Design Review Panel Application Referral Form (internal use only)

Proposal Details		
Address:		
Brief description of proposal: (include land use and compliance with relevant Policy and Scheme requirements)		
Policy:		
Scheme:		
Referral stage: Before D/A	After Formal D/A Reconsideration	
D/A Reference:	If reconsideration, previous DRP Meeting date/s:	
Applicant Details (if diffe	erent from owner)	
Name/Company:		
Address:		
Contact person/s:		
Email	Contact Telephone No:	
Signature:	Date:	
Owner Details		
Name/s:		
Address:		
Contact Person/s:		
Email:	Contact Telephone No:	
Signature/s:	Date:	





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Document Checklist			
This application referral form is to be accompanied by the following information showing all relevant dimensions and			
to a scale of 1:100 or 1:200			
Site plan, Floor plan, elevation plan	Streetscape perspective/s*		
Car parking and access/egress locations	Overshadowing plan		
Details of materials and finishes	3D modelling (if available)		
Summary of amendments to previous advice (if applicable)			

^{*} Streetscape perspective/s to show development in context with adjoining built form on either side of development site (if applicable).

Notes	
1	The Design Review Panel acts in an advisory role and therefore provides advice only. It is not to be
	implied that the advice provided necessarily means that a planning approval has or will be granted.
2	On receipt of a formal development application, the advice provided by the Panel will be conveyed to the
	decision-maker and taken into consideration during the planning assessment.
3	Prior to presenting your proposal to the Design Review Panel, it is recommended that you familiarise
	yourself with 'A Proponents Guide for Presenting to the Design Review Panel' which is available to view
	on the City's website.

D17/126821

August 2017