



# Corporate Volunteering Program

2024



[rockingham.wa.gov.au](http://rockingham.wa.gov.au)



where the coast comes to life

**The City of Rockingham is seeking expressions of interest (EOI) from local organisations who need one-off assistance in delivering a project or service.**

The City's Volunteering Strategy 2016-2022 addresses Corporate Volunteering and will support a team of up to 24 (or two teams of 12) City staff members to assist local organisations in delivering their services to the community.

Do you have a project in 2024 where you would require additional assistance to make it happen?

**Organisations are required to provide:**

- appropriate equipment for the allocated tasks
- adequate facilities
- detailed briefing session for City staff
- photography permissions necessary for promotional purposes
- organisation representative must be onsite at all times.

**The City is responsible for providing:**

- public liability and workers compensation insurance for City staff
- personal protective equipment (PPE)
- City staff lunch and refreshments
- photographer for promotional purposes
- staff appropriate for required tasks.

**The due dates for EOIs:**

Please ensure that your completed form is submitted to the City of Rockingham 10 weeks prior to the proposed program date.

Which month are you interested in 2024?

Should you wish to discuss this opportunity further, please contact the City on **9528 0333** or [customer@rockingham.wa.gov.au](mailto:customer@rockingham.wa.gov.au)

Please return completed form to:

**Email:**

[customer@rockingham.wa.gov.au](mailto:customer@rockingham.wa.gov.au)

**Subject title:**

City of Rockingham Corporate Volunteering EOI

**Deliver to:**

City of Rockingham, Civic Boulevard,  
Rockingham WA 6168

**Post to:**

City of Rockingham, PO Box 2142,  
Rockingham DC WA 6967

## City of Rockingham Corporate Volunteering Program

Expression of Interest

**Organisation:**

**Contact person:**

**Area/type of service:**

**Address:**

**Suburb:**

**Postcode:**

**Phone:**

**Mobile:**

**Email:**

**Do you have public liability?**  Yes, please provide a copy  No

**Preferred days:**

Mon  Tue  Wed  Thu  Fri

**Preferred times:** (eg. 9am to 4pm)

**Number of City staff required:**



Project description:

Project outcomes (what will the benefits be to your organisation and the community?):

List of tasks required to be undertaken:


EOI RECEIVED:

HPE#: