

Information on how the Annual Electors' Meeting is conducted

The purpose of the Annual Electors' Meeting (**AEM**) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government Act 1995 (Act)* and supporting Regulations, the Mayor is to preside at a General or Special Meeting of Electors and shall determine the procedure to be followed. Relevant information amongst other things include:

1. The Standing Orders Local Law 2001 will apply subject to the discretion of the Presiding Member.
2. All present are required to sign the attendance register provided at the AEM including name and address.
3. Speakers must be electors/ratepayers (Elector) of the City of Rockingham in accordance with section 5.26 of the Act.
4. During General Business, questions or statements may only relate to matters that affect the City of Rockingham and will be accepted at the discretion of the Presiding Member.
5. Respect and courtesy to all in attendance will be expected at all times.
6. Attendees must not make any adverse reflection on Council Members, City employees and others in attendance, and should this occur, the statement or question will be ruled out of order and the person will be asked to resume their seat.
7. Each Elector has one vote, an Elector is not required to vote and voting is determined by a show of hands.
8. No motions will be accepted from the floor
9. Motions passed at the AEM are not binding on the Council of the City of Rockingham.
10. Reports on the Motions will be presented to Council for its consideration at its next practicable Council meeting.
11. Minutes of this AEM will be available on the City's website as soon as practicable after the meeting and before the next Ordinary Council meeting.