

## Community facility hire - Application form 2024/2025

Please email the completed form to <a href="mailto:customer@rockingham.wa.gov.au">customer@rockingham.wa.gov.au</a>. Alternatively you can post to Bookings Officer, City of Rockingham, PO Box 2142, Rockingham, WA 6967 If you need assistance with completing this form, or have any queries, please contact 9528 0333

Hirer / Group Infor	mati	on			Hirer / Group Information							
Type of hire:		Regul	ar			Casua	al					
Name of hirer:												
Organisation:												
Address:												
Contact No:	Prim	nary:	ary:			Secondary:						
Email:												
Public Liability:		Yes*				No		Value:				
No of participants:								ABN:				
Hire category:		Non-co	omme	rcial**		Comm	nercial					
	*Please provide a copy of your public liability certificate of currency when you submit this form  **You will be required to demonstrate your status as a non-commercial hirer											
Venue:			Roo	m (capa	city):			ate, day	/ and time:			
Baldivis Recreation	n Cei	ntre		Sports	hall (2	245)						
				Multipurpose room (30)								
Golden Bay Coast				Main ha	all (27	5)						
Community Centre	9			Meeting	g roon	n 1 (50)	) _					
				Meeting	g roon	n 2 (25)	)					
				Playgro	oup ro	om (60						
Hillman Hall				Main ha	all (10	0)						
				Meeting	g roon	n (20)						
McLarty Hall				Main ha	all (16	0)						
Port Kennedy Con	nmun	ity		Main ha	all (20	0)						
Centre			Multipurpose room (40)									
				Meeting	g roon	n (12)						

Venue:	Room (capacity):	Date, day and time:
Secret Harbour Community	☐ Main hall (245)	
Centre	☐ Multipurpose room (58)	
	☐ Playgroup room 1 (50)	
	☐ Playgroup room 2 (50)	
	☐ Meeting room (4)	
Warnbro Community	Main hall (200)	
Recreation Centre	☐ Multipurpose room (33)	
	☐ Playgroup room (30)	

## Please select dates in calendar if multiple days are required (public holidays are marked)

	July 2024									
Su	М	Tu	W	Th	F	Sa				
	1	2	3	4	5	6				
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30	31							

	August 2024								
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September 2024									
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29	30								

	October 2024								
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13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30	31					

	November 2024								
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	December 2024									
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22	23	24	25	26	27	28				
29	30	31								

	January 2025								
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12	13	14	15	16	17	18			
19	20	21	22	23	24	25			
26	27	28	29	30	31				

	February 2025									
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	March 2025									
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30	31									

	April 2025									
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27	28	29	30							

		Ma	ay 20	25		
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		Ju	ne 20	25		
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29	30					

oking details continued			
Please provide a description of your activity	ty:		
Will you be charging entry for this booking	?	No	
If yes, please advise details of inclusions i	n entry cost:		
Will there be any noise creating devices? (i.e. speakers, live bands, loud machinery, etc.)	☐ Yes	☐ No	
If yes, provide details of these devices:			
Provide details of any equipment you inter (please note the City does not permit amusement ri	•	-	in City buildings)
od and alcohol  Do you intend to sell food?	Yes	No	
	,		
Do you intend to sell food?  If yes, please provide a brief description o	,		
Do you intend to sell food?  If yes, please provide a brief description of the provide	f the type of food (bu	ffet, finger food, etc)	
Do you intend to sell food?  If yes, please provide a brief description o	f the type of food (bu	ffet, finger food, etc)  No	
Do you intend to sell food?  If yes, please provide a brief description of the provide	f the type of food (bu Yes Yes Yes	ffet, finger food, etc)  No No No No	
Do you intend to sell food?  If yes, please provide a brief description of the provide a brief description of the provide a brief description of the provided and the provided a brief description of the provided and the provided	f the type of food (bu Yes Yes Yes	ffet, finger food, etc)  No No No No	
Do you intend to sell food?  If yes, please provide a brief description of the provide a brief description of the provide a brief description of the provided and the provided a brief description of the provided and the provided	f the type of food (bu Yes Yes Yes Yes	No No No No cence (if applicable):	e that submitting
Do you intend to sell food?  If yes, please provide a brief description of the provide a brief description of the provide a brief description of the provided description of the provided once you intend to sell alcohol?  If yes, please provide details and include a sitten confirmation will be provided once you	f the type of food (bu Yes Yes Yes Yes	No No No No cence (if applicable):	e that submitting
Do you intend to sell food?  If yes, please provide a brief description of the provide a brief description of the provided a brief description of the provided once you application does not secure a booking.	f the type of food (but Yes Yes Yes a copy of the liquor limits been of the liquor li	No No No cence (if applicable):  confirmed. Please note	and Conditions o