



## Corporate Volunteering Program



[rockingham.wa.gov.au](http://rockingham.wa.gov.au)

**The City of Rockingham is seeking expressions of interest (EOI) from local organisations who need one-off assistance in delivering a project or service.**

The City's Health and Wellbeing Strategy 2024-2029 addresses Corporate Volunteering and will support a team of up to 24 (or two teams of 12) City staff members to assist local organisations in delivering their services to the community.

Do you have a project where you would require additional assistance to make it happen?

**Organisations are required to provide:**

- appropriate equipment for the allocated tasks
- adequate facilities
- detailed briefing session for City staff
- photography permissions necessary for promotional purposes
- organisation representative must be onsite at all times.

**The City is responsible for providing:**

- public liability and workers compensation insurance for City staff
- personal protective equipment (PPE)
- City staff lunch and refreshments
- photographer for promotional purposes
- staff appropriate for required tasks.

**The due dates for EOIs:**

Please ensure that your completed form is submitted to the City of Rockingham 10 weeks prior to the proposed program date.

Which month are you interested in?

Should you wish to discuss this opportunity further, please contact the City on **9528 0333** or **[customer@rockingham.wa.gov.au](mailto:customer@rockingham.wa.gov.au)**

Please return completed form to:

**Email:**

[customer@rockingham.wa.gov.au](mailto:customer@rockingham.wa.gov.au)

**Subject title:**

City of Rockingham Corporate Volunteering EOI

**Deliver to:**

City of Rockingham, Civic Boulevard,  
Rockingham WA 6168

**Post to:**

City of Rockingham, PO Box 2142,  
Rockingham DC WA 6967

## City of Rockingham Corporate Volunteering Program

Expression of Interest

Organisation:

Contact person:

Area/type of service:

Address:

Suburb:

Postcode:

Phone:

Mobile:

Email:

Do you have public liability? ☐ Yes, please provide a copy ☐ No

Preferred days:

☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri

Preferred times: (eg. 9am to 4pm)

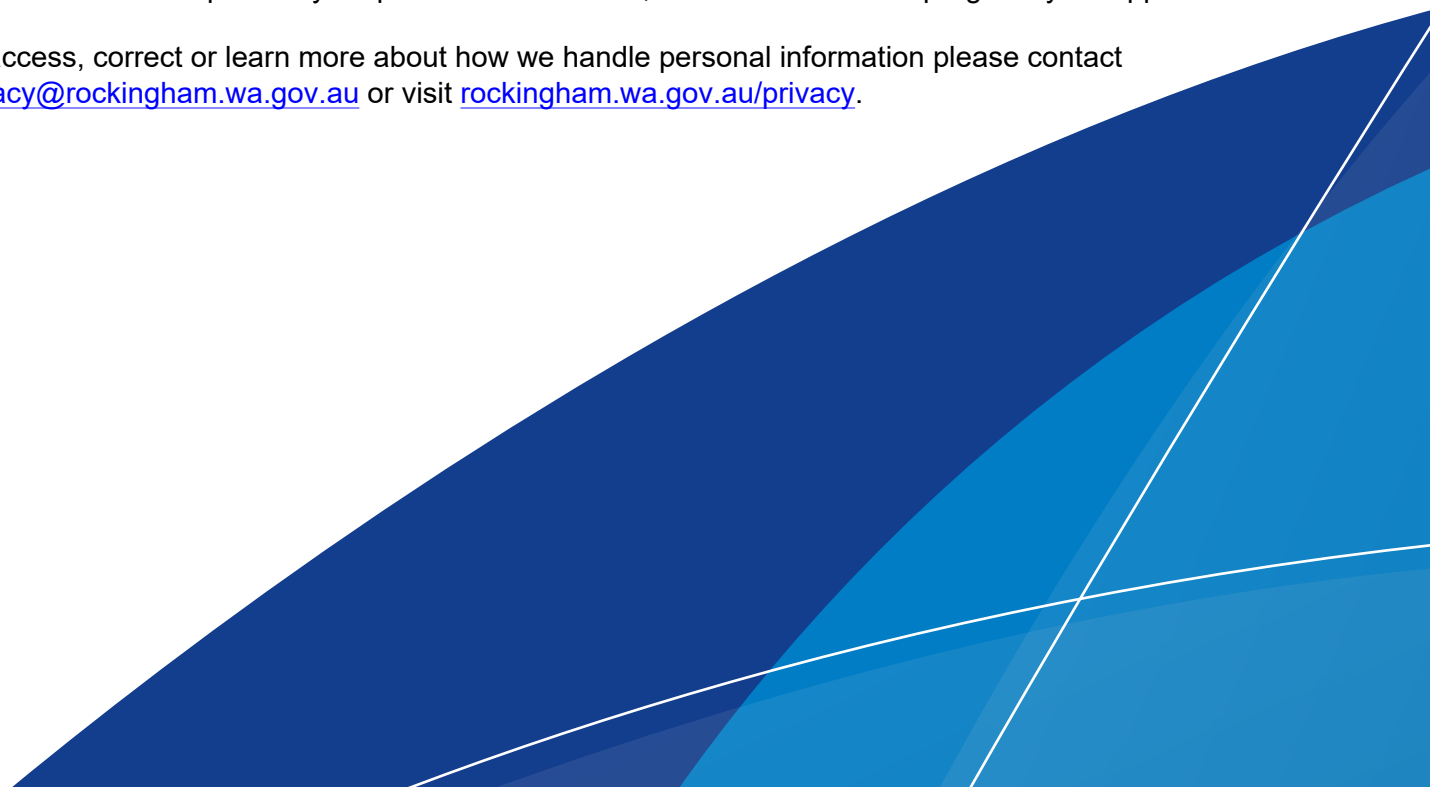
Number of City staff required:

The City of Rockingham is collecting your personal information for the purpose of processing your application to partake in the City's Corporate Volunteer Program. It may also be used for secondary purposes which would be reasonably expected.

Your personal information will not be disclosed to any other party without your consent unless required or authorised by law.

If you choose not to provide your personal information, we will be unable to progress your application.

To access, correct or learn more about how we handle personal information please contact [privacy@rockingham.wa.gov.au](mailto:privacy@rockingham.wa.gov.au) or visit [rockingham.wa.gov.au/privacy](https://rockingham.wa.gov.au/privacy).



Project description:

Project outcomes (what will the benefits be to your organisation and the community?):

List of tasks required to be undertaken:

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

EOI RECEIVED:

HPE#: