

Application for an Amusement Permit

This form is for application of an amusement permit under the City of Rockingham's Public Places and Local Government Property Local Law 2018. Please allow a **minimum of 14 days** for the application to be assessed once all required paperwork has been received.

1. Applicant Details			
Applicant Name:			
Business Name:			
ABN:			
Residential Address			
	Suburb:		Postcode:
Postal Address			
	Suburb:		Postcode:
Contact Number:			
Email Address:			

2. Application Type	
All amusement operators wishing to trade within the City or within a Public Place requires a Permit prior to commencement. Amusements include, but are not limited to, inflatable amusements, mechanical amusement devices, 'carnival' games and inflatable structures.	
Amusement – Regular	Fees invoiced to applicant
Amusement – Events – One Off	Fees applicable to organiser

This permit will allow you to trade at an Approved Event with permission from the organiser.

Name of Event:			
Location:			
Event Date:			
Operating Time:	From:		Until:

Amusement – Private Reserve Booking – One Off	Fees applicable to organiser
--	------------------------------

This permit will allow you to trade as part of a private casual reserve booking with permission from the organiser.

Location:			
Booking Date:			
Operating Time:	From:		Until:

3. Details of Amusements

Please list all amusements requiring approval:

Further information on any additional equipment, structures, or vehicles on the reserve:

4. Proposed days/times of operation

Not applicable for event or private reserve booking applications.

Start Date		Finish Date	
------------	--	-------------	--

	Start Time
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Finish Time

5. Proposed Location of activity

Not applicable for event or private reserve booking applications.

Please prepare a detailed site plan of the location where the proposed activity will take place.

Reserve Name:	

6. Fees

	Amusement – Regular	Fees invoiced to applicant
	Application Fee	\$70.00
Operating Fees		
	Per Day	\$11.50
	Per Month	\$115.00
	Per Year	\$1150.00
Once approval has been granted, a permit fee will be required to be paid prior to the commencement. If the permit is cancelled by City or applicant, the fee is forfeited.		

	Amusement – Events – One Off	<i>Fees applicable to organiser</i>
--	-------------------------------------	-------------------------------------

	Amusement – Private Reserve Booking – One Off	<i>Fees applicable to organiser</i>
--	--	-------------------------------------

7. Checklist for Submission

The following information must be provided with this application:

	Sections 1 to 8 completed in full
	A copy of current Public Liability Insurance Certificate with a sum no less than \$10 million
	Photographs of each amusement
	Annual Inspection Certificate for each amusement
	WorkSafe Plant Registration Certificate OR Class 1 Certificate for each amusement
	A completed Risk Assessment for the proposed activity
	Working with Children's Card

In addition to this information, specific activities are required to provide additional information to the City before the assessment process. If this is applicable to your application, you will be notified by the City's Senior Activity Approvals Officer for further information or documentation.

The City of Rockingham is collecting your personal information to process an application for a Amusement Traders Permit under the City of Rockingham Public Places and Local Government Property Local Law 2018. It may also be used for secondary purposes which would be reasonably expected.

We may share this information with other government agencies in order to assess the application. If you choose to not provide your personal information, we may not be able to process the application.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.

8. Declaration

I, _____ (name of applicant) declare that the information contained in this application is true and correct in every particular. I agree to abide by the conditions set out in the permit and comply with the City of Rockingham Public Places and Local Government Property Local Law 2018 at all times, along with additional Local Laws that may be relevant.

Signature of Applicant: _____ Date: _____

This application does not grant automatic approval. A permit will be issued if approved. The City of Rockingham reserves the right to revoke a permit should the permit holder does not comply with the permit conditions and Local Laws.

Should there be any objections to the decision or any conditions contained within the permit issued; the permit holder/applicant are able to appeal to the City in writing within 28 days of the date of the permit issued or notification is received.