

Membership Suspension Form

Member's first name: _____

Member's surname: _____

Contact number: _____

Membership number: _____

Dates for suspension: Start date: _____
(must be 14 days or more)

End date: _____

Reason for suspension: _____

Can you make any suggestions on how we can improve Aqua Jetty?

Terms and conditions:

- It is required that a minimum of three working days' notice is to be given to activate a suspension.
- Minimum suspension time is two weeks.
- Twelve weeks free suspension is given in a 12 month period, resetting on 1 July each year.
- Suspensions due to medical reasons are subject to individual consideration and medical evidence i.e. medical certificate must be provided and accepted by management.
- **Membership suspension fee of \$5 per week (applies for suspensions greater than 12 weeks in financial year, minimum two week suspension time)**
- Membership payments will resume on the reactivation date, and may incur a pro rata charge if the suspension is not in alignment with payments.
- Membership suspensions will not be approved if the member's payments are not current and up to date.
- If a member is unable to attend the centre to apply for suspension, they must get a family member or agent to sign the suspension form on their behalf. The centre must receive consent from the member to approve the agent/family member to suspend their membership, unless the member is incapacitated.

Form completed by _____	Date _____

Submit Form

Office Use Only		NOTES:	
Processed By			
Processed Date			
Links Reference			
Start Date			
Finish Date			
Total Days Requested			
Financial Year Total			
DS Reference		Gymsales Reminder Set	