

# Neighbours Unite Activities

## Terms and Conditions

By registering to host a Neighbours Unite activity, entrants agree to be bound by the following terms and conditions. Failure to abide by these terms and conditions may render a host ineligible for the reimbursement and affect insurance coverage.

1. Hosts must be a resident of the City of Rockingham to be eligible to register the activity and apply for the reimbursement.
2. Activities can be run throughout the year, excluding the Christmas period – 18 December 2017 to 7 January 2018. Register online by visiting [www.rockingham.wa.gov.au](http://www.rockingham.wa.gov.au) or collect a form from the City of Rockingham Administration office, libraries and Autumn Centre.
3. Hosts/organisers will be contacted by the City of Rockingham following registration.
4. Hosts/organisers are entitled to one subsidy per household, per year, per event.
5. All costs associated with the activity are to be covered by the host/s and participants.
6. The City will contribute up to \$40 towards the cost of food items for the first 125 registrations. Items can be purchased at any local shopping centre/grocery store and excludes alcohol and cigarettes. All activities must be completely alcohol free to receive reimbursement.
7. All registrations must be received a minimum three weeks prior to the activity date; including any changes or cancellations.
8. Activities held without first registering with the City will not be reimbursed.
9. Reimbursements will be made by application after the activity is hosted. Proof of purchase must be supplied to the City of Rockingham and the money may be credited to your nominated bank account.
10. Activities must be run between the hours of 8am – 8pm.
11. The City of Rockingham will not be held responsible for loss or injury as a result of the activity.
12. All personal information of the host/organiser will be kept confidential.
13. All hot food must be kept hot and cold food kept cold to comply with food preparations guidelines. All food must be protected from pets and dust.
14. All attendees must refer to individual labels and packaging for allergens.
15. No amplified music can be played prior to 9am. All amplified music must be kept to a reasonable level after 9pm.
16. All activity participants must agree to be photographed unless the City of Rockingham is otherwise advised in writing.
17. Participants of activities must reside within a 1km radius of the designated activity location.
18. The activity must be hosted within a 2kms radius of the host's residential address.
19. A City of Rockingham representative may visit all eligible registered activities and must be welcome to attend.
20. City of Rockingham staff and Councillors are eligible to host, or participate in activities, however are ineligible to receive a reimbursement.
21. The City of Rockingham reserves the right to register all activities with local emergency services and Rockingham Smartwatch.
22. The City of Rockingham reserves the right to amend or change these terms and conditions.

Insurance

1. The City of Rockingham will arrange Public Liability Insurance for organisers of activities participating in the activities. The policy has been taken out with QBE. In the event of an incident occurring, the organiser needs to notify the City of Rockingham immediately.
2. The City of Rockingham will not be held responsible for loss or injury as a results of the activity.

Insurance Declaration

I/we acknowledge that we have read and understood the important notices contained in these terms and conditions.

I/we agree that the terms and conditions, together with any other information or documents supplied to the insurer, will form the basis of any contract of insurance.

I/we acknowledge that if these terms and conditions is accepted, the contract of insurance will be subject to the terms and conditions as set out in the policy wording as issued or as otherwise specifically varied in writing by the insurer.

I/we declare after enquiry that the statements, particulars and information contained in these terms and conditions and in any documents accompanying the terms and conditions are true and correct in every details and are complete.

I/we undertake to comply with our duty of disclosure and inform the insurer of any material alteration to those facts before the contract of insurance is entered into.

*By agreeing you have read and understood the full terms and conditions, including the insurance declaration, you agree to host/organise a Neighbourhood Unite activity. Failing to agree to the terms and conditions and insurance declaration will result in your registration being invalid and you will not be eligible for the \$40 reimbursement.*

Name.....

Sign.....

Date.....

