City of Rockingham

MINUTES

Community Development
Standing Committee Meeting

Held on

Monday 7 November 2011

4:00pm

Council’s Boardroom
Council Administration Building
Civic Boulevard, Rockingham
# City of Rockingham Community Development Standing Committee Meeting

4:00pm Monday 7 November 2011

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<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>18.</td>
<td>Matters Behind Closed Doors</td>
<td>21</td>
</tr>
<tr>
<td>19.</td>
<td>Date and Time of Next Meeting</td>
<td>21</td>
</tr>
<tr>
<td>20.</td>
<td>Closure</td>
<td>21</td>
</tr>
</tbody>
</table>
## City of Rockingham
### Community Development Standing Committee Meeting
4:00pm Monday 7 November 2011

### MINUTES

#### 1. Declaration of Opening

The Chairman declared the Community Development Standing Committee Meeting open at 4:02pm and welcomed all present.

#### 2. Record of Attendance/ Apologies/ Approved Leave of Absence

<table>
<thead>
<tr>
<th>2.1 Councillors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Leigh Liley Chairperson</td>
</tr>
<tr>
<td>Cr Joy Stewart</td>
</tr>
<tr>
<td>Cr Deb Hamblin</td>
</tr>
<tr>
<td>Cr Lorraine Dunkling</td>
</tr>
<tr>
<td>Cr Chris Elliott Observer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2.3 Executive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Andrew Hammond Chief Executive Officer</td>
</tr>
<tr>
<td>Ms Gay Thornton Director Community Development</td>
</tr>
<tr>
<td>Mr John Pearson Director Corporate Services</td>
</tr>
<tr>
<td>Mr Michael Quirk Manager Community Infrastructure Planning</td>
</tr>
<tr>
<td>Mr Tony Burgoyne Manager Community Support Services</td>
</tr>
<tr>
<td>Ms Genevieve Rowles Manager Community Safety</td>
</tr>
<tr>
<td>Mr Mark Toomath Coordinator Leisure Facilities</td>
</tr>
<tr>
<td>Mr Michael Holland Manager Community Capacity Building</td>
</tr>
<tr>
<td>Mrs Lyn Spearing Personal Assistant to Director Community Development</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members of the Public:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Press:</th>
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</thead>
<tbody>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2.3 Apologies:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
</tr>
</tbody>
</table>
2.4  **Approved Leave of Absence:**  Nil

3.  **Responses to Previous Public Questions Taken on Notice**

   Nil

4.  **Public Question Time**

   Nil

5.  **Confirmation of Minutes of the Previous Community Development Standing Committee Meeting**

   Moved Cr Dunkling, seconded Cr Hamblin:

   That Council **CONFIRM** the Minutes of the Community Development Standing Committee Meeting held on 18 October 2011, as a true and accurate record.

   Committee Voting - 4/0

6.  **Matters Arising from the Previous Community Development Standing Committee Meeting Minutes**

   Nil

7.  **Announcement by the Presiding Person without Discussion**

   The Chairman announced to all present that decisions made at Committees of Council are recommendations only and may be adopted in full, amended or deferred when presented for consideration at the next Council meeting.

8.  **Declarations of Members and Officers Interests**

<table>
<thead>
<tr>
<th>8.1  Item CCB-027/11</th>
<th>Community Grants Program Committee Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor/Officer:</td>
<td>Cr B Sammels</td>
</tr>
<tr>
<td>Type of Interest:</td>
<td>Impartiality Interest</td>
</tr>
<tr>
<td>Nature of Interest:</td>
<td>Cr Sammels is a member on the Board of Bridging the Gap</td>
</tr>
<tr>
<td>Extent of Interest (if applicable):</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8.2  Item CCB-027/11</th>
<th>Community Grants Program Committee Minutes</th>
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<tr>
<td>Councillor/Officer:</td>
<td>Cr L Dunkling</td>
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<tr>
<td>Type of Interest:</td>
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<tr>
<td>Nature of Interest:</td>
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</tr>
<tr>
<td>Extent of Interest (if applicable):</td>
<td>N/A</td>
</tr>
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</table>
9. **Petitions/ Deputations/ Presentations/ Submissions**

   Nil

10. **Matters for which the Meeting may be Closed**

   Nil

11. **Bulletin Items**

    **Community Development Information Bulletin - November 2011**

    **Community Support Services**
    1. Community Support Services Team Overview
    2. Human Resource update
    3. Project Status Reports
       3.1 Regional Community Services Leadership Management Programmes
       3.2 Urban Art
       3.3 Rockingham Connect
    4. Information items
       4.1 Community Support Services General
       4.2 Youth Services
       4.3 Out of School Hours Care (OSHC)

    **Library Services**
    1. Library Services Team Overview
    2. Human Resource update
    3. Project Status Reports
    4. Information items
       4.1 Rockingham Information and Library Staff (RILS) Meeting
       4.2 Expansion of Better Beginnings Family Literacy Program

    **Community Infrastructure Planning**
    1. Community Infrastructure Planning Team Overview
    2. Human Resource update
    3. Project Status Reports
       3.1 City of Rockingham Public Open Space Strategy
       3.2 Baldivis District Sporting Complex Feasibility Study & Concept Plan
       3.3 Secret Harbour Community Library Feasibility Study & Concept Plan
       3.4 Rockingham Arts Centre
       3.5 Baldivis Library and Community Centre
       3.6 Secret Harbour Surf Life Saving Club Redevelopment
       3.7 Daniel Kelley Memorial Skate Park (Golden Bay)
       3.8 Baldivis Group Settlement School Buildings
       3.9 Rockingham Aquatic Facility Provision Strategy
       3.10 Community Infrastructure Plan
       3.11 Community Purpose Site Strategy
       3.12 Youth Outdoor Recreation Space Strategy
    4. Information items
### Community Capacity Building

1. Community Capacity Building Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 Rockingham City Football Club
   - 3.2 Naragebup Environmental Centre
   - 3.3 Rockingham Rams Football Club
   - 3.4 Community Grants Program (CGP)
   - 3.5 Infrastructure Planning & Development Grants (IPDG)
   - 3.6 Disability Access and Inclusion Plan
   - 3.7 Bert England Lodge: Management and Governance
   - 3.8 Rockingham Active Ageing Precinct Master Plan
4. Information items
   - 4.1 Reconciliation Action Plan
   - 4.2 Community Garden
   - 4.3 City of Rockingham Chair of Education and Rockingham Campus Report 2010-2011
   - 4.4 Active Ageing
   - 4.5 Challenger Court – Aged Persons Units
   - 4.6 Challenger Lodge
   - 4.7 Youth Development – Youth Arts/Events
   - 4.8 Sport & Recreation
   - 4.9 Community Capacity Buildings Events
   - 4.10 Rockingham Early Years Group
   - 4.11 Rockingham Education & Training Advisory Committee (RETAC)
   - 4.12 Events Advisory Group
   - 4.13 Arts & Culture

### Community Safety

1. Community Safety Team Overview
2. Human Resource update
3. Project Status Reports
   - 3.1 Rekeying Council Assets
   - 3.2 CCTV Camera System – Upgrades and Migration to IP Based Platform
4. Information items
   - 4.1 CCTV Systems – Operations
   - 4.2 Community Safety General
   - 4.3 Rangers

### Community and Leisure Facilities

1. Community and Leisure Facilities Team Overview
2. Human Resource update
3. Project Status Reports
4. Information items
   - 4.1 Rockingham Child Care Services
   - 4.2 Rockingham Aquatic Centre
   - 4.3 Rockingham Autumn Centre
   - 4.4 Aqua Jetty, Warnbro Community Y & Mike Barnett Sports Complex Management Committee Minutes 19 October 2011
   - 4.5 Aqua Jetty Managers Report 0 September 2011
### Committee Recommendation:
That Councillors acknowledge having read the Community Development Information Bulletin - November 2011 and the contents be accepted.

**Committee Voting** - 4/0

### Agenda Items

<table>
<thead>
<tr>
<th>Time</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:15pm</td>
<td>Mr Andrew Hammond, Chief Executive Officer left the Community Development Standing Committee Meeting</td>
</tr>
<tr>
<td>4:16pm</td>
<td>Mr Andrew Hammond, Chief Executive Officer returned to the Community Development Standing Committee Meeting</td>
</tr>
</tbody>
</table>
## Community Development Advisory & Occasional Committee Minutes

### Community Capacity Building

<table>
<thead>
<tr>
<th><strong>Reference No &amp; Subject:</strong></th>
<th>CCB-026/11 Cultural Advisory Committee Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>File No:</strong></td>
<td>CSV/27-03</td>
</tr>
<tr>
<td><strong>Author:</strong></td>
<td>Mr Lee Battersby, Community Development Officer</td>
</tr>
<tr>
<td><strong>Other Contributors:</strong></td>
<td>Mrs Margy Timmermans, Coordinator Cultural Development</td>
</tr>
<tr>
<td><strong>Date of Committee Meeting:</strong></td>
<td>7 November 2011</td>
</tr>
<tr>
<td><strong>Terms of Reference:</strong></td>
<td>To foster projects and programs which enhance the culture of the City of Rockingham</td>
</tr>
<tr>
<td><strong>Composition:</strong></td>
<td>1 Councillor, 7 Community Members</td>
</tr>
<tr>
<td><strong>Disclosure of Interest:</strong></td>
<td>Executive Support – Community Capacity Building Team</td>
</tr>
<tr>
<td><strong>Nature of Council’s Role in this Matter:</strong></td>
<td>Executive Function</td>
</tr>
<tr>
<td><strong>Attachments:</strong></td>
<td>Minutes of Cultural Advisory Committee meeting 5 October 2011</td>
</tr>
<tr>
<td><strong>Maps/Diagrams:</strong></td>
<td></td>
</tr>
</tbody>
</table>

### 1. Receipt of Minutes

That Council receive the minutes of Cultural Advisory Committee meeting held on 5 October 2011 for information.

### 2. Recommendations to Standing Committee

There are no recommendations arising from the Cultural Advisory Committee meeting.

### 3. Committee Recommendation

That Council **RECEIVE** the minutes of Cultural Advisory Committee meeting held on 5 October 2011 for information.

Committee Voting - 4/0
4. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

5. Implications of the Changes to the Officer’s Recommendation

Not applicable
<table>
<thead>
<tr>
<th><strong>Reference No &amp; Subject:</strong></th>
<th><strong>CCB-027/11 Community Grants Program Committee Minutes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>File No:</strong></td>
<td>GRS/48</td>
</tr>
<tr>
<td><strong>Author:</strong></td>
<td>Ms Narelle Hughes</td>
</tr>
<tr>
<td><strong>Other Contributors:</strong></td>
<td>Mrs Jillian Obiri-Boateng, Coordinator Community Capacity Building</td>
</tr>
<tr>
<td></td>
<td>Mr Michael Holland, Manager Community Capacity Building</td>
</tr>
<tr>
<td><strong>Date of Committee Meeting:</strong></td>
<td>7 November 2011</td>
</tr>
<tr>
<td><strong>Terms of Reference:</strong></td>
<td>To consider and make recommendations to Council regarding the minor, event and infrastructure planning and development grant applications and to provide feedback to staff on the Community Grants Program implementation.</td>
</tr>
<tr>
<td><strong>Composition:</strong></td>
<td>4 Councillors</td>
</tr>
<tr>
<td></td>
<td>Executive Support, Community Development, Community Capacity Building</td>
</tr>
<tr>
<td><strong>Disclosure of Interest:</strong></td>
<td>Agenda Item 8.1.13, Cr Barry Sammels declared an interest affecting impartiality in Agenda Item 8.1.13, Bridging the Gap, as detailed within Clause 3.3 of Council’s Code of Conduct and Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as he is a member on the board of Bridging the Gap.</td>
</tr>
<tr>
<td></td>
<td>Agenda Item 8.1.13, Cr Lorraine Dunkling declared an interest affecting impartiality in Agenda Item 8.1.13, Bridging the Gap, as detailed within Clause 3.3 of Council’s Code of Conduct and Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as she is a member on the board of Bridging the Gap.</td>
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<tr>
<td><strong>Nature of Council’s Role in this Matter:</strong></td>
<td>Executive Function</td>
</tr>
<tr>
<td><strong>Attachments:</strong></td>
<td>Minutes of Community Grants Committee Meeting held 12 October 2011</td>
</tr>
<tr>
<td><strong>Maps/Diagrams:</strong></td>
<td></td>
</tr>
</tbody>
</table>
1. **Receipt of Minutes**

That Council receive the minutes of the Community Grants Program Committee meeting held on 12 October 2011 for information.

2. **Recommendations to Standing Committee**

2.1 **Recommendation 1: CGP Round Two Applications**

*Advisory Committee Recommendation:*

That Council **APPROVE** the allocation of funds for minor, event and infrastructure planning and development grants under the 2011/2012 Community Grants Program (CGP) Round Two as follows:

**Minor Project/ Event Grants**

<table>
<thead>
<tr>
<th>Applicant Event/ Project</th>
<th>Subject to Conditions from Community Grants Program Committee</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TriEVENTS</td>
<td></td>
<td>5,000</td>
</tr>
<tr>
<td>Musselfest</td>
<td>Group to build in attempts of sustainability</td>
<td>16,289</td>
</tr>
<tr>
<td>Constable Care Child Safety Foundation</td>
<td>Acquittal to include list of all schools visited. Nominate COR as a sponsor. Review of sponsorship after completion of project.</td>
<td>15,000</td>
</tr>
<tr>
<td>Rockingham District Historical Society</td>
<td></td>
<td>5,000</td>
</tr>
<tr>
<td>West Coast Blues Club Inc</td>
<td></td>
<td>6,177</td>
</tr>
<tr>
<td>River of Life Church</td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>Warnbro Community &amp; Family Centre Ausping the Dept of Child Protection</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>Singleton Residents Association</td>
<td></td>
<td>1,651</td>
</tr>
<tr>
<td>Seniors Recreation Council</td>
<td></td>
<td>6,500</td>
</tr>
<tr>
<td>Rockingham Watercolour Society</td>
<td></td>
<td>2,120</td>
</tr>
<tr>
<td>Bridging the Gap</td>
<td>Provision of other contributions from LGA’s or 20 proportionate to COR recipients.</td>
<td>11,000</td>
</tr>
<tr>
<td><strong>TOTAL MINOR/ EVENT</strong></td>
<td></td>
<td><strong>76,237</strong></td>
</tr>
</tbody>
</table>

**Infrastructure Planning and Development Grants (IPDG)**

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Subject to Conditions from Community Grants Program Committee</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rockingham City Community Garden</td>
<td></td>
<td>21,570</td>
</tr>
</tbody>
</table>
CONFIRMED AT A COMMUNITY DEVELOPMENT MEETING HELD ON WEDNESDAY, 7 DECEMBER 2011

Peel District Cycling Club Inc 15,000
Rockingham Tennis Club 30,000
TOTAL IPDG 66,570
TOTAL ROUND TWO 142,807

Implications to Consider

a. Strategic

Community Plan
This item addresses the Community's Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-

Aspiration 16: A Council which engages with all elements of the community in order to make decisions that respect Rockingham's unique sense of place whilst positively contributing to its future prosperity.

b. Policy

In accordance with the Governance and Meeting Framework Policy Section 4.4 of the Community Grants Policy.

c. Financial

An amount of $350,000 plus $110,000 has been allocated to fund the Community Grants Program (CGP) and the Infrastructure Planning and Development Grants (CPG) for the 2011/2012 financial year. Once the Round 2 allocation has been made a balance of $185,057 will remain for the further two rounds of Minor/Event Grants. A balance of $31,434.25 will remain for the last round of IPDG. These funds are adequate to disperse between the remaining rounds and also cover Travel and Sundry donation requests.

d. Legal and Statutory

Nil

e. Voting Requirements

Simple Majority

Officer Comments & Recommendation if Different to Committee Recommendation

Nil

2.2 Recommendation 2: Non-approvals from CGP Funding Round Two

Advisory Committee Recommendation:

That Council NOT APPROVE the allocation of funds for minor, event and infrastructure planning and development grants under the 2011/2012 Community Grants Program (CGP) Round Two as follows:

Minor Project/ Event Grants
South Coastal Women's Health
Secret Harbour Pirates Tee Ball Association

Infrastructure Planning and Development Grants
Rockingham Senior High School
Implications to Consider

a. Strategic

Community Plan
This item addresses the Community’s Vision for the future and specifically the following Aspiration(s) contained in the Community Plan 2011:-

Aspiration 16: A Council which engages with all elements of the community in order to make decision that respect Rockingham’s unique sense of place whilst positively contributing to its future prosperity.

b. Policy

In accordance with the Governance and Meeting Framework Policy Section 4.4 of the Community Grants Policy.

c. Financial

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d. Legal and Statutory

Nil

e. Voting Requirements

Simple Majority

Officer Comments & Recommendation if Different to Committee Recommendation

Nil

3. Committee Recommendation

That Council:

1. RECEIVE the minutes of the Community Grants Program Committee meeting held on 12 October 2011 for information.

2. APPROVE the allocation of funds for minor, event and infrastructure planning and development grants under the 2011/2012 Community Grants Program (CGP) Round Two as follows:

Minor Project/Event Grants

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Community Development Standing Committee Minutes
Monday 7 November 2011

CONFIRMED AT A COMMUNITY DEVELOPMENT MEETING HELD ON WEDNESDAY, 7 DECEMBER 2011

PRESIDING MEMBER

Table:

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**Infrastructure Planning and Development Grants (IPDG)**

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<tr>
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<td>30,000</td>
</tr>
<tr>
<td><strong>TOTAL IPDG</strong></td>
<td></td>
<td><strong>66,570</strong></td>
</tr>
</tbody>
</table>

**TOTAL ROUND TWO**

|                                                    |                                                               | **142,807** |

3. **NOT APPROVE** the allocation of funds for minor, event and infrastructure planning and development grants under the 2011/2012 Community Grants Program (CGP) Round Two as follows:

**Minor Project/ Event Grants**

South Coastal Women’s Health
Secret Harbour Pirates Tee Ball Association

**Infrastructure Planning and Development Grants**

Rockingham Senior High School
Baldivis Equestrian and Pony Club
Comet Bay Bowling Club
Comet Bay Primary School
Rockingham Regional Environmental Centre

Committee Voting - 4/0

### 4. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

### 5. Implications of the Changes to the Officer’s Recommendation

Not applicable
Community Development Advisory & Occasional Committee Minutes
Community Safety

Reference No & Subject: CSA-011/11 City Safe Advisory Committee Meeting Minutes

File No: COM/55
Author: Ms Jo Harriman, Events & Administration Officer
Other Contributors: 3 Councillors, 9 Community Members
Date of Committee Meeting: 7 November 2011
Terms of Reference: To oversee the all of Council approach to crime prevention and community safety.
Composition: Executive Support – Community Development
Community Safety Team
Disclosure of Interest:
Nature of Council’s Role in this Matter: Executive Function
Attachments: Minutes of the City Safe Advisory Committee Meeting held on 13 October 2011
Maps/Diagrams:

1. Receipt of Minutes
That Council receive the minutes of the City Safe Committee meeting held on 13 October 2011 for information.

2. Recommendations to Standing Committee
2.1 Recommendation 1: Rockingham Police Rail Unit

Advisory Committee Recommendation:
That Council ADVISE the Minister for Police, Hon Rob Johnson MLA JP, Mark McGowan MLA, Paul Papalia MLA, Roger Cook MLA and Phil Edman MLC, of its disagreement with the proposed
relocation of the Police Southern Rail Unit, and requesting information on the proposed future use of the current Warnbro Station building.

**Implications to Consider**

a. **Strategic**  
Community Plan  
This item addresses the Community’s Vision for the future and specifically the following Aspiration/s contained in the Community Plan 2011:-  

**Aspiration 2:** A safe community where residents feel secure, relaxed and comfortable within their home, work and social environments

b. **Policy**  
Nil
c. **Financial**  
Nil
d. **Legal and Statutory**  
Nil
e. **Voting Requirements**  
Simple Majority

**Officer Comments & Recommendation if Different to Committee Recommendation**

Nil

3. **Committee Recommendation**

That Council:  
1. **RECEIVE** the minutes of the City Safe Committee meeting held on 13 October 2011 for information.

2. **OPPOSE** the proposed relocation of the Police Southern Rail Unit from its current location at the Rockingham Train Station to central Perth.

Committee Voting - 4/0

4. **The Committee’s Reason for Varying the Officer’s Recommendation**

The Committee changed the recommendation to reflect Council’s policy role by opposing the relocation.

5. **Implications of the Changes to the Officer’s Recommendation**

Not applicable
## Community Development Advisory & Occasional Committee Minutes

### Community and Leisure Facilities

**Reference No & Subject:** CLF-017/11 Autumn Centre Strategic Development Committee Meeting Minutes

**File No:** CSV/575

**Author:** Mr Nick Brown, Manager Community and Leisure Facilities

**Other Contributors:**

**Date of Committee Meeting:** 7 November 2011

**Terms of Reference:**

1. To promote the usage of the Autumn Centre by the wider community.
2. To provide a channel for feedback and communication between the Autumn Centre users and Council.
3. To provide a vision into future delivery trends focusing on alignment with external best practice.
4. To provide feedback on customer service and to assist in provision of customer service surveys.
5. To identify marketing opportunities to improve the broader community’s awareness of the Autumn Centre.

**Composition:**

- 2 Councillors
- 6 Autumn Centre Members
- 2 Community Members
- Executive Support – Corporate Services Community and Leisure Facilities

**Disclosure of Interest:**

**Nature of Council’s Role in this Matter:** Executive Function

**Attachments:**

1. Minutes of Autumn Centre Strategic Development Committee Meeting held 6 October 2011
2. Draft copy of Autumn Centre Strategic Development Committee Action Plan

**Maps/Diagrams:**
### 1. Receipt of Minutes

That Council receive the minutes of Autumn Centre Strategic Development Committee meeting held on 6 October 2011 for information.

### 2. Recommendations to Standing Committee

There were no recommendations arising from the Autumn Centre Strategic Development Committee meeting.

### 3. Committee Recommendation

That Council **RECEIVE** the minutes of Autumn Centre Strategic Development Committee meeting held on 6 October 2011 for information.

Committee Voting - 4/0

### 4. The Committee’s Reason for Varying the Officer’s Recommendation

Not applicable

### 5. Implications of the Changes to the Officer’s Recommendation

Not applicable
13. Reports of Councillors
Nil

14. Addendum Agenda
Nil

15. Motions of which Previous Notice has been Given
Nil

16. Notices of Motion for Consideration at the Following Meeting
Nil

17. Urgent Business Approved by the Person Presiding or by Decision of the Committee
Cr Leigh Liley, Chair of the Community Development Standing Committee requested on behalf of the Councillors that the Community and Leisure Facilities Bulletin include a report on the statistics for the use of the Gary Holland Community Centre.

18. Matters Behind Closed Doors
Nil

19. Date and Time of Next Meeting
The next Community Development Standing Committee Meeting will be held on Wednesday 7 December 2011 in the Council Boardroom, Council Administration Building, Civic Boulevard, Rockingham. The meeting will commence at 4:00pm.

20. Closure
There being no further business, the Chairman thanked those persons present for attending the Community Development Standing Committee meeting, and declared the meeting closed at 4:40pm.