

Last updated: 1 May 2025

Note: This version includes an extended entry closing date, revised finalist notification date, introduction of an exclusion zone around artworks, and clarification regarding exhibiting at school's own risk.

**Entrants must submit work in accordance with the Terms and Conditions as set out in this document. Any failure to comply with any of these Terms and Conditions will result in disqualification, at the sole discretion of the City of Rockingham.**

## **ELIGIBILITY**

1. The Exhibition is only open to primary and secondary schools located within the City of Rockingham district.
2. Home schools or cohorts of home schools of two or more students are eligible to enter, but must provide proof of being registered within the City of Rockingham.
3. The Castaways Sculpture Awards is free for schools and home schools to enter.
4. All entries must be received by the City online form by **4pm Tuesday 27 May 2025**. No late entries will be accepted into the Exhibition.
5. The teacher, or main contact, overseeing the entry should provide a personal or alternative email address to their Department of Education email address to avoid emails being filtered and lost.
6. By submitting an entry form, the school gives permission to release their information on the application to City officers, the Castaways curator, and the City's contractors.
7. All communications from the City will be via email to the address nominated in your entry form. Receipt of entries will be confirmed via email within five business days. You will not receive an automatic confirmation.

## **ARTWORK REQUIREMENTS**

8. One artwork per school may be submitted. Entries are open to any sculptural or 3D artwork, excluding installation.
9. The concept, design, and creation of the artwork, including construction, assembly and finishing, must be primarily conducted by the students. Teachers may provide guidance and technical assistance, but should not be the primary creators of the work. The final sculpture must reflect the students' ideas and efforts.
10. Artworks must not exceed 1 metre x 1 metre at the base and 2 metres in height. Size specifications are based on 'footprint' allocation, not area (e.g. 80 cm by 120 cm will not be accepted).

11. All artworks must be comprised of at least 65% recycled materials (reused, repurposed, recovered, salvaged, and/or found items). Single-use products should be reused and not be newly purchased.
12. Artworks must contain six anchor points to safely secure the sculpture in place during the exhibition. Anchor points must be incorporated within total size specifications and form part of the base. Guy ropes or other external methods of fixing will not be accepted. Metal tent pegs or similar are recommended.
13. Schools agree that their sculpture will not affect the environment, the path of general public or structures in a permanent or semi-lasting way.
14. Artworks must be designed to withstand the elements for the entirety of the exhibition and will not be maintained in any way by staff or volunteers.
15. Schools are not permitted to display, in part or in whole, brands, logos of their sponsors, or any other commercial material on or around their artwork. Any artwork that features such material will be removed from exhibition and/or deemed ineligible.
16. Artworks with audio aspects must be disclosed in the entry form and approved by the City prior to the exhibition.
17. School artworks are not for sale.

## **AWARDS**

All awards are to be awarded at the Judges' discretion. All awards are non-acquisitive.

### **\$500 Primary School Award**

Awarded to the Primary School that demonstrates overall excellence in recycled sculpture through the use of recycled materials in an innovative way.

### **\$500 Secondary School Award**

Awarded to the Secondary School that demonstrates overall excellence in recycled sculpture through the use of recycled materials in an innovative way.

### **\$250 People's Choice Award – Schools Exhibition**

Presented to the school whose work received the most votes from members of the public.

## **REPRESENTATION AND ETHICS**

18. Artworks must be respectful and free from harmful representations, including but not limited to cultural appropriation, racial insensitivity, and stereotypes related to gender, sexuality, disability, or other marginalised groups. Any artwork deemed inappropriate, insensitive, or exploitative towards any community will not be

accepted. It is the responsibility of the school to ensure their work upholds principles of inclusion, respect, and cultural safety for all. For further guidance, please refer to National Association for the Visual Arts (NAVA) [“Code of Practice for Visual Arts, Craft and Design: Chapter 1, Principles, Ethics and Rights”](#).

19. Artworks incorporating First Nations Indigenous Cultural and Intellectual Property (ICIP), such as cultural references or techniques, must be created by a First Nations artist resident of Australia. These artworks must uphold cultural integrity and respect for the community from which they draw. Artworks deemed culturally inappropriate or disrespectful, as determined by the Curator, the City, or other appointed representatives, will not be considered. For further guidance, please refer to [National Association for the Visual Arts \(NAVA\) “Code of Practice for Visual Arts, Craft and Design: Chapter 1, Principles, Ethics and Rights: First Nations.”](#)
20. If an artwork title incorporates First Nations languages, such as Nyoongar e.g. *Bunuru* or *Boodja*, the artwork statement must clearly indicate whether the artist is First Nations. If the artist is not First Nations, the statement must explicitly note this. Artwork titles in First Nations languages will also require written approval from a relevant local First Nations elder. Please refer to Term #19 for further clarification.

## ARTWORK SELECTION

21. The Selection Panel’s decision is final and no correspondence or discussion will be entered into. Lobbying the Curator, Castaways Schools Exhibition Facilitator(s), Selection Panel, Councillors or the City staff will result in disqualification.
22. Due to the exhibition’s public location, artworks must be suitable for viewing by all age groups. The City reserves the right to refuse entry of artwork on the basis of inappropriateness.
23. Works deemed unsafe will be refused entry.
24. Schools will be notified of the outcome of their entry by **Tuesday 17 June 2025** via email.
25. Entrants must submit the entered work for the Castaways Schools Exhibition if selected. Only artworks detailed on the entry form and in the submission image will be accepted. Any other artwork will not be accepted unless otherwise agreed upon by the City and the Curator in writing.
26. Any significant changes to works following selection must be reported to the Curator immediately and may determine the acceptance of the artwork.
27. Selected schools must provide an image of their artwork suitable for publication in the Castaways catalogue by **Tuesday 5 August 2025**. Images not received by

this time will not be printed in the catalogue. Schools who submit high quality images of their artwork prior to the deadline are most likely to be featured in promotional material and social media campaigns.

28. A final progress update and image(s) are due to the Curator and/or Castaways Schools Exhibition Facilitators no later than **Saturday 20 September 2025**. Artworks that are not at a satisfactory level of completion by this deadline will be excluded from the exhibition. Additionally, any artworks that deviate from the final progress image, at the discretion of the Curator or the City, may be refused for exhibition and/or deemed ineligible to receive an award.

## INSTALLATION OF WORK

29. Installation will take place on **Wednesday 22 October 2025** from 6.30am-12.30pm. Vehicle access to site is for drop-off only and vehicles are not to be left unattended at any time. Access to the site will not be available after 12.30pm. Any works not fully installed by 12.30pm will not be judged.
30. Schools are responsible for the installation of their own works and must provide all materials and equipment for proper installation.
31. The Curator and/or Castaways Schools Exhibition Facilitators will contact schools to discuss site and installation requirements by email, phone or in person leading up to installation.
32. The final selection of installation sites will be determined by the City and the Curator.
33. Schools must remove all packaging, tools and equipment from the site when installation and de-installation is complete.
34. Artworks that upon arrival are not finished to the standard agreed upon, or expected by the Curator; or to the satisfaction of either the Curator or the City staff, will be refused and will not be installed.
35. Artwork footings and artwork installation methods must be pre-approved by the City prior to installation. The City reserves the right to reject the installation of the artwork if the school chooses to use a footing different from the one that was approved.
36. To ensure public safety, all artworks in the 2025 Schools Exhibition will be displayed within a clearly marked exclusion zone, restricting direct public access. This zone will be installed and managed by the City. Due to this safety measure and in recognition of financial limitations, schools are not required to obtain structural engineering certification. However, artworks must still be constructed safely and be suitable for outdoor public display.

37. Schools must notify the Curator and the City in advance if heavy machinery will be used during installation of artworks. The school is responsible for ensuring that the machinery is suitable for the type of work being engaged and for providing safe operating procedure for use of machine and scope of works. Additionally, the school must supply the City with a valid certificate showing that the machinery operator is qualified and certified to operate the machinery.
38. If heavy machinery is used for installation, the City reserves the right to review and assess both the machinery and the operator to ensure they meet safety and compliance standards. Failure to adhere to the City's instructions regarding machinery use may result in the machinery being prohibited from use, which could impact the installation of the artwork. If the artwork installation is delayed due to the prohibited use of machinery, the artwork may not be exhibited and/or become disqualified for award.
39. The City may impose additional requirements or conditions as needed to ensure safety during installation.
40. Schools are eligible to claim a total of \$100 toward installation and de-installation costs. Reimbursements will be issued after the Castaways Schools Exhibition, only once the School's teacher or main contact has completed the City's feedback survey.
41. The City reserves the right to request modifications or removal of any artwork deemed unsafe, even within an exclusion zone.

## **EXHIBITION**

42. Schools must maintain their work in a presentable condition throughout the exhibition.
43. Schools or representatives on behalf of the school must be available to repair or remove any damaged artworks from the site within 24 hours of the damage being reported. No artworks are to be left in the Information Tent longer than 24 hours.
44. The City and exhibition staff have the right to remove artworks from the site for any reason, including but not limited to: public safety, damage or potential damage to work, or for the cohesive curation of the exhibition.
45. The City will provide security over the period of exhibition, installation and de-installation. While the City provides 24/7 security during the period of exhibition, the City holds no responsibility for damage caused to artworks during transportation to the exhibition site, installation, de-installation, and while the works are on display.
46. Insurance is the responsibility of the school at all times. The City, Curator, or service providers do not cover malicious damage insurance for any work in the exhibition, nor do they insure those persons installing and de-installing works.



47. Schools exhibit their artwork at their own risk. All risks associated with the artwork, including but not limited to damage, loss or injury, will be borne by the school during the installation and de-installation of the artwork, and for the duration of the exhibition. The school agrees to indemnify and hold the City harmless from any claims, damages or liabilities arising from the artwork.
48. All directions or requests from the Curator, Castaways Schools Exhibition Facilitator, the City or other public authorities must be complied with.

## **COPYRIGHT AND PROMOTION**

49. By entering an artwork, the school agrees to allow the City of Rockingham to photograph, film, record and reproduce images of all submitted artworks for promotional, marketing, or educational purposes related to the event, with appropriate credit given to the school when possible. This usage is non-commercial, limited to the promotion of past and future events, and will be without compensation to or further approval from the school. The school maintains copyright of the submitted artwork.
50. By entering an artwork, the school agrees to allow the City to publish the school's name, artwork title, artist's statement and social media accounts in connection to their entry.
51. All artwork submitted must be the original work of the school. Artworks cannot be copied or plagiarised. Artworks cannot infringe the copyright, moral rights or other rights of any third party.
52. Schools must not issue press releases without prior written consent from the City.
53. Participating schools warrant that to the best of their knowledge there is no cultural, religious, legal, or other reason preventing its artwork image from being exhibited, published or reproduced.

## **AWARDS**

54. The Judges' decision for award winners is final and no correspondence or discussion will be entered into. Lobbying the Curator, Castaways Schools Facilitator(s), Judges, Councillors or the City staff will result in instant disqualification and preclude entry in future Castaways Sculpture Awards.
55. Winners will be announced at the Castaways Sculpture Awards Presentation (with the exception of the People's Choice Awards) and then published on the City's website ([rockingham.wa.gov.au](http://rockingham.wa.gov.au)).
56. Schools who receive an award will be required to complete and sign documents provided by the City to process transactions for winning amounts. Incomplete information or delays in returning documentation will result in delays with payment.

57. Canvassing the public for People's Choice Awards votes will result in disqualification from the People's Choice Award and future Castaways Sculpture Awards.
58. The Castaways Sculpture Awards Presentation is scheduled for **Saturday 25 October 2025** but may be subject to change.
59. The Castaways Sculpture Awards Presentation is by invitation only. School representatives of two teachers and two students will be invited to the Awards Presentation. Photo permission forms of attending students must be signed by a parent or guardian and returned by the Awards Presentation RSVP deadline.

### **DE-INSTALLATION OF WORKS**

60. De-installation will take place on **Monday 3 November 2025** from 7am-12pm.
61. Schools are responsible for the de-installation of their artwork and must provide all materials and equipment for de-installation.
62. Schools must remove all packaging, tools and equipment from the site when de-installation is complete.
63. Any works remaining at the site after 12pm will be disposed of, at a cost to the school. Requests to de-install work earlier will be denied.

**Please direct all enquiries to:**  
**Community Development Officer – Art Events and Programs**  
**9528 0333 or [customer@rockingham.wa.gov.au](mailto:customer@rockingham.wa.gov.au)**