

The City of Rockingham issues a registration certificate to a personal appearance business (beauty therapy and/or skin penetration) for both commercial and residential premises, after successful completion of an on-site inspection by a City Environmental Health Officer.

This checklist is designed to assist business operators/proprietors in ensuring their premises is ready for the on-site inspection.

The following items should be completed and addressed prior to the on-site inspection:

Structural (fittings, fixtures and equipment)

- Premises to be in a clean and sanitary condition (free of dust and clutter and no works still being carried out)
- All holes, gaps and cracks to be sealed
- All fixtures and fittings installed and operating
- Hot water is operational
- Appropriate waste receptacles available (e.g. for trade waste, soiled linen, sharps)
- Designated areas and suitable storage provided for procedures, cleaning and food preparation

Operational

- Adequate cleaning and sanitising chemicals and equipment (e.g. disinfection solution)
- Hand wash basin to be supplied with liquid soap, single use paper towel and have an adequate supply of warm running water
- Single use and reusable equipment, PPE and consumables required for business operations

Additional Information

Detailed information, including infection control guidelines for operators for beauty therapy and skin penetration premises is available from the Department of Health website, please visit [Personal appearance \(health.wa.gov.au\)](http://health.wa.gov.au).