

## Gary Holland Community Centre Schedule of fees and charges

### Hire fees

|  | Community          | Commercial         | Bond   |
|--|--------------------|--------------------|--------|
| All rates are \$ per hour unless otherwise indicated and include GST   |                    |                    |        |
| <b>Main hall</b>   |                    |                    |        |
| <b>Hall hire</b><br>Entitles hirer to: chairs, tables, stage and kitchen   | \$42               | \$64               | \$600  |
| <b>Conference/Seminar</b><br>Entitles hirer to: stage, tables and chairs, audio/visual and kitchen   | \$64               | \$78               | \$1000 |
| <b>Function hire</b><br>Entitles hirer to: stage, dance floor, tables and chairs, audio/visual and kitchen   | \$78               | \$114              | \$2000 |
| <b>Full day rate (minimum hire of seven days)</b><br>Entitles hirer to: stage, dance floor, tables and chairs, audio/visual and kitchen                    | \$460<br>(per day) | \$460<br>(per day) | \$2000 |
| <b>Multipurpose room</b>   |                    |                    |        |
| <b>Room hire</b><br>Entitles hirer to: chairs, tables, audio/visual, whiteboard and access to tea prep room  | \$38               | \$49               | \$450  |
| <b>Function hire</b><br>Entitles the hirer to: chairs and tables, audio/visual, whiteboard and access to tea prep room                                     | \$64               | \$89               | \$1000 |
| <b>Meeting room 1 and 2</b>  |                    |                    |        |
| <b>Meeting room hire</b><br>Entitles hirer to: conference table and chairs, whiteboard, audio/visual and access to tea prep room                           | \$25.50            | \$37.50            | \$300  |
| <b>Ground floor and first floor</b>  |                    |                    |        |
| <b>Exhibition openings (daily charge)</b><br>Entitles hirer to: chairs and three tables, access to tea prep room   | \$18.50            | \$23.50            | \$300  |
| <b>Art exhibition hire (daily charge)</b><br>Entitles hirer to: use the hanging system in the centre and floor space to exhibit artwork in both foyers     | \$18.50            | \$23.50            | \$200  |
| <b>Art exhibition hire (weekly charge)</b><br>Entitles hirer to: use the hanging system in the centre and floor space to exhibit artwork in both foyers    | \$75               | \$125              | \$200  |
| <b>Setup/pack up fees</b>  |                    |                    |        |
| The hire fee to set up and pack up for meetings or functions is \$42 per hour (or whichever is the lesser) <b>see additional information on next page.</b> |                    |                    |        |

## Additional information

### Hire fees

Hire fees are charged as follows:

- Commercial
  - Any department, agency or instrumentality of the State or the Commonwealth or any statutory body;
  - Any company or body corporate other than an association incorporated under the Associations Incorporations Act 1987; or
  - Any individual intending to use the hired facility for profit or gain.
- Community
  - Any person or body other than a commercial hirer.

### Function rates

A function rate is applied in both the Main hall and the multipurpose room for any booking that involves the consumption of alcohol.

### Operational hours

All rooms are available for hire from 7am – 12 midnight. If you require entry into the building earlier, this can be arranged by the facility management at their discretion.

### Setup and pack up for functions

All hirers will be charged the setup fee at the commencement of their setup time until their function starts. The applicable room hire fee will then apply for the duration of the function. If a room is left set up overnight or across multiple days, the setup fee will be applicable for all times the room is not available to be hired out to other users. The hirer is accountable for the room until the room is made available to be hired by another user.

### Cleaning

Rooms must be cleaned at the conclusion of all functions and be left in a clean and tidy condition, swept, mop any spillage, wipe and stack tables and chairs then return to designated storage areas, rubbish in bins.