



## Application for Advertising Signage for Community Event

This request is subject to written approval from the City's Building Services and must be submitted at least **14 days prior** to the event and include a location plan/s for the proposed locations of the signage.

Event Organisers may request to place up to four (4) advertising signs subject to the following:

- Signs shall not exceed an area of 5m<sup>2</sup>;
- Signs cannot be considered to cause a traffic hazard for both vehicular and pedestrian traffic;
- Signs must be positioned at least 60 meters from round about and traffic lights and at least 3 meters from road carriageways;
- Signs cannot be located on a footpath;
- Signs can be placed up to ten (10) days prior to an event occurring; and
- Signs shall be removed within two (2) days of the event ending.

Event Details	
<b>Name of Event:</b>	
<b>Event Location:</b>	
<b>Event Date/s:</b>	

Applicant Details	
<b>Applicant Name:</b>	
<b>Company / Organisation:</b>	
<b>Postal Address for Application:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	
<b>Suburb:</b>	
<b>Postcode:</b>	

Signage Details			
How many advertising signs are you requesting approval for? _____			
<input type="checkbox"/> I have attached a location plan/s showing the requested locations for the below signage.			
Please provide details on the size, materials and securing method used for the signage:			
Sign	Size	Material	Securing Method
1			
2			
3			
4			