

Rockingham Arts Centre

2026 Exhibition Application Information Pack



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Applications Open 5 May – 4 July 2025

The Rockingham Arts Centre (RAC) is currently seeking proposals for their 2026 exhibition period. Applications from individual artists, groups, curators, institutions, and Rockingham based arts groups are encouraged. An exhibition application is required from all applicants.

About the Rockingham Arts Centre

Located in a prime position at 11 Kent Street, Rockingham, the RAC is located in a refurbished ambulance centre. In 2022, the Centre underwent an extensive refurbishment to bring it in line with the needs of exhibiting artists. The gallery consists of a main exhibition space and an adjacent smaller project and workshop space. Successful applicants will exhibit in the main gallery with the project space available for workshops and other art related events. The project space also has the capacity to host smaller exhibitions.

How to apply

[Complete the online application form](#)

Detailed information about applying and exhibiting can be found below. If you have further questions, please contact Gallery Curators prior to submission:

Ms Jude van der Merwe, jude@judevm.com or Ms Clare Stroud cpmkirk@gmail.com

James Walker, Community Development Officer (Art Programs and Collections)
artscentre@rockingham.wa.gov.au or 9527 0734.

Key dates

- Applications open – Monday 5 May 2025.
- Applications close – Friday 4 July 2025.
- Applicants will be advised that their application has been received within five days of submission.
- Panel assessments will commence the first week of August 2025.
- Applicants will be advised of their proposal outcomes within six weeks of the closing date.

Proposal Advice

The selection panel are looking for proposals that extend the applicants professional practice and are reflective of contemporary issues and ideas. People of Aboriginal and Torres Strait Islands and those from diverse cultural backgrounds are encouraged to apply. We are committed to ensuring that all artists have equal opportunities to access, engage and participate in the Centre's activities.



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Practical tips for your application

- Write clearly without jargon – get your idea across as simply and clearly as possible.
- Use high quality images to support your application. These should include past, relevant work as well as images indicative of the work you plan to exhibit.
- Pay attention to the dimensions and capabilities of the exhibition space (refer to the main gallery floor plan attached here for reference).
- Provide an up to date, relevant CV for yourself or, if the application is on behalf of a group, a group biography, including aims and aspirations, purpose, and images from individual group participants.

Selection criteria

The selection panel will assess applications based on the following criteria:

- Conceptual – are the ideas under-pinning the work relevant and coherent.
- Technical – do the images demonstrate technical abilities within the chosen medium(s).
- Audience – would a wider audience be engaged through workshops, artists talks etc.
- Ingenious – is the project inventive and original.
- Suitability – have the opportunities and constraints of the RAC space and/or communities of Rockingham been considered.

Exhibition information

Exhibitions generally run for up to three weeks (three weekends).

Community group exhibitions generally run for two weeks (two weekends).

Opening events for the exhibition program can take place during the following times:

- Saturdays either 2-4pm or 4-6pm

Installation can commence at 12 noon on the Monday prior to the exhibition opening unless otherwise advised by the City in writing.

De-installation can take place after 4pm on the final Sunday of the exhibition period. De-installation is to be completed no later than 12pm on the Monday following the exhibition closure unless otherwise advised by the City in writing.

The City reserves the right to extend or shorten exhibitions, or RAC operating hours depending on the application and calendar constraints, and/or City staffing/training shortages/commitments.



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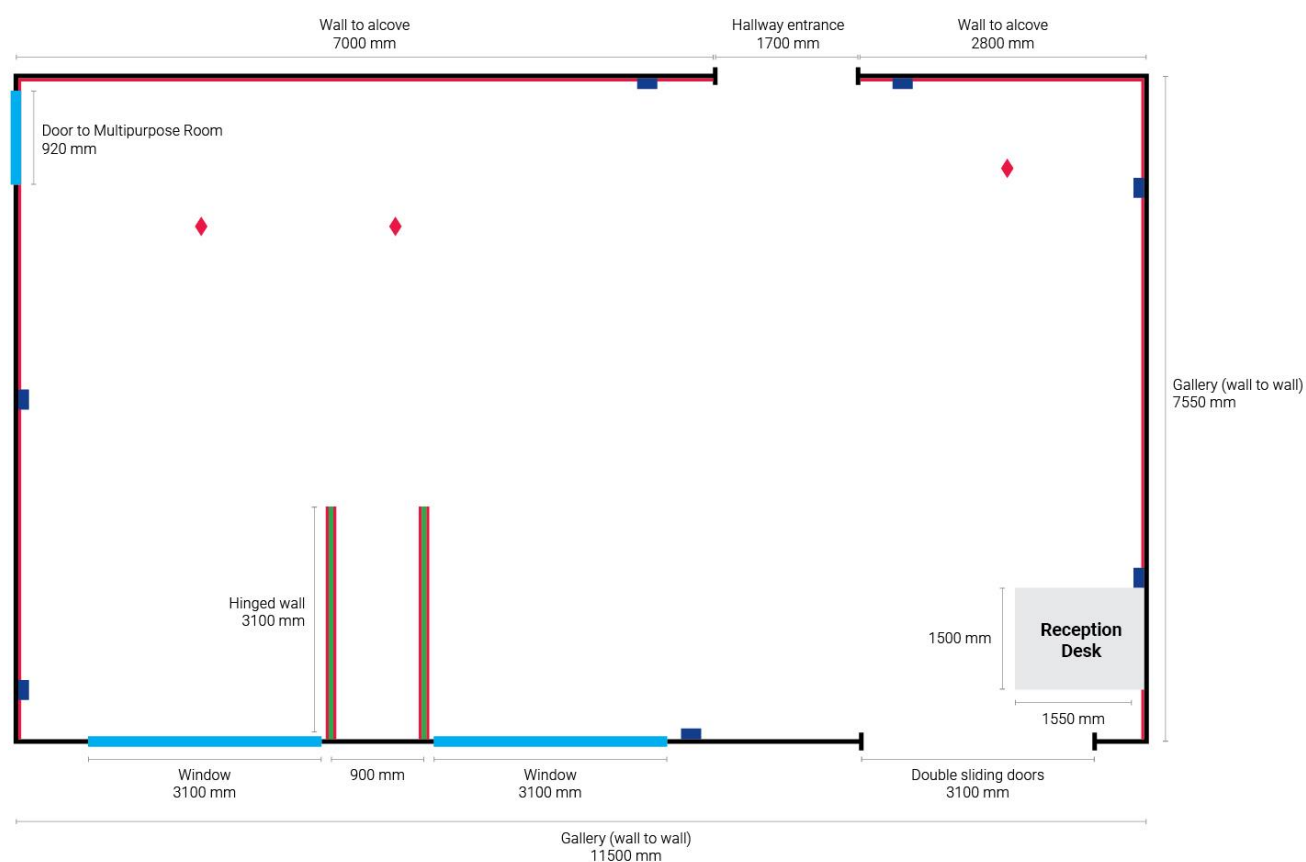
Gallery Hours:

10am – 4pm, Wednesday to Sunday

Closed Public Holidays

Exhibition Space

See plan below (Please note: this plan is not to scale and ceiling mount locations are not an accurate representation of space or location)



Legend

- Fixed wall – 10 mm thick plasterboard
- Hinged wall – 13 mm thick plasterboard
- Opening for door or window
- Double power point
- Artiteq Click Rail
- Ceiling mount hanging point

Ceiling height 3200 mm	Hinged wall height 3000 mm	Artiteq Click Rail height Wall – 3050 mm	Artiteq Click Rail height Hinged wall – 2850 mm	Approximate gallery floor area 86 m ²
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- The main gallery has two large swinging walls that can be positioned across the facades main windows to create more hanging space and to reduce light in the gallery, or they can be rotated to 90 degrees out from the wall to break up the internal space, allowing more natural light in.
- A gallery hanging system, inclusive of two (2) types of drops/wires and clutch hooks are available.
- There are three (3) anchoring panels located in the ceiling for suspended works to be displayed from. There are four (4) points in each location. Each of these points has a maximum weight limit of 20 kg per point with a total of 80 kg per location.
- The space is fitted with gallery style track lighting. Please note that lighting adjustments will be done in consultation with the Curator and/or other gallery staff.
- Direct fixing to the walls is discouraged. Any direct fixing will require pre-approval from the City and will only be approved if the artist commits to filling and re-painting the walls on de-installation. Artwork must weigh under 1kg each.

Equipment:

- Plinths – there are nine (9) plinths of varying dimensions
- AV equipment – data projector

Inclusions:

- With the exception of exhibitions held by community groups the Curator/s will assist artists to develop their exhibition plan and install their works.
- Artists are strongly encouraged to reach out to the Curator/s to discuss their exhibition plan well in advance of the installation date.
- Assistance from an RAC Community Development Officer with advice on applying for an exhibition, planning, curation, hanging, labelling, lighting etc. is available for community art groups.

Installation and De-installation

- Installation will begin on a Monday generally at 12 noon unless otherwise advised by the City and will run for approximately 2 days.
- The RAC Curators are responsible for the final presentation and approval.
- De-installation can begin at 4pm on Sunday and continue to 12 pm on Monday unless otherwise advised by the City.
- Assistance and support with installation will be provided on agreement with the Curator and will be treated on an as-needs basis.
- All works to be hung on walls must come with D-rings ready for installation. All other needs must be discussed and agreed upon with the Curators prior to installation.

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- Artists must make good all walls and fittings immediately following de-installation, any costs incurred by the City to repair or make good the walls may be passed onto the artists.
- As storage is limited, the delivery of works should be discussed and agreed with the City prior to installation. Upon de-installation of the exhibition all artworks are required to be removed as works cannot be stored at the Centre post de-installation. The City will not be responsible for any damage incurred should any works remain onsite following de-installation times.

Gallery fees, costs and inclusions

- Gallery hire fee \$100 (including GST) per week for community artists and community groups.
- Under certain circumstances the City can assist with insurance for those without Public and Products Liability Insurance.
- There is a commission of 20% plus GST on all sales from selected independent artists and collaborations. Sales of artworks will be managed by the RAC.
- Rockingham community run exhibitions are required to roster their own staff to supervise the gallery for the duration of the exhibition and handle all artwork sales. A commission will not be taken in this instance.
- Based on the recommendations of the selection panel a select number of applications will be awarded a fee of up to \$1,000 per exhibition, regardless of the number of artists involved. They will not be required to pay the gallery hire fee.
- As a part of their fee, selected artists are required to provide an artist talk at a time to be negotiated with the Curator and RAC staff. Artists also have the option of presenting a community workshop as part of their exhibition in addition to the artist talk requirements. The workshop is a paid opportunity at NAVA rates and at the discretion of the City and Curator. Only one paid workshop opportunity per exhibition is available for each artist/artist group. Any additional paid workshops for group exhibitions etc. to be negotiated with RAC.
- In the event that an artist or community group damages the main gallery space or equipment, any repair costs may be on-charged.

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Rockingham Arts Centre Services	Selected Exhibiting Artist/s	Selected Community Artist/s	Selected Community Group
Artist Fee	Yes	N/A	N/A
Install/De-install service	Yes	Negotiation with City Staff	Negotiation with City Staff
Exhibition and installation information session	N/A	Yes	Yes
Catering for opening event (not inclusive of alcohol)	Yes	No	No
Catalogue design and print	Yes	No	No
Invitation designed and distributed via email by the City	Yes	No	No
Advertising	Yes	City limited	City limited
Rockingham Arts Centre Fees	Selected Exhibiting Artist/s	Selected Community Artist/s	Selected Community Group
Gallery Hire Fees	N/A	Required	Required
Commission Sales	Required	N/A	N/A
Artist/Group Obligations	Selected Exhibiting Artist/s	Selected Community Artist/s	Selected Community Group
Artist Talk	Required	Optional	Optional
Workshop	Optional	Optional	Optional

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Share social media/website links (if available)	Required	Required	Required
Share mailing lists and/or promote exhibition through own channels	Required	Required	Required
Staffing roster for exhibition	City responsibility	Required	Required
Process all exhibition sales and distribute funds	City responsibility	Required	Required