

Rockingham Youth Reference Group

Role Statement

Overview

The Rockingham Youth Reference Group (RYRG) is a group of 10-15 young people aged 14-24 who live, work or study in the City of Rockingham (the City).

The RYRG aims to represent the diverse, collective voice of young people and their aspirations for Rockingham. The RYRG increases youth participation, engagement and capacity within the community by providing feedback on City initiatives, and assisting with projects and events.

Members have support from Rockingham Youth Centre staff to co-design and facilitate creative projects and initiatives, develop transferable life and leadership skills, engage in training opportunities and play an active role in decision making processes.

At a minimum, members are required to participate in a two hour meeting once a month. Additional meetings, workshops and other engagement opportunities are offered frequently. Attendance is desirable for these however not compulsory.

Role details

Work Type:	Youth Volunteer
Primary location:	Rockingham Youth Centre 20 Mackinnon Street, Rockingham WA 6168 Other locations as required
Hours and days per week:	Approximately one hour per week on average (Minimum of one x 2 hour meeting per month)
Start Date:	Tuesday 18 July 2023
End Date:	Tuesday 15 July 2025 with review in July 2024.
Number of positions available:	Fifteen (15)

Key Responsibilities

Tasks will include, but are not limited to:

- Attend and actively engage in RYRG meetings, projects and events
- Assist with the design, planning, and implementation of City and community projects and events
- Represent the voice of young people within the community when consulted on City projects and events such as the new Early Years, Children and Young People Strategy
- Promote and represent the Rockingham Youth Reference Group and the City in a positive manner at all times
- Assist with promotion of City programs including the RYRG amongst networks
- Attend training opportunities and youth initiatives where possible
- All members must abide by the City's Volunteer Agreement including (but not limited to) the Code of Conduct, RYRG Terms of Reference and Rockingham Youth Centre guidelines

Essential Qualifications, skills, attributes and qualities

Essential

- Must reside, work, and/or study within the City of Rockingham
- National Volunteer Police Check (or ability to obtain one)
- Working with Children's Check if over 18 years (or ability to obtain one)
- The capacity to commit to the RYRG for the required 2 year term duration, with the option to review at 12 months
- Parent Guardian consent for RYRG membership if under 18 years

Desirable

- Aged 14-22 years old (must be able to finish their two year term before they turn 25).
- Well-presented, punctual and reliable
- Demonstrate a willingness and capacity to engage in various community and City initiatives as a representative of RYRG
- Able to work constructively, fairly and collaboratively within a team and community environment
- Able to consider information from a variety of perspectives that reflect the diversity of the community
- Good knowledge and understanding of the local issues that are relevant to young people

General

- Induction and training provided, including manual handling, customer service and workplace behaviours training
- A medical assessment may be required, at the City of Rockingham discretion and cost

Physical attributes required

Essential

- Ability to undertake manual handling of chairs, tables, marquees and/or resources related to the program
- Ability to stand and walk around for up to six (6) hours with breaks as required.

Recruitment

Recruitment of the RYRG occurs annually between March and June. Members are selected for a term of two (2) years, with approximately half of the group being due for renewal or review each year.

The RYRG shall seek in its membership, a diverse representation reflecting the local community. Members will be selected with sensitivity toward gender, race, and local geographic area to ensure equitable representation within the group.

How to apply

For further information contact Rockingham Youth Centre on youthcentre@rockingham.wa.gov.au or phone 9591 0836.