

Electronic Funds Transfer Form



Conditions of Agreement

Electronic Funds Transfer (EFT) is the City's preferred method of payment. Under this method of payment, the City will electronically deposit amounts owing to you directly into your nominated bank account. A brief description will appear on your bank statement to identify the payment as being from the City of Rockingham. Notification and details of payments are communicated via remittance advice.

If there are any changes in the banking details, please notify the City of Rockingham immediately.

The City of Rockingham will not be held responsible for any delays or errors in payment due to factors out of the City's control (including but not limited to those resulting from banking industry systems).

If you are a Supplier and issuing an invoice to the City of Rockingham, please ensure that the Purchase Order number appears on the invoice.

A handwritten or digitally certified signature is accepted. Signatures that have been signed via un-certified applications such as Microsoft paint will not be accepted.

Requesting Officer

Payee Information

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Organisation/Company

Payee Name

ABN

Postal Address

Suburb

State

Postcode

Phone Number

Email Address

Banking Details

Account in the name of

BSB Number

Account Number

Bank Institution

Declaration: I/We hereby acknowledge and accept the conditions of agreement as stated on this form

Signature

Name

Title/Position

Date

Collection Notice

The City of Rockingham is collecting your personal information to process payments to you through electronic funds transfer. It may also be used for secondary purposes which would be reasonably expected.

Your personal information will not be disclosed to any other party without your consent unless required or authorised by law.

If you choose not to provide your personal information, we will be unable to process payment to you.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.