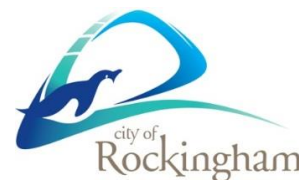


Mary Davies Library and Community Centre and Baldivis South Community Centre Application form 2025/2026



Hirer / Group Information		
Name of hirer:	_____	
Organisation:	_____	
Address:	_____	
Contact No:	Primary: _____	Secondary: _____
Email:	_____	
Public Liability:	<input type="checkbox"/> Yes*	<input type="checkbox"/> No Value: _____
No of participants:	_____	ABN: _____
Hire category:	<input type="checkbox"/> Non-commercial** <input type="checkbox"/> Commercial	

*Please provide a copy of your public liability certificate of currency when you submit this form

**You will be required to demonstrate your status as a non-commercial hirer

Mary Davies Library Community Centre	Room (Capacity):	Day, date and time: (Multiple dates please use calendar)
Carnaby Hall	<input type="checkbox"/> Multipurpose room (245)	
Carnaby 1	<input type="checkbox"/> Multipurpose room (135)	
Carnaby 2	<input type="checkbox"/> Multipurpose room (110)	
Boobook	<input type="checkbox"/> Children's room (50)	
Wattlebird / Honeyeater	<input type="checkbox"/> Multipurpose room (60)	
Wattlebird	<input type="checkbox"/> Multipurpose room (35)	
Honeyeater	<input type="checkbox"/> Multipurpose room (25)	
Corella	<input type="checkbox"/> Multipurpose room (46)	
Wagtail	<input type="checkbox"/> Small meeting room (4)	
Baldivis South Community Centre	Room (Capacity):	Day, date and time: (Multiple dates please use calendar)
Banksia Hall	<input type="checkbox"/> Multipurpose room (150)	
Grevillea	<input type="checkbox"/> Meeting room (50)	
Paperbark	<input type="checkbox"/> Children's room (50)	
Sheoak	<input type="checkbox"/> Meeting room (3-4)	

Event Details

Please provide a description of your event / activity:

Please provide details of any specialist equipment including live music or DJs that you intend to bring in to use:

Will there be any noise creating devices? ☐ Yes ☐ No
(i.e. speakers, live bands, loud machinery, etc.)

If yes, provide details of these devices: _____

Provide details of any equipment you intend to bring into the facility:

(please note the City does not permit amusement rides, bouncy castles, smoke or bubble machines within City buildings)

Food and alcohol

Do you intend to sell food? ☐ Yes ☐ No

If yes, provide details, permits may be required: _____

Do you intend to serve alcohol? ☐ Yes ☐ No

Will people BYO alcohol? ☐ Yes ☐ No

Do you intend to sell alcohol? ☐ Yes ☐ No

If yes, please provide details and include a copy of the liquor licence (if applicable): _____

If your function involves alcohol, the following will apply:

- A member of your group is required to have an RSA (Responsible Service of Alcohol) Certificate
- If selling alcohol, a permit from the Department of Creative Industries, Tourism and Sport will be required.

Declaration

I agree that I have read and will abide by the Community Centre's Terms and Conditions of Hire.

Signature: _____ Date: _____

Please email the completed form to mdlcccontact@rockingham.wa.gov.au.
Alternatively you can drop it into the Mary Davies Library and Community Centre.

Written confirmation will be provided once your booking has been confirmed.
Please note that submitting this application does not secure a booking.

Multi Dates Event Calendar 2025 / 2026

Please select dates in calendar if multiple days are required (public holidays are indicated **X**)

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
Su	M	Tu	W	Th	F	Sa
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	X	30				

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	M	Tu	W	Th	F	Sa
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	X	X	27
28	29	30	31			

January 2026						
Su	M	Tu	W	Th	F	Sa
				X	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	X	27	28	29	30	31

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	M	Tu	W	Th	F	Sa
1	X	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	X	4
5	X	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	X	28	29	30		

May 2026						
Su	M	Tu	W	Th	F	Sa
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2026						
Su	M	Tu	W	Th	F	Sa
	X	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Calendar

School Holidays are shaded grey

Dates with an 'X' are not available