



Travel

SUBSIDY GRANT

Application Package

A Travel Subsidy Grant is available to individuals and teams who are authorised by their association's governing body to participate in accredited interstate and international competitions travelling outside of Western Australia.

Representing

Rockingham • Local Area • Western Australia • Australia



Travelling outside of WA
(Interstate)

Team*		\$300
Individual		\$150



Travelling outside of Australia
(International)

Team*		\$500
Individual		\$300

***Definition of Team:**

Three or more individual applicants, representing the same club, school, organisation or association, participating in or at the same organised event or activity (date and/or location) irrespective of division or category.

Eligibility

- Selected representatives who reside within the City of Rockingham are entitled to one grant per person or team per competition per financial year.
- Applicants must be residents of the City of Rockingham who are selected to represent their chosen activity (sport and recreation; cultural; leadership; educational) at local, national or international level at an accredited event held outside of Western Australia or Australia.
- Applicants must supply proof of selection from an approved governing body (e.g. copy of selection letter on letterhead) stating applicant's name and confirming travel and representation level (competition details with dates, location etc.).
- All applications must be received and date stamped by the City at least two weeks **prior** to competition for consideration.
- If three or more individual applications are received, with the applicants representing the same club, school, organisation or association, participating in or at the same organised event or activity (date and/or location) irrespective of division or category, the applications will be classed as a team* and therefore only one team Travel Subsidy Grant will be forwarded to the club or organisation on the applicants' behalf.
- If applying as a team, please only provide the organisation, club or association's bank account details for payment of the Travel Subsidy Grant. The organisation, club or association is then responsible for the distribution of the grant to applicants. If applying as a team with more than three members, please attach a list of all names and addresses.

Ineligible

- Please note that Travel Subsidy Grants are only available to participants. Coaches, officials, support staff and chaperones are not eligible to apply (with the exception of companions with a current Companion Card accompanying people with disability).
- The Travel Subsidy Grants are not funded retrospectively.

Upon meeting the above criteria and applying, the City will provide at its discretion a Travel Subsidy Grant. If the situation arises that the successful applicant does not attend the competition all monies must be reimbursed to the City immediately.

Completed applications should be forwarded to:

**Electronic copies:**

customer@rockingham.wa.gov.au

**Hard copies:**

Community Capacity Building, City of Rockingham
PO Box 2142, ROCKINGHAM DC WA 6967

**In Person:**

City of Rockingham, Administration Building,
Civic Boulevard, ROCKINGHAM

Travel Subsidy Grant Application

Name: _____

Address: _____ (Number) _____ (Street name)
 _____ (Suburb) _____ (State) _____ (Postcode)

Email: _____ Phone number: _____

Member of club/association: _____

A Travel Subsidy Grant is available for teams and to individuals who are authorised by their association's governing body to participate in accredited interstate and international competitions.

I, _____ (name of individual/1st team member)
 _____ (name/suburb of 2nd team member)
 _____ (name/suburb of 3rd team member)

wish to advise that I/we have been selected to represent
 (eg. club, school, organisation or association) at the _____ (event/activity)
 on ____ / ____ / ____ in _____ (State) _____ (Country)

I would like to request a Travel Subsidy Grant in the following category (select one box below):

Representing Rockingham • Local Area • Western Australia • Australia			
Travelling Outside Western Australia (Interstate)		Travelling Outside Australia (International)	
<input type="checkbox"/> Individual \$150	<input type="checkbox"/> Team* \$300	<input type="checkbox"/> Individual \$300	<input type="checkbox"/> Team* \$500

***For a team with more than three names, please attach list of all names and addresses.**

Bank Account Details *If the application is successful, funds will be transferred electronically. Please provide bank account details. For team applications, provide bank details of the organisation, club or association.*

Name of Bank: _____	Branch Location: _____
Account Name: _____	
BSB Number: _____	Account Number: _____

Are you registered for GST? NO YES (If **YES**, please supply a Tax Invoice)

I have also attached a copy of the supporting letter from my club, school, organisation or association, stating my/our selection. All details in this Travel Subsidy Grant are correct at time of signing:

Applicant First Name: _____	Applicant Surname: _____
-----------------------------	--------------------------

Signature of applicant or Parent/Guardian (if under 16): _____ / ____ / ____ (Date)

Application and supporting documents must be received by the City at least two weeks PRIOR to competition.

Office Use Only	Signature:	Date:
Officer Recommendation: _____ (Name) Approve/Decline funding in the amount of \$ _____ for a Travel Subsidy Grant.		
Manager of Community Capacity Building Approve/Decline funding in the amount of \$ _____ for a Travel Subsidy Grant.		
Director of Community Development Approve/Decline funding in the amount of \$ _____ for a Travel Subsidy Grant.		
Original to Accounts. Copy to Grants Officer	Approved from account number 210142.1335	