



# **City of Rockingham**

## **Representation on Council and Non-Council Committees**

**May 2026**

## Council Committees

- Open to the public
- Live streamed and recorded

Standing Committee	Composition	Terms of Reference	Meeting Dates, Times and Venues	Council Members Appointed for October 2025 – October 2027														
<p><b>Planning and Asset Services Committee</b></p>	<p>6 Council Members 6 Deputies</p> <p>Staff attending this Committee are: Chief Executive Officer, Director Planning and Development Services, Director Asset Services, Director Legal Services and General Counsel and relevant officers</p>	<p>Areas of Consideration: Strategic Planning and Environment, Statutory Planning, Land and Development Infrastructure, Building Services, Health Services, Compliance and Emergency Liaison, Rangers, Bushfire, City Centre Development, Technical Services, Parks Services, Operations and Fleet Services and Infrastructure Project Delivery</p>	<p>Monday prior to the Ordinary Council meeting 5:00pm Council Chamber</p>	<table> <tr> <td><u>Members</u></td> <td><u>Deputies</u></td> </tr> <tr> <td>Mayor Buchan</td> <td><i>Cr Middlecoat</i></td> </tr> <tr> <td>Cr Jecks</td> <td><i>Cr Liley</i></td> </tr> <tr> <td>Cr Jones</td> <td><i>Cr Crichton*</i></td> </tr> <tr> <td>Cr Mbano</td> <td><i>Cr Crichton</i></td> </tr> <tr> <td>Cr Robertson</td> <td><i>Cr Hudson</i></td> </tr> <tr> <td>Cr Rudman</td> <td><i>Deputy Mayor Schmidt</i></td> </tr> </table> <p>Chairperson: Cr Jones Deputy Chairperson: Cr Jecks</p>	<u>Members</u>	<u>Deputies</u>	Mayor Buchan	<i>Cr Middlecoat</i>	Cr Jecks	<i>Cr Liley</i>	Cr Jones	<i>Cr Crichton*</i>	Cr Mbano	<i>Cr Crichton</i>	Cr Robertson	<i>Cr Hudson</i>	Cr Rudman	<i>Deputy Mayor Schmidt</i>
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<p><b>Corporate and Community Development Committee</b></p>	<p>6 Council Members 6 Deputies</p> <p>Staff attending this Committee are: Chief Executive Officer, Director Corporate Services, Director Community Development, Director Legal Services and General Counsel and relevant officers</p>	<p>Areas of Consideration: Financial Services, Information Systems, Customer and Corporate Support, Waste Services, Human Resource Development, Strategy, Marketing and Communications, Governance and Councillor Support, Legal Services and General Counsel, Economic Development and Tourism, Community Capacity Building, Community Infrastructure Planning, Community Support and Safety, Community and Leisure Facilities, Library Services</p>	<p>Tuesday prior to the Ordinary Council meeting 5:00pm Council Chamber</p>	<table> <tr> <td><u>Members</u></td> <td><u>Deputies</u></td> </tr> <tr> <td>Deputy Mayor Schmidt</td> <td><i>Cr Rudman</i></td> </tr> <tr> <td>Cr Jecks*</td> <td><i>Cr Jones</i></td> </tr> <tr> <td>Cr Crichton</td> <td><i>Cr Mbano</i></td> </tr> <tr> <td>Cr Hudson</td> <td><i>Cr Robertson</i></td> </tr> <tr> <td>Cr Liley</td> <td><i>Cr Robertson*</i></td> </tr> <tr> <td>Cr Middlecoat</td> <td><i>Mayor Buchan</i></td> </tr> </table> <p>Chairperson: Deputy Mayor Schmidt Deputy Chairperson: Cr Liley</p>	<u>Members</u>	<u>Deputies</u>	Deputy Mayor Schmidt	<i>Cr Rudman</i>	Cr Jecks*	<i>Cr Jones</i>	Cr Crichton	<i>Cr Mbano</i>	Cr Hudson	<i>Cr Robertson</i>	Cr Liley	<i>Cr Robertson*</i>	Cr Middlecoat	<i>Mayor Buchan</i>
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\* following the resignation of a Council Member these appointments are until the extraordinary election to be held in September 2026

## Council Committees

Committees established under section 5.8 of the *Local Government Act 1995*

Committee	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed for October 2025 – October 2027
<b>Audit, Risk and Improvement Committee</b>	4 Council Members 1 Deputy  Executive Support: General Management Services Manager Internal Audit	Please refer to the attachment at the end of this document for the Audit, Risk and Improvement Committee's full terms of reference.	- As required - Thursday at 4pm	Mayor Buchan Cr Crichton Cr Liley Cr Middlecoat  <i>Cr Hudson (Deputy)</i>
<b>Behaviour Complaints Committee</b>	Whole of Council  Executive Support: General Management Services Manager Governance and Councillor Support	To deal with complaints under the Council Policy – Code of Conduct Complaints Management Process Note: has delegated authority as per section 5.16 of the <i>Local Government Act 1995</i> - Delegation of some powers and duties to certain committees. The decision of this Committee is a Council Decision	- As required - No set day / time - Council Chambers	All Council Members
<b>Customer Service Review Committee</b>	3 Council Members 1 Deputy Chief Executive Officer ( <i>Director Corporate Services to deputise for the CEO should complaint be against the General Management Team</i> ).  Executive Support: Corporate Services Manager Customer and Corporate Support	To implement the Service Complaints Policy.  Note: The Chief Executive Officer is a voting representative on the Customer Service Review Committee and the Director Corporate Services is the deputy	- As required - No set day / time	Mayor Buchan Vacant Cr Middlecoat CEO, Mr Parker  <i>Cr Robertson (Deputy)</i> <i>A/Director Corporate Services, Mr Yakas (Deputy to CEO)</i>

## Council Committees

Committees established under other legislation

Committee	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed 2025 – 2027	Community Representatives 2024 - 2026
<p><b>Bush Fire Advisory Committee</b></p> <p><i>(Note: established as per s.67 of the Bush Fires Act 1954)</i></p>	<p>1 Council Member 6 Representatives from local and state agencies and services:-</p> <p>Executive Support: Planning and Development Services Emergency Liaison Coordinator</p>	<ul style="list-style-type: none"> <li>· Provide advice and guidance to Council on matters relating to bushfire risk management; and</li> <li>· Facilitate collaboration between stakeholders with a shared responsibility for bushfire management within the City of Rockingham including prevention, preparedness, response and recovery.</li> </ul>	<ul style="list-style-type: none"> <li>- Quarterly</li> <li>- Thursday at 5:30pm</li> </ul>	<p>Deputy Mayor Schmidt <i>Cr Jones (Deputy)</i></p>	<ol style="list-style-type: none"> <li>1. Mr Terry Wegwermer - <i>Department of Fire and Emergency Services (DFES)</i></li> <li>2. Mr Tim Fisher - <i>Department Biodiversity, Conservation and Attraction</i></li> <li>3. Mr Neil Chaplin - <i>Captain, Baldivis Volunteer Fire and Emergency Service (BVFES)</i></li> <li>4. Mr Graham Hymers - <i>Captain, Karnup Volunteer Fire and Rescue Services (KVFES)</i></li> <li>5. Mr Gavin Kemp - <i>Rockingham Volunteer Fire and Rescue Service (RVFRS)</i></li> <li>6. Mr Stephen Summerton - <i>Secret Harbour Volunteer Fire and Rescue Services (SHVFRS)</i></li> </ol>

## Council Committees

- Advisory Groups and Panels meet when required and consider matters relevant to their Terms of Reference
- May make recommendations to the relevant Standing Committee
- Advisory Group and Panel meetings are not open to the public

In accordance with the Governance and Meeting Framework Council Policy, the City is to review the community membership of all Advisory Committees, Groups and Panels between 1 July and 30 September in the year falling between Local Government Elections. All new membership proposals being considered by Council no later than October of that year. The Council policy requires that the Advisory Group community member positions need to be advertised and the existing committee members written to and invited to reapply.

Panels	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed 2025 – 2027
<b>CEO Performance Review Panel</b>	4 Council Members 1 Deputy  Executive Support: General Management Services Manager Human Resource Development	To undertake the performance review of the CEO including summarising the feedback of individual Council Members	- As required - No set day / time	Mayor Buchan Cr Crichton Cr Liley Cr Rudman  <i>Deputy Mayor Schmidt (Deputy)</i>
<b>Community Grants Program Panel</b>	4 Council Members 4 Deputies  Executive Support: Community Development Manager Community Capacity Building	To consider and make recommendations to Council regarding the Major Grant, Major Event Sponsorship, and Community Infrastructure Grant applications, and to provide feedback to staff on the Community Grants Program	- As required - Thursday at 8am	Cr Crichton Cr Hudson Cr Liley Cr Robertson  <u>Deputies</u> <i>Mayor Buchan</i> <i>Deputy Mayor Schmidt</i> <i>Vacant</i> <i>Cr Jones</i>
<b>Governance Review Panel</b>	4 Council Members 1 Deputy  Executive Support: General Management Services Manager Governance and Councillor Support	To provide advice to Council in respect to the good governance of the City of Rockingham including reviews of governance obligations and process	- As required - No set day / time	Mayor Buchan Cr Crichton Cr Hudson Cr Jecks  <i>Cr Liley (Deputy)</i>

## Council Committees

Advisory Groups	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed 2025 – 2027	Community Representatives 2024 - 2026
<b>Australian Citizen Awards Selection Advisory Group</b>	2 Council Members, (1 Deputy) Freeman of the City 1 Community Member  Executive Support: General Management Services Manager Governance and Councillor Support	To select persons for Australia Day Awards from nominations received	- November - Wednesday at 3pm	Cr Mbano Cr Rudman  <i>Cr Robertson (Deputy)</i>	Honorary Freeman: 1. Mr Laurie Smith 2. Mr Barry Sammels  Community Representative: Vacant
<b>Coastal Facilities Advisory Group</b>	2 Council Members 2 Community Members 5 Representatives from – - Department of Biodiversity, Conservation and Attractions - Marine Rescue Rockingham - The Cruising Yacht Club - Mangles Bay Fishing Club - Safety Bay Yacht Club  Executive Support: Asset Services Manager Technical Services	To provide input and advice into the development, implementation and performance of the City of Rockingham Coastal Facilities Strategy	- Quarterly - Monday at 4pm	Cr Jecks Cr Jones  <i>Cr Robertson (Deputy)</i>	<i>Community Representatives</i> 1. John Quilty 2. Dan Wadsworth  <i>Organisational/Government Department Representatives</i> 1. Vaughn Chapple - <i>Department of Biodiversity, Conservation and Attractions</i> 2. Jamie King - <i>Marine Rescue Rockingham</i> 3. Ole Otness - <i>The Cruising Yacht Club</i> 4. Richard Bratt - <i>Mangles Bay Fishing Club</i> 5. Mark Slater- <i>Safety Bay Yacht Club</i>

## Council Committees

Advisory Groups	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed 2025 – 2027	Community Representatives 2024 - 2026
<p><b>Community Safety and Support Services Advisory Group</b></p>	<p>3 Council Members 6 Community Members 1 WA Police (Office in Charge Rockingham Police Station)</p> <p>Executive Support: Community Development Manager Community Safety and Support</p>	<p>To provide strategic guidance and to represent the identified strengths, needs and aspirations of the community for the development, adoption and implementation of the Community Safety and Support Services Strategy</p>	<p>- Bi-Monthly - Thursday at 4pm</p>	<p>Deputy Mayor Schmidt Cr Crichton Cr Robertson</p> <p><i>Cr Mbanjo (Deputy)</i></p>	<p><i>Community Representatives</i></p> <ol style="list-style-type: none"> <li>1. Pradeep Satya</li> <li>2. Renae Fussell</li> <li>3. Roxanne Sherrell</li> <li>4. Adrian Harington</li> <li>5. Peter Skilton</li> <li>6. Annette Harwood</li> </ol> <p><i>Organisational/Government Department Representatives</i></p> <ol style="list-style-type: none"> <li>1. Snr Sgt Scott Starkie – WA Police</li> </ol>
<p><b>Environmental Advisory Group</b></p>	<p>2 Council Members (1 deputy) 3 Community Members 2 reps – qualifications and experience in environmental management 1 rep – Department of Biodiversity, Conservation and Attractions 1 rep - WALGA</p> <p>Executive Support: Planning and Development Services Manager Strategic Planning and Environment</p>	<p>To provide strategic, non-operational, input into the development and review of Community Plan Strategies, policies, City led development projects and other matters referred by the City that relate to environmental matters not addressed in the Terms of Reference of existing advisory groups</p>	<p>- As required - No set day / time</p>	<p>Cr Jecks Cr Liley</p> <p><i>Deputy Mayor Schmidt (Deputy)</i></p>	<p><i>Community Representatives</i></p> <ol style="list-style-type: none"> <li>1. Sally Watkins</li> <li>2. James Mumme</li> <li>3. Jennifer Francis</li> </ol> <p><i>Qualified Environmental Management Representatives</i></p> <ol style="list-style-type: none"> <li>1. Rick Dawson</li> <li>2. Kelly Faulkner</li> </ol> <p><i>Organisational/Government Department Representatives</i></p> <ol style="list-style-type: none"> <li>1. Tim Fisher – <i>Department of Biodiversity, Conservation and Attractions</i></li> </ol>

## Council Committees

Advisory Groups	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed 2025 – 2027	Community Representatives 2024 - 2026
<b>Global Relationship Advisory Group</b>	3 Council Members (1 Deputy) 6 Community Members  Executive Support: General Management Services Manager Governance and Councillor Support	<ul style="list-style-type: none"> <li>- Promoting awareness of the social and economic importance of the Global Friendships program to the community</li> <li>- Planning and arranging visits to and from global affiliates</li> <li>- Measuring the performance and effectiveness of individual Global Friendships in terms of community and economic development benefit</li> <li>- New Global Friendship proposals</li> <li>- Reviewing the performance and effectiveness of each Global Friendship every four years to assess the degree of activity, value to Council and associated benefits for the City of Rockingham</li> </ul>	<ul style="list-style-type: none"> <li>- As required</li> <li>- No set day / time</li> </ul>	Mayor Buchan Cr Mbanu Cr Robertson  <i>Cr Middlecoat (Deputy)</i>	<i>Community Representatives</i> 1. Fiona Nutz 2. Barbara Holland 3. John Simmons 4. Rick Palmer 5. Ajith Jagadish 6. Rebecca Privilege JP
<b>Heritage Reference Advisory Group</b>	1 Council Member (1 Deputy) 2 representatives from the Rockingham District Historical Society (2 Deputy)  Executive Support: Planning and Development Services Manager Statutory Planning – City's Heritage Consultant	To provide a Forum to discuss the conservation and preservation of natural and culturally significant heritage sites within the Rockingham district	<ul style="list-style-type: none"> <li>- As required</li> <li>- No set day / time</li> </ul>	Vacant  <i>Cr Jones (Deputy)</i>	<i>Rockingham District Historical Society:</i> 1. Ms Wendy Durant 2. Ms Sylvia Reed 3. Ms Carol Durant (Deputy)
<b>RoadWise Advisory Group</b>	1 Council Member (1 Deputy) 3 Community Members 1 WALGA representative 1 WA Police representative 1 School Drug Education and Road Aware representative  Executive Support: Asset Services Manager Technical Services	To provide input and advice into the development, implementation and performance of the 'City of Rockingham Road Safety Action Plan' linked to the 'Driving Change' State Road Safety Strategy 2020-2030	<ul style="list-style-type: none"> <li>- Quarterly</li> <li>- Monday at 4pm</li> </ul>	Cr Hudson  <i>Cr Crichton (Deputy)</i>	<i>Community Representatives</i> 1. Arlene Yates 2. Richard Bryant 3. Malcolm West  <i>Organisational/Government Department Representatives</i> 1. Phillip Taylor - WALGA Representative 2. Sergeant Gavin Lang - WA Police

## Audit, Risk and Improvement Committee

### Purpose

The Audit, Risk and Improvement Committee (**ARIC**) is a committee of Council established pursuant to section 7.1A of the *Local Government Act 1995* (**Act**) and the accompanied regulations.

It is responsible to and assists the Council in fulfilling its oversight responsibilities in relation to systems of risk management, financial management and compliance with laws and regulations. The ARIC provides advice and recommendations on such matters to Council in order to facilitate informed decision making by Council in relation to its legislative functions and duties.

The ARIC will engage with management in a constructive and professional manner to perform its oversight responsibilities.

### Membership

The ARIC is to comprise:

- § a minimum of three (3) members of Council;
- § a presiding member (chairperson) who cannot be a member of Council or of any other local government's council; and
- § a deputy presiding member (deputy chairperson) who cannot be a member of Council or of any other local government's council.

No employee of the City of Rockingham (**City**) is to be, or may nominate, a member of the ARIC. Section 5.10(1)(b) of the Act does not apply to the ARIC as it does to other committees of Council.

The collective membership of the ARIC will have an appropriate balance of skills, knowledge and experience relevant to local government audit, financial management, governance and continuous improvement.

### Administrative Support

The Chief Executive Officer (**CEO**) is to provide secretarial and administrative support to the ARIC and is responsible for providing all necessary advice and officer attendance to enable informed decisions to be made.

### Role and Responsibilities

The ARIC has no delegated authority from Council and no executive powers or authority to implement actions in areas where the CEO has legislative responsibility.

Council authorises the ARIC, in accordance with the Terms of Reference, to:

- § Review annual audit plans and the outcomes/results of all audits undertaken by the City's Auditor;
- § Monitor and consider the CEO's reviews conducted under regulation 17 of the *Local Government (Audit) Regulations 1996*;
- § Support the City's Auditor to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;

- § Oversee the implementation of any action that the local government is required to take under section 7.12A(3) of the Act;
- § Formally meet with the City's Auditor at least once every year or as necessary to assist the auditor with respect to audits;
- § Seek resolution on any disagreements between management and the City's Auditor; and
- § Report and provide recommendations to Council on the above matters as required.

The ARIC has the following functions as provided in regulations 16 and 17(3) of the *Local Government (Audit) Regulations 1996*:

## Regulation 16

- (a) *to receive and review reports on, and recommend to the council actions to be taken in relation to —*
  - (i) *audits under Part 7 of the Act; and*
  - (ii) *compliance audits; and*
  - (iii) *the results of reviews carried out by the CEO under regulation 17;*
- (b) *to otherwise receive and review reports on the appropriateness and effectiveness of, and recommend to the council improvements to, the local government's systems and procedures in relation to —*
  - (i) *financial management; and*
  - (ii) *legislative compliance; and*
  - (iii) *risk management;*
- (c) *to receive and review reports on, and recommend to the council improvements to, the implementation of any actions that the local government —*
  - (i) *is required to take under section 7.12A(3);*
  - (ii) *has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a);*
  - (iii) *has otherwise decided to take in response to a report or recommendation referred to in paragraph (a) or (b); and*
  - (iv) *has stated it has done or proposes to do in written advice prepared under section 8.6(1)(a) or 8.23(4)(a);*
- (d) *any other function conferred on the audit, risk and improvement committee under these regulations or another written law.*

## Regulation 17

- (3) *The CEO must report to the audit, risk and improvement committee the results of each review carried out under subregulation (1).*  
[This refers to the CEO's review on systems and procedures in relation to financial management, legislative compliance and risk management.]

## Duties

Pursuant to its legislative functions, the ARIC will therefore have the following duties:

- § Evaluate the results of the CEO's review of the appropriateness and effectiveness of the City's risk management, legislative compliance and financial management systems and procedures under regulation 17;

- § Review the annual Compliance Audit Return (**CAR**) and report to Council the results of that review and the ARIC's recommendation regarding adoption of the CAR;
- § Meet with the City's Auditor to discuss the results of the annual financial audit and relevant matters including the auditor's report, closing report and management letter;
- § Liaise with the CEO to ensure that the City does everything in its power to assist the City's Auditor to conduct the audit and carry out its duties under the Act;
- § Review the outcomes of any performance audits conducted by the City's Auditor on the City; and
- § Perform any other activities related to the duties of the ARIC as directed by Council.

## Meetings

### Meeting dates and times

Although the ARIC is to meet at least once annually, other meetings will be held as required.

### Public access and confidentiality

ARIC meetings are generally open to the public, however, must or may (as circumstances require) be closed to the public in accordance with section 5.23(2), (3) and (4) of the Act. In the ARIC's ordinary course of business, this will most often occur when the following matters are to be dealt with:

- § Information over which the City holds legal professional privilege;
- § Information relating to the personal affairs of an individual;
- § Information that, if made public, would likely endanger the security (including cybersecurity) of the City's property or operations; or
- § Information that, if made public, would likely impair the effectiveness of the City's procedures for preventing, detecting, investigating or dealing with a contravention or possible contravention of the law.

### Decision making

Decisions of the ARIC are to be made by a simple majority in accordance with section 7.1CA of the Act.

### Review of Terms of Reference

The Terms of Reference will be reviewed on an as-needed basis commensurate with changes to the Act and the accompanied regulations.

### Definitions

*City's Auditor* – as audits under Part 7 of the *Local Government Act 1995* are defined as audits undertaken by the Office of the Auditor General (OAG), the City's Auditor, unless otherwise stated, means the OAG.

## Non-Council Committees and Organisations

- Provide advocacy or input on behalf of the City of Rockingham (City) and the community on many non-Council projects and issues

<b>Committee / Organisation</b>	<b>Composition</b>	<b>Terms of Reference</b>	<b>Meeting Dates, Times and Venue</b>	<b>Council Members Appointed for 2025-2027</b>
<p><b>Australian Coastal Councils Association Inc. Management Committee</b> ECD/6</p> <p>General Management Services Chief Executive Officer</p>	1 Council Member No deputy required	<p>The Australian Coastal Councils Association Inc. is a national body which represents the interests of coastal councils and their communities. The role of the Association is to advocate on behalf of coastal councils. It also commissions research on behalf of councils in coastal areas in relation to a range of coastal issues, including:</p> <ul style="list-style-type: none"> <li>• The shortfall in resources to meet increasing demand for infrastructure and services</li> <li>• Coastal erosion and the projected impacts of sea level rise</li> <li>• The legal risks faced by coastal councils in relation to planning for climate change</li> <li>• Proposed changes to arrangements for natural disaster funding, which will shift more of the recovery costs onto the States and local government</li> <li>• The impact of tourists and other visitors on coastal communities</li> <li>• The continuing impacts of high population growth in peri-urban and regional coastal councils</li> </ul>	<ul style="list-style-type: none"> <li>- Monthly</li> <li>- 7:30am (WA time)</li> <li>- teleconference</li> </ul>	Cr Jones
<p><b>Cockburn Sound Management Council</b> GVR/38</p> <p>Planning and Development Services Manager Strategic Planning and Environment</p>	1 Council Member 1 Deputy	<p>Provide advice to the Minister for Environment on the environmental management of Cockburn Sound.</p> <p><u>Note:</u> DWER Training required for all government board and committee members</p>	<ul style="list-style-type: none"> <li>- Quarterly – February, June, September and December</li> <li>- First Friday</li> <li>- 12:30pm</li> <li>- Various Locations</li> </ul>	Cr Jecks  Cr Hudson (Deputy)
<p><b>Development Assessment Panel</b> LUP/1385</p> <p>Planning and Development Services Manager Statutory Planning</p>	2 Council Members 2 Alternate Members	To determine certain development applications in the place of the original decision maker, being the local government authority and/or the WAPC. DAP's are comprised of independent 3 technical experts and 2 elected local government representatives	<ul style="list-style-type: none"> <li>- As required</li> <li>- Any Local Government within South West Corridor</li> </ul>	<p><u>Local Government Members</u> Mayor Buchan Cr Jones</p> <p><u>Alternate Members</u> 1. Cr Hudson 2. Cr Robertson</p>

## Non-Council Committees and Organisations

<b>Committee / Organisation</b>	<b>Composition</b>	<b>Terms of Reference</b>	<b>Meeting Dates, Times and Venue</b>	<b>Council Members Appointed for 2025-2027</b>
<p><b>Jandakot Airport Community Aviation Consulting Group (JACACG)</b> CPM/249</p> <p>General Management Services Chief Executive Officer</p>	1 Council Member	<p>The role and purpose of the JACACG is to provide a forum for community consultation, which will:</p> <ul style="list-style-type: none"> <li>- enable residents affected by airport operations, Jandakot Airport Holdings and aviation operators at the airport, local authorities, airport users, and other stakeholders, to exchange information on issues relating to the operation of Jandakot Airport and its impacts</li> <li>- allow concerns about airport operations and development to be articulated and taken into account by Jandakot Airport Holdings, with a genuine desire to resolve issues that may emerge</li> <li>- complement the consultative requirements established for airport Master Plans and Major Development Plans</li> </ul>	<ul style="list-style-type: none"> <li>- 4 times per year.</li> <li>- 4pm</li> <li>- Jandakot Airport Holdings</li> </ul>	Cr Robertson
<p><b>Local Emergency Management Advisory Committee</b></p> <p>EMS/451</p> <p>Planning and Development Services Emergency Liaison Coordinator</p>	1 Council Member 1 Deputy Member 17 Representatives from Local and State Agencies and Services	To advise and assist in the establishment, development, review and testing of local emergency management arrangements and to carry out emergency management activities as directed by State Emergency Management Committee or prescribed by regulations	<ul style="list-style-type: none"> <li>- Quarterly</li> <li>- Third Wednesday</li> <li>- 10am</li> <li>- City of Rockingham</li> </ul>	Deputy Mayor Schmidt  Cr Robertson (Deputy)
<p><b>Main Roads Regional Grants Committee</b> GVR/22</p> <p>Asset Services Manager Technical Services</p>	1 Council Member No deputy required	To review the Road Funding Grant applications made by Metropolitan Councils and make recommendations to the State Road Funds to Local Advisory Committee	<ul style="list-style-type: none"> <li>- As required (usually 2-3 per annum)</li> <li>- A Council within South West Group or Main Roads WA</li> <li>- 4:00pm</li> </ul>	Cr Hudson

## Non-Council Committees and Organisations

Committee / Organisation	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed for 2025-2027
<p><b>Peel-Harvey Catchment Council</b> EVM/48</p> <p><i>Planning and Development Services Manager Strategic Planning and Environment</i></p>	<p>1 Council Member</p>	<p>A not-for-profit, community based Natural Resource Management organisation that promotes an integrated approach to catchment management and the way we protect and restore the environment within the Peel-Harvey catchment</p>	<ul style="list-style-type: none"> <li>- Bi-monthly</li> <li>- Third Thursday</li> </ul>	<p>Deputy Mayor Schmidt</p> <p><i>Mayor Buchan (Deputy)</i></p>
<p><b>Peron Naturaliste Partnership Board</b> EVM/144</p> <p><i>Planning and Development Services Manager Strategic Planning and Environment</i></p>	<p>1 Council Member 1 Deputy Member</p>	<p>Regional body representing coastal and estuarine local governments of Bunbury, Busselton, Mandurah, Rockingham, Capel, Dardanup, Harvey and Waroona on coastal and climate change issues</p>	<ul style="list-style-type: none"> <li>- At least three times a year</li> <li>- Meetings typically held on a Friday at various locations (usually in the Bunbury region)</li> </ul>	<p>Cr Jones</p> <p><i>Mayor Buchan (Deputy)</i></p>
<p><b>Perth South West Environmental Reference Forum</b> EVM/52</p> <p><i>Planning and Development Services Manager Strategic Planning and Environment</i></p>	<p>1 Council Member 1 Deputy Member</p>	<p>Comprised of Cockburn, East Fremantle, Fremantle, Kwinana, Melville and Rockingham local government authorities.</p> <p>The role of the Reference Group is:</p> <ul style="list-style-type: none"> <li>· To oversee the implementation of the Regional Natural Resources Management (NRM) Strategy development by the South West Group</li> <li>· To provide advice and feedback on the identification and implementation of priority project and activities progressed through the Regional NRM Strategy.</li> <li>· To actively engage with key stakeholders (government, corporate and community) to progress NRM projects and activities that benefit the region.</li> <li>· To identify opportunities to improve collaboration on NRM activities between South West Group member Councils and stakeholder organisations</li> </ul>	<ul style="list-style-type: none"> <li>- 4 to 6 times per year</li> </ul>	<p>Deputy Mayor Schmidt</p> <p><i>Cr Jones (Deputy)</i></p> <p><b>Note:</b> <i>The same representative and deputy will be appointed to both the South West Corridor Development Foundation and the Perth South West Environmental Reference Forum in a combined capacity.</i></p>

## Non-Council Committees and Organisations

Committee / Organisation	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed for 2025-2027
<p><b>Perth South West Metropolitan Alliance</b> GVR/7</p> <p><i>(formerly South West Group)</i></p> <p>General Management Services Chief Executive Officer</p> <p>Representation as per the Memorandum of Understanding is the Mayor and Chief Executive Officer</p>	<p>Mayor</p>	<p>Comprised of Cockburn, East Fremantle, Fremantle, Kwinana, Melville and Rockingham local government authorities.</p> <p>The role of the South West Group is:</p> <ul style="list-style-type: none"> <li>· To chart the strategic direction of the South West Group</li> <li>· To prioritise and oversight the activities and projects of the South West Group</li> <li>· To consider opportunities for efficiency and improved service delivery through cooperation between member Local Governments</li> <li>· To consider reports and other formal documents of the South West Group</li> <li>· To consider advice from the South West Corridor Planning and Infrastructure Committee and other committees and groups as required</li> </ul>	<ul style="list-style-type: none"> <li>- 4 to 6 times per year</li> <li>- Various Locations (host Council)</li> </ul>	<p>Mayor Buchan Chief Executive Officer</p>
<p><b>Point Peron Rehabilitation Committee</b> LUP/1877</p> <p>Planning and Development Services Manager Statutory Planning</p>	<p>1 Council Member 1 Deputy Member</p>	<p>Established by the former Hon Phil Edman MLC to rehabilitate and preserve the history and infrastructure of the Point Peron gun emplacements and batteries</p>	<ul style="list-style-type: none"> <li>- As required</li> </ul>	<p>Cr Rudman <i>Cr Hudson (Deputy)</i></p>
<p><b>Rockingham Lakes Regional Park Advisory Committee</b> LUP/515</p> <p>Asset Services Manager Park Services</p>	<p>1 Council Member 1 Deputy Member</p>	<p>The Committee's main task is the future and ongoing management of the Park.</p> <p>Members of the Committee have been drawn from a wide range of park users and community interest groups, including local government, volunteers, conservation and recreation groups and local business</p>	<ul style="list-style-type: none"> <li>- Bi-Monthly</li> <li>- Second Wednesday</li> <li>- 5:00pm</li> <li>- Committee Room</li> </ul>	<p>Cr Robertson <i>Cr Jones (Deputy)</i></p>

## Non-Council Committees and Organisations

Committee / Organisation	Composition	Terms of Reference	Meeting Dates, Times and Venue	Council Members Appointed for 2025-2027
<p><b>South West Corridor Development Foundation (SWCDF)</b> GVR/7</p>	<p>2 Council Members</p>	<p>Comprised of Cockburn, East Fremantle, Fremantle, Kwinana, Melville and Rockingham local government authorities. The role of SWCDF is:</p> <ul style="list-style-type: none"> <li>· To facilitate and promote economic and community development of the South Metropolitan region.</li> <li>· Carry out projects to promote regional economic development and cultural development, workforce and skills development and environmental restoration activities</li> </ul>	<ul style="list-style-type: none"> <li>- 4 times per year and AGM</li> <li>- Various Locations (host Councils)</li> </ul>	<p>Deputy Mayor Schmidt</p> <p><i>Cr Jones (Deputy)</i></p> <p><b>Note:</b> <i>The same representative and deputy will be appointed to both the South West Corridor Development Foundation and the Perth South West Environmental Reference Forum in a combined capacity.</i></p>
<p><b>South West District Planning Committee</b> LUP/430</p> <p><i>Planning and Development Services Manager Statutory Planning</i></p>	<p><i>Chair of Planning and Asset Services Committee 1 Deputy</i></p>	<p>In September 2009, the South West District Planning Committee became an Advisory Committee, with meetings scheduled at the discretion and direction of the Western Australian Planning Commission (WAPC). This was in response to the Government's decision to reduce the number of boards and committees in order to improve the operational efficiencies, reduce costs and to make Government more responsive. It has not met since June 2009.</p> <p>The function and duties of the Committee are to:</p> <ul style="list-style-type: none"> <li>· assist and advise the Western Australian Planning Commission on Regional Planning matters; investigate, report and formulate recommendations in respect of matters affecting or likely to affect the Metropolitan Region Scheme with particular regard to the South West section of the Metropolitan Region</li> <li>· exercise such functions of the Western Australian Planning Commission as the Commission may delegate to it under the provisions of Section 20 of the Act</li> <li>· exercise such functions of the Metropolitan Planning Council as the Council may delegate to it under the provisions of Section 37 of the Act</li> </ul>	<p>Meetings as required by the WAPC.</p>	<p>Cr Jones</p>

## Non-Council Committees and Organisations

<b>Committee / Organisation</b>	<b>Composition</b>	<b>Terms of Reference</b>	<b>Meeting Dates, Times and Venue</b>	<b>Council Members Appointed for 2025-2027</b>
		<ul style="list-style-type: none"> <li>act as a forum for representatives of member Councils and their Technical Officers to discuss planning matters of mutual interest, which do not necessarily have any relationship to the Western Australian Planning Commission</li> </ul> <p>Council has a statutory obligation to be represented on the South West District Planning Committee</p>		
<p><b>Western Australian Local Government Association – South Metropolitan Zone</b> GVR/6</p> <p>General Management Services Chief Executive Officer</p>	3 Council Members	<p>Provide Council input on Local Government Issues at a Regional level</p> <p>Note: The two longest serving delegates become the voting delegates for the WA Local Government Association Annual General Meeting. The other delegate is proxy</p>	<ul style="list-style-type: none"> <li>- Bi-monthly</li> <li>- Fourth Monday</li> <li>- 5:30pm</li> <li>- Various Locations – Host Councils</li> </ul>	<p>Mayor Buchan Deputy Mayor Schmidt Cr Hudson</p> <p><i>Cr Robertson (Deputy)</i></p>

## Disbanded / Discontinued Council Committees

Committee	Disbanded / Discontinued
Autumn Centre Advisory Committee	Committee Disbanded 27/5/14 CS-019/14
Baldivis Library and Community Centre Project Ref. Group	Committee Disbanded 23/9/14 GMS-018/14
Beautiful Gardens Advisory Committee	Committee Disbanded 25/6/13 EP-018/13
CEO Recruitment Committee	Committee Discontinued 24/4/18
Christmas Festival Occasional Committee	Committee Disbanded 24/3/20 CD-005/20
Civic Catering Occasional Committee	Committee Disbanded 10/12/13 GMS-011/13
Cultural Development and the Arts Advisory Committee	Committee Disbanded 25/2/25 CD-003/25
Disability Access and Inclusion Advisory Committee	Committee Disbanded 25/2/25 CD-003/25
Gallipoli Centenary Plaque Occasional Committee	Committee Disbanded 28/4/15 CD-009/15
Lark Hill Sportsplex Management Cttee	Committee Disbanded 23/9/14 GMS-018/14
Local Emergency Management Advisory Committee	Committee now listed as a non Council Committee 27/9/16 PDS-056/16
Neighbours Unite Advisory Committee	Committee Disbanded 27/03/18 CD-007/18
Pioneers Luncheon Working Party	Committee Disbanded 26/6/18 GM-016/18
Rockingham Economic Development Advisory Committee	Committee Disbanded 24/6/14
Rockingham Education and Training Advisory Committee	Committee Disbanded 25/2/25 CD-003/25
Rockingham Tourism Festival Committee	Committee Disbanded 24/6/14
Secret Harbour Surf Life Saving Club Redevelopment Project Reference Group	Committee Disbanded 23/9/14 GMS-018/14
Seniors Advisory Committee	Committee Disbanded 25/2/25 CD-003/25
Sports Advisory Committee	Committee Disbanded 25/2/25 CD-003/25
Strategic Development Committee	Committee Disbanded 26/2/13 GCS-003/13
Tourism Strategy Development Advisory Group	Committee Disbanded <i>Note: In adopting the Rockingham Tourist Destination Strategy May 2019, Council affirmed the TSDAG to continue to exist as a reference group for a period of 12 months from March 2019</i>
Ward Boundary Working Party	Committee Disbanded 10/12/13 GMS-011/13
Warnbro Community High School Library Management Committee	Committee Deleted 26/8/14 GMS-013/14

## Disbanded / Discontinued Non-Council Committees / Organisations

Committee	Disbanded / Discontinued
Bridging the Gap (Rockingham/Kwinana) Management Committee	Representation discontinued 19/10/15 GMS-019/15
Cape Peron Planning Investigation Area Working Party	The Committee has performed it's role and is now dissolved. D21/175199
Coastal Community Centre Management Committee	Representation discontinued 19/10/15 GMS-019/15
Comet Bay College Board	Representation discontinued 17/5/21 D21/85132
Murdoch University Rockingham Campus Planning Steering Group	Representation discontinued
Peel-Harvey Catchment Council	Representation discontinued 19/10/15 GMS-019/15 Request for nomination from City October 2021
Perth Region NRM South West Reference Group	Committee Disbanded during 2011/2012 D12/129620
Rockingham Kwinana Chamber of Commerce – Executive Committee	ECD/18
Rockingham Kwinana Regional Domestic Violence Committee	Committee no longer exists D16/16752
Rockingham Peel Group Community Advisory Committee	Advice received from the South Metropolitan Health Services that Council has been restructured and no longer has representation from local government.
South West Corridor Planning and Infrastructure Committee (This Committee replaced the South West Group Transport Committee.)	Committee Discontinued D15/161061
Tourism Rockingham	Council representative no longer required D22/155773