

# Rockingham Youth Centre Hire application form 2022/2023



Please email the completed form to [youthcentre@rockingham.wa.gov.au](mailto:youthcentre@rockingham.wa.gov.au).

## Hirer / Group Information

|                     |   |   |
|---------------------|---|---|
| Type of hire:       | <input type="checkbox"/> Regular          | <input type="checkbox"/> Casual               |
| Name of hirer:      |   |   |
| Organisation:       |   |   |
| Address:            |   |   |
| Contact No:         | Primary: _____                            | Secondary: _____                              |
| Email:              |   |   |
| Public Liability :  | <input type="checkbox"/> Yes*             | <input type="checkbox"/> No      Value: _____ |
| No of participants: | _____                                     | ABN: _____                                    |
| Hire category:      | <input type="checkbox"/> Non-commercial** | <input type="checkbox"/> Commercial           |

*\*Please provide a copy of your public liability certificate of currency when you submit this form*

*\*\*You will be required to demonstrate your status as a non-commercial hirer*

## Booking details

| Venue:                  | Room (capacity):                          | Day and time: |
|-------------------------|---|---------------|
| Rockingham Youth Centre | <input type="checkbox"/> Kwenda (3)       | _____         |
|                         | <input type="checkbox"/> Koomal (2)       | _____         |
|                         | <input type="checkbox"/> Yongka (50)      | _____         |
|                         | <input type="checkbox"/> Djidi Djidi (20) | _____         |
|                         | <input type="checkbox"/> Karak (35)       | _____         |
|                         | <input type="checkbox"/> Boodalang (15)   | _____         |
|                         | <input type="checkbox"/> Widi (38)        | _____         |
|                         | <input type="checkbox"/> Kwilena (98)     | _____         |

Please circle/highlight dates in calendar if multiple days are required

|           |    |    |    |    |    |    |             |    |    |    |    |    |    |                |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| July 2022 |    |    |    |    |    |    | August 2022 |    |    |    |    |    |    | September 2022 |    |    |    |    |    |    |
| S         | M  | T  | W  | T  | F  | S  | S           | M  | T  | W  | T  | F  | S  | S              | M  | T  | W  | T  | F  | S  |
| 31        |    |    |    |    | 1  | 2  |             | 1  | 2  | 3  | 4  | 5  | 6  |                |    |    |    | 1  | 2  | 3  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  | 7           | 8  | 9  | 10 | 11 | 12 | 13 | 4              | 5  | 6  | 7  | 8  | 9  | 10 |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 | 14          | 15 | 16 | 17 | 18 | 19 | 20 | 11             | 12 | 13 | 14 | 15 | 16 | 17 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 | 21          | 22 | 23 | 24 | 25 | 26 | 27 | 18             | 19 | 20 | 21 | 22 | 23 | 24 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 | 28          | 29 | 30 | 31 |    |    |    | 25             | 26 | 27 | 28 | 29 | 30 |    |

|              |    |    |    |    |    |    |               |    |    |    |    |    |    |               |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| October 2022 |    |    |    |    |    |    | November 2022 |    |    |    |    |    |    | December 2022 |    |    |    |    |    |    |
| S            | M  | T  | W  | T  | F  | S  | S             | M  | T  | W  | T  | F  | S  | S             | M  | T  | W  | T  | F  | S  |
| 30           | 31 |    |    |    |    | 1  |               |    | 1  | 2  | 3  | 4  | 5  |               |    |    |    | 1  | 2  | 3  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  | 6             | 7  | 8  | 9  | 10 | 11 | 12 | 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 | 13            | 14 | 15 | 16 | 17 | 18 | 19 | 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 | 20            | 21 | 22 | 23 | 24 | 25 | 26 | 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 | 27            | 28 | 29 | 30 |    |    |    | 25            | 26 | 27 | 28 | 29 | 30 | 31 |

|              |    |    |    |    |    |    |               |    |    |    |    |    |    |            |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| January 2023 |    |    |    |    |    |    | February 2023 |    |    |    |    |    |    | March 2023 |    |    |    |    |    |    |
| S            | M  | T  | W  | T  | F  | S  | S             | M  | T  | W  | T  | F  | S  | S          | M  | T  | W  | T  | F  | S  |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |               |    |    | 1  | 2  | 3  | 4  |            |    |    | 1  | 2  | 3  | 4  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 | 5             | 6  | 7  | 8  | 9  | 10 | 11 | 5          | 6  | 7  | 8  | 9  | 10 | 11 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 | 12            | 13 | 14 | 15 | 16 | 17 | 18 | 12         | 13 | 14 | 15 | 16 | 17 | 18 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 | 19            | 20 | 21 | 22 | 23 | 24 | 25 | 19         | 20 | 21 | 22 | 23 | 24 | 25 |
| 29           | 30 | 31 |    |    |    |    | 26            | 27 | 28 |    |    |    |    | 26         | 27 | 28 | 29 | 30 | 31 |    |

|            |    |    |    |    |    |    |          |    |    |    |    |    |    |           |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| April 2023 |    |    |    |    |    |    | May 2023 |    |    |    |    |    |    | June 2023 |    |    |    |    |    |    |
| S          | M  | T  | W  | T  | F  | S  | S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
| 30         |    |    |    |    |    | 1  |          | 1  | 2  | 3  | 4  | 5  | 6  |           |    |    |    | 1  | 2  | 3  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  | 7        | 8  | 9  | 10 | 11 | 12 | 13 | 4         | 5  | 6  | 7  | 8  | 9  | 10 |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 | 14       | 15 | 16 | 17 | 18 | 19 | 20 | 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 | 21       | 22 | 23 | 24 | 25 | 26 | 27 | 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 | 28       | 29 | 30 | 31 |    |    |    | 25        | 26 | 27 | 28 | 29 | 30 |    |

### Booking details continued

Will your program/event target young people ☐ Yes ☐ No

If yes, please advise the number and age of attendees: \_\_\_\_\_  
\_\_\_\_\_

Please provide a description of your activity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you be charging entry for this booking? ☐ Yes ☐ No

If yes, please advise details of inclusions in entry cost: \_\_\_\_\_  
\_\_\_\_\_

Will there be any noise creating devices? ☐ Yes ☐ No  
*(i.e. speakers, live bands, loud machinery, etc.)*

If yes, provide details of these devices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Food / catering

Do you intend to sell or supply food? ☐ Yes ☐ No

If yes, please provide a brief description of the type of food (buffet, finger food, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Written confirmation will be provided once your booking has been confirmed. Please note that submitting this application does not secure a booking.

### Declaration

I agree that I have read the Rockingham Youth Centre – Terms and Conditions of Hire and agree to abide by these conditions and be responsible for payment of all fees and charges associated with this hire.

Signature \_\_\_\_\_

Date \_\_\_\_\_