



# APPLICATION FOR DEVELOPMENT APPROVAL

Before completing this form, please consider lodging your application on-line - <https://rockingham.wa.gov.au> and register via Rock Port to lodge your application.

## OWNER DETAILS

Name : \_\_\_\_\_  
ABN (if applicable) \_\_\_\_\_  
Address : \_\_\_\_\_ Postcode: \_\_\_\_\_  
Phone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact Person for correspondence: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

*The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).*

## APPLICANT DETAILS (if different from owner)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
Phone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact person for correspondence: \_\_\_\_\_

The information and plans provided with this application may be made available by the City of Rockingham for public viewing in connection with the application.

Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PROPERTY DETAILS

Lot No. \_\_\_\_\_ House/  
Street No. \_\_\_\_\_ Street Name \_\_\_\_\_  
Suburb \_\_\_\_\_ Nearest Street Intersection \_\_\_\_\_  
Title Encumbrances (eg. Easements, Restrictive Covenants) \_\_\_\_\_  
Certificate of Title Vol. No: \_\_\_\_\_ Folio \_\_\_\_\_ Diagram/Plan No: \_\_\_\_\_

**PROPOSED DEVELOPMENT**

Nature of development:      Works                      
   Use                                      
   Works and Use                   

Is an exemption from development claimed for part of the development?    Yes       No  

If Yes, is the exemption for:    Works                      
   Use                                   

Description of proposed works and/or land use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of exemption claimed (if relevant) \_\_\_\_\_

Nature of any existing buildings and/or land use: \_\_\_\_\_

Approximate cost of proposed development (exclusive of GST):    \$ \_\_\_\_\_

Estimated time of completion: \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Acceptance Officer's Initials: _____	Date Received: _____
Application Reference No. _____	
Parcel No. _____	File No. _____
Application Fee \$ _____	Date Sought _____ Date Received _____
Receipt No. _____ Planning Account No. 711 (Application Planning Fee)	

## FEE STRUCTURE FOR DEVELOPMENT APPLICATIONS

ITEM	APPLICATION TYPE	FEE
1	Determination of an Application for Development Approval (other than an Extractive Industry) where the estimated cost of the development is:	
	(a) not more than \$50,000	\$147
	(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development
	(c) more than \$500,000 but not more than \$2.5M	\$1,700 + 0.257% for every \$1 in excess of \$500,000
	(d) more than \$2.5M but not more than \$5M	\$7,161 + 0.206% for every \$1 in excess of \$2.5M
	(e) more than \$5M but not more than \$21.5M	\$12,633 + 0.123% for every \$1 in excess of \$5M
	(f) more than \$21.5M	\$34,196
2	Determining a Development Application (other than for an Extractive Industry) where the development has commenced or been carried out	The fee in Item 1 plus, by way of a penalty, twice that fee.
3	Determining an application to amend or cancel Development Approval	\$295
4	Determining a Development Application for an Extractive Industry, where the development has not commenced or has not been carried out.	\$739
5	Determining a Development Application for an Extractive Industry, where the development has commenced or has been carried out.	The fee in Item 4 plus, by way of a penalty, twice that fee.
6	Determining an Application for a <b>change of use</b> or for an <b>alteration or extension or change of a non-conforming use</b> to which Item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295
7	Determining an Application for a <b>change of use</b> or for an <b>alteration or extension or change of a non-conforming use</b> to which Item 1 does not apply, where the change or the alteration, extension or change has commenced or been carried out	The fee in Item 6 plus, by way of a penalty, twice that fee.
8	Building Envelope Variation	\$500

Note: The estimated cost of Development is exclusive of GST. All fees are exclusive of GST unless otherwise indicated.

## GENERAL INFORMATION REQUIRED FOR DEVELOPMENT APPLICATIONS

1. A completed **Application for Development Approval** (copy attached), signed by the landowner or party acting under written authority from the landowner.
2. The relevant **Development Application Fee**, as detailed above.
3. A **written explanation** of the proposal that expands on the information in the Application for Development Approval, including for example the proposed hours of operation, numbers of employees and clients at any one time.
4. A current copy of Certificate of Title (not less than 6 months old), and a copy of the Diagram and Strata Plan where applicable. Title details can be downloaded from [www.landgate.wa.gov.au](http://www.landgate.wa.gov.au)
5. Two (2) hard copies and one (1) electronic copy (PDF format) of plans at a scale of 1:100 or 1:200 including:
  - (i) **Site Plan**, which shows the following:
    - (a) street names, lot number(s), north point and the dimensions of the site;
    - (b) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, as well as any structures and vegetation to be removed;
    - (c) the existing and proposed use of the site;
    - (d) dimensioned position of proposed buildings and structures to be erected on the site;

- (e) the existing and proposed means of access for pedestrians and vehicles to and from the site;
  - (f) the location, number, dimensions and layout of all car parking spaces intended to be provided in accordance with Australian/ New Zealand Standard AS/NZS 2890.1:2004, *Parking facilities, Part 1: Off-street car parking* and Australia/ New Zealand Standard AS/NZS 2890.6:2009, *Parking facilities, Part 6: Of-street parking for people with disabilities*;
  - (g) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
  - (h) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same;
  - (i) the nature and extent of any open space and landscaping proposed for the site;
  - (j) existing and proposed walls and fences;
  - (k) existing and proposed sealed areas;
  - (l) stormwater drainage and method of on-site disposal;
  - (m) existing and proposed levels, embankments and retaining walls (where the proposed development involves alterations to the natural level of the ground); and
- (ii) **Floor Plans, and Sections** of any building proposed to be erected or altered and any building that is intended to be retained which must also show dimensions of the buildings and setbacks from boundaries.
  - (iii) **Elevation Plans**, which show natural ground levels, proposed ground levels, finished floor levels, finished ceiling levels and ridge heights.
  - (iv) **Streetscape Elevation Plan**
  - (v) **Landscape Plan**
  - (vi) **Report** on any specialist studies in respect of the development that the City requires the applicant to undertake, such as a Bushfire Management Plan, Transport Impact Statement and Transport Impact Assessment, Heritage Impact Statement, Signage Strategy, site survey, environmental, engineering or urban design study; and
  - (vii) **Heritage** – Where the application relates to a place entered onto the City’s Heritage List other information may be required as set out in the Planning and Development (Local Planning Schemes) Regulations 2015 (Regulation 63(3)).
  - (viii) Written justification where any variations to the R Codes ‘Deemed to Comply’ criteria are proposed.
5. Any other information that the City reasonably requires to enable the application to be determined.

**PRE LODGMENT CONSULTATION (Optional)**

If you have had any pre-lodgment discussions with a City Planning Officer prior to the submission of this Development Application, please confirm the following:

Planning Officer: \_\_\_\_\_ Date (if known) \_\_\_\_\_

Matters Discussed \_\_\_\_\_

---

Form of communication: Email  Phone  Meeting  Letter

*Should you require further assistance, please call the City's Planning Services on 9527 0748.*