FILLING OF LAND
CHECKLIST

Please complete this form and include the following information/fee in your application:

☐ Completed Application Form signed by the landowner and fill in the "Development Approval" box on the reverse side.

☐ Application fee in accordance with the City's 'Scale of Fees for Planning Services'.

☐ Five copies of a scaled site plan showing existing natural ground levels, physical features of the site, land use, access, buildings, significant vegetation, wetlands and existing contours.

☐ Five copies of a scaled plan showing the proposed Finished Level created by the depositing of fill on the site, and the extent of fill on the site in relation to property boundaries.

☐ Five copies of a scaled plan showing cross-sections of the proposed fill and batter in relation to existing ground levels.

☐ Proof of Origin in the form of receipts or contract from supplier, or a Certificate of Analysis is required. A Certificate of Analysis is provided by a National Association of Testing Authorities approved soil testing laboratory and will detail the composition of the fill material. Fill material must be certified as contaminant free.

Note: The filling of land where the fill material includes waste (including green waste), bricks, rubble, concrete, timber, asbestos or other chemical contaminants is strictly not permitted. In order for fill material to be considered clean and suitable for use, it must have no harmful effects on the environment.

☐ The purpose of the fill material is explained below:

☐ A Drainage Management Plan which demonstrates how drainage will not adversely affect adjoining owners and Water Corporation drains and wetland system. This assessment must be prepared by a suitably qualified engineering consultant.

Note 1: Raising existing natural ground levels can displace water onto neighbouring land and into drainage systems that may not be able to support increased amounts.

☐ Geotechnical Report if building construction is proposed, prepared by a suitably qualified geotechnical consultant.

☐ The estimated time of completion: _____

☐ Explain the method of soil stabilisation to prevent sand drift:

Property Details: _____

Signed: _____ Date: _____ Phone: _____

Print Name: _____

Signed: _____ Date: _____ Phone: _____

Print Name: _____