. At this meeting the future direction of the Committee was considered and the committee members were presented with a discussion paper detailing four options for a committee membership structure.

The Strategic Development Committee recommended that Council approve option three (3) consisting of:
- Two (2) Councillors, eight (8) Autumn Centre Members and two (2) Community Members
- The Council Officers Recommendation was option two (2) which consists of:
- Two (2) Councillors
- Eight (8) Autumn Centre Members.

The above recommendations were presented to Council’s Community Development Committee who changed the Officer Recommendation to reflect that Option four (4) consisting of two (2) Councillors, six (6) Autumn Centre Members and two (2) Community Members is the preferred membership structure, as it would be more suitable number for the Advisory Committee and that the matter be referred back to the Autumn Centre Members for a consultation process outlining option four(4) as a preferred option of the Autumn Centre Strategic Development membership structure.

3. **Details**

A notice was placed on the Autumn Centre noticeboard outlining the Community Development Committee's recommendation of option four (4) of the discussion paper as the preferred option for the membership structure of the Autumn Centre Strategic Development Committee. The period for members comments closed on Friday, 8 October 2010 with no comments received.

4. **Implications to consider**

a. **Consultation with the Community**
   
   Nil

b. **Consultation with Government agencies**

   Nil

c. **Strategic**

   Council’s Strategic Plan 2006 - 2011 (Functional Area 2 - Social & Cultural Development) specifically details the intent to develop partnerships with Government, Private Sector, and the Community to obtain common goals in providing facilities and services in relation to social and cultural needs.

d. **Policy**

   Nil

e. **Financial**

   Nil
5. **Comments**

Advertisements were placed in the Community Newspaper 25 August 2010 requesting nominations from interested community members who would like to apply for a position on Council's Community Advisory Committees.

Applications for positions on the Autumn Centre Strategic Development Committee have been received and will be finalised when the Autumn Centre Strategic Development Committee membership structure has been approved by Council.

6. **Voting requirements**

Normal

7. **Officer recommendation**

That Council **APPROVE** option four (4) as the membership structure for Autumn Centre Strategic Development Committee consisting of two (2) Councillors, six (6) Autumn Centre Members and two (2) Community Members.

8. **Committee recommendation**

That Council **APPROVE** option four (4) as the membership structure for Autumn Centre Strategic Development Committee consisting of two (2) Councillors, six (6) Autumn Centre Members and two (2) Community Members.

Committee Voting – 4/0

9. **The Committee’s reason for varying the officer’s recommendation**

Not applicable.

10. **Implications of the changes to the officer’s recommendation**

Not applicable.
<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>15.</strong></td>
<td><strong>Motions of which previous notice has been given</strong></td>
</tr>
<tr>
<td></td>
<td>Nil.</td>
</tr>
<tr>
<td><strong>16.</strong></td>
<td><strong>Notices of motion for consideration at the following meeting</strong></td>
</tr>
<tr>
<td></td>
<td>Nil.</td>
</tr>
<tr>
<td><strong>17.</strong></td>
<td><strong>Urgent business approved by the person presiding or by decision of the Committee</strong></td>
</tr>
<tr>
<td></td>
<td>Nil.</td>
</tr>
<tr>
<td><strong>18.</strong></td>
<td><strong>Matters behind closed doors</strong></td>
</tr>
<tr>
<td></td>
<td>Nil.</td>
</tr>
<tr>
<td><strong>19.</strong></td>
<td><strong>Date and time of next meeting</strong></td>
</tr>
<tr>
<td></td>
<td>The next Community Development Standing Committee Meeting will be held on <strong>Monday 8 November 2010</strong> in the Committee Room 1, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.</td>
</tr>
<tr>
<td><strong>20.</strong></td>
<td><strong>Closure</strong></td>
</tr>
<tr>
<td></td>
<td>There being no further business, the Chairman thanked those persons present for attending the Community Development Standing Committee meeting, and declared the meeting closed at 4.32pm.</td>
</tr>
<tr>
<td><strong>21.</strong></td>
<td><strong>Attachments</strong></td>
</tr>
<tr>
<td></td>
<td>Nil.</td>
</tr>
</tbody>
</table>