# Mary Davies Library and Community Centre & Baldivis South Community Centre Application form 2027

**Collection Notice**
The City of Rockingham is collecting the personal information provided on this form to complete a booking in our community centre rooms. It may also be used for secondary purposes which would be reasonably expected.

Your personal information will not be disclosed to any other party without your consent unless required or authorised by law.

If you choose not to provide your personal information, please do not complete this form as we will be unable to provide you with a community centre room booking.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.

| **Hirer / Group Information** | | |
|---|---|---|
| Name of Hirer: | | |
| Organisation: | | |
| Address: | | |
| Contact No: | | |
| Email: | | |
| No of Participants: | | |
| Hire Category: | Community** ☐ | Commercial ☐ ABN: |
| Public Liability: | No ☐ | Yes* ☐ Value: |
| **Please provide a copy of your public liability certificate of currency when you submit this form*<br>***You may be required to demonstrate your status as a community hirer* | | |
| **Event Details** | | |
| Please provide a description of your event/reason for hire: | | |
| | | |
| | | |
| | | |
| Provide any details of equipment you intend to bring into the facility: (eg: speakers, live bands)<br>*(Please note, the City does not permit amusement rides, bouncy castles, smoke or bubble machines within City buildings)* | | |
| | | |
| | | |
| | | |

| **Mary Davies Library and Community Centre** | **Room Type (Capacity)** | **Date** | **Time** |
|---|---|---|---|
| Carnaby Hall | ☐ Multipurpose room (245) | | |
| Carnaby 1 | ☐ Multipurpose room (135) | | |
| Carnaby 2 | ☐ Multipurpose room (110) | | |
| Boobook | ☐ Children's room (50) | | |
| Wattlebird and Honeyeater | ☐ Multipurpose room (60) | | |
| Wattlebird | ☐ Multipurpose room (35) | | |
| Honeyeater | ☐ Multipurpose room (25) | | |
| Corella | ☐ Multipurpose room (46) | | |
| Wagtail | ☐ Small meeting room (4) | | |
| **Baldivis South Community Centre** | **Room Type (Capacity)** | **Date** | **Time** |
| Banksia Hall | ☐ Multipurpose room (150) | | |
| Grevillea | ☐ Multipurpose room (50) | | |
| Paperbark | ☐ Children's room (50) | | |
| Sheoak | ☐ Small meeting room (4) | | |

| **Food and Alcohol** | | |
|---|---|---|
| Do you intend to sell food? | No ☐ | Yes ☐ |
| Do you intend to sell, serve or have BYO alcohol? | No ☐ | Yes ☐ |

*If your function involves selling food, the following will apply:*

- *A permit from the 'Department of Health' may be required.*

*If your function involves alcohol, the following will apply:*

- *A member of your group is required to have a RSA (Responsible Service of Alcohol) certificate*
- *If selling alcohol, a permit from the 'Department of Local Government, Sport and Cultural Industries' will be required.*

**Declaration**

I agree that I have read and will abide by the Community Centre's Terms and Conditions of Hire:

| Signature: | Date: |
|---|---|

Please email the completed form to mdlcccontact@rockingham.wa.gov.au or alternatively you can drop it into the Mary Davies Library and Community Centre.

Written confirmation will be provided once your booking has been confirmed. Please note that submitting this application does not secure a booking.

| Multi Dates Event Calendar | | |
|---|---|---|
| Please select dates in calendar if multiple days are required. | | |
| Key: | School Holidays are greyed out | Cells filled with **'BLUE'** are not available |

**January 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**February 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |

**March 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**April 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

**May 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**June 2027**

| M | Tu | W | Th | F | Sa | Su |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |