



Lessee Information Form

The City of Rockingham's City Properties Leasing Team requires the below information to be provided to update our records relating to your lease of a City Property.

- Current Committee List and Contact Details (for incorporated organisations only)
- Current Insurance Certificates

Leased Property Details

Property name: _____
Street address: _____
Suburb: _____

Number of Bins at the Leased Premises

Waste: _____
Recycling: _____
Green: _____
Other (please specify): _____

Lessee Details

Organisation name: _____
Postal address: _____
Suburb: _____
State: _____
Postcode: _____

Main Contact Details

Name: _____
Telephone number: _____
Mobile number: _____
Email: _____
Website: _____

After Hours Contact Details

Name: _____
Mobile number: _____

Please submit your application (including all attachments) to the City Properties - Leasing team.

By email: customer@rockingham.wa.gov.au

In person:
City of Rockingham Administration Building
Civic Boulevard
Rockingham WA 6168

By mail:
City Properties – Leasing Team
City of Rockingham
PO Box 2142
Rockingham DC WA 6967

The City of Rockingham is collecting your personal information to process your form. It may also be used for secondary purposes, which would be reasonably expected.

Your personal information will not be disclosed to any other party without your consent unless required or authorised by law.

If you choose not to provide your personal information, we may not be able to process your form or provide you with the level of service you would normally expect.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.